



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-9)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, September 9, 2020 4:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 832 5456 4572, Password: 597483 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Linda Arnold
Susan Robb

Absent with prior notice were:

Bob Stuteville
Bill Gresham

Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator; Alysén Abel, Public Works Director; Tom Barnard, Parks Superintendent; Chris Ashley, Project Manager; Kristen Bontrager, Nature Sanctuary Director; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the August 12, 2020 Regular Meeting

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FOR THE AUGUST 12, 2020 REGULAR MEETING WITH THE FOLLOWING CHANGES: STAFF UPDATES (G) PICKLEBALL COURT UPDATE - THAT THE LOCATIONS WERE AGREED UPON AND LAURA OZENBERGER AGREED TO BE THE REPRESENTATIVE FOR CLARB; ADAM ZINK SECONDED MOTION PASSED 7-0.

3. NON-ACTION AGENDA

A. Presentation on Eagle Scout Project in the Parkville Nature Sanctuary

Kristen Bontrager, Nature Sanctuary Director, provided an update on two Eagle Scout Projects completed in the Nature Sanctuary. Aidan Colligan from Boy Scout Troop 261 completed his Eagle Scout project by repairing a portion of Whitetail Trail to keep gravel from getting into a nearby creek. Aidan, other scouts, several adults and Parkville Nature Sanctuary Director Kristen Bontrager spent a total of 131.6 hours on the project.

Eagle Scout Prabhav Pagadala's project was to install railroad ties along where White Tail Trail and Old Kate Trail meet. This is the main area of storm water problems. Pagadala's project enables staff to focus on fixing trail erosion as the ties he and his troop installed allow storm water to be both slowed down and diverted from rushing directly down the trail creating a large and unsafe rut in the trail. This project will help keep our trails maintained and healthy for wildlife and visitors. With massive amounts of unchecked storm water rolling down that trail it washes away not only the gravel but the earth beneath the gravel as well and floods the areas below causing devastation to micro habitats and to our streams. To add to the stream issues, we have a Missouri Stream Team that does water quality analysis and we have even seen a decline of invertebrate species in our streams (this is a bad thing) the displacement of many invertebrate such as the Emerald Damsel Fly allows for unwanted species such as leeches and mosquitoes to then take the open space as they can live in disturbed streams. A total of 115 hours were spent on this project with 17 youth volunteers and 5 adults assisting.

B. Discuss Ballfield Financing Options

Alysen Abel, Public Works Director, gave an update to the ballfield design build bid, which will be released in the next few weeks. With the Platte county sales taxes being approved, there is possible funding that would allow the city to help finance the ballfield project. This is a grant program that could be a significant source of funding for the multi-purpose fields. Staff is ready to move forward with this project and will have conversations with the Platte County Commissioners and park directors.

Liaison Marc Sportsman explained that the grant program is called the Platte Parks Partnership Grant Program which could be an opportunity for a significant grant to support our efforts in the park projects. There will be upcoming meetings with the Platte County Parks Director and Board to present the parks master plan for funding assistance.

Member Adam Zink would like to be involved in the process for the design build project and would like to have more accurate cost estimate numbers to present with the plan to Platte County.

CLARB suggested to have signage that might include, Coming Soon, or Funded by the Parks Sales Tax, etc. The project is anticipated to be completed in 2021.

4. ACTION AGENDA

A. Design Concepts for the Adams and Watkins Neighborhood Parks

Alysen Abel, Public Works Director, gave an overview of the project and introduced Larry Reynolds with Vireo who presented the two design concepts of the parks, included in the CLARB packet. Staff had posted design boards, hosted an open house and had an online survey on the city's website for public engagement. The results were included in the packet.

There were discussions of the small size of Adams Park, which is approximately ¼ acre; and the need to have playground equipment with Watkins Park down the street. Staff said that some of the playground equipment from English Landing Park could be repurposed for cost savings.

The recommendation from CLARB for Adams Park is to construct the loop trail, parking, install the slide, some type of playground equipment, relocate the existing or install a new shelter and install

fencing. Future phases could include a historical marker, donation benches and apply for storm water grants.

MICHELLE FLAMM MOVED TO APPROVE THE PRIORITIES AS OUTLINED BY STAFF FOR ADAMS PARK; STEVEN STURGESS SECONDED; MOTION PASSED 6-1. (LAURA OZENBERGER NAY)

The recommended priorities from CLARB for Watkins Park are the loop trail/chat trail with possibly expanding the trail in the future, playground with repurposed equipment, moving the parking area closer to the road, relocating the existing, or new shelter, and installing a perimeter fence. Future phases could include expanding the playground, installing donation benches, monument signs, and historical markers, improve streambank stabilization with possible grant, and resurfacing the basketball court.

MICHELLE FLAMM MOVED TO APPROVE THE PRIORITIES AS OUTLINED BY STAFF FOR WATKINS PARK; STEVEN STURGESS SECONDED; MOTION PASSED 7-0

Alysen Abel, Public Works Director stated that the two plans will be presented to the Board Of Aldermen to adopt the Adams/Watkins Park master plans, taking out the cross trail and pickleball court from Watkins park.

Linda Arnold left the meeting 6:00 p.m.

B. Discuss 2021 Parks Capital Projects

Alysen Abel, Public Works Director, presented the board priorities to be discussed along with the budget worksheet included in the packet.

The following is the proposed priority list for 2021 Parks Capital Project:

- Parks Department tractor - \$55,000
- Trail grading equipment - \$5,000
- English Landing Park playground upgrades - \$25,000
- Roundabout upgrade - \$30,000
- Park entryway signage - \$100,000
- Adams Park - \$50,000 (recommended moving to 2022)
- Watkins Park - \$50,000
- Ballfields grading and improvements - \$150,000

MICHELLE FLAMM MOVED TO APPROVE THE EXPENDITURES FOR 2021 AS OUTLINED BY CITY STAFF; LAURA OZENBERGER SECONDED; MOTION PASSED 5-0.

Steven Sturgess left at 6:56

5. STAFF UPDATES ON ACTIVITIES

Alysen Abel and Tom Barnard presented two musical instruments for playground equipment to install into English Landing Park. CLARB agreed that the Concerto Chimes are most desired. Staff will move forward on the purchase.

Abel presented a design for the mural to be painted on the parks headquarters gate for feedback with providing the artist with \$600 for supplies. There was positive feedback for the mural and staff will move forward.

- A. August Parks Report – Included in the CLARB Packet
- B. August Nature Sanctuary Reports – Included in the CLARB Packet.
- C. August Public Works Report – Included in the CLARB Packet
- D. Wetlands Project – Progress meeting this Friday
- E. FB post of the size of dog park in error taken down – the parks will be referred to small and large from the size of dogs – not the acreage
- F. Park Names – BOA discussed and decided to keep the two park names as English Landing and Platte Landing.
- G. Pickleball Court Update – Ongoing negotiations with the contractor to move forward

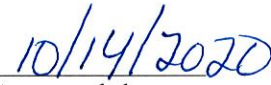
6. MISCELLANEOUS ITEMS FROM THE BOARD

6. ADJOURN

ADJOURNED AT 7:12 P.M

The minutes for September 9, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 14th Day of October, 2020.


Bonnie Buckmaster, Public Works Assistant


Approval date