



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-1) Agenda

CITY OF PARKVILLE, MISSOURI

Wednesday, January 13, 2021 6:00 PM

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following - Telephone: (301) 715-8592; Password: 010929 - rather than appear at City Hall.

1. CALL TO ORDER

A. Roll Call

2. CONSENT AGENDA

A. Approve the minutes for the December 9, 2020, regular meeting

3. ACTION AGENDA

A. Resolution of Support for the Park Partnership Grant Application

4. NON-ACTION AGENDA

A. Roundabout Design

B. Cottonwood Tree Carving Options

C. Farmers Market

5. STAFF UPDATES ON ACTIVITIES

A. Parks

B. Nature Sanctuary

C. Public Works

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-12)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, December 9, 2020 6:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 818 2865 7653, Password: 713547 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Susan Robb
Bill Gresham
Bob Stuteville
Linda Arnold

Aldermen Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator; Alysén Abel, Public Works Director; Tom Barnard, Parks Superintendent; Chris Ashley, Project Manager; Kristen Bontrager, Nature Sanctuary Director; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the October 14, 2020 Regular Meeting

MICHELLE FLAMM MOVED TO APPROVE THE MINUTES FOR THE OCTOBER 14, 2020 REGULAR MEETING; STEVEN STURGESS SECONDED MOTION PASSED 9-0.

3. NON-ACTION AGENDA

- A. Report from Bob Bennett, B-Squared Civic Solutions – a discussion regarding kiosks in the parks.

Bob Bennett, B-Squared Civic Solutions, gave an update to the proposed kiosks in the parks, and showed the modification of the kiosks. The situation of COVID has impacted the timeline and funding for this project. The Smart City Media has secured funds, however there is need for additional funds for the three kiosks that were approved. If private funding does not come through, the timeline will be later in 2021. The first machine will be placed on Main Street with an electronic charging station for EV users. The second machine will be near Farmers Market, and the third location will be next to the parks headquarters and may take the place of the information board currently in that area.

Bennett also presented additional opportunities for kiosks locations, near Price Chopper and/or near the Creekside baseball fields. This would allow WiFi coverage and could benefit some neighborhoods that do not have WiF. There could be up to ten kiosks placed around the City of Parkville. Bennett will continue to update CLARB within 90 days.

4. ACTION AGENDA

- A. Consider landscaping plans for Missouri American Water wells No. 4, 6, 7, and 8 in Platte Landing Park

Stephen Lachky, Community Development Director, gave a background of Ordinance No. 2952 passed by the Board of Aldermen on July 3, 2018 for an Application for Conditional Use Permit for Missouri American Water Company (MOAW) to construct a new public utility water well. One of the conditions of approval was the for the existing vine vegetation screening for the wells be removed, and to be screened by a Type 1 landscaping buffer. The Engineering Manager with MOAW submitted landscaping plans for review, which included various trees and shrubs outlined in the CLARB packet.

Roger Sparks, Missouri American Water, supplied landscaping plans for review, along with comments from Nature Sanctuary Director, Kristen Bontrager, included in the packet.

There was much discussion and concern regarding the species of vegetation, which the Community Land and Recreation Board decided to postpone this item to the January, 2021 meeting to have alternative planting choices.

MICHELLE FLAMM MOVED TO RECOMMEND TO POSTPONE A DECISION ON THE PLANTINGS UNTIL THE JANAURAY MEETING, AWAITNG A SELECTION OF DIFFERENT VARIETY OF PLANTS USING A VERY SIMILAR LAYOUT ON THIS DESIGN; BILL GRESHAM SECONDED; MOTION PASSED 9-0.

Member Linda Arnold left the meeting at 7:05 p.m.

- B. Review Pocket Park Design Concepts

Alysen Abel, Public Works Director, provided a background and update of the preliminary design concepts of Pocket Park, included in the CLARB packet. Abel presented a three phase semi-final plan and then will present it to the Board of Aldermen on Tuesday, December 15th.

CLARB members discussed the main concerns for Pocket Park being the safety, however, the Board had not anticipated a total remodel of the park and suggested that the stakeholders be more invested in the development. CLARB liked the overall master plan of Pocket Park but the projected spending for

the concept of over \$400,000 through 2026, is more than anticipated. There was more discussion for the immediate safety improvements with \$150,000 built into the 2021 budget with 50% coming from the general fund and 50% coming from the park's sales tax. The safety measures would include installing a railing at a cost of \$4,000 and planters in the amount of \$500-600 each with five or six needed, in addition to landscaping, etc. A total of approximately \$10,000 for the safety improvements.

Secretary Laura Ozenberger would like it noted that CLARB is approving the master plan as a plan but not a driving force right now.

LAURA OZENBERGER MOTIONED TO APPROVE THE PLAN AS SUBMITTED BY THE CITY BUT WITHOUT BUDGET APPROVAL AT THIS TIME; MICHELLE FLAMM SECONDED; MOTION PASSED 7-1, ADAM ZINK OPPOSED

LAURA OZENBERGER MOVED TO APPROVE THE SAFETY FEATURE EXPENDITURES INCLUDING THE RAILING ON THE STAIRS AND 5-6 PLANTERS FOR PROTECTION OF POCKET PARK WITH THE RECOMMENDATION OF FUNDING FROM THE GENERAL FUND; MICHELLE FLAMM; MOTION PASSED 8-0

C. Approval of Platte County Outreach Grant Application Items

Alysen Abel provided a background of the outreach grant application process and is proposing to apply for only one project which staff would like to move forward with Watkins Park. Abel provided the following as options for the grant:

- Playground Equipment - repurposing the rock wall and a slide currently located in English Landing Park (ELP) and purchasing new equipment for ELP.
- New shelter
- Round rail fence

CLARB directed staff to move forward with the shelter and the round rail fence for the Outreach Grant Application.

WILLIAM GRESHAM MOVED TO RECOMMEND THAT CITY STAFF PREPARE AN OUTREACH GRANT APPLICATION FOR THE WATKINS PARK IMPROVEMENTS; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

4. STAFF UPDATES ON ACTIVITIES

- A. October and November Parks Report – Included in the CLARB Packet
- B. October and November Nature Sanctuary Reports – Included in the CLARB Packet.
- C. October and November Public Works Report – Included in the CLARB Packet
- D. Pickelball Courts – Installed including the fencing – Contractor will paint the lines when temperatures allow.
- E. Ballfield grading – Contractor finished today 12/9
- F. Waddell Bridge –A new light pole has been installed on the east side of bridge, staff is working with the lighting contractor.

- G. Trail connection update – The work for the bridge is slated to start on 12/21/20. The concrete for the trail should be poured toward the end of December. The fencing material is still delayed until January – staff will keep CLARB updated.
- H. Wetland – The Corps of Engineers are looking into solutions of the issues of the pond not holding water.

5. MISCELLANEOUS ITEMS FROM THE BOARD

Secretary Ozenberger posed a question to CLARB, asking that if an opportunity came available to the city to purchase more land for parks, would the board feel this would be a good idea or not. There is a piece of land that attaches Riss Lake to the Nature Sanctuary that a preliminary plan has gone before the Planning Commission for review. Abel said she would engage Stephen Lachky, Community Development Director, for an update. Ozenberger questioned the wording of the parks tax to see if purchasing land would fall under the park sales tax guidelines. Members discussed that this may be a possibility and decided this could be a non-action item at a future meeting for discussion.

6. ADJOURN

ADAM ZINK MOTIONED TO ADJOURN AT 8:30 P.M; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

The minutes for December 9, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 13th Day of January, 2021.

Bonnie Buckmaster, Public Works Assistant

Approval date

ITEM 3.A.

For 1/13/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: January 10, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Resolution of Support for the Park Partnership Grant Application

BACKGROUND:

On November 15, 2016, the Board of Aldermen adopted the 2016 Parks Master Plan. The master plan serves a roadmap for the utilization, development and expansion of the parks system. The primary goal was to review the priorities of the riverfront park system and document a long-term strategy for development of the future parks system.

The master plan provided concept of the Platte Landing Park sports complex, consisting of four baseball diamonds and six multi-purpose fields, with associated parking, concession and restroom amenities. The concept plan is included as Attachment 1. The sports complex was conceptually designed around the proposed Section 1135 wetlands project.

The City hired McClure to integrate the Parks Master Plan conceptual design of the sports complex with the finalized wetland project. During the November 13, 2019, members of CLARB discussed their vision for the future sports complex. A subsequent meeting was held with CLARB to discuss the layout. Based on that discussion and additional small committee meetings, the design consultant has revised the ballfield layout.

Since that time staff has been reviewing the current Parks capital budget, anticipated sales tax revenues, potential for donations, and project financing. It was determined that the project funding available is approximately \$3 million dollars would be available, through a combination of sales tax, donations, and financing.

Staff has also been reviewing the construction alternatives, to maximize the project outcomes. It was determined that Design Build is the best project delivery method for this project. Design Build provides opportunities for innovation when there is a fixed project budget or timeline. In our case, we would have a fixed project budget of \$3 million.

In 2009, the voters of Platte County approved a 10-year, half-cent sales tax for parks, recreation, and stormwater control. A portion of the sales tax proceeds are allocated for the Outreach Grant Program to promote the development of local parks, recreation facilities, and programs. Approximately \$250,000 is available each year through this program. In 2020, the voters of Platte County approved

the sales tax renewal, supporting parks at a quarter-cent sales tax.

There is a balance of funding remaining with the previous parks sales tax. Platte County has created a Parks and Recreation Partnership Grant Program for large capital projects. The funding amount ranges from \$50,000 to \$1 million. The Platte Landing Park Ballfield project is a great candidate for this grant program.

BUDGET IMPACT:

It is estimated that the City's park sales tax generates \$500,000 per year. The City can leverage the sales tax revenue to pay back a loan for the project.

ALTERNATIVES:

1. Recommend that the Board of Aldermen approve a resolution of support for the Parks and Recreation Partnership Grant.
2. Provide feedback to staff regarding the grant.
3. Do not recommend approval of a resolution of support.
4. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends applying for the grant application with Platte County. The grant will assist with expanding the project beyond what could be accomplished with the current budget.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve a resolution of support for the Platte County Parks and Recreation Partnership Grant Program.

ATTACHMENTS:

1. 2020_0409 - Field Overlay Concept

OVERLAY FIELDS CONCEPT - INITIAL PHASE 4.9.2020



OVERLAY FIELDS CONCEPT - FUTURE PHASE 4.9.2020



ITEM 4.A.

For 1/13/2021

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: January 11, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Chris Ashley, Public Works Project Manager

ISSUE:

Roundabout Design

BACKGROUND:

There is a traffic circle at the end of Busch Drive in English Landing Park. The area is in need of reconstruction.

Staff contacted the landscape experts at Embassy Landscape to prepare a concept for the roundabout. They provided a video, which can be found at <https://youtu.be/fzojLB8-j5Y>

The design includes a 3-foot wall around the perimeter, with an 8-foot tall waterfall. There will be a curb between the wall along the street level.

BUDGET IMPACT:

The 2021 Parks Capital Improvement Plan includes \$30,000 for the improvements to the roundabout in English Landing Park.

ALTERNATIVES:

1. Provide feedback to staff regarding the roundabout design.
2. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends moving forward with the design for the roundabout as proposed by Embassy Landscape.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

No motion is necessary, since this is a non-action item.

ATTACHMENTS:

None

ITEM 4.B.

For 1/13/2021

Community Land and Recreation Board Meeting

**CITY OF PARKVILLE
Policy Report**

Date: January 11, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Cottonwood Tree Carving Options

BACKGROUND:

TJ Jenkins is the chainsaw artist who sculpted the Eagle in English Landing Park. The eagle was carved out of a dead cottonwood tree behind the McKeon Stage.

There is a cottonwood tree at McAfee and Busch that was removed previously. The contractor left the majority of the stump so that it could be carved. TJ Jenkins consulted with staff on the amount of the stump to remain.

Several options have been discussed with the artist. Based on the shape and size of the remaining stump, he recommends an elf house with woodland animals.

BUDGET IMPACT:

There is funding available in the Parks maintenance budget to cover this expense.

ALTERNATIVES:

1. Provide feedback to staff related to the tree carving.
2. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends the suggestion made by the artist of the elf house with woodland characters for the sculpture of the cottonwood tree.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

No motion is necessary, since this is a non-action item.

ATTACHMENTS:

None

ITEM 4.C.

For 1/13/2021

Community Land and Recreation Board Meeting

**CITY OF PARKVILLE
Policy Report**

Date: January 11, 2021

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Farmers Market

BACKGROUND:

There are several issues related to the existing Farmers Market building. The 2016 Parks Master Plan shows a new building in the northeast corner of Main and McAfee.

Staff has requested a structural engineer to review the foundation of the building. Staff also requested an analysis of the roof panels from a roofing specialist.

Due to the concerns related to the condition of the building, staff is looking for direction from CLARB on the next steps. The existing foundation, below the post structure, is in great shape. A new building can be constructed with the existing foundation.

BUDGET IMPACT:

There is no budget allocated to the Farmers Market in 2021. There is funding available in the 2021 Parks Sales Tax budget that can be used for the initial engineering design.

ALTERNATIVES:

1. Provide direction to staff related to the Farmers Market building.
2. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends utilizing the existing foundation to reconstruct the Farmers Market.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

No motion is necessary, since this is a non-action item.

ATTACHMENTS:

None



CITY OF PARKVILLE Memorandum

Date: January 4, 2021

To: Community Land and Recreation Board Members

From: Alysén Abel, Public Works Director

CC: Anna Mitchell, Assistant to the City Administrator
Tom Barnard, Parks Superintendent

RE: December 2020 Parks Activity Report

The following Parks-related activities took place during December 2020:

- Waddell Bridge Lighting: The lighting infrastructure was initiated. The electrical service was trenched. The existing light pole on the east side of the bridge was rotten and needed to be removed. A replacement pole was installed using a refurbished light post.
- Basketball Court: The basketball poles were erected. The backboards, rims and nets were installed.
- Dog Park Maintenance: Excess silt was previously removed at the entrance to the dog park. Clay dirt was added to the entrance to the large dog park and throughout the entrance.
- Sullivan Nature Sanctuary: Maintenance was performed in the Sullivan Nature Sanctuary. That work included extensive invasive reduction, pruning and dead wood removal.
- Tree Maintenance: Newly planted trees were watered during drought periods. Tree fences were installed for the dog park trees.
- Parkville Nature Sanctuary Burn: Staff assisted the Parkville Nature Sanctuary staff with their prescribed burn in the prairie.
- Tree Planting: Staff planted over 20 trees in the dog park, along the riverfront, and in English Landing Park.
- PLP Ballfield Grading: The City hired a contractor to transport the excavated dirt from the wetlands project to the area of the ballfields. That work was completed. The soil was disked, prepped, harrowed, seeded and dragged.
- Snow Operations: The Parks staff assisted with the snow operations for the snow event that started on December 29th.
- Dog Stations: The bags were restocked at the dog stations throughout the park.

Parkville Nature Sanctuary

Trail maintenance Honeysuckle removal and tree plantings are my main focus in the fall/ winter months. The one acre prairie was burned on Dec. 22nd with the help of Southern Platte Fire Protection District and several volunteers. The burn plan was created by Randy Keeran of Missouri Department of Conservation. After the prairie was burned I put down native seed just before the first snow. This gives the seed time to stratify so that it can break dormancy come spring. Look for a full field of native wild flowers this spring in our prairie!

I have also been working out in the rain so that I can see the start of our trail washouts and determine best ways to mitigate the storm water. This also allows me to re-mulch trails immediately after the rain on areas where it is quite muddy but not eroded.

Waterfall maintenance has been huge and will be ongoing for several years to come. I have been working to come up with a way to prevent further bank erosion and the only feasible option is to create a waterfall trail loop. This will give visitors distinct areas so that they will not veer off trail. In order to ensure visitors don't stray from the trail I also intend to heavily plant shrubs and wildflowers all along the trails and build small natural barriers. I think this will give a good recreation-natural world compromise.

FOPNS will continue to keep posting the winning photo contest photo on both kiosks at the Nature Sanctuary every month, Parkville coffee has agreed to continue to sponsor us. President, Jeanne has been setting up a table along the trail entrance to sell calendars which are on sale for \$15 on the FOPNS website <https://www.friendsofpns.org/store.html>

We have fulfilled our deliverables for Platte County grant to create and install two interpretive signs. The final payment was made to Gopher sign on Dec. 15th. This payment paid for the "Native Plants of Parkville Nature Sanctuary" sign and the "There's History in These Hills" Sign (about the history of PNS). When the signs are delivered we will make plans to install them this winter/ spring.

Eagle Scouts I met with three scouts Octavious Soriano and Sam and James Mains. Octavious will be doing his project in the Sullivan Nature Sanctuary and The Manis brothers will be doing separate projects in PNS. One will be creating a meditation area where the "Peace Garden" used to be. The Peace Garden was far too much work to maintain and has no real structure to it. We are keeping the native plants that were previously installed and will create a quiet pocket in the Nature sanctuary where folks can read/meditate/ whatever they choose to do with natural seating and surrounded by native wildflowers. The other brother will be rebuilding one of our Nature Play areas. The area previously had a large circle swing that broke more times than I can count so I removed the swing.

Sullivan's Nature Sanctuary Trail maintenance continues at Sullivan. A large part of the beautification due to the help of Park Department. I will continue to keep it nature friendly but I want to make the area a desirable location for visitors. This is a City asset and I want visitors to appreciate it as much as they do our other assets.

Volunteer Hours

MONTH	VOLUNTEER HOURS	YTD VOLUNTEER HOURS
JANUARY	54	54
FEBRUARY	42	96
MARCH	63	159
APRIL	49	208
MAY	94	302
JUNE	48	350
JULY	43	398
AUGUST	68	466
SEPTEMBER	92	558
OCTOBER	70	628
NOVEMBER	54	682
DECEMBER	55	737

Park Hill School District my two interns will be graduating in December and I have done a second round of interviews (on November 20th) to have a spring intern for 2021.

Projects/ Programs Letters to Santa was hugely successful, I mailed back 93 letters to the kids who wrote letters! I received far more letters than I sent back, any letter that had a return addresses got a letter mailed back. I used this opportunity to document cities/ zip codes of where visitors were coming from. We can use this information in the future when writing grants for educational purposes.

PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
DECEMBER 2020

PLP Wetlands – The City is working with the US Army Corps of Engineers on the construction of a Section 1135 Wetland Project in Platte Landing Park. The project includes the construction wetland areas and restoration of a riparian corridor. BKM Construction, along with their subcontractors Linaweaver and Natural States Landscaping, contracted with the Corps to construct this project. City staff has been involved as a local project sponsor for this project. Because of the project cost savings, the Corps increased the vegetated areas throughout the project. The contractor mobilized at the end of February and started construction. In October, the Corps of Engineers accepted the project with deficiencies. There are several issues that have been identified associated with the project. The Corps of Engineers will be working on solutions to remedy these issues.

STATUS – IN PROGRESS.

Dog Park Shade Structure – In 2019, the City received an Outreach Grant from Platte County to construct shade structures in each of the dog parks, based on the recommendation from CLARB. Shergain started on the construction of the shelter buildings in May, and completed the buildings in June. Additional work has been done including pouring of the concrete pad, backfilling of the concrete pad, and installation of picnic tables under the structure. Staff is currently looking into installing a shade screen on the side of the structures.

STATUS – COMPLETE.

2020 Outreach Grants – The applications for the 2020 Outreach grants were submitted at the end of January. The requests include: (1) installation of pickleball courts; (2) improvements to the Busch Drive traffic circle; (3) improvements to the A-Truss bridge. In April, staff received notice of award of only one of the project, the improvements to the A-Truss Bridge.

STATUS – COMPLETE.

A-Truss Bridge Improvements – The improvements to the A-Truss bridge include installation of outline lighting throughout the structure. Outdoor Lighting Perspectives is under contract to make the improvements. Staff worked with a local electrician to install a refurbished light pole to serve as a power source for the bridge lighting. The electrical contractor has installed the lights on the bridge. The majority of the work was completed in 2020, with a few outstanding items that remain before the project is complete.

STATUS – IN PROGRESS.

Royals Donation – In late 2019, the City received \$25,000 from the Royals Foundation for improvements to the existing baseball fields. The projects include dugouts at Ballfield #3, bullpen at Grigsby, and upgrades to the scoreboard at Grigsby. The work has been completed for the Dugout structures on Ballfield #3 and Bullpen at Grigsby Field. The work on the Grigsby scoreboard was completed in October. All of the work association with the donation is complete.

STATUS – COMPLETE.

Pickleball Courts – The 2020 budget includes funding for the design and construction of Pickleball Courts. The City released the bid documents in June. The bid document included the base bid for four courts and included two bid alternates for lighting and relocation of the basketball court. The location of the courts was approved by CLARB and the Board of Aldermen in July. Staff finalized the contract documents and received the required insurance. Staff has also been working directly with Jack Moorhead, an USAPA Ambassador and PPA Certified Coach/Pro. He has provided valuable input to staff. Staff has also contracted with McClure Engineering to assist with the layout of the courts and sidewalk connections to the courts. The existing basketball court has been removed and the new court was installed in October. The Pickleball Court was installed in November, in conjunction with the perimeter fencing. Temporary painting will be added to the Basketball and Pickleball courts until Spring 2021 when the courts can be painted properly. Staff engage a contractor to install the sidewalks for the courts in a separate contract. It is anticipated that the sidewalks will be installed in January, with warm days predicted in the weather forecast.

STATUS – IN PROGRESS.

Neighborhood Park Improvements – The 2020 budget includes funding for the improvements to the Adams and Watkins neighborhood parks. In early 2020, it was determined that a public involvement process was necessary to determine the best improvements that fit with the needs of the neighborhood. The City has engaged the services of Vireo to assist with the public engagement. The public engagement included targeting mailing, in-person open house and online survey. There were 69 responses to the online survey. Staff reviewed the responses to the survey with the consultant, using the feedback to make decisions on the concept designs. The concepts were presented during the August CLARB meeting. The revised concepts were presented during the November 3rd Board of Aldermen meeting. The master plans for the neighborhood parks were adopted.

STATUS – COMPLETE.

Pocket Park Master Plan – The 2020 budget includes funding for the improvements to Pocket Park. This process will include discussions with a small committee of business owners and other stakeholders from the downtown area to determine the best use for Pocket Park and the necessary improvements in the short-term and long-term. The City has engaged BBN Architects to lead the stakeholder discussion and develop two distinct concepts for review. There were two stakeholder meetings held to gather feedback about the Pocket Park area and review the preliminary design. A work session was held with members of CLARB and the Board of Aldermen to review the preliminary design. An open forum was held with the Main Street Parkville Association (MSPA) and Parkville Old Towne Marketplace Community Improvement District (POTMCID) to review the preliminary designs. An online survey was available to gather feedback from the community regarding the amenities shown in the two concepts. A public forum was held with MSPA, POTMCID, and the stakeholders. The 30-day review period started in mid-October. The concepts will be reviewed during the December CLARB meeting. The proposed plans was presented during the December 15th Board of Aldermen meeting for approval. The Pocket Park master plan was adopted.

STATUS – COMPLETE.

Pocket Park Improvements – Staff is currently working with the City’s on-call engineers and architects to develop a scope and fee for the design services associated with the initial phases of the Pocket Park improvements. There are two separate projects being considered: (1) bollard/bump out safety improvements in front of Pocket Park; and (2) the remaining Phase 1 improvements that include the south stairs, decking and relocating the statue. Once the design has been completed, the bid documents can be released for a contractor to provide competitive bids.

STATUS – IN PROGRESS.

Riverfront Park Entry Signage – The 2020 budget includes funding for the design of entry signage for the two riverfront parks. Vireo was hired to design concepts for approval. Future budget cycles will include the installation of these signs. A small committee consisting of representatives from the Board of Aldermen, CLARB and staff met to discuss the vision for the signage. Based on this feedback, Vireo will develop concepts for consideration by the committee. The Board of Aldermen approved a work authorization for the additional wayfinder signs and style guide for companion signs in the park. The naming convention was discussed at a Board of Aldermen meeting as a non-action item. Since there was no clear recommendation from the board, no action could be taken on the name of Platte Landing Park. Staff received direction from the board to keep the naming of the parks in their current form. A meeting was held in October to review concepts for the riverfront signage. A second meeting was held in December to review the signing concepts developed following the group discussion. Based on the comments generated during the meeting, the consultant will provide revised sign concepts during a meeting scheduled for late January. The concepts will be presented during the February CLARB meeting. The proposed concepts will be presented to the Board of Aldermen in February 2021.

STATUS – IN PROGRESS.

2021 Outreach Grants – The applications for the 2021 Outreach grants are due by the end of January. The proposed grant application will include improvements to Watkins Park, which include installation of a parking lot, improvements to the park entry, installation of new playground equipment, and enhancements to the shelter area. It is anticipated that the grants will be awarded in mid-March.

STATUS – IN PROGRESS.

Park Partnership Grant – The grant application for the major parks improvement projects was released. The Park Partnership Grant application is due in mid-February. The Platte Landing Park Ballfields will be the focus of the grant application. Staff will present the concepts at the January CLARB and Board of Aldermen meetings for the resolution of support necessary for the grant application.

STATUS – IN PROGRESS.