



COMMUNITY LAND AND RECREATION BOARD
Regular Meeting (#20-10)
MINUTES
CITY OF PARKVILLE, MISSOURI
Wednesday, October 14, 2020 6:00 p.m. via Zoom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Susan Robb
Bill Gresham
Bob Stuteville

Absent with prior notice were:

Linda Arnold

Aldermen Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator; Alysén Abel, Public Works Director; Tom Barnard, Parks Superintendent; Chris Ashley, Project Manager; Kristen Bontrager, Nature Sanctuary Director; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the September 9, 2020 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES
FOR THE SEPTEMBER 9, 2020 REGULAR MEETING; ADAM
ZINK SECONDED MOTION PASSED 8-0.**

3. ACTION AGENDA

- A. Approval of the Waddell Bridge lighting project

Alysén Abel, Public Works Director, gave a background of the Waddell Bridge that was moved to English Landing Park in 1987. The City applied for an Outreach Grant from Platte County Parks and Recreation for the installation of lighting on the bridge. The City received notice of award in March, 2020 for the grant in the amount of \$10,820. In September, staff received quotes with the low bid in the amount of \$13,420 from Outdoor Lighting Perspectives. The lights can be put on a timer and can also be color changing with an option for Bluetooth or Wi-Fi use. The Wi-Fi option would incur a monthly fee, to be determined. Staff recommends the Wi-Fi option and anticipates installation this fall.

**LAURA OZENBERGER MOVED TO RECOMMEND THAT THE
BOARD OF ALDERMEN APPROVE A CONSTRUCTION
AGREEMENT WITH OUTDOOR LIGHTING PERSPECTIVES**

**FOR THE INSTALLATION OF THE LIGHTING ON THE
WADELL BRIDGE WITH THE WIFI OPTION; BILL GRESHAM
SECONDED; MOTION PASSED 8-0.**

B. Approval of the Outreach Grant Application items

Alysen Abel, Public Works Director, gave a background of the approved 10-year, half-cent sales tax for parks, recreation, and storm water control. A portion of the sales tax proceeds are allocated for the Outreach Grant Program. During the September Community Land and Recreation Board meeting (CLARB) discussed priorities for the 2021 Parks Sales Tax, which include:

- Parks Department tractor - \$55,000
- Trail grading equipment - \$5,000
- English Landing Park playground upgrades - \$25,000
- Roundabout upgrade - \$30,000
- Park entryway signage - \$100,000
- Watkins Park - \$50,000
- Ballfields grading and improvements - \$150,000 - Staff has moved forward with the grading and will take the agreement, for approximately \$50,000, to the 10/20/20 Board of Aldermen meeting. With this coming in at a lower bid, Adams Park may be able to be added to the 2021 projects.

Staff recommends that the City submit an Outreach Grant application for one of the projects listed above.

Discussions were to keep the ballfields separate for a separate budgeted grant. CLARB members selected Watkins Park for the submission of the Outreach Grant application.

**WILLIAM GRESHAM MOVED TO RECOMMEND THAT CITY
STAFF PREPARE AN OUTREACH GRANT APPLICATION FOR
THE WATKINS PARK PROJECT FOR \$50,000; ADAM ZINK
SECONDED; MOTION PASSED 8-0.**

4. STAFF UPDATES ON ACTIVITIES

- A. September Parks Report – Included in the CLARB Packet
- B. September Nature Sanctuary Reports – Included in the CLARB Packet.
- C. September Public Works Report – Included in the CLARB Packet
- D. Pocket Park – Three phase concepts on the City's website
- E. Adams Park – Plans are on the City's website for review
- F. Park Mural – Went to the BOA 10/6/20 with comments to find other locations and more local artists for other possible mural projects. The mural project will start the week of 10/19/20 on the Park Headquarters gate. Other possible locations for murals could be near the pickleball courts and the fencing by the trail connecting with Riverside. CLARB suggested to ask area artists for ideas on murals.
- G. Pickleball paint color options – Chris Ashley, Public Works Project Manager
- H. November CLARB meeting date falls on a Veterans Day – Moved to Wednesday, November 18th
- I. Pocket Park – Alysen Abel, Public Works Director shared the concepts and phases of Pocket Park, which will be on the city's website for review by 10/16/20

5. MISCELLANEOUS ITEMS FROM THE BOARD

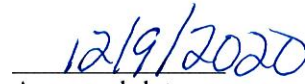
- A. Dog park trash containers and a storage bin – Abel and Barnard said that the containers were removed last week by the contractor for the Wetlands; and the storage bin will be removed.
- B. Wetlands – inspection was done and there is an issue of the basins not holding water – The Corps of Engineer and the contractor are battling this out. Wetland signage possibly on hold.
- C. Bridge for the trail extension – Staff met with contractors on site. The contractor has not received a delivery date for the bridge. Due to the fires on the West coast, supply for wood is low, and it is anticipated that the installation will be in January, 2021. Staff was made aware that the fence is along the Magellan Gas Pipeline easement which the city will secure an agreement with one of the city's on-call engineers to survey the area. Staff will update on the delivery date of the bridge.
- D. MOAW landscaping around their wells – staff has reached out and will follow up.

6. ADJOURN

ADAM ZINK MOTIONED TO ADJOURN AT 7:17 P.M; STEVEN STURGESE SECONDED; MOTION PASSED 8-0.

The minutes for October 14, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 9th Day of December, 2020.


Bonnie Buckmaster, Public Works Assistant


Approval date