



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-5) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, May 12, 2021 6:00 PM

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference.

Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code - (312)626-6799, Meeting ID: 839 4257 9139, Password: 023303 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

- A. Roll Call

2. CONSENT AGENDA

- A. Approve the minutes for the April 14, 2021, regular meeting

3. ACTION AGENDA

- A. New event permit for the Memorial Day Celebration
- B. Missouri American Water Well Landscape
- C. Chainsaw Art

4. DISCUSSION ITEMS

- A. Pocket Park Frontage Improvements
- B. Mural in English Landing Park
- C. Parks Priorities
- D. June CLARB Meeting - June 9th, 2021

5. STAFF UPDATES ON ACTIVITIES

- A. Parks
- B. Nature Sanctuary
- C. Public Works

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-4)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, April 14, 2021 6:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626-6799, Meeting ID: 859 6650 1129, Password: 858482 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel, Public Works Director.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Susan Robb
Bill Gresham
Linda Arnold

Bob Stuteville

Aldermen Marc Sportsman (Liaison)

A quorum of the Board was present.

Alysén Abel, Public Works Director, Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the February 10, 2021 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES
FOR THE FEBRUARY 10, 2021 REGULAR MEETING; ADAM
ZINK SECONDED MOTION PASSED 8-0.**

3. NON-ACTION AGENDA

A. Mural in English Landing Park

Alysén Abel, Public Works Director introduced Corrie Scobee, a local artist, who approached the City to potentially paint a mural in English Landing Park. Corrie, presented some quotes to the Community Land and Recreation Board for recommendation. Some potential areas recommended for the mural is

one of the walls of the ELP restroom, the new fence near the riverfront trail connection on the east side of ELP, or the dumpster fence in ELP. The quotes that Corrie submitted were “Harm to None and Harmony for All” from Amanda Gorman’s speech at the Presidential inauguration. “Not What Was but What Will Be” and “Be Bold and Benevolent” which would be painted with simple backgrounds and colors.

Some of the CLARB members expressed concern that some of the quotes could be taken as political, which the City would need to remain neutral. There was also concern whether people could take this as graffiti and then may add unwanted graffiti to the area. The members liked all of the quotes especially the first quote from Amanda Gorman. It was suggested that the mural be some type of artwork rather than quotes, such as bicyclists or more natural aspects of the park, and asked Corrie to come back to the May CLARB meeting to bring sketches for review that would incorporate the items discussed; and also provide the dimensions and space that is needed. CLARB thanked Corrie for her outstanding work and appreciated her initiative and look forward to her coming back to the May CLARB meeting.

4. ACTION AGENDA

A. Veterans Memorial Sign Permit

Greg Plumb, Chair of the Parkville Veterans Committee, who is not a voting member, gave an update and said that they are looking to restart the fundraising efforts since it had been paused due to COVID. Jim McCall is the head of fundraising and had looked at the location with the latest idea of not using the entire area of the ballfield for the monument, but to leave the outfield area for parking to be closer to the monument. Jim thanked the board members for serving on CLARB and showed an overview of the veterans’ memorial that will honor all five armed forces and may incorporate the space force in the future. The committee is hopeful to bring final designs to present for approval and to break ground by this time next year.

Plumb added that no City funds are being used on the project and that the funds that are being raised will be deposited with the City so that the expenditures are public record. The design will include the fact that the area will flood. Abel said that the Veterans Memorial Committee members were coming before the board to approve a permit for a temporary sign to promote the fundraising. The committee has been working with a sign company and an Eagle Scout to design the temporary sign for his Eagle Scout Project, and will bring the design to the May CLARB meeting for approval.

CLARB thanked Greg and Jim for their efforts.

B. Parks Entry Monument Signage

Alysen Abel, Public Works Director, gave a background of the City’s decision to move forward with some type of signage at the river front parks. The City has engaged Vireo to assist with the effort to host design workshops with a small committee comprised of the Mayor, Aldermen and CLARB representatives. From the committee discussions, the designers created concepts for the entryway signage, and wayfinder signs throughout the park.

Lindsay French from Vireo presented the concepts, which were included in the CLARB packet.

There were discussions regarding the cost of the signs, which Abel said that \$100,000 has been programmed in the budget for signage. CLARB liked the designs, however, was not in favor of the \$350,000 and \$400,000 cost for the entryway sign. If the entryway sign is taken out of the plan, there could be two Park Level signs and a couple of Pedestrian Level signs in each park, which could be within the budget. There was also questions of whether there could be some type of a banner type sign that had been used in the past for the entry sign.

Linda Arnold left the meeting prior to the motion.

ADAM ZINK MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE ENTRY MONUMENT PACKAGE WITH THE SMALLER PEDESTRIAN INFORMATION MONUMENTS WITHOUT THE GATEWAY MONUMENT; LAURA OZENBERGER SECONDED; MOTION PASSED 7-0.

C. Missouri American Water Well Landscape

Abel stated that this item will be postponed until the May 12, 2021 CLARB Meeting; and to disregard the information in the packet as the Nature Sanctuary Director, Kristen Bontrager, will be meeting soon to go over the plantings to bring to the May 12th meeting.

D. Farmers Market Building Renovation Options

Abel gave an update on the issues of the Farmers Market building and presented three cost estimates that were put together by BBN Architects. Staff is asking for direction from CLARB on the next steps. Staff had requested a structural engineer to review the foundation of the building and also requested an analysis of the roof panels from Roofing Specialist. The existing roofing system contains asbestos and has a number of holes and leak points throughout the structure.

Chis Ashley, Public Works Project Manager, discussed the findings from the analysis from Roofing Specialist which had recommended a complete replacement of the roof. The cost estimates were included in the CLARB packet.

The discussions included the high cost estimates and directed staff to find alternative cost effective solutions and would like also to have the demolition cost of removing the structure. Other suggestions were to look into grant opportunities. CLARB was not in favor of moving the structure to the proposed 2016 Masterplan site at this time. There was also an option to demo the structure and not rebuild it and have farmers market vendors bring in tents.

Donna Hinkle and Shelly Oberdiek, Farmers Market Board Members, recommended keeping the existing foundation and to build up from there with a new roof or to work on the structure, and would like the structure to stay in the current location and keep the current footprint.

The timeframe for this project would be to program money into the 2022 budget for the design and to construct at the end of 2022 to early 2023.

Staff will research demolition costs, grants, and will compile a comprehensive list of types and sizes of shelters and buildings as an alternative to bring back before the board with a recommendation at a future CLARB meeting.

E. Pocket Park Frontage Improvements

Abel gave a background of the “Vision Downtown” that was adopted by the Board of Aldermen in August of 2014 which included several improvements to downtown, including Pocket Park. Staff had released two designs, for safety improvements, in March for bid. On April 6, 2021 staff received two bids for the improvements with McConnell & Associates providing the lowest bid. Staff took this to the Finance Committee and was directed to look at landscape planters instead of bollards. Abel presented some options and will research the best solution that is also traffic rated and will be fitting for Pocket Park. There was discussion of what fund this will come out of since this is more of a safety improvement and not park amenity., Abel will work through the budget and have a better outlook in May, once the item has gone to the Board of Aldermen to decide where the funds will come from which could separate safety features and park amenities.

5. DISCUSSION ITEMS

- A. Arbor Day Celebration – 12:00 p.m. April 30th – English Landing Park – Friends Shelter to plant a tree
- B. Pickleball Tournament – Jamie Gehrke from the Sandbox would like to reserve the pickleball courts for a tournament at \$500 per day for 3 days for one weekend in June and one weekend in September. Staff will come before CLARB at a future meeting to set up a fee schedule for future pickleball court reservations.
- C. Parks Maintenance Priorities – The roundabout beautification project is underway, trail maintenance, PLP restroom pumping, staff has increased pumping during peak times for every other month. The maintenance plan for pickleball courts includes blowing out leaves and maintenance as needed.

6. STAFF ACTIVITY REPORTS

- A. Parks
- B. Nature Sanctuary
- C. Public Works

7. MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

**MICHELLE FLAMM MOTIONED TO ADJOURN AT 8:29 P.M;
SUSAN ROBB SECONDED; MOTION PASSED 7-0.**

The minutes for April 14, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 12th Day of May, 2021.

Bonnie Buckmaster, Public Works Assistant

Approval date

ITEM 3.A.

For 5/12/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: May 10, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

New event permit for the Memorial Day Celebration

BACKGROUND:

The Parkville Old Towne Marketplace Community Improvement District (POTMCID) submitted an event permit for Memorial Day weekend. The Memorial Day Celebration will include a carnival in the public parking lot, south of the railroad tracks, for the duration of the holiday weekend. Their event will include the rental of the public parking lot, as well as Ballfield #1 (weather permitting).

The Memorial Day Celebration will include a Carnival with approximately 10 rides provided by John Evans Midland Empire Shows. John Evans has provided carnival services for several years with the events sponsored by Main Street Parkville Association (MSPA). The carnival will start setting up on Tuesday, May 25th to prepare for the event to start on Friday, May 28th until Sunday, May 30th. The event permit is included as Attachment 1.

Based on the size and type of the event proposed, this would be a Tier 2 event. Since it is a new event, the event permit requires the approval of CLARB.

BUDGET IMPACT:

There is no budget impact associated with this item.

ALTERNATIVES:

1. Approve the special event permit for the Memorial Day Celebration.
2. Provide feedback associated with the special event permit.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the event permit for the Memorial Day Celebration.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public

areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to approve the special event permit for the Memorial Day Celebration.

ATTACHMENTS:

1. Memorial Day Celebration Permit



CITY OF PARKVILLE

8880 Clark Avenue

Parkville, MO 64152

Date Submitted _____

Application # _____

Date Approved _____

Permit # _____

NEW SPECIAL EVENT APPLICATION

Thank you for choosing the City of Parkville for your event. Staff looks forward to working with you in ensuring a quality event and protecting the public health, safety, and welfare of event participants and the public at large. In order to do so, the City requires that all events must obtain a special event permit prior to the event. Please complete and return the following special event permit application to City Hall at the address above. Thank you again for choosing Parkville. Please refer to the **Application Information** and corresponding sections in the **Event Rules and Conditions** to answer most questions. Tier 1 applicants may also optionally present to CLARB as a non-action item with consent of staff and/or CLARB chair.

1. EVENT INFORMATION:

Event Name: Memorial Day CelebrationEvent Location: CITY PARKING LOT Event Tier: Tier 1

Detailed event description (additional room on next page or sheet may be attached): _____

Estimated attendance: 400 per DAYEvent Date(s) and Times: MAY 28, 29, 30Set up date/time: 5/25 - 27 Cleanup finished date/time: MAY 30th

2. APPLICANT / CONTACT INFORMATION:

Applicant(s)

Name: Tom HutscenOrganization: POIMCIDAddress: 173 ENGLISH LANDING DRIVECity, State, Zip: PARKVILLE, MO 64152Phone: 816 918-0057 Fax: _____Emergency #: 816 853-2476E-mail: PARKVILLEOTMCID@gmail.com

Alternative Contact

Name: CAROL KUHNPhone: 816 853-2476

Property Owner(s), if not applicant or City

Name: CITY OF PARKVILLE

Organization: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Emergency #: _____

E-mail: _____

Alternative Contact

Name: _____

Phone: _____

Detailed event description continued (Attach additional sheet if necessary): _____

Carnival fun for the entire family.

Approx 10 carnival rides

(JOHN EVANS MIDLAND EMPIRE SHOWS)

3. EVENT TYPE:

Run ☐ Walk ☐ Parade/March ☐ Bike Race/Tour ☐ Street Fair ☐ Concert ☐ Film ☐ ~~Carnival~~ ☒ Other: ☐ _____

4. SHELTER/ FIELD RESERVATION (ENGLISH LANDING PARK EVENTS ONLY):

Do you want to also have a shelter reservation with your event? Yes: _____ No: ☒

If Yes: Attach a Shelter Reservation Permit. **Note: You must fill out this application to receive the free shelter and add additional shelters to your event. A 5K/10K receives the McKeon Stage instead of a shelter. Shelters for a 5K/10K are an additional expense.**

Do you want to have a Performance Stage for your event? McKeon Stage: No River Stage: No

Do you want to also have a ball field reservation with your event? Yes: _____ No: ☒

If Yes: Attach a Ball Field Reservation Permit

5. SITE PLAN

Where do you plan to have your event? City Park: _____ Other Public Property: PARKING LOT

The site plan should be a detailed narrative and/or map including a description of the event set up, such as event entry and exit, water stations, first aid, start/finish lines, inflatables, and a timeline of your event. Please write this description in the space provided below or attach the description as a Word document. Explain Your Site Plan (Attach additional sheet if necessary): _____

NORTH AND SOUTH CITY PARKING LOT

6. PARKING PLAN

Do you have sufficient on street/lot parking at your event space? Yes: ☒ No: ☐

If No: Additional Parking and Shuttle Routes need to be approved by the City. Explain Your Parking Plan (Attach additional sheet if necessary):

EXTRA PARKING LOTS PROVIDED AS A
SPONSOR BY ENGLISH LANDING CENTER.

Do you request the use of Ball Field 1 for Parking? Yes: ☒ No: ☐

7. PUBLIC INFORMATION:

If applicable, surrounding businesses that will be impacted by the event must be notified no later than 14 days prior to the event. How will you notify neighbors/businesses of your event? Explain (Attach additional sheet if necessary):

FLYERS

8. CANCELLATION NOTICE:

How will you notify participants if your event is cancelled with 48 hours of event day? Explain (Attach additional sheet if necessary):

9. SECURITY PLAN:

Describe your security plan, including crowd control, internal security, and venue safety. Specify if you would like to hire off-duty police support. (Attach additional sheet if necessary):

10. RESTROOM PLAN:

Describe your restroom/restroom cleaning plan. At least four restrooms must be provided for each estimated 500 attendees. Specify if you would like to hire city staff support (Attach additional sheet if necessary):

*We will rent 4 restrooms
1 Handicap & 3 Regular*

11. CLEAN UP PLAN:

Describe your clean-up plan, including trash removal and recycling containers. Specify if you would like to hire city staff support. (Attach additional sheet if necessary):

*Carnival employees will monitor
trash & clean up each day.*

12. FIRST AID PLAN:

Describe your First Aid Plan. (Attach additional sheet if necessary):

13. UTILITY CONNECTIONS (ENGLISH LANDING PARK EVENTS ONLY):

Do you want to have a utility connection/s at your event? Yes: ☒ No: ☐

If Yes: How Many Electric Pedestals? _____

If Yes: How Many Distribution Panels? 1 (2 maximum)

Carnival Trailer homes

If Yes: How Many Water Hookups? 1 (5 maximum)

*Provided by sponsor of
English Landing
Center*

Additional Utility Requests (Attach additional sheet if necessary):

14. ROADWAY AND PARKING LOT CLOSURES:

Will you require a roadway closure? Yes: ☒ No: ☐

If Yes: Explain (Attach additional sheet if necessary):

*(Heavy Drive)
Between the North & South city lots*

15. OTHER STAFF SUPPORT:

Do you desire to hire city staff for other duties? Yes: ☐ No: ☒

If Yes: Please Explain (Attach additional sheet if necessary): N/A

16. SIGNAGE:

Do you want to also have advertising signage for your event on private property? Yes: ☒ No: ☐

If Yes: Attach a Sign Permit Application

17. SPECIAL ITEMS:

Are you serving alcohol?..... Yes: ☐ No: ☒ (If Yes, see the Alcohol Guidelines)

Are you having amplified music?..... Yes: ☐ No: ☒ (If Yes, complete question 18 on pg. 13)

Do you plan to have fireworks?..... Yes: ☐ No: ☒ (If Yes, complete question 19 on pg. 14)

Will you have food/sales vendors?..... Yes: ☐ No: ☒ (If Yes, complete question 20 on pg. 15-16)

18. AMPLIFIED SOUND / PERFORMANCE LIST

If you plan to have amplified sound, provide a tentative list of performers, performance type, music genre, performance times, and duration. Include non-live prerecorded sound/music. The complete performance list is due 7 days before the event (Attach additional sheet if necessary):

1. Sound from Carnival rides only.
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

19. FIREWORKS PLAN

All aspects of fireworks featured during an event must be controlled at all times by a licensed and insured pyrotechnic operator. The City strictly controls viewing and launching locations. Explain your Fireworks Plan (Attach additional sheet if necessary):

N.A.

Application Continues on the Next Page

20. VENDORS:

Please fill out the following vendor information. Refer to the Event Rules and Conditions for more information. Include amusement/carnival ride vendors.

VENDOR LIST: *N.A.*

Vendor Name	Contact Info	What the vendor will be selling? (one or two words)	Platte County Health Dept. Permit # (Food/Beverage vendors only)	Please attached insurance certificate for each vendor
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐

VENDOR MAP

Please map the planned vendors at your event (Attach additional sheet if necessary):

(May be depicted on site plan)

N.A.

LEGAL

- Parkville Municipal Code, Chapter 140 - City Parks, and the related sub-sections, contain many requirements for Parks and other public spaces. The Event Rules and Conditions and Application Information Guide publications are supplemental to Chapter 140 by reference therein (140:010 Definitions), and may restate what has been included in the Municipal Code as well as additional requirements, which then have the same force and effect as the Code. Terms defined in Section 140:010 are used in these Guidelines with the same definition as shown in Section 140:010.
- The Event Rules and Conditions and Application Information Guide publications are issued by CLARB and are supplemental to Parkville Municipal Code. The Event Rules Conditions and Application Information Guide, at a minimum, shall contain all of the requirements for events set forth in these Regulations, and may contain additional requirements and procedures as deemed necessary by CLARB and the Board of Aldermen. The Event Rules Conditions and Application Information Guide shall be used by city staff in making recommendations to CLARB. Changes in the content of The Event Rules Conditions and Application Information Guide may only be made by Board of Aldermen upon the recommendation of CLARB in accordance with the by-laws of that Board.

I have read and understand the Event Rules and Conditions and Application Information Guide. I will abide by these terms and fees associated with my event.

Tom HUTBUE Event coordinator

5/5/21 Date

CITY OF PARKVILLE
Policy Report

Date: May 10, 2021

Prepared By:

Stephen Lachky, Community Development
Director

Reviewed By:

Alysen Abel, Public Works Director

ISSUE:

Missouri American Water Well Landscape

BACKGROUND:

On July 3, 2018 the Board of Aldermen approved Ordinance No. 2952 approving a conditional use permit for Missouri American Water Company to construct a new Public Utility Water Well No. 8 along the Missouri River, generally located in the southwest corner of Platte Landing Park at 300 South Main St. (see Attachments 1-4), subject to the following conditions:

- Utility Water Well No. 8 be screened by a Type 1 landscaping buffer per Development Code, Section 407.030.
- Utility Water Well No. 7 (formerly well no. 5) be screened by a Type 1 landscaping buffer, per Development Code Section 407.030, and as required by Ordinance No. 2862.
- The length of the Conditional Use Permit be at least 20 years.
- The Parkville Public Works Department review the proposed easement area for the Missouri American Water Company's underground transmission line and engineering standards, specifically to ensure there are no right-of-way or erosion issues with the boat ramp driveway.
- The color of paint to be coated on Utility Water Well No. 8 be green or dark green to match the existing park pavilion color palette.
- The Type 1 landscaping buffer around Utility Water Well No. 8 be trees with a variety of texture and color, specifically species suitable in a floodplain and complimentary to the plantings in the park and wetlands area.
- The existing vine vegetation screening on the security fences for Utility Water Wells No. 4, 6 and 7 be removed, and that trees also be planted around those wells to serve as a landscaping buffer.
- Educational signage, related to the function of the wells and service provided to the community, be located near the wells to provide information to park patrons.
- The existing cul-de-sac and access off of South Main St., for decommissioned Utility Water Well No. 3, remain and not be removed by Missouri American Water Company.

Since approval of the conditional use permit, Missouri American Water Company created landscaping plans, contacted several landscape companies and received bids. Missouri American Water Company had originally anticipated a 2019 planting season, however, due to the flooding of Platte Landing Park in the spring of 2019, the project was placed on hold.

This item was presented during the December 2020 CLARB meeting. CLARB directed Missouri American Water to work with City staff to determine the best plantings associated with floodplain area.

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact.

ALTERNATIVES:

1. Approve revised landscaping plan.
2. Approve landscaping plans, subject to changes.
3. Provide alternative direction to the applicant and/or staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the approval of the revised landscape plan.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to approve the proposed landscaping plans for utility water wells no. 4, 6, 7 and 8 in Platte Landing Park as submitted by Missouri American Water Company.

ATTACHMENTS:

1. Landscape Plan

Wells #4, #6 and #7 Landscaping Plant

- 1** American Holly 3 Female, 1 male
- 2** Vernal Witch Hazel
- 3** American Hornbeam
- 4** Blackhaw Viburnum

Wells #8 Landscaping Plant



1 American Holly 2 Female, 1 male

Blackhaw Viburnum



Viburnum prunifolium 🔊

[Back to Previous Page](#)



[More Images](#)

[Plant of Merit](#)

Species Native to Missouri

Common Name: blackhaw viburnum ⓘ

Type: Deciduous shrub

Family: Adoxaceae

Native Range: Eastern and central North America

Zone: 3 to 9

Height: 12.00 to 15.00 feet

Spread: 6.00 to 12.00 feet

Bloom Time: May to June

Bloom Description: White

Sun: Full sun to part shade

Water: Dry to medium

Maintenance: Low

Suggested Use: Hedge

Flower: Showy

Leaf: Good Fall

Attracts: Birds, Butterflies

Fruit: Showy, Edible

Tolerate: Drought, Clay Soil, Black Walnut, Air Pollution

[Garden locations](#)

American Hornbeam



Carpinus caroliniana 🔊

[Back to Previous Page](#)



[More Images](#)

[Plant of Merit](#)

Species Native to Missouri

Common Name: American hornbeam ⓘ

Type: Tree

Family: Betulaceae

Native Range: Eastern North America

Zone: 3 to 9

Height: 20.00 to 35.00 feet

Spread: 20.00 to 35.00 feet

Bloom Time: February

Bloom Description: White (female), Green (male)

Sun: Part shade to full shade

Water: Medium

Maintenance: Low

Suggested Use: Street Tree, Naturalize

Flower: Insignificant

Leaf: Good Fall

Attracts: Birds

Tolerate: Clay Soil, Black Walnut

[Garden locations](#)

American Holly



Ilex opaca 🔊

[Back to Previous Page](#)



[More Images](#)

Species Native to Missouri

Common Name: American holly
Type: Broadleaf evergreen
Family: Aquifoliaceae
Native Range: Eastern and central United States
Zone: 5 to 9
Height: 15.00 to 30.00 feet
Spread: 10.00 to 20.00 feet
Bloom Time: May
Bloom Description: Creamy white
Sun: Full sun to part shade
Water: Medium
Maintenance: Low
Flower: Insignificant
Leaf: Evergreen
Attracts: Birds
Fruit: Showy
Other: Winter Interest, Thorns
Tolerate: Deer, Clay Soil, Air Pollution
[Garden locations](#)



VERNAL WITCH HAZEL

Hamamelis vernalis 🔊

[Back to Previous Page](#)



[More Images](#)

[Plant of Merit](#)

Species Native to Missouri

Common Name: Ozark witch hazel ⓘ

Type: Deciduous shrub

Family: Hamamelidaceae

Native Range: Southern and central United States

Zone: 4 to 8

Height: 6.00 to 10.00 feet

Spread: 8.00 to 15.00 feet

Bloom Time: January to April

Bloom Description: Yellow with red inner calyx

Sun: Full sun to part shade

Water: Medium

Maintenance: Low

Suggested Use: Rain Garden

Flower: Showy, Fragrant

Leaf: Good Fall

Attracts: Birds

Other: Winter Interest

Tolerate: Deer, Erosion, Clay Soil

[Garden locations](#)

Forest Rouge Blackhaw Viburnum

 Ask a question

     Write a review

\$62.95 **20% off!** was ~~\$78.69~~

Only **16** left!

 Confused on Sizing?

Plant Size

AMERICAN HORNBEAM (CARPINUS CAROLINIANA)

\$28.00

Easily grown in average, medium moisture soil in part shade to full shade. Prefers moist, organically rich soils. The smooth, gray trunk and larger branches of a mature tree exhibit a distinctive muscle-like fluting that has given rise to another common name of musclewood for this tree. Flowers appear in spring in separate male and female catkins, with the female catkins giving way to distinctive clusters of winged nutlets. Serrated, elliptic-oval, dark green leaves often produce respectable shades of yellow, orange and red in fall. *2016 GreatPlants Winner

plantsandthings ★★★★★ (1423)

25 Gray Dogwood Plants(Cornus Racemosa) 18-24" Bareroot

\$29.99

Quantity

1

Add to cart

American Holly Tree

★★★★★ 47 Reviews  0 Question | [Write a review](#)

Ilex opaca



American Holly Trees are possibly one of the easiest trees to grow. Here in Maryland the woods are filled with American Holly Trees. In the winter the understory of the forests are alive with the green leaves and red berries that the birds just adore. Easily grown in shaded areas under taller trees or along the woodlines and they thrive in full sun as well.

GROWZONE: 6-9

As Low As **\$29.95**

1. CHOOSE SIZE & QUANTITY

SIZE	PRICE	QUANTITY
1 Gallon Pot	\$29.95	Out of stock
3 Gallon Pot	\$89.95	 0 

ITEM 3.C.

For 5/12/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: May 10, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Chainsaw Art

BACKGROUND:

TJ Jenkins sculpted the Eagle located behind McKeon Stage out of the trunk of a dead cottonwood tree. Since that time, the City has discussed additional opportunities to display chainsaw art sculptures.

About a year ago, the City removed a hazardous tree near White Alloe Creek. The trunk was left in place, with the intent to create another chainsaw art sculpture.

Staff contacted TJ Jenkins to carve this tree trunk. Based on the location, size and condition of the tree trunk, TJ developed three options. The sketches are included as Attachment 1.

BUDGET IMPACT:

There is funding available in the Parks Budget to handle this expense.

ALTERNATIVES:

1. Direct staff to move forward with the preferred option
2. Provide feedback to staff.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends the Bird Fairy House option in the amount of \$3,700.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to direct staff to contract with TJ Jenkins to carve the Bird Fairy House option in the amount of \$3,700.

ATTACHMENTS:

1. Chainsaw Art Options



\$4100
CREATURES ON LOG TREE



\$3700
BIRD FAIRY HOUSES



SHORTER \$2650
FAIRY HOUSE SHORT
6'-7' TBD



CITY OF PARKVILLE Memorandum

Date: May 4, 2021

To: Community Land and Recreation Board Members

From: Alysén Abel, Public Works Director

CC: Tom Barnard, Parks Superintendent

RE: April 2021 Parks Activity Report

The following Parks-related activities took place during April 2021:

- East ELP Fence: The privacy fence on the east side of ELP near the Boat Club was torn down, the invasive weeds were removed, and constructed a new fence.
- Trail Maintenance: Staff initiated trail maintenance for the season. Trails will be maintained throughout the year as necessary.
- Disc Golf Course: The concrete pad for Disc Tee Box #8 was poured. Staff continues to make improvements to the disc golf course.
- Ballfield #1 Maintenance: The backstop fence on Ballfield #1 was replaced and repaired.
- Watkins Park: A fallen tree in the creek near Watkins Park was removed. The backboard and rim was removed, painted and reinstalled on the basketball court in Watkins Park.
- North Parking Lot: Staff cleared brush and invasive vines from the railroad fence near the Northeast corner of the public parking lot.
- A-Truss Bridge Maintenance: An old plank was removed and replaced with a new one on the A-Truss Bridge.
- Spirit Fountain Maintenance: The lights in the Spirit Fountain near the Train Depot were replaced.
- Shelter Maintenance: The picnic tables in the shelter houses were hosed down, scrubbed and thoroughly cleaned.
- Roundabout Beautification Project: Staff started dismantling the paver stones around the roundabout at the end of Busch Drive. The wall blocks were relocated to planter areas at the A-Truss Bridge entrance and around the manhole near the ELP restroom. The dirt from the roundabout was relocated to Watkins Park to raise the elevation of the future playground area. Staff met with the landscape designer to work on the concrete skirt design.
- Riverfront Trail Connection: The Riverfront Trail Connection ribbon cutting ceremony was held at the east end of English Landing Park.
- Snow Event: Staff assisted with snow operations for the snow event on April 20th.

- Farmers Market Landscaping: The soil was prepped for flowers at the Farmer's Market steps. Flower were planted.
- Ballfield #1 Landscaping: Flowers were planted in the sculpture area circle near the outfield of Ballfield #1.
- Train Depot Water Damage: The City hired a contractor to repair the drywall that was removed associated with the water damage in the Train Depot building. Staff completed the priming and painting of the interior walls. The repair was completed. Staff plans on submitting the expenses to Missouri American Water for reimbursement.
- Ballfield Grooming: The ballfields are groomed 2-3 times per week, as weather permits.
- Park Maintenance: Staff continues to mow and control weeds in the riverfront park.
- Dogs Signs Posted: Additional "Dogs on Leash" signage was installed in various areas around the park.
- Graffiti Removal: Graffiti was removed from the walls in the ELP restroom walls and partition doors. Graffiti at the Friends Shelter were removed.
- Arbor Day Celebration: Parkville's Arbor Day celebration was held on April 30th at Friends Shelter. White Swamp Oak and Bald Cypress trees were planted. Wendy Sangster with MDC and Kristen Bontrager with Parkville Nature Sanctuary provided planting tips, tree saplings and native plantings to those in attendance.
- Farmers' Market Maintenance: The area around Farmer's Market area was powerwashed. The portable sink was removed from storage, cleaned and placed in the market for the 2021 season.

April 2021 Work Report
Parkville Nature Sanctuary

Kristen Bontrager

Sullivan Nature Sanctuary- Heartland Tree Alliance came out with seven volunteers and we installed 125 saplings. We installed Bald Cypress along the banks in order to provide greater stabilization, Aromatic Sumac in between trails so that as the shrubs mature they will fill the area in and provide both bird habitat and a pleasant fragrance as visitors walk trails. We also planted Smooth Sumac and Arrowwood in the wooded areas to allow bare areas to be filled in. After trees were installed volunteers mulched around trees and flagged them so we can keep track of placement of trees and shrubs.

After the tree planting I met with Bill and Claudia Brown to discuss with them all the work that has been going on in Sullivan. The meeting went well and they were both pleased with the new tree and shrub plantings.

Memorial Tree Grove- coordinated with the family to come and assist in the final installation of the memorial tree on April 10th. The family was able to say their final goodbye to their loved one and simultaneously mulch their new tree while I installed the plaque. Family has been out twice since the tree has been installed.

Volunteers- volunteers have come out weekly to install trees and shrubs in both Sullivan and PNS. We have also finished the boardwalk restoration.

Volunteer planning session for Nature Camp 2021 was held April 7th to begin planning of Nature Camp, thirteen total attendees assisted with the finalizing of Nature Camp plans.

Stream Team 907 met on April 24th. Half the attendees completed stream assessment while the other half cleared out concrete that had been illegally dumped in the nature sanctuary. We also cleared out over four contractor trash bags worth of cans that were “hidden” under the foot bridge along the Paw Paw path as well as Garlic Mustard removal along all the trails.

Cub Scout troop 261 with St. Theresa brought their pack and parents out to remove Garlic Mustard on April 19th for two hours. The Scouts removed over twenty trash bags of Garlic Mustard!

April 14th I held an impromptu Honeysuckle removal day with two volunteers for three hours.

Current Volunteer Hours:

Month	Hours	Total Hours
January	94	94
February	10	104
March	65	169
April	168	337

Parkhill School District Professional Studies – Allison Howel continues to intern at PNS. She has created the flyer for Nature Camp and assisted me in the entire planning process of Nature Camp. I have taught her how to weed a native plant landscape as well as the nursery inside of PNS. We spent time doing trail

repairs, such as filling in ruts with gravel that has washed away. She was present at the Arbor Day Celebration on April 30th. Our current activity is preparing her presentation for her school districts final project as well as preparing her to give her presentation to the Board of Aldermen on May 18th.

Eagle Scout – Two more Eagle Scouts have begun the planning process of doing their projects in PNS. Projects include trail waterfall restoration, rejuvenation of the former “Peace Garden” which will become a meditation area, mulching and redoing the trail and burying culverts on the entire trail leading to the waterfall, and a storm water mitigation using native plants and check dams at the parking lot of PNS, and a storm water/ erosion control project along White Tail Trail. Octavious Soriano is set to complete his project in Sullivan on May 1st.

FOPNS- did not meet in April but will meet on May 10th at 7:00 AM to do a bird hike with Mark McKellar with Backyard Birds, following the hike we will have our meeting at 8:00 AM to discuss upcoming events such as our photo contest display at Anita B. Gorman Discovery Center this coming July. We will also have Nature Camp on our agenda. Friends board members are continuously working on our two new interpretive trail signs.

Events- PNS first book club was held on Earth Day, April 22nd with great attendance. We discussed the importance of tree diversity in the sanctuary as well as other hot topics in nature, such as tree girdling and bird habitat.

Arbor Day Celebration in Platte landing Park was held on April 30th, PNS donated fifteen trees to visitors to take home and plant in their homes, instructions and guidance was given to all who took trees.

PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
APRIL 2021

PLP Wetlands – The City worked with the US Army Corps of Engineers on the construction of the Section 1135 Wetland Project in Platte Landing Park. The project included the construction wetland areas and restoration of a riparian corridor. BKM Construction, along with their subcontractors Linaweaver and Natural States Landscaping, contracted with the Corps to construct this project. City staff served as a local project sponsor for this project. Because of the project cost savings, the Corps increased the vegetated areas throughout the project. The contractor mobilized at the end of February 2020 and started construction. In October 2020, the Corps of Engineers accepted the project with deficiencies. Staff met with wetland experts with the Corps of Engineers to review the current condition of the wetlands. There will continue to be conversations in the upcoming weeks about the next steps.

STATUS – IN PROGRESS.

A-Truss Bridge Improvements – The improvements to the A-Truss Bridge included installation of outline lighting throughout the structure. Outdoor Lighting Perspectives completed the improvements in late 2020. Staff worked with a local electrician to install a refurbished light pole to serve as a power source for the bridge lighting. Additional lighting needs to be installed at the apex of the bridge, the City will contract with Outdoor Lighting Perspectives through a change order.

STATUS – IN PROGRESS.

Pickleball Courts – The Parks Sales Tax budget included funding for the design and construction of Pickleball Courts. The City released the bid documents in June. The bid document included the base bid for four courts and included two bid alternates for lighting and relocation of the basketball court. The location of the courts was approved by CLARB and the Board of Aldermen in July. Staff finalized the contract documents and received the required insurance. Staff has also been working directly with Jack Moorhead, an USAPA Ambassador and PPA Certified Coach/Pro. Staff worked with McClure Engineering on the layout of the courts and sidewalk connections to the courts. The existing basketball court was removed and the new court was installed in October 2020. The Pickleball Court was installed in November 2020, in conjunction with the perimeter fencing. Sidewalks were installed and grading around the courts completed. Temporary painting will be added to the Basketball and Pickleball courts until Spring 2021 when the courts can be painted properly.

STATUS – IN PROGRESS.

Pocket Park Improvements – In December 2020, the Board of Aldermen approved the Pocket Park Master Plan. In order to start priority projects in Pocket Park, staff has been working with RIC to develop design the initial phases of the Pocket Park improvements. There are two separate projects: (1) bollard/bump out safety improvements in front of Pocket Park; and (2) reconstruction of the south stairs. The plans were released for bid. The contracts were presented to CLARB and the Board of Aldermen in April. The Board of Aldermen approved the base contract for the bump-out design, along with a change order to install decorative planters in conjunction with the bollard core.

STATUS – IN PROGRESS.

Riverfront Park Entry Signage – The 2020 budget includes funding for the design of entry signage for the two riverfront parks. Vireo was hired to design concepts for approval. The long-range budget includes funding for the installation of these signs. A small committee consisting of representatives from the Board of Aldermen, CLARB and staff met to discuss the vision for the signage. Based on this feedback, Vireo will develop concepts for consideration by the committee. The Board of Aldermen approved a work authorization for the additional wayfinder signs and style guide for companion signs in the park. Staff received direction from the board to keep the naming of the parks in their current form. A meeting was held in October to review concepts for the riverfront signage. A second meeting was held in December to review the signing concepts developed following the group discussion. Based on the comments generated during the meeting, the consultant will provide revised sign concepts during a meeting scheduled for late January. The concepts were presented to CLARB and the Board of Aldermen in April. Staff will start working on the design associated with the lower level signage, to complete in late 2021.

STATUS – IN PROGRESS.

2021 Outreach Grants – The applications for the 2021 Outreach grant were submitted at the end of January. The proposed grant application included improvements to Watkins Park, which include installation of a parking lot, improvements to the park entry, installation of new playground equipment, and enhancements to the shelter area. In March, the City received notice of award for the full grant request of \$26,000 for the improvements to Watkins Park.

STATUS – COMPLETED.

Watkins Park Improvements – In November 2020, the Board of Aldermen approved the Watkins Park Master Plan. Following the submittal of the Outreach Grant application, staff reviewed the master plan against the field conditions. Due to the existing grades, modifications were necessary to better integrate the proposed improvements. Staff worked directly with Vireo to modify the master plan as necessary. The Board of Aldermen approved the revised Watkins Park Master Plan in March 2021. Staff is currently working with McClure Engineering on the design of the proposed parking lot. The contract for the shelter building is currently underway. Staff has started working on the area of the future playground.

STATUS – IN PROGRESS.

Park Partnership Grant – The grant application for the major parks improvement projects was released by Platte County. The Platte Landing Park Ballfields was the focus of the grant application. Staff presented the concepts at the January CLARB and Board of Aldermen meetings for the resolution of support necessary for the grant application. The Park Partnership Grant application was submitted in February 2021. The City is currently waiting on notice of award from Platte County for the Partnership Grant. Staff has met with Vireo to discuss the public outreach strategies. Staff has met with GBA to discuss the traffic study information.

STATUS – IN PROGRESS.