

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:03 p.m. on December 15, 2020 and was called to order by Acting President of the Board Marc Sportsman. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent with prior notice:

Mayor Nan Johnston

A quorum of the Board of Aldermen was present via videoconferencing.

The following staff was also present via videoconference:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Anna Mitchell, Assistant to the City Administrator
Chris Ashley, Public Works Project Manager
Chris Williams, City Attorney

Acting President of the Board Sportsman led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the December 1, 2020, regular meeting
- B. Receive and file the November Municipal Court report
- C. Receive and file the financial report for the month ending November 30, 2020
- D. Receive and file the crime statistics for January through October 2020
- E. Approve accounts payable from November 25, 2020 to December 10, 2020

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 8-0.

4. NON-ACTION AGENDA

A. Presentation from Park Hill Professional Studies Interns at Parkville Nature Sanctuary

Parkville Nature Sanctuary Director Kristen Bontrager recognized two interns from the Park Hill Professional Studies who worked at the nature sanctuary. Mackenzie Resch and Jessica Frederick provided a summary of their work; presentation attached as Exhibit A.

5. ACTION AGENDA

A. Approve the second reading of an ordinance to adopt the 2021 Operating Budget and 2021-2026 Capital Improvement Program

Acting President of the Board Sportsman stated that the first reading was held December 1. No additional information was provided by staff.

Alderman Rittman said that the Finance Committee did not take action on the sewer rate increase until after the sewer allocation study was updated, which was anticipated to be completed in mid-January. The public hearing would be scheduled once the proposed rate increase was determined.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3105, AN ORDINANCE **ADOPTING THE 2021 OPERATING BUDGET AND THE 2021-2026 CAPITAL IMPROVEMENT PROGRAM**, ON SECOND READING TO BECOME ORDINANCE NO. 3055.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

B. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2021

Acting President of the Board Sportsman stated that the first reading was held December 1.

No additional information was provided by staff.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3106, AN ORDINANCE **CLASSIFYING ALL EMPLOYEE POSITIONS AND ESTABLISH COMPENSATION FOR SUCH CLASSIFICATIONS FOR FISCAL YEAR 2021**, ON SECOND READING TO BECOME ORDINANCE NO. 3056.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

C. **Approve the first reading of an ordinance to approve the Thousand Oaks 23rd Plat, Final Plat, a subdivision consisting of 56 single-family residential lots and one tract of private open space, generally located to the east of the Thousand Oaks 16th Plat subdivision - Case No. PZ 2020-29; Forest Park Development Company LLC of Kansas City, applicant**

Community Development Director Stephen Lachky presented items 5C and 5D together, noting that both plats were located near Thousand Oaks 19th Plat and adjoined Thousand Oaks 16th Plat. The 23rd Plat included 56 lots and the 24th Plat included 131 lots and was an extension from Terrace Park Drive that connected to Thousand Oaks Drive. Lachky said that the applications were discussed at Planning and Zoning Commission meetings in November and December. A condition of approval was that all the units along the extension of Terrace Park Drive be equipped with sprinkler systems because the street was long and ended in a cul-de-sac. There were too many challenges with the terrain to connect to other nearby streets and it was allowed by the Southern Platte Fire Protection District if all the units had sprinkler systems.

Lachky stated that some of the properties were split between being in the city and the county, which was not prohibited per the Parkville Municipal Code. Staff did not recommend this because of possible confusion for residents about services such as street maintenance. Staff included a condition of approval that the applicant annex the properties into the city. Both plats were approved by the Planning and Zoning Commission. Lachky noted that voluntary annexation only required approval from the property owner and 15 days' notice prior to a public hearing.

The Planning and Zoning Commission did not have any issues with the designs for either plat. The developer requested a subdivision waiver for front yard setbacks which had been approved in other areas of the Thousand Oaks subdivision. A majority of the Commission felt the lots could be built with a 25 foot setback and waivers could be given if a 20 foot

setback was the only option. It was noted that the roundabout added to the middle of Terrace Park Drive would help to slow traffic if properties needed a 20 foot setback.

Lachky said that staff recommended approval with similar conditions for both plats. He noted that the 24th plat had an additional condition regarding stormwater; the Public Works Department would evaluate the existing condition of the culvert along River Road to determine if improvements were needed.

David Barth, Forest Park Development, said that he was directed to improve the main entrances to the subdivision at the time the development began and preferred to pay money in lieu of parkland and add trails into the greenspaces. He said there could be another entrance on River Road in the future and he was willing to sit down with staff to discuss annexation into the city.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3107, AN ORDINANCE **APPROVING THE THOUSAND OAKS - 23RD PLAT, FINAL PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 5, 2021.**

RESULT: MOTION PASSED 8-0.

- D. **Approve the first reading of an ordinance to approve the Thousand Oaks 24th Plat, Final Plat, a subdivision consisting of 71 single-family residential lots and one tract of private open space, generally located to the southeast of the proposed Thousand Oaks 23rd Plat - Case No. PZ 2020-45; Forest Park Development Company LLC of Kansas City, applicant**

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3108, AN ORDINANCE **APPROVING THE THOUSAND OAKS - 24TH PLAT, FINAL PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 5, 2021.**

RESULT: MOTION PASSED 8-0.

- E. **Approve the first reading of an ordinance to amend Parkville Municipal Code Section 405.050 to allow office uses of low traffic generation in residential districts along Bell Road via a conditional use permit - Case No. PZ 2020-52**

Community Development Director Stephen Lachky provided a background of the project, noting that Hinkle Hardscapes wanted to relocate to Parkville from Riverside to a property along Bell Road. A work session was held with the Planning and Zoning Commission in

September and two options were proposed. The first option was to rezone the property to commercial to allow the type of use requested. Staff was concerned that the character of the property was residential and the rezoning would potentially allow non-suitable commercial uses. The second option was to issue a conditional use permit to try to fit the business into the residential context of the neighborhood, similar to the conditional use permit issued to By the Blade on Highway 45. The Planning and Zoning Commission approved the second option which would require an amendment to Parkville Municipal Code Section 405.050, Subsection 16. Lachky noted that the code amendment would not guarantee Hinkle Hardscapes' request would be approved, but it would allow them to submit an application.

Discussion focused on if specifics could be included regarding the distance from Bell Road so the same did not occur along the rest of the street. Lachky responded that the Planning and Zoning Commission could approve the entire project all at once or each phase separately. He noted that the property would be used mainly for their headquarters and an outdoor showroom and crews would go directly to the job sites and not the location. Hinkle Hardscapes was willing to put money into improvements at the entrance or escrow money for the City to use when the plans for Bell Road were completed.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WHITLEY TO APPROVE BILL NO. 3109, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 405.050 TO ALLOW OFFICE USES OF LOW TRAFFIC GENERATION ALONG BELL ROAD VIA A CONDITIONAL USE PERMIT, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 5, 2021.

RESULT: MOTION PASSED 7-1 (WYLIE OPPOSED).

F. Approve Resolution No. 20-012 endorsing an application for the Platte County Parks and Recreation Outreach Grant Program for improvements to Watkins Park

Public Works Director Alysén Abel stated that historically the City only received Platte County Outreach Grant funding for one project per year. In 2021, funding for improvements to Watkins Park would be requested. Items planned to be completed with the grant funds if full funding is approved included a new shelter, a new parking area, an entry sign, a wood fence, general cleanup and a playground. Options for the playground included bringing in new equipment or repurposing the playground equipment from English Landing Park. If the second option was selected, staff hoped to use it as part of the local match for the grant. The Community Land and Recreation Board recommended approval on December 9, 2020.

Discussion focused on what would happen if Platte County only approved certain improvements. Abel said that staff would look into postponing some of the improvements if the full amount requested was not approved.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED

BY ALDERMAN RITTMAN TO APPROVE RESOLUTION NO. 20-012 ENDORSING AN APPLICATION FOR THE PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT PROGRAM FOR PHASE 1 IMPROVEMENTS TO WATKINS PARK.

RESULT: MOTION PASSED 8-0.

G. Adopt the Pocket Park Master Plan

Public Works Director Alysén Abel provided a history of the project, including the meetings held and the people involved in the discussions. The master plan was divided into three phases and the Community Land and Recreation Board recommended approval on December 9. Abel noted that with the damage sustained due to the accident in November, the Board wanted to address immediate safety improvements that included adding bollards and handrails on the stairs, moving the Grigsby Statue and replacing the flooring on the second level.

Scott Bingham, BBN Architects, provided an overview of the three phases of the master plan; presentation attached as Exhibit B. The first phase addressed primary concerns raised during the work session in August that included replacing the south stairs and adding railings, running a storm line to connect the downspouts to those further up the hill, replacing the decking on the second level, adding a fence to divide the first two levels, moving the statute behind the second level decking, adding pavers similar to what was there, adding a bump out and decorative bollards for safety. In the second phase, the street-level plaza would be made larger, a shade umbrella would be added over the terrace and a stormwater feature would be placed on the upper terrace that would divert it to the new storm pipe.

Abel said that the immediate improvements would provide safety and maintain the loading zone and would provide a small bump out to expand the area for safety and pedestrian usage. She noted that substantial footings for the new bollards would take time to install because of the underground utilities. She provided the Board with two options on placement of the bollards that included placing them on the back of the existing curb or building a bump out to install the bollards on. A third option was to incorporate temporary jersey barrier-sized planters in the interim to give staff time to determine which placement option to choose for the bollards.

Discussion focused on the planters and reusing them at another location after the bollards were installed, adding a bump out and using the plan as a vision for the future of the park. There were concerns with the estimated costs and that the plan was not ready for adoption.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WASSMER TO **ADOPT THE POCKET PARK MASTER PLAN.**

RESULT: MOTION PASSED 6-2 (RITTMAN AND WYLIE OPPOSED).

ACTION: IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO **DIRECT STAFF TO SOLICIT BIDS AND PROPOSALS FOR FOUR ITEMS: 1) BOLLARDS ON THE EXISTING CURB; 2) BOLLARDS AND THE CREATION OF A BUMP OUT IN FRONT OF POCKET PARK; 3) REPLACE THE STEPS ON THE SOUTH SIDE OF THE PARK AND INCLUDE DRAINAGE IMPROVEMENTS; AND 4) MOVE THE GRIGSBY STATUE AND REPLACE THE DECKING ON THE SECOND LEVEL.**

RESULT: MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed December 24-25, 2020 and January 1, 2021

Assistant to the City Administrator Anna Mitchell said that City Hall would be closed for the holidays on December 24-25, 2020, and January 1, 2021.

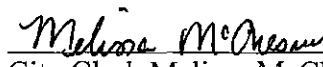
7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

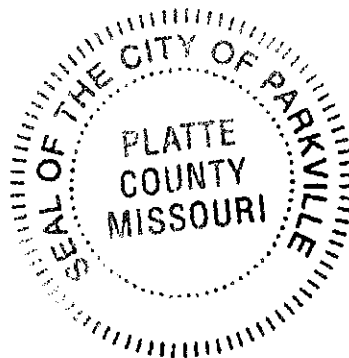
8. ADJOURN

Acting President of the Board declared the meeting adjourned at 9:31 p.m.

The minutes for December 15, 2020, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 5th day of January 2021.

Submitted by:


City Clerk Melissa McClesney



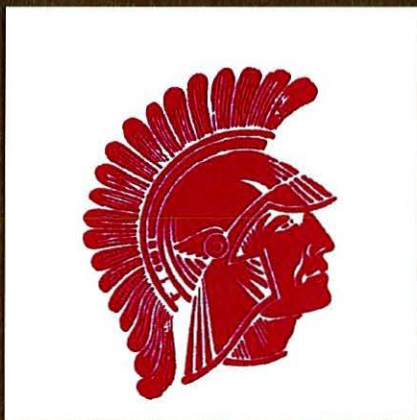


Parkville Nature Sanctuary

Jessica Frederick & Mackenzee Resch

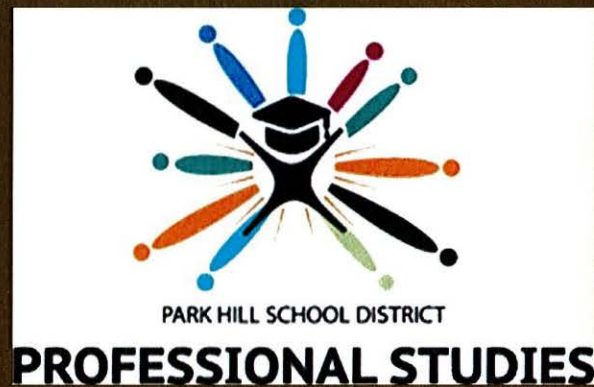
Education

Park Hill School District



Professional Studies

Overview



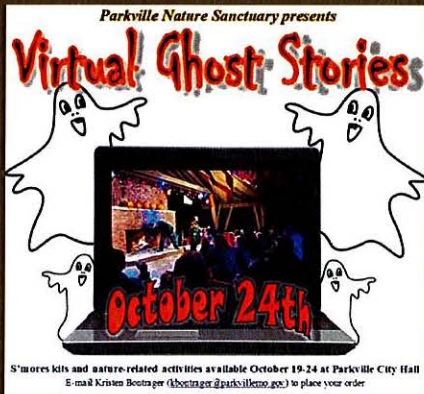
Parkville Nature Sanctuary

Overview



Projects

Ghost Stories



Projects

Sullivan Trail



Projects

Honeysuckle Removal



Highlights

Discovery Center



Highlights

Parks With Purpose



Favorite Moments

Learning



Key Learnings

Career

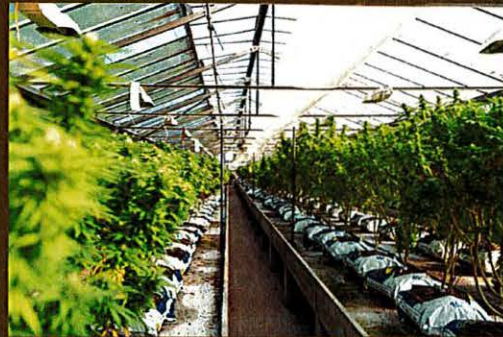


Employability Skills



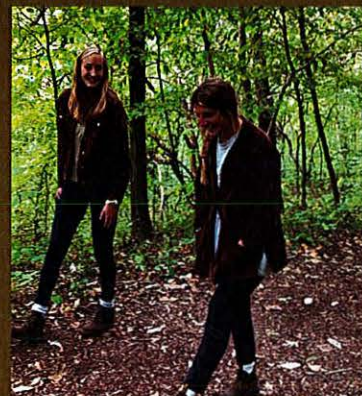
Future Plans

Education and Career



Conclusion

Overall Experience





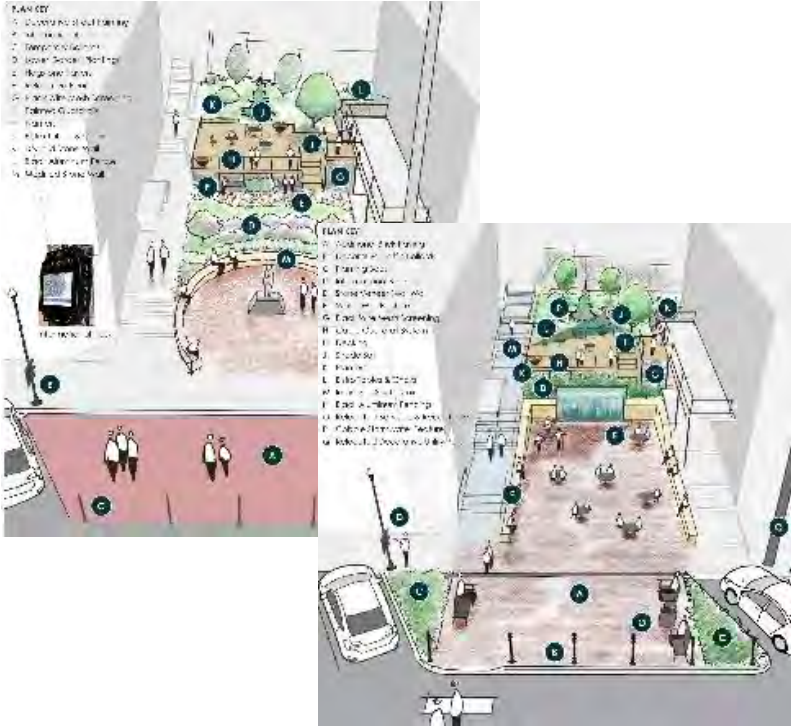
DOWNTOWN PARKVILLE POCKET PARK

Final Master Plan

DECEMBER 15, 2020

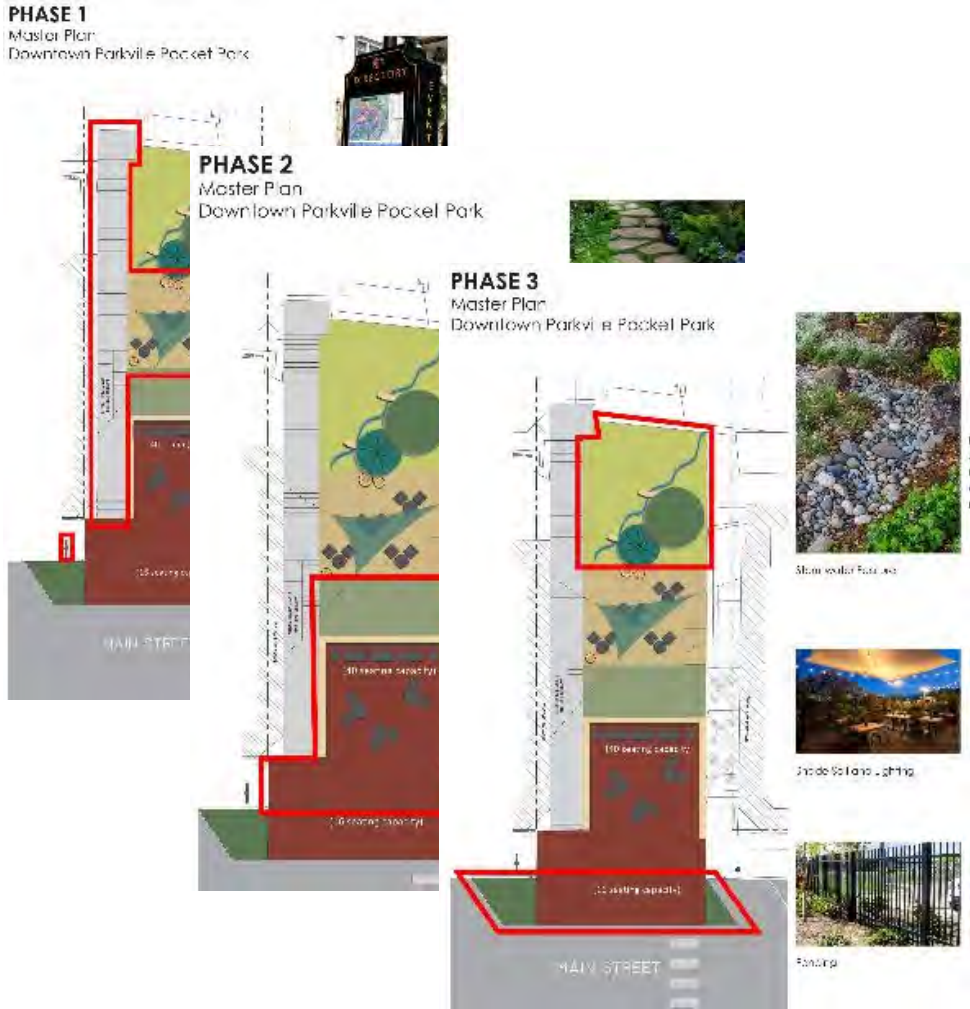


Timeline



August

(2) options presented at board of aldermen meeting and included in public survey



October

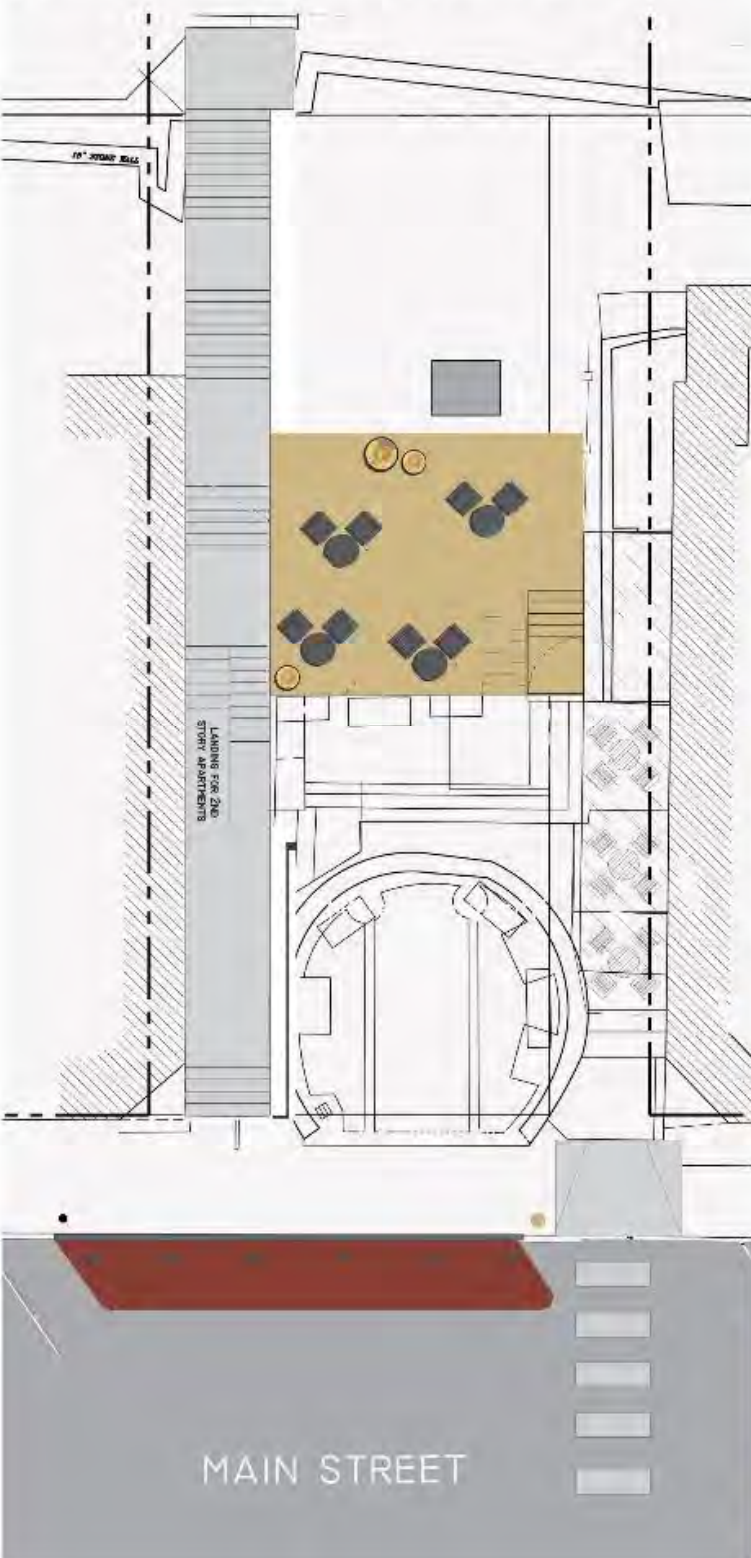
3-phased approach presented at open forum and posted on city's website



November

High speed car ran through 1st & Main intersection into Pocket Park prompting quick response.

PHASE 1 Master Plan Downtown Parkville Pocket Park



Plan View



Informational Kiosk



Decking & Aluminum Railing



Black Wire Mesh Screening

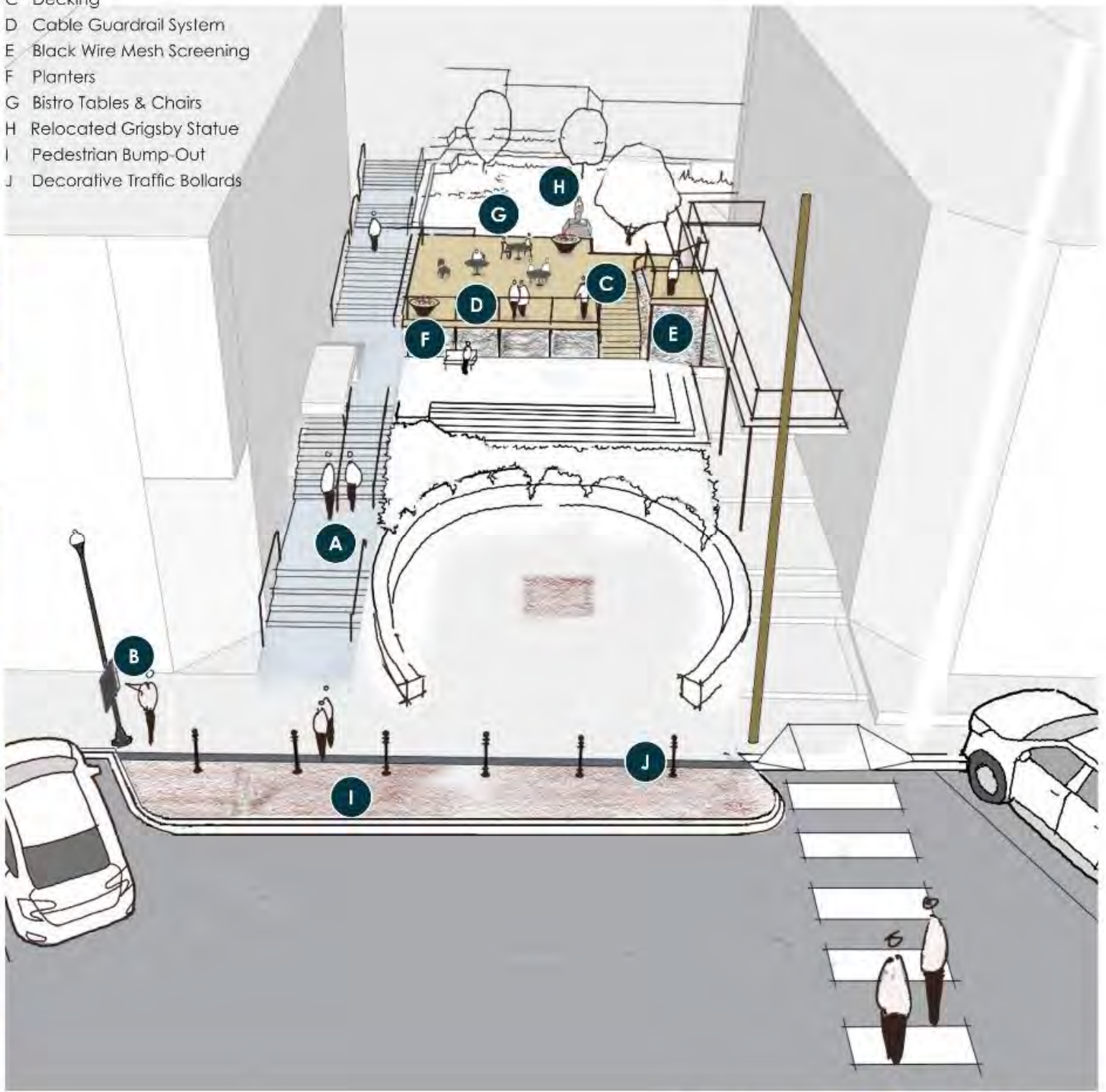


Decorative Bollards



Cafe Seating

- PLAN KEY**
- A Improved South Stairs
 - B Informational Kiosk
 - C Decking
 - D Cable Guardrail System
 - E Black Wire Mesh Screening
 - F Planters
 - G Bistro Tables & Chairs
 - H Relocated Grigsby Statue
 - I Pedestrian Bump-Out
 - J Decorative Traffic Bollards

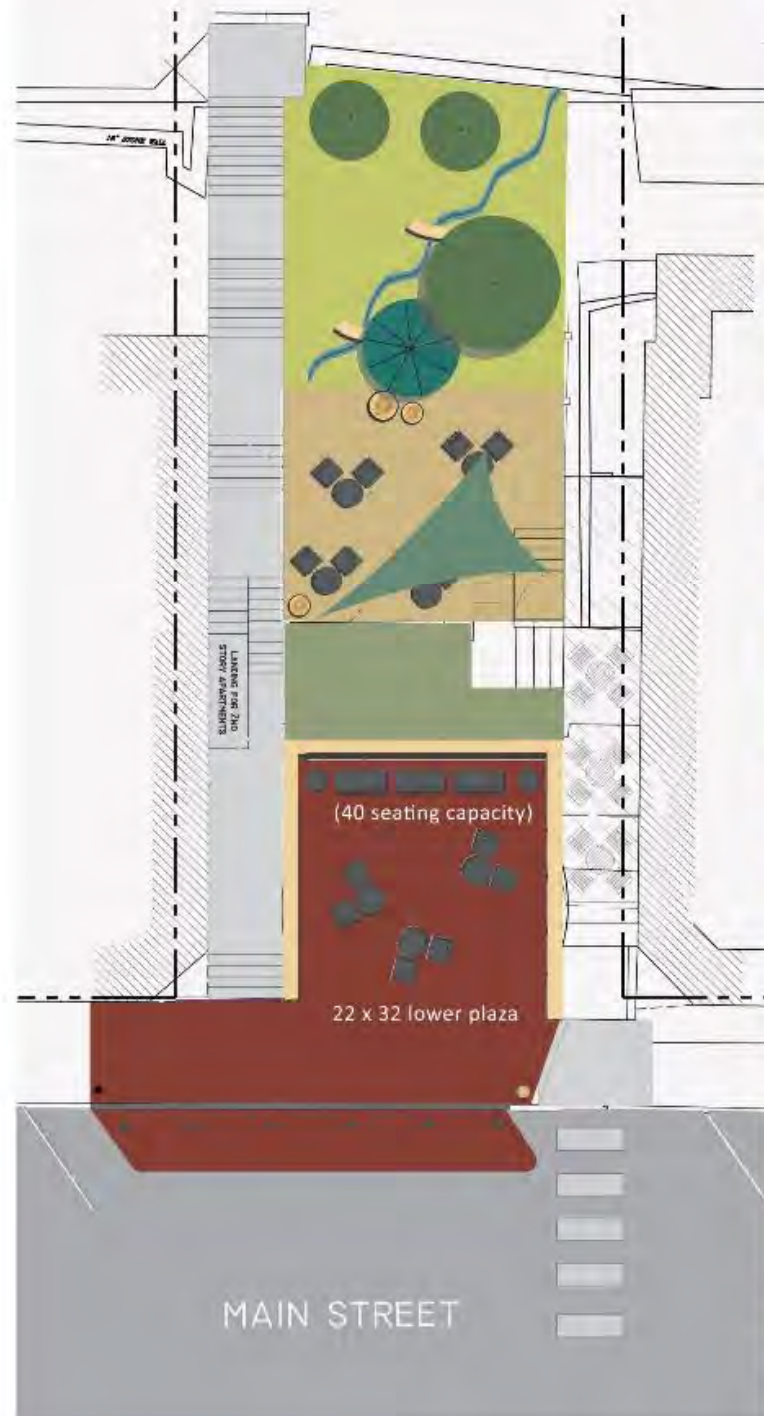


Aerial View Facing West from Main Street

PHASE 2

Master Plan

Downtown Parkville Pocket Park



Plan View



Path Lighting



Stormwater Feature



Ornamental Fencing



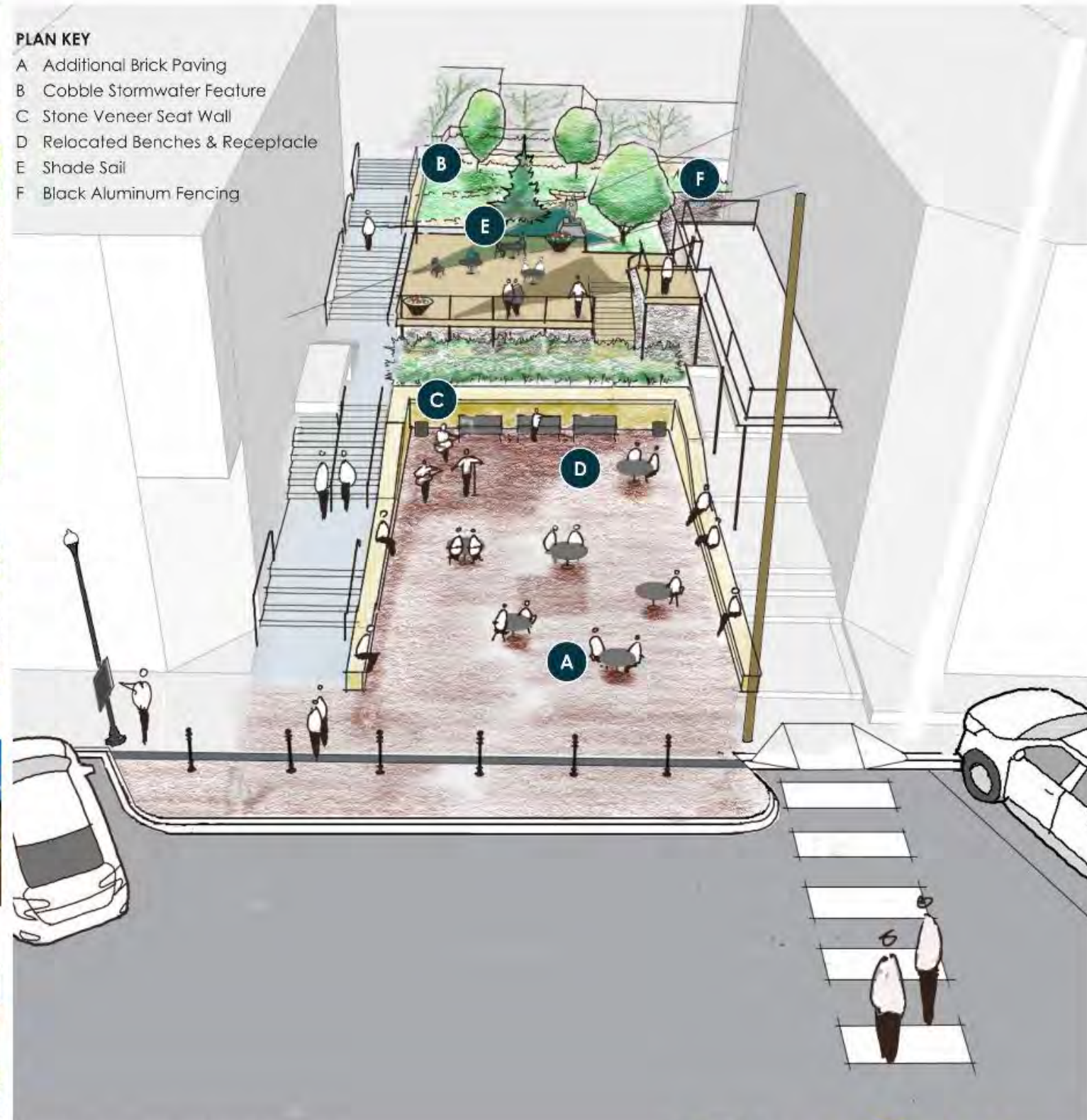
Shade Sail and Lighting



Limestone Seat Wall

PLAN KEY

- A Additional Brick Paving
- B Cobble Stormwater Feature
- C Stone Veneer Seat Wall
- D Relocated Benches & Receptacle
- E Shade Sail
- F Black Aluminum Fencing



Aerial View Facing West from Main Street

Projected Costs

Item	Subcategory Total
PHASE 1	\$ 243,911
Concrete Stair Removal (south side)	
Retaining Wall Removal Along Stairs	
Pedestrian Light Pole Removal (upper terrace)	
Wood Decking and Siding Removal	
Raised Planter Removal	
Handrail Removal	
Guardrail Removal	
Miscellaneous Demolition	
Improve Accessibility of South Circulation Stairs	
Replace Retaining Wall Along Stairs	
Deck Framing Replacement Allowance / Rock	
Replacement and Extension of Decking	
Deck Cable Guardrail System	
Black Wire Mesh Screening	
Painted Handrails	
French Drain	
Storm Pipe & Downspout Connections	
Balcony Gate	
Light Pole Relocation (street)	
Informational Kiosk	
Decorative Traffic Bollards	
Street Pavement Removal	
Concrete Curb Removal	
Accessible Curb Ramp	
Concrete Curb and Patching	
Additional Brick Paving on Concrete Base	
Bump Out Planting Beds	
Trench Drain	
Grigs Statue Relocation	
Connecting Deck and Stair to Upper Deck	
Planters with Plantings (Business Owner Provided)	
Informational Kiosk	
Bistro Table & Chair Sets	

PHASE 2	\$ 159,688
Stone Wall Removal	
Drinking Fountain Removal	
Park Benches Removal	
Twain Sculpture Relocation	
Concrete Paving and Stair Removal (lower terrace)	
Modify North Concrete Stair at Middle Terrace	
Lighting	
Electrical Service for Event Amplification	
Fine Grading	-
Rock Excavation Allowance	-
Seat Walls	
Retaining Wall	
Plantings and Modified Irrigation	
Wood Fence Removal	
Shade Sail	
Ornamental Aluminum Fencing	
Upper Garden Plantings	
Cobble Swale with Fabric (Upper Garden)	
Dry Stacked Stone Wall (Upper Garden)	
SUM TOTAL OF PHASES	\$ 403,599

Immediate Improvements



Length:	36"
Width:	16"
Height:	36"
Weight:	1035 lbs.
Material:	Concrete
Shape:	Rectangle
Anchoring:	Includes (4) 1/2" threaded inserts on bottom for optional anchoring
Reinforcement:	Yes
Drain Hole:	2

Rectangular concrete planter. Includes (2) 5/8" dia. lifting inserts on interior of planter for lifting. Note: Lifting inserts are ONLY to be used when planter is EMPTY.

Sale Price: \$329 ~~(\$427)~~ Standard Colors Only

