

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:10 p.m. on May 4, 2021 and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:

Ward 1 Alderman Tina Welch (*with prior notice*)

A quorum of the Board of Aldermen was present via videoconferencing.

The following staff was also present via videoconference:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the April 20, 2021, regular meeting
- B. Approve the minutes for the April 20, 2021, work session
- C. Receive and file the March sewer report
- D. Appoint Shawnda Witterstaetter to the Community Land and Recreation Board through May 2023
- E. Appoint Jeff Donner to the Tax Increment Financing Commission through May 2023
- F. Approve Work Authorization No. 76 with FTC Equipment to purchase an aeration basin blower for the wastewater treatment plant

- G. Approve accounts payable from April 14, 2021 to April 29, 2021

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

- A. **Approve the second reading of an ordinance to authorize a ballot question to impose a local use tax on out-of-state purchases**

City Administrator Joe Parente provided clarification from the Missouri Municipal League regarding the \$2,000 included in the use tax ballot language. He said the local and state use taxes are collected even if Parkville did not have a use tax. At the April 20 meeting, the Board discussed delaying the second reading until after the Missouri General Assembly ended on May 14 because the Wayfair legislation could affect when the use tax was placed on the ballot and if approval would be required a second time if the use tax passed the first time. Parente noted that by postponing the second reading to May 18, the City would be in the position to advise the Board on the Missouri General Assembly's decision and when to place the use tax on the ballot. Staff recommended postponing the second reading to May 18 which would still give enough time to place the use tax on the August ballot and staff would be able to report on the Missouri General Assembly's decision.

Discussion focused on determining what the use tax revenue would be used for and what to include in the educational materials. It was noted that the use tax would be charged at the same two percent rate as sales taxes were charged.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **POSTPONE THE SECOND READING OF BILL NO. 3121 TO MAY 18, 2021.**

RESULT: MOTION PASSED 7-0.

- B. **Approve the first reading of an ordinance to amend Parkville Municipal Code Section 142.010 and add a new Chapter 154 establishing the Diversity and Inclusion Commission**

City Administrator Joe Parente stated that discussions began in 2020 and Alderman Wassmer spearheaded the discussion. The proposed Diversity and Inclusion Commission was set up similar to other standing advisory boards and commissions. The ordinance included six duties of the Commission which would be an advisory board to the Board of Aldermen.

Alderman Wassmer thanked Alderman Whitley for his help with the ordinance. Alderman Whitley said the Mid-America Regional Council had diversity training that he thought would be a good for newly elected officials. He added that the City would seek

applications for members once the Commission was established. Other details would be determined after the ordinance was adopted.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE BILL NO. 3122, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 142.010 AND ADDING A NEW CHAPTER 154 ESTABLISHING THE DIVERSITY AND INCLUSION COMMISSION, ON FIRST READING AND POSTPONE THE SECOND READING TO MAY 18, 2021.**

RESULT: MOTION PASSED 7-0.

C. **Approve a construction agreement with McConnell & Associates for improvements to the frontage of Pocket Park**

Public Works Director Alysén Abel said that the City engaged BBN Architects to design improvements to Pocket Park in three phases which were included in the Pocket Park Master Plan. Safety improvements were made a priority because of an accident that occurred in the park in November 2020. Four priorities included frontage improvements, the south stairway, moving the Grigsby Statue to the upper level and improving the decking on the upper level.

To address the first priority, staff engaged Renaissance Infrastructure Consulting to assist with the design of the frontage improvements. The base bid included a six-foot bump out with bollards and a bid alternate was to place bollards at the back of the curb. Abel noted that the utilities made it difficult to add stability for bollards at the back of the curb.

Two bids were received and an agreement for the base bid was presented to the Finance Committee on April 12.. The Committee did not take any action and requested that staff provide options for decorative planters that included bollards as an internal structure. On April 26, the Committee reviewed options and recommend purchasing concrete planters with bollards inside for safety.

Abel recommended that the Board approve the agreement for the base bid and changes would be presented as change orders.

Discussion focused on the durability of the planter options, timeline of the construction and drainage around the bump out.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE A CONSTRUCTION AGREEMENT WITH MCCONNELL & ASSOCIATES FOR THE INSTALLATION OF A BUMP OUT AT THE FRONTAGE OF POCKET PARK IN THE AMOUNT OF \$38,745 PLUS THE ADDITION OF CONCRETE PLANTERS IN THE AMOUNT OF \$3,750 FOR A TOTAL COST OF \$42,495.**

RESULT: MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. Community Development

1. Parkville 2040 Master Plan

Community Development Director Stephen Lachky said that the Planning and Zoning Commission would consider adopting the Parkville 2040 Master Plan at its meeting on May 11. Public comments would be accepted up until the meeting and the adopted Plan would be presented to the Board on May 18.

2. Platte 38 Planned Residential Development Public Hearing

Community Development Director Stephen Lachky stated that the Planning and Zoning Commission would hold a public hearing on May 11 to consider an application for Platte 38, a planned residential development between S. National Drive and Crooked Road. The developer wanted to annex the property into Parkville to become part of The National subdivision; annexation would be a condition of approval.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Rittman said that the Parkville Old Towne Market Community Improvement District discussed public restrooms downtown and Brian Mertz offered to build a facility that was proposed on the City-owned lot north of the railroad tracks on Main Street. City Administrator Joe Parente said that it would be discussed by the Finance Committee.

Alderman Sportsman requested an update about painting of the pickleball courts and Public Works Director Alysén Abel said that the contractor was waiting for consistent weather and temperatures.

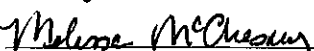
Mayor Johnston said that she was seeking citizens to serve on various City boards and commissions and would give special consideration to residents in western Parkville because there was not enough representation in those areas.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:18 p.m.

The minutes for May 4, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 18th day of May 2021.

Submitted by:


City Clerk Melissa McChesney

2021-053

