



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-006) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, June 9, 2021 6:00 PM
English Landing Park - East Shelter

1. CALL TO ORDER

- A. Roll Call

2. CONSENT AGENDA

- A. Approve the minutes for the May 12, 2021, regular meeting

3. ACTION AGENDA

- A. Approve a purchase order with Fry & Associates for playground equipment in English Landing Park and Watkins Park (Public Works)
- B. Approve the Veterans Memorial temporary sign permit (Public Works)

4. NON-ACTION AGENDA

- A. Quarterly Project Update
- B. Watkins Park Update

5. STAFF UPDATES ON ACTIVITIES

- A. Parks
- B. Nature Sanctuary
- C. Public Works

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-5)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, May 12, 2021 6:00 p.m. Via Zoom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel, Public Works Director.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)
Adam Zink (Vice Chair)
Laura Ozenberger (Secretary)
Michelle Flamm
Steven Sturgess
Bob Stuteville
Bill Gresham
Shawnda Witterstaetter

Linda Arnold

Alderman Marc Sportsman (Liaison)

A quorum of the Board was present

Alysén Abel, Public Works Director, Chris Ashley, Project Manager; Tom Barnard, Park Superintendent, Kristen Bontrager, Nature Sanctuary Director, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

Alysén Abel introduced the newly appointed CLARB Member, Shawnda Witterstaetter.

2. CONSENT AGENDA

1. Approve the minutes for the April 14, 2021 Regular Meeting

**ADAM ZINK MOVED TO APPROVE THE MINUTES FOR THE
APRIL 14, 2021 REGULAR MEETING; STEVEN STURGISS
SECONDED MOTION PASSED 8-0.**

Note – Change the Vice Chair position from Michelle Flamm to Adam Zink on the April minutes.

Note – The Board moved to add Action Agenda Item D, to approve the Pickleball Tournament, to the to the May 12th Agenda

3. ACTION AGENDA

- A. New Event Permit for the Memorial Day Celebration

Parkville Old Towne Marketplace Community Improvement District (POTMCID) submitted a Special Event Permit for Memorial Day weekend, included in the CLARB packet. There have been changes to the application that include the carnival set up on Monday, May 24th, instead of Tuesday; and that the event will start on Thursday, May 27th instead of Friday. The hours of operation are as follows:

- May 27th and May 28th - 6:00 p.m. – 11:00 p.m.
- May 29th – 1:00 p.m. – 11:00 p.m.
- May 30th – 12:00 p.m. – 5:00 p.m.
- May 30th – Carnival moves out

ADAM ZINK MOVED TO APPROVE THE SPECIAL EVENT PERMIT FOR THE MEMORIAL DAY CELEBRATION; SHAWNDA WITTERSTAETTER SECONDED; MOTION PASSED 8-0

B. Missouri American Water Well Landscape

A request for the conditional use permit in the park for the water wells in the park was received and brought before CLARB in December of 2020, and directed Kristen Bontrager, Nature Sanctuary Director, to make meet with Roger Sparks of Missouri American Water to choose the appropriate plantings. At the December 2020 CLARB meeting, staff was directed to make changes to some of the planting choices.

Roger Sparks with MOAW shared a landscaping design which outlined the following changes:

- #1 changed the American Holly to Bald Cypress
- #2 Witch Hazel – changed to Blackhaw Viburnum
- #3 changed to Red Maple
- #4 changed to Redbud

CLARB members requested that Kristen be consulted with throughout the process and to involve Tom Barnard, Parks Superintendent as well. MOAW will be responsible for the maintenance for these plantings. Barnard asked that MOAW berm up the areas.

ADAM ZINK MOVED TO APPROVE THE LANDSCAPING PLANS FOR UTILITY WATER WELLS NO. 4, 6, 7 AND 8 IN PLATTE LANDING PARK AS SUBMITTED BY MISSOURI AMERICAN WATER COMPANY; BILL GRESHAM SECONDED; MOTION PASSED 8-0

C. Chainsaw Art

Alysen Abel, Public Works Director gave a background of the hazardous cottonwood tree that had been removed and said that staff contacted TJ Jenkins, chainsaw sculptor, to design artwork for this tree. Abel presented the artwork, included in the CLARB packet for approval. CLARB liked all of the designs and preferred the design number 2, Bird Fairy House which is approximately 4-6 foot in height.

MICHELLE FLAMM MOVED TO DIRECT STAFF TO CONTRACT WITH TJ JENKINS TO CARVE THE BIRD FAIRY HOUSE OPTION IN THE AMOUNT OF \$3,700; LAURA OZENBERGER SECONDED; MOTION PASSED 8-0

D. Pickleball Tournament

This item was added to the agenda which was discussed at the April CLARB meeting. Jamie Gerhke of the Sandbox is planning to have a three day tournament in June and September, and would like to utilize

the four courts in English Landing Park. Jamie Gerhke has agreed to reserve the courts for \$500 per day for 1,500 per event. Since there are no formal guidelines for pickleball reservation, staff is asking to approve this tournament.

LAURA OZENBERGER MOVED TO APPROVE THE TWO, THREE DAY TOURNAMENT IN JUNE AND SEPTEMBER AT THE RATE OF \$500 PER DAY; STEVEN STURGESS SECONDED; MOTION PASSED 8-0

4. DISCUSSION ITEMS

- A. Pocket Park Frontage Improvements Update – BOA approved the contract with McConnell & Associates to do the improvements. Staff will create a change order which will remove the bollards from the scope and replace them with decorative planters.
- B. Mural in English Landing Park – Corrie Scobee had presented drawings last month and came back to present updated drawings. CLARB approved the design with the river and abstract trees using the first font presented. Corrie will paint the approved design on the south side of the dumpster fence during the week of June 7-11th weather permitting.
- C. Park Priorities – Park Department is actively maintaining the parks. The Watkins Park shelter bids will go before the BOA next week; staff is currently working on the roundabout.
- D. June CLARB Meeting – June 9, 2021 – Hold the June meeting in English Landing Park at the East Shelter, weather permitting. There was discussion of returning to in person meetings in July meeting with offering a zoom option.

5. STAFF ACTIVITY REPORTS

- A. Parks
- B. Nature Sanctuary
- C. Public Works – There was some graffiti in the restroom

Chris Ashely gave a brief update on the Farmers Market structure and will send out the information to the members. This information is added as Attachment 1 to the May minutes.

Lighting has been added on A-Truss Bridge

Rt. 9 construction to begin next week – members asked if there could be an addition for a bike lane – Abel said she will ask MoDOT for this consideration.

Members like the fencing along the railroad in English Landing Park.

7. MISCELLANEOUS ITEMS FROM THE BOARD

Chair Neil Davidson said that on Arbor Day there were two trees planted by Friends Shelter and while speaking to some of the attendees, they named the White Swamp Oak in honor of CLARB member Susan Robb, who has resigned from CLARB and proclaimed the 2nd, a Bald Cypress in honor of Bill Gresham, who is also leaving CLARB

Adam Zink thanked Bill Gresham for his service on the Board.

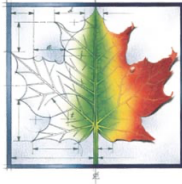
8. ADJOURN

**ADAM ZINK MOTIONED TO ADJOURN AT 7:25 P.M;
MICHELLE FLAMM SECONDED; MOTION PASSED 8-0.**

The minutes for May 12, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 9th Day of June, 2021.

Bonnie Buckmaster, Public Works Assistant

Approval date



BBN ARCHITECTS, INC.
OPINION OF PROBABLE CONSTRUCTION COSTS
DATE: February 24, 2021
PROJECT: Farmer's Market Structure
LOCATION: Parkville, Missouri

		Rehab Existing New Roof Lap Seam	Rehab Existing New Roof Standing Seam	New Structure New Roof Standing Seam	Remove Two End Bays New Roof Lap Seam
Subtotal From Estimate		258,192	336,162	466,222	180,082
Sales Tax on Material	7.61%	7,859	10,233	14,192	5,482
Payroll Taxes and Insurance- Construct	0.00%	0	0	0	0
Sub Bond	0.00%	0	0	0	0
Subtotal		266,051	346,395	480,414	185,564
Insurance- Construction	0.50%	1,330	1,732	2,402	928
General Conditions (On Site Overhead)	10.00%	26,605	34,639	48,041	18,556
Permits and Fees Allow.	0.60%	1,596	2,078	2,882	1,113
Subtotal		295,583	384,845	533,740	206,161
Performance and Payment Bond	0.75%	2,217	2,886	4,003	1,546
Subtotal		297,800	387,731	537,743	207,707
State Remodel Tax	0.00%	0	0	0	0
Subtotal		297,800	387,731	537,743	207,707
Overhead and Profit- Construction	7.00%	22,415	29,184	40,475	15,634
Subtotal		320,215	416,915	578,218	223,341
Contingency- Construction (See Below)	0.00%	0	0	0	0
Subtotal		320,215	416,915	578,218	223,341
Contingency- Inflation (See Below)	0.00%	0	0	0	0
Subtotal		320,215	416,915	578,218	223,341
Design and Engineering Fees	0.00%	0	0	0	0
Subtotal		320,215	416,915	578,218	223,341
Testing and Inspections	0.25%	801	1,042	1,446	558
Specialty Design (Kitchen, Acoustics, E	0.00%	0	0	0	0
Geo Tech Surveys	\$0	0	0	0	0
Civil Design	\$0	0	0	0	0
Site Survey	\$0	0	0	0	0
Misc. Site Permits	\$0	0	0	0	0
F.F & E. Package	0.00%	0	0	0	0
Owner's Contingency	0.00%	0	0	0	0
Builders Risk Insurance	0.25%	801	1,042	1,446	558
Subtotal		321,816	419,000	581,109	224,458
Order of Magnitude Budget Range (Including Contingencies)					
Low Range	10.00%	\$353,998	\$460,900	\$639,220	\$246,904
High Range	20.00%	\$386,179	\$502,799	\$697,331	\$269,350

EXCLUSIONS

Project Financing
Davis Bacon Wages
Splash Blocks and Rain Leaders
New Concrete Paving
New Foundations Piers
Lead Paint Removal
Fire Protection
Ceilings Fans
Design and Engineering

DISCLAIMER

This opinion of probable construction cost is made on the basis of the Architect's experience and qualifications and represents the best judgment as an experienced and qualified professional generally familiar with the industry. However, since the Architect has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, the Architect cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from this opinion of probable construction costs.

ITEM 3.A.

For 6/9/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: June 6, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve a purchase order with Fry & Associates for playground equipment in English Landing Park and Watkins Park (Public Works)

BACKGROUND:

The 2021 Parks Sales Tax budget includes \$25,000 for playground upgrades for English Landing and Watkins parks. The majority of the playground equipment will be installed in English Landing Park as an upgrade to the existing playground. Significant features from English Landing Park will be moved to Watkins Park to enhance the playground in the neighborhood park, in conjunction with the Watkins Park improvements in 2021.

The City worked directly with Fry & Associates who is a distributor for a variety of playground equipment. They worked directly with staff to select playground equipment that is appropriate for the future vision of the park, to provide a multi-generation and inclusive playground experience.

BUDGET IMPACT:

The 2021 Parks Sales Tax budget includes \$25,000 for the playground upgrades to English Landing and Watkins parks. The purchase order with Fry & Associates is within budget at \$23,652.80. The City received a Platte County Outreach Grant for improvements to Watkins Park. A portion of that grant funding will be used on the playground upgrades in Watkins Park.

ALTERNATIVES:

1. Approve a purchase order with Fry & Associates for the playground equipment for English Landing and Watkins parks.
2. Provide feedback to staff related to the Playground Equipment purchase.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of a purchase order with Fry & Associates for the purchase of Playground Equipment for English Landing and Watkins parks.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all

purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve a purchase order with Fry & Associates to purchase playground equipment for English Landing Park and Watkins parks in the amount of \$23,652.80.

ATTACHMENTS:

1. Purchase Order
2. Quote

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: June 15, 2021

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR FRY PARK AND PLAYGROUND EQUIPMENT

101 E. 15th Avenue
North Kansas City, MO 64116
fun@fryinc.com
Phone: 816-221-4825

SHIP TO: Tom Barnard 9001 McAfee, Parkville, MO 64152

INVOICE TO: Tom Barnard, City of Parkville, 8880 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 7 pages including attachments. Purchaser agrees to pay the total sum of **TWENTY THREE THOUSAND SIX HUNDRED FIFTY TWO DOLLARS AND 80/100 (\$23,652.80)** for such materials, subject to any additions or deductions agreed upon in writing.

Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity.

Purchaser will provide Vendor with a Tax Exemption Certificate upon request. Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through December 31, 2021.

ITEMS:

1 Elevated Playcube	\$5,846.40
1 Small Playcube w/legs	4,145.40
1 Loopy Whoop	1,976.40
1 Truck Spring Rider	1,530.90
1 Overdrive	3,258.00
66 Border Timbers @ \$66 ea.	3,445.20
1 Accessible Entry Ramp	1,255.50
	<u>\$21,457.80</u>
 Shipping	 2,195.00
 Total	 \$23,652.80

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements
See Attachment "C" - Quote

SCHEDULE OF DELIVERY:

F.O.B. Tom Barnard 9001 McAfee, Parkville, MO 64152

Contact Tom Barnard at 816-215-4047 prior to delivery

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

FRY PARK AND PLAYGROUND EQUIPMENT ("Vendor")

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

TERMS AND CONDITIONS FOR CITY OF PARKVILLE PURCHASE ORDER

1. **Packing and Shipping.** Purchaser reserves the right to inspect the goods at any time prior to shipment as well as upon delivery, but neither delivery nor inspection of goods shall constitute acceptance of them

2. **Work, Liens and Waivers:** Vendor agrees both to deliver the material to Purchaser and to perform the work free and clear of all claims, encumbrances or liens. Further if at any time there is evidence of any lien associated with the items delivered, Purchaser shall have the right to retain out of any payment then due or thereafter to become due an amount sufficient to completely indemnify against such invoice, bill, lien or claim.

3. **Insurance.** Vendor shall maintain liability and other insurance as set forth on Attachment "B" in amounts, with coverage and in companies satisfactory to Purchaser.

4. **Warranties.** (a) Vendor warrants that all work and material will be free from defects, of good quality and workmanship, suitable for their intended purposes and in strict accordance with all requirements of Purchaser, and will meet all capacities, functional tests and criteria required in them. (b) All manufacturers' warranties shall be assignable to Purchaser. (c) Vendor shall furnish to Purchaser all material safety data sheets (MSDS) relevant to items furnished hereunder.

5. **Time is of the Essence.** Vendor agrees to perform the work and furnish the goods called for as stated above by Purchaser.

6. **Indemnification:** Vendor agrees to indemnify, defend and hold harmless Purchaser from and against all claims, damages, losses, causes of action and expenses (i) arising out of injury to (including death of) any persons or damage to property alleged to have been caused in whole or in part by any act or omission of Vendor, its agents, employees, sub-subcontractors, Vendors or invitees, and (ii) arising out of (a) any alleged defects or failures in Vendor's products; (b) all tax liabilities of Vendor; (c) any infringement of patent, trademark or trade secrets; and (d) any mechanic's liens or payment bond claims by those claiming payments owed by Vendor. Vendor shall defend all suits brought against Purchaser on account of any such claims of liability, shall pay any settlements made or judgments rendered with respect thereto, and shall reimburse and indemnify Purchaser for all expenses, including court costs and reasonable attorneys' fees, incurred by Purchaser. The obligations set forth in this paragraph are continuing and shall survive occupancy, completion of the construction project, termination of

the Purchase Order, acceptance of work, or final payment to Vendor.

7. **Changes:** Purchaser reserves the right to order changes in writing in the goods required hereunder and this Purchase Order shall be modified accordingly. No change shall be made in this Purchase Order without such written order and no claim of payment by Vendor for extras will be allowed unless such payment and such extra goods are agreed to in writing by Purchaser.

8. **Remedies:** If Vendor shall fail to perform in a timely manner, Purchaser may (in addition to all other rights) demand immediate cure of Vendor's default, correct Vendor's default, or obtain conforming goods elsewhere at Vendor's expense. In any case, Purchaser shall be entitled to recoup from Vendor all its loss, cost and expense incurred as a result of Vendor's default, including replacement of such defective work and damage to other work, and shall perform Vendor's warranty with respect thereof.

9. **Disputes:** Vendor agrees that all disputes under this Purchase Order shall be resolved in the Circuit Court of Platte County, Missouri or the U.S. District Court for the Western District of Missouri. This Purchase Order shall be construed under the laws of the State of Missouri.

10. **Pricing:** If price is omitted on this Purchase Order and not otherwise agreed to in writing, then the price to apply hereto will be the prevailing market price at (a) time of order or (b) time of delivery, whichever is less.

11. **Termination:** Purchaser by written notice to Vendor may at any time terminate and cancel this P.O. with respect to materials which remain undelivered on the date of such notice. In the event of such cancellation, Vendor shall promptly stop all work called for by this Purchase Order, and Purchaser's responsibility to Vendor is limited to paying Vendor for all goods delivered as of the date of termination. Other than as specifically provided for herein, Vendor shall not be entitled to claim or recover damages, restocking fees, or loss of profits from Purchaser on account of any such cancellation, delays suffered by Vendor, irrespective of cause, or the rejection by Purchaser of any goods shipped under this Purchase Order.

12. **Assignment:** Vendor may not assign or transfer this Purchase Order or any part hereof without the prior written consent of Purchaser.

13. **This Purchase Order is the final and integrated agreement of the parties, superseding all negotiations and prior agreements of the parties.**

ATTACHMENT "B"

INSURANCE REQUIREMENTS

1. Vendor agrees to procure and carry, at its sole cost, until completion of this Purchase Order and all applicable warranty periods, all insurance, with identical limits of liability and scope of coverages, as set forth below; provided, however:

1.1 All insurance is to be issued by companies and with liability limits acceptable to Purchaser.

1.2 Purchaser reserves the right to review certified copies of any and all insurance policies to which this Purchase Order is applicable.

1.3 Insurance certificates, written on a standard ACORD form, **and a copy of the additional insured endorsement**, must be received by Purchaser prior to any payment by Purchaser or delivery of goods.

2. Such insurance shall include the following terms and conditions:

2.1 All coverages obtained by Vendor, except professional liability if applicable, shall be on an occurrence policy form and not on a claims made policy form.

2.2 The cost of defense of claims shall not erode the limits of coverage furnished.

2.3 Advance notice of cancellation. All insurance certificates will state that all coverages are in effect and will not be canceled without thirty (30) days' prior written notice to Purchaser and other required additional insureds (except for non-payment of premium, for which at least ten (10) days advance notice shall be given to Purchaser) of such insurance and shall contain an endorsement stating the insurers agreement to provide such notice, using CNA form G-140327-B (Ed. 07/11), Travelers Form IL T4 00 (12/09) or other equivalent carrier forms, such as ACORD forms. **A copy of the Notice of Cancellation Endorsement must be furnished to Purchaser prior to delivery of goods.**

2.4 Severability of Interest. All insurance carried shall be endorsed to provide that, inasmuch as this policy is written to cover more than one insured, all terms, conditions, insuring agreements and endorsements, with the exception of limits of liability, shall operate in the same manner as if there were a separate policy covering each insured.

2.5 Commercial General Liability Insurance. Vendor shall obtain and maintain Commercial General Liability Insurance, on an occurrence form for the hazards of contractual liability insuring the indemnities set forth in the Purchase Order, including personal injury, death and property damage.

2.6 Excess Liability. Vendor shall maintain Excess Liability coverage on an umbrella form with minimum limits of \$1,000,000.00 per occurrence and \$1,000,000.00 aggregate.

2.8 Waiver of Subrogation. All insurance policies supplied shall include a waiver of any right of subrogation of the insurers thereunder against Purchaser and all its assigns, subsidiaries, affiliates, employees, insurers and underwriters. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity has an insurable interest in the property damaged.

2.9 Additional Insureds. Purchaser shall be included as additional insureds under Vendor's furnished insurance, for ongoing and completed operations, using ISO Additional Insured Endorsement (CG 20 10), edition date 11/85, or an equivalent (e.g., CG 20 10, edition date 10/93, plus CG 20 37, edition date 04/12), under the commercial

general liability policy. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY and NON-CONTRIBUTING.

2.10 Insurance Primary. All policies of insurance provided pursuant to this article shall be written as primary policies, and not in excess of the coverage of the indemnitee's insurance.

3. No Limitation of Liability. The required coverages referred to and set forth herein shall in no way affect, nor are they intended as a limitation on, Vendor's liability with respect to its performance of this Purchase Order.

4. Patent Liability. Vendor shall protect, defend and save Purchaser harmless from any liability, including costs and expenses, for, or on account of, any patented or unpatented invention, article or appliance manufactured or used in the performance of this Purchase Order, including their use by Owner and further agrees to pay all loss and expense incurred by Purchaser by reason of any such claims or suits, including attorneys' fees.

5. Professional Liability. If any design or other professional services are included in the Purchase Order, Vendor shall purchase, and maintain for a period of three years after the date of Final Completion, insurance covering claims arising out of the performance or furnishing of Design or Professional Services and for claims arising out of allegations of errors, omissions or negligent acts in connection with the Purchase Order. The policy shall be at least as broad as the coverage provided in Design Liability Policy, Member Companies of CNA Insurance, Form G-115692-A (Ed 02/96), with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate.

5.1. Vendor shall require each designer providing design services engaged by Vendor to provide identical coverage.



101 E 15th Ave
North Kansas City, MO 64116
Phone: 816-221-4825
fun@fryinc.com
www.fryandassociates.com

Quote

DATE: 1/14/21

Prepared by: William Fry

Customer

City Of Parkville, Mo.
Attn: Tom Barnard
8880 Clark Ave
Parkville, Mo. 64152

Ship Address

English Landing Park
8701 McAfee Rd
Parkville, Mo. 64152

Part No	Description	Qty	Price	Ext. price
1.1C Playcube	Elevated Playcube	1	\$5,846.40	\$5,846.40
Small Playcube	Small Playcube with legs	1	\$4,145.40	\$4,145.40
ZZUN7096	Loopy Whoop	1	\$1,976.40	\$1,976.40
ZZXX0557	Truck Spring Rider	1	\$1,530.90	\$1,530.90
ZZXX0150	Overdrive	1	\$3,258.00	\$3,258.00
ZZXX9430	Border Timbers	66	\$52.20	\$3,445.20
ZZXX8905	Accessible Entry Ramp	1	\$1,255.50	\$1,255.50
	All Pricing is discounted per Greenbush contract.			
	Add \$75.00 per hour for Professional Assistance by Fry			

Subtotal \$21,457.80

Tax due

Shipping \$2,195.00

TOTAL \$23,652.80

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact us!

In Play We Trust



EQUIPMENT SIZE:
N/A

USE ZONE:
36' X 44'

AREA:
1584 SqFt.

PERIMETER:
160 Ft.

FALL HEIGHT:
6 Ft.

USER CAPACITY:
15

AGE GROUP:
2-12

FRY & ASSOCIATES
101 E 15TH AVE
NORTH KANSAS CITY,
MISSOURI, 64116
816.221.4825



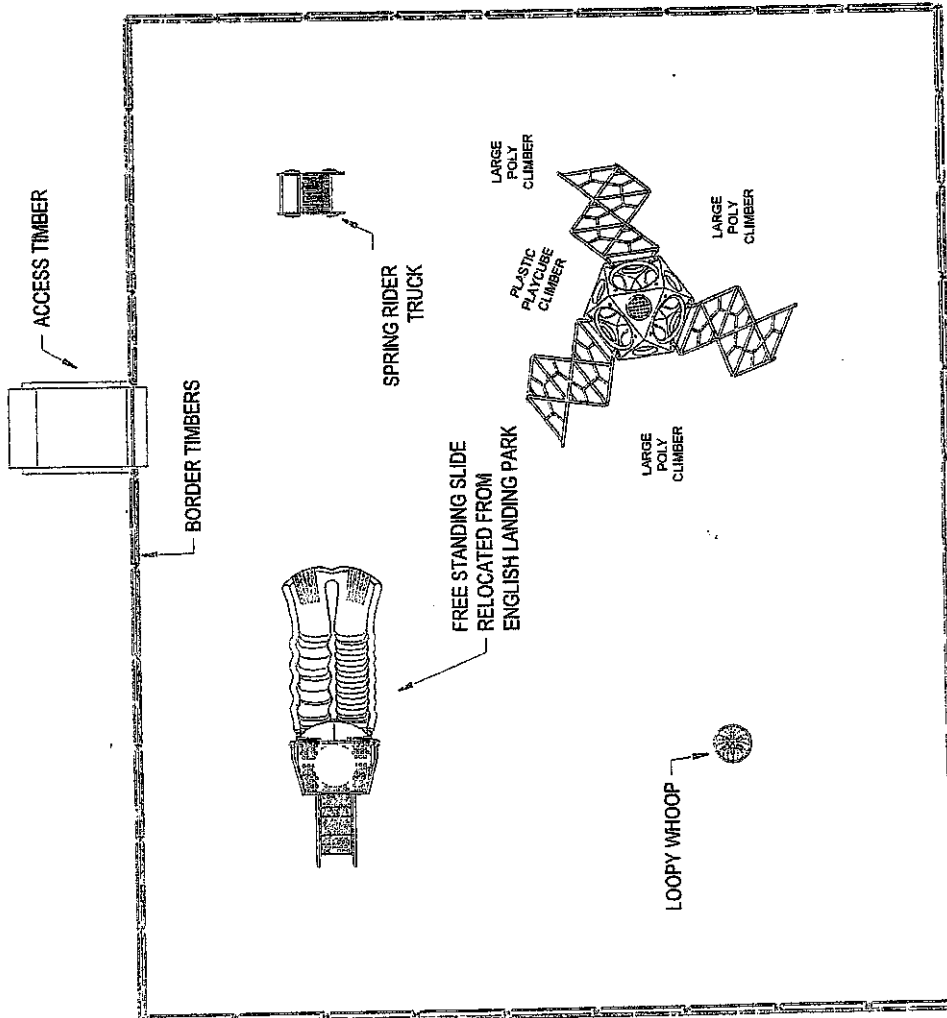
PROJECT NO:
211340

SCALE:
3/16"=1'-0"

DRAWN BY:
EDDIEM

Paper Size
B

DATE:
1/13/2021



*PLAYGROUND SUPERVISION REQUIRED

WATKINS PARK

PARKVILLE, MO

ITEM 3.B.

For 6/9/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: June 6, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Chris Ashley, Public Works Project Manager

ISSUE:

Approve the Veterans Memorial temporary sign permit (Public Works)

BACKGROUND:

According to the 2016 Parks Master Plan, the location of Ballfield 1 is the future site of the Veterans Memorial. The conceptual design was previously reviewed by the Community Land and Recreation Board (CLARB) and the Board of Aldermen.

The Veterans Memorial non-profit organization is currently seeking fundraising to cover the costs of the design and construction of the Veterans Memorial. Jim McCall will provide an update associated with the Veterans Memorial.

In an effort to publicize the future project, as well as the fundraising efforts, the non-profit organization would like to install a sign along the frontage of the Ballfield 1.

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact.

ALTERNATIVES:

1. Recommend approval of the sign permit for the Veterans Memorial.
2. Provide feedback associated with the Veterans Memorial sign permit.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the sign permit for the future location of the Veterans Memorial site.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that staff approve a sign permit for the Veterans Memorial.

ATTACHMENTS:

1. Sign Permit
2. Proposed Sign Concepts



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0015

Date Submitted: _____
Application #: _____
Date Approved: _____
Permit #: _____
Removal Date: _____

Application for Temporary Sign Permit

1. Business Information

Name of business/entity for which the sign is requested: AMERICA LEGION VETS MEMORIAL COMMITTEE
Address and/or general location: BALL FIELD 1

Zoning District: _____ Current Use: PARK

Do any covenants and/or deed restrictions apply to this business: ☐ Yes ☒ No

Note: If yes, this application must be accompanied by signed approval of the association/entity enforcing such.

Number of temporary permits previously issued for this property/use: _____

Note: Only three (3) temporary signs are permitted per business in any given year.

2. Contact Information

Applicant(s):

Name: Jim McCall
Address: 6118 NW Pine Ridge CR.
PARKVILLE MO 64152
Phone: 816-803-1840
Fax number: 816-741-5340
Email: Jim.McCall@jshor.com

Property owner(s), if other than applicant:

Name: CITY OF PARKVILLE
Address: _____
Phone: _____
Fax number: _____
Email: _____

Sign company:

Name: Victory Sign Co.
Address: 1021 BROWN ST.
LIBERTY, MO 64068
Phone: 816 407-7446
Fax number: _____
Email: _____

Other contact (if any):

Name: _____
Address: _____
Phone: _____
Fax number: _____
Email: _____

Contact(s) for correspondence: ☒ Applicant ☐ owner ☐ sign company ☐ other _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that no sign shall hereafter be erected, re-erected, constructed, altered or maintained except in conformance with the Parkville City Code. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit.

Applicant's Signature (Required) _____

Date: 2/16/21

Property Owner's Signature (Required) _____

Date: _____

Application #: _____

3. Sign Information

Type: ☐ banner ☐ sandwich board ☒ Other: Temporary

Dimensions/area: Height 4' Width 8' Area (32 sq. ft. max): 32

Material: Wood

Proposed location: BALL FIELD ONE

Note: With the exception of banners approved by the Community Land and Recreation Board or Board of Aldermen for special public events, all temporary banners are restricted to ground floor windows only.

Proposed method of attachment: 2x4 LEGS

When is 30 day temporary permit requested to begin? NO DATE WANT TO

PLACE FOR 6 MOS - to a gay

4. Checklist of required submittals

☒ Completed application.

☐ A sketch showing the sign dimensions, text and graphics.

☐ A drawn elevation, site plan and/or photo of the building showing proposed sign location.

☒ Authorization signature of the applicant and property owner. need - City is owner

☒ If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

Application accepted as complete by: _____
Name / Title Date

For City Use Only

Action Taken: ☐ Approved ☐ Approved with Conditions ☐ Denied

Date of Action: _____ Name / Title: _____

Signature: _____

Special conditions if any: _____

Permit Fee: _____

Payment: ☐ Check # _____ ☐ M.O. _____ ☐ Cash



Future site of

The Veterans Memorial in Parkville, Missouri

ENGLISH LANDING PARK

FUTURE SITE OF
Parkville
VETERANS
MEMORIAL

DONATE AT: WWW.WEBSITE.ORG
PHONE NUMBER





FUTURE SITE OF
Parkville VETERANS MEMORIAL

DONATE AT: WWW.WEBSITE.ORG OR PHONE NUMBER

2021 Projects

Division	Type	New or Replacement	Name	Project Description	Funding Source	2021 Budget	Funds Spent	Remaining Funds to Be Spent	Status / Projected Quarter
Parks Sales Tax	Project	New	PLP Ballfields	The engineering of baseball fields and multipurpose fields.	100% Parks Sales Tax	\$ 800,000	\$ -	\$ 800,000	4th Quarter
Parks Sales Tax	Project	New	Grading for Ballfields	Grading for the proposed ballfields in Platte Landing Park.	100% Parks Sales Tax	\$ 150,000	\$ 52,050	\$ 97,950	COMPLETED
Parks Sales Tax	Project	Replacement	Trail Grading Equipment	Purchase of trail grading equipment to assist with regular trail grading maintenance.	100% Parks Sales Tax	\$ 5,000	\$ -	\$ 5,000	2nd Quarter
Parks Sales Tax	Project	Replacement	Watkins Park Improvements	Design and construction of shelter, parking and playground in Watkins Park.	100% Parks Sales Tax	\$ 50,000	\$ 2,043	\$ 47,958	3rd Quarter
Parks Sales Tax	Project	Replacement	Wetlands Educational Area	Outdoor classroom space and kiosks for wetland education.	100% Parks Sales Tax	\$ 15,000	\$ -	\$ 15,000	4th Quarter
Parks Sales Tax	Project	New	ELP Playground Update	Replacement of playground equipment in English Landing Park.	100% Parks Sales Tax	\$ 25,000	\$ -	\$ 25,000	2nd Quarter
Parks Sales Tax	Project	Replacement	Entry Signs for PLP/ELP	The design and purchase of new entry signs to ELP and PLP	100% Parks Sales Tax	\$ 100,000	\$ -	\$ 100,000	3rd Quarter
Parks Sales Tax	Project	New	JD 6-Series Tractor	Replacement of tractor in fleet for mowing of parks.	100% Parks Sales Tax	\$ 55,000	\$ -	\$ 55,000	3rd Quarter
Parks Sales Tax	Project	Replacement	Roundabout Makeover	The design and construction of new landscaping for the roundabout on the south side of Busch Drive.	100% Parks Sales Tax	\$ 30,000	\$ -	\$ 30,000	2nd Quarter
TOTAL PARKS SALES TAX FUND						\$ 1,230,000	\$ 54,093	\$ 1,175,908	

Projected expenditures per Quarter				
1st Quarter Actual	2nd Actual	3rd Actual	4th Projected	2022 Projected
\$ 54,093				



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CITY OF PARKVILLE Memorandum

Date: June 2, 2021

To:

From:

CC:

May Parks Activity Report:

The following Parks-related activities took place during May 2021:

- Grigsby backstop outside perimeter cleaned out and graded to improve drainage
- Grigsby Field fence line cleaned out.
- Fields drug biweekly as weather allowed.
- Base pegs located, cleaned and identified
- Mulch added to depot
- Depot walls painted after contractor drywall work completed.
- Dumpster bin cleaned out
- New ELP & PLP Park Hour signs installed
- More Dog on leash signs installed.
- Cruise night set up / barricades, cones, no parking signs set out
- Plants added around fire hydrant at Park Headquarters.
- Parkville Entry sign flowers/mulch added.
- Dead twin trunk large cottonwood by Park Headquarters/Alloe Parking lot removed
- Parkville Bottoms project meetings City Hall & Friends Shelter
- More graffiti at ELP Restroom
- Motorcycle spring toy stolen at ELP Playground
- City Hall plants trimmed back, additional pruning and weeds removed
- Barricades, cones and no parking signs set out for carnival arrival
- Spirit fountain maintenance performed
- Fire Extinguishers checked and certified
- Largest cottonwood in park tumbles into river, trial maintenance initiated.
- Mowing and weed control ongoing at maximum capacity
- Pocket Park planter box rotted out, staff cleaned area and carpenter completed work
- Drainage swale cleaned out

May 2021 Work Report
Parkville Nature Sanctuary

Kristen Bontrager

Programming – approximately 75 hours during the month of May (2021) were spent planning and coordinating Nature Day Camp. All slots (25) for campers were filled within one day. As of now there are 14 volunteers confirmed on the schedule to assist with registration, activity leaders, restroom break supervisors, and lunch prep. (Attached is the schedule) Nature Camp will be held with assistance from many of our partners including, U.S. Fish and Wildlife, Heartland Conservation Alliance, Platte Land Trust, Mantooth Creative, and Backyard Bird Center (has confirmed but not the date they will be present).

FOPNS- Friends group held our third meeting this year on May 10th. We discussed board involvement in Nature Day Camp and approved a cost increase from \$750 to \$1,000 for a memorial tree in the Nature Sanctuary.

Trail Maintenance – With the massive rains coming in mulch has been required to be laid around the waterfall two different times. Mulch has also been replaced at the entrance around the picnic tables and informational kiosk.

Invasive species have started to grow so a weekly approach to their removal using selective herbicide has begun. Poison Ivy is also being treated, only along trails, weekly or as needed to keep visitors safe.

Volunteers- Most volunteer hours were spent this month on erosion control and mitigating our trail wash-outs. Bill Beyer has been leading the volunteer efforts which begin up on White Tail Trail. He has supervised Boy Scouts from Troop, (attached a few pictures of the work they have done). Bruce Duffin and Dan Day have been out working along the trails regularly as well. Both have contributed many hours and exceptional work.

Current Volunteer Hours:

Month	Hours	Total Hours
January	94	94
February	10	104
March	65	169
April	168	337
May	82	419

Parkhill School District Professional Studies – 2020-2021 Spring semester has ended, have another interview scheduled with a potential intern on June 7th for the coming fall semester.

Eagle Scout – Octavious Soriano has successfully completed his Eagle Scout project on May 1st at Sullivan Nature Sanctuary. He has presented to the Board of Aldermen on May 18th and received recognition for his accomplishment. Henry Sinclair has also completed his Eagle Scout project successfully. Henry's project was bank re-stabilization and erosion control along and at the top of the waterfall. Henry completed his project on May 15th. Steven Moll is set to complete his project June 5th.

PLP Wetlands – several meetings were attended included one on May 11th to discuss the path forward. This is in regards to construction issues that the City has brought concerns about as well as mowing and invasive species control. After the meeting USACE walked the wetland area/trails with me to further contemplate ideas suggested in the meeting.

A second meeting was held with City, USACE, BKM, and Natural State Streams on May 27th to discuss the mowing schedule, maintenance/ warranty plans, materials used, and the potential of educational signage to inform the general public about the project. A follow up conference call will be scheduled for June.

PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
MAY 2021

PLP Wetlands – The City worked with the US Army Corps of Engineers on the construction of the Section 1135 Wetland Project in Platte Landing Park. The project included the construction wetland areas and restoration of a riparian corridor. BKM Construction, along with their subcontractors Linaweaver and Natural States Landscaping, contracted with the Corps to construct this project. City staff served as a local project sponsor for this project. Because of the project cost savings, the Corps increased the vegetated areas throughout the project. The contractor mobilized at the end of February 2020 and started construction. In October 2020, the Corps of Engineers accepted the project with deficiencies. Staff met with wetland experts with the Corps of Engineers to review the current condition of the wetlands. There will continue to be conversations in the upcoming weeks about the next steps.

STATUS – IN PROGRESS.

A-Truss Bridge Improvements – The improvements to the A-Truss Bridge included installation of outline lighting throughout the structure. Outdoor Lighting Perspectives completed the improvements in late 2020. Staff worked with a local electrician to install a refurbished light pole to serve as a power source for the bridge lighting. Additional lighting needs to be installed at the apex of the bridge, the City will contract with Outdoor Lighting Perspectives through a change order.

STATUS – IN PROGRESS.

Pickleball Courts – The Parks Sales Tax budget included funding for the design and construction of Pickleball Courts. The City released the bid documents in June. The bid document included the base bid for four courts and included two bid alternates for lighting and relocation of the basketball court. The location of the courts was approved by CLARB and the Board of Aldermen in July. Staff finalized the contract documents and received the required insurance. Staff has also been working directly with Jack Moorhead, an USAPA Ambassador and PPA Certified Coach/Pro. Staff worked with McClure Engineering on the layout of the courts and sidewalk connections to the courts. The existing basketball court was removed and the new court was installed in October 2020. The Pickleball Court was installed in November 2020, in conjunction with the perimeter fencing. Sidewalks were installed and grading around the courts completed. The permanent paint was installed. Due to the condition of the paint, staff requested the contractor to touch it up. Staff will continue to work with the contractor to ensure that the finish is acceptable before final payment is issued.

STATUS – IN PROGRESS.

Pocket Park Improvements – In December 2020, the Board of Aldermen approved the Pocket Park Master Plan. In order to start priority projects in Pocket Park, staff has been working with RIC to develop design the initial phases of the Pocket Park improvements. There are two separate projects: (1) bollard/bump out safety improvements in front of Pocket Park; and (2) reconstruction of the south stairs. The plans were released for bid. The contracts were presented to CLARB and the Board of Aldermen in April. The Board of Aldermen approved the base contract for the bump-out design, along with a change order to install decorative planters in conjunction with the bollard core. The pre-construction meeting with the contractor will be scheduled in early June.

STATUS – IN PROGRESS.

Riverfront Park Entry Signage – The 2020 budget includes funding for the design of entry signage for the two riverfront parks. Vireo was hired to design concepts for approval. The long-range budget includes funding for the installation of these signs. A small committee consisting of representatives from the Board of Aldermen, CLARB and staff met to discuss the vision for the signage. Based on this feedback, Vireo will develop concepts for consideration by the committee. The Board of Aldermen approved a work authorization for the additional wayfinder signs and style guide for companion signs in the park. Staff received direction from the board to keep the naming of the parks in their current form. A meeting was held in October to review concepts for the riverfront signage. A second meeting was held in December to review the signing concepts developed following the group discussion. Based on the comments generated during the meeting, the consultant will provide revised sign concepts during a meeting scheduled for late January. The concepts were presented to CLARB and the Board of Aldermen in April. Staff will start working on the design associated with the lower level signage, to complete in late 2021.

STATUS – IN PROGRESS.

2021 Outreach Grants – The applications for the 2021 Outreach grant were submitted at the end of January. The proposed grant application included improvements to Watkins Park, which include installation of a parking lot, improvements to the park entry, installation of new playground equipment, and enhancements to the shelter area. In March, the City received notice of award for the full grant request of \$26,000 for the improvements to Watkins Park.

STATUS – COMPLETED.

Watkins Park Improvements – In November 2020, the Board of Aldermen approved the Watkins Park Master Plan. Following the submittal of the Outreach Grant application, staff reviewed the master plan against the field conditions. Due to the existing grades, modifications were necessary to better integrate the proposed improvements. Staff worked directly with Vireo to modify the master plan as necessary. The Board of Aldermen approved the revised Watkins Park Master Plan in March 2021. Staff is currently working with McClure Engineering on the design of the proposed parking lot. The bid documents will be released in June. The contract for the shelter building was approved by the Board of Aldermen in May. The playground equipment purchase order will be presented to the Board of Aldermen for approval in June.

STATUS – IN PROGRESS.

Park Partnership Grant – The grant application for the major parks improvement projects was released by Platte County. The Platte Landing Park Ballfields was the focus of the grant application. Staff presented the concepts at the January CLARB and Board of Aldermen meetings for the resolution of support necessary for the grant application. The Park Partnership Grant application was submitted in February 2021. The City is currently waiting on notice of award from Platte County for the Partnership Grant. Staff has met with Vireo to discuss the public outreach strategies. Staff has met with GBA to discuss the traffic study information. Initial traffic counts will be collected this summer to assist with the preliminary design. The full traffic study will be deferred until fall 2021 to accurately capture regional traffic when school is back in session.

STATUS – IN PROGRESS.