



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#26-01) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, January 14, 2026 6:00 PM
City Hall Board Room

1. CALL TO ORDER

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Robert Unger
Evan Maxon
Phillip Wassmer (Liaison)

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the November 12, 2025, regular meeting

4. NON-ACTION AGENDA

- A. Quarterly Parks & Recreation Budget Update
- B. No Mow Zones

5. ACTION AGENDA

- A. Platte Landing Park Playground & Trail Design

6. STAFF UPDATES

- A. Parks Maintenance Updates
- B. Parks Capital Improvement Project
- C. Special Events and Programs

7. MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#25-11)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, November 12, 2025 6:00 PM

City Hall Board Room

1. CALL TO ORDER

Roll was called by Brittanie Propes, Parks and Recreation Director.

Members present were:

Adam Zink
Linda Arnold
Steven Sturgess
Dana Laiben
Nate Askren
Amanda Blackwood
Evan Maxon

Absent with prior notice were:

Michelle Flamm
Robert Unger

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director, was present on behalf of the City.

The meeting was called to order at 06:02 PM on November 12, 2025.

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Robert Unger
Evan Maxon
Phillip Wassmer (Liaison)

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the October 8, 2025, regular meeting
ACTION: Adam Zink moved to approve the minutes for the October 8, 2025, regular meeting. Linda Arnold seconded.

RESULT: Motion Passed: 7-0.

4. ACTION AGENDA

- A. Approve an agreement with Platte County Parks to maintain and use the Thousand Oaks Extension and Angeline Washington Extension of the Brush Creek Trail.

Brittanie Propes, Parks and Recreation Director, provided background and showed a drone video of the trail extensions of the Brush Creek Trail. Brittanie brought an agreement with Platte County Parks to maintain and use the Brush Creek Trail for approval.

Discussions included signs to be posted regarding not having snow removal to "use at your own risk". Platte County Parks will be responsible for capital maintenance and the city will be responsible for daily maintenance, which would include safety of the trail, removing trash and replacing trash liners, replacing dog waste bags, and mowing. CLARB was concerned about the expense of mowing. Brittanie also mentioned that the use tax was passed and that a percentage goes directly to the parks department to be used towards trail maintenance together with the parks tax. Brittanie said that staff could log mowing hours for maintaining trails to have a better idea of the expense.

ACTION: Adam Zink moved to approve an agreement with Patte County Parks to maintain and use the Thousand Oaks extension and Angeline Washington extension of the Brush Creek Trail. Nate Askren seconded.

RESULT: Motion Passed: 7-0.

- B. Approve a Memorandum of Agreement with the Center for Creative Arts (CCA) to participate in the "Sculpture on the Move" public art program.

Brittanie Propes, Parks and Recreation Director, presented a Memorandum of Agreement with the Center for Creative Arts (CCA) to participate in a public art program.

Discussions focused on possible locations for the leased artwork, which included Gateway and Pocket Parks, an overlook next to Grigsby Field. A concrete slab would be required for the artwork to be installed on. This is for a two-year lease for the artwork at \$1,000 per piece with an administrative fee of \$145.

Dana Laiben and Linda Arnold agreed to be on the committee to select the artwork and location.

ACTION: Adam Zink moved to approve a Memorandum of Agreement with the Center for Creative Arts to participate in the "Sculpture on the Move" public art program with the request that the city's general fund or another fund beyond parks contribute 50% of the expense. Linda Arnold seconded.

RESULT: Motion Failed: 4-3.

ACTION: Amanda Blackwood moved to approve as presented. Evan Maxon seconded.

RESULT: Motion Passed: 6-1.

- C. Review and approve proposed updates to Parks and Recreation special event and reservation fees for inclusion in the 2026 Schedule of Fees.

Brittanie Propes, Parks and Recreation Director, presented a proposed update to the Parks and Recreation special event and reservation fees for inclusion in the 2026 Schedule of Fees.

The proposed update would include a new fee for a Special Event Parking Permit in addition to the Special Event fee. The purpose of the permit would be to manage and regulate vehicle access within the park for large special events. The proposed fee would be \$50 per vehicle, which would apply to race timers, food trucks, DJ's, vendors, and other event vehicles. There would be a maximum of 10 parking permits per event. For larger events that require more permits, it would come before CLARB for approval. This would offset park maintenance and staff support associated with vehicle access.

Discussions included the few events that would need more than 10 permits, such as Parkville Days, Brewfest etc. that would need to have these exceptions in writing. There were also comments regarding vehicles staying in the park during the event instead of dropping off items and leaving the park area.

ACTION: Adam Zink moved to approve the proposed updates to the Parks and Recreation special event and reservation fees for the inclusion of the 2026 Schedule of Fees with the \$50 fee per vehicle with a maximum of 10 vehicles. Linda Arnold seconded.

RESULT: Motion Passed: 7-0.

Brittanie also presented the following changes to fees for recommendation of approval:

- The 5k Special Event fee would remain at \$325 for the 2026 Schedule of Fees.
- The Farmers Market Structure would include a full day (8 hr.) rental only, staff coordination required for access & logistics. Parking lot closure included in rental. Deposit and full payment required at time of booking; deposit refunded pending inspection. City sponsored events take priority in scheduling. Rentals must go before CLARB for review.
- Farmers Market Pavilion & Lot - Proposed Rental Rates (Full-Day Only) Reflect premium space, parking impact, and staff coordination needs. Private Events (Weddings, Corporate Events): \$3,000/day + \$750 Deposit; Public Events (Craft Fairs, Art Festivals): \$1,000/day + \$750 Deposit. Additional hours are \$200 per hour.
- McKeon Stage Fees — Proposed Change — Removed as a stand-alone rental option. Stage use only permitted with an approved Special Event Permit (\$400 fee plus stage)
- River Stage Fees — Proposed Change: Remove as a stand-alone rental option. Allow stage use only and an add-on to an approved Special Event Permit (\$400 fee plus stage)

- Wedding Ceremony Fee — Proposed Update — \$200 for Weddings with fewer than 75 guests and standing-only ceremonies. \$400 for Weddings with 75+ guests or the use of equipment (chairs, arbor, decor, etc.)
- Event Support & Setup Fees — Proposed Updates — Event Area Setup/Tear down Days \$100 per day
- Event Support (City Park Employees, per hour) Addition of Overtime/Holiday Rate of \$45/hour (Holiday overtime rate)

ACTION: Evan Maxon moved to approve the updated fee schedule as discussed. Dana Laiben seconded.

RESULT: Motion Passed: 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. Parks Maintenance

B. Nature Sanctuary

C. Parks Capital Improvements Projects
Farmers Market

- Concrete work, including curbs and sidewalks, were completed last week.
- Mill & Overlay on S. East Street and the west parking lot are underway this week.
- Next week, minor finishing work — seeding, sign installation, and electrical completion

Train Depot

- Double French doors installed
- Patio marked out
- The tenant anticipated moving in by February.

Platte Landing Park/Main Street Bridge: The new pedestrian bridge is anticipated to arrive in November. The project is planned to be completed by the end of the year. MCON is currently excavating the site to cap unused pipes.

Veterans Memorial: A fundraiser was held on November 1st at the American Legion which raised funds for Phase 2.

Wetlands Management: Waiting on final O&M Manual

Platte Landing Park Inclusive Playground: Scheduling a Community Input Meeting to review playground concepts

D. Programs and Special Events

Programs and Special Events were included in the CLARB packet and are listed on the City website.

6. MISCELLANEOUS ITEMS FROM THE BOARD

Member Adam Zink said that the Platte County Parks have their grant available and have increased the funding total to \$500,000. Applications are open now until January 16, 2026. He asked the CLARB to share this information with non-profit organizations.

7. ADJOURN

ACTION: Adam Zink moved to adjourn the regular meeting at 7:30 p.m. Dana Laiben seconded.

RESULT: Motion Passed: 7-0.

The minutes for November 12, 2025, having been read and considered by the Community Land and Recreation Board, were approved on the 14th day of January 2026.

Bonnie Buckmaster, Public Works Assistant

Approval date

**CITY OF PARKVILLE
Policy Report**

Date: January 13, 2026

Prepared By:
Brittanie Propes, Parks & Recreation Director

Reviewed By:

ISSUE:
Platte Landing Park Playground & Trail Design

BACKGROUND:

The need for an inclusive playground was identified as a major community priority through the 2025 Parks and Recreation Master Plan. Public engagement conducted as part of the planning process consistently highlighted the importance of providing play opportunities that are accessible, welcoming, and inclusive for children of all abilities. The Master Plan ultimately identified an inclusive playground as a top-priority investment for the Parkville park system.

In alignment with the Master Plan, the 2026 Capital Improvement Program (CIP) approved by the Board of Aldermen includes two parks-related projects for 2026:

The design and construction of the Platte Landing Parking Inclusive Playground, and
The design and additional community engagement for a future park on the west side of Parkville.

Community feedback gathered during the Master Plan process also emphasized the desire for park amenities that are unique to Parkville, reflect the City’s history and character, and support the Parks and Recreation mission of conservation and connection to nature. These guiding principles directly informed the concept and design of the inclusive playground.

The proposed playground design incorporates Parkville’s riverfront heritage through a custom riverboat-themed concept. The central play structure is a custom-designed riverboat featuring the name “Parkville” prominently displayed on the side, reinforcing a sense of place and local identity. The playground surfacing further supports this theme and was selected with flood potential in mind. The surface is primarily green, representing the surrounding landscape, with a blue “river” running through the center where the riverboat structure is located.

The playground is designed to be fully inclusive, serving children with a wide range of abilities and needs. Accessible pathways and play elements accommodate children with mobility challenges, including those who use wheelchairs or canes. The design also includes features specifically intended to support children on the autism spectrum and those with sensory sensitivities, providing engaging play opportunities while allowing for comfort and regulation.

To address safety concerns raised by the community, particularly for children who may be prone to running or wandering, the playground is fully fenced, creating a secure and contained play environment.

The overall site layout was intentionally planned to allow for future phases of development. The design preserves space and flexibility for additional amenities identified in the Master Plan, such as restrooms, a shelter house, or other complementary park features, ensuring the site can continue to evolve to meet community needs over time.

BUDGET IMPACT:

The 2026 Capital Improvement Program (CIP) includes \$300,000 for the playground project. In addition, \$150,000 in Use Tax funds have been identified for trail connectivity improvements associated with the project.

To supplement these funds, staff is applying for a Platte County Outreach Grant in the amount of \$80,000. If the Platte County Partnership Grant program is opened, staff plans to apply for that funding opportunity as well.

The project will proceed using a combination of approved CIP funds, Use Tax funds, and grant funding, as available.

ALTERNATIVES:

1. Approve the item.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that the CLARB recommend that the BOA approve the proposed playground concept and authorize the project to proceed into the design phase, including associated trail connection improvements.

POLICY:

Per Parkville Municipal Code Chapter 150, CLARB acts in an advisory capacity to the Board of Aldermen. Its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

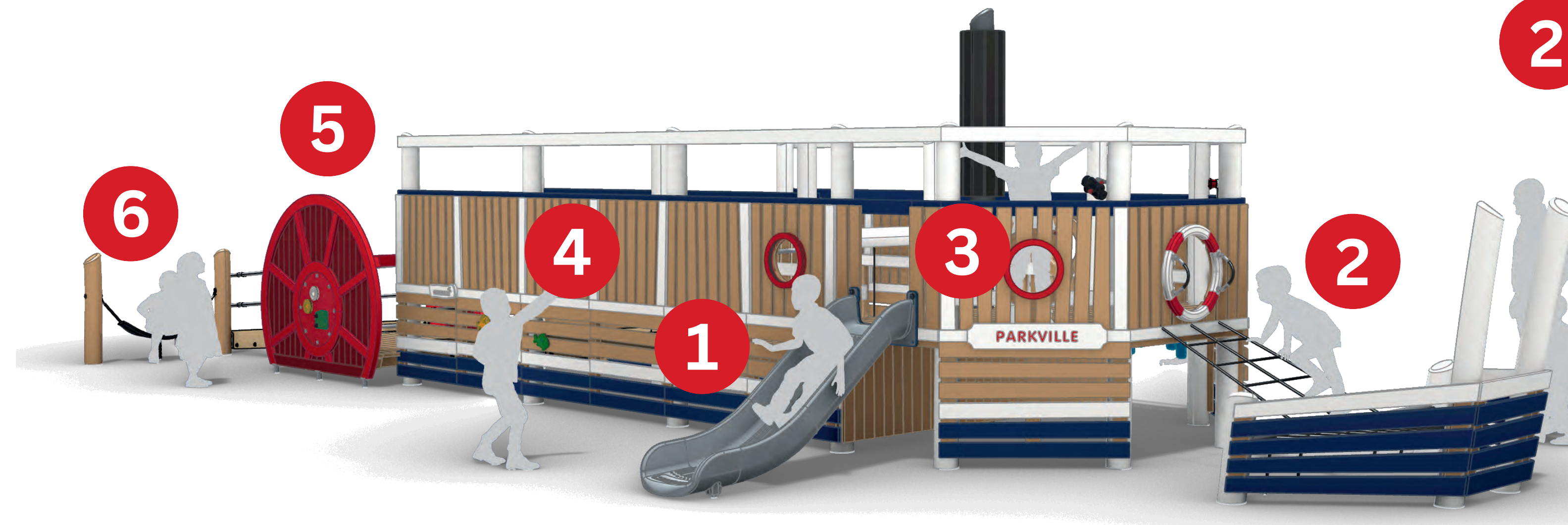
I move that the Community Land and Recreation Board (CLARB) recommend that the Board of Aldermen approve the proposed playground concept and authorize the project to proceed into the design phase, including associated trail connection improvements.

ATTACHMENTS:

1. Playground Concept
2. New Trail Project ELP-PLP First 3 Site Plans

Custom Riverboat Special ADA Design

KOMPAN®



- 1 PE Slide
- 2 Net Climber
- 3 Windows
- 4 HDPE Elements
- 5 Play Panel
- 6 Hammock



- 12 Binoculars
- 13 Megaphone
- 14 Membrane Flaps



- 7 Net Climber
- 8 Relax Membrane
- 9 Rock Climber
- 10 Steering Wheel
- 11 Play Panels



RE: PARTIAL SITE PLAN #1

RE: PARTIAL SITE PLAN #2

RE: PARTIAL SITE PLAN #3

NEW ACCESSIBLE
PLAYGROUND



PLATTE LANDING PARK
PARKVILLE, MO
SITE PLAN NO SCALE
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McAFFEE DRIVE

S EAST

LOW WATER CROSSING
BRIDGE

EXIST'G 6' WIDE APHALT
TRAIL TO BE REMOVED AND
REPLACED WITH 6' WIDE
CONCRETE TRAIL (GRANT
REQUEST)

BALLFIELD #1

006-002.000

S MAIN ST

EXIST'G
FOOTBRIDGE TO
REMAIN

EXIST'G 6' WIDE APHALT TRAIL TO
BE REMOVED AND REPLACED
WITH 6' WIDE CONCRETE TRAIL
(GRANT REQUEST)

NORTH

ENGLISH LANDING PARK
PARTIAL SITE PLAN #1
NO SCALE

MATCH LINE 1

EXIST'G 6' WIDE APHALT TRAIL TO BE REMOVED AND REPLACED WITH 6' WIDE CONCRETE TRAIL (GRANT REQUEST)

MATCH LINE 1

MATCH LINE 2

NEW PEDESTRIAN FOOTBRIDGE (CURRENTLY UNDER CONSTRUCTION)

NEW PROPOSED 10' WIDE CONCRETE TRAIL (GRANT REQUEST)

Grigsby Field



PLATTE LANDING PARK
PARTIAL SITE PLAN #2
NO SCALE

Monthly Activity Report



Reporting Date	December 2025
Project Report	Parks Maintenance Report
Meeting	January 13, 2026 Community Land and Recreation Board Meeting
Reviewed By	Brittanie Propes, Parks and Recreation Director
Prepared By	Travis Phelan, Parks Superintendent

Summary

During the month of December, Parks Maintenance staff continued to perform daily park maintenance while also responding to weather events, supporting community programming, completing training, and addressing seasonal and storm-related needs. Below is a summary of regular maintenance activities along with projects and work completed beyond the standard scope.

Weather Response and Snow Operations

- **December 1:** Snow removal event (12-hour snow event)
- **December 2:** Continued snow removal and cleanup operations
- **December 3:** Snow removal equipment repair and maintenance

Community Events and Seasonal Support

- **December 4:** Christmas on the River event setup
- **December 5:** Christmas decorating at English Landing Park
- **December 8:** Christmas on the River event cleanup
- **December 29–30:** Removal of Christmas decorations throughout the park system

Grounds, Tree, and Landscape Maintenance

- **December 9:** Large Dog Park grounds strawed to allow continued use during winter conditions
- **December 10:** Brush Creek storm debris cleanup
- **December 16:** Brush Creek tree trimming and invasive species removal
- **December 22:** Urban Tree Specialists performed playground tree removals and trimming for safety

- **December 23:** Urban Tree Specialists performed tree trimming at the pickleball courts and English Landing Park trail trimming
- **December 23:** Mowing of sunflower patch near NW Small Dog Park

Facilities, Operations, and Support Projects

- **December 8:** City Hall stump grinding
- **December 9:** Train Depot furniture relocation for Train Depot renovations
- **December 24:** Cul-de-sac cleaning and preparation for fence extension installation

Training and Professional Development

- **December 6:** Prescribed Burning Class (Missouri Department of Conservation) attended by Jaron and Travis
- **December 11:** MPRA Maintenance Workshop and Training (Columbia, MO) attended by all staff
- **December 18:** Pesticide Applicator Training (MDC / MU Extension Campus, St. Joseph) attended by all staff

Daily and Regular Maintenance Activities

In addition to the projects listed below, staff performed routine maintenance throughout the park system, including:

- Park, restroom, and shelter cleaning
- Trash and litter collection
- Playground and equipment inspections
- Trail and sidewalk inspections
- Minor repairs to park amenities (benches, signs, fencing, etc.)
- Equipment inspections and preventative maintenance
- Athletic field checks and winter preparation
- Dog park upkeep and surface maintenance
- Monitoring for storm damage and safety hazards

Summary

Despite winter weather challenges, Parks Maintenance staff remained highly responsive and productive throughout December. Crews balanced snow operations, daily park upkeep, and seasonal projects while also supporting community events, completing storm cleanup, and participating in essential training to enhance safety, efficiency, and service quality across the park system.

Monthly Activity Report



Reporting Date	December 2025
Project Report	Parks Capital Improvement Project Report
Meeting	January 14, 2026 Community Land and Recreation Board Meeting
Reviewed By	Brittanie Propes, Parks and Recreation Director
Prepared By	Chris Ashley, Project Manager

Projects completed in 2025 have been removed from the list. Any 2025 projects with remaining close-out items continue to be included. Those updates are in red font.

1. Farmers Market

Full Project History in previous packets

Updates

- Staff participated in a joint work session with the Board of Aldermen and members of CLARB on September 5th, 2023. The following items were agreed upon:
 - The City will engage BBN to modify their cost estimate to focus on previous version B1, a timber-framed structure similar to the original, with a larger column bay and potential for future phases.
 - The City will formally withdraw from our previously awarded Partnership Grant for the Platte Landing Park ballfields.
 - The City will start a new Partnership Grant application for the new Farmers Market structure.
- October 16, 2023: The City submitted for a new Platte County Partnership Grant in the amount of \$1M for a new Farmers Market structure. The previously awarded grant for the Platte Landing Park Recreation Fields was returned by the City.
- November 14, 2023: Staff will verbally present our grant application to the Platte County Partnership Grant Committee as a part of their approval process.
- Staff and BBN will return to the Board of Aldermen with updated renderings and cost estimate.
- The Platte County Parks Board voted to recommend the full amount of \$1,000,000 to the Farmers Market Project by a vote of 4-1. The Platte County Commissioners will now vote on the

Partnership Grant applications on Monday, December 4th.

- December 4, 2023: The Platte County Parks Board formally awarded the City of Parkville the \$1M grant request.
- BBN put together a scope of work for the upcoming design phase.
- April 2, 2024: The agreement with BBN for final design documents and construction documents was approved.
- April 30, 2024: BBN met with CLARB and BOA input at the joint work session on April 30th at 5:30pm. The Work Session included a presentation of preliminary plans, discussion regarding the difference in price for a basic structure vs. a basic structure that has the ability to add additional amenities in the future, BBN's opinion of the structure's anticipated life expectancy so the governing body can have a sense of how soon the potential enhancements would need to be implemented, and direction for BBN to move forward with design plans.
- April 30, 2024: Joint CLARB/Board of Aldermen work session. BBN presented the latest open and future enclosed design schemes. It was decided to add approval of the design schemes to the May 7, 2024 Board meeting agenda for a formal vote.
- Electrical FEMA-related issues resolved
- Signage dimensions from existing building sent to BBN
- Site survey to be completed week of July 8th
- Staff anticipates meeting with BBN week of July 22 for a 95% construction document review meeting
- Construction documents will be submitted for BOA/CLARB review
- Joint CLARB and BOA Work Session was held to review construction documents on August 20, 2024
- Staff reviewed construction documents of minor changes with BBN Architectures on September 9, 2024
- Details related to traffic control and stormwater run-off are being discussed with RIC to coordinate the adjacent streambank stabilization project
- October 2, 2024: Project put out to bid
- October 10, 2024: Pre-bid Meeting with potential contractors
- October 23, 2024: Bid opening – E. L. Crawford, from St. Joe, Missouri, was the low bidder.
- November 4, 2024: Staff conducted an interview with E. L. Crawford to discuss the project scope of work and their experience with similar projects. Staff checked their references. All references were good.
- November 19, 2024: Staff will be recommending to the Board of Aldermen that the City move forward with E. L. Crawford's construction contract.
- E. L. Crawford is currently under contract and is mobilizing on site on Monday, January 6, 2024. E. L. Crawford will be providing an overall project schedule within the next (2) weeks. Shop drawing review is currently underway.
- E. L. Crawford has mobilized on site. Excavation and concrete pouring for the (18) column footings should be completed by 2/10/25. A weather delay of as much as 3-5 working days, starting on 2/12/25, is anticipated.
- E. L. Crawford will update staff on the project schedule at our first bi-weekly construction meeting on 2/12/25.
- Contractor has completed the following work: Column footings & CMU backup, demolition of the existing asphalt parking lot around the new structure, installation of the concrete "floor" underneath the new structure.

- It is anticipated that the wood trusses will arrive on site in the first week of May. Installation will begin immediately thereafter. The stone on the columns will also begin in early May.
- Work completed includes installation of the wood trusses, the roofing, the permanent metal bollards, concrete curbs and flatwork.
- Work currently under way includes installation of the stone column surrounds, truss and canopy wood staining, and east parking lot grading. Work to be started includes parking lot asphaltting, installation of the removeable bollards, gutters/downspouts, signage, electrical fixtures and handicap ramp handrails.
- It is anticipated that the structure and the east parking lot will be completed by July 18, 2025, and the west parking lots by August 15, 2025.
- The Farmers Market is open for business. The ribbon cutting was held on July 24, 2025.
- Building signage has been installed.
- Topsoil has been installed around the site. Park Staff will plant grass seed this Fall.
- Building lighting, ceiling fans and handicap ramp guardrails will be installed by the end of October 2025.
- The West Parking Lot drawings have been revised and are currently being reviewed by City Staff. Comments will be sent back to the Architect (BBN) by September 10, 2025. It is anticipated that these will be sent to the Contractor for pricing by September 12, 2025.
- Construction should take approximately 30 days.
- Waiting on schedule from contactor
- **Work on the West Parking Lot has been completed.**
- **The contractor is completing the “punch list” items, including a fix for the loose, removable bollard covers at the entrances to the East lots, and rehangng the Jack Friedman memorial plaque.**
- **The landscaping project will occur this spring, as soon as the weather is favorable.**
- **STATUS – IN PROGRESS**

2. Gateway Park (9 HWY and NW 62nd Street)

- October 14, 2022: Staff met with residents of the Pinecrest neighborhood to discuss their goals for the project:
 - Bench seating in the shade
 - Drinking fountain
 - Landscaping
 - Direct pedestrian access to the Hwy 9 trail
 - Possible parking with access via the yet-to-be developed site directly to the south
- Staff is in the process of evaluating fee proposals from landscape architects to develop some conceptual designs for this project.
- Staff is in the process of evaluating fee proposals from surveyors.
- McClure Engineering has been selected to design the project.
- January 5, 2023: Staff will meet with their project manager on site to kick-off the project.
- RL Buford has been selected to do the survey work. They anticipate being on site the first week of January, 2023.
- Staff submitted the Platte County Outreach Grant.
- February 21, 2023: Staff presented the project, in person, to the Platte Landing Outreach Grant committee.

- The Committee indicated that the grant award announcements would be made around the 3rd week of March, 2023.
- The City of Parkville was awarded \$34,000 for the Platte County Outreach Grant for Gateway Park.
- Staff and Gateway Park committee met on April 3rd to discuss next steps in the planning and design of the park.
- Staff is working with McClure Engineering on construction documents for the park. It is estimated that the project will go out for bidding around the middle of August.
- Staff is preparing to put the project out to bid by September 12, 2023.
- The Bid opening for the Gateway Park project occurred on October 3, 2023.
- Staff is preparing contract documents for the contractor to proceed. Work is anticipated to start later this fall.
- October 3, 2023: At Bid Opening, (2) bids were received. J. Richardson Construction was the low bidder.
- J. Richardson's contract has been approved by the Finance Committee and the Board of Aldermen. Staff is waiting for the Contractor's insurance documents.
- February 14, 2024: Construction has begun and should take approximately (4) weeks to complete.
- March 7, 2024: Work on first phase is complete with the exception of the utility attachments. Staff will be seeking quotes to replace the remainder of the gravel trail with concrete, adding a retaining wall behind the Pinecrest Monument and adding landscaping material.
- Contract being drawn up with McClure Engineering for Phase 2 work (additional concrete sidewalk and culvert piping).
- Contract drawings to be completed by mid-May, 2024. Staff will then solicit bids for this work.
- Construction duration estimated to be from June 1 – June 30, 2024.
- (3) quotes being solicited for delivery and spreading of additional top soil.
- (3) quotes being solicited for landscaping.
- (3) quotes being solicited for hydro-seeding.
- Mo. American Water to tap into main and connect drinking fountain. They are currently waiting for a Right-of-Way permit from MODOT (est. start date unknown).
- Waiting for installation of electric meter and final connection of decorative pole light
- Waste container, bike rack and bike fix-it station have been ordered.
- By the Blade Landscaping completed the culvert and the final phase of the sidewalk
- By the Blade Landscaping installed the landscaping and hardscaping in July
- Additional backfill dirt was added to the lower level of the park
- Hydroseeding will follow the landscaping, weather dependent
- Staff has been treating and removing Johnson Grass
- Staff has been watering new plants 2-3 times per week
- Northland Erosion Control has hydroseeded and has been contracted to do watering
- A ribbon cutting is being coordinated with the Pinecrest neighbors tentatively this Fall
- 10/13/24: Tree fell over onto stairs. Staff has removed limbs from stairs. Urban Trees has been scheduled to remove remainder of tree.
- Tree has been removed.
- (2) new curvilinear benches should be delivered and installed by the end of February 2025. They will be located either side of the existing lamp post.

- Staff will be installing bike rack and fix-it station by the end of February 2025 (weather permitting).
- The Pinecrest Neighborhood has scheduled a ribbon cutting for May 16, 2025.
- Staff is getting quotes for a project sign.
- The bike fix-it stations and racks have been installed along the 9 HWY trail.
- The new curvilinear benches have arrived and have been assembled. They will be installed the week of April 6, 2025.
- A project sign has been ordered. Installation is anticipated around the second week of May 2025.
- **To comply with the City's Sign Ordinance, Park Staff is soliciting bids for a new stone monument base and perimeter landscaping to incorporate with the existing park identification sign. The location will remain the same.**
- **STATUS – IN PROGRESS**

3. **Bridge Improvements at So. Main Street and Rush Creek**

- The scope of this project is to remove the existing concrete traffic/pedestrian separation barrier, thus allowing for two-way traffic, and build a separate pedestrian foot-bridge to be located immediately to the east.
- Staff is applying for an Outreach Grant from Platte County for this work. Submission deadline is January 19, 2024. Staff is also looking into other bridge improvement grant funding sources.
- Staff has reached out to one of our On-Call structural engineers, Garver, to provide us with an assessment of the existing bridge. This assessment will include current condition, determining maximum allowable loads, and costs of the improvements.
- Staff has submitted a grant application request in the amount of \$40,000, and will present our application in-person to Platte County on February 27, 2024.
- Grant decision still pending.
- Platte County has awarded the City its full grant request of \$40,000.
- Staff is currently writing up a Request for Qualifications for engineering design work. It is anticipated that this RFQ will be issued by May 10th, 2024
- Staff is in contact with on-call consultants to finalize the design scope of work
- McClure Engineering has been contracted to design the vehicular and pedestrian bridge
- Soil borings have been taken and are currently being analyzed by Kaw Valley Engineering for the foundations of the future pedestrian bridge
- McClure is currently putting together a design schedule. It is anticipated that this project will go out to bid after the first of the year
- Staff is working with McClure to determine exact location of the pedestrian bridge based on connectivity of the existing trails. Design work is continuing.
- Staff is meeting with McClure on Monday, January 6, 2025 to review 90% complete construction documents.
- It is anticipated that the project will go out to bid in mid-January 2025.
- Staff is currently reviewing the final construction documents. It is anticipated that this project will go out to bid on the week of 2/24/25.
- It is anticipated that this project will go out to bid the week of April 6, 2025.
- Bids were received on May 28, 2025. Linaweaver Construction was the low bidder and awarded the project. We are currently finalizing their contract.
- It is estimated that the project will be completed around the end of 2025.

- Linaweaver Construction has been issued a Notice to Proceed with the project.
- Shop drawings have been issued and reviewed by the Project Engineer and City Staff.
- Fabrication of the new pedestrian bridge should begin this month. It is anticipated that it will arrive on site by the end of November.
- The contractor has mobilized on-site and begun excavation for the two pedestrian bridge foundations. Pile driving will begin on Thursday, January 15, 2026.
- Construction of the pedestrian bridge is scheduled to be completed by February 13, 2026. Modifications to the existing vehicular bridge will begin immediately after. That vehicular bridge work is anticipated to take approximately 2 weeks. The bridge will remain in service during construction.
- STATUS – IN PROGRESS

4. Girl Scout Shelter

- Staff is in the process of procuring bids for pavers and underlayment to be installed over the existing concrete slab.
- It is anticipated that work would be complete by October 1, 2023.
- Staff has received a “Cooperative” bid from Embassy Landscaping for the paver work. Their contract will be submitted for approval at the September 11, 2023, Finance Meeting.
- The contract was approved. Work will begin after Ghost Stories.
- November 3, 2023: Construction began on new flooring and ramp. Construction duration is anticipated to last (2) weeks.
- Construction of the new flooring and ramp entrance was completed last month.
- January 4, 2024: Construction of new handrails for the ramp has begun. It is anticipated that fabrication and installation will take approximately (2) weeks.
- February 12, 2024: Fabrication and installation of the new ramp handrails has been delayed due to weather. The contractor has indicated that this work will be completed by the end of this month.
- March 7, 2024: Handrails have been installed.
- Park Staff will be soliciting bids for flashing installation between the existing chimney and roof.
- STATUS – IN PROGRESS

5. Veterans Memorial (Phase 2)

- July 27, 2023, Staff met with members of the Veterans Memorial Committee at the Train Depot Spirit Fountain to discuss the possibility of moving the Memorial to that site.
- August 1, 2023, the Board of Aldermen unanimously approved moving the Memorial to the Spirit Fountain site.
- Staff has given SFS Architecture notice to begin design work on Phase 1 of the project, which includes flags, markers and landscaping. It is anticipated that this work will be completed by Memorial Day, 2024.
- The next Veterans Memorial Committee meeting will be on August 22, 2023.
- The Veterans Memorial project Sign was removed from Ball Field 1 and the LWCF request to convert the ballfield was withdrawn.
- Staff is awaiting updated design plans from SFS and the Veterans Memorial Committee.

- SFS is recruiting a new “team” from their organization to spearhead this project. Staff is waiting to hear from them to discuss next steps.
- October 27, 2023: Team meeting to discuss team roles, budget and conceptual design concepts.
- SFS is revising the fee proposal to reflect a reduced scope of work at the new Spirit Fountain site.
- The Veteran’s Committee agreed on a conceptual design at the November 2nd Committee Meeting. The plans were shared with SFS to begin the design phase- after a new fee is proposed.
- March 26, 2024: Staff attended a Veteran’s Memorial meeting. It was decided that the first phase of the project would be to order and install the flagpoles, flags and flood lights.
- Staff is currently pursuing quotes for this work.
- April 26, 2024: 4 Star Electric visited the site and marked existing electrical lines to the fountain and flag pole light.
- City will meet on-site next week with Evergy to discuss how to meter the Memorial area separately from the Train Depot building.
- City will solicit bids to add additional flag poles and lighting by mid-May 2024.
- Contract agreement signed July 8 by Flagsource,; work is complete
- Staff met with Veterans Committee representatives, Jim McCall and Aldermen Bennett , to discuss project updates and next steps
- Staff met with Pat Vogt from By the Blade to discuss hardscaping plans for Veterans Memorial
- Tentative Ribbon Cutting set for Veterans Day, November 11, 2024
- Contract agreement signed August 12 by NKC Electric for the electrical work
- Veterans Committee Meeting held on September 10, 2024 to discuss bench installation, landscaping/hardscaping, and signage.
- 10/10/24: By the Blade installed a perimeter sidewalk that will be used for viewing the future memorial monuments.
- The following work to be installed by the first week of November: flagpole spotlights, landscaping, pump control enclosure, project signage, and memorial benches.
- November 7, 2024: Ribbon cutting held.
- Additional work will be contracted out as future fundraising efforts allow. This work will include an enclosure for the existing pump controls, a Veteran’s Memorial sign and a mounting surface for the braille flag that was donated by the DAR.
- The Veterans Committee is applying for a \$40,000 Platte County Outreach Grant for the purchase and installation of (6) military service branch monuments. The application deadline is January 17, 2025.
- 2/25/25: Staff will assist in a presentation of our Outreach Grant proposal to Platte County Officials. Supporters are encouraged to attend – time TBD.
- Staff was awarded a \$40,000 Outreach Grant from Platte County for the Arm Services Memorials.
- Staff has solicited quotes for (2) granite kiosks, one recognizing project donors and the other recognizing service members.
- Staff will be installing (3) memorial benches when the weather permits.
- City Staff is waiting for direction from the Veteran’s Committee on which remaining portion of the project to construct next (based on available funding).
- Johnson Granite Supply has been hired to fabricate and install the granite donor kiosk. This will be located along the sidewalk adjacent to the parking lot.

- Staff is looking into graphics for a temporary wooden project sign (similar to Gateway Park). When selection has been made Staff will solicit quotes from signage companies.
- A 30 ft. long antique artillery gun is being donated by Mike Vogt. Staff will be meeting with him on site the week of 7/6/25 to identify the best location for its mounting.
- Park Staff is soliciting a quote from Metal Supermarkets out of Wichita for a mounting stand for the braille flag that was donated by the DAR.
- The braille flag has been mounted and delivered. City Staff will install once the Veteran's Committee has confirmed the final location.
- The braille flag was installed on Wednesday, October 1st.
- Fabrication of both the memorial and donor kiosks should begin this month and is anticipated to take about (3) months.
- City Staff is working with the Veteran's Committee on planning out future phase work.
- (2) kiosks and (3) military branch monuments have been ordered from Johnson Granite Supply. It is anticipated that fabrication and installation will take 3-4 months.
- STATUS – IN PROGRESS

6. Wetlands Educational Area

- This scope of this project is to add stone slab benches and informational signage in the two pedestrian cul-de-sac areas of the Wetlands. This project was first started in 2020 but was later suspended when the water retention problem began.
- January 2, 2024: Staff met on site to determine the possible locations for (6) stone slab benches and (3) informational signs in each of the cul-de-sacs.
- Staff is currently obtaining quotes from multiple vendors for both items.
- Staff has ordered the frames for the informational kiosks and is currently working on the artwork and text for the signage.
- Staff has decided to put the stone bench order on hold for approximately (2) months, until the Corp of Engineers finishes up work on the site.
- April 19, 2024: Informational kiosk frames were delivered.
- Staff is continuing to work on the information and graphics for the signs themselves.
- Stone bench slabs have been ordered. It is anticipated they will be delivered by the end of May 2024.
- Bench blocks installed on 6/7/24
- Moving forward with interpretive signage
- Signage locations for interpretive signs and directional signs have been verified.
- Park Staff is working with a graphic designer to create content for the remaining (7) educational signs. When completed, pedestal sign frames will be ordered and installed.
- STATUS – IN PROGRESS

1. Platte Landing Park Inclusive Playground

- This project is a new inclusive playground identified in the 2025 Parks and Recreation Master Plan. The playground will be located at the site of the existing soccer practice fields (Friends Field), across S. Main Street from Friends' Shelter.

- On January 9, 2026, City staff hosted a Community Engagement Meeting at the YMCA to gather additional community input for the playground concept. The presentation was led by Brent Magruder of Kompan, the playground designer and builder, along with Brittanie Propes. Community feedback was largely positive. Participants emphasized the importance of including ADA-accessible parking, a shade structure, trees to serve as a buffer, a water fountain, picnic seating, and historical signage, with the Steamboat Arabia cited as an example. Additional suggestions included considering a larger playground footprint and amenities designed for children with visual impairments. One resident raised concerns regarding the size of the parking lot and the use of concrete. The concrete parking lot was selected to meet ADA accessibility requirements.
- Next steps include hiring an on-call engineer to design the parking lot and perimeter trails, as well as initiating fabrication of the playground structure and equipment.
- Park staff is also in the process of applying for an \$80,000 Platte County Outreach Grant to replace and extend a concrete trail from the entrance of English Landing Park to the new playground.

STATUS – IN PROGRESS

Monthly Activity Report



Reporting Date	December, 2025
Project Report	Parks and Recreation Program Report
Meeting	January 14, 2026 Community Land and Recreation Board Meeting
Reviewed By	Brittanie Propes, Parks and Recreation Director
Prepared By	David Mullen, Parks and Recreation Program Manager

Summary

New & Upcoming Programs

Board Games in the Boardroom

Parks and Recreation will host a new all-ages community program designed to encourage social connection and low-cost recreation during the winter months.

- Date: Thursday, February 26, 2026
- Time: 6:00 PM–8:00 PM
- Location: Parkville City Hall Boardroom
- Details: Participants are encouraged to bring their own board games or choose from a selection provided. Snacks and beverages will be available.
- Registration: Prior registration is required through the Parks and Recreation online registration system.
- Cost: Free

This program supports community engagement, intergenerational interaction, and accessible recreation opportunities.

Communications & Program Planning

- The 2026 Parks and Recreation Programs and Events Calendar (January–June) has been posted on the City website and shared via Facebook. This calendar highlights upcoming programs, events, and seasonal activities. Additional programs may be added as community partnerships are finalized.
- The 2026 January–June Parks and Recreation Program Guide is now available. This guide is released biannually in January and July, with each edition covering six months. The guide

includes program descriptions, event dates, park information, and contact details to assist residents in planning participation.



BOARD GAMES IN THE BOARD ROOM

ALL AGES WELCOME

FREE ENTRY!

Join us for a night full of fun, laughter, and friendly competition!

Bring your own game or use one of ours! Snack and drink provided!

WHEN: THURSDAY, FEBRUARY 26, 2026 FROM 6:00PM-8:00PM

WHERE: PARKVILLE CITY HALL BOARDROOM (8880 CLARK AVE)



To register, please scan the QR code or visit <https://secure.rec1.com/MO/parkville-mo/catalog/>

Parkville Parks and Recreation

2026 January-June Program Guide



About Us



Parkville Parks and Recreation connects our community through events, programs and stewardship of 6 parks, 2 nature sanctuaries and over 18 miles of trails. We're dedicated to conservation, recreation and keeping Parkville's parks safe and beautiful for all.

Meet The Team



Britanie Propes
Parks and Recreation Director



Travis Phelan
Parks Superintendent



David Mullen
Parks and Recreation Program Manager



Aaron Shaffner
Skilled Laborer



Jaron Morgan
Skilled Laborer



Chris Ashley
Parks and Recreation Project Manager



Wayne Frazier
Nature Sanctuary Assistant Director

CLARB Members

Steven Sturgess, Chair
Adam Zink
Linda Arnold
Amamda Blackwood
Michelle Flamm
Dana Laiben
Nate Askren
Evan Maxon
Robert Unger
Phillip Wassmer, BOA Liaison

Parkville Parks and Recreation parkvilleparks

Parks & Recreation Programs

- Board Games in the Board Room** - February 26, Parkville City Hall Boardroom
- Dog Days at Barkville** - Every 1st/3rd Saturday from March-October, Barkville
- Parkville Walking Club** - Every 2nd/4th Saturday from March-October, English Landing Park
- Touch-A-Truck** - March 21, Friends Shelter Parking Lot
- AYSO Play! Soccer Camp** - March 13, Friends Field
- AYSO Play! Soccer Camp** - April 6, 13, 20, 27, Friends Field
- Earth Day Parks Cleanup** - April 22, English Landing Park & Platte Landing Park
- Storytime in the Park** - May 4, 11, 18, 25, English Landing Park East Shelter
- Pickleball 101 Instructional Class** - May 5, 12, 19, 26, English Landing Park Pickleball Court
- Tails on the Trail** - May 9, Barkville
- Outdoor Movie Series** - May 9, Infield at Creekside
- AYSO Play! Soccer Camp** - June 8, 9, 10, 11, 12, Friends Field
- Yoga Through the Seasons** - June 21, English Landing Park
- Parks and Recreation Month** - Entire Month of July



Community Events & Races

- Paper Shredding & Electronics Recycling** - February 7, June 6, Platte Landing Park
- Couple Shuffle 5k** - February 14, English Landing Park
- Hillcrest Platte County 5k** - March 28, English Landing Park
- A Walk for Words 5k** - April 18, English Landing Park
- Arbor Day** - April 24, Platte Landing Park
- Parkville Microbrew Fest** - April 25, English Landing Park
- Association for Women Lawyers of Greater KC 5k** - May 2, English Landing Park
- Northland Mother's Day 5k** - May 9, English Landing Park
- Memorial Day Carnival** - May 22-24, Downtown Parkville
- Banneker School Foundation Jazz Fest** - June 6, English Landing Park
- Parkville 4th of July Celebration** - July 4, Downtown Parkville



Scan the QR code for the most up-to-date program and event information.

Programs and events are subject to change.



Parkville Parks System

- English Landing Park**
172 Main St, Parkville, MO
- Adams Park**
13th & Walnut St, Parkville, MO
Green Space
- Gateway Park**
RTE 9 & 62nd St, Parkville, MO
Bike Fix-It Station
- Parkville Nature Sanctuary**
100 E 12th St, Parkville, MO
- Platte Landing Park**
300 S Main St, Parkville, MO
- Pocket Park**
Downtown Parkville
Balcony & Seating
- Sullivan Nature Sanctuary**
164 S Main St, Parkville, MO
- Watkins Park**
West & 10th St, Parkville, MO

- Dog Park
- Ball Fields
- Pickleball
- Playground
- Basketball Court
- Sand Volleyball
- Restrooms
- Bike Riding
- Soccer Field
- Shelters
- Hiking Trails
- Nature Sanctuary



Parks and Recreation Special Event Master List 2026

Event/Program Name	Organization	Date	Type	Location
Time Travelers 5k/10k/Half Marathon	Bodies Race Company	1/3/2026	Race	ELP
Paper Shredding & Electronics Recycling	City of Parkville Public Works	2/7/2026	Event	PLP/Barkville
Couple Shuffle 5k	Bodies Race Company	2/14/2026	Race	ELP
Hillcrest PC 5k	Hillcrest Platte County	3/28/2026	Race	ELP
A Walk for Words 5k	Breaking Barriers with Assistive Tech.	4/18/2026	Race	ELP
Women Lawyers of Greater KC 5k	AWLF	5/2/2026	Race	ELP
Northland Mother's Day 5k	Equal Start	5/9/2026	Race	ELP
VFW Rib Cook Off	VFW Auxillary Post 7356	5/30/2026	Event	ELP/PLP
Paper Shredding & Electronics Recycling	City of Parkville Public Works	6/6/2026	Event	PLP/Barkville
Paper Shredding & Electronics Recycling	City of Parkville Public Works	8/1/2026	Event	PLP/Barkville
Runnin for Home 5k	Valor Ranch	9/12/2026	Race	ELP
Golden Harvest Half Marathon	Bodies Race Company	9/27/2026	Race	ELP
Weedman Wedding	Rene Frye	10/1/2026	Wedding	ELP
Paper Shredding & Electronics Recycling	City of Parkville Public Works	10/3/2026	Event	PLP/Barkville
Ian's Rainbow Flu Foundation Walk	Ian's Rainbow Flu Foundation	10/10/2026	Race	ELP
Mojo Real Estate Oktoberfest	Mojo Real Estate	10/10/2026	Event	ELP
Strong Like Lisa 5k	Strong Like Lisa	10/24/2026	Race	ELP
Littleton Wedding	Tyler Littleton	10/25/2026	Wedding	ELP
Veterans Day 5k/10k	KC Running Company	11/8/2026	Race	ELP
Turkey Trails 5k/10k/Half Marathon	Bodies Race Company	11/29/2026	Race	ELP