Parkville
Missouri

COMMUNITY LAND AND RECREATION BOARD
Regular Meeting (#20-6)
MINUTES
CITY OF PARKVILLE, MISSOURI
Wednesday, July 8, 2020 4:00 p.m.Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 832 5456 4572, Password: 597483 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. Roll was called by Alysen Abel, Public Works Director

Members present were:	Absent with prior notice were:
Neil Davidson (Chair) Michelle Flamm (Vice Chair) Laura Ozenberger (Secretary) Adam Zink Susan Robb Steven Sturgess Bill Gresham Linda Arnold	Bob Stuteville

Mark Sportsman (Liaison)

A quorum of the Board was present.

Alysen Abel, Public Works Director, Tom Barnard, Parks Superintendent, Chris Ashley, Project Manager, Kristen Bontrager, Nature Sanctuary Director, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the June 10, 2020 Regular Meeting

BILL GRESHAM MOVED TO APPROVE THE MINUTES FOR THE JUNE 10, 2020 REGULAR MEETING; STEVEN STURGESS SECONDED MOTION PASSED 8-0.

3. ACTION AGENDA

A. Construction agreement with Multicon to install pickleball courts in English Landing Park

Alysen Abel, Public Works Director, and Chris Ashley, Project Manager, gave a background of the discussions for construction of Pickleball Courts in English Landing Park. The locations were reviewed in previous CLARB meetings; and a small committee was formed to determine the best location for the courts. The bid documents were released, and on June 23, 2020, four contractors responded to the bid request. The bid included the construction of four regulation courts with two bid alternates for lighting and the relocation of the basketball court. The low bidder was Multicon with a bid of $96,366. Upon further discussion of the basketball court, staff decided that it would be best to leave the basketball court where it is presently. Ashley showed the proposed location of the pickleball courts with moving them to the east of the basketball court. The courts would be approximately 100 ft. apart. There would be no additional trees impacted by this proposed location. Staff will be meeting with Multicon to look at the new location with a reduction in the bid due to the new location. At this time, staff are not looking at the alternates of the lighting and basketball court relocation, due to the cost. This is an anticipated 60 day construction.

CLARB discussed the new location with concern of the distance between the two courts. There was a small committee that went to the site to view the proposed location and liked the layout. The original location was to relocate the basketball court and to use the existing basketball court area as part of the pickleball courts with an approximate 14 ft. distance between courts. There would be one impacted maple tree that is hazardous due to the diseased trunk. Tom Barnard, Park Superintendent, proposed relocating the basketball court south of the volleyball court. CLARB liked the idea if this location and suggested signage for the court users for appropriate language, etc., since it would be close to the playgrounds.

Additional discussion included the option of lighting which could be bid out at a later date. The Board was split on the proposed new location vs. the original location. There was a motion and roll call vote for the proposed location.

LAURA OZENBERGER MOVED TO APPROVE THE ORIGINAL LOCATION FOR THE PICKLEBALL COURTS TO STAY AS DICSUSSED AT THE LAST CLARB MEETING AND THE BASKETBALL COURT TO BE RELOCATED SOUTH OF THE VOLLEYBALL COURT AT AN ESTIMATED COST OF $26,000; STEVEN STURGESS SECONDED; MOTION APPROVED 5-3

WITH THE FOLLOWING ROLL CALL VOTE:

Bill GRESHAM –AYE
MICHELL FLAMM –NAY
ADAM ZINK – NAY
LINDA ARNOLD – NAY
STEVEN STURGESS – AYE
NEIL DAVIDSON – Yes - AYE
LAURA OZENBERGER – AYE
SUSAN ROBB – AYE

BILL GRESHAM MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE A CONSTRUCTION AGREEMENT WITH MULTICON TO INSTALL PICKLEBALL COURTS AS ORIGINALLY PLANNED IN ENGLISH LANDING PARK IN THE AMOUNT OF $96,366.00, AND ADD THE ALTERNATE #2 FOR THE RELOCATION OF THE BASKEBALL COURT IN THE AMOUNT OF $14,500 SUBJECT TO

CONTRACTORS' REFERENCE CHECK; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

WITH THE FOLLOWING ROLL CALL VOTE:

Bill GRESHAM – AYE
MICHELL FLAMM – AYE
ADAM ZINK – AYE
LINDA ARNOLD – AYE
STEVEN STURGESS – AYE
NEIL DAVIDSON – AYE
LAURA OZENBERGER – AYE
SUSAN ROBB – AYE

Linda Arnold left the meeting at 5:18 p.m.

B. Design and construction of future ballfields in Platte Landing Park

Greg Pfau of McClure presented a new design of the ballfields which is the initial phase of a multi-use overlay fields' concept. The design concepts were included in the CLARB packet. The updated design is an overlap of the fields to maximize the fields' usage and to minimize the construction costs. This design would also include an expansion plan for the future. Funding for the project would include donations, possible grants, city financing, and funds from the Parkville park tax for the $3 million projected cost. This would be a design build project.

Discussions included the possibility of a portable relocatable fence to accommodate the type of field play. This overlay would include baseball/softball and soccer all in one field on the four fields. These fields would require more staff to upkeep the area. The lighting has been taken out at this time, which could be added at a later date. With the design build being a guaranteed maximum price, there can be packages to choose from. There would be decisions on the use of asphalt for the parking lot or gravel, irrigation, lighting, etc. Staff directed CLARB members to volunteer to be involved in the design build decision making process. Adam Zink and Marc Sportsman has volunteered with anyone else able to join. Members would keep the board informed at the monthly meetings.

ADAM ZINK MOVED TO DIRECT STAFF TO PROCEED WITH THE BALLFIELD DESIGN IN PLATTE LANDING PARK AS OUTLINED; MICHELLE FLAMM SECONDED; MOTION PASSED 7-0.

Michelle Flamm left the meeting at 5:37 p.m.

4. STAFF UPDATES ON ACTIVITIES

A. June Parks Report – Included in the CLARB Packet – Alysen presented the redesigned signs for the Parkville parks signage. CLARB likes rectangular sign – color – teal & blue – CLARB also directs staff to decide
B. June Nature Sanctuary Reports – Included in the CLARB Packet
C. June Public Works Report – Included in the CLARB Packet
D. Wetland Monument Sign Update – presented final version without the contractor logos
E. Pocket Park Master Plan – Stakeholder meeting held – comments for possible expansion will hold a 2nd stakeholder meeting on July 21st – more info to come – joint work session with the BOA on Aug. 4th – more to come.
F. Watkins/Adams Park Open House with an online survey – pop up display boards at the YMCA & library

G. Dog Park Shade Structure – adding screens on two of the four sides similar to the farmers market to add more shade. Put picnic tables under the structures, possibly in the future to have bench donations

5. MISCELLANEOUS ITEMS FROM THE BOARD

A. Status of fence and trail opening – signed contract waiting on the schedule from the contractor. May need to take down a tree near the trail.

Adam Zink left the meeting 5:55 p.m.

B. Wetland – landscaping contractor out now, will need to come back in the fall for fall plantings. Possible fall ribbon cutting. End of July to fill up with water. Vireo and Corps of Eng. To make a presentation during a ribbon cutting.

C. Parkville Days – Staff does not know the status of the event.

D. Brewfest had been rescheduled to mid-October, no update

E. Bill Gresham noted that due to the COVID distancing guidelines the roads in PLP are being used by pedestrians and would like them policed for safety.

F. Recycling event to be held on 7/11 in the Platte Landing Park dog park parking lot.

G. East shelter grill was removed and will be replaced with a new grill.

6. ADJOURN

STEVEN STURGESS MOVED TO ADJOURN AT 6:07 P.M
LARUA OZENBERGER SECONDED; MOTION PASSED 5-0.

The minutes for July 8, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 12th Day of August, 2020.

Bonnie Buckmaster

Bonnie Buckmaster, Public Works Assistant

8/12/2020

Approval date