



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#26-01)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, January 14, 2026 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:18 p.m. on January 14, 2026. Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink
Linda Arnold
Steven Sturgess
Nate Askren
Evan Maxon
Robert Unger
Dana Laiben - Present non-voting - Zoom

Absent with prior notice were:

Michelle Flamm
Amanda Blackwood

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; Bryan Kidney, Deputy City Administrator; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Robert Unger
Evan Maxon
Phillip Wassmer (Liaison)

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the November 12, 2025, regular meeting

ACTION: Adam Zink moved to approve the minutes for the November 12, 2025 regular meeting. Linda Arnold seconded.

RESULT: Motion Passed: 6-0.

4. NON-ACTION AGENDA

A. Quarterly Parks & Recreation Budget Update

Deputy City Administrator Bryan Kidney presented the year-to-date budget update through November 30, 2025.

The budget update is attached to the minutes.

B. No Mow Zones

Brittanie Propes, Parks and Recreation Director, shared information regarding the no-mow zones. The PowerPoint presented is attached to the minutes.

5. ACTION AGENDA

A. Platte Landing Park Playground & Trail Design

Brittanie Propes, Parks and Recreation Director, presented the proposed Platte Landing Park playground and trail design for consideration and recommendation to the Board of Aldermen for approval. She also summarized feedback received during the public input meeting held the previous week.

Discussion topics included the trail alignment alongside the baseball fields leading to the bridge with a request for cost comparisons between asphalt and concrete trail surfaces, flood resiliency of the proposed playground structure, potential future restroom facilities, and the overall size of the playground structure.

Brittanie noted that staff is currently preparing an application for a Platte County grant in the amount of \$80,000. She also stated that additional amenities are planned for the park as future grant funding is secured.

ACTION: Adam Zink moved that the Community Land and Recreation Board (CLARB) recommend that the Board of Aldermen approve the proposed playground concept and authorize the project to proceed into the design phase, including associated trail connection improvements. Evan Maxon seconded.

RESULT: Motion Passed: 6-0.

6. STAFF UPDATES

Train Depot Renovations

The renovations to the Train Depot are nearing completion. The tenant plans to move into the depot by February 14, with a soft opening scheduled for January 31.

Bridge to Platte Landing Park (PLP)

Project Manager Chris Ashley provided an update on the Bridge to Platte Landing Park project. The anticipated completion date is mid-February. The bridge has been fabricated and will be delivered once site preparation is complete.

Memorial Bench Program

There are five new memorial benches available for donors currently on the waiting

list. All 5 benches will be installed at Platte Landing Park.

Park Maintenance Facility Fence Extension

A fence extension is planned for the south side of the park maintenance building. This project will help consolidate and organize materials in the area while providing cost savings. The trash dumpster currently located within English Landing Park will be relocated near the park maintenance building. The existing fence and mural surrounding the dumpster area in English Landing Park will remain in place.

Wetlands

Traps will be placed on four separate occasions to manage muskrat activity. The traps will be monitored daily, and a report will be provided on the number of animals captured. The same contractor will also conduct electrofishing to capture carp, which temporarily stuns the fish to allow for safe removal to a designated area.

Wildflowers

Additional wildflowers will be planted along Rush Creek expanding toward the A Truss Bridge.

Scout Projects

Two Eagle Scout projects are currently in the fundraising phase and are anticipated to begin in the spring/summer. Liaison Wassmer requested that Brittanie Propes share fundraising information to distribute as appropriate.

A. Parks Maintenance Updates

B. Parks Capital Improvement Project

C. Special Events and Programs

The list of events is listed on the city's website and was included in the CLARB packet.

7. MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

ACTION: Adam Zink moved to adjourn the regular meeting at 7:46 p.m. Linda Arnold seconded.

RESULT: Motion Passed: 6-0.

The minutes for January 14, 2026, having been read and considered by the Community Land and Recreation Board, were approved on the 11th day of February, 2026.

Bonnie Buckmaster
Bonnie Buckmaster, Public Works Assistant

2/11/2026
Approval date



Capital Projects Fund - Farmers Market (61)
Year to Date 11/30/2025

Category	2024 Audited	2025 Adopted	2025 YTD - 11/30	2025 Revised	2026 PROPOSED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Grants/other	\$ -	\$ 1,165,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (Parks & Rec - Street & Land Scaping)			92,817	225,000					
Transfer prior insurance proceeds			165,000	165,000					
Transfers (Parks & Rec)	104,592	520,000	520,000	599,000	-	-	-	-	-
Transfer (Transportation)	-	-	74,754	123,800					
Total Revenues	104,592	1,685,000	1,852,571	2,112,800	-	-	-	-	-
Expenditures									
Engineering	102,247	100,000	68,086	100,000	-	-	-	-	-
Street & Landscaping	-	-	74,754	256,000					
Construction (includes PW share)	2,345	1,585,000	1,423,522	1,712,072	-	-	-	-	-
Total Expenditures	104,592	1,685,000	1,566,362	2,068,072	-	-	-	-	-
Increase (decrease)	-	-	286,209	44,728	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	44,728	44,728	44,728	44,728	44,728
Ending Fund Balance	\$ -	\$ -	\$ 286,209	\$ 44,728	\$ 44,728	\$ 44,728	\$ 44,728	\$ 44,728	\$ 44,728



**Parkville Nature Sanctuary (60)
Year to Date 11/30/2025**

Category	2024 Audited	2025 YTD - 11/30	Revised 2025	2026 PROPOSED	2027 Forecast
Revenues					
Program Revenue	\$ -	\$ 875	\$ 315	\$ -	\$ -
Donations/Grants	3,012	4,675	4,000	-	-
Total Revenues	3,012	5,550	4,315	-	-
Expenditures					
Operating	26,202	22	-	-	-
Capital	8,530	-	3,727	100,000	100,000
Total Expenditures	34,732	22	3,727	100,000	100,000
Increase (decrease)	(31,720)	5,528	588	(100,000)	(100,000)
Beginning FB	231,132	199,412	199,412	200,000	100,000
Ending FB	\$ 199,412	\$ 204,940	\$ 200,000	\$ 100,000	\$ -



Park Sales Tax Fund (41)
Year to Date 11/30/2025

Category	2024 Audited	2025 YTD - 11/30	2025 Revised	2026 PROPOSED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues								
Taxes	\$ 1,049,041	\$ 975,509	\$ 1,062,000	\$ 1,073,000	\$ 1,084,000	\$ 1,095,000	\$ 1,106,000	\$ 1,117,000
Program Revenue	45,803	62,524	45,000	45,000	45,000	45,000	45,000	45,000
Other	76,340	159	-	-	-	-	-	-
Interest Income	-	20,959	8,000	8,000	8,000	8,000	8,000	8,000
Grants/Donations	100,805		1,000	41,000	300,000	200,000	1,000	1,000
Transfers	426,000	396,917	433,000	440,000	455,000	462,000	469,000	476,000
Total Revenues	1,697,989	1,456,068	1,549,000	1,607,000	1,892,000	1,810,000	1,629,000	1,647,000

Expenditures								
Salary and Benefits Parks	583,485	623,426	775,000	810,000	838,000	855,000	872,000	889,000
Operating	258,805	318,260	347,000	454,500	475,000	485,000	495,000	505,000
Capital	355,827	82,202	500,000	875,000	700,000	200,000	100,000	500,000
Transfer	104,592	812,817	989,000	25,000	25,000	25,000	25,000	25,000
Nature Sanctuary Operations	71,705	25,266	30,000	51,000	51,000	51,000	51,000	51,000
Total Expenditures	1,374,414	1,861,971	2,641,000	2,215,500	2,089,000	1,616,000	1,543,000	1,970,000

Increase (decrease)	323,575	(405,903)	(1,092,000)	(608,500)	(197,000)	194,000	86,000	(323,000)
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Beginning FB	1,756,951	2,080,526	2,080,526	988,526	380,026	183,026	377,026	463,026
Ending FB	\$ 2,080,526	\$ 1,674,623	\$ 988,526	\$ 380,026	\$ 183,026	\$ 377,026	\$ 463,026	\$ 140,026



Parkville Train Depot (36) NEW in 2026
Year to Date 11/30/2025

Category	2025 YTD - 11/30	2025 Revised	2026 PROPOSED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues							
Interest Income	\$ 2	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Rental Income	-	-	10,500	10,700	10,900	11,100	11,300
Transfers In from Parks & Recreation	35,000	75,000	25,000	25,000	25,000	25,000	25,000
Total Revenues	35,002	75,000	35,500	36,700	36,900	37,100	37,300
Expenditures							
Utilities	1,072	-	2,500	3,000	3,000	3,000	3,000
Maintenance	-	-	25,000	25,000	25,000	25,000	25,000
Professional Services	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Capital	33,889	75,000	-	-	-	-	-
Total Expenditures	34,961	75,000	27,500	28,000	28,000	28,000	28,000
Increase (decrease)	41	-	8,000	8,700	8,900	9,100	9,300
Beginning FB	-	-	-	8,000	16,700	25,600	34,700
Ending FB	\$ 41	\$ -	\$ 8,000	\$ 16,700	\$ 25,600	\$ 34,700	\$ 44,000



Use Tax - Park Trails Detail - Fund (48)
Year to Date 11/30/2025

Category	2024 Audited	2025 YTD - 11/30	2025 Revised	2026 PROPOSED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues								
Taxes	\$ 208,990	\$ 240,575	\$ 280,200	\$ 285,800	\$ 291,600	\$ 297,400	\$ 303,400	\$ 309,400
Interest		3,926	1,700	3,000	3,000	3,000	3,000	3,000
Total Revenues	208,990	244,501	281,900	288,800	294,600	300,400	306,400	312,400
Expenditures								
Park Trail Maint & Capital	-	46,000	250,000	150,000	175,000	200,000	200,000	250,000
Total Expenditures	-	46,000	250,000	150,000	175,000	200,000	200,000	250,000
Increase (decrease)	208,990	198,501	31,900	138,800	119,600	100,400	106,400	62,400
Beginning FB	-	208,990	208,990	240,890	379,690	499,290	599,690	706,090
Ending FB	\$ 208,990	\$ 407,491	\$ 240,890	\$ 379,690	\$ 499,290	\$ 599,690	\$ 706,090	\$ 768,490



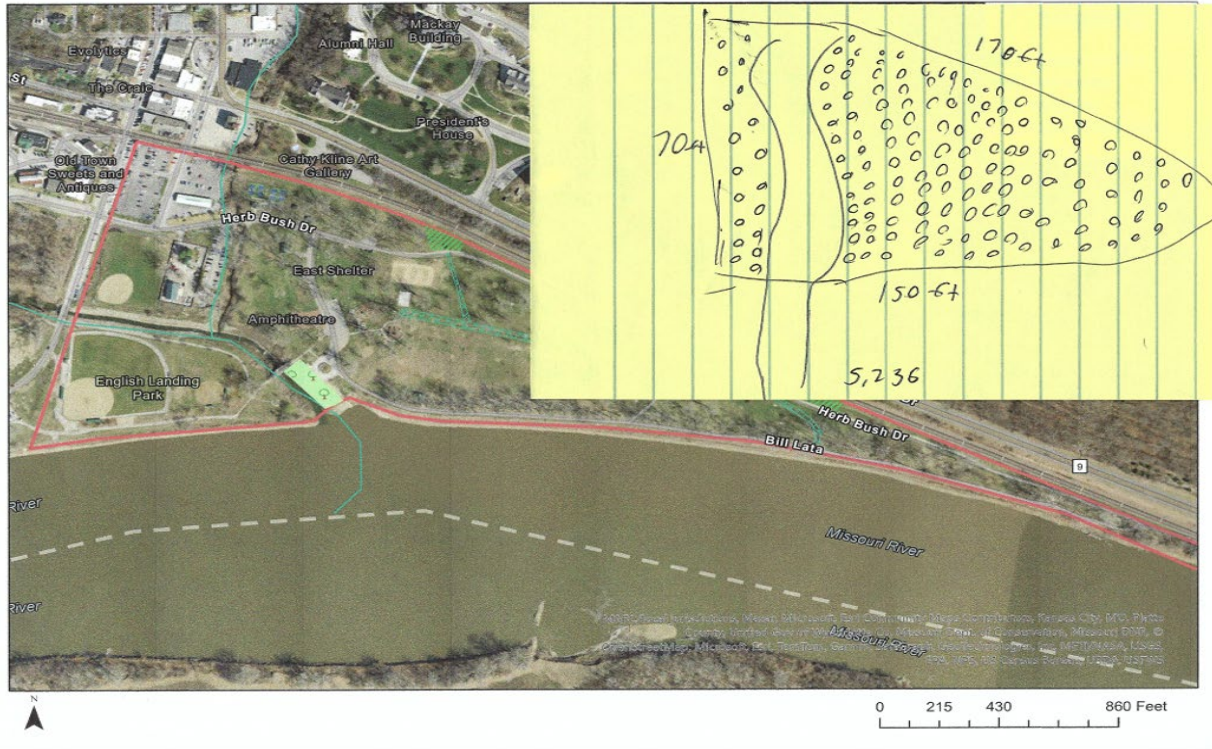
Parkville Veterans Memorial (66)
Year to Date 11/30/2025

Category	2024 Audited	2025 YTD - 11/30	Revised 2025	2026 PROPOSED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues								
Grants - POTMCID Grant	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Grant - Platte County Outreach	-	-	-	40,000	-	-	-	-
Donations	4,315	26,201	2,700	1,000	-	-	-	-
Interest	-	195	120	-	-	-	-	-
Total Revenues	4,315	26,396	2,820	51,000	-	-	-	-
Expenditures								
Capital	75,167	20,546	25,453	51,000	-	-	-	-
Total Expenditures	75,167	20,546	25,453	51,000	-	-	-	-
Increase (decrease)	(70,852)	5,850	(22,633)	-	-	-	-	-
Beginning FB	93,485	22,633	22,633	-	-	-	-	-
Ending FB	\$ 22,633	\$ 28,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2025 No Mow Zone

Organization: MDC
Year: 2024

English Landing Park



Location

The first No Mow Zone for 2025 is located in English Landing Park, on the north side of the trail near the first drainage culvert.

Project Purpose

This No Mow Zone was established to support pollinators, improve native plant diversity, and create a sustainable naturalized area that reduces long-term mowing and maintenance needs.



Site Preparation

Prior to planting, the site was fully prepared to support successful establishment. Preparation included:

- Mowing
- Power raking
- Tilling
- Removal of excess thatch



Plant Installation

Following site preparation, staff installed **150 bare-root native plants** provided at no cost through the Missouri Department of Conservation Milkweed/Pollinator Program:

- 75 Swamp Milkweed (*Asclepias incarnata*)
- 75 Butterfly Weed (*Asclepias tuberosa*)

Plants were installed on approximately 5,236 square feet, spaced at roughly three-foot intervals.





Seeding Strategy

After bare-root installation, the site was seeded with two native seed mixes from Missouri Wildflower Nursery:

- *Wet Soil Flower Mix*
- *Savanna Mix*

Both mixes were intentionally selected to ensure successful establishment under varying moisture conditions. This approach creates a robust seed bank capable of sustaining blooms during wet, dry, or mixed growing seasons.

Seeding rates were applied as follows:

- Wet Soil Flower Mix: applied at three times the recommended rate
- Savanna Mix: applied at one times the recommended rate



Site Protection

The seeded area was covered with **99% weed-free EZ-Straw with tackifier** to protect seed during winter stratification and reduce erosion.

Maintenance Approach

- The site will be regularly monitored for invasive species
- Invasive management will focus on hand removal only
- No herbicides or chemical treatments will be used

Establishment Timeline

- **Year 1:** Seed stratification and early establishment
- **Year 2:** Site expected to be well established
- **Year 3:** Site expected to be fully established

Seed Mix Details

Detailed plant species included in both the Wet Soil Flower Mix and Savanna Mix are included below

The Wet Soil Flower Seed Mix:

Botanical name	COMMON NAME
<i>Alisma</i> spp.	Water Plantain
<i>Amsonia illustris</i>	Shining Blue Star
<i>Asclepias incarnata</i>	Swamp Milkweed
<i>Bidens aristosa</i> (A/B)	Bur Marigold
<i>Bidens frondosa</i> (A)	Rayless Marigold
<i>Boltonia asteroides</i>	White Doll's Daisy
<i>Campanulastrum americanum</i>	American Bellflower
<i>Desmanthus illinoensis</i>	Ill. Bundleflower
<i>Elephantopus carolinianus</i>	Carolina Elephant's Foot
<i>Eryngium yuccifolium</i>	Rattlesnake Master
<i>Eutrochium fistulosum</i>	Hollow Stem Joe Pye Weed
<i>Helenium flexuosum</i>	Purple-headed Sneezeweed
<i>Heterotheca camporum</i>	Golden Aster
<i>Hibiscus laevis</i>	Halberdleaf Rose Mallow
<i>Hypericum pyramidatum</i>	Great St. John's Wort
<i>Iris virginica</i>	Southern Blue Flag
<i>Liatris pycnostachya</i>	Prairie Blazing Star
<i>Lobelia cardinalis</i>	Cardinal Flower
<i>Lobelia inflata</i>	Indian Tobacco
<i>Lobelia siphilitica</i>	Blue Lobelia
<i>Ludwigia alternifolia</i>	Seedbox
<i>Lythrum alatum</i>	Winged loosestrife
<i>Melanthium virginicum</i>	Bunchflower Lily
<i>Mimulus alatus</i>	Sharpwing Monkeyflower
<i>Monarda fistulosa</i>	Wild Bergamot (Tall)
<i>Penstemon digitalis</i>	Foxglove Beardtongue
<i>Persicaria virginiana</i>	Jumpseed

<i>Physostegia angustifolia</i>	Obedient Plant
<i>Potentilla norvegica</i> (A/B)	Rough cinquefoil
<i>Pycnanthemum tenuifolium</i>	Slender Mountain Mint
<i>Ratibida pinnata</i>	Grayhead Coneflower
<i>Rudbeckia subtomentosa</i>	Sweet Coneflower
<i>Rudbeckia triloba</i> (B)	Brown-eyed Susan
<i>Scutellaria incana</i>	Downy skullcap
<i>Silphium perfoliatum</i>	Cup Plant
<i>Symphyotrichum pilosum</i>	Frost Aster
<i>Symphyotrichum praealtum</i>	Willowleaf Aster
<i>Thalictrum dasycarpum</i>	Purple meadow rue
<i>Tradescantia ohimensis</i>	Ohio Spiderwort
<i>Verbena urticifolia</i>	White Vervain
<i>Verbesina alternifolia</i>	Yellow Ironweed
<i>Vernonia arkansana</i>	Curlytop ironweed

The Savanna Seed Mix included.

LATIN NAME	COMMON NAME
<i>Achillea millefolium</i>	Yarrow
<i>Ageratina altissima</i>	White snakeroot
<i>Allium canadense</i>	Meadow Garlic
<i>Amorpha canescens</i>	Lead Plant
<i>Amsonia illustris</i>	Shining Blue Star
<i>Antennaria parlinii</i>	Pussytoes
<i>Aquilegia canadensis</i>	Columbine
<i>Aruncus dioicus</i>	White Goat's Beard
<i>Asclepias incarnata</i>	Swamp Milkweed
<i>Baptisia australis</i> var. <i>minor</i>	Blue Wild Indigo
<i>Baptisia bracteata</i>	Cream Wild Indigo
<i>Blephilia ciliata</i>	Ohio Horse Mint
<i>Boltonia asteroides</i>	White Doll's Daisy
<i>Callirhoe involucrata</i>	Purple Poppy Mallow
<i>Camassia scilloides</i>	Wild Hyacinth
<i>Carex radiata</i>	Eastern star sedge
<i>Castilleja coccinea</i>	Indian Paintbrush
<i>Ceanothus americanus</i>	New Jersey Tea
<i>Claytonia virginica</i>	Spring Beauty
<i>Coreopsis pubescens</i>	Star Tickseed
<i>Coreopsis tripteris</i>	Tall Coreopsis
<i>Corydalis flavula</i>	Pale corydalis
<i>Dalea purpurea</i>	Purple Prairie Clover
<i>Desmanthus illinoensis</i>	Ill. Bundleflower
<i>Echinacea pallida</i>	Pale-Purple Coneflower
<i>Echinacea purpurea</i>	Purple coneflower
<i>Elephantopus carolinianus</i>	Carolina Elephant's Foot
<i>Eryngium yuccifolium</i>	Rattlesnake Master
<i>Eutrochium purpureum</i>	Joe Pye Weed

Frasera caroliniensis	American columbo
Grindelia lanceolata (B)	Narrowleaf gumweed
Helenium flexuosum	Purple-headed Sneezeweed
Heuchera richardsonii	Prairie Alum Root
Hypericum hypercoides	St. Andrews Cross
Liatris cylindracea	Cylindrical Blazing Star
Lobelia inflata	Indian Tobacco
Lobelia spicata	Palespike lobelia
Marshallia caespitosa	Barbara's Buttons
Mimosa quadrivalvis	Sensitive Briar
Mimulus alatus	Sharpwing Monkeyflower
Monarda bradburiana	Bee Balm Horsemint
Monarda fistulosa	Wild Bergamot (Tall)
Orbexilum pedunculatum	Sampsons snakeroot
Packera obovata	Roundleaf Groundsel
Parthenium integrifolium	Wild Quinine
Penstemon digitalis	Foxglove Beardtongue
Penstemon pallidus	Pale Beardtongue
Polygonatum biflorum	Solomon's Seal
Pycnanthemum albescens	Whiteleaf Mountain Mint
Pycnanthemum verticillatum	Hairy Mountain mint
Ratibida pinnata	Grayhead Coneflower
Rubus occidentalis	Black Raspberry
Rudbeckia fulgida var. umbrosa	Orange Coneflower
Rudbeckia subtomentosa	Sweet Coneflower
Ruellia strepens	Woodland petunia
Scrophularia marilandica	Late Figwort
Scutellaria incana	Downy skullcap
Silene antirrhina	Sleepy Catchfly
Silene stellata	Starry Campion
Silphium laciniatum	Compass Plant
Solidago drummondii	Cliff Goldenrod
Solidago ulmifolia	Elmleaf goldenrod
Spigelia marilandica	Indianpink
Symphyotrichum novae-angliae	New England Aster
Symphyotrichum oblongifolium	Aromatic aster
Symphyotrichum pilosum	Frost Aster
Thalictrum dasycarpum	Purple meadow rue
Tradescantia ernestiana	Woodland Spiderwort
Tradescantia ohioensis	Ohio Spiderwort
Verbena urticifolia	White Vervain
Verbesina helianthoides	Yellow Crownbeard
Verbesina virginica	White crownbeard
Vernonia baldwinii	Western Ironweed
Zizia aptera	Heart-leaved Alexanders