

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:04 p.m. on April 20, 2021, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:

None

A quorum of the Board of Aldermen was present via videoconferencing.

The following staff was also present via videoconference:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. MUNICIPAL ELECTION RESULTS

A. **Adopt an ordinance to canvass the election returns from the April 6, 2021, general municipal election**

City Clerk Melissa McChesney stated that the general municipal election was held on April 6 and the Platte County Board of Elections certified the results on April 9.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3120, AN ORDINANCE CANVASSING THE ELECTION RETURNS FROM THE APRIL 6, 2021, GENERAL MUNICIPAL ELECTION, ON FIRST READING.

RESULT: MOTION PASSED 8-0.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3120, AN ORDINANCE **CANVASSING THE ELECTION RETURNS FROM THE APRIL 6, 2021, GENERAL MUNICIPAL ELECTION**, ON SECOND READING TO BECOME ORDINANCE NO. 3069.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

3. CITIZEN INPUT

A. Proclaim April 30, 2021, as Arbor Day

Mayor Johnston presented the proclamation to Public Works Director Alysén Abel.

4. CONSENT AGENDA

- A. Approve the minutes for the April 6, 2021, regular meeting
- B. Receive and file the March Municipal Court report
- C. Receive and file the financial report for the month ending March 31, 2021
- D. Receive and file the crime statistics for January through February 2021
- E. Approve a construction services agreement with HydroKlean for the 2021 Sanitary Sewer Closed Circuit Television and Cleaning program
- F. Approve a two-year on-call service agreement with Absolute Comfort Technologies for generator maintenance
- G. Approve a purchase order with Heritage Tractor for a mower for the Sewer Division of the Public Works Department
- H. Approve Work Authorization No. 134 with North Hills Engineering for the design of the FF Highway Pump Station reconstruction project
- I. Approve a construction agreement with Superior Bowen for the improvements to Jones Myer Road
- J. Approve accounts payable from April 2, 2021 to April 13, 2021

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 8-0.

5. ACTION AGENDA

A. Appoint an Acting President of the Board through April 19, 2022

City Clerk Melissa McChesney stated that Parkville Municipal Code required that the Board of Aldermen appoint an Acting President of the Board of Aldermen to serve in the mayor's absence. Alderman Plumb nominated Alderman Sportsman who had served in the position since 2012.

ACTION: IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO **APPOINT ALDERMAN SPORTSMAN AS ACTING PRESIDENT OF THE BOARD THROUGH APRIL 19, 2022.**

RESULT: MOTION PASSED 8-0.

B. Approve the first reading of an ordinance to authorize a ballot question to impose a local use tax on out-of-state purchases

City Administrator Joe Parente provided an overview of a use tax; presentation attached as Exhibit A. Discussion focused on the \$2,000 included in the ballot language, which was a statute requirement; the status of the Wayfair legislation and how the use tax would be collected. It was noted that the use tax would not be an additional tax on top of the sales tax, but a tax that would only be charged for online sales. It was also noted that the ballot language was set by Missouri statute and could not be changed.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3121, AN ORDINANCE CALLING FOR AN ELECTION FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS THE QUESTION OF WHETHER TO IMPOSE A LOCAL USE TAX ON OUT-OF-STATE PURCHASES AT A RATE EQUAL TO THE RATE OF THE LOCAL SALES TAXES IN EFFECT IN THE CITY, ON FIRST READING AND POSTPONE THE SECOND READING TO MAY 4, 2021.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

C. Approve the utility easement with Missouri American Water for the water main extension along Park Street

Public Works Director Alysén Abel stated that Missouri American Water was installing larger diameter water lines in downtown to increase fire flows and are working on the water main along Park Street at 7th Street to tie into the new lines on Main Street. The City owned the parcel of Park Street between 5th and 7th streets and there were two options. The first was to convert the property to right-of-way and the second option was to leave it as a parcel and dedicate an easement to Missouri American Water. Abel noted that the city attorney recommended leaving it as a parcel and granting the utility easement.

Susan Harris, Missouri American Water, provided an overview of project.

Brad Cole, Missouri American Water, said that original project on Main Street occurred improved the size of the water lines to help with the water flow and the extension on Park Street was a continuation of the project. He added that Missouri American Water periodically checked the fire hydrants.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE UTILITY EASEMENT FOR THE WATER MAIN EXTENSION ALONG PARK STREET, AS DEPICTED IN THE EASEMENT AGREEMENT.**

RESULT: MOTION PASSED 8-0.

D. Approve sign concepts for the parks entryway monument and wayfinder signage for the riverfront parks

Public Works Director Alysén Abel said that Vireo designed options for park entryway and wayfinder signs for English Landing and Platte Landing parks. A small committee reviewed several concepts.

Lindsay French, Vireo, provided an overview of the small committee meetings, the goals for the signs and design concepts; presentation attached as Exhibit B. She noted that the Community Land and Recreation board reviewed the designs on April 14 and recommended all the signs except the gateway because its cost.

Discussion focused on the cost structure and the budget. Abel recommended two entry signs, one for each park, and one monument sign. She noted that the designs could be considered a master plan to use in the future when more signs were wanted. The wayfinder signs would be similar to the ones downtown with vinyl letters so the text could be changed easily.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED

BY ALDERMAN RITTMAN TO APPROVE THE SIGN CONCEPTS FOR THE PARKS ENTRYWAY MONUMENT AND WAYFINDER SIGNAGE FOR THE RIVERFRONT PARKS.

RESULT: MOTION PASSED 8-0.

E. Approve a construction agreement with MegaKC for improvements to Route 9 at 6th Street

Public Works Director Alysén Abel said the City received a Missouri Governor's Cost Share grant for the Six a Park project. George Butler Associates completed the survey and engineering design for the new turn lanes on Route 9 at 6th Street. One bid was received and it was higher than the engineer's estimate. Staff reached out to the contractor who said the higher cost was due to a shortage of materials and the short time frame to complete the project. Staff was working with the Missouri Department of Transportation (MoDOT) to expedite portions of the project.

Abel noted that because the bid was approximately 30 percent higher than the estimate, the City could request an extension from the Missouri General Assembly; however, there was not a guarantee the extension would be granted. Another option was to work with the contractor to find more readily available alternate materials to save money. The contract was for the base bid and any changes would require change orders. She provided two options for the Board to consider. The first was to move forward with the single contractor and the second was to reject the bid and request an extension.

City Administrator Joe Parente said that another caveat was that there was a strong argument for the project to be carried over to the next fiscal year for which it would qualify for a MoDOT 50/50 grant.

Discussion focused on concerns with receiving one bid, the total cost being higher than the estimate, the time frame to complete the project and the chance that the cost of materials would not improve if the project was delayed.

Jimmy Keeler, MegaKC, said there were potential savings with asphalt and fixtures and he needed to speak with the subcontractors to determine if there were other value engineering options.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH MEGAKC FOR THE ROUTE 9 IMPROVEMENTS AT 6TH STREET IN THE AMOUNT OF \$862,417.10, FOLLOWING FINAL BID CONCURRENCE FROM MODOT.

RESULT: MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Community Development

1. Master Plan Update Virtual Public Workshop - April 22

Community Development Director Stephen Lachky stated that the City would hold a third and final virtual public workshop on the Parkville 2040 Master Plan and the consultant would present the sections of the draft plan. Following the workshop, the full draft would be made available to the public to provide feedback and it would be revised based on the feedback received.

B. Public Works

1. Annual Spring Cleanup and Yard Waste Drop Off Events

Public Works Director Alysén Abel said the annual Spring Cleanup would be held on April 24 and the Extended Yard Waste Drop Off would be held weekdays from April 26 to May 28.

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said the City needed to begin discussions about redistricting so it could be approved prior to the April 2022 election. She requested two or three aldermen to participate in an ad hoc committee to review redistricting options. Aldermen Plumb, Wylie and Rittman volunteered to serve on the committee and Alderman Whitley would be available to help if needed.

Mayor Johnston said that the City was working on an initiative to create an inclusion and equity committee and was ready to move forward with its creation. Alderman Whitley offered to help Alderman Wassmer with the initiative. He researched other communities for guidance and created five charges for a potential committee. The goal was to create a foundation for open and respectful discussion to share challenges. He developed a draft charter and ordinance that was provided to the city attorney for review. He planned to present an agenda item at a future Board of Aldermen meeting.

Alderman Welch thanked everyone who participated in the blood drive on April 16, noting that 21 people donated blood. She also said the Chamber was planning its annual golf tournament and the YMCA was having a fundraising drive because they lost members due to COVID.

Alderman Sportsman requested an update on the sewer allocation study. City Administrator Joe Parente said that he and Public Works Director Alysén Abel discussed it with Bakery Tilly and a work session was planned for May 4. Alderman Sportsman also thanked Paul Giarratana for his service to the City and wanted to recognize him in some way. Parente said that he planned to do some consulting work and the Board could recognize him during a Board meeting when they returned to being held in person.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 9:36 p.m.

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF APRIL 20, 2021

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The minutes for April 20, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 4th day of May 2021.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



Use Tax Ordinance

Authorizing a ballot question to impose a local use tax
on out-of-state purchases



What is a Use Tax?

- The City currently levies a local sales tax of 2%
- Parkville does not impose or collect a Use Tax
- A Use Tax imposes the same 2% rate on sales of out of state goods, such as those made over the internet
- A Use Tax does not increase the city's local sales tax. It remains at 2% for all purchases made within the City
- For the vast majority of purchases made by local residents, passing this proposal will not change anything



226 Missouri Municipalities have adopted a Use Tax by Voter Approval

Northland Communities:

Platte County

Kansas City

Riverside

Gladstone

Liberty

Platte City

Smithville

Northmoor

Pleasant Valley

Lake Waukomis

Platte Woods

Excelsior Springs



Use Tax Benefit for Local Businesses

- Currently, online and out of state retailers have an advantage over local retailers
 - Local retailers pay all other city taxes, including 2% local sales tax. Online and out of state do not pay any taxes to the city.
 - Creates a disadvantage for Parkville brick and mortar retailers
 - Without a Use Tax, online sellers have an advantage because it makes their products cheaper to purchase
 - Again, a Use Tax does not increase the current sales tax rate of 2% charged to our residents who shop in the community



Use Tax Benefit for the City

- Out of State Retailers profits from sales within the city, but do not pay for:
 - Road maintenance for everyday delivery trucks in the community
 - Police Protection associated with traffic and package thefts
 - Other city services
- A Use Tax assures out of state businesses pay their fair share for street maintenance, police protection, and other city services



Ballot Language

OFFICIAL BALLOT
ELECTION
CITY OF PARKVILLE, MISSOURI
August 3, 2021

Proposition A

In an attempt to eliminate the unfair advantage enjoyed by out-of-state vendors over local vendors, shall the City of Parkville, Missouri impose a local use tax at the same rate as the total sales tax rate, currently, two percent (2%), provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action? Use tax shall not be required to be paid by persons whose purchases from out-of-state vendors do not exceed in total more than two thousand dollars (\$2,000.00) in any calendar year.

YES ☐

NO ☐

INSTRUCTIONS TO VOTERS: If you are in favor of the question, place an X in the box opposite "YES." If you are opposed to the question, place an X in the box opposite "NO."



Wayfair Decision Legislation – MO General Assembly

- Requires out of state Businesses, without a physical presence in Missouri, to collect a Use Tax
- The Legislature is debating additions to the bill that would:
 - Reduce the amount of revenue cities collect from Cable Operators who uses the city's Right of Way. The fee would be reduced by 50%, resulting in a drop in revenue of approximately \$75,000 per year.
 - The current version would require, if Wayfair is adopted, for each city to go back to the voters for re-approval. The result would be a scenario where the City could obtain voter approval in August, and then have to re-submit the question to the voters in 2022.
- May 14th – Last Day of Legislative Session/ July 14 – Deadline for Governor to sign or veto bills
- Legislative Calendar does not allow the city to “wait and see,” however the Board may hold over the 2nd reading to May 18th on whether to defer.



Use Tax Ordinance

Questions?



Parkville Riverfront Parks Signage & Wayfinding System



A Cohesive System:

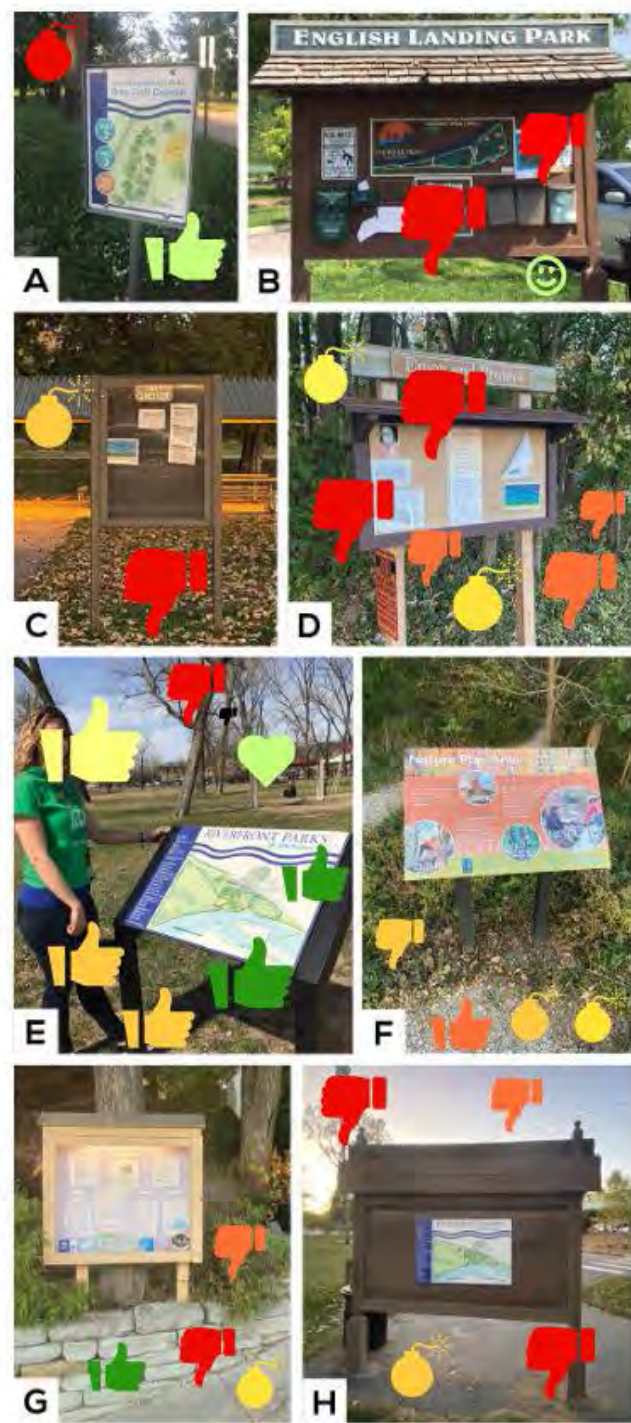
- Enhances a community's identity and brand
- Creates aesthetic harmony in a community
- Directs visitors to amenities and attractions
- Creates a "sense of place," making the city more memorable to residents and visitors
- Links uses, destinations, and districts
- Promotes a pedestrian friendly environment
- Eliminates ineffective, redundant, or confusing signage
- Are easy to see, read, understand, and follow
- Assures that the City will be a visually pleasant place to visit, conduct business, and live.



M U R A L



Informative



Place Making



Directional



Light Poles



Building Signage



Overall DC Comments from workshop 1

C. Like the black pole with standard street sign

J. Like the wrought iron border

I love the look of "I", "G" & "J"

FB and K are my favorites. Not crazy about A C or L

K - like the way the wayfinding looks, looks expensive

Combine F & G to resemble the entry monument

Historical/Traditional

K. Too Foo-Foo

do not like L

Discussion Items

Themes, Styles, Places to Highlight

Signs in other communities?

- Taken other signs for granted
- Overland Park, Using OP logo throughout their park systems, **consistency**
- Using the Parkville entrance sign as a jumping off point
- Using the stone and the sign as separate items

Character

- Navy Blue in Parkville sign? (more classic than the turquoise)
- **Limestone** - major monuments
- Information sign, how to put up your own notes (Kiosk)
- Potential for digital signs? mixed support, where would it go? would it be too flashy? as part of a charging station?
- three tentative locations? CLARB didn't want them to take away from the park, facing the parking lot

Landmarks or special spaces

- Adam and Watkins
 - Triangle, Nature Center
 - Main street?
 - City Hall
 - The Y
 - The more amenities we add the more signs we will need to direct guests
- University
 - Highway connections
 - Golf course

River front parks signage?

- adjacent to the farmers market
- Platte Landing - use existing limestone & update the sign itself
- Potential to mirror for English landing, with a monument sign in between

Design Committee Preferences from Workshop 1

love B

Like L and M that mirrors our current Welcome To PVILLE entryway.

likes the natural stone of L

Modern-Historical

L and M

Don't like G or N at all

Not crazy about C.

Design Committee Preferences from Workshop 1

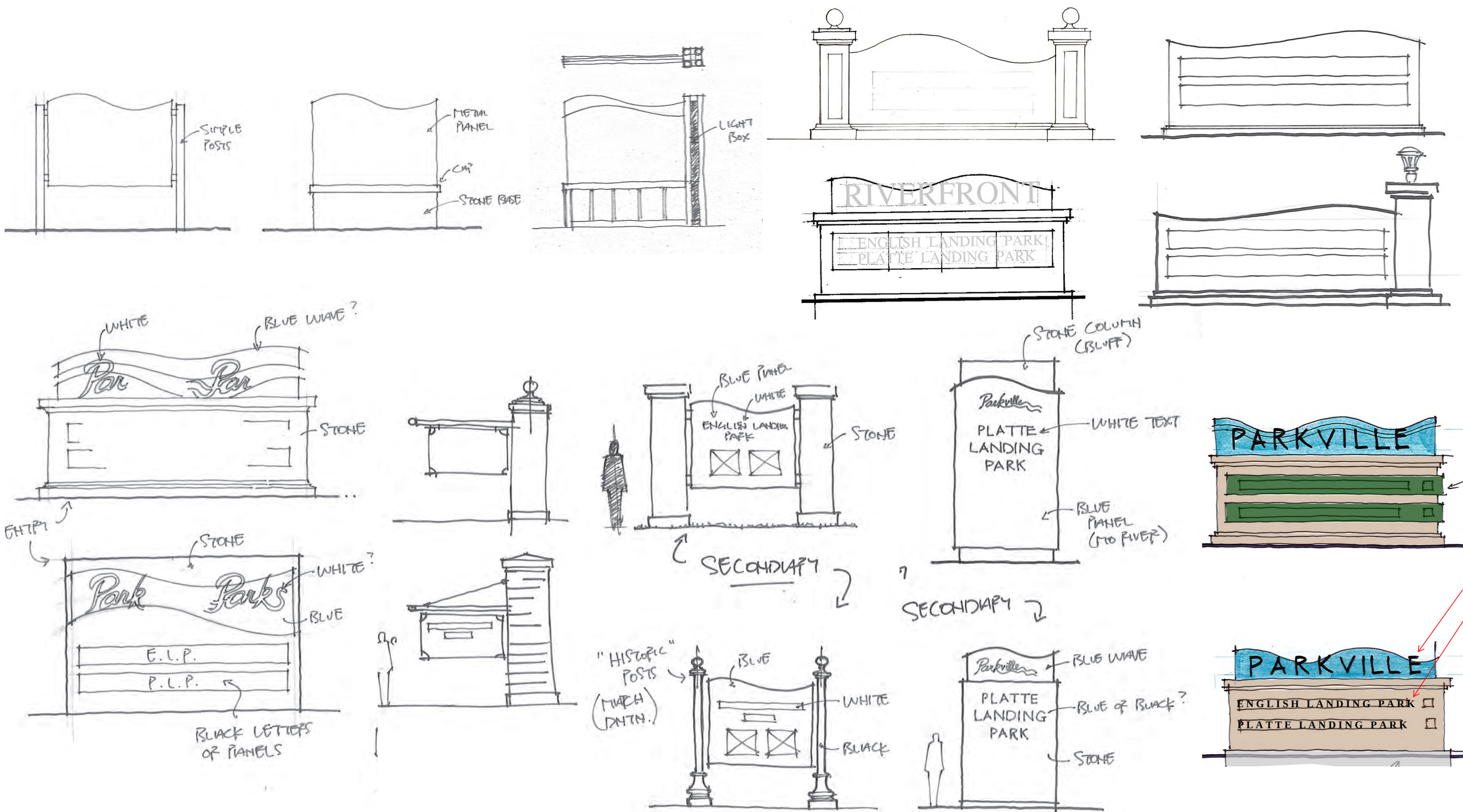
K could be interesting depending on use

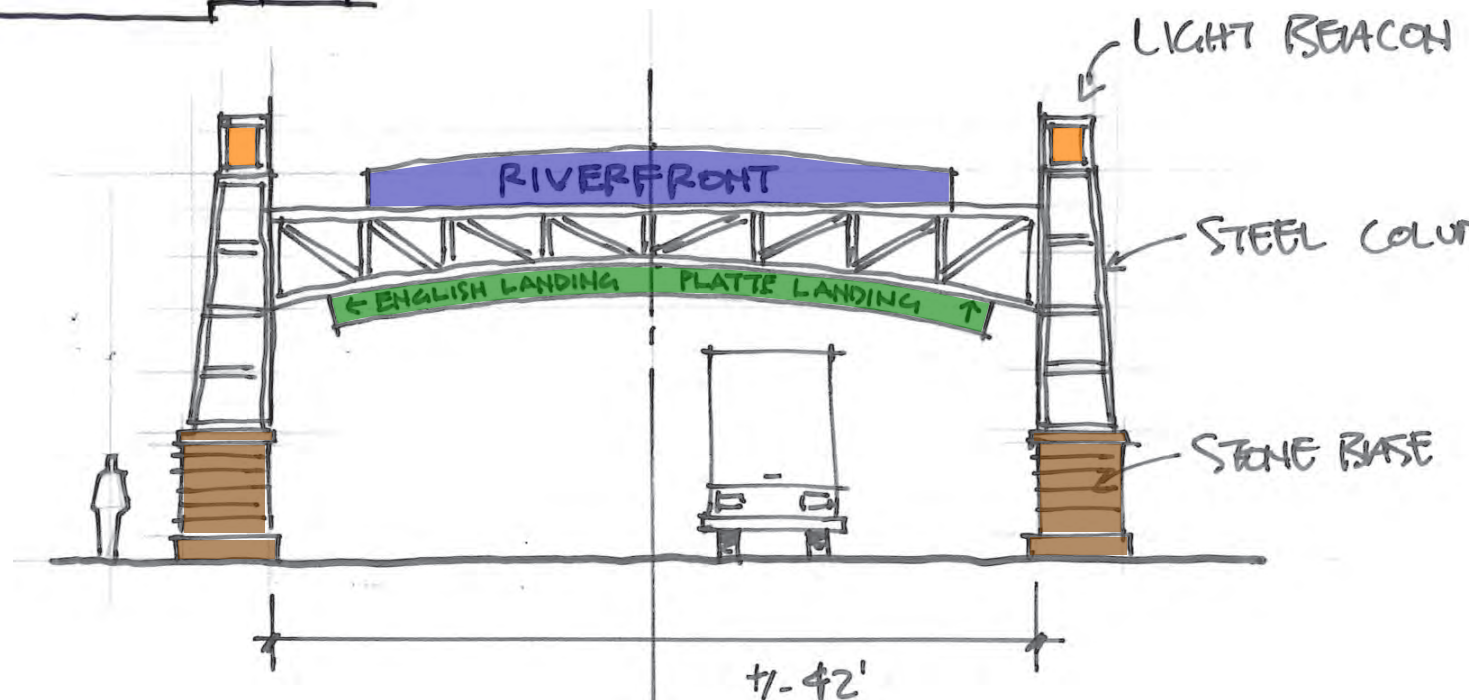
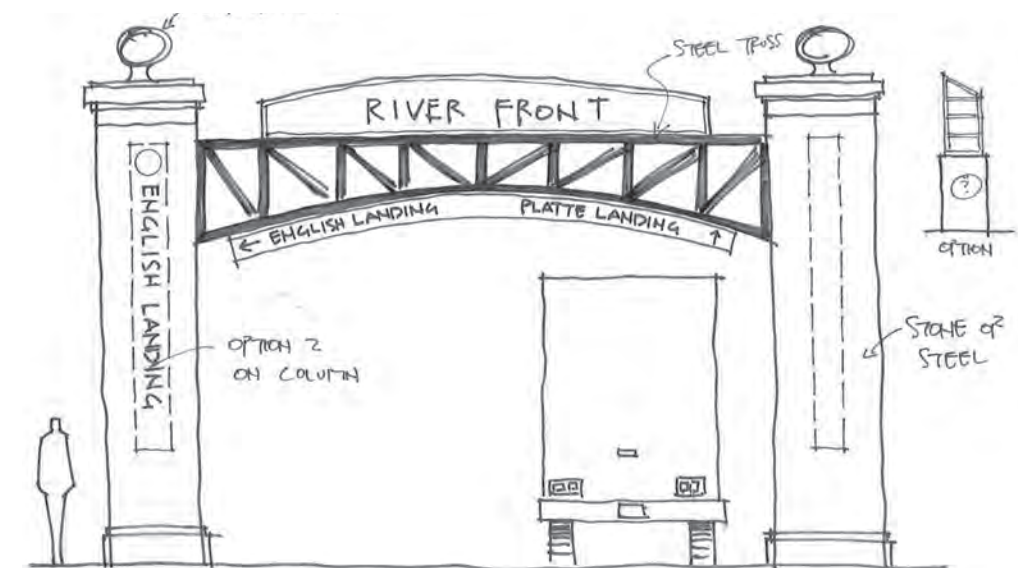
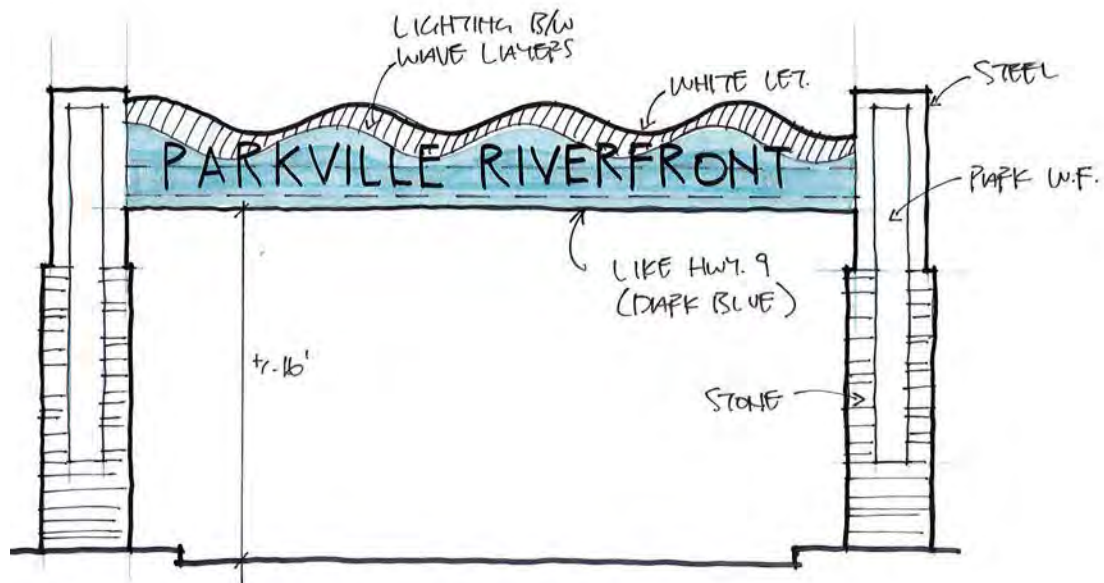
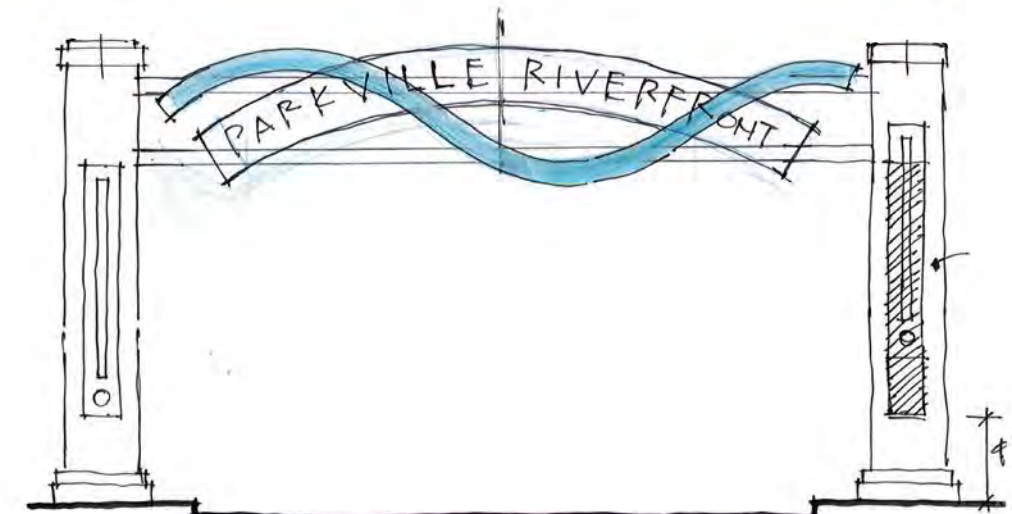
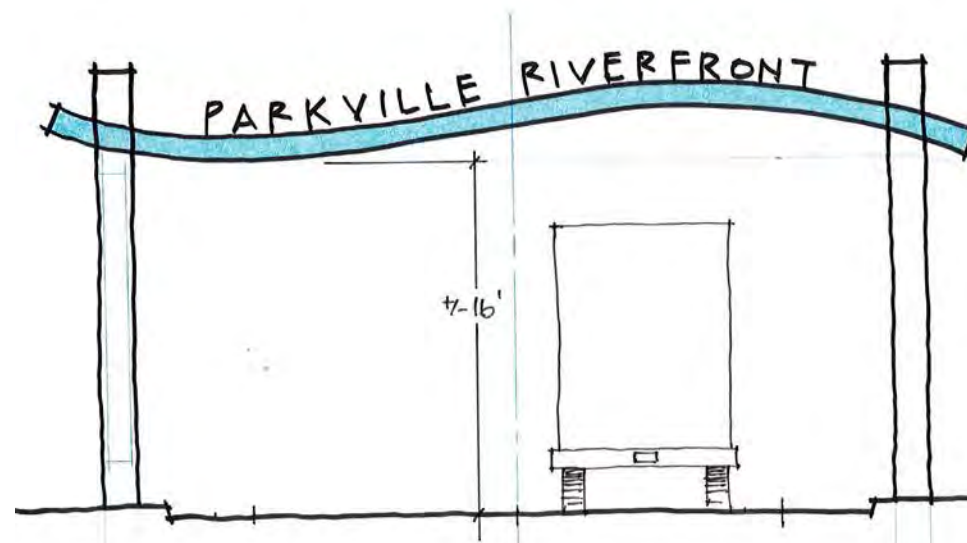
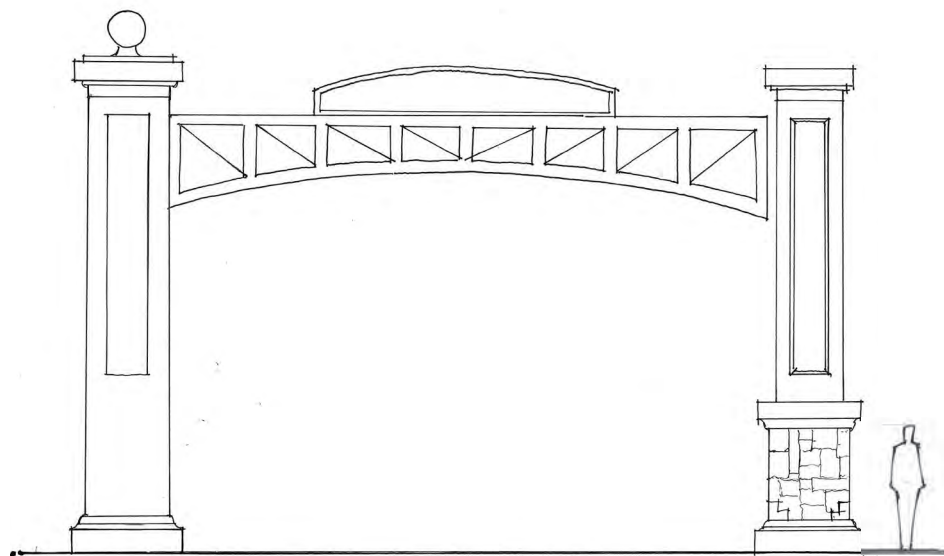
Modern

modern is not our fit

Historic downtown PV needs something less modern than these, perhaps J would work.

None of the Above



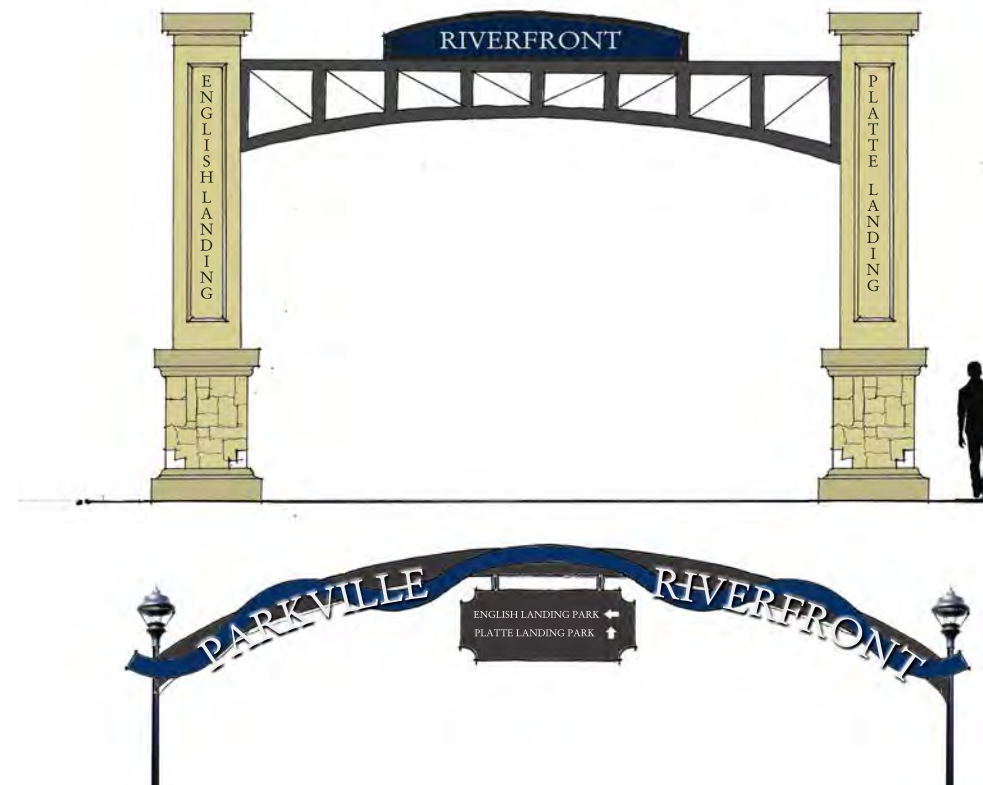


Entry Monument



- Not appealing
- Appreciate the resemblance to the entry sign but too heavy for the park
- Looks like the entrance to a government building and not a Park.
- Could also be a good possibility for the West Entry Sign off 45HWY
- Like the wave and the void space
- Incorporate limestone but maybe not the bulk of it.
- Could Seem too large

Entry Gateway

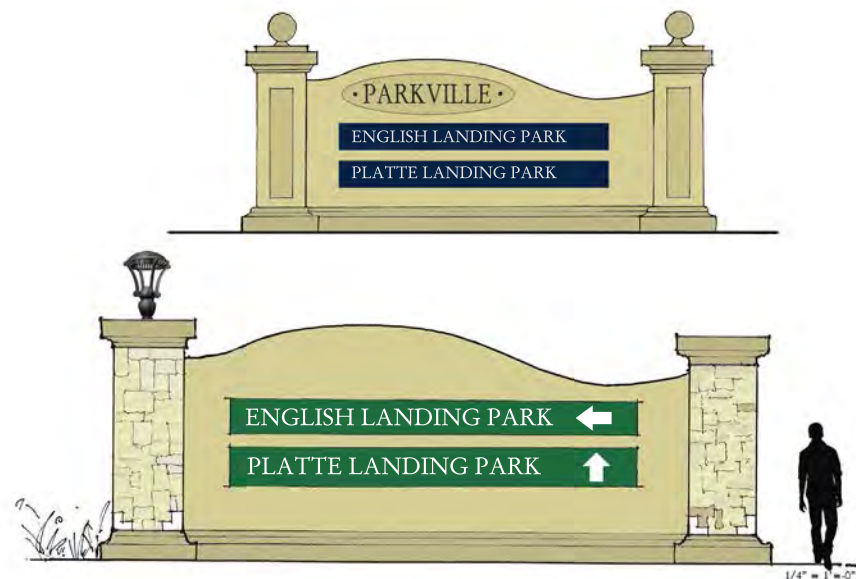


- Love the idea of having a "Gateway"
- Do not care for the columns – looks like the entrance to a cemetery
- Try more metal facing _ Metal Fretwork
- Can wayfinding arrows be added to the columns or panels
- Like Riverfront but also like Parkville Parks or Parkville Riverfront
- Like the small amount of Limestone, combine with metal - Steel Truss
- Like English and Platte on the columns but don't like the bulkiness
- LOVED the Parkville Riverfront design
- Wouldn't mind having it "lit"

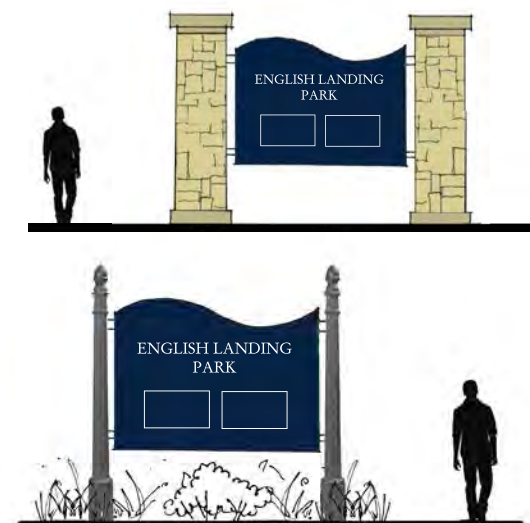
Park Level



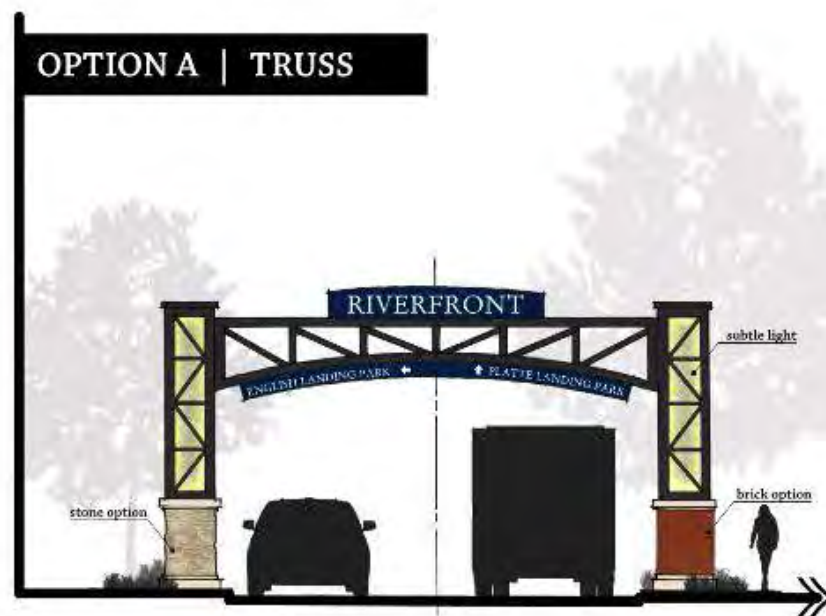
- Do really like this option
- Really like the indication of the wave
- Can this be used with existing limestone panel in Platte Landing Park
 - » this would be ideal and would save money
- Like the addition of the light/lamp
- Like panels for amenities -easily updated



- Better than the first option, not as heavy, but still "office like"
- Columns are heavy and have a Colonial look
- Maybe no formal columns, but still use stone?
- Like the light fixture
- Maybe metal – lighter and less formal
- Could Seem too large



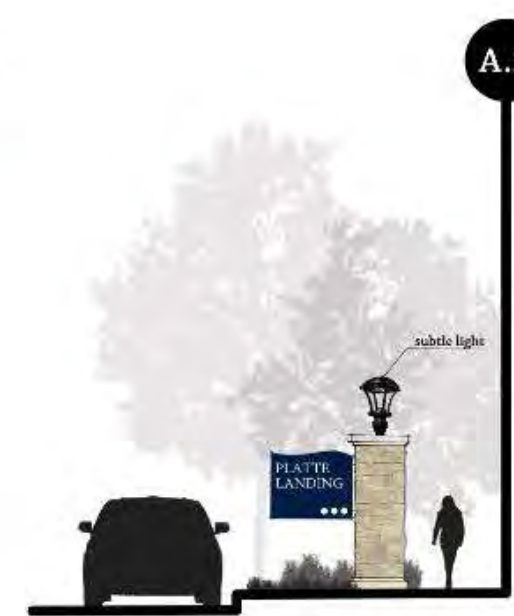
- Do not care for this option as much
- The panel could be nice -less expensive
- Like the indication of the wave
- If used would want to match the lamp poles in downtown
- Seems too large



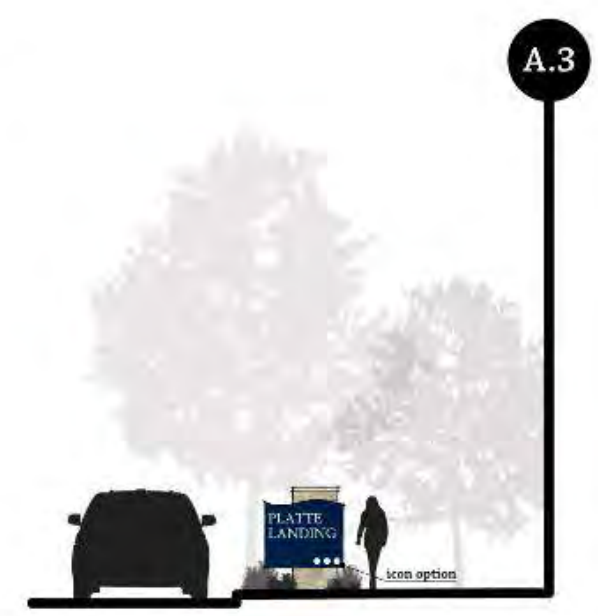
- Really like how this working
- Would like to move forward with this option with changes
- Remove angular crossbars/supports (too busy) - open up like concept B
- Add wave pattern like other signs in this option to add continuity
- Move forward with Parkville Riverfront on sign
- Mover forward with limestone
- Would like to see cost estimates



- Really like how this tuned out
- Would like to move forward with this option as an alternative to the Gateway or use for other entry
- Remove angular crossbars/supports (too busy)
- Would like to see cost estimates



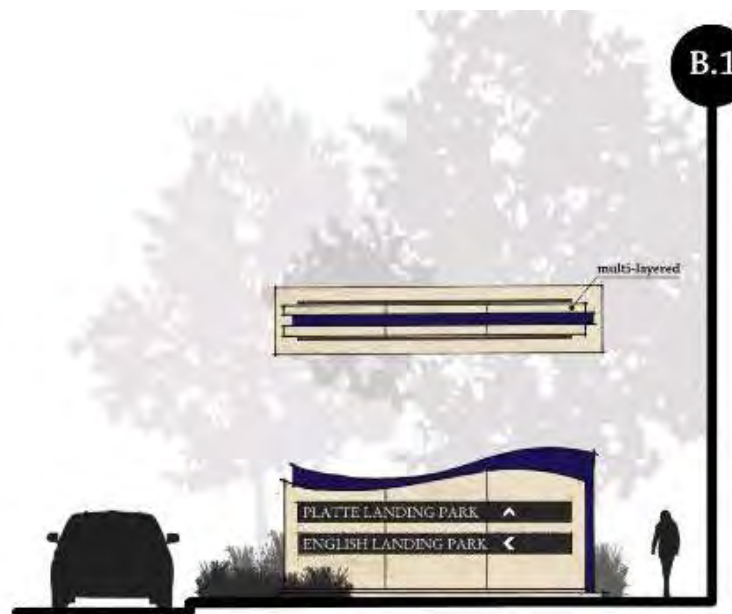
- Really like how this tuned out
- Would like to move forward with this option
- Like the use of icons for amenities
- Would like to see cost estimates



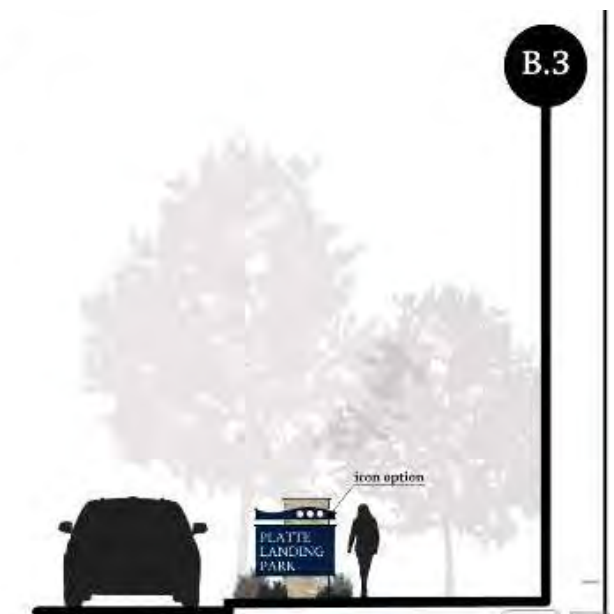
- Do not care for this option
- Can see now that it is too small and could be missed by drivers



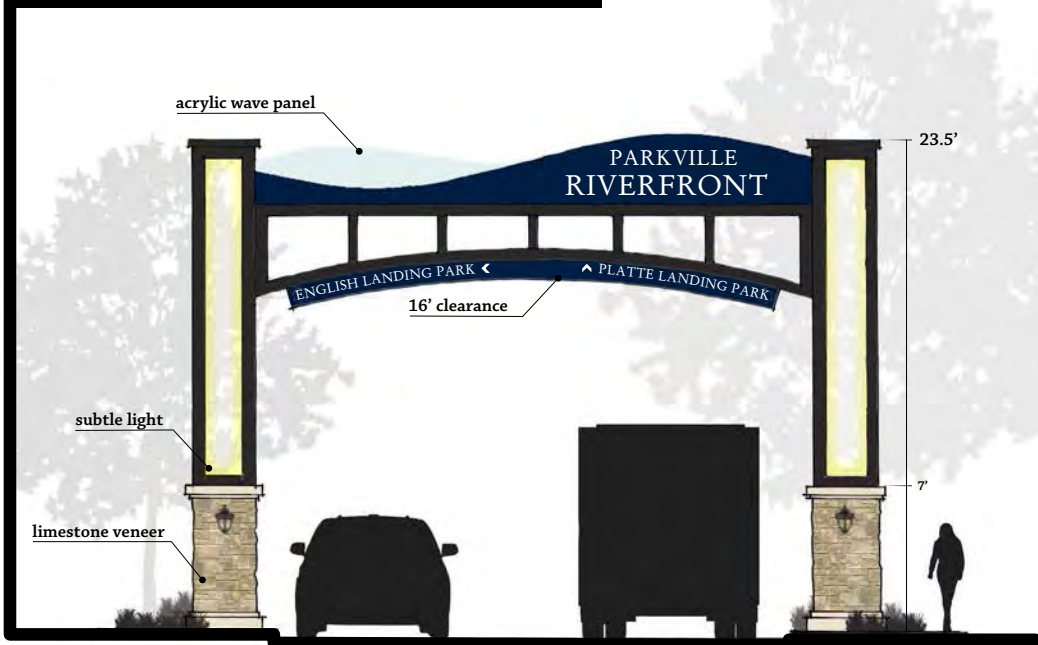
- Like transparent wave
- Like the openness of the metal work
- Like the Stone
- Plaque option is ok



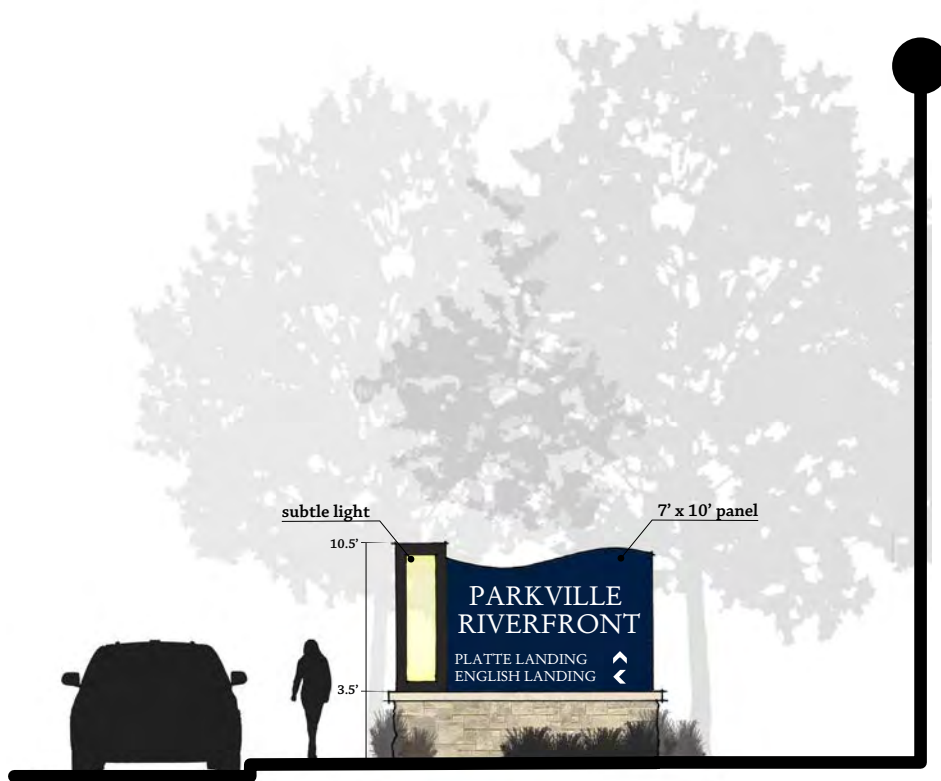
- Do not care for Option B as much
- Looks too corporate
- Would like to move forward with Option A



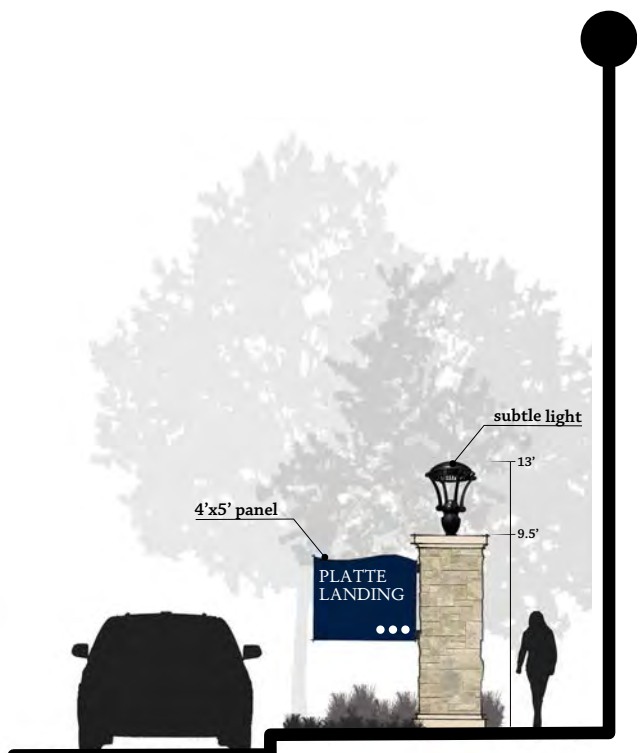
Parkville Riverfront Signage



Gateway

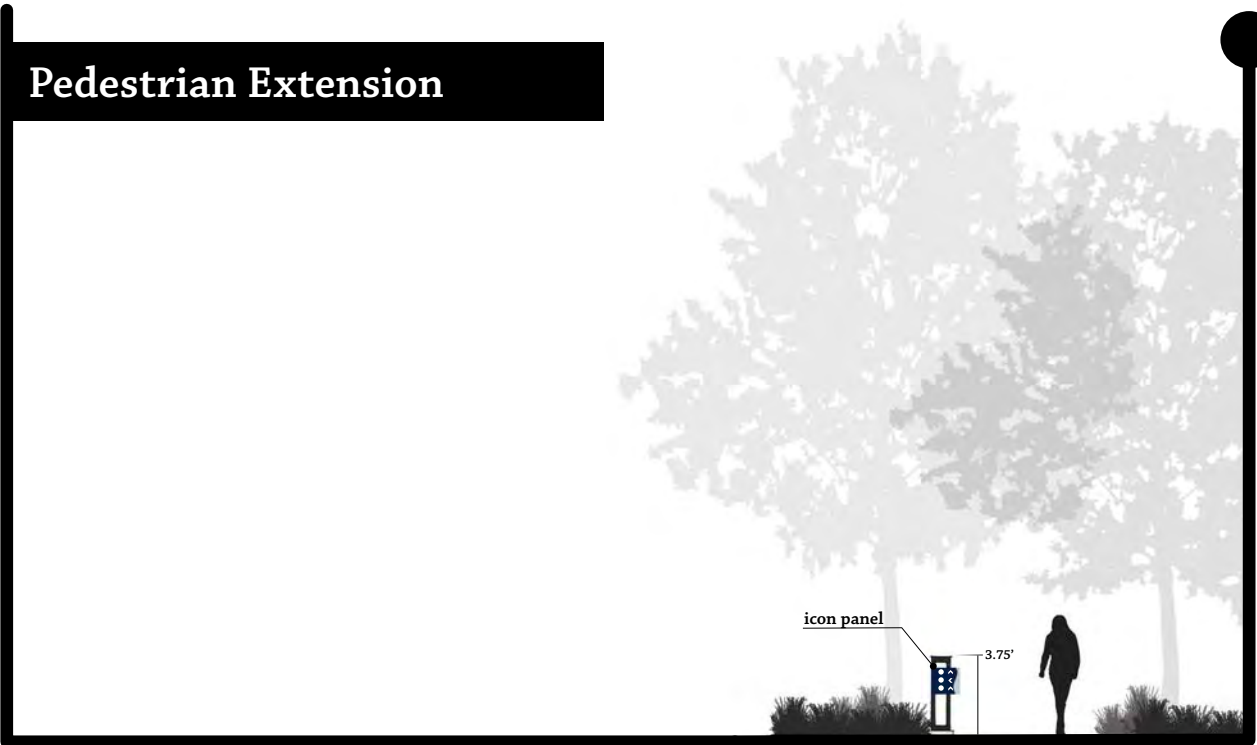


Entry Monument

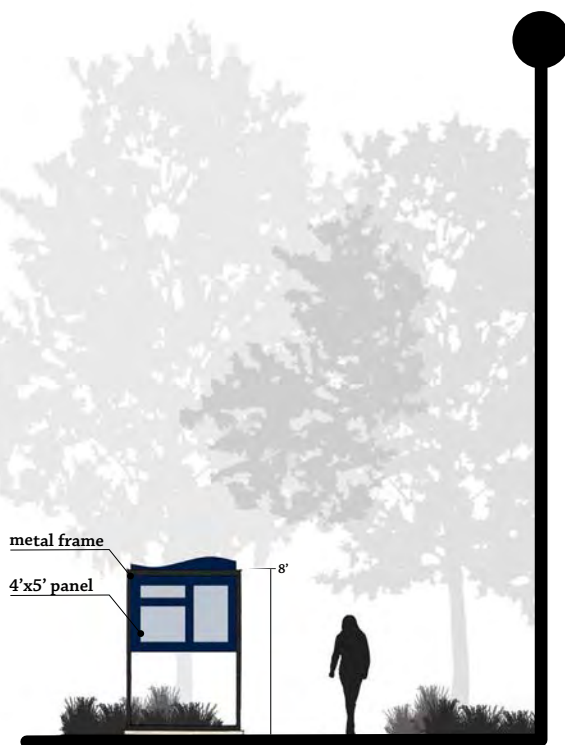


Park Level

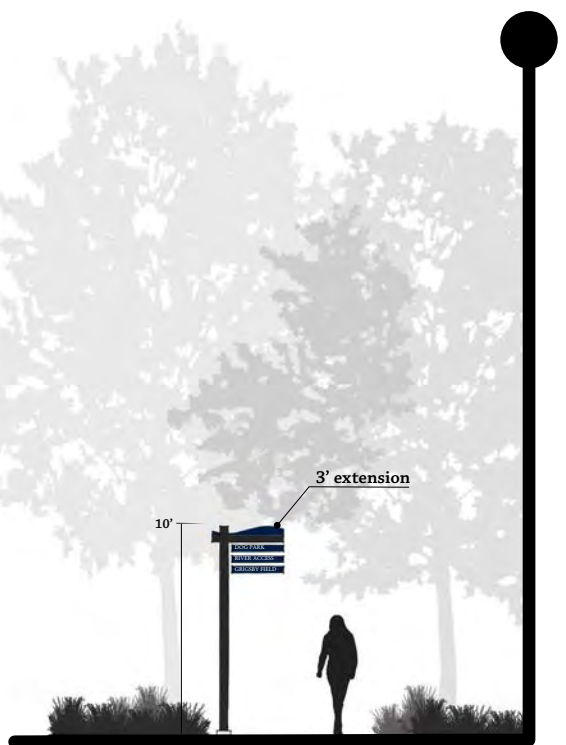
Pedestrian Extension



Pedestrian Level

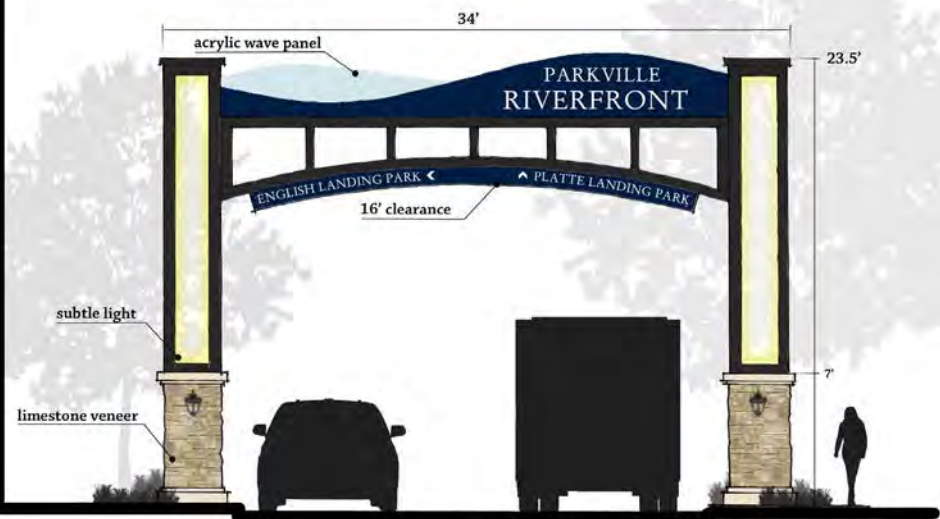


Info / Kiosk

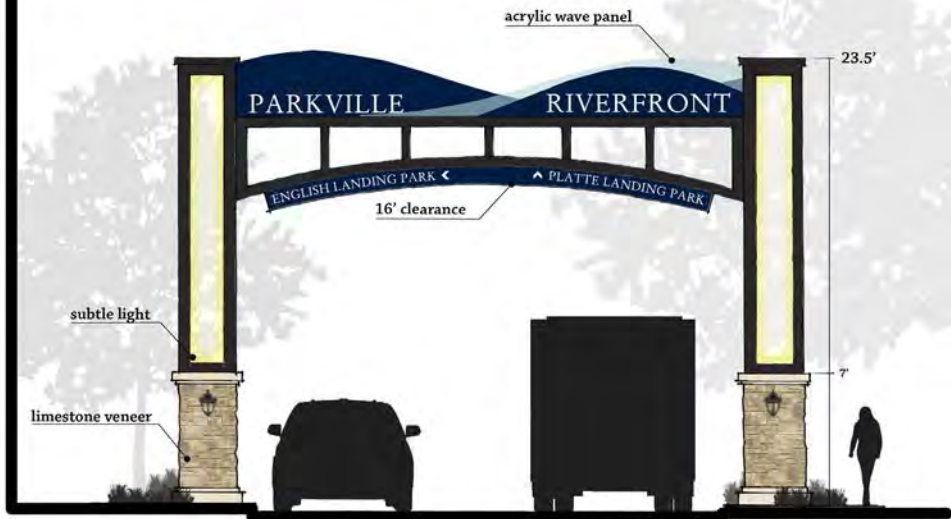


Directional

Gateway Options



Gateway A



Gateway B



Gateway C



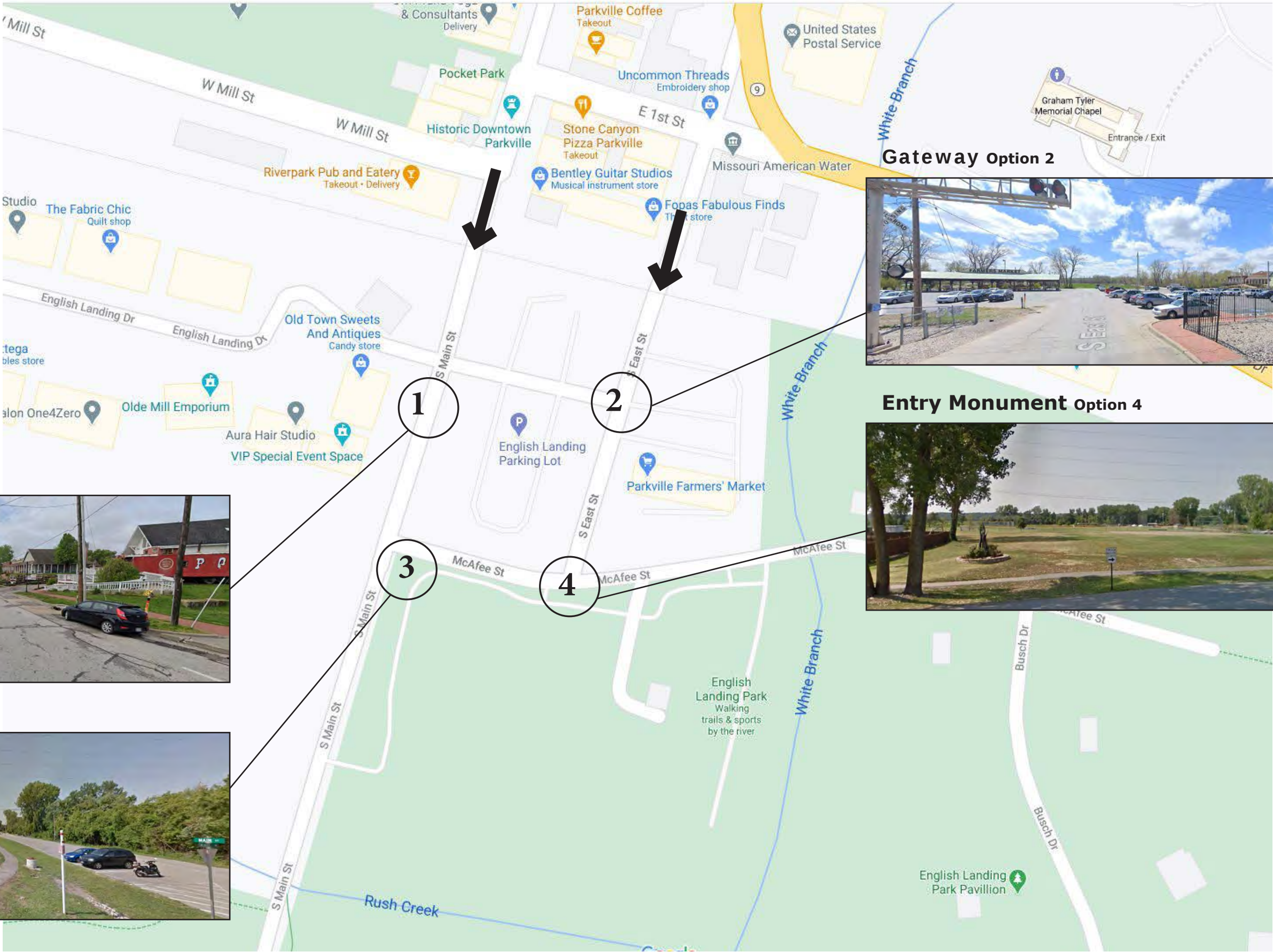
Gateway D



Gateway F



Gateway G



Gateway option 1



Entry Monument option 3

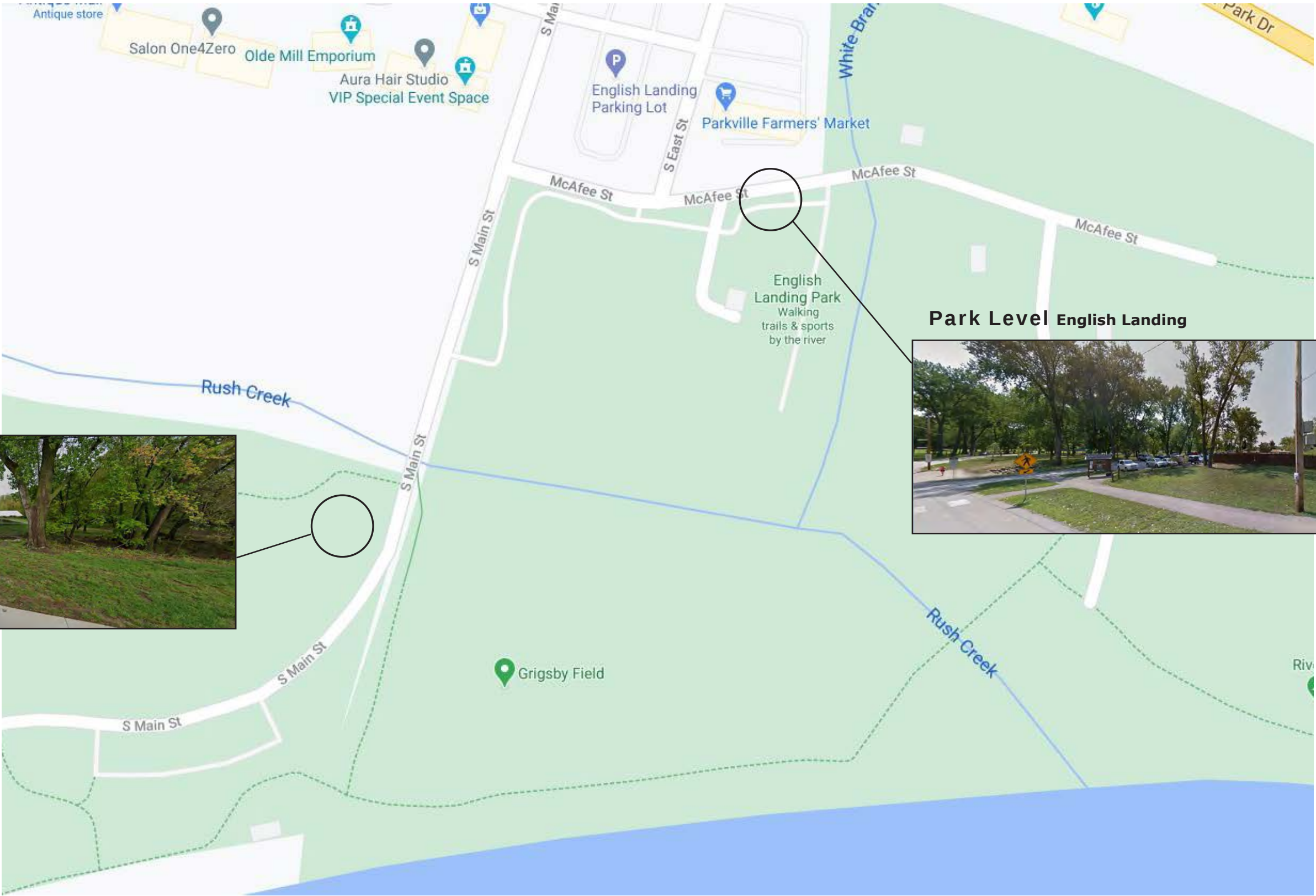


Gateway option 2



Entry Monument option 4





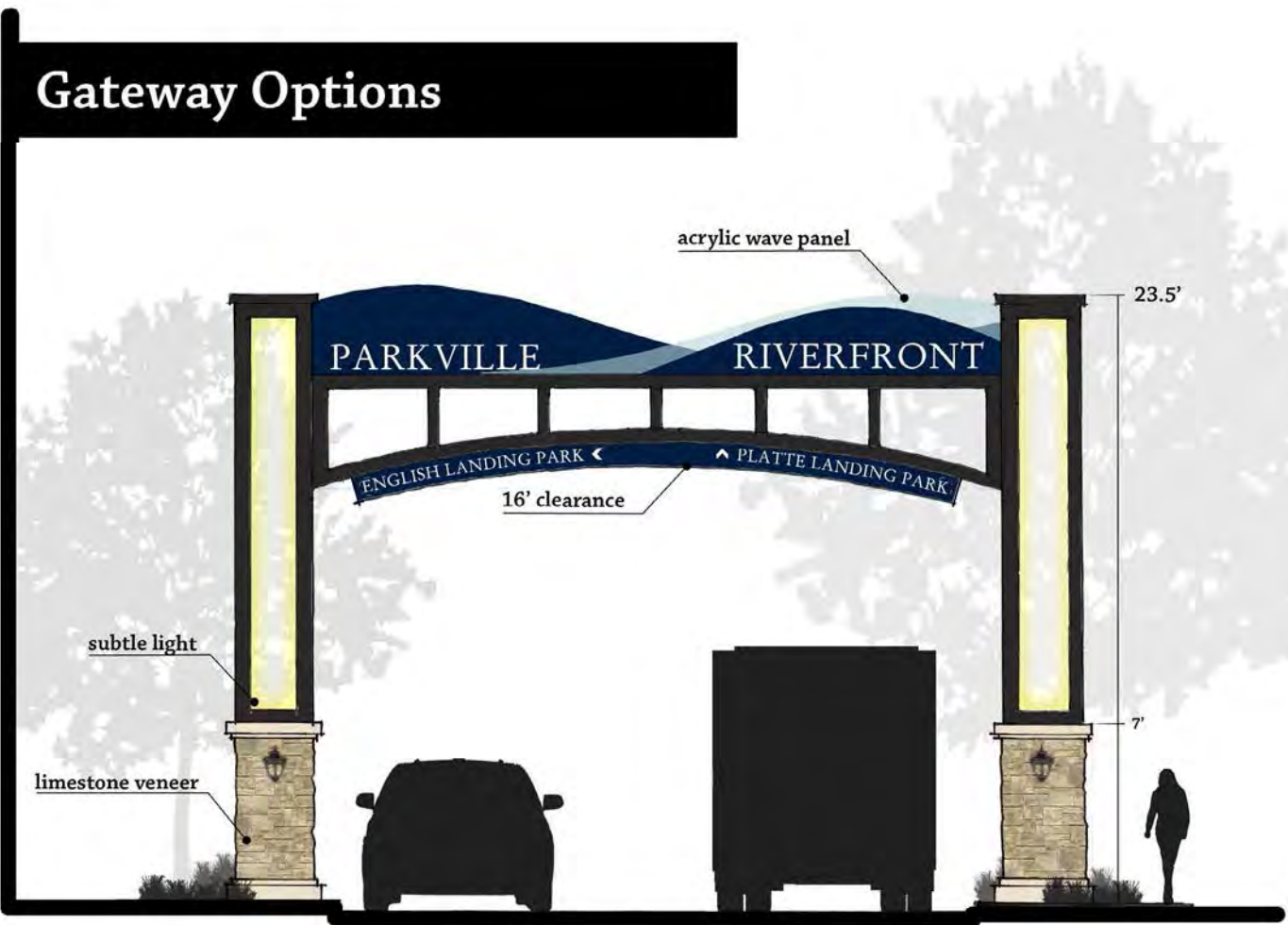
Park Level Platte Landing



Park Level English Landing



Gateway Options

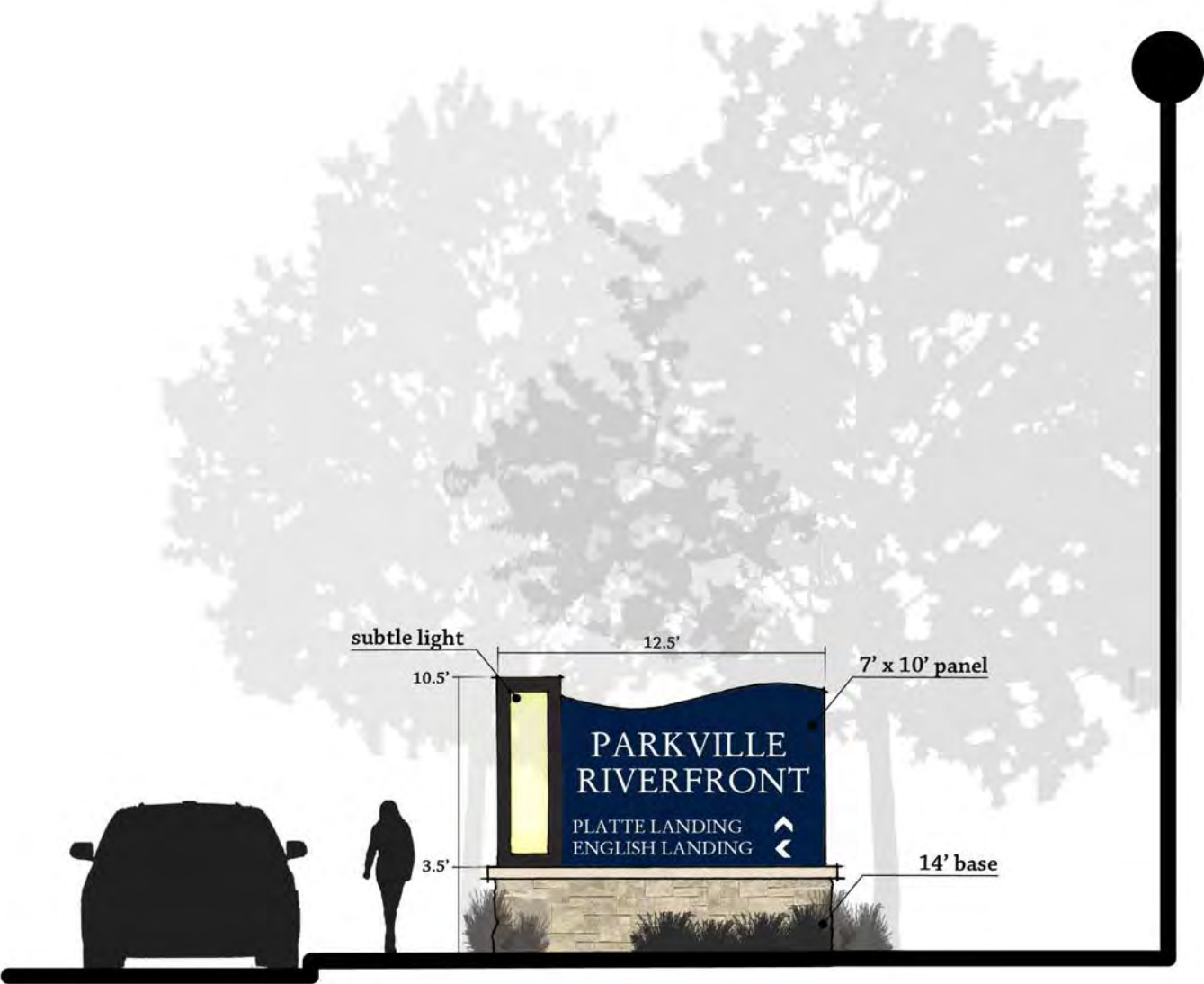


Gateway B



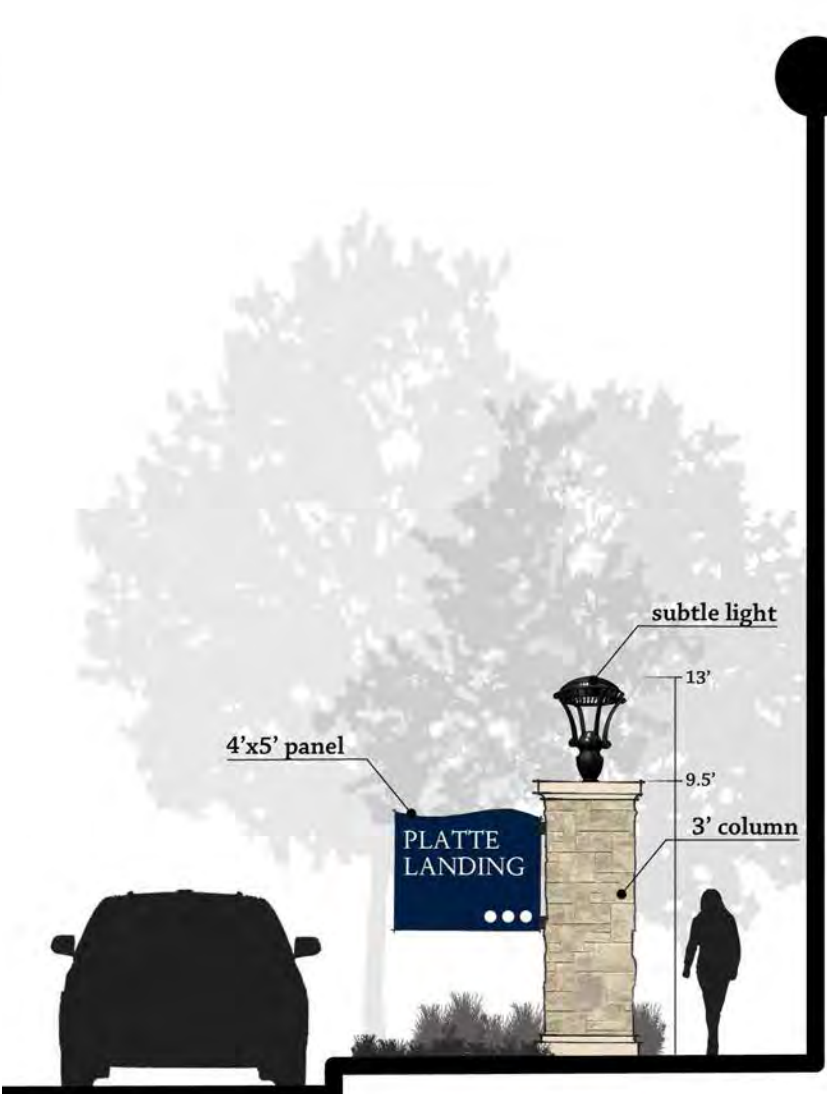
Gateway G

Budgetary Range for Gateway
\$ 350,000 - \$400,000



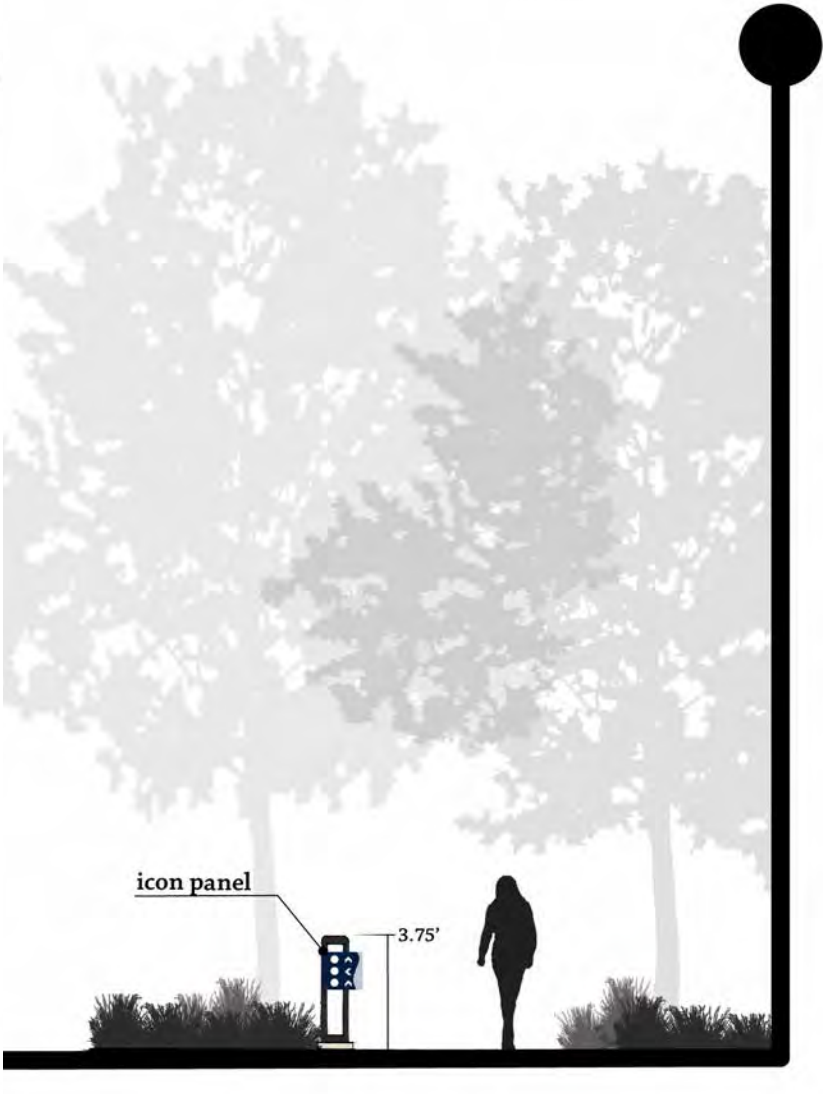
Entry Monument

Budgetary Range
\$ 25,000 - \$30,000



Park Level

Budgetary Range
\$ 15,000 - \$18,000



Pedestrian Level

Budgetary Range
\$ 2,000 - \$ 2,500

Gateway:

- Overall dimensions approx. 20-23.5’ high x 34’ wide
- Combination aluminum and steel fabrication, painted finish
- LED modules for internal illumination of two (2) towers
- Excavation, concrete pour, stone work, installation of sign structure
- Light fixture on stone column
- Certified engineer stamp needed on shop drawings

Budgetary Range for Gateway

\$ 350,000 - \$400,000

Entry Monument:

- Sign cabinet dimension approx. 7’ high x 10’ wide; overall sign dimension w/ stone base & light approx. 10’-5” high x 14’ wide
- Aluminum construction on sign cabinet & light column; painted finish
- Sign faces to be routed aluminum with push-thru acrylic copy
- Internal illumination of column and sign cabinet to be LED modules
- Excavation, concrete pour, stone work, installation of sign

Budgetary Range for Entry Monument

\$ 25,000 - \$30,000

Park Level:

- 4’ x 5’ aluminum sign panel, painted finish, with either vinyl or dimensional aluminum letters
- Excavation, concrete pour, stone work, installation of sign panel
- Light fixture on top of stone column

Budgetary Range for Park Level Columns

\$ 15,000 - \$18,000

Pedestrian Level:

- 18” high Icon panel on 3’- 9” high structure
- Aluminum construction on upright structure & sign panel; painted finish
- Vinyl copy on sign panel
- Excavation, concrete footing, installation of sign

Budgetary Range for Pedestrian Level

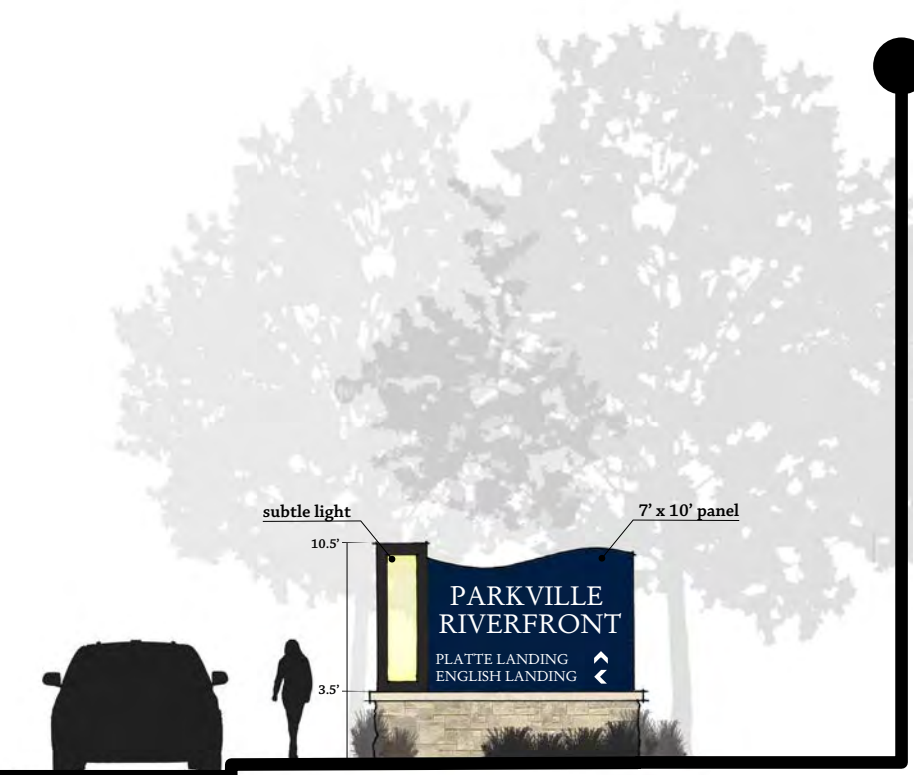
\$ 2,000 - \$ 2,500

*Above budgets do not include bringing primary power to sign locations.

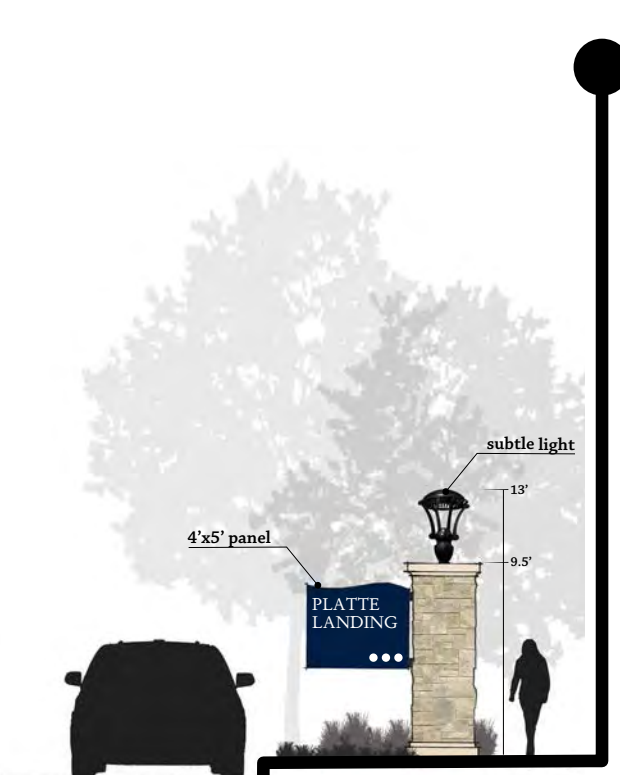
Parkville Riverfront Signage



Gateway B

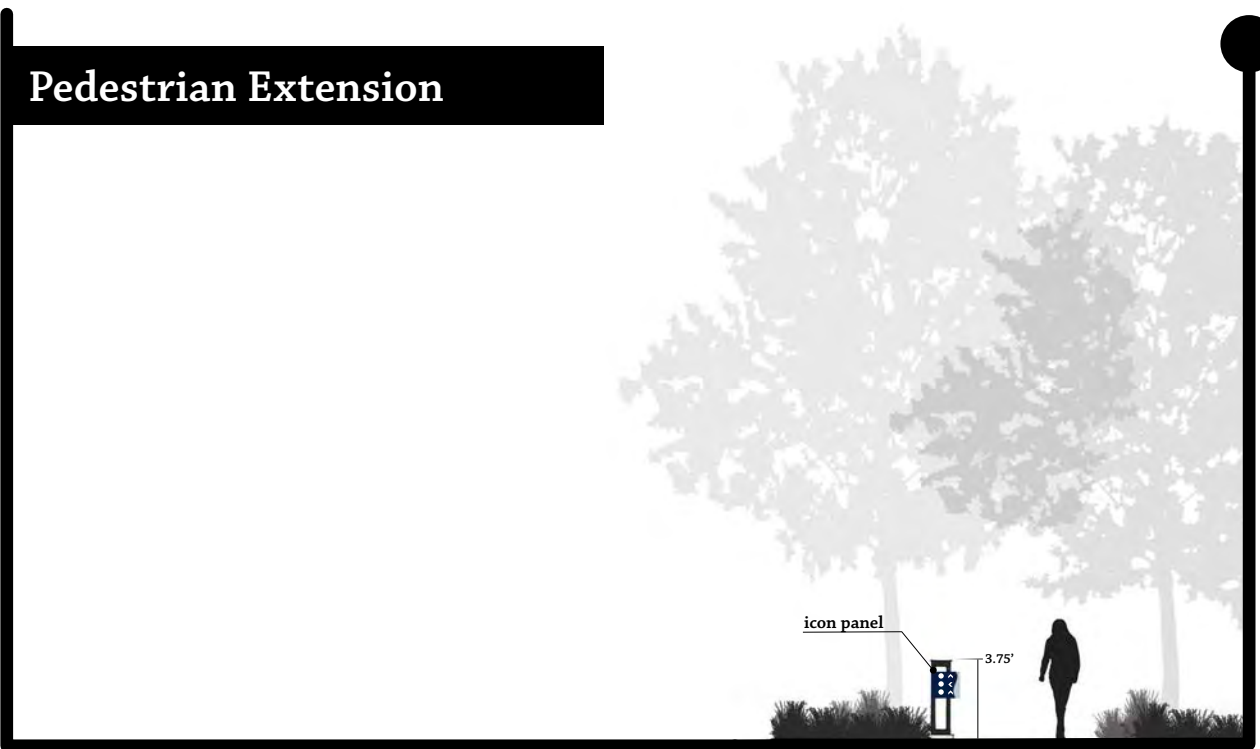


Entry Monument



Park Level

Pedestrian Extension



Pedestrian Level



Info / Kiosk



Directional