



**COMMUNITY LAND AND RECREATION BOARD**

Regular Meeting (#25-03)

**MINUTES**

CITY OF PARKVILLE, MISSOURI

Wednesday, March 11, 2026 6:00 PM

City Hall Board Room

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. on March 11, 2026.

- A. Adam Zink
- Linda Arnold
- Michelle Flamm
- Steven Sturgess
- Dana Laiben
- Amanda Blackwood
- Nathan Askren
- Robert Unger
- Evan Maxon
- Phillip Wassmer (Liaison)

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

**Members present were:**

Adam Zink  
Michelle Flamm  
Linda Arnold  
Steven Sturgess  
Dana Laiben  
Nate Askren  
Amanda Blackwood  
Evan Maxon  
Robert Unger

**Absent with prior notice were:**

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

**2. CITIZEN INPUT**

**3. CONSENT AGENDA**

- A. Approve the minutes for the February 11, 2026, Meeting

**ACTION:** Michelle Flamm moved to approve the minutes for the February 11, 2026 regular meeting. Dana Laiben seconded.

**RESULT:** Motion Passed: 9-0.

#### 4. ACTION AGENDA

##### A. Eagle Scout Project: Presented by Weston Smith

Brittanie Propes, Parks and Recreation Director, introduced Weston Smith from Boy Scouts Troop 261, who presented his Eagle Scout Project to be completed at the Nature Sanctuary. The project will be about 20 meters in length and consist of installing wooden telephone poles on the sides of the trail, adding more gravel on the trail and installing plastic drain pipes underneath the trail. Wayne Fraizer will help advise with the project. CLARB thanked Weston and looks forward to the completion of the project. The presentation was included in the CLARB packet.

**ACTION:** Michelle Flamm moved to approve the Eagle Scout Project as presented. Steven Sturgess seconded.

**RESULT:** Motion Passed: 9-0.

#### 5. NON-ACTION AGENDA

##### A. Trail Use Policy Review: Motorized Vehicles & E-Bikes

Brittanie Propes, Parks and Recreation Director, provided information to update the Ordinance regarding motorized vehicles, electric bicycles and scooters in the parks. Brittanie shared a flyer from the Johnson County Park and Recreation and Recreation District that was included in the CLARB packet as an example.

Brittanie said that the KC metro recreation directors get together once a month and this subject has been discussed heavily, and it is important to adopt a policy fairly quickly. She provided the definitions below from the city code regarding electric-assisted bicycles and motorized bicycles and the recommended update.

##### **Recommended Update**

##### **Electric Bicycle (E-Bike)**

A bicycle equipped with fully operable pedals and an electric motor of less than 750 watts that provides assistance only as defined under the three-class bicycle system recognized by Missouri Law.

##### **Class 1 Electric Bicycle**

An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches 20 miles per hour.

##### **Class 2 Electric Bicycle**

An electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and ceases assistance when the bicycle reaches 20 miles per hour.

##### **Class 3 Electric Bicycle**

An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases assistance when the bicycle reaches 28 miles per hour.

##### **Motorized Device**

Any vehicle or device powered by an electric motor or internal combustion engine,

including but not limited to electric scooters, hoverboards, electric skateboards, motorcycles, mopeds, all-terrain vehicles, golf carts, or similar devices.

Discussions focused on the Brush Creek Trail from Thousand Oaks to the school, and whether there should be a separate policy for this trail with many of the students riding electric scooters due to the length and hill. There was a suggestion to educate students about safe vehicle practices and trail etiquette. Further discussion included whether to allow Class 3 E-Bikes on the trails. Brittanie suggested wording to include definitions of a trail and the different E-Bikes for the updated ordinance.

CLARB recommended updating the definitions of the E-Bikes and to include the definitions in the ordinance, with all being allowed and prohibiting the following motorized devices: hoverboards, electric skateboards, motorcycles, mopeds, all-terrain vehicles, golf carts, or similar devices. CLARB also recommended changing the trail definition. The ordinance will go before the Board of Aldermen for approval.

## **6. STAFF UPDATES ON ACTIVITIES**

### **A. Parks Maintenance**

- The bridge to Platte Landing Park will hold a cutting on March 20th at 2:00 p.m.
- Muskrat trapping in the wetlands. The trappers will go out every day for seven days to check traps and then will remove them. The invasive carp currently in the wetlands are much lower due to the freezing temperatures.
- Parks staff planted 250 trees in PLP
- Heartland Tree Alliance received grant funding from Ford, and will donate 50 fifteen gallon native trees and will come out to water them for the first year.

### Other updates

- The Train Depot is completed and open
- Farmers Market — Completing the landscaping bids and contractor to repair the bollards
- Veterans Memorial — Replacing the flags, installing the final bench, and waiting for the arrival of the granite kiosk.
- Grigsby Field Upgrades — Completed the bidding process and waiting for the contract award.
- Platte Landing Parking Lot — Re-striped the lot and are replacing all the wheel stops.

### **B. Capital Projects Updates**

### **C. Special Events and Programs**

The Special Events and programs were listed in the CLARB packet and are also posted on the city website.

**7. MISCELLANEOUS ITEMS FROM THE BOARD**

**8. ADJOURN**

**ACTION:** Dana Laiben moved to adjourn the regular meeting at 7:03 p.m. Linda Arnold seconded.

**RESULT:** Motion Passed: 9-0.

The minutes for March 11, 2026, having been read and considered by the Community Land and Recreation Board, were approved on this the 8th day of April, 2026.

*Bonnie Buckmaster*  
Bonnie Buckmaster, Public Works Assistant

4/8/2026  
Approval date