



Finance Committee Meeting
Monday, December 7, 2020 3:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:30 p.m. A quorum was present.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston and Robert Lock

City Staff Present: City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Assistant to the City Administrator Anna Mitchell, Public Works Project Manager Chris Ashley and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Joe Parente provided an overview on purchases approved within his authority.

3. Action Items

A. Approve the minutes from the November 23, 2020, meeting

Vice Chair Dave Rittman moved to approve the minutes from the November 23, 2020, meeting. Robert Lock seconded; motion passed 4-0.

B. Authorize staff to advertise a public hearing and prepare an ordinance to implement a 3% rate increase for the sewer utility in 2021

Public Works Director Alysén Abel provided an overview of the 2021 sewer rate increase, noting that the proposed increase was three percent in order to balance the capital improvement program, help maintain three months of working capital and increase the amount transferred to the General Fund to cover direct and indirect costs. She also provided a status update on the new sewer allocation study.

Discussion focused on the allocation to the General Fund, the updated study and the future of the City's sewer system. The consensus of the Committee was to hold off on the public hearing until the sewer allocation study was completed and to use the information to determine the appropriate rate increase needed.

No action was taken.

4. Non-Action Items

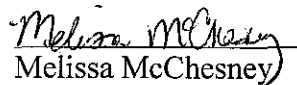
5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Sportsman adjourned the meeting at 4:16 p.m.

Submitted by:


Melissa McChesney
City Clerk

January 11, 2021
Approval Date