



COMMUNITY LAND AND RECREATION BOARD
Regular Meeting (#**Special CLARB Meeting 26-007**) Agenda

CITY OF PARKVILLE, MISSOURI

Wednesday, July 29, 2026 4:00 PM

Virtually on Zoom and In-Person at City Hall Administrative Conference Room | MEETING LINK
(<https://us02web.zoom.us/j/87241179126?pwd=elQya003b0VUZTB1OEI4WXdEZG1lQT09>)

1. CALL TO ORDER

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Robert Unger
Adam Rossbach
Phillip Wassmer (Liaison)

2. CITIZEN INPUT

3. ACTION AGENDA

- A. Continued Discussion and Recommendation Regarding the Proposed John Schott Rotary Plaza Project, Including Project Naming, Budget, and Scope

4. MISCELLANEOUS ITEMS FROM THE BOARD

5. ADJOURN

**CITY OF PARKVILLE
Policy Report**

Date: July 28, 2026

Prepared By:

Brittanie Propes, Parks & Recreation Director

Reviewed By:

ISSUE:

Continued Discussion and Recommendation Regarding the Proposed John Schott Rotary Plaza Project, Including Project Naming, Budget, and Scope

BACKGROUND:

Parkville Rotary Charities, Inc. has proposed funding improvements to the City-owned park area near the Farmers Market pavilion in English Landing Park. The proposed project, currently identified as the John Schott Rotary Plaza, includes hardscape and landscaping improvements, lighting, a decorative water feature, a public drinking fountain/water station, tables and benches, trash receptacles, and donor recognition. The proposed improvements are shown on the attached site plan.

CLARB reviewed the proposal at its July 8, 2026, meeting. During that discussion, members requested additional information regarding the proposed naming of the plaza in honor of John Schott, Mr. Schott's contributions to Parkville and Rotary, the City's process for approving naming and donor recognition, and the complete project budget. CLARB did not make a final recommendation at that meeting.

Since the July 8 meeting, Rotary has provided additional information regarding John Schott and an updated project budget. Rotary has also agreed to fund the public drinking fountain, tables and benches, and trash receptacles in addition to the improvements included in the Ryan Lawn & Tree proposal. Rotary has confirmed that the funds are available for the project.

The proposed project and any permanent name or donor-recognition elements remain subject to CLARB review and final approval by the Board of Aldermen. The project is scheduled to be presented to the Board of Aldermen on August 4, 2026. CLARB's formal recommendation, whether in support of or against the proposal, will be included with the information presented to the Board. A Memorandum of Understanding between the City and Rotary is also being prepared to define project funding, construction, ownership, utilities, and ongoing maintenance responsibilities.

BUDGET IMPACT:

Parkville Rotary Charities proposes to contribute approximately \$122,518 toward improvements that will expand the City project currently underway at this location. The Rotary-funded improvements include additional hardscaping and landscaping, a decorative water feature, a public drinking fountain/water bottle-filler station/hand-washing station, site furnishings, and trash receptacle.

To support the expanded project, the City will provide water and electrical infrastructure to the project area. The current proposal for this work is \$56,195.72, including \$44,955.49 for electrical

improvements and \$11,240.23 for water service. Staff is continuing to obtain quotes, and the final cost may be lower than the current estimate. Any expenditure will be subject to available appropriations and compliance with the City's purchasing policy, including applicable quote requirements.

Upon completion and acceptance, the improvements will become City property. The proposed MOU will assign Rotary responsibility for maintaining the decorative water feature, including seasonal startup, winterization, repairs, and replacement. The City will be responsible for utility usage and routine services associated with the remaining improvements.

ALTERNATIVES:

1. Recommend approval of the project as proposed, including the name John Schott Rotary Plaza.
2. Recommend approval of the project with an alternate name, such as Parkville Rotary Plaza, with John Schott recognized through a memorial plaque or donor-recognition feature.
3. Recommend approval of the project subject to specified modifications.
4. Recommend denial of the project.

STAFF RECOMMENDATION:

Staff recommends that CLARB review the additional information and forward a formal recommendation to the Board of Aldermen regarding the proposed Rotary Plaza project, including the project scope, budget, site plan, official name, and donor recognition. Any recommendation should be subject to finalization of the Memorandum of Understanding, compliance with the City's purchasing policy, and final City approval of all plans and specifications.

POLICY:

During project discussions, Rotary referenced a prior Parks Donation Policy concerning donated park improvements. This administrative policy is not a codified ordinance and does not establish formal criteria or restrictions for naming parks, plazas, facilities, or other park amenities.

The City Code does not currently establish a formal naming process. Pursuant to Chapter 150, CLARB may review the proposed project name and donor recognition and provide a recommendation to the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve the proposed John Schott Rotary Plaza project, including the project scope, budget, site plan, and donor recognition, subject to finalization of the Memorandum of Understanding, compliance with the City's purchasing policy, and final City approval of all plans and specifications.

ATTACHMENTS:

1. Updated site plan and project renderings
2. John Schott biography and naming justification
3. Updated Rotary project budget
4. Current water and electrical proposal

REV 5
for the
Parkville Farmers' Market

Rotary Plaza





Current Plaza Plan





Rotary Sponsored Plaza Upgrade





Fountain Materials

Formal Falls 65 Gallon
Basin with built in LED
(Self Draining)

Blue Thumb Illumiflow
6000 GPH pump

Pump Filter

Flexible Hosing

40in Stainless Steel
Spillway Weir

Materials

(A) RiverCrest Wall (Buff)

(B) Rough-Cut LedgeStone
Coping (Buff)

(C) Concrete - Brushed

(D) Java Brown Mulch

(E) Missouri Rainbow River
Rock (2-4")

**RiverCrest Wall
(Buff)**



Concrete - Brushed



**Missouri Rainbow
River Rock (2-4")**



**Rough-Cut LedgeStone
Coping (Buff)**

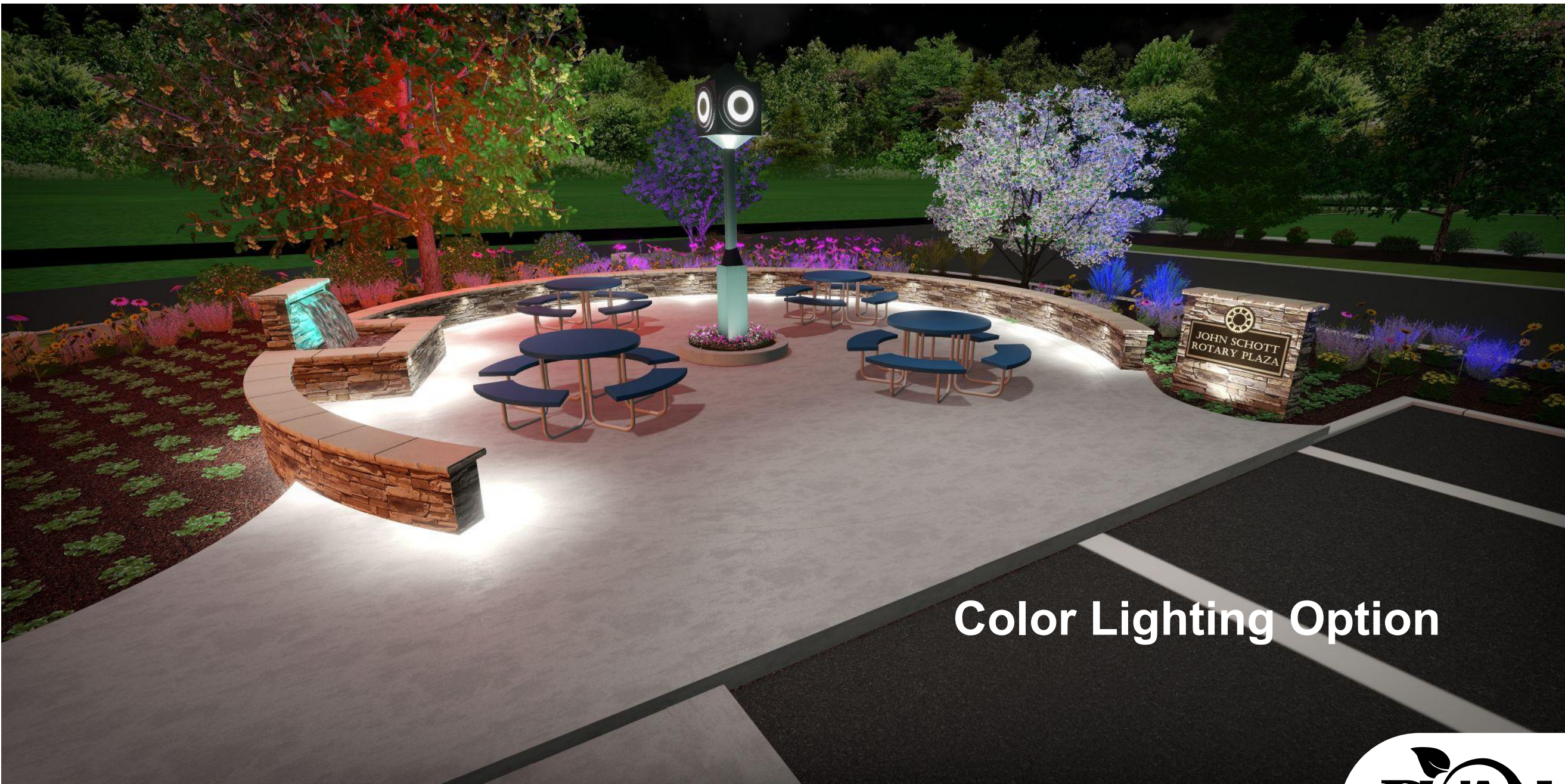


Java Brown Mulch





Lighting Option



Color Lighting Option







John Schott Profile

John Schott was a man that believed in serving his community, and became extremely well known doing so in the 1970's and 1980's. Following earning a degree in Business and Accounting from The University of Washington, he moved to Kansas City in 1951.

He moved his home and businesses to Platte County in 1965 and worked very hard to find ways to benefit his clients. He was always looking out and working for the benefit of the "little guy."

He served as a Western Platte County Judge; helped establish and served as Treasurer of the Southern Platte County Fire District and was the first Commander of the VFW Post #7356 of Parkville. Obtaining the rank of Lieutenant in the US Air Force, he had served on his tour of duty in the Philippines and Okinawa during WWII, and obtained his pilot's license after the war.

He was a longtime member of the Parkville Rotary Club where he served a term as president and later become District Governor in 1984. He maintained a perfect attendance record for over 37 years. He was very proud to be a Paul Harris Fellow award recipient and seeing his fellow club members all become Paul Harris Fellows. He contributed greatly to Rotary Foundation's Polio Plus program which was started in the mid 1980s and designed to eradicate polio worldwide.

John was a visionary and the pioneer that brought Cable Television to the Northland in Kansas City in the late 1960s. In 1969 he founded Platte County Communication Company in Platte County. In 1974 he founded Platte County Home Theatre, Inc., and in 1976 he started Clay County Communication Company in Gladstone, MO. He built all these businesses with the best interests of his customers and shareholders foremost in mind.

Bringing business to Platte County and the Northland and watching them and the community grow was always of great importance to John. He watched out for and enjoyed sharing success with others, particularly with the 'little guys' building their own businesses. John helped numerous people start and grow their businesses. He invested his time and effort in the 1st National Bank of Platte County, Tuf-Flight Industries, Inc., The Brass Rail, Complete Roofing and Supply and many others.

John was a member of the Platte Woods United Methodist Church. He passed away on November 9, 2009.

John Schott Rotary Plaza Budget Status

Updated July 28, 2026 - vs 3

Approved Budget by Rotary Board - 6-17-26 meeting

\$	110,518.53	John Schott investment account with KC Community Foundation*
\$	9,500.00	Park Stables and Shades - approved Board budget 7-26-6-26 7-17-26
\$	2,500.00	Pending Rotary Grant funds associated with drinking water fountain
\$	122,518.53	Total Approved budget authorized by Board

Expenses back up by hard copy vendor invoices, quotes

\$	97,306.94	Ryan Construction costs excluding drinking fountain installation
\$	3,606.35	Ryan Construction costs - installation of drinking fountain
\$	5,075.00	Cost for benches and tables - paid direct to vendor - includes shipping
\$	3,300.00	Cost for sun shades from Costco at \$825 each - paid direct to vendor
\$	500.00	Shipping contingencies for sunshades
\$	9,500.00	Drinking Water fountain - paid direct to vendor - includes freight
\$	1,684.00	Two heavy duty trash containers for area
\$	120,972.29	Total Confirmed expense of project based on vendor invoices, quotes

\$ 1,546.24 Under Budget - Amount remaining for contingencies

*Does not include any interest earned from June 17 2026 forward, but Interest credits authorized as part of motion (Pg 3, Motion B):



5425 Antioch Drive
Merriam KS, 66202
913-381-1505
outdoorlivingkc@ryanlawn.com

Landscape / Irrigation Proposal

Customer Name : Parkville Farmers Market
Address : 8880 Clark Ave, Parkville MO
Phone Number : 816-215-4047
Customer Number : ACCT-105765

Sales Person: Chris Ohlde
Sales Person Email: chrisohlde@ryanlawn.com
Sales Person Number: 816-501-9659

Project Preparation

- The owner will inform contractor of private underground electrical lines, dog fences, outdoor lighting, etc.
- The project will be outlined consistent with design specifications.
- Ryan Lawn & Tree will remove any pre-determined materials (plant or other) from project area and dispose.

Area 5-Power for water feature at farmers market

\$44,955.49

Power for water feature at Farmers Market Plaza. Trench line for power from electrical to fountain. Materials, Labor, permit per bid to complete the following:
Install wiring from the existing power source to the new feature area for a new 100 ampere rain tight circuit breaker box. (limit 160")
Install dedicated 20 ampere 120 volt gfi circuits to The Clock, the base of the clock, right side of the feature, left side of the feature, and the water feature.
Pricing may vary for copper and materials due to Tariffs and market conditions.
Ryan Lawn and Tree to provide 2" PVC conduit from the existing power source to the new circuit breaker box
Ryan Lawn and Tree to provide 3/4" PVC conduit independently to each of the connected items from the new circuit breaker box

Power Installation

\$44,955.49

- Electrician work includes wire, supplies, and electrician labor.

Water Feature Water Supply

\$11,240.23

Budget for water supply for fountain at Farmers Market Plaza. Includes bore to water supply on south side of road and plumbing.

Water Supply Installation

\$11,240.23

- Tap Location: Exterior Tap
- Backflow: 3/4" RPZ Febco 860
- Bore for water access, Backflow for water fountain

Project Subtotal: \$56,195.72

50% Down Payment: \$28,097.86

Project Total: \$56,195.72 Balance Due at Completion: \$28,097.86

* Prices Valid for 30 Days unless otherwise noted *

* Down payments can be made by calling our customer service team at (913) 381-1505 *

Contract

Payment Terms

Any guarantee is void if terms or payments are not fulfilled. An initial down payment of 50% is due upon acceptance of this proposal. Customer agrees to pay progress payments equal to the percent of completed construction if my project lasts more than (10 days). Contractor may withdraw proposal if not accepted within 30 days.

Client Initials

Property & Private Lines

Property Boundaries- The property owner is responsible for verifying and properly marking the property boundaries prior to equipment installation. There will be an additional charge of \$150/per man-hour plus parts if any installed equipment has to be relocated due to the incorrect line marking. **An independent service will arrive at your property to mark the location of all public underground utilities. Pool, spa, sump-pump lines, outdoor lighting, private lighting, invisible pet fences, septic tanks and lines and other non-utility lines are the responsibility of the property owner to provide exact locations. Ryan Lawn & Tree will not be responsible for any damage to unmarked items above.

Client Initials

Buried Debris

Any buried debris that obstructs the contractor's work, whether the debris needs to be removed or not, will be charged to the owner \$150 per hour per person plus equipment and disposal fees. Unsuitable subgrade material will be removed and replaced with suitable subgrade material and billed to the owner \$150 per hour per person plus the new subgrade material fees.

The owner must provide a signed document stating that he or she does not wish to have unsuitable subgrade replaced. All warranties are void if unsuitable subgrade material is discovered and not replaced. Rock Clause: If and when rocks and/or roots stop our forward progress and have to be removed, we will charge \$150 per man-hour above the proposal price to remove. Rental of jackhammer would be an additional charge.

Client Initials

Change Orders

Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the contract price. These alterations and deviations will be billed \$150 per hour per person plus materials, equipment, disposal fees and applicable taxes. Should the contract be terminated for any reason before completion of the work as specified herein, the owner(s) agree to pay in full for all labor and materials furnished up to the date of such termination at the rate and price herein above specified. Any tools or equipment and unused materials left on the premises by the contractor shall, under any conditions, remain the property of the contractor. All tools, equipment and materials delivered for this job by the contractor shall be stored by the owner and no rental or storage charge shall be made or assessed by the owner. Any changes made to the original proposal will need to be discussed with the Salesperson to determine if changes are part of the original scope of work or necessitate the need for a change order to be issued. Any changes discussed with our crew resulting in additional work outside of the original scope of work will be charged as a change order with or without written change order notifications. Crews ARE NOT authorized to approve changes to the agreed upon scope of work.

Client Initials	
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Acceptance Of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Client Initials	
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Signature: _____

Date: _____