



**COMMUNITY LAND AND RECREATION BOARD**

Regular Meeting (#25-09)

**MINUTES**

CITY OF PARKVILLE, MISSOURI

Wednesday, September 10, 2025 6:00 PM

City Hall Board Room

**1. CALL TO ORDER**

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

**Members present were:**

Adam Zink  
Steven Sturgess  
Nate Askren  
Amanda Blackwood  
Evan Maxon  
Robert Unger  
Dana Laiben - *via videoconference - non voting*

**Absent with prior notice were:**

Michelle Flamm  
Linda Arnold

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

The meeting was called to order at 6:00 p.m. on September 10, 2025.

- A. Adam Zink  
Linda Arnold  
Michelle Flamm  
Steven Sturgess  
Dana Laiben  
Amanda Blackwood  
Nathan Askren  
Robert Unger  
Evan Maxon  
Phillip Wassmer (Liaison)

**2. CITIZEN INPUT**

**3. CONSENT AGENDA**

- A. Approve the minutes for the August 13, 2025 Regular Meeting  
**ACTION:** Adam Zink moved to approve the August 13, 2025, regular meeting minutes. Nate Askren seconded.  
**RESULT:** Motion Passed: 6-0.

#### 4. ACTION AGENDA

- A. Eagle Scout Project: Presented by Luke Dykstra  
Brittanie Propes, Parks and Recreation Director, introduced Luke Dykstra. Luke presented his Eagle Project of Duck Boxes that was included in the CLARB packet.

The CLARB thanked Luke for his outstanding job!

#### 5. STAFF UPDATES

Brittanie Propes, Parks and Recreation Director, gave an update on the mill and overlay of the west parking lot gap where the permanent bollards are installed. These bollards will be replaced with removable bollards to allow carnival trailer access into the parking lot.

Wetland ribbon cutting is scheduled for 9/23 at 10:00 a.m. An invitation will be emailed to the CLARB.

There was discussion of the carp fish that are in the wetlands and additional signage or a wildlife camera to help deter the misuse of the wetlands and the possible illegal dumping of fish in the wetlands.

There will be parking lot re-striping done in the Friends Shelter and dog park parking lots.

Brittanie presented the all-inclusive playground rendering for comments and recommendations. The budget for the playground element is \$200,000, which does not include the parking lot. Discussion focused on the phasing of the projects and the need for a playground on the west side of Parkville. Brittanie will attach the drawing of the playground in minutes.

Brittanie asked CLARB if they wanted to rearrange the order of projects. There was discussion of completing a project earlier in the year which would move the west side park up the list. CLARB also would like to consider staff time in completing the projects.

- A. Parks Maintenance
- B. Programs and Events  
Programs and Events are listed on the City's website.
- C. Parks & Recreation Projects

#### 6. MISCELLANEOUS ITEMS FROM THE BOARD

Member Unger mentioned some maintenance items in the parks that include a frame

around the chain link fence on one of the ballfields.

Liaison Wassmer asked if the specialized dog days at the dog parks are successful. Brittanie felt that yes, depending on the weather and said that it seems that the dog parks are busy whether we promote an event or not.

**7. ADJOURN**

**ACTION:** Adam Zink moved to adjourn the September 10, 2025, regular meeting at 7:12 p.m. Nate Askren seconded.

**RESULT:** Motion Passed: 6-0.

The minutes for September 10, 2025, having been read and considered by the Community Land and Recreation Board, were approved on the 8th day of October 2025.

*Bonnie Buckmaster*  
Bonnie Buckmaster, Public Works Assistant

10/8/2025  
Approval date