



Finance Committee Meeting
Monday, August 24, 2020 3:30 PM
Board Room, City Hall

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:34 p.m. A quorum was present via videoconference.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston, Tina Welch and Robert Lock

City Staff Present: City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Assistant to the City Administrator Anna Mitchell, Public Works Project Manager Chris Ashley and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Joe Parente provided an overview of purchases approved within his authority.

3. Action Items

A. Approve the minutes for the August 10, 2020, meeting

Dave Rittman moved to approve the minutes for the August 10, 2020, meeting. Tina Welch seconded; motion passed 5-0.

B. Approve a supplemental agreement with Curious Eye Productions to implement audiovisual upgrades to the Board Room for the City's board and commission meetings

City Clerk Melissa McChesney stated that the item had been presented to the Finance Committee in April, but due to COVID and the unknown effect it would have on revenue the Committee did not take action. She provided an overview of the recommended upgrades and the benefits of making the changes while meetings were being held virtually.

Discussion focused on the projector screen connecting to the live video stream, adding a second LED monitor in the future, the number of monitors proposed at the dais and the use of iPads instead of monitors.

Rittman moved to recommend that the Board of Aldermen approve a supplemental agreement with Curious Eye Productions to implement audiovisual upgrades to the Board Room for the City's board and commission meetings in an amount not to exceed \$23,430. Welch seconded; motion passed 5-0.

C. Approve Work Authorization No. 4B with Vireo to design directional signage for the

riverfront parks

Public Works Director Alysen said the directional signage received approval from the Community Land and Recreation Board to wayfinding signs in the riverfront parks.

Rittman moved to recommend that the Board of Aldermen approve Work Authorization No. 4B with Vireo to design directional signage for the riverfront parks for \$12,850. Welch seconded; motion passed 5-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

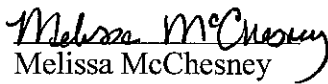
Discussion focused on the wayside horn tour in Merriam Kansas on August 20 and adding more size to the new basketball court in English Landing Park.

City Clerk Melissa McChesney noted that the next Finance Committee meeting was scheduled on September 28 because the next meeting date was Labor Day. It was noted that a special meeting could be scheduled before September 28 if needed.

7. Adjourn

Chair Sportsman adjourned the meeting at 4:55 p.m.

Submitted by:


Melissa McChesney
City Clerk

September 28, 2020
Approval Date