



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-11) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, November 18, 2020 6:00 PM
Online – Zoom

Item 3A was added to the agenda.

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following – Telephone: (312) 626-6799; Meeting ID: 818 2865 7653; Password: 713547 – rather than appear at City Hall.

1. CALL TO ORDER

A. Roll Call

2. CONSENT AGENDA

A. Approve the minutes for the October 14, 2020, regular meeting

3. NON-ACTION AGENDA

A. Report from Bob Bennett, B-Squared Civic Solutions - a discussion regarding kiosks in the parks

4. ACTION AGENDA

- A. Consider landscaping plans for Missouri American Water wells no. 4, 6, 7 and 8 in Platte Landing Park.
- B. Review Pocket Park Design Concepts
- C. Approval of Platte County Outreach Grant application items
- D. Discuss 2021 Parks Capital Projects

5. STAFF UPDATES ON ACTIVITIES

- A. Parks
- B. Nature Sanctuary
- C. Public Works

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

Revised Posted Date & Time:	11/17/20; 8:00 p.m.	By:	MM
Posted Date & Time:	11/16/20; 2:30 p.m.	By:	BB



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-10)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, October 14, 2020 6:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 832 5456 4572, Password: 597483 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Steven Sturgess
Susan Robb
Bill Gresham
Bob Stuteville

Absent with prior notice were:

Linda Arnold

Aldermen Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator; Alysén Abel, Public Works Director; Tom Barnard, Parks Superintendent; Chris Ashley, Project Manager; Kristen Bontrager, Nature Sanctuary Director; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the September 9, 2020 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES
FOR THE SEPTEMBER 9, 2020 REGULAR MEETING; ADAM
ZINK SECONDED MOTION PASSED 8-0.**

3. ACTION AGENDA

- A. Approval of the Waddell Bridge lighting project

Alysen Abel, Public Works Director, gave a background of the Waddell Bridge that was moved to English Landing Park in 1987. The City applied for an Outreach Grant from Platte County Parks and Recreation for the installation of lighting on the bridge. The City received notice of award in March, 2020 for the grant in the amount of \$10,820. In September, staff received quotes with the low bid in the amount of \$13,420 from Outdoor Lighting Perspectives. The lights can be put on a timer and can also be color changing with an option for Bluetooth or Wi-Fi use. The Wi-Fi option would incur a monthly fee, to be determined. Staff recommends the Wi-Fi option and anticipates installation this fall.

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE A CONSTRUCTION AGREEMENT WITH OUTDOOR LIGHTING PERSPECTIVES FOR THE INSTALLATION OF THE LIGHTING ON THE WADELL BRIDGE WITH THE WIFI OPTION; BILL GRESHAM SECONDED; MOTION PASSED 8-0.

B. Approval of the Outreach Grant Application items

Alysen Abel, Public Works Director, gave a background of the approved 10-year, half-cent sales tax for parks, recreation, and storm water control. A portion of the sales tax proceeds are allocated for the Outreach Grant Program. During the September Community Land and Recreation Board meeting (CLARB) discussed priorities for the 2021 Parks Sales Tax, which include:

- Parks Department tractor - \$55,000
- Trail grading equipment - \$5,000
- English Landing Park playground upgrades - \$25,000
- Roundabout upgrade - \$30,000
- Park entryway signage - \$100,000
- Watkins Park - \$50,000
- Ballfields grading and improvements - \$150,000 - Staff has moved forward with the grading and will take the agreement, for approximately \$50,000, to the 10/20/20 Board of Aldermen meeting. With this coming in at a lower bid, Adams Park may be able to be added to the 2021 projects.

Staff recommends that the City submit an Outreach Grant application for one of the projects listed above.

Discussions were to keep the ballfields separate for a separate budgeted grant. CLARB members selected Watkins Park for the submission of the Outreach Grant application.

WILLIAM GRESHAM MOVED TO RECOMMEND THAT CITY STAFF PREPARE AN OUTREACH GRANT APPLICATION FOR THE WATKINS PARK PROJECT FOR \$50,000; ADAM ZINK SECONDED; MOTION PASSED 8-0.

4. STAFF UPDATES ON ACTIVITIES

- A. September Parks Report – Included in the CLARB Packet
- B. September Nature Sanctuary Reports – Included in the CLARB Packet.
- C. September Public Works Report – Included in the CLARB Packet
- D. Pocket Park – Three phase concepts on the City's website
- E. Adams Park – Plans are on the City's website for review

- F. Park Mural – Went to the BOA 10/6/20 with comments to find other locations and more local artists for other possible mural projects. The mural project will start the week of 10/19/20 on the Park Headquarters gate. Other possible locations for murals could be near the pickleball courts and the fencing by the trail connecting with Riverside. CLARB suggested to ask area artists for ideas on murals.
- G. Pickleball paint color options – Chris Ashley, Public Works Project Manager
- H. November CLARB meeting date falls on a Veterans Day – Moved to Wednesday, November 18th
- I. Pocket Park – Alysén Abel, Public Works Director shared the concepts and phases of Pocket Park, which will be on the city’s website for review by 10/16/20

5. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Dog park trash containers and a storage bin – Abel and Barnard said that the containers were removed last week by the contractor for the Wetlands; and the storage bin will be removed.
- B. Wetlands – inspection was done and there is an issue of the basins not holding water – The Corps of Engineer and the contractor are battling this out. Wetland signage possibly on hold.
- C. Bridge for the trail extension – Staff met with contractors on site. The contractor has not received a delivery date for the bridge. Due to the fires on the West coast, supply for wood is low, and it is anticipated that the installation will be in January, 2021. Staff was made aware that the fence is along the Magellan Gas Pipeline easement which the city will secure an agreement with one of the city’s on-call engineers to survey the area. Staff will update on the delivery date of the bridge.
- D. MOAW landscaping around their wells – staff has reached out and will follow up.

6. ADJOURN

ADAM ZINK MOTIONED TO ADJOURN AT 7:17 P.M.; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

The minutes for October 14, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 18th Day of November, 2020.

Bonnie Buckmaster, Public Works Assistant

Approval date

CITY OF PARKVILLE
Policy Report

Date: November 12, 2020

Prepared By:

Stephen Lachky, Community Development
Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Consider landscaping plans for Missouri American Water wells no. 4, 6, 7 and 8 in Platte Landing Park.

BACKGROUND:

On July 3, 2018 the Board of Aldermen passed Ordinance No. 2952 approving an Application for Conditional Use Permit for Missouri American Water Company to construct a new public utility water well no. 8 along the Missouri River, generally located in the southwest corner of Platte Landing Park, 300 South Main St. (Case No. PZ 2018-10; see Attachments 1 and 2).

One of the conditions of approval was for the existing vine vegetation screening on the security fences for utility water wells no. 4, 6 and 7 to be removed; for utility water wells no. 4, 6, 7 and 8 to be screened by a Type 1 landscaping buffer per Development Code, Section 407.030; and for the landscaping buffer to be trees with a variety of texture and color, specifically species suitable in a floodplain and complimentary to the plantings in the park and wetlands area.

Roger Sparks, Engineering Manager with Missouri American Water has submitted landscaping plans for utility water wells no. 4, 6, 7 and 8 in Platte Landing Park for staff review (see Attachment 3. Staff is presenting these plans before CLARB for input/feedback to determine whether or not the proposed plans fulfill the intended screening conditions of Ordinance No. 2952.

RECOMMENDATIONS OF PROFESSIONAL STAFF OR OTHER TECHNICAL REVIEWS:

Staff had previously reached out to Vireo, the City's on-call landscape architecture consultant to receive input on landscaping screening for Missouri American Water infrastructure in Platte Landing Park, specifically to reduce visual impact to the public. Laurie Brown, Conservation Ecologist with Vireo, recommended the following tree and shrub species could be used as a landscape buffer around the structure; and be complimentary to the plantings in the park and the wetlands area:

Trees:

- Bald Cypress – Taxodium distichum x 'Shawnee Brave'
- Regal Prince Oak – Quercus x warei 'Long' Regal Prince
- Hackberry – Celtis occidentalis x 'Prairie Sentinel'
- American Hornbeam – Carpinus caroliniana x 'Palisade'

Shrubs:

- Arrowwood Viburnum – Viburnum dentatum
- Blackhaw Viburnum – Viburnum prunifolium
- Black Chokeberry – Aronia melanocarpa
- Rough-leaved Dogwood – Cornus drumondii

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact.

ALTERNATIVES:

1. Approve the landscaping plans as presented.
2. Approve the landscaping plans, subject to changes as recommended by CLARB.
3. Deny the landscaping plans and provide alternative direction for staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends CLARB review the proposed landscaping plans, and provide feedback to Missouri American Water and staff on whether or not the plans fulfill the screening conditions of Ordinance No. 2952, so that a proper motion can be taken (see suggested motion below).

POLICY:

Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a written plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

1. Approval – I move to approve the proposed landscaping plans for utility water wells no. 4, 6, 7 and 8 in Platte Landing Park as submitted by Missouri American Water Company.
2. Approval With Changes – I move to approve the proposed landscaping plans for utility water wells no. 4, 6, 7 and 8 in Platte Landing Park as submitted by Missouri American Water Company, subject to changes as recommended by CLARB.
3. Denial – I move to deny the proposed landscaping plans for utility water wells no. 4, 6, 7 and 8 in Platte Landing Park as submitted by Missouri American Water Company.
4. Postponement – I move to postpone the item to the next regular meeting of CLARB.

ATTACHMENTS:

1. Ordinance No. 2952
2. PLP Reference Maps
3. MoAW Landscaping Plans
4. MOAW Well Screen Analysis
5. Kristen Bontrager comments

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR MISSOURI AMERICAN WATER COMPANY TO CONSTRUCT A PUBLIC UTILITY WATER WELL ALONG THE MISSOURI RIVER, GENERALLY LOCATED IN THE SOUTHWEST CORNER OF PLATTE LANDING PARK AT 300 SOUTH MAIN STREET

WHEREAS, Missouri American Water Company submitted an Application for Conditional Use Permit (CUP) to construct a new Public Utility Water Well No. 8 along the Missouri River, generally located in the southwest corner of Platte Landing Park at 300 South Main St., Parkville, MO (Case No. PZ18-10); and

WHEREAS, in May 2008, Platte County purchased Platte Landing Park (132 acres, more or less) from the Kringle Family; and

WHEREAS, on May 18, 2005, Platte County entered into a cooperative agreement with Missouri American Water Company for easement access for recreational improvements upon Missouri American Water land located adjacent to Platte Landing Park, in exchange for easements within the park for future water well sites and access; and

WHEREAS, in 2016, the Parkville Board of Aldermen approved a conditional use permit and final development plans for the construction of a new drinking water treatment for Missouri American Water at 10550 NW FF Highway; and

WHEREAS, the new facility at 10550 NW FF Highway was needed to modernize and expand the area's drinking water operations and facilitate increased usage from area residents during peak hour demand; and

WHEREAS, in 2018, Missouri American Water Company determined that Utility Water Well No. 3 had reached the end of its lifespan and needed to be replaced or relocated; and

WHEREAS, Missouri American Water Company looked at several locations on their existing easements throughout Platte Landing Park and determined that the location in the southwest corner of the park was preferred due to the depth of bedrock and underground sand formations; and

WHEREAS, the preferred location conflicted with an existing multi-use trail and USA Track & Field certified 5k/10k course running along the perimeter of Platte Landing Park; and

WHEREAS, per City staff's request, Missouri American Water Company agreed to move their proposed location for Utility Water Well No. 3 approximately 100 feet to the south to avoid interference with the existing multi-use trail and USA Track & Field certified 5k/10k course; and

WHEREAS, Parkville Municipal Code Section 405.050 requires a CUP for public utilities or public service uses, buildings, structures, or appurtenances thereto in all zoning districts; and

WHEREAS, a public hearing was held on June 12, 2018, at Parkville City Hall to consider the application, its merits, potential impacts, and impacts to the implementation of the *Parkville Master Plan* and *Park Master Plan 2016*; and

WHEREAS, following said public hearing, the Planning and Zoning Commission recommended unanimous approval of the Application for Conditional Use Permit (Case No. PZ18-10), subject to conditions, by a vote of 7-0; and

WHEREAS, on June 13, 2018, the Community Land and Recreation Board (CLARB) held a regular meeting to consider the application, its merits and potential impacts, and recommended unanimous approval of the Application for Conditional Use Permit (Case No. PZ18-10), subject to conditions, by a vote of 8-0 (1 recusal due to a conflict of interest); and

WHEREAS, the Board of Aldermen concurs with the conclusions of the Planning and Zoning Commission and CLARB and accepts their recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Application for Conditional Use Permit to construct a new Public Utility Water Well No. 8 along the Missouri River, generally located in the southwest corner of Platte Landing Park at 300 South Main Street (Case No. PZ18-10) is hereby approved, subject to conditions by the Board of Aldermen, including:

- Utility Water Well No. 8 be screened by a Type 1 landscaping buffer per Development Code, Section 407.030.
- Utility Water Well No. 7 (formerly well no. 5) be screened by a Type 1 landscaping buffer, per Development Code Section 407.030, and as required by Ordinance No. 2862.
- The length of the Conditional Use Permit be at least 20 years.
- The Parkville Public Works Department review the proposed easement area for the Missouri American Water Company's underground transmission line and engineering standards, specifically to ensure there are no right-of-way or erosion issues with the boat ramp driveway.
- The color of paint to be coated on Utility Water Well No. 8 be green or dark green to match the existing park pavilion color palette.
- The Type 1 landscaping buffer around Utility Water Well No. 8 be trees with a variety of texture and color, specifically species suitable in a floodplain and complimentary to the plantings in the park and wetlands area.
- The existing vine vegetation screening on the security fences for Utility Water Wells No. 4, 6 and 7 be removed, and that trees also be planted around those wells to serve as a landscaping buffer.
- Educational signage, related to the function of the wells and service provided to the community, be located near the wells to provide information to park patrons.
- The existing cul-de-sac and access off of South Main St., for decommissioned Utility Water Well No. 3, remain and not be removed by Missouri American Water Company.

SECTION 2. The conditional use permit shall be effective from the effective date indefinitely.

SECTION 3. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 3rd day of July 2018.

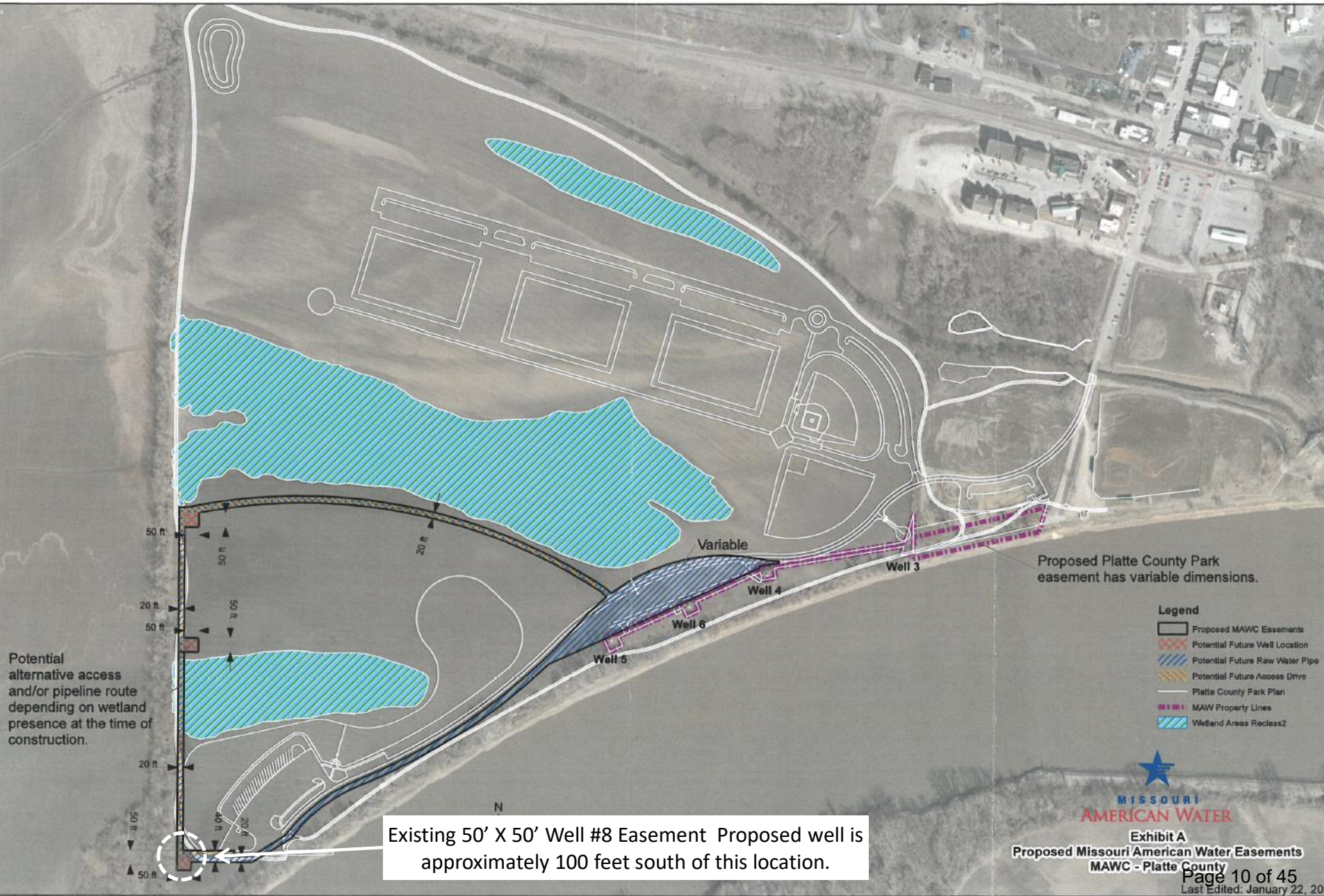
ATTESTED:

Melissa McChesney
City Clerk Melissa McChesney



Nanette K Johnston
Mayor Nanette K Johnston

Area Map with existing Mo American Water Easements



NEW WELL
EASEMENT
(50 FT X 50 FT)

NEW WELL
(RED DOT)

EXTEND EXISTING ACCESS
ROAD TO NEW WELL.

Well 3

Well 4

Well 6

Well 5

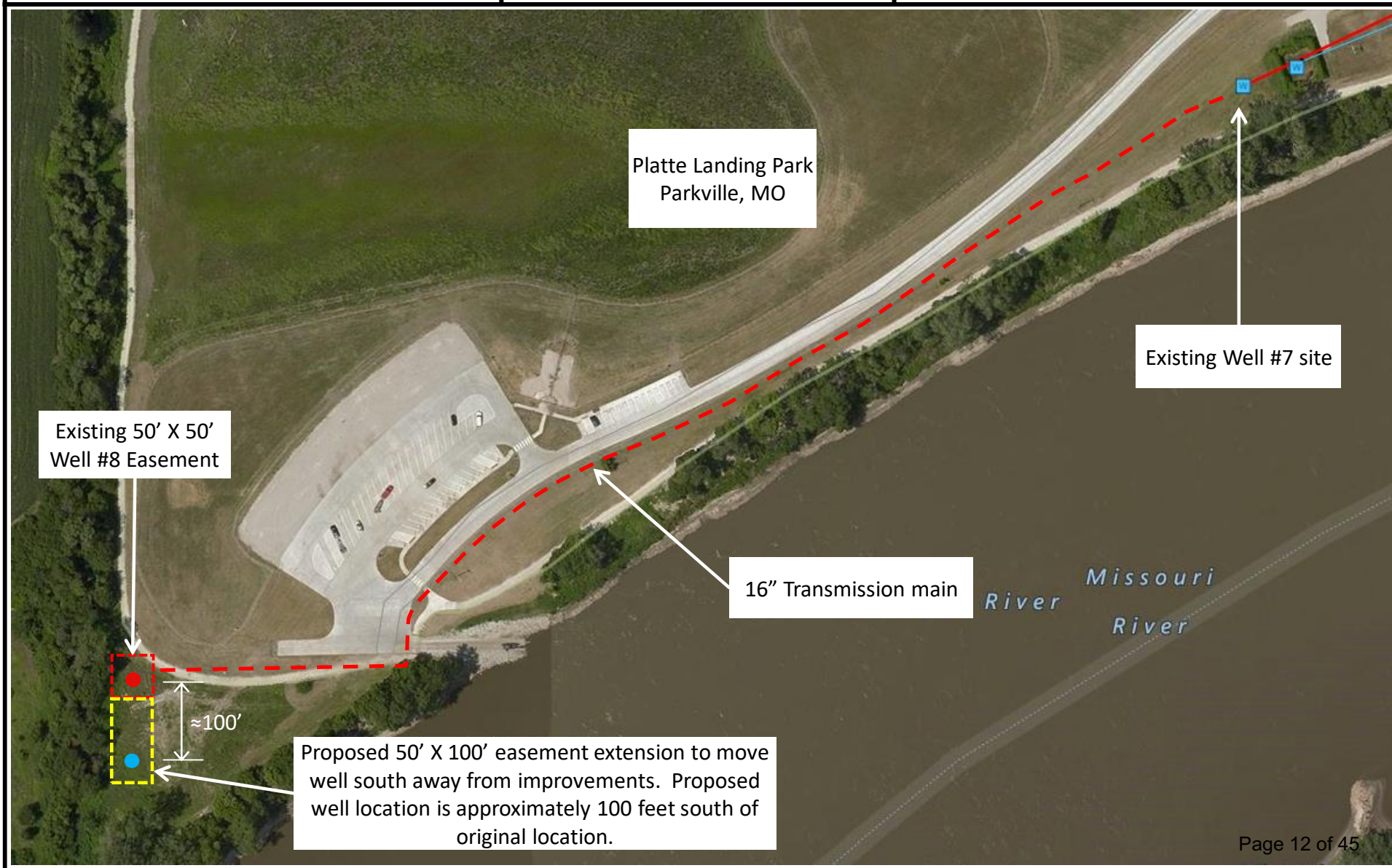
EXISTING WELL 5 TO BE DEMOLISHED
AND ABANDONED. ALL ABOVE
GRADE ITEMS, INCLUDING THE
FENCING, TO BE REMOVED.

NEW WELL WILL BE ENCLOSED IN
A 6 FEET HIGH 50 FEET BY 50
FEET FENCE. NEW WELL WILL BE
OBSCURED FROM VIEW IN SAME
MANNER AS EXISTING WELLS.

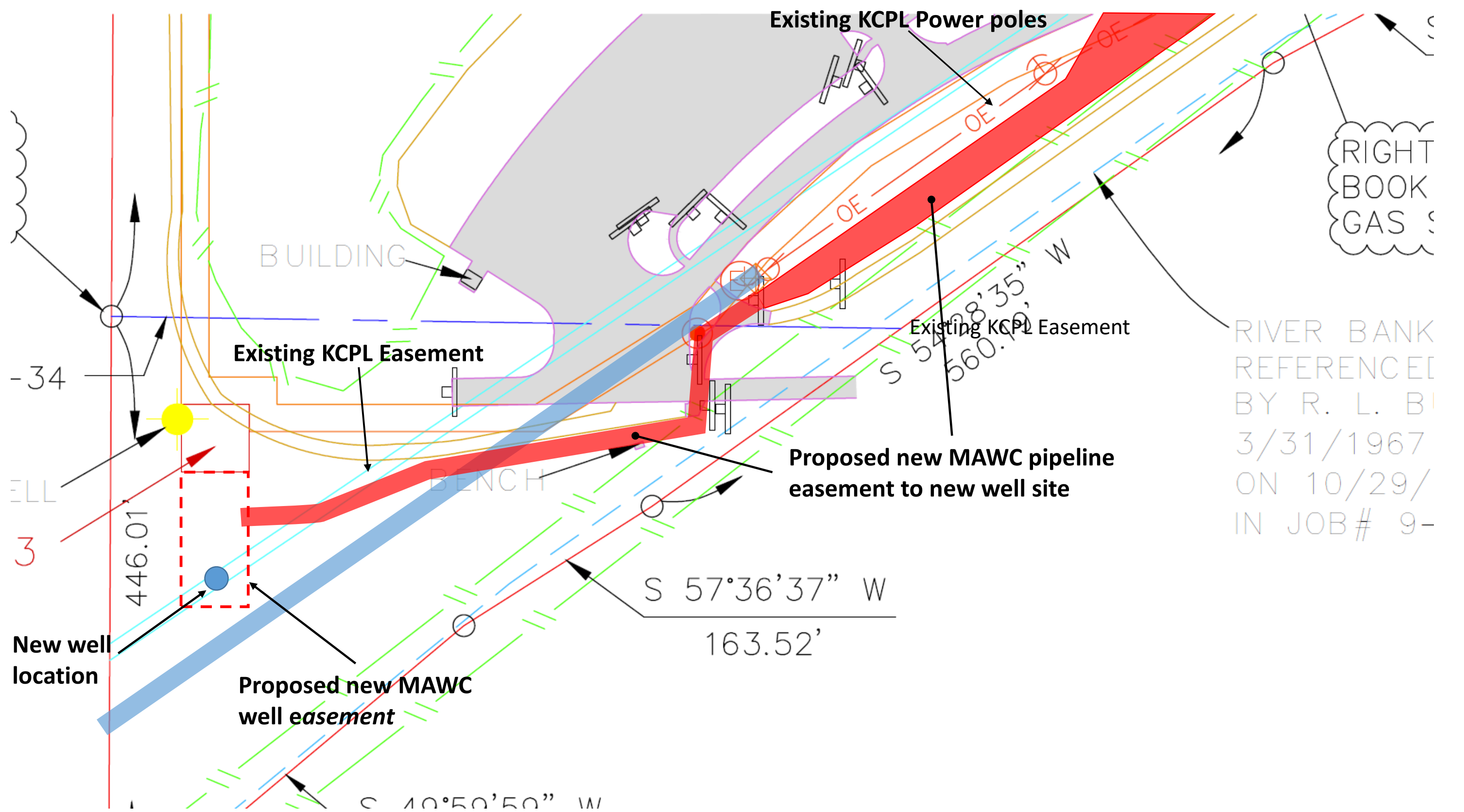
WBS
Date: 1/18/2018
Drawn By:
Checked By:
Approved By:
Figure 2-Overall well project area



Project: Parkville New Well #8
Water System: MOPV
Location: Platte landing Park
City: Parkville, MO
Water Facilities Plan of Adjustment
Sheet: 2 of 3



MAWC New Source Well and Piping Locations and Proposed Easements



Wells #4, #6 and #7 Landscaping Plant

- 1** American Holly 3 Female, 1 male
- 2** Vernal Witch Hazel
- 3** American Hornbeam
- 4** Blackhaw Viburnum

Wells #8 Landscaping Plant



1 American Holly 2 Female, 1 male

Blackhaw Viburnum



Viburnum prunifolium 🔊

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[Plant of Merit](#)

Species Native to Missouri

Common Name: blackhaw viburnum ⓘ

Type: Deciduous shrub

Family: Adoxaceae

Native Range: Eastern and central North America

Zone: 3 to 9

Height: 12.00 to 15.00 feet

Spread: 6.00 to 12.00 feet

Bloom Time: May to June

Bloom Description: White

Sun: Full sun to part shade

Water: Dry to medium

Maintenance: Low

Suggested Use: Hedge

Flower: Showy

Leaf: Good Fall

Attracts: Birds, Butterflies

Fruit: Showy, Edible

Tolerate: Drought, Clay Soil, Black Walnut, Air Pollution

[Garden locations](#)

American Hornbeam



Carpinus caroliniana 🔊

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[More Images](#)

[Plant of Merit](#)

Species Native to Missouri

Common Name: American hornbeam ⓘ

Type: Tree

Family: Betulaceae

Native Range: Eastern North America

Zone: 3 to 9

Height: 20.00 to 35.00 feet

Spread: 20.00 to 35.00 feet

Bloom Time: February

Bloom Description: White (female), Green (male)

Sun: Part shade to full shade

Water: Medium

Maintenance: Low

Suggested Use: Street Tree, Naturalize

Flower: Insignificant

Leaf: Good Fall

Attracts: Birds

Tolerate: Clay Soil, Black Walnut

[Garden locations](#)

American Holly



Ilex opaca 🔊

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Species Native to Missouri

Common Name: American holly
Type: Broadleaf evergreen
Family: Aquifoliaceae
Native Range: Eastern and central United States
Zone: 5 to 9
Height: 15.00 to 30.00 feet
Spread: 10.00 to 20.00 feet
Bloom Time: May
Bloom Description: Creamy white
Sun: Full sun to part shade
Water: Medium
Maintenance: Low
Flower: Insignificant
Leaf: Evergreen
Attracts: Birds
Fruit: Showy
Other: Winter Interest, Thorns
Tolerate: Deer, Clay Soil, Air Pollution
[Garden locations](#)



VERNAL WITCH HAZEL

Hamamelis vernalis 🔊

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[Plant of Merit](#)

Species Native to Missouri

Common Name: Ozark witch hazel ⓘ

Type: Deciduous shrub

Family: Hamamelidaceae

Native Range: Southern and central United States

Zone: 4 to 8

Height: 6.00 to 10.00 feet

Spread: 8.00 to 15.00 feet

Bloom Time: January to April

Bloom Description: Yellow with red inner calyx

Sun: Full sun to part shade

Water: Medium

Maintenance: Low

Suggested Use: Rain Garden

Flower: Showy, Fragrant

Leaf: Good Fall

Attracts: Birds

Other: Winter Interest

Tolerate: Deer, Erosion, Clay Soil

[Garden locations](#)

Forest Rouge Blackhaw Viburnum

 Ask a question

     Write a review

\$62.95 **20% off!** was ~~\$78.69~~

Only **16** left!

 Confused on Sizing?

Plant Size

AMERICAN HORNBEAM (CARPINUS CAROLINIANA)

\$28.00

Easily grown in average, medium moisture soil in part shade to full shade. Prefers moist, organically rich soils. The smooth, gray trunk and larger branches of a mature tree exhibit a distinctive muscle-like fluting that has given rise to another common name of musclewood for this tree. Flowers appear in spring in separate male and female catkins, with the female catkins giving way to distinctive clusters of winged nutlets. Serrated, elliptic-oval, dark green leaves often produce respectable shades of yellow, orange and red in fall. *2016 GreatPlants Winner

plantsandthings ★★★★★ (1423)

25 Gray Dogwood Plants(Cornus Racemosa) 18-24" Bareroot

\$29.99

Quantity

1

Add to cart

American Holly Tree

★★★★★ 47 Reviews  0 Question | [Write a review](#)

Ilex opaca



American Holly Trees are possibly one of the easiest trees to grow. Here in Maryland the woods are filled with American Holly Trees. In the winter the understory of the forests are alive with the green leaves and red berries that the birds just adore. Easily grown in shaded areas under taller trees or along the woodlines and they thrive in full sun as well.

GROWZONE: 6-9

As Low As **\$29.95**

1. CHOOSE SIZE & QUANTITY

SIZE	PRICE	QUANTITY
1 Gallon Pot	\$29.95	Out of stock
3 Gallon Pot	\$89.95	 0 

American Water Wells

Black haw Viburnum- an exceptional plant but a VERY slow grower. Takes up to five years to get to over three feet in height. Easily maintained, it does need to be cut back every fall to maintain shape. In spring Black Haw produces very showy white flowers, similar to the non-native very invasive Bradford Pear but without the scent of a Bradford Pear. In fall the leaves turn bright red and are very attractive. This tree produces a black seed/fruit which is readily consumed by song birds. Only slightly drought tolerant so Black haw should be supplemental watered during drought.

American Hornbeam (musclewood) - small sized tree, prefers deep, fertile, moist, acidic soils and grows best in partial shade. This tree is primarily an understory tree although it can grow in full sun but will need supplemental watering during warm- hot weather and especially during drought as this tree is not drought tolerant. The seeds produced are excellent food sources for song birds. This tree however is heavily used by both deer and beavers so extra precaution should be taken in order to protect these trees from damage.

American Holly- This tree/shrub should absolutely not be used anywhere that is public land. This tree requires constant maintenance and has sharp leaves, which if in a park can be less than ideal especially with children around. American Holly also produces attractive berries that are toxic to humans if ingested. Holly trees do not do well in windy areas and need shelter from wind. If the tree is used, it can be trimmed to maintain an attractive hedge, but again will take a lot of time to get it there. The benefit of the American Holly is that it is a deciduous tree and it is both flood and drought tolerant. The main concern here is the manpower it will take to maintain this tree/shrub. Ideally if this tree is planted for the attractiveness of its berries it should be planted in groups of four rather than three in order to get appropriate cross pollination. Some potential replacements for the American Holly are, non-native Arborvitae which will still need maintenance but very little. Oak Leaf Hydrangea can be an excellent North American alternative, it is drought tolerant and can grow in shady areas as well as sunnier spots. It needs trimmed only once a year. It will grow tall but will take a good two years to get height. These Hydrangeas have beautiful triangular large white flowers all summer long. Native options could be: Indigo bush, button bush, or even Spicebush. Spice bush is a bit more hard to come by as it is a very sought after shrub, it is the larval host for the Spicebush Swallowtail (butterfly) and it prefers shady areas. Button Bush needs a lot of water but has stunning blooms. It does well in full sun and can thrive with at least six hours of sunlight. Pollinators love Button Bush. I have two of these in my yard and have not had to do any maintenance to them in two years. In a public area they should be trimmed back in the winter to give a more formal look to them.

Vernal Witch Hazel- This tree is great as it is native to the area and resistant to a lot of diseases and drought. Even being drought tolerant, it needs consistent moisture, its leaves can be scorched from hot summers. Witch Hazel spreads by root suckers so this will be a maintenance concern as they will need to be pruned to prevent unwanted spread of this tree. Vernal Witch Hazel is primarily an Ozark native growing in glade areas so it does not do well with flooding. Vernal Witch Hazel is subject to damage from Japanese beetles in the summer. Since the trees flower in the winter it adds a bit of beauty in winter months and is an excellent food source for early pollinators. An acceptable substitute for Vernal Witch Hazel could be American Witch Hazel (*Hamamelis virginiana*), still prefers understory to full sun but is more flood resistant than Vernal WH.

American Water Wells

Black haw Viburnum- an exceptional plant but a VERY slow grower. Takes up to five years to get to over three feet in height. Easily maintained, it does need to be cut back every fall to maintain shape. In spring Black Haw produces very showy white flowers, similar to the non-native very invasive Bradford Pear but without the scent of a Bradford Pear. In fall the leaves turn bright red and are very attractive. This tree produces a black seed/fruit which is readily consumed by song birds. Only slightly drought tolerant so Black haw should be supplemental watered during drought.

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American Holly- This tree/shrub should absolutely not be used anywhere that is public land. This tree requires constant maintenance and has sharp leaves, which if in a park can be less than ideal especially with children around. American Holly also produces attractive berries that are toxic to humans if ingested. Holly trees do not do well in windy areas and needs shelter from wind. If the tree is used, it can be trimmed to maintain an attractive hedge, but again will take a lot of time to get it there. The benefit of the American Holly is that it is a deciduous tree and it is both flood and drought tolerant. The main concern here is the man power it will take to maintain this tree/shrub. Ideally if this tree is planted for the attractiveness of its berries it should be planted in groups of four rather than three in order to get appropriate cross pollination.

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ITEM 4.B.

For 11/18/2020

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: November 16, 2020

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Review Pocket Park Design Concepts

BACKGROUND:

In August 2014, the Board of Aldermen adopted Vision Downtown Parkville, a plan that included several improvements to downtown, including Pocket Park and the intersection of 1st and Main streets.

On October 3, 2017, the Board of Aldermen approved a professional services agreement with BBN Architects who was selected because of their extensive experience with downtown revitalization projects. On April 28, 2020, the City Administrator approved Work Authorization No. 5A for the research and preliminary sketches of Pocket Park. On June 16, 2020, the Board of Aldermen approved Work Authorization No. 5B with BBN Architects for the public engagement and preliminary design of Pocket Park.

The City formed a stakeholder committee comprised of downtown business owners adjacent to Pocket Park, Main Street Parkville Association (MSPA), Parkville Old Towne Market Community Improvement District (POTMCID) representatives, and elected officials. The stakeholder committee met at the end of June to review the opportunities and challenges associated with the Pocket Park area. The stakeholders were encouraged to provide feedback associated with their future vision of the area.

Based on the feedback received in the first stakeholder meeting, BBN Architects developed two distinct options to improve the Pocket Park area. These options were presented to the stakeholder committee at the end of July.

A work session was held in August with members of the Board of Aldermen and the Community Land and Recreation Board. Based on the feedback received from the work session, along with the feedback from the stakeholder committee, BBN Architects will finalize the design concept for the preferred option.

The finalized options for the Pocket Park Master Plan were developed and released to the public for a 30-day review period. A public forum was held in October with members from the MSPA and POTMCID. The final version of the master plan will be presented at the Board of Aldermen meeting

on December 1st.

BUDGET IMPACT:

The 2020 Parks Sales Tax Capital Outlay includes \$25,000 for the Pocket Park Master Plan. The total cost for Work Authorization Nos. 5A and 5B is \$24,636.

ALTERNATIVES:

1. Review the final master plan concepts.
2. Postpone this item.

STAFF RECOMMENDATION:

Staff is seeking feedback from CLARB members regarding the final master plan concepts.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

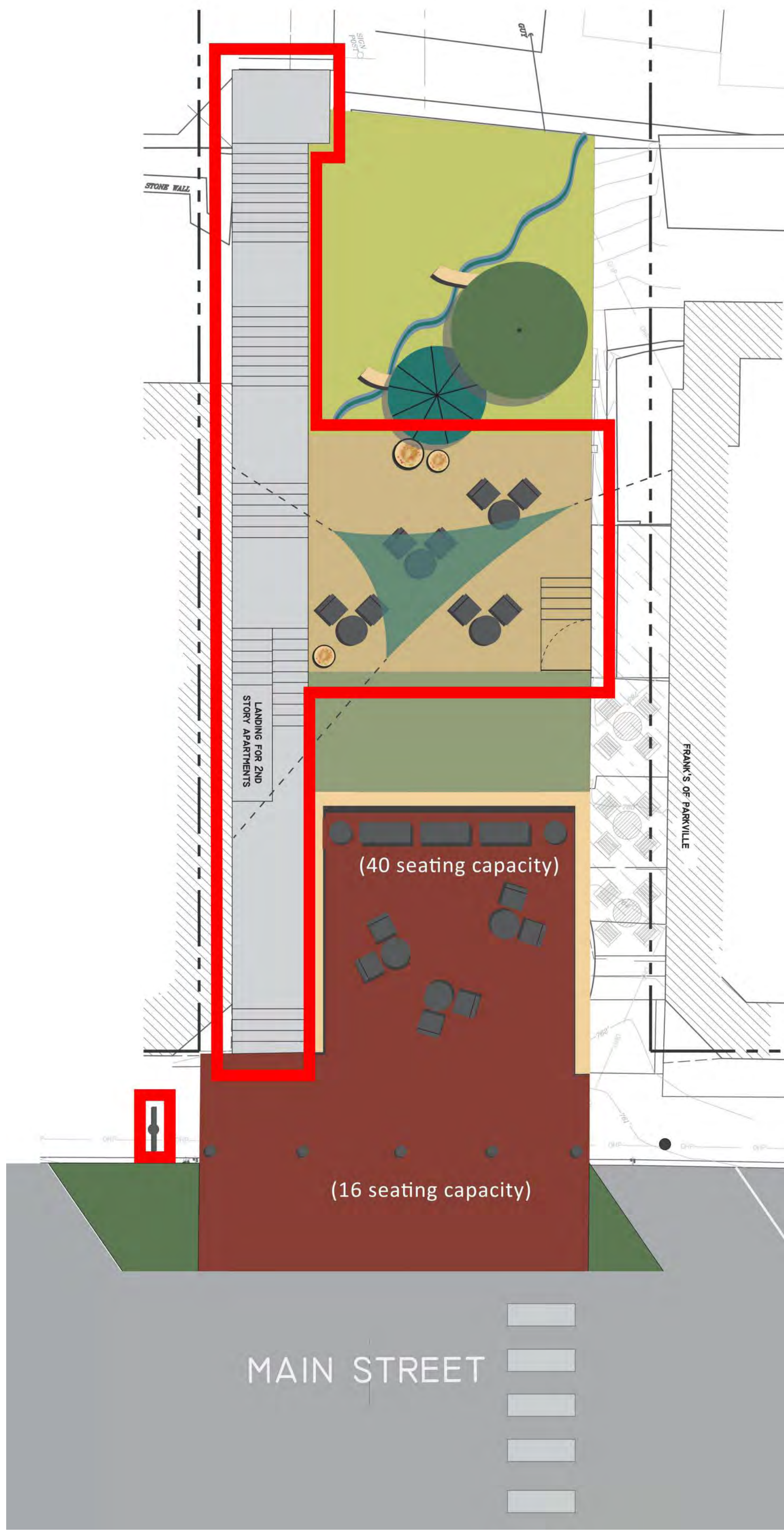
SUGGESTED MOTION:

I move to recommend that the Board of Aldermen adopt the Pocket Park Master Plan.

ATTACHMENTS:

1. Pocket Park Master Plan

PHASE 1
Master Plan
Downtown Parkville Pocket Park



: Plan View



Informational Kiosk



Decking & Aluminum Railing

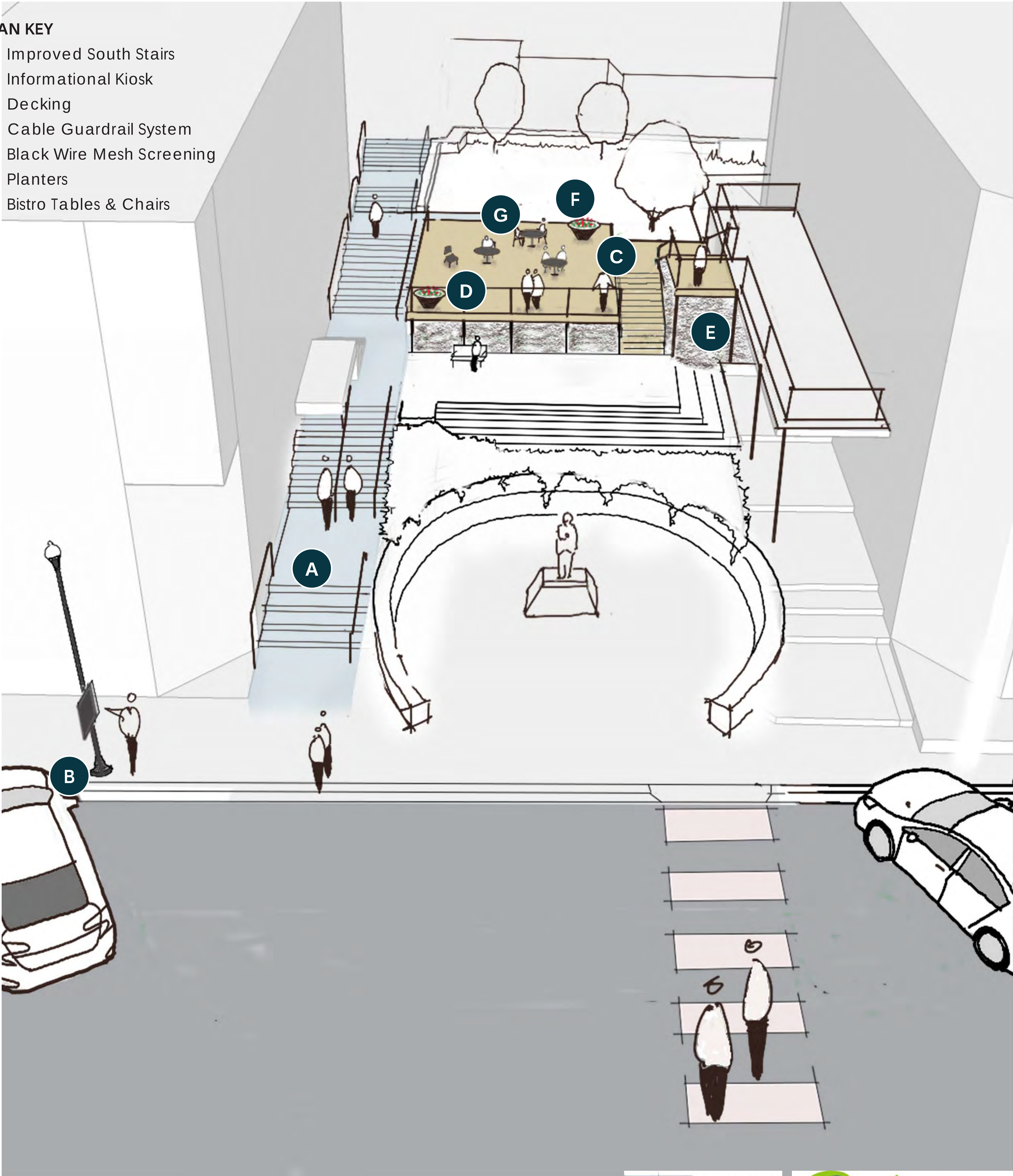


Cafe Seating



Black Wire Mesh Screening

- PLAN KEY
- A Improved South Stairs
 - B Informational Kiosk
 - C Decking
 - D Cable Guardrail System
 - E Black Wire Mesh Screening
 - F Planters
 - G Bistro Tables & Chairs



: Aerial View Facing West from Main Street



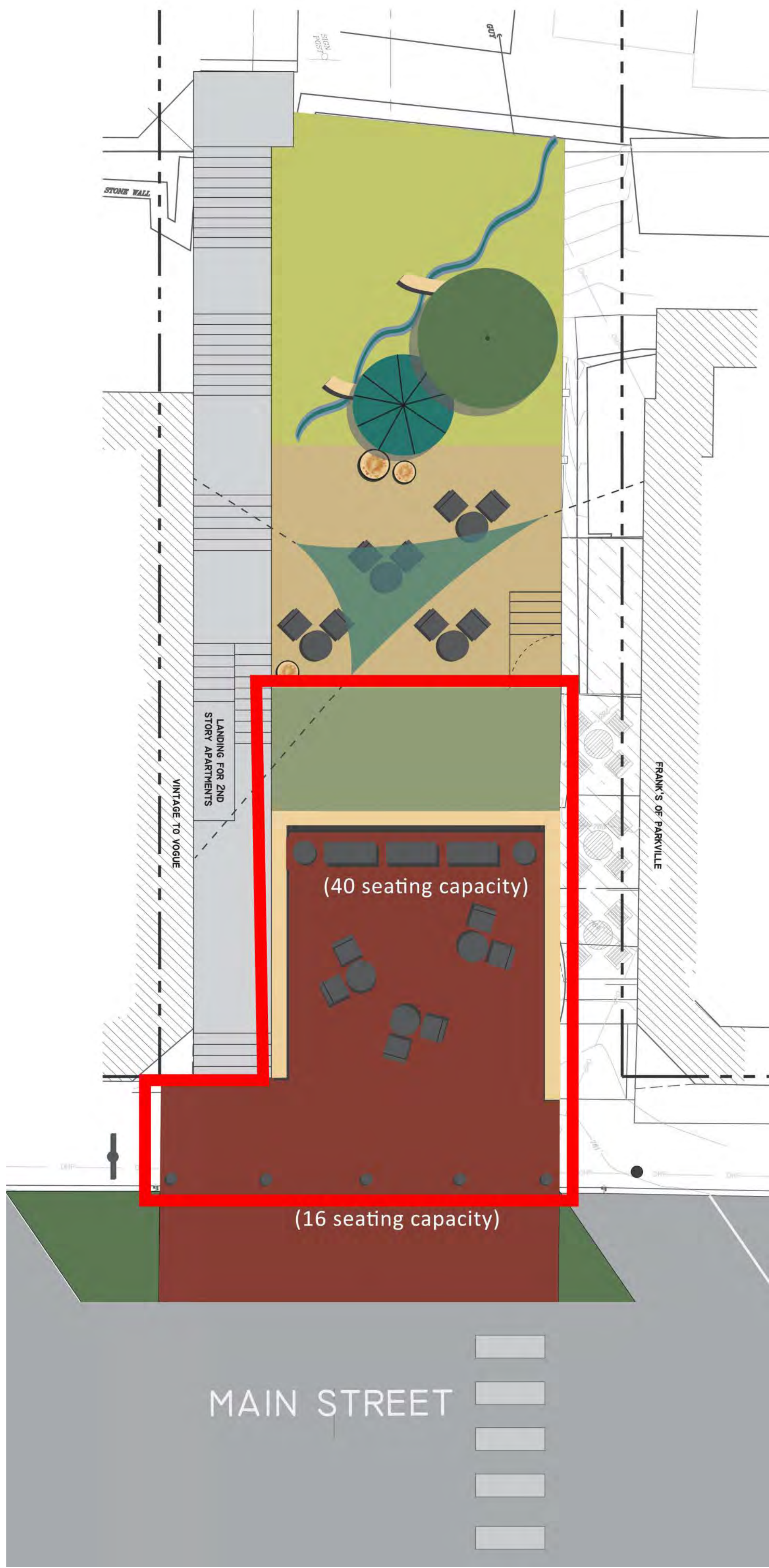
INTEGRATING NATURE
AND ARCHITECTURE
BBN
ARCHITECTS
INC.

Parkville
Missouri

PHASE 2

Master Plan

Downtown Parkville Pocket Park



Plan View



Flagstone Pavers



Path Lighting



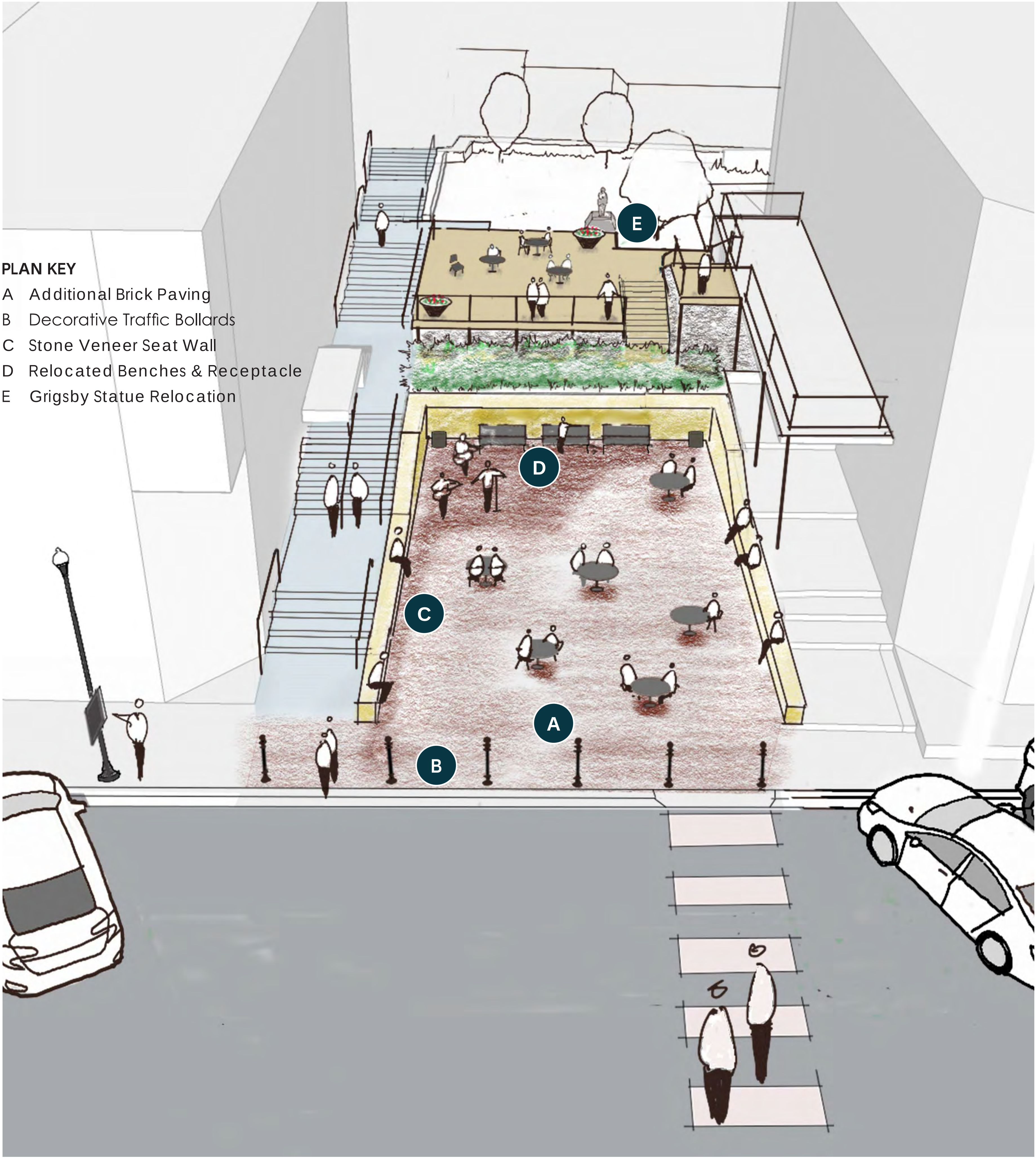
Decorative Bollards



Limestone Seat Wall

PLAN KEY

- A Additional Brick Paving
- B Decorative Traffic Bollards
- C Stone Veneer Seat Wall
- D Relocated Benches & Receptacle
- E Grigsby Statue Relocation



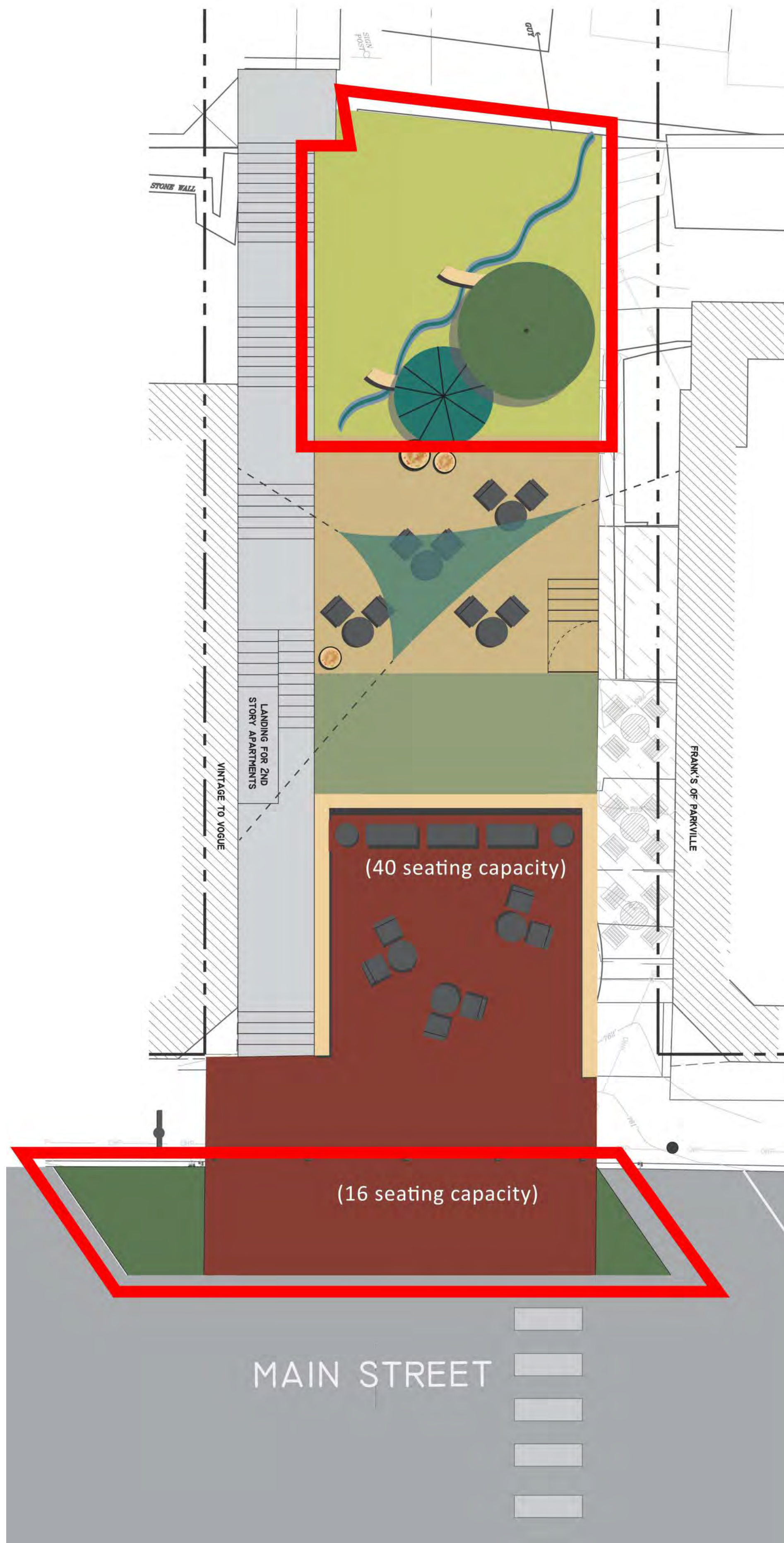
Aerial View Facing West from Main Street



INTEGRATING NATURE
AND ARCHITECTURE
BBN
ARCHITECTS
INC.



PHASE 3 Master Plan Downtown Parkville Pocket Park



Plan View



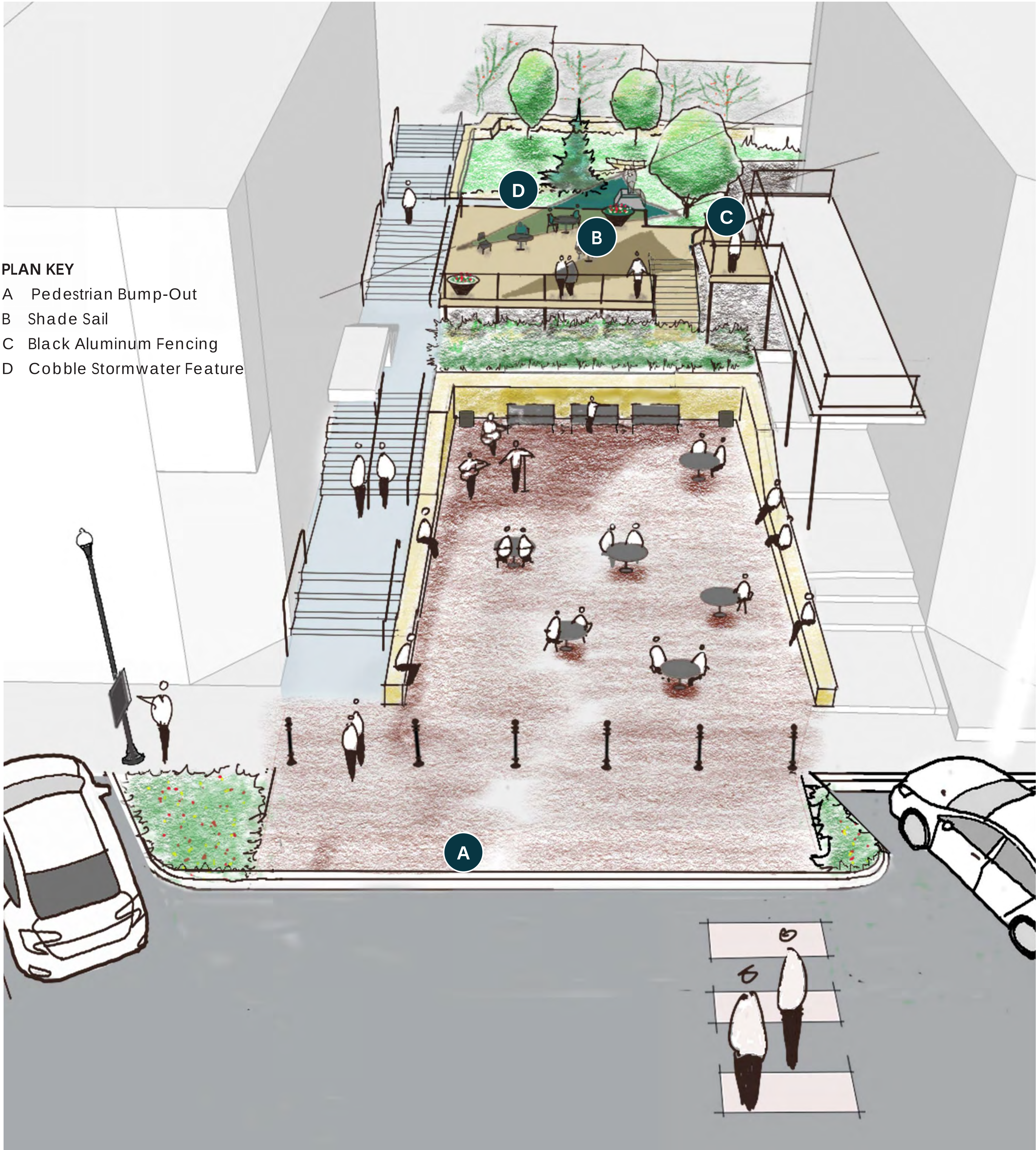
Stormwater Feature



Shade Sail and Lighting



Fencing



Aerial View Facing West from Main Street



INTEGRATING NATURE
AND ARCHITECTURE
BBN
ARCHITECTS
INC.



ITEM 4.C.

For 11/18/2020

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: November 16, 2020

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Approval of Platte County Outreach Grant application items

BACKGROUND:

In 2009, the voters of Platte County approved a 10-year, half-cent sales tax for parks, recreation, and stormwater control. A portion of the sales tax proceeds are allocated for the Outreach Grant Program to promote the development of local parks, recreation facilities, and programs. Approximately \$250,000 is available each year through this program. In 2020, the voters of Platte County approved the sales tax renewal, supporting parks at a quarter-cent sales tax.

The Platte County Commission developed the Outreach Grant Program to promote the development of local parks, recreation facilities, and programs to enhance the quality of life for all residents. The program strengthens partnerships between the County, local governments, and non-profit organizations to strategically meet our common goals. Applicants must be a local government, school district, or other public subdivision of the State of Missouri.

Groups who are awarded grants can use the funds for a number of purposes related to parks and recreation. Eligible projects include, but are not limited to, the development or improvement of recreational facilities such as playgrounds, ball fields, and trails.

During the October meeting, the Community Land and Recreation Board (CLARB) discussed potential candidates for the 2021 Outreach Grant application. Watkins Park was discussed at great length. With the new master plan, which was recently adopted by the Board of Aldermen, the neighborhood park would be a great candidate for the grant. Instead of providing several options for the County to choose from, with the City typically only receiving one project each year, we have decided to only apply for one single grant in 2021.

Following the meeting, staff met to discuss potential upgrades that could be added to Watkins Park as part of this grant application. Phase 1 of the Watkins Park Master Plan includes the installation of a parking area, relocation of the existing shelter building and chat trail. With the grant application, we could upgrade the plan to include a new shelter building. The grant could be expanded to include upgrades to the English Landing Park playground, with the existing ELP Playground equipment being repurposed for Watkins Park.

BUDGET IMPACT:

Staff is currently finalizing the proposal for the 2021 budget. Each year, the City programs funding for Parks projects.

ALTERNATIVES:

1. Provide feedback to staff regarding the Outreach Grant applications.
2. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends that the City submit an outreach grant application for one of the projects listed in the 2021 Capital Outlay program. Watkins Park improvements or playground upgrades might give us the best chance for funding.

POLICY:

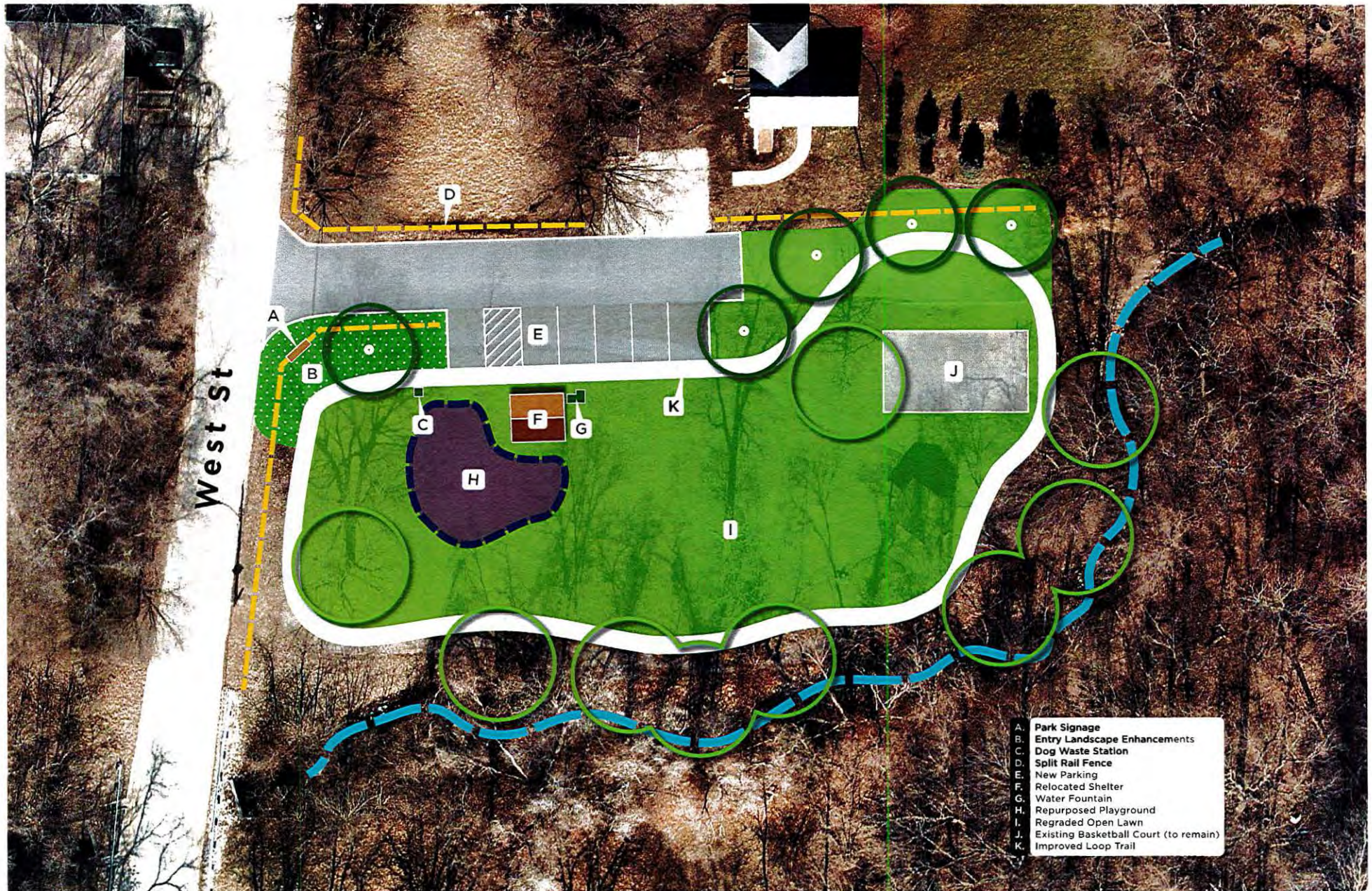
Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that City staff prepare an outreach grant application for Watkins Park, as proposed by staff.

ATTACHMENTS:

1. Watkins Park Master Plan



WATKINS PARK
 PARKVILLE, MO

PHASE I IMPROVEMENTS
 SEPTEMBER 2020





WATKINS PARK
PARKVILLE, MO

MATER PLAN
SEPTEMBER 2020



0 10 20 40 feet

CITY OF PARKVILLE
Policy Report

Date: November 16, 2020

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Anna Mitchell, Assistant to the City Administrator

ISSUE:

Discuss 2021 Parks Capital Projects

BACKGROUND:

The City operates on a January 1 to December 31 fiscal year and therefore must adopt the 2021 budget before the end of the calendar year. At the Board of Aldermen level, the process involves four budget work sessions followed by a public hearing to review and adopt the final budget. Part of this process is the adoption of the annual Capital Improvement Program (CIP). The CIP reflects the priorities of the governing body for the immediate future, but is evaluated on an annual basis and is adjusted to reflect changing needs and conditions.

Each department/division submits CIP requests to the City Administrator for preparation of the recommended budget to the Board of Aldermen during the budget process. This document is based on last year's CIP and other internal evaluations. Projects that are not anticipated to be funded or accomplished within the 6-year CIP planning period are listed as unfunded "future" projects. These future projects will assist with CIP preparation in future budget years and create a catalog of unmet community needs.

On October 10, 2018 and January 9, 2019, CLARB held work sessions to discuss the 2016 Parks Master Plan and to prioritize the projects outlined in the master plan. The priorities were approved by CLARB during the February 13th CLARB meeting. The approved list of priorities is included as Attachment 1.

City staff recommends that the Community Land and Recreation Board (CLARB) provide direction and feedback on the proposed draft CIP document. The discussion will provide the information needed to develop an informed and realistic Parks and Nature Sanctuary Division CIP. The Board of Aldermen will review the CIP recommendations during its budget work sessions in October and November. Final adoption of the budget is anticipated in December 2020.

During the October 2020 meeting, the Community Land and Recreation Board reviewed the proposed Capital program funded by the Parks Sales Tax. The recommended 2021 Capital program included:

- Parks Department Tractor - \$50,000

- Trail Grading Equipment - \$5,000
- ELP Playground Upgrades - \$25,000
- Roundabout Upgrades - \$30,000
- Park Entryway Signage - \$100,000
- Watkins Park - \$50,000
- Ballfield Improvements - \$150,000

Since the meeting, the Board of Aldermen discussed the proposed list of park sales tax capital expenditures. There was a question about the two equipment purchases, which include the tractor and trail grading equipment.

The following wording was included in the ballot language: "Shall the City of Parkville, Missouri, be authorized to impose sale tax of one-half of one percent for the purpose of providing funding for local parks including land, facilities and operations for the City."

In order to maintain the park areas, especially as the capital improvements are constructed, equipment may need to be purchased to assist staff with long-term maintenance after initial construction. In order to provide clarity and full transparency, staff plans to develop a policy to reserve a portion of the park sales tax for maintenance equipment. Any equipment purchases will be postponed until the policy has been developed by staff and adopted by the Board of Aldermen.

Over the past 4 years, there have been three vehicular accidents that have affected Pocket Park. The most recent incident occurred on November 7, 2020, which caused property damage. Following the latest accident, several of the Board of Aldermen have expressed concern about the safety in the Pocket Park area. They have requested that the 2021 Parks Capital program be revised to include improvements to Pocket Park.

The phase 1 improvements would include replacement of the stairs on the south side of Pocket Park, replacement of decking, relocating the Grigsby statue to the upper level, and installation of bollards along Main Street. The estimated cost for the proposed improvements is \$230,000.

The Parks Capital projects can be revised to accommodate the additional improvements. The proposed plan includes:

- Pocket Park Improvements - \$230,000
- ELP Playground Upgrades - \$25,000
- Watkins Park - \$50,000
- Ballfield Improvements - \$150,000

The following items can be deferred:

- Parks Department Tractor - \$50,000
- Trail Grading Equipment - \$5,000
- Roundabout Upgrades - \$30,000
- Park Entryway Signage - \$100,000

BUDGET IMPACT:

The Parks Sales Tax includes an estimated \$500,000 each year, for park improvement projects. The Capital Improvement Program serves as a roadmap for the upcoming year.

ALTERNATIVES:

1. Recommend approval of the proposed Capital Improvement Program.
2. Provide feedback to staff associated with the proposed Capital Improvement Program.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the proposed Capital Improvement Program for the 2021 budget year.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend to the Board of Aldermen the proposed 2021 Capital Improvements Program associated with the parks priorities.

ATTACHMENTS:

1. CLARB Priorities
2. Parks CIP Workbook

2018-19 Community Land and Recreation Board Priorities

High Importance

1. Trail Connectivity
 - a. Completion of the Riverfront Trail
 - b. Continuation of the Loop Trail (continuing west from Platte Landing Park and then north on to Brush Creek Trail)
 - c. Continuous trail from Highway 45 to downtown Parkville.
 - d. Increased Neighborhood trails for better connectivity to local parks
2. Ball Fields
 - a. Completion of the baseball complex and six multipurpose fields located in Platte Landing Park along with the associated parking needs.
3. Upgrade and maintenance of smaller neighborhood parks and trails
 - a. Adams and Watkins parks. Ensuring that resources brought in are not just funneled toward English Landing and Platte Landing parks, but also applied to smaller areas that have a more direct impact on community members in the area.
 - b. Pocket Park – safety and maintenance upgrades
4. Parking to accommodate a larger amount of people in the parks
5. Create a stand-alone Parks Department
 - a. Parks Director, possibly additional labor staff according to the Master Plan

Medium Importance

6. Extension of McAfee Road further into English Landing Park with additional parking in the area. Keep Busch drive as a pedestrian walkway to continue its use for events and festivals.
7. An additional playground in the ball park area.
8. Picnic areas near Sullivan Nature Sanctuary to accommodate for ball park users.
9. Entry Gateway on Main Street just South of the Railroad tracks. To be done after the completion of the main upgrades to the park.
10. Parking stalls with a view of the river in Platte Landing Park for more access to the trail.

Low Importance

11. Pedestrian Bridge over White Alloe Creek once additional parking is installed for easier access to English Landing Park.
12. River and creek bank stabilization and beautification
13. Farmers Market Refurbishment or Relocation.
14. Purchase work order software system for easier communication for the park's needs.
15. Stage to be used for future events in the large plaza area.
16. Canoe lockers for visitors traveling down the river to use for a stopping point.

PARKS BUDGET IMPACT														
Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Parks Sales Tax Total	2021	2022	2023	2024	2025	Future
1	Parks	Project	New	PLP BallFields Phase One	Engineer and construct new practice fields in Platte Landing Park.	100% Parks Sales Tax	\$ 2,500,000	\$ 2,500,000	\$ 800,000	\$ 1,500,000				
2	Parks	Project	New	PLP BallField Phase Two	PLP BallFields Donation Projects (Concession Stand, Restrooms, other amenities)	Parks Donations/General Fund	\$ 500,000	\$ -		\$ 500,000				
3	Parks	Project	New	Pickleball Courts	Engineer and construct new two pickleball courts in English Landing Park.	100% Parks Sales Tax	\$ 100,000	\$ 100,000						
4	Parks	Project	New	Dog Park Shade Structure	Construct a shade structure at the entrance of the two dog parks in Platte Landing Park.	50% Outreach Grant 50% Parks Sales Tax	\$ 32,000	\$ 16,000						
5	Parks	Project	Replacement	Adams/Watkins Parks Planning	Community Engagement Adams and Watkins Park	100% Parks Sales Tax	\$ 18,500	\$ 18,500						
6	Parks	Project	Replacement	Adams Park Improvements	Improvements based on community engagement	100% Parks Sales Tax	\$ 50,000	\$ 25,000	\$ 25,000					
7	Parks	Project	Replacement	Watkins Park Improvements	Improvements based on community engagement	100% Parks Sales Tax	\$ 25,000	\$ 25,000	\$ 25,000					
8	Parks	Project	New	Waddell Bridge Improvements	Paint the existing bridge structure and install lighting.	100% Parks Sales Tax	\$ 100,000	\$ 50,000						
9	Parks	Study	New	Pocket Park Master Plan	Hire consultant to perform master plan for long-term improvements to Pocket Park.	100% Parks Sales Tax	\$ 50,000	\$ 25,000						
10	Parks	Project	New	Pocket Park Construction	Pocket Park Master Plan Improvements	50% Parks Sales Tax 50% General Fund	\$ 150,000	\$ 75,000	\$ 25,000	\$ 125,000				
11	Parks	Project	New	Entry Signs for ELP / PLP	Hire consultant to design the concepts for the entry signs for ELP/PLP	100% Parks Sales Tax	\$ 30,000	\$ 15,000						
12	Parks	Project	New	Entry Signs for ELP / PLP	Entry Sign Construction	100% Parks Sales Tax	\$ 100,000	\$ 100,000	\$ 100,000					
13	Parks	Project	New	Roundabout Makeover	Improve the appearance of the landscape island located at the end of Busch Drive in English Landing Park.	100% Parks Sales Tax	\$ 120,000	\$ 60,000	\$ 60,000					
14	Parks	Equipment	New	Ballfield Drag	Replace the existing a 3-wheel drag for ballfield maintenance.	100% General Fund	\$ 20,000	\$ 10,000	\$ 10,000					
15	Park	Equipment	New	ELP Playground Upgrade	Upgrade the existing playground areas in English Landing Park.	50% Outreach Grant 50% Parks Sales Tax	\$ 25,000	\$ 25,000	\$ 25,000					
16	Park	Equipment	New	Trail Grading Equipment	Purchase trail grading equipment to maintain the chat trails in the park	100% General Fund	\$ 5,000	\$ 5,000	\$ 5,000					
17	Parks	Equipment	Replacement	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	100% General Fund	\$ 55,000	\$ 55,000	\$ 55,000					

Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Parks Sales Tax Total	2021	2022	2023	2024	2025	Future
Future	Parks	Project	New	Parks HQ Office Renovations	Install new vinyl floor coverings, paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase.	100% General Fund	\$ 10,612							\$ 10,612
Future	Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$ 150,000							\$ 150,000
Future	Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund	\$ 80,000							\$ 80,000
Future	Parks	Project	New	Farmers Market	Construct new Farmers Market building	100% Parks Sales Tax	\$ 250,000							\$ 250,000
Future	Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	\$ 100,000							\$ 100,000
Future	Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$ 50,000							\$ 50,000
Future	Parks HQ	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund	\$ 21,705							\$ 21,705
Totals							\$ 4,521,112		\$ 1,130,000	\$ 2,125,000	\$ -	\$ -	\$ -	\$ 640,612



CITY OF PARKVILLE Memorandum

Date: November 6, 2020

To: Community Land and Recreation Board Members

From: Alysén Abel, Public Works Director

CC: Anna Mitchell, Assistant to the City Administrator
Tom Barnard, Parks Superintendent

RE: October 2020 Parks Activity Report

The following Parks-related activities took place during October 2020:

- Spirit Fountain: The fountain was drained and cleaned. The pump was pulled for the winter season and the fountain winterized. Staff found two lights that need to be replaced, that will be done in the Spring before the fountain is back in service.
- Bench Repair: The broken concrete pad was formed and bench remounted.
- Fall Cleanup Assistance: The Parks crew assisted with the City's Fall Cleanup Event and Curbside Pickup.
- Tree Maintenance: Staff ground 20 stumps in various areas at the Train Depot, and in English Landing and Platte Landing Parks. Trees are watered as necessary during dry spells.
- Tree Planting: There were four Bald Cypress trees planted along the riverfront by Grigsby Field.
- Pickleball Construction: Gravel material was ordered and delivered for the pickleball and basketball court areas.
- Storm Restoration: Tree branches were picked up following heavy storms.
- Truck Maintenance: The Parks crews assist with Emergency Snow Operations during the winter months. Their trucks were winterized and serviced. The plow blades and salt spreaders were installed.
- Dumpster Maintenance: The dumpster bin storage area was cleaned and washed out.
- Grigsby Scoreboard: The restoration effort on the Grigsby Scoreboard is complete. The new processors were updated and LED lights replaced.
- Neighborhood Parks: Dog waste stations were installed in Adams and Watkins Parks.
- Watkins Park Maintenance: The old 4-seater swing was removed. The swing set was painted and the hooks replaced.
- Waddell Bridge Lighting: In preparation of the bridge lighting project, staff has been working to receive quotes from electrical contractors for the relocation of the existing light poles, which provide the power source for the bridge lighting.

- Ballfield Maintenance: The backstop board for Ballfield #3 was replaced.
- PLP Restroom Maintenance: The vault in the PLP restroom was pumped.
- Ballfield Maintenance: The ballfields were groomed three times per week. Grass and weeds were removed from the infields of Ballfields 1 and 3.
- Sanitizing: The playground and restrooms are sprayed daily.
- Mowing: The right-of-way along Hwy 45 was mowed weekly. The small parks were mowed weekly. The area around the PAC was mowed three times in September. The one-way split on Main Street was mowed. Areas in ELP, PLP, dog park, and Hwy 9 entryway sign were mowed. The riparian area in Platte Landing Park was mowed two times in September.
- Dog Stations: The bags were restocked at the dog stations throughout the park.
- Trail Maintenance: Trail maintenance was performed in various areas along the trail as washouts occur.
- Event Setup: Parks staff prepared the City parking lot and provided traffic control cones for Cruise Nights.

Parkville Nature Sanctuary

Ghost Stories Virtual Ghost stories launched with a HUGE help from Melissa McChesney who posted the video. I have had a lot of great feedback and would welcome any and all feedback via email (kbontrager@parkvillemo.gov) if you have not seen the video yet it can be accessed here, <https://vimeo.com/471632808>

Trail maintenance my two interns, Mackenzie and Jessica have been actively learning what working for a City means. This includes the over two acres of invasive Honeysuckle they have removed with my assistance. In place of the Honeysuckle I had a volunteer, Leanne Culp, come out with some of her friends and plants 50 native plants, 25 Spicebush and 25 Chokeberry, I had them plant these shrubs along the path to add beauty and to ensure that new invasive species will not come establish.

Stream Team #907 has wrapped up for the year. All data has been submitted to Missouri Department of Conservation

FOPNS will continue to keep posting the winning photo contest photo on both kiosks at the Nature Sanctuary every month, Parkville coffee has agreed to continue to sponsor us. President, Jeanne has been setting up a table along the trail entrance to sell calendars which are on sale for \$15 on the FOPNS website <https://www.friendsofpns.org/store.html>

Eagle Scouts Below is the information from last report, I have Kade Tholen coming out for his project on November 7th and James on November 21st and if that day has bad weather he will reschedule to the 29th.

Two new scouts will be doing their projects at PNS, Kade Tholen and James Heckman. Kade will be doing an erosion control based project where Old Kate meets White Tail Trail, this will be the compliment to Prabhav Pagadala's project, and he will also be doing a compliment project to where Aidan Colligan did his Scout project. On top of both of these locations he will also be doing a culvert repair and installing rail road ties around two wash off areas on the old Kate Trail, his father owns a construction company so they will need very little assistance from me.

James project is to revitalize the Paw Paw Path, he is coordinating with both Urban Tree and Park University in order to use their parking lot for his project and to get mulch dumped so that he can widen the trail and re-mulch it in its entirety. He is interested in conservation so I taught him the basics of removing invasive Bush Honeysuckle and his troop will be removing all the Honeysuckle along the Paw Paw Path as well as rebuilding the trail.

Both projects will begin in November.

Volunteer Hours

This month most volunteer hours were spent planting native trees and shrubs and assisting with Virtual Ghost Stories

MONTH	VOLUNTEER HOURS	YTD VOLUNTEER HOURS
JANUARY	54	54
FEBRUARY	42	96
MARCH	63	159
APRIL	49	208
MAY	94	302
JUNE	48	350
JULY	43	398
AUGUST	68	466
SEPTEMBER	92	558
OCTOBER	70	628

Parks/ Wetlands

The wetland project was “accepted with deficiencies” by the Corps of Engineers following a pre-final inspection performed on October 16th. A meeting was held on Thursday, October 29th between the Corps and the City of Parkville to discuss the maintenance on the wetlands and to discuss the City’s concerns about the project acceptance. There are several outstanding issues that still need to be addressed. During the meeting, the Corps stated that there is a 1-year warranty period and a 2-year maintenance period. During that time, the project will remain open so that the Corps can assess the issues and determine the best measures to remedy the issues and provide the project as promised. They assured the City that they will not give final acceptance of the project until the deficiencies have been addressed.

I have been continuously taking pictures and documenting my findings at least once a week.

National Disaster Relief Grant has been accepted in order to help with beautification efforts.

We have requested assistance for five locations in both English Landing and Platte Landing Park. With the help of Tom Barnard from parks I was able to calculate the labor hours required to complete all the projects.

We will start doing a soft interview for this grant. This grant takes displaced workers who have lost their jobs due to COVID and pays them for the labor that they provide The City of Parkville. Our first step in the interview process will be to introduce each candidate to the sites of interest.

I am taking over the butterfly garden/ pollinator habitat along highway 45. Starting the first week of November my two interns and I will be out there weeding it and looking into potentially getting signage for trail users so that they may have information on said garden.

PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
OCTOBER 2020

PLP Wetlands – The City is working with the US Army Corps of Engineers on the construction of a Section 1135 Wetland Project in Platte Landing Park. The project includes the construction wetland areas and restoration of a riparian corridor. BKM Construction, along with their subcontractors Linaweaver and Natural States Landscaping, contracted with the Corps to construct this project. City staff has been involved as a local project sponsor for this project. Because of the project cost savings, the Corps increased the vegetated areas throughout the project. The contractor mobilized at the end of February and started construction. In October, the Corps of Engineers accepted the project with deficiencies. There are several issues that have been identified associated with the project. The Corps of Engineers will be working on solutions to remedy these issues.

STATUS – IN PROGRESS.

Dog Park Shade Structure – In 2019, the City received an Outreach Grant from Platte County to construct shade structures in each of the dog parks, based on the recommendation from CLARB. Shergain started on the construction of the shelter buildings in May, and completed the buildings in June. Additional work has been done including pouring of the concrete pad, backfilling of the concrete pad, and installation of picnic tables under the structure. Staff is currently looking into installing a shade screen on the side of the structures.

STATUS – COMPLETE.

2020 Outreach Grants – The applications for the 2020 Outreach grants were submitted at the end of January. The requests include: (1) installation of pickleball courts; (2) improvements to the Busch Drive traffic circle; (3) improvements to the A-Truss bridge. In April, staff received notice of award of only one of the project, the improvements to the A-Truss Bridge.

STATUS – COMPLETE.

A-Truss Bridge Improvements – The improvements to the A-Truss bridge include installation of outline lighting throughout the structure. Outdoor Lighting Perspectives is under contract to make the improvements. Staff is working with an electrical contractor to relocate a nearby power pole, which will serve as the power source for the lighting. It is anticipated that this work will be completed in late 2020.

STATUS – IN PROGRESS.

Royals Donation – In late 2019, the City received \$25,000 from the Royals Foundation for improvements to the existing baseball fields. The projects include dugouts at Ballfield #3, bullpen at Grigsby, and upgrades to the scoreboard at Grigsby. The work has been completed for the Dugout structures on Ballfield #3 and Bullpen at Grigsby Field. The work on the Grigsby scoreboard was completed in October. All of the work association with the donation is complete.

STATUS – COMPLETE.

Pickleball Courts – The 2020 budget includes funding for the design and construction of Pickleball Courts. The City released the bid documents in June. The bid document included the base bid for four courts and included two bid alternates for lighting and relocation of the basketball court. The location of the courts was approved by CLARB and the Board of Aldermen in July. Staff finalized the contract documents and received the required insurance. Staff has also been working directly with Jack Moorhead, an USAPA Ambassador and PPA Certified Coach/Pro. He has provided valuable input to staff. Staff has also contracted with McClure Engineering to assist with the layout of the courts and sidewalk connections to the courts. The existing basketball court has been removed and the new court was installed in October. Staff is finalizing the details for the Pickleball Courts, which will be ready to pour in November. Staff will engage a contractor to install the sidewalks for the courts in a separate contract.

STATUS – IN PROGRESS.

Neighborhood Park Improvements – The 2020 budget includes funding for the improvements to the Adams and Watkins neighborhood parks. In early 2020, it was determined that a public involvement process was necessary to determine the best improvements that fit with the needs of the neighborhood. The City has engaged the services of Vireo to assist with the public engagement. The public engagement included targeting mailing, in-person open house and online survey. There were 69 responses to the online survey. Staff reviewed the responses to the survey with the consultant, using the feedback to make decisions on the concept designs. The concepts were presented during the August CLARB meeting. The revised concepts were presented during the November 3rd Board of Aldermen meeting. The master plans for the neighborhood parks were adopted.

STATUS – COMPLETE.

Pocket Park Improvements – The 2020 budget includes funding for the improvements to Pocket Park. This process will include discussions with a small committee of business owners and other stakeholders from the downtown area to determine the best use for Pocket Park and the necessary improvements in the short-term and long-term. The City has engaged BBN Architects to lead the stakeholder discussion and develop two distinct concepts for review. There were two stakeholder meetings held to gather feedback about the Pocket Park area and review the preliminary design. A work session was held with members of CLARB and the Board of Aldermen to review the preliminary design. An open forum was held with the Main Street Parkville Association (MSPA) and Parkville Old Towne Marketplace Community Improvement District (POTMCID) to review the preliminary designs. An online survey was available to gather feedback from the community regarding the amenities shown in the two concepts. The concepts will be reviewed during the November CLARB meeting. A public forum was held with MSPA, POTMCID, and the stakeholders. The 30-day review period started in mid-October. The proposed plans will be presented during the December 1st Board of Aldermen meeting for approval.

STATUS – IN PROGRESS.

Riverfront Park Entry Signage – The 2020 budget includes funding for the design of entry signage for the two riverfront parks. Vireo was hired to design concepts for approval. Future budget cycles will include the installation of these signs. A small committee consisting of representatives from the Board of Aldermen, CLARB and staff met to discuss the vision for the signage. Based on this feedback, Vireo will develop concepts for consideration by the committee. The Board of Aldermen approved a work authorization for the additional wayfinder signs and style guide for companion signs in the park. The naming convention was discussed at a Board of Aldermen meeting as a non-action item. Since there was no clear recommendation from the board, no action could be taken on the name of Platte Landing Park. Staff received direction from the board to keep the naming of the parks in their current form. A meeting was held in October to review concepts for the riverfront signage. It is anticipated that the concepts will be ready for review in the December CLARB meeting. The proposed concepts will be presented to the Board of Aldermen in early 2021.

STATUS – IN PROGRESS.