



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-1)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, January 13, 2021 6:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (301) 715-8592, Meeting ID: 871 7175 5602, Password: 010929 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Adam Zink
Steven Sturgess
Susan Robb

Absent with prior notice were:

Laura Ozenberger (Secretary)
Bill Gresham
Bob Stuteville
Linda Arnold

Aldermen Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysén Abel, Public Works Director, Tom Barnard, Park Superintendent, Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the December 9, 2020 Regular Meeting

The following corrections will be made to the Minutes:

- The spelling of Marc Sportsman's name
- Item 4B Motion – Michelle Flamm "Seconded"
- Item 4B -Clarification of the funds to be used on the safety improvements

STEVEN STURGISS MOVED TO APPROVE THE MINUTES FOR THE DECEMBER 9, 2020 REGULAR MEETING AS CLARIFIED; MICHELLE FLAMM SECONDED MOTION PASSED 5-0.

3. ACTION AGENDA

A. Resolution of Support for the Park Partnership Grant Application

Alysen Abel, Public Works Director, provided a background of the 2016 Parks Master Plan which included a concept of the Platte Landing Park sports complex, consisting of four baseball diamonds and six multi-purpose fields, with associated parking, concession and restroom amenities. The concept plan is included as Attachment 1 of the CLARB packet. In 2020, the voters of Platte County approved the sales tax renewal of the 2009 approved 10-year, half-cent tax for parks, recreation, and storm water control. There is a balance of funding remaining with the previous parks sales tax, which Platte County has created a Parks and Recreation Partnership Grant Program for large capital projects. Staff believes that the Platte Landing Park Ballfield project is a great candidate for this grant program.

Discussions included the fields being more practice fields rather than tournament fields; and to start modest and build over the years depending on the demand and usage. There has not been a decision on lighting to be installed, but could be an option in the future and will be looked at during the design process and could include a lighting study. Some members thought that there will be a need for some lighting, which there could be decisions for the operation side to help mitigate the noise and lighting. Other discussion included the planned parking lot which consists of 475 parking stalls and the increase of traffic, people, and noise.

Abel said that there will be a public input meeting held via zoom on Tuesday, January 19th at 5:30 p.m.

Liaison Marc Sportsman reminded CLARB that this is a motion for a support of resolution for the partnership grant not a vote for the ballfield design concept.

STEVEN STURGISS MOVED TO RECOMMEND THAT THE BOARD OF ALDERMAN APPROVE A RESOLUTION OF SUPPORT FOR THE PLATTE COUNTY PARKS AND RECREATION PARTNERSHIP GRANT PROGRAM; MICHELLE FLAMM SECONDED; MOTION PASSED 5-0.

4. NON - ACTION AGENDA

A. Roundabout Design

Abel presented a design concept for the traffic circle at the end of Busch Drive in English Landing Park. The design includes a 3-foot wall around the perimeter, with a 9-foot tall waterfall. There will be a curb between the wall along the street level. The 2021 Parks Capital Improvement Plan includes \$30,000 for the improvements to the roundabout in English Landing Park. Staff is asking for feedback regarding the roundabout design. There could be some type of safety barrier to fit with the design around the waterfall.

Discussions included the concern of maintenance of the waterfall and barrier, which Tom Barnard, Parks Superintendent stated that the water feature will be pretty basic along with the maintenance, which would be done in house, and would plan to use native plants.

CLARB directed staff to move forward with this project.

B. Cottonwood Tree Carvings Options

Abel provided a background on TJ Jenkins, the chainsaw artist that sculpted the Eagle in English Landing Park. There is a cottonwood tree at McAfee and Busch that was removed previously leaving a stump. Jenkins consulted with staff and recommended to sculpt an elf house with woodland animals.

CLARB directed staff to trust TJ Jenkins in the decision of the carvings and to move forward with the cost estimate of under \$4,000.

C. Farmers Market

Abel provided a background on the Farmers Market building and said that there are concerns related to the condition of the building. Staff is looking for direction from CLARB on the next steps. A report of the building's condition showed 18% of asbestos, and deterioration of the pillars, beams and roof. The cost estimate for the roof replacement was \$104,000. The foundation is sturdy. Staff is looking for direction to either rehab the structure, move it, or leave as is until it can be relocated in the future.

Discussions included the cost estimate for the repairs and potentially moving the building to the proposed area as outlined in the 2016 Park's Master Plan. There could also be grant opportunities to look into. Members directed staff to get cost estimates on the repairs and the cost of rebuilding at the proposed site, however, CLARB is leaning more towards leaving the structure where it is and try to get through the next two seasons. There was a concern in the decrease of vendors that are using the area and if there could be alternative shelter, such as vendors bringing tents. Staff will work with the City's on-call architects to get some conceptual cost estimates to see what level of rehab to do on the existing structure.

4. STAFF UPDATES ON ACTIVITIES

- A. December Parks Report – Included in the CLARB Packet
- B. December Nature Sanctuary Reports – Included in the CLARB Packet
- C. December Public Works Report – Included in the CLARB Packet
- D. Mo. River front trail update – The Pre-fabricated Bridge has been placed across the creek and concrete has been poured. Tentative completion date is March 16th – includes seeding and touch ups
- E. Fence portion of MO River front trail –Platte County is taking care of the fencing and there are still issues on getting materials for the fence, looking at mid-February or March with a ribbon cutting being planned and will provide several dates

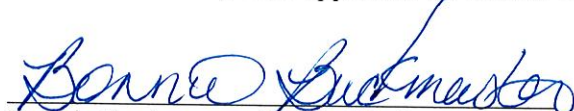
5. MISCELLANEOUS ITEMS FROM THE BOARD

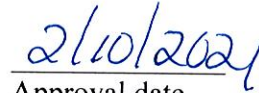
Members requested a quarterly report for the park's sales tax to be aware of the revenue and expenditures.

6. ADJOURN

**ADAM ZINK MOTIONED TO ADJOURN AT 7:36 P.M;
MICHELLE FLAMM SECONDED; MOTION PASSED 5-0.**

The minutes for January 13, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 10th Day of February, 2021.


Bonnie Buckmaster, Public Works Assistant


Approval date