

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:04 p.m. on March 2, 2021, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:

None

A quorum of the Board of Aldermen was present via videoconferencing.

The following staff was also present via videoconference:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the February 16, 2021, regular meeting
- B. Receive and file the January sewer report
- C. Approve a small construction services agreement with Delta Sweeping for the 2021 Street Sweeping Program
- D. Approve a two-year maintenance agreement with FTC Equipment for on-call pump maintenance and repair services
- E. Approve the semi-annual financial report for the second half of 2020 and direct City Administration to publish

- F. Approve accounts payable from February 13 to February 25, 2021

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 8-0.

4. ACTION AGENDA

- A. **Approve the first reading of an ordinance to amend Parkville Municipal Code Section 215.240 to extend the dates that fireworks can be sold**

City Clerk Melissa McChesney stated that the Board of Aldermen directed staff to draft an ordinance to extend the dates that fireworks could be sold based on feedback received by Alderman Wassmer from a local business that sold fireworks. Staff reached out to the other fireworks companies that had tents in Parkville and one replied that they preferred the additional sale dates. The proposed text amendment allowed fireworks sales from June 28 through July 4, but did not make changes to when fireworks could be discharged.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE BILL NO. 3115, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 215.420 TO EXTEND THE DATES OF FIREWORKS SALES, ON FIRST READING AND POSTPONE THE SECOND READING TO MARCH 16, 2021.**

RESULT: MOTION PASSED 8-0.

- B. **Approve a construction agreement with Phillips Paving Co. for the 2021 Mill and Overlay Program**

Public Works Director Alysén Abel said that street maintenance was completed annually and included mill and overlay, curbs and sidewalks, pavement marking and crack sealing. The streets in the 2021 Capital Improvement Program to be milled and overlaid were prioritized based on the annual street ratings. A bid was released in January that included recycled asphalt and a bid alternate of virgin asphalt. A bid opening was held on February 17 and seven bids were received. Because the low bidder was under budget, staff would monitor the Transportation Fund revenues to determine if the remaining budget could be used to mill and overlay additional streets. The Finance Committee recommended approval on February 22.

Discussion focused on advantages and disadvantages of using recycled asphalt. Abel noted that staff would monitor throughout the work to determine if inconsistencies needed to be addressed.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED

BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH PHILLIPS PAVING CO. FOR THE 2021 MILL AND OVERLAY PROGRAM IN THE AMOUNT OF \$198,054.

RESULT: MOTION 8-0.

C. Approve a construction agreement with Phillips Paving Co. for the 2021 Curb and Sidewalk Program

Public Works Director Alysén Abel stated that curbs and sidewalks were repaired annually as part of the street maintenance program. A bid opening was held in February and five bids were received. Phillips Paving was the low bidder, but the bid package did not include a bid bond but instead a letter from their insurance carrier stating that bonds would be provided if necessary. The bond was received within 24 hours of the bid opening. Abel noted that staff confirmed with the city attorney that it was considered an irregularity that could be waived by the Board of Aldermen. The Finance Committee recommended approval on February 22. Additional work could be done with the remaining funds through change orders if needed.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH PHILLIPS PAVING CO. FOR THE 2021 CURB AND SIDEWALK PROGRAM IN THE AMOUNT OF \$47,898.

RESULT: MOTION PASSED 8-0.

D. Approve the revised Watkins Park Master Plan

Public Works Director Alysén Abel said that the Watkins Park Master Plan was adopted in November 2020 and included two phases for improvements. As staff was preparing an application for a Platte County Outreach Grant it was discovered that the slopes did not allow for the parking spaces to be placed in the proposed location. The revised plan moved the parking lot to the east and would preserve the loop trail. Abel noted that the City requested grant funding for \$26,000 and was waiting to hear from Platte County if the funding was awarded. The 2020 Capital Improvement Program included funding for the first phase that included expanding the shelter house and building a playground that would repurpose a piece of equipment from English Landing Park. The Community Land and Recreation Board recommended approval on January 10.

Discussion focused on the reduced number of parking spaces in the revised plan and the playground equipment planned for the park.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE REVISED WATKINS PARK MASTER PLAN.

RESULT: MOTION PASSED 8-0.

E. **Approve a design concept for the Busch Drive roundabout in English Landing Park**

Public Works Director Alysén Abel said that Embassy Landscape assisted staff with creating a design for improvements to the roundabout in English Landing Park next to the old boat ramp. The project would be funded by parks sales tax revenue. Much of the work could be done in-house and volunteers could be used to help with the plantings. Abel noted that the City applied for Platte County Outreach Grant funds in the past, but were never awarded any money. The Community Land and Recreation Board recommended approval on January 10.

Discussion focused on the maintenance needed to ensure the roundabout did not become overgrown. Abel responded that staff would look into some low maintenance plantings.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO AUTHORIZE STAFF TO PROCEED WITH THE ROUNDABOUT DESIGN.

RESULT: MOTION PASSED 8-0.

F. **Accept the right-of-way and easements associated with the Route 9 at 6th Street improvements**

Public Works Director Alysén Abel stated that temporary construction easements and permanent right-of-way were needed for improvements to the east side of Route 9 at Sixth Street. A third-party negotiator determined that the fair market value and incidental items totaled \$22,075. Abel noted that City Administrator Joe Parente planned to reach out to Park University to find out if they would be interested in donating some or all of the land required for the project in lieu of the payment.

Alderman Plumb recused himself from the vote because he was an employee of Park University.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO ACCEPT THE RIGHT-OF-WAY AND EASEMENTS FROM PARK UNIVERSITY AND REMIT PAYMENT IN AN AMOUNT NOT TO EXCEED \$22,075 ASSOCIATED WITH THE ROUTE 9 AT 6TH STREET IMPROVEMENTS.

RESULT: MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Sportsman requested information on the process for staff to research options for the sewer plant. City Administrator Joe Parente said that he, Public Works Director Alysén Abel and City Engineer Jay Norco met to discuss how the information would be compiled and were working jointly on a document to develop a framework of what the process would look like and how to move forward to develop alternatives.

Alderman Wylie recommended that staff research redistricting the City's wards with the 2020 Census Information. City Administrator Joe Parente said that the Census data was delayed and he was unsure about when it would be released. He noted that with actual counts it would be a much smoother process than it was when it was discussed in prior years.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:28 p.m.

The minutes for March 2, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 16th day of March 2021.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

