



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-12)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, December 9, 2020 6:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 818 2865 7653, Password: 713547 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Susan Robb
Bill Gresham
Bob Stuteville
Linda Arnold

Aldermen Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator; Alysén Abel, Public Works Director; Tom Barnard, Parks Superintendent; Chris Ashley, Project Manager; Kristen Bontrager, Nature Sanctuary Director; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the October 14, 2020 Regular Meeting

**MICHELLE FLAMM MOVED TO APPROVE THE MINUTES
FOR THE OCTOBER 14, 2020 REGULAR MEETING; STEVEN
STURGESS SECONDED MOTION PASSED 9-0.**

3. NON-ACTION AGENDA

A. Report from Bob Bennett, B-Squared Civic Solutions – a discussion regarding kiosks in the parks.

Bob Bennett, B-Squared Civic Solutions, gave an update to the proposed kiosks in the parks, and showed the modification of the kiosks. The situation of COVID has impacted the timeline and funding for this project. The Smart City Media has secured funds, however there is need for additional funds for the three kiosks that were approved. If private funding does not come through, the timeline will be later in 2021. The first machine will be placed on Main Street with an electronic charging station for EV users. The second machine will be near Farmers Market, and the third location will be next to the parks headquarters and may take the place of the information board currently in that area.

Bennett also presented additional opportunities for kiosks locations, near Price Chopper and/or near the Creekside baseball fields. This would allow WiFi coverage and could benefit some neighborhoods that do not have WiFi. There could be up to ten kiosks placed around the City of Parkville. Bennett will continue to update CLARB within 90 days.

4. ACTION AGENDA

A. Consider landscaping plans for Missouri American Water wells No. 4, 6, 7, and 8 in Platte Landing Park

Stephen Lachky, Community Development Director, gave a background of Ordinance No. 2952 passed by the Board of Aldermen on July 3, 2018 for an Application for Conditional Use Permit for Missouri American Water Company (MOAW) to construct a new public utility water well. One of the conditions of approval was the for the existing vine vegetation screening for the wells be removed, and to be screened by a Type 1 landscaping buffer. The Engineering Manager with MOAW submitted landscaping plans for review, which included various trees and shrubs outlined in the CLARB packet.

Roger Sparks, Missouri American Water, supplied landscaping plans for review, along with comments from Nature Sanctuary Director, Kristen Bontrager, included in the packet.

There was much discussion and concern regarding the species of vegetation, which the Community Land and Recreation Board decided to postpone this item to the January, 2021 meeting to have alternative planting choices.

MICHELLE FLAMM MOVED TO RECOMMEND TO POSTPONE A DECISION ON THE PLANTINGS UNTIL THE JANUARY MEETING, AWAITING A SELECTION OF DIFFERENT VARIETY OF PLANTS USING A VERY SIMILAR LAYOUT ON THIS DESIGN; BILL GRESHAM SECONDED; MOTION PASSED 9-0.

Member Linda Arnold left the meeting at 7:05 p.m.

B. Review Pocket Park Design Concepts

Alysen Abel, Public Works Director, provided a background and update of the preliminary design concepts of Pocket Park, included in the CLARB packet. Abel presented a three phase semi-final plan and then will present it to the Board of Aldermen on Tuesday, December 15th.

CLARB members discussed the main concerns for Pocket Park being the safety, however, the Board had not anticipated a total remodel of the park and suggested that the stakeholders be more invested in the development. CLARB liked the overall master plan of Pocket Park but the projected spending for the concept of over \$400,000 through 2026, is more than anticipated. There was more discussion for

the immediate safety improvements with \$150,000 built into the 2021 budget with 50% coming from the general fund and 50% coming from the park's sales tax.

CLARB directed staff to implement the safety measures in Pocket Park, which would include installing a railing at a cost of \$4,000 and planters in the amount of \$500-600 each with five or six needed, in addition to landscaping, etc. A total of approximately \$10,000 for the safety improvements coming out of the general fund budget.

Secretary Laura Ozenberger would like it noted that CLARB is approving the master plan as a plan but not a driving force right now.

LAURA OZENBERGER MOTIONED TO APPROVE THE PLAN AS SUBMITTED BY THE CITY BUT WITHOUT BUDGET APPROVAL AT THIS TIME; MICHELLE FLAMM SECONDED; MOTION PASSED 7-1, ADAM ZINK OPPOSED

LAURA OZENBERGER MOVED TO APPROVE THE SAFETY FEATURE EXPENDITURES INCLUDING THE RAILING ON THE STAIRS AND 5-6 PLANTERS FOR PROTECTION OF POCKET PARK WITH THE RECOMMENDATION OF FUNDING FROM THE GENERAL FUND; MICHELLE FLAMM SECONDED; MOTION PASSED 8-0

C. Approval of Platte County Outreach Grant Application Items

Alysen Abel provided a background of the outreach grant application process and is proposing to apply for only one project which staff would like to move forward with Watkins Park. Abel provided the following as options for the grant:

- Playground Equipment - repurposing the rock wall and a slide currently located in English Landing Park (ELP) and purchasing new equipment for ELP.
- New shelter
- Round rail fence

CLARB directed staff to move forward with the shelter and the round rail fence for the Outreach Grant Application.

WILLIAM GRESHAM MOVED TO RECOMMEND THAT CITY STAFF PREPARE AN OUTREACH GRANT APPLICATION FOR THE WATKINS PARK IMPROVEMENTS; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

4. STAFF UPDATES ON ACTIVITIES

- A. October and November Parks Report – Included in the CLARB Packet
- B. October and November Nature Sanctuary Reports – Included in the CLARB Packet.
- C. October and November Public Works Report – Included in the CLARB Packet
- D. Pickleball Courts – Installed including the fencing – Contractor will paint the lines when temperatures allow.

- E. Ballfield grading – Contractor finished today 12/9
- F. Waddell Bridge –A new light pole has been installed on the east side of bridge, staff is working with the lighting contractor.
- G. Trail connection update – The work for the bridge is slated to start on 12/21/20. The concrete for the trail should be poured toward the end of December. The fencing material is still delayed until January – staff will keep CLARB updated.
- H. Wetland – The Corps of Engineers are looking into solutions of the issues of the pond not holding water.

5. MISCELLANEOUS ITEMS FROM THE BOARD

Secretary Ozenberger posed a question to CLARB, asking that if an opportunity came available to the city to purchase more land for parks, would the board feel this would be a good idea or not. There is a piece of land that attaches Riss Lake to the Nature Sanctuary that a preliminary plan has gone before the Planning Commission for review. Abel said she would engage Stephen Lachky, Community Development Director, for an update. Ozenberger questioned the wording of the parks tax to see if purchasing land would fall under the park sales tax guidelines. Members discussed that this may be a possibility and decided this could be a non-action item at a future meeting for discussion.

6. ADJOURN

ADAM ZINK MOTIONED TO ADJOURN AT 8:30 P.M; STEVEN STURGESESS SECONDED; MOTION PASSED 8-0.

The minutes for December 9, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 13th Day of January, 2021.


Bonnie Buckmaster, Public Works Assistant


Approval date