CITY OF PARKVILLE * 8880 Clark Avenue * Parkville, MO 64152 * (816) 741-7676 * (816) 741-0013

DEAN KATERNDAHL
Mayor

TINA WELCH
PHILIP WASSMER
Ward 1 Aldermen

BRIAN T. WHITLEY
BOB BENNETT
Ward 2 Aldermen

DOUGLAS WYLIE
STEPHEN MELTON
Ward 3 Aldermen

MICHAEL LEE
ABBY LACKAMP
Ward 4 Aldermen

SESSION SCHEDULE:
5:00 p.m.: Work Session
6:00 p.m.: Regular Meeting

The Parkville Board of Aldermen encourages citizen participation in city government. In compliance with the Missouri Sunshine Law, you are invited to participate in the meeting. The following rules have been established to facilitate the transaction of business during a meeting and ensure that everyone gets to speak. Please take a moment to review these rules before the meeting begins.

- Silence your mobile devices and set other noise-making devices to off or to "SILENT MODE" before the meeting begins.
- Voices carry, so please speak softly and keep discussion in the audience to a minimum so the Board of Aldermen can hear the discussions and make informed decisions.
- Always speak from the podium and use the microphone. This ensures that all comments are accurately and properly recorded on video and heard by those in the audience. Speakers are requested to state their full name, address, and group affiliation (if any), before delivering any remarks.
- **Speakers shall limit their comments to not exceed three minutes.**
  - In the event of extensive public participation, the Mayor may further limit speaking times to assure as many people as possible have an opportunity to address the Board of Aldermen.
- Speakers with documentation or other materials to present to the Board of Aldermen must provide a copy to the City Clerk.
- CITIZEN INPUT reserves time for citizen input on any City matter, other than those listed on the agenda. A member of the public wanting to speak must submit to the City Clerk his/her name and the subject matter to be presented, by no later than noon the day of the meeting. Unless unusual circumstances dictate otherwise, the Board of Aldermen will not make a decision on any issue(s) presented by an individual or group during a meeting, but may refer an item to staff for action or additional analysis (Boy Scouts, Girl Scouts and other similar youth civic/service members will be recognized during Citizen Input and are therefore exempt from the notification requirement). Speakers will be limited to three (3) minutes, unless waived at the discretion of the Mayor.

- CONSENT AGENDA lists all matters that are considered to be routine by the Board of Aldermen and will be enacted under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to "Approve the consent agenda and recommended motions for each item, as presented."

Agendas are available on the City website at https://parkvillemo.gov/government/board-of-aldermen/ or by contacting the City Clerk at (816) 741-7676.

The City of Parkville does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, genetic information, or other circumstance prohibited by federal, state, or local law, rule, or regulation, including Title II of the Americans with Disabilities Act.

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Posted Date & Time: October 31, 2025, 2:45 p.m. By: MRB

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, November 4, 2025 6:00 PM
City Hall Board Room

Next numbers: Bill No. 3353 / Ord. No. 3279

1. CALL TO ORDER

A. Roll Call

B. Pledge of Allegiance

C. Approval of Agenda

2. CITIZEN INPUT

A. Proclaim November 2025 as Native American Heritage Month

B. Proclaim November 1, 2025, as National Family Literacy Day

3. CONSENT AGENDA

A. Approve the minutes for the October 21, 2025, regular meeting

B. Approve the minutes for the October 21, 2025, work session

4. NON-ACTION ITEMS

A. Sidewalk Gap Plan Project Update (Public Works)

5. ACTION AGENDA

A. A public hearing to consider a petition to extend the limits of the City of Parkville by voluntary annexation to include described real estate in unincorporated Platte County, Mo. generally located at 9690 NW Hwy 45 ¾ Platte County Parcel No. 20-6.0-23-300-005-063.000 (0.64 acres, more or less). Shirley Tott, applicant. (Community Development)

B. Approve the first reading of Bill No. 3353, an ordinance of the City of Parkville, Missouri, approving amendment No. 1 to the operating budget for the period from January 1 through December 31, 2025, as adopted by ordinance No. 3236, by amending the authorized expenditures of the City (Administration)

C. Approve the first reading of Bill No. 3354, an ordinance to approve and adopt the 2026 Operating Budget for the period from January 1 through December 31, 2026, for the City of Parkville, Missouri (Administration)

D. Approve the first reading of Bill No. 3355, an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2026 (Administration)

E. Approve the first and second reading of Bill No. 3356, an ordinance adopting Chapter 720 of Title VII of the Code of Ordinances of the City of Parkville, Missouri, to enact regulations pertaining to Stormwater Management (Public Works)

Posted Date & Time: October 31, 2025, 2:45 p.m. By: MRB

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable
2. Floating Holiday, Monday, November 10, 2025
3. Employee Benefits Update: Health Coverage for 2026; Renewal with Blue Cross Blue Shield

B. Police Department

C. Community Development

D. Public Works

E. Parks & Recreation

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

8. UPCOMING MEETINGS

A. - Tuesday, November 18, 2025, Work Session at 5:00 p.m.
-Board Meeting at 6:30 p.m.
- Tuesday, December 2, 2025, at 6:00 p.m.
- Tuesday, December 16, 2025, at 6:00 p.m.
- Tuesday, January 6, 2026, at 6:00 p.m.

9. CLOSED SESSION

A. The Board of Aldermen may enter into closed session pursuant to:
RSMo. 610.021(1) for legal actions, litigation and attorney-client communication
RSMo. 610.021(2) for real estate matters
RSMo. 610.021(3) and/or (13) for personnel matters
RSMo. 610.021(12) for sealed bids and contract negotiations

10. ADJOURN

General Agenda Notes:
The agenda closed at noon on October 30, 2025. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on November 4, 2025.

Posted Date & Time: October 31, 2025, 2:45 p.m. By: MRB

NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION AMERICAN INDIANS COMMITTEE

PROCLAMATION

NATIVE AMERICAN HERITAGE MONTH

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW THEREFORE, I, Dean Katerndahl, by virtue of the authority vested in me as Mayor of the City of Parkville, Missouri do hereby proclaim November 2025 as the Native American Heritage Month and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Parkville to be affixed this 4th day of November 2025.

_____

Mayor Dean Katerndahl

PROCLAMATION

NATIONAL FAMILY LITERACY DAY

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking the 31st anniversary on November 1, 2025, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of leaders; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read-a-thons, book drives, workshops, and family activities at schools, libraries, and community centers to encourage literacy; and

WHEREAS, as many as one in six adults struggle with reading and writing, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a non-profit, non-political volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children and adults; and

WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, Parkville is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE, I, Dean Katerndahl, Mayor of the City of Parkville, Missouri do hereby proclaim November 1, 2025, as National Family Literacy Day in Parkville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Parkville to be affixed this 4th day of November 2025.

_____

Mayor Dean Katerndahl

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 06:20 PM at City Hall, 8880 Clark Avenue, Parkville, Missouri on October 21, 2025, and was called to order by Mayor Dean Katerndahl.

A. Roll Call

Interim City Clerk Sheryl Morgan called the roll as follows:

Present:
Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Abby LacKamp

Absent:
Ward 2 Alderman Bob Bennett, with prior notice
Ward 4 Alderman Michael Lee, with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present:
Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
John Mautino, City Attorney
City Clerk Melissa Bazert

B. **Pledge of Allegiance**

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

C. **Approval of Agenda**

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE AGENDA**.
RESULT: MOTION PASSED 6-0.

2. CITIZEN INPUT

A. **Proclaim October 24, 2025, as World Polio Day**

Mayor Katerndahl presented Parkville Rotary Club members with a Proclamation proclaiming October 24, 2025 as World Polio Day.

B. **Communities For All Ages: Gold Designation Certification**

Community Development Director Stephen Lachky said the City received the Gold Level Recognition as a Community for All Ages by Mid-America Regional Council on October 17, 2025.

3. CONSENT AGENDA

A. Approve the minutes for the October 7, 2025 work session

B. Approve the minutes for the October 7, 2025, regular meeting

C. Approve the minutes for the October 14, 2025 Work Session

D. Approve the minutes for the October 14, 2025 Special Meeting

E. Receive and file the crime statistics for January through August 2025

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 6-0.

4. ACTION AGENDA

A. **Approve the first and second readings of Bill No. 3351, an ordinance approving an intergovernmental agreement with the Mid-America Regional Council Solid Waste Management District relating to the Regional Household Hazardous Waste Collection Program and authorizing the Mayor to execute said agreement on behalf of the City (Public Works)**

Public Works Director Dan Harper presented the intergovernmental agreement for the annual Household Hazardous Waste Collection Program.

Alderman Wylie abstained from voting due to serving on the Board at Mid-America

Regional Council.

ACTION: IT WAS MOVED BY ALDERMAN WELCH AND SECONDED BY ALDERMAN MELTON TO **APPROVE BILL NO. 3351, AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY,** ON FIRST READING.

RESULT: MOTION PASSED 5-0.

ACTION: IT WAS MOVED BY ALDERMAN WELCH AND SECONDED BY ALDERMAN MELTON TO **APPROVE BILL NO. 3351, AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY**, ON SECOND READING TO BECOME ORDIANCE NO. 3277.

RESULT: MOTION PASSED 5-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, STEPHEN MELTON, ABBY LACKAMP

NOES: NONE

ABSTAIN: DOUGLAS WYLIE

B. **Approve the first and second readings of Bill No. 3352, amending Parkville Municipal Code, Title IV – Development Code, Section 404.040 Required Improvements and Engineering Specifications, to update requirements relating to compliance with the Americans with Disabilities Act (ADA) and to create requirements for the construction of off-site public improvements as a part of development and the subdivision process (Community Development)**

Community Development Director Stephen Lachky presented the details on the Code Amendment.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE BILL NO. 3352, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE,**

TITLE IV – DEVELOPMENT CODE, SECTION 404.040 REQUIRED IMPROVEMENTS AND ENGINEERING SPECIFICATIONS, TO UPDATE REQUIREMENTS RELATING TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) AND TO CREATE REQUIREMENTS FOR THE CONSTRUCTION OF OFF-SITE PUBLIC IMPROVEMENTS AS A PART OF DEVELOPMENT AND THE SUBDIVISION PROCESS, ON FIRST READING.

RESULT: MOTION PASSED 6-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE BILL NO. 3352, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE, TITLE IV – DEVELOPMENT CODE, SECTION 404.040 REQUIRED IMPROVEMENTS AND ENGINEERING SPECIFICATIONS, TO UPDATE REQUIREMENTS RELATING TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) AND TO CREATE REQUIREMENTS FOR THE CONSTRUCTION OF OFF-SITE PUBLIC IMPROVEMENTS AS A PART OF DEVELOPMENT AND THE SUBDIVISION PROCESS**, ON SECOND READING TO BECOME ORDINANCE NO. 3278.

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ABBY LACKAMP

NOES: NONE

ABSTAIN: NONE

C. **Approve Resolution No. 25-038 to approve a Community Transportation Service Contract with GEST Missouri Holdings, LLC and authorizing the City Administrator to execute said agreement on behalf of the City (Administration)**

City Administrator Alexa Barton presented the Community Transportation Service Contract. Lovell Holloway and Patrick Dye of GEST addressed questions from the Board.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE RESOLUTION NO. 25-038, TO APPROVE A COMMUNITY TRANSPORTATION SERVICE CONTRACT WITH GEST MISSOURI HOLDINGS, LLC AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.**

RESULT: MOTION PASSED 6-0.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable

Per RSMo.79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

2. Floating Holiday, Monday, November 10, 2025

City Administrator Barton Alexa reminded everyone of the floating holiday on November 10th. She also stated the Board will be hearing from her about the first floating holiday for 2026. She is considering Friday, January 2nd.

B. Police Department

Police Chief Kevin Chrisman gave a department update on the deer hunt at Park University and staffing.

C. Community Development

Community Development Director Stephen Lachky gave a department update. He stated that he attended a meeting on E-Scooters hosted by Mid-America Regional Council.

D. Public Works

Public Works Director Daniel Harper gave a department update. He reported that the Crooked Channel repair was completed. He also stated that the 59th Street Stormwater Project is under construction.

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes gave a department update. She stated pumpkin carving is from 6–8 p.m. on Thursday. Saturday is Ghost Stories at the Nature Sanctuary. The Farmer's Market parking lot is under construction.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Wassmer stated that the Banneker ribbon cutting is Saturday at 10:00 a.m.

7. UPCOMING MEETINGS

A. - Tuesday, November 4, 2025, at 6:00 p.m.
- Tuesday, November 18, 2025, Work Session at 5:00 p.m.
- Board Meeting at 6:30 p.m.
- Tuesday, December 2, 2025, at 6:00 p.m.
- Tuesday, December 16, 2025, at 6:00 p.m.

8. CLOSED SESSION

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **ENTER INTO CLOSED SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3) AND (13).**

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ABBY LACKAMP

NOES: NONE

ABSTAIN: NONE

The Board entered the closed session at 8:04 p.m.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WASSMER TO **CLOSE THE CLOSED SESSION.**

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ABBY LACKAMP

NOES: NONE

ABSTAIN: NONE

The Board reconvened in open session at 8:28 p.m.

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:28 p.m.

The minutes for October 21, 2025, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 4th day of November 2025.

Submitted by:

_____
City Clerk Melissa Bazert

1. GENERAL AGENDA

Mayor Dean Katerndahl opened the work session at 05:06 PM on October 21, 2025, at City Hall, 8880 Clark Avenue, Parkville, Missouri. In attendance were aldermen Dean Katerndahl, Tina Welch, Philip Wassmer, Brian T. Whitley, Douglas Wylie, Stephen Melton, Abby LacKamp.

Absent:
Bob Bennett, absent with prior notice
Michael Lee, absent with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present:
Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
John Mautino, City Attorney
Sheryl Morgan, Interim City Clerk
Melissa Bazert, City Clerk

A. Budget Work Session #4: Comprehensive Budget Picture and Future Financial Stability

City Administrator Alexa Barton reviewed the Budget and discussed future financial stability. A copy of the presentation is attached to these Minutes as Exhibit A.

2. ADJOURN

The work session ended at 06:12 PM.

The work session minutes for October 21, 2025, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 4th day of November 2025.

Submitted by:

_____
City Clerk Melissa Bazert

Parkville Let's Talk Sidewalks Survey Summary

The City of Parkville conducted a community survey to identify key sidewalk gaps, safety concerns, and priorities for future investment. Nearly 40 residents participated, providing valuable feedback that highlights strong support for improving connectivity and pedestrian safety.

Key Findings

1. Walking is a major part of community life. Over 80% of respondents walk regularly, primarily for exercise, recreation, and park access. Residents value the city's parks and trails but desire safer, more connected walking routes to everyday destinations.

2. Safety and connectivity are top concerns. Missing sidewalks, high-traffic exposure, and uneven pavement were the most common challenges reported. Residents emphasized the need for complete, continuous sidewalk networks.

3. Residents prioritize sidewalks near schools, parks, and major corridors. Safety, connectivity, and proximity to community destinations ranked highest, while cost ranked low, signaling willingness to invest in safety improvements.

4. Key locations mentioned most often include Crooked Road, Bell Road, Highway 9, and downtown Parkville. These areas were consistently cited as lacking sidewalks or presenting safety challenges.

Community Takeaways

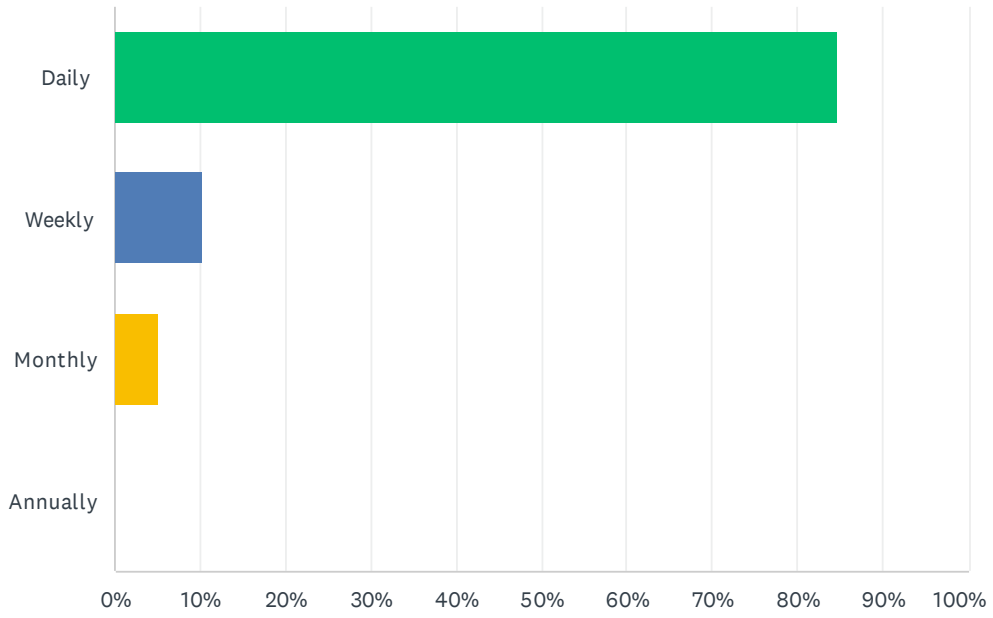
Residents view sidewalks as essential infrastructure that supports health, safety, and community connection. Survey responses show strong consensus that sidewalk investments should focus on linking neighborhoods to schools, parks, and downtown areas. Safety, connectivity, and accessibility are clear community priorities.

Next Steps

This community input provides a foundation for developing a sidewalk prioritization plan that reflects public values and directs funding toward the most impactful connections. The City can build on this feedback by aligning future projects with safety, access, and neighborhood connectivity goals.

Q1 How often do you walk in your neighborhood or community?

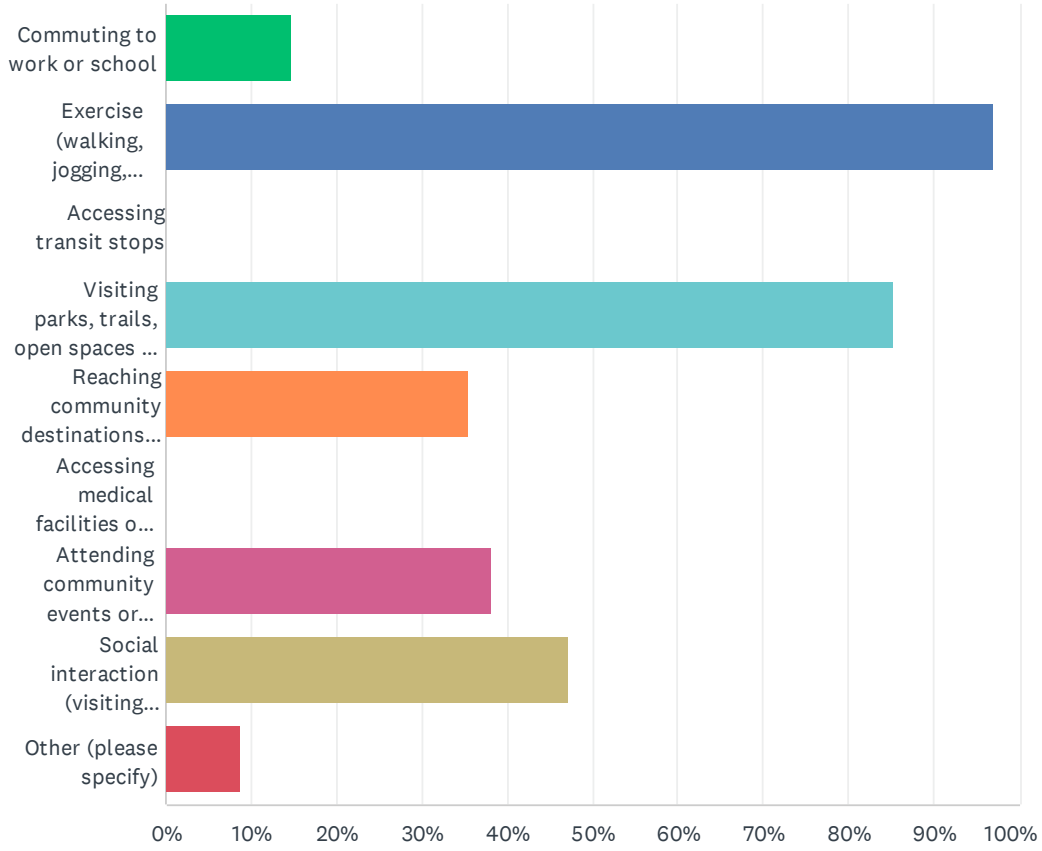
Answered: 39 Skipped: 0



ANSWER CHOICES	RESPONSES	
Daily	84.62%	33
Weekly	10.26%	4
Monthly	5.13%	2
Annually	0.00%	0
TOTAL		39

Q2 What are your main reasons for using sidewalks? (Check all that apply)

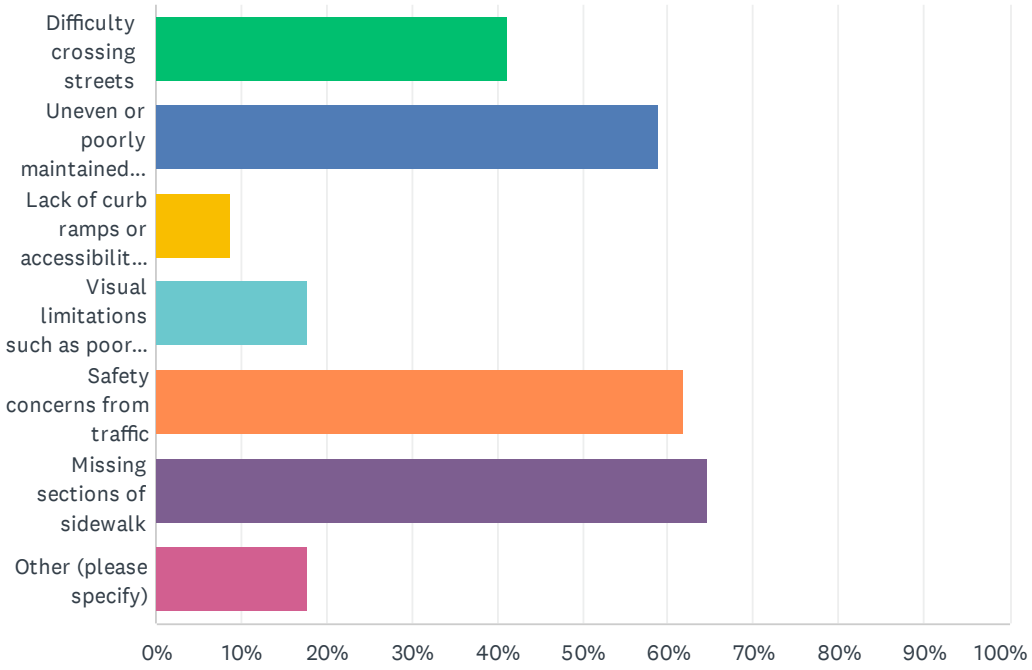
Answered: 34 Skipped: 5



ANSWER CHOICES	RESPONSES	
Commuting to work or school	14.71%	5
Exercise (walking, jogging, biking)	97.06%	33
Accessing transit stops	0.00%	0
Visiting parks, trails, open spaces or other recreational amenities	85.29%	29
Reaching community destinations (e.g., library, community center, places of worship)	35.29%	12
Accessing medical facilities or senior care services	0.00%	0
Attending community events or functions	38.24%	13
Social interaction (visiting friends, neighbors, or local businesses)	47.06%	16
Other (please specify)	8.82%	3
Total Respondents: 34		

Q3 What barriers or challenges do you face when walking in Parkville? (Check all that apply)

Answered: 34 Skipped: 5



ANSWER CHOICES	RESPONSES	
Difficulty crossing streets	41.18%	14
Uneven or poorly maintained sidewalks	58.82%	20
Lack of curb ramps or accessibility features,	8.82%	3
Visual limitations such as poor lighting or blocked views	17.65%	6
Safety concerns from traffic	61.76%	21
Missing sections of sidewalk	64.71%	22
Other (please specify)	17.65%	6
Total Respondents: 34		

Q4 Are there areas in Parkville where you feel sidewalks are most needed?

Answered: 35 Skipped: 4

#	RESPONSES	DATE
1	Crooked Road connecting the bluffs to downtown	10/18/2025 8:49 AM
2	Crooked Road to downtown	10/17/2025 1:56 PM
3	Parkville	10/15/2025 7:22 PM
4	Bell Road and Crooked Road	10/15/2025 3:57 PM
5	Crooked road, Bell Road	10/15/2025 3:57 PM
6	yes	10/15/2025 2:24 PM
7	Bluffs	10/15/2025 2:17 PM
8	we need more sidewalk signs, or something to solve a problem I see. I watch cars not see people cross the street from the vfw to k tacos	10/15/2025 2:16 PM
9	Yes	10/15/2025 1:58 PM
10	The Bluffs	10/15/2025 12:42 PM
11	West St	10/15/2025 12:37 PM
12	Along Mill Street between the Bluffs and Main Street -- the sidewalks here are almost unusable and feel very unsafe when walking with my children.	10/15/2025 12:21 PM
13	From the entrance of Riss Lake going down to Park University	10/14/2025 10:21 AM
14	Improved sidewalks in downtown area	10/9/2025 10:09 PM
15	Expand sidewalks around Price Chopper so they connect to neighborhoods	10/8/2025 11:19 AM
16	Bell Road and S Crooked Road	10/3/2025 7:17 AM
17	Bell road	10/2/2025 7:03 AM
18	63 St begun Hey 9 & Bell Rd; Hwy 9 south from Lakeview Dr to connect to Main St; Bell Rd connecting Hwy 45 to the businesses along it	10/1/2025 12:21 PM
19	On brink Meyer road from Thousand Oaks down to creekside and between the 2 round abouts on 45/K and Union Chapel/K	10/1/2025 11:35 AM
20	Along Main and East Streets from3rd to 13th St. There are many Instances of cracked and uneven sidewalk. The sidewalks west of Main Street along third, fourth and fifth Are also especially in need of repair primarily because of unevenness	10/1/2025 10:54 AM
21	North of 45 on Highway 9 alongside the Graden yard	10/1/2025 8:12 AM
22	Finishing route 9 all the way to downtown	9/23/2025 4:47 PM
23	Extend, maintain, and repair existing side walks in downtown Parkville	9/20/2025 6:44 PM
24	Yes, on Bell Road	9/18/2025 9:53 PM
25	Near new developments and neighborhoods in Creekside	9/17/2025 11:29 PM
26	Yes	9/16/2025 8:02 PM
27	9hwy northbound from the 9 & 45 intersection.	9/16/2025 9:07 AM
28	Along Main and 45 hwy	9/15/2025 2:48 PM

29	Yes, along both sides of Hwy 9 from Downtown Parkville, all the way up north to Tom Watson Pkwy. All Parkville residents should have access to safe walking paths, bike lanes, and golf cart paths along this major connecting road, Hwy 9. We need to be less reliant on motor vehicle transportation to help lower emissions, traffic, congestions, and encourage a greener, sustainable community.	9/15/2025 2:43 PM
30	Corner of East and 1st Street in front of Prima	9/14/2025 10:42 PM
31	At the Y intersection of Hwy 9 and Main Street	9/13/2025 10:07 PM
32	Where Main Street connects to Route 9! So dangerous to walk from Riss Lake to downtown Parkville	9/13/2025 1:50 PM
33	my neighbors complain on the facebook group page about those of us walking in the street. so the other side of riss lake drive, side streets, etc all need sidewalks according to them.	9/13/2025 12:54 PM
34	Residential neighborhoods	9/13/2025 12:21 PM
35	Sidewalk missing from Lakeview Dr to downtown Parkville along Hwy 9	9/13/2025 11:29 AM

Q5 In your opinion, which neighborhoods or areas of Parkville have the greatest need for improved sidewalk access?

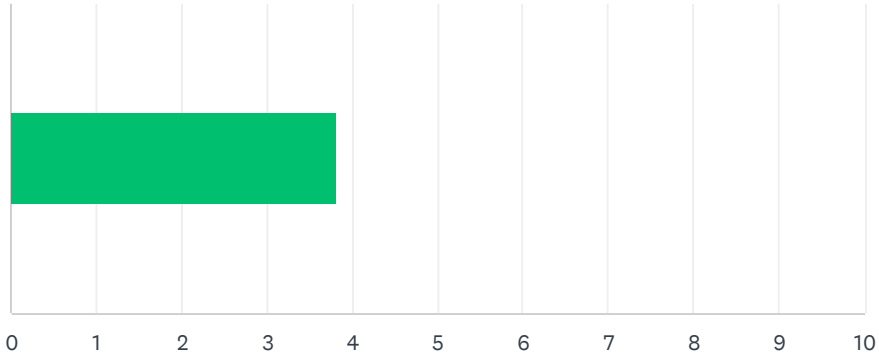
Answered: 32 Skipped: 7

#	RESPONSES	DATE
1	The bluffs to downtown	10/18/2025 8:49 AM
2	The Bluffs	10/17/2025 1:56 PM
3	Existing sidewalk along FF between Main St and Crooked Road	10/15/2025 7:22 PM
4	Bell Road and Crooked Road	10/15/2025 3:57 PM
5	Any high-traffic street without sidewalks presents danger to pedestrians.	10/15/2025 3:57 PM
6	Bell Road; Hwy FF/River Road from downtown to Crooked Road; Crooked Road from Hwy FF to River Hills subdivision	10/15/2025 2:24 PM
7	Both ffs	10/15/2025 2:17 PM
8	from the Bluffs to Downtown	10/15/2025 1:58 PM
9	The Bluffs. At least a better connection from the neighborhood into downtown	10/15/2025 12:42 PM
10	Hamilton, Walnut, & 13th St, Elm & West Streets	10/15/2025 12:37 PM
11	West of Main Street	10/15/2025 12:21 PM
12	Downtown Parkville	10/14/2025 10:21 AM
13	Downtown Parkville - better sidewalks near City parking lot, East St., and north of 2nd	10/9/2025 10:09 PM
14	Crooked Road connect to downtown, neighborhoods connect to Route 9	10/8/2025 11:19 AM
15	Bell Road, Mill Street	10/3/2025 7:17 AM
16	Mark IV subdivision	10/2/2025 7:03 AM
17	Pinecrest has no sidewalks	10/1/2025 12:21 PM
18	Noted above	10/1/2025 11:35 AM
19	Old town Parkville	10/1/2025 10:54 AM
20	Country Gardens	10/1/2025 8:12 AM
21	Parkville (Town in general)	9/20/2025 6:44 PM
22	Bell road	9/18/2025 9:53 PM
23	Creekside, especially along the main road and from the baseball diamonds side	9/17/2025 11:29 PM
24	Please give us a sidewalk on Crooked Rd. South of 45 Hwy. It connects large neighborhoods, new neighborhoods, large populations to Platte Pass and Downtown Parkville. It is a hilly, curvy road, and right now there are many accidents at the intersection of 45 and Crooked.	9/16/2025 8:02 PM
25	Along Main Street	9/15/2025 2:48 PM
26	Both sides of Hwy 9, up north to Tom Watson Pkwy. This would encourage physical activity, health and well-being, and make it easier to support downtown Parkville businesses. This would increase and maintain property values, save families more money by not driving cars, and level the playing field to where everyone is able to move through the community equally. This would also provide an increased sense of community with more spaces for human interactions with our neighbors.	9/15/2025 2:43 PM
27	Downtown	9/14/2025 10:42 PM

28	Top and bottom of Main Street	9/13/2025 10:07 PM
29	Areas connecting residential to commercial	9/13/2025 1:50 PM
30	anywhere that needs to be more walkable. connecting main street to other areas. and it doesn’t have to be sidewalks… trails, bike routes, etc.	9/13/2025 12:54 PM
31	Riss Lake	9/13/2025 12:21 PM
32	Hwy 9 to connect to downtown parkville	9/13/2025 11:29 AM

Q6 Number of people affected (Population Density) (Rate 1-5)

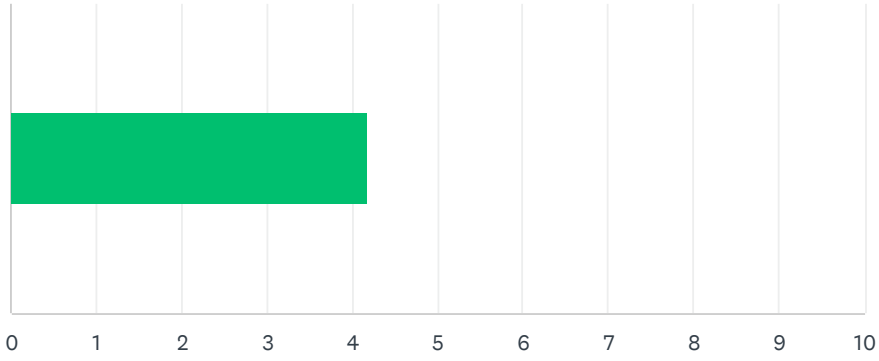
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	4	149	39
Total Respondents: 39			

Q7 Proximity to schools, parks, and public spaces (Rate 1-5)

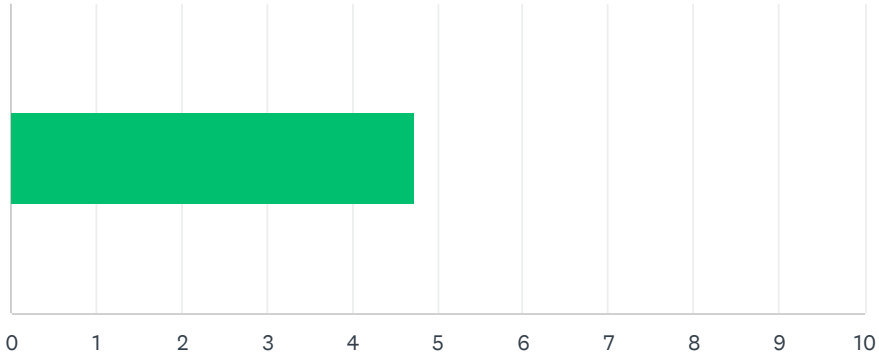
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	4	163	39
Total Respondents: 39			

Q8 Safety concerns (e.g., high crash areas) (Rate 1-5)

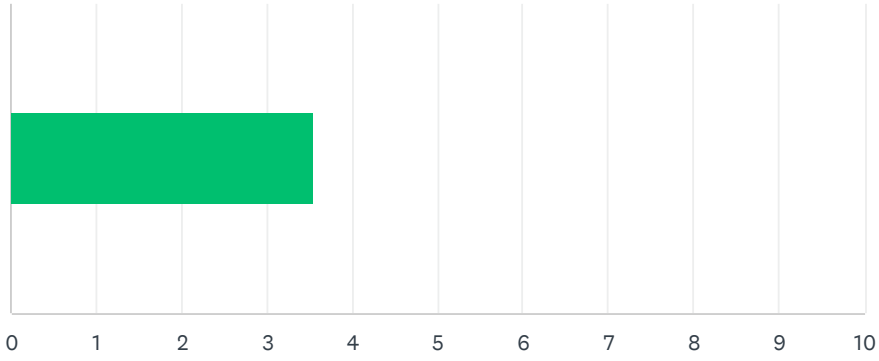
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	5	185	39
Total Respondents: 39			

Q9 ADA accessibility and inclusivity (Rate 1-5)

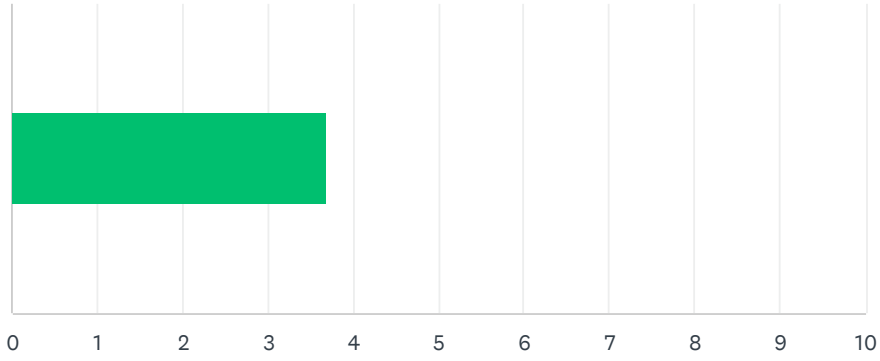
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	4	138	39
Total Respondents: 39			

Q10 Connectivity to existing sidewalks (Rate 1-5)

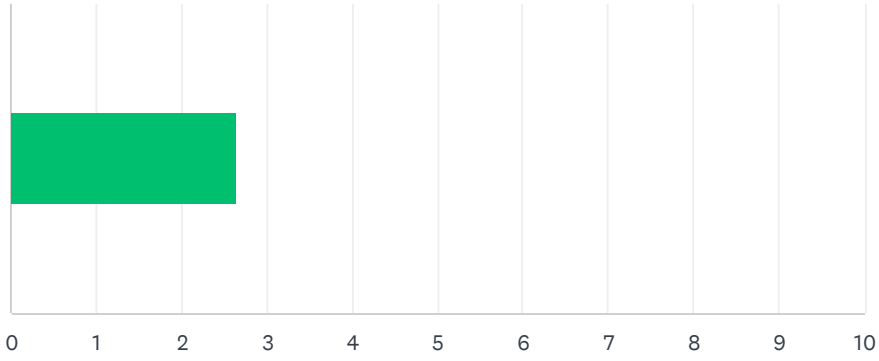
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	4	144	39
Total Respondents: 39			

Q11 Cost and feasibility (Rate 1-5)

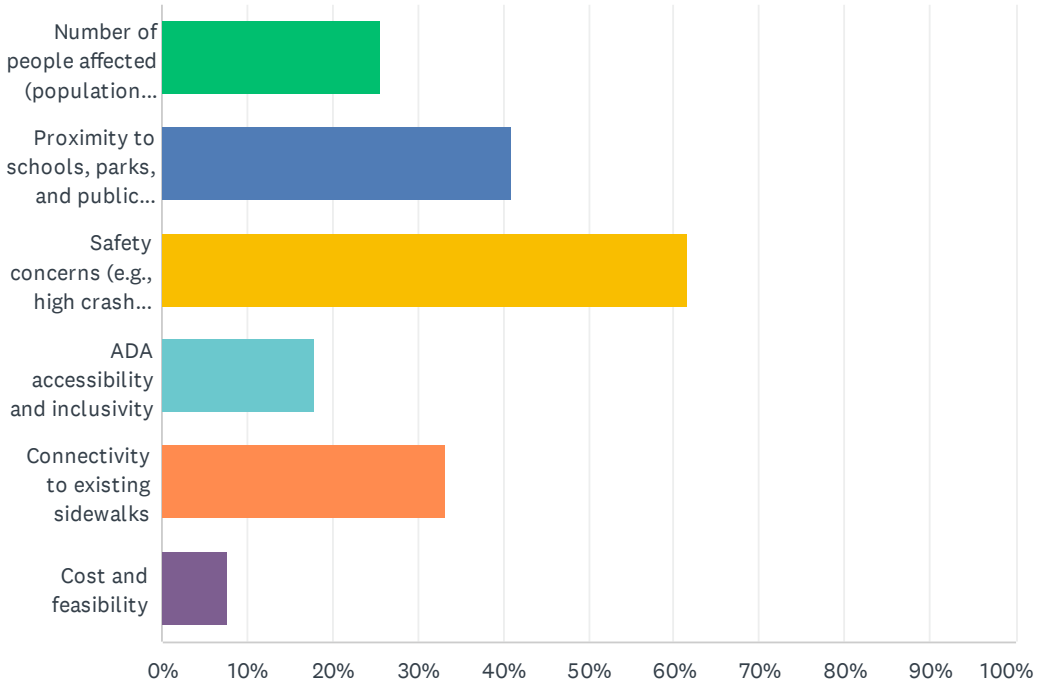
Answered: 39 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	3	103	39
Total Respondents: 39			

Q12 If you had to choose only three factors to prioritize sidewalk improvements, which would you choose? (Choose a Maximum of 3)

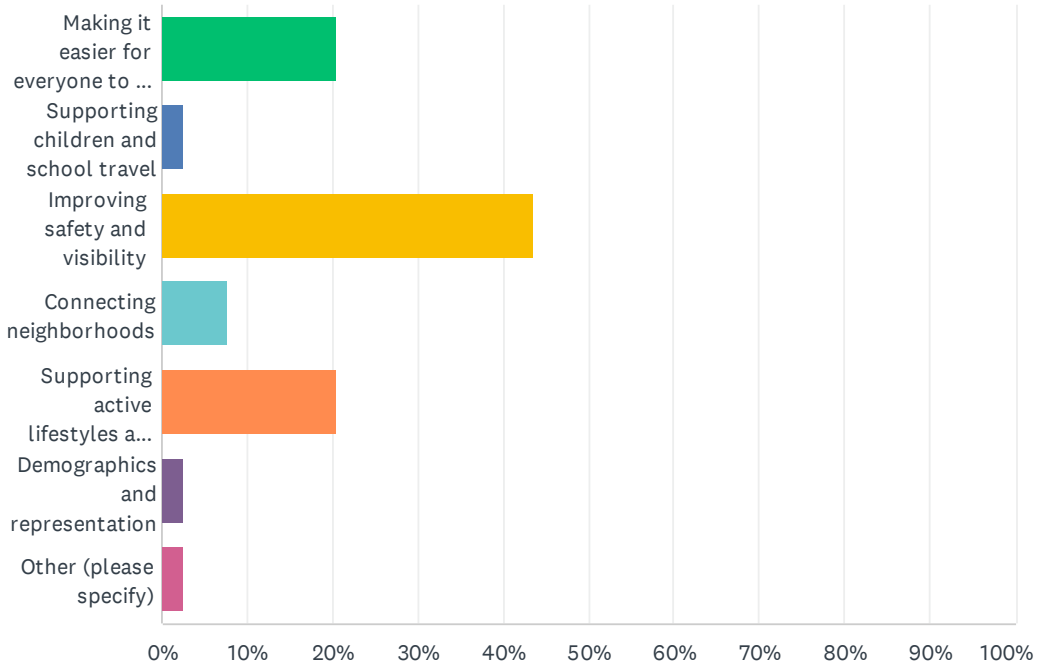
Answered: 39 Skipped: 0



ANSWER CHOICES	RESPONSES	
Number of people affected (population density)	25.64%	10
Proximity to schools, parks, and public spaces	41.03%	16
Safety concerns (e.g., high crash areas)	61.54%	24
ADA accessibility and inclusivity	17.95%	7
Connectivity to existing sidewalks	33.33%	13
Cost and feasibility	7.69%	3
Total Respondents: 39		

Q13 What is most important to you when it comes to improving sidewalks in Parkville?

Answered: 39 Skipped: 0



ANSWER CHOICES	RESPONSES	
Making it easier for everyone to get around	20.51%	8
Supporting children and school travel	2.56%	1
Improving safety and visibility	43.59%	17
Connecting neighborhoods	7.69%	3
Supporting active lifestyles and health	20.51%	8
Demographics and representation	2.56%	1
Other (please specify)	2.56%	1
TOTAL		39

Q14 What is your ZIP code?

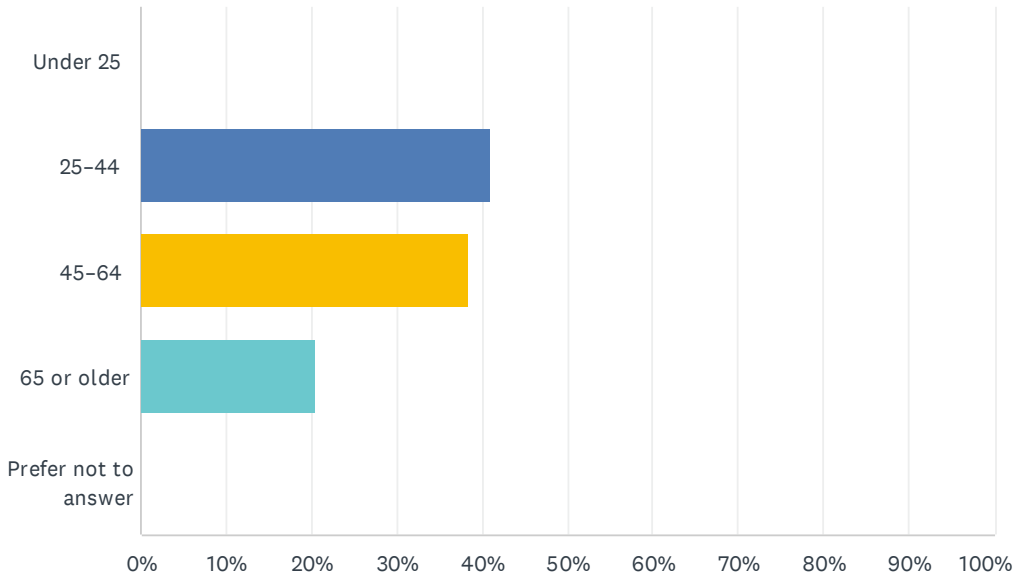
Answered: 39 Skipped: 0

#	RESPONSES	DATE
1	64152	10/18/2025 8:49 AM
2	64152	10/17/2025 1:56 PM
3	64152	10/15/2025 8:55 PM
4	64152	10/15/2025 7:22 PM
5	64152	10/15/2025 3:57 PM
6	64152	10/15/2025 3:57 PM
7	64152	10/15/2025 2:24 PM
8	64152	10/15/2025 2:17 PM
9	64152	10/15/2025 2:16 PM
10	64152	10/15/2025 1:58 PM
11	64152	10/15/2025 12:42 PM
12	64152	10/15/2025 12:37 PM
13	64152	10/15/2025 12:21 PM
14	64152	10/14/2025 10:21 AM
15	64152	10/9/2025 10:09 PM
16	64152	10/8/2025 11:19 AM
17	64152	10/3/2025 11:42 AM
18	64152	10/3/2025 7:17 AM
19	64152	10/2/2025 7:03 AM
20	64152	10/1/2025 12:31 PM
21	64152	10/1/2025 12:21 PM
22	64152	10/1/2025 11:35 AM
23	64152	10/1/2025 10:54 AM
24	64152	10/1/2025 8:20 AM
25	64152	10/1/2025 8:12 AM
26	64152	9/23/2025 4:47 PM
27	64152	9/20/2025 6:44 PM
28	64152	9/18/2025 9:53 PM
29	64152	9/17/2025 11:29 PM
30	64152	9/16/2025 8:02 PM
31	64152	9/16/2025 9:07 AM
32	64152	9/15/2025 2:48 PM
33	64152	9/15/2025 2:43 PM

34	64152	9/14/2025 10:42 PM
35	64152	9/13/2025 10:07 PM
36	64152	9/13/2025 1:50 PM
37	64152	9/13/2025 12:54 PM
38	64152	9/13/2025 12:21 PM
39	64152	9/13/2025 11:29 AM

Q15 Age Range?

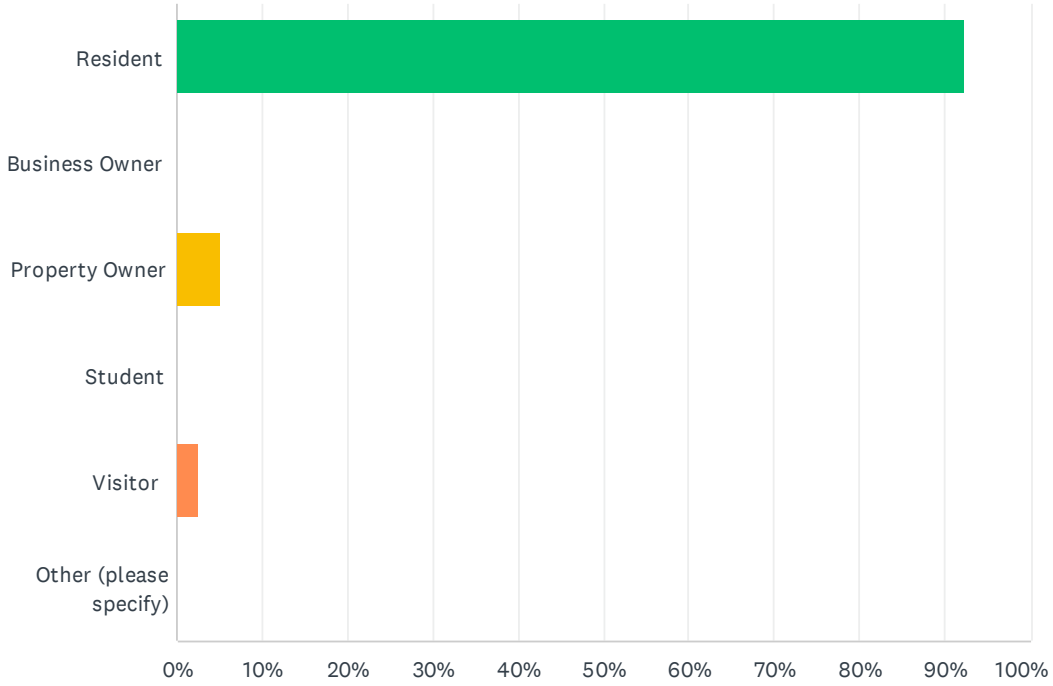
Answered: 39 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 25	0.00%	0
25–44	41.03%	16
45–64	38.46%	15
65 or older	20.51%	8
Prefer not to answer	0.00%	0
TOTAL		39

Q16 Do you identify as:

Answered: 39 Skipped: 0



ANSWER CHOICES	RESPONSES	
Resident	92.31%	36
Business Owner	0.00%	0
Property Owner	5.13%	2
Student	0.00%	0
Visitor	2.56%	1
Other (please specify)	0.00%	0
TOTAL		39

CITY OF PARKVILLE
Policy Report

Date: October 21, 2025

Prepared By:
Stephen Lachky, Community Development Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
A public hearing to consider a petition to extend the limits of the City of Parkville by voluntary annexation to include described real estate in unincorporated Platte County, Mo. generally located at 9690 NW Hwy 45 ¾ Platte County Parcel No. 20-6.0-23-300-005-063.000 (0.64 acres, more or less). Shirley Tott, applicant. (Community Development)

BACKGROUND:
Shirley Tott is the owner of 9690 NW Hwy 45, which is in Unincorporated Platte County, Mo., immediately adjacent to and west of the City's Streets Department facilities at 6407 NW Graden Rd. On June 3, 2025, the Board of Aldermen annexed Tract 1 (2.20 acres, more or less) and Tract 2 (1.36 acres, more or less) into the City of Parkville's municipal limits via Ordinance No. 3260. At the time, Shirley declined to annex a 0.64-acre portion of the property into the City's municipal limits, as it included a 1,292 sq. ft. single-family home (constructed in 1950) with a detached garage and accessory structure. Ms. Tott has since reconsidered, as she is currently seeking developers for commercial use on Tracts 1 and 2; and has submitted a Voluntary Annexation Petition seeking annexation of the subject property into the City.

PROCESS:
Voluntary annexations are governed by Section 71.012, RSMo., which requires a public hearing on the proposed annexation. After hearing the evidence at the public hearing, the Board of Aldermen may decide to annex the property, *if the Board determines that the annexation is reasonable and necessary to the proper development of the City and the City has the ability to furnish normal municipal services to the area to be annexed within a reasonable time.* Section 71.012.2(2), RSMo. In addition, The *Parkville 2040 Master Plan* contains policy recommendations for considering voluntary annexation petitions, specifically for protecting Parkville's borders and preserving its character as the community grows; this includes:

- Continue to require new development to be fully served by adequate public infrastructure including paved streets, sidewalks, trails, water and sewer service.
- Discourage the development of private roads to serve new single-family subdivision.
- Create an ordinance to preserve areas with significant tree cover.
- Support and encourage in-fill, redevelopment that is consistent with the adopted comprehensive master plan.
- Only approve rezoning and development proposals that are consistent with the adopted comprehensive master plan and future land use map.

FUTURE LAND USE:
The adopted *Parkville 2040 Master Plan* projects “Mixed-Use” future land use for the property parcel, which is appropriate for supporting typical retail, office, and multi-family uses, preferably with a floor to area ratio (FAR) of 0.50 for retail / office and 18 dwelling units per acre for residential. Additionally, the master plan’s “Annexation Policy Recommendations” section identifies the subject property as being within *Voluntary Annexation Priority Area 1*, stating the City should actively pursue voluntary annexation of the infill properties identified in said area. Lastly, the Title IV – Development Code finds the “Mixed-Use” land typology as being typically applicable to the “B-1” Neighborhood Business District, “R-4” Mixed-Density Residential, “B-2” General Business District, “B-4-P” Planned Business District, and “R-5” Multi-Family Residential zoning district if planned in a pattern with a well-integrated mix of compatible uses and designs.

STRATEGIC GOAL(S):
Quality Development

BUDGET IMPACT:
Except for application and permit fees collected, there is no immediate budget impact. Long-term impacts would be realized from changes in property taxes and sales taxes collected from the site and proposed development and impacts to the same for area properties and other businesses.

ALTERNATIVES:

1. Request staff to prepare an ordinance approving the Voluntary Annexation Petition.
2. Deny the Voluntary Annexation Petition
3. Continue the public hearing to a future meeting of the Board of Aldermen.

FINANCE COMMITTEE RECOMMENDATION:
This item was not brought before the Finance Committee for consideration, as all annexation decisions are brought directly before the Board of Aldermen.

STAFF RECOMMENDATION:
Staff recommends approval of the Voluntary Annexation Petition.

POLICY:
Per 71.012 RSMo, annexation must be approved by ordinance following Board determination that the property to be annexed is contiguous and compact to the existing corporate limits, that the annexation is reasonable and necessary to the proper development of the city and that the City has the ability to furnish normal municipal services to the area to be annexed within a reasonable time (see Attachment 5).

Additionally, per 71.012 RSMo, once a request for voluntary annexation is received by the City, the governing body shall hold a public hearing concerning the matter not less than fourteen or more than 60 days after the petition is received. Further, notice of the hearing shall be published in a newspaper of general circulation, and the hearing shall be held not less than seven (7) days after notice of the hearing is published (see Attachment 7). At the public hearing any interested person, corporation or political subdivision may present evidence regarding the proposed annexation. If, after holding the hearing, the governing body of the City determines that the annexation is reasonable and necessary to the proper development of the city, and the city has the ability to furnish normal municipal services

to the area to be annexed within a reasonable time, it may "subject to the provisions of Section 71.012" annex the territory by ordinance without further action.

SUGGESTED MOTION:

I move to direct staff to prepare an ordinance approving the proposed annexation described in the Voluntary Annexation Petition submitted by Shirley Tott on September 25, 2025.

ATTACHMENTS:

1. 1. Tott Voluntary Annexation Petition 2
2. 2. Subject Area Property Map
3. 3. Exhibit of Property_09-23-2025
4. 4. Legal Description of Property
5. 5. RSMo, Section 71.012.1
6. 6. Public Hearing Notice - Tott Annexation 2
7. 7. Annexation Considerations Memorandum (11-21-2011)

COMMUNITY DEVELOPMENT
8880 Clark Avenue
Parkville, MO
(816) 741-7676

Application #: _____
Date Submitted: _____
Public Hearing: _____
Date Approved: _____

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Voluntary Annexation Petition

1. Applicant / Contact Information

Owner(s)

Name: Shirley Tott

Address: 9690 NW Hwy 45
Parkville, MO 64152

Phone: (816) 769-6455

Fax number: _____

Email: _____

Contact, if different from petitioner

Name: Rob Young, RL Buford & Associates

Address: PO Box 14069
Parkville, MO 64152

Phone: (816) 741-6152

Fax number: _____

Email: rob@rlbuford.com

2. Property Information

Property address and/ or general location: 9690 NW Hwy 45, lying on the north side of 45 Hwy west of relocated Graden Road

Area to be annexed in acres: 0.71 square feet: 30,844

3. Acknowledgement and Verification

We, the undersigned Petitioners, hereby petition the Board of Aldermen of the City of Parkville, Missouri, state and allege, as evidenced by our signatures below, that:

1. we are the owners of all fee interests of record in of the real estate in Platte County, Missouri, described on "Exhibit A" attached hereto;
2. we are of lawful age and are duly authorized to make said Petition;
3. said real estate is not now a part of any incorporated municipality;
4. said real estate is contiguous and compact to the existing corporate limits of the City of Parkville, Missouri;
5. we request said real estate be annexed to, and be included within the corporate limits of, the City of Parkville, Missouri, as authorized by provisions of Section 71.012, RSMo, as amended;
6. we have read said foregoing Petition and that the facts and matters stated in said Petition and all materials submitted with said Petition are true and correct according to our best knowledge, information, and belief; and
7. we request the Board of Aldermen of the City of Parkville, Missouri, to cause the required notice to be published and to conduct the public hearing required by law and to thereafter adopt an ordinance extending the limits of the City of Parkville to include the above described real estate.

Dated this 25th day of September, 2025

Signature: Shirley Tott

Printed Name: Shirley Tott

Signature: _____

Printed Name: _____

Application #: _____

State of Missouri)
) ss.
County of Platte)

On this 25th day of September, 2025, before me, the undersigned notary public, personally appeared Shirley Toth, known to me to be the person(s) described in and who executed the foregoing instrument, who after being duly sworn upon his/her/their oath, deposed, stated and acknowledged the above, and executed the same as his/her/their free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal the date and year first above written.

ROBINETTE RENEE SPOONER
Notary Public - Notary Seal
STATE OF MISSOURI
Platte County
My Commission Expires: Mar. 17, 2028
Commission # 24074974

_____
Notary Public

My Commission Expires: _____

4. Checklist of required submittals

At the time of petition three (3) copies of the following items must be submitted for review and comment by the Community Development and Public Works Departments. Once reviewed, additional copies must be provided for presentation to the Board of Aldermen.

- ☐ Completed application including all information requested herein.
- ☐ A legal description of the area to be annexed.
- ☐ A certificate of survery or other scaled drawing showing the area to be annexed.
- ☐ Any other supporting materials necessary to clarify and justify the request.
- ☐ Authorization signature of the owner of record of the property.

5. Deadline

All materials must be submitted not less than fourteen (14) days nor more than sixty (60) days prior to the Board of Aldermen meeting at which annexation request is to be heard. Applicants are encouraged to submit this application and required materials prior to this deadline, as incomplete or incorrect applications will not be accepted.

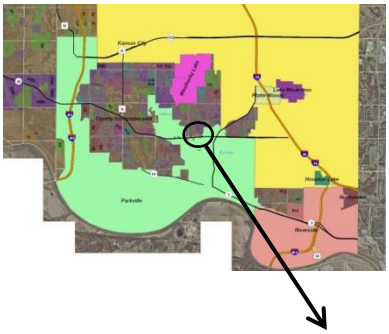
For City Use Only

Application accepted as complete by:
Name / Title: _____ Date: _____
Signature: _____

Action taken by the Board of Aldermen: ☐ Approved ☐ Approved with Conditions ☐ Denied
Date: _____ Ordinance #: _____
Special conditions if any: _____

Date recorded by the Platte County Recorder of Deed's Office: _____
Book and page #s: _____

Subject Area Property Map



Legend

9690 NW Hwy 45

N

BOOK 652 – PAGE 434

BOOK 790 – PAGE 132

BOOK 1100 – PAGE 20

BOOK 295 – PAGE 443

RIGHT OF WAY LINE GRADEN ROAD

S69°00'04"E 118.82'

S19°01'00"W 169.86'

S66°45'37"E 120.01'

S66°45'37"E 305.48'

S66°33'19"E (DESC)

S66°45'37"E 185.46'

N03°15'56"W 209.34'

S06°46'56"E 175.55'

S86°21'07"W 16.26'

S86°27'07"W 61.24'

S89°59'49"W 54.32'

S86°21'07"W 103.59'

S06°46'56"E 96.88'

N86°14'47"E 248.32'

223.85'

POINT OF BEGINNING

POINT OF COMMENCEMENT

SOUTHWEST CORNER OF SOUTHWEST QUARTER OF SECTION 23-51-34

S03°32'54"E 174.57'

S89°32'42"E 1222.46'

S03°58'44"E 170.97'

N06°52'31"W 72.28'

N06°52'31"W 51.78'

(DESC)

N86°21'45"E 1.19'

N71°16'41"E 42.48'

N86°57'20"E 72.67'

N86°21'45"E 133.76'

S05°40'48"E 123.36'

30,844 SQUARE FEET 0.71 ACRES

S89°32'42"E 2632.69' (SECTION)

S86°18'44"W 37.51'

S18°57'38"W 3.46'

S86°57'27"W 206.88'

S86°34'00"W (DESC)

SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 23-51-34

NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 26-51-34

S86°18'44"W 357.78'

395.29'

SIGHT LINE EASEMENT

NORTHERLY RIGHT OF WAY LINE OF MISSOURI ROUTE 45

CONCRETE CURB

℄ MO ROUTE 45
TOM WATSON PARKWAY
(VARIABLE RIGHT OF WAY)

R=370.00'
L=97.56'

S24°09'28"E 99.09'

N02°14'27"E 118.71'

N02°26'45"E (DESC)

R=370.00'
L=221.10'

WESTERLY RIGHT OF WAY LINE OF RELOCATED GRADEN ROAD

MODOT MAINTAINED ROAD

NW GRADEN ROAD

80.00' R/W

100.00'

℄ 100.0' KCP&L EASEMENT
DOC. NO. 14815

R=430.00'
L=65.28'

KCP&L PORTION OF VACATED GRADEN ROAD

ASPHALT ROAD

303.43'

S69°00'04"E 303.39'

S66°47'45"E (DESC)

℄ OF VACATED GRADEN ROAD

SOUTH LINE OF VACATED GRADEN ROAD

193.94'

ITB: N25°15'59"W

R=430.00'
L=242.62'

S42°18'26"W 42.23'

SIGHT LINE EASEMENT

S87°50'36"W 187.11'

S85°10'17"W 144.90'

ASPHALT DRIVE

N00°27'18"E 54.75'

S82°29'53"W 60.13'

CONCRETE CURB

S05°41'33"E 98.30'

N05°41'33"W 94.57'

NOTES:

1. THE SOURCE OF THE DESCRIPTION USED FOR THIS SURVEY WAS DERIVED FROM TWO TITLE POLICIES ISSUED BY STEWART TITLE COMPANY, FILE NUMBER 255759 REVISION NO. A, EFFECTIVE DATE OF AUGUST 8, 2018 AND FILE NUMBER 255748, EFFECTIVE DATE OF AUGUST 9, 2018. THE VESTING DEEDS ARE RECORDED IN BOOK 825 AT PAGE 831 AND IN BOOK 790 AT PAGE 132.

2. THE BEARINGS SHOWN HEREON ARE BASED UPON GPS OBSERVATIONS UTILIZING THE MODOT VIRTUAL NETWORK.

3. THIS EXHIBIT DOES NOT REFLECT ANY OF THE FOLLOWING WHICH WERE EITHER NOT REQUESTED OR FURNISHED BY THE CLIENT OR ARE NOT WITHIN THE SCOPE OF THE SERVICES PROVIDED BY A PROFESSIONAL SURVEYOR; THEREFORE, THIS SURVEYOR DOES NOT ACCEPT ANY LIABILITY SHOULD ANY OF THEM BE APPLICABLE TO THE SUBJECT REAL ESTATE: SUBSURFACE CONDITIONS; BUILDING SET BACK LINES; RESTRICTIVE COVENANTS; SUBDIVISION RESTRICTIONS; AND ZONING OR OTHER LAND USE REGULATIONS.

ANNEXATION DESCRIPTION
CONTAINING 30,844 SQUARE FEET OR 0.71 ACRES

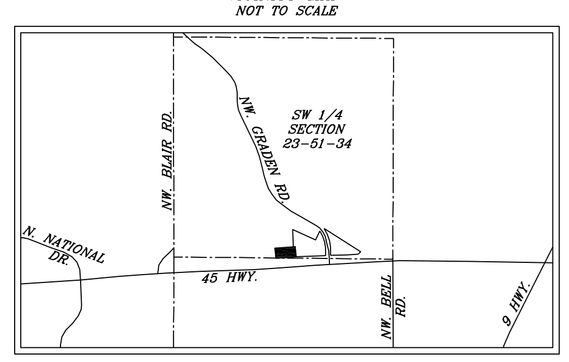
A TRACT OF LAND IN PART OF THE SOUTHWEST QUARTER OF SECTION 23 AND PART OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 51 NORTH, RANGE 34 WEST, PLATTE COUNTY, MISSOURI, BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 23; THENCE S89°32'42"E, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER, A DISTANCE OF 1222.46 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE HEREIN DESCRIBED; THENCE N06°52'31"W, A DISTANCE OF 72.28 FEET; THENCE N86°14'47"E, A DISTANCE OF 248.32 FEET; THENCE S05°40'48"E, A DISTANCE OF 123.36 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF MISSOURI ROUTE NO. 45; THENCE S86°18'44"W, ALONG SAID NORTHERLY RIGHT OF WAY LINE, A DISTANCE OF 37.51 FEET; THENCE S18°57'38"W, CONTINUING ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 3.46 FEET; THENCE S86°57'27"W, CONTINUING ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 206.88 FEET; THENCE N06°52'31"W, A DISTANCE OF 51.78 FEET TO THE POINT OF BEGINNING.

GRAPHIC SCALE

50 0 25 50 100 150

(IN FEET)
1 inch = 50 ft.

VICINITY MAP
NOT TO SCALE



SURVEYOR'S CERTIFICATION
I HEREBY CERTIFY THAT THIS DRAWING WAS PREPARED UNDER MY DIRECT SUPERVISION FOR ANNEXATION PURPOSES ONLY AND THAT THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY.

ROBERT G. YOUNG, PLS-2007000869 — DATE: 09/23/2025

STATE OF MISSOURI
ROBERT G. YOUNG
NUMBER
PLS-2007000869
PROFESSIONAL LAND SURVEYOR

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E:\A-PLATTE COUNTY\P-24472 SHIRLEY TOTT ANNEXATION\dwg\P-24472 SMALL TRACT.dwg 9/23/2025 12:20:06 PM CDT

R.L. Buford & Associates, LLC
LAND SURVEYING - DEVELOPMENT CONSULTANTS
R.L. BUFORD & ASSOCIATES, LLC - MO. CERT. OF AUTHORITY #LC2010031977
P.O. BOX 14069, PARKVILLE, MO. 64152 (816) 741-6152
rob@rlbuford.com

FOR SHIRLEY TOTT
9690 NW HWY 45
PARKVILLE, MO 64152

SEC.-TWP.-RGE.	COUNTY	JOB NO.
23/26-51-34	PLATTE	P-24472
DATE	FIELD BOOK	DRAWN BY
02/10/2025		R.G.Y.

ANNEXATION EXHIBIT

ANNEXATION DESCRIPTION

CONTAINING 30,844 SQUARE FEET OR 0.71 ACRES

A TRACT OF LAND IN PART OF THE SOUTHWEST QUARTER OF SECTION 23 AND PART OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 51 NORTH, RANGE 34 WEST, PLATTE COUNTY, MISSOURI, BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 23; TEHNCE S89°32’42”E, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER, A DISTANCE OF 1222.46 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE HEREIN DESCRIBED; THENCE N06°52’31”W, A DISTANCE OF 72.28 FEET; THENCE N86°18’44”W, ALONG SAID NORTHERLY RIGHT OF WAY LINE, A DISTANCE OF 206.88 FEET; THENCE N06°52’31”W, A DISTANCE OF 51.78 FEET TO THE POINT OF BEGINNING.

Missouri Revised Statutes

Chapter 71
Provisions Relative to All Cities and Towns

Section 71.012.1

August 28, 2015

Annexation procedure, hearing, exceptions (Perry County, Randolph County)--contiguous and compact defined--common interest community, cooperative and planned community, defined--objection, procedure.

71.012. 1. Notwithstanding the provisions of sections 71.015 and 71.860 to 71.920, the governing body of any city, town or village may annex unincorporated areas which are contiguous and compact to the existing corporate limits of the city, town or village pursuant to this section. The term "contiguous and compact" does not include a situation whereby the unincorporated area proposed to be annexed is contiguous to the annexing city, town or village only by a railroad line, trail, pipeline or other strip of real property less than one-quarter mile in width within the city, town or village so that the boundaries of the city, town or village after annexation would leave unincorporated areas between the annexed area and the prior boundaries of the city, town or village connected only by such railroad line, trail, pipeline or other such strip of real property. The term contiguous and compact does not prohibit voluntary annexations pursuant to this section merely because such voluntary annexation would create an island of unincorporated area within the city, town or village, so long as the owners of the unincorporated island were also given the opportunity to voluntarily annex into the city, town or village. Notwithstanding the provisions of this section, the governing body of any city, town or village in any county of the third classification which borders a county of the fourth classification, a county of the second classification and the Mississippi River may annex areas along a road or highway up to two miles from existing boundaries of the city, town or village or the governing body in any city, town or village in any county of the third classification without a township form of government with a population of at least twenty-four thousand inhabitants but not more than thirty thousand inhabitants and such county contains a state correctional center may voluntarily annex such correctional center pursuant to the provisions of this section if the correctional center is along a road or highway within two miles from the existing boundaries of the city, town or village.

2. (1) When a notarized petition, requesting annexation and signed by the owners of all fee interests of record in all tracts of real property located within the area proposed to be annexed, or a request for annexation signed under the authority of the governing body of any common interest community and approved by a majority vote of unit owners located within the area proposed to be annexed is presented to the governing body of the city, town or village, the governing body shall hold a public hearing concerning the matter not less than fourteen nor more than sixty days after the petition is received, and the hearing shall be held not less than seven days after notice of the hearing is published in a newspaper of general circulation qualified to

publish legal matters and located within the boundary of the petitioned city, town or village. If no such newspaper exists within the boundary of such city, town or village, then the notice shall be published in the qualified newspaper nearest the petitioned city, town or village. For the purposes of this subdivision, the term "common-interest community" shall mean a condominium as said term is used in chapter 448, or a common-interest community, a cooperative, or a planned community.

(a) A "common-interest community" shall be defined as real property with respect to which a person, by virtue of such person's ownership of a unit, is obliged to pay for real property taxes, insurance premiums, maintenance or improvement of other real property described in a declaration. "Ownership of a unit" does not include a leasehold interest of less than twenty years in a unit, including renewal options;

(b) A "cooperative" shall be defined as a common-interest community in which the real property is owned by an association, each of whose members is entitled by virtue of such member's ownership interest in the association to exclusive possession of a unit;

(c) A "planned community" shall be defined as a common-interest community that is not a condominium or a cooperative. A condominium or cooperative may be part of a planned community.

(2) At the public hearing any interested person, corporation or political subdivision may present evidence regarding the proposed annexation. If, after holding the hearing, the governing body of the city, town or village determines that the annexation is reasonable and necessary to the proper development of the city, town or village, and the city, town or village has the ability to furnish normal municipal services to the area to be annexed within a reasonable time, it may, subject to the provisions of subdivision (3) of this subsection, annex the territory by ordinance without further action.

(3) If a written objection to the proposed annexation is filed with the governing body of the city, town or village not later than fourteen days after the public hearing by at least five percent of the qualified voters of the city, town or village, or two qualified voters of the area sought to be annexed if the same contains two qualified voters, the provisions of sections 71.015 and 71.860 to 71.920, shall be followed.

3. If no objection is filed, the city, town or village shall extend its limits by ordinance to include such territory, specifying with accuracy the new boundary lines to which the city's, town's or village's limits are extended. Upon duly enacting such annexation ordinance, the city, town or village shall cause three certified copies of the same to be filed with the county assessor and the clerk of the county wherein the city, town or village is located, and one certified copy to be filed with the election authority, if different from the clerk of the county which has jurisdiction over the area being annexed, whereupon the annexation shall be complete and final and thereafter all courts of this state shall take judicial notice of the limits of that city, town or village as so extended.

4. That a petition requesting annexation is not or was not verified or notarized shall not affect the validity of an annexation heretofore or hereafter undertaken in accordance with this section.

5. Any action of any kind seeking to deannex from any city, town, or village any area annexed under this section, or seeking in any way to reverse, invalidate, set aside, or otherwise challenge such annexation or oust such city, town, or village from jurisdiction over such annexed area shall be brought within five years of the date of adoption of the annexation ordinance.

(L. 1976 H.B. 1362, A.L. 1978 S.B. 738, A.L. 1980 H.B. 1110, A.L. 1986 H.B. 1135 merged with H.B. 1261, A.L. 1989 H.B. 487, A.L. 1990 H.B. 1536, A.L. 1993 S.B. 376, A.L. 1995 H.B. 414, A.L. 1996 H.B. 1237, A.L. 1998 H.B. 1352, A.L. 1999 S.B. 160 & 82, A.L. 2005 H.B. 58, A.L. 2007 H.B. 459 merged with S.B. 22 merged with S.B. 30, A.L. 2013 S.B. 58)

PUBLIC NOTICE

First published in The Landmark, Platte City, Mo., Wed., Oct. 22, 2025 1tc

PUBLIC HEARING NOTICE

The **Board of Aldermen of the City of Parkville**, Mo. will hold a public hearing on Tuesday, November 4, 2025, at 6:00 p.m. at Parkville City Hall, 8880 Clark Ave, Parkville, MO 64152 to consider a Voluntary Annexation Petition to adopt an ordinance extending the limits of the city to include the real estate generally located at 9690 NW Hwy 45 in Unincorporated Platte County, Mo.: Parcel #20-6.0-23-300-005-063.000 (0.64 acres, more or less), excluding Tract 1 (2.20 acres, more or less) and Tract 2 (1.36 acres, more or less) which were previously annexed into City of Parkville municipal limits on June 3, 2025 via Ordinance No. 3260. A full legal description can be obtained from the Platte County Recorder of Deeds at (816) 858-3326 or at plattemo.icounty.com. This hearing is open to the public and all interested parties are welcome to addend and address the Board of Aldermen regarding the matter. A copy of supporting documents may be viewed online at https://parkvillemo.gov/government/public-hearings/ or at Parkville City Hall during regular office hours.

The Landmark Newspaper • 212 Marshall Road, Suite C

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

Memorandum

To: City of Parkville Mayor and Board of Aldermen

From: Sean Ackerson, AICP, Community Development Director

Date: Monday, November 21, 2011

RE: Voluntary Annexation Procedure Overview

In order to aide the Board in consideration of voluntary annexation petitions I have prepared a summary of the applicable procedures as well as a list of annexation considerations to be used as a guideline when considering voluntary annexation requests.

Procedural Summary
Following is a summary of the requirements for voluntary annexation per the Missouri Revised Statutes, Section 71.012 (also see attached).

When a request for voluntary annexation is received by the City, the Governing Body shall hold a public hearing concerning the matter not less than 14 nor more than 60 days after the petition is received. The hearing shall be held not less than seven days after notice of the hearing is published. No other notification is required.[1]

During the public hearing anyone may present evidence regarding the proposed annexation. At the conclusion of the hearing the Governing Body must determine that the annexation is "reasonable and necessary to the proper development of the city", and the city "has the ability to furnish normal municipal services to the area to be annexed within a reasonable time." If the Board makes these conclusions the territory may be annexed by ordinance after a 14-day protest period unless a valid objection is filed.

If a written objection is filed within 14 days after the public hearing by at least five percent of the qualified voters in Parkville, additional procedures must be followed. The procedures include additional review, consideration and findings, public notice, a public hearing and additional votes per the provisions of sections 71.015 and 71.860 to 71.920 of the Missouri Revised Statutes.

Rarely are any objections filed against voluntary annexations. If no objection is filed, the City limits are extended by ordinance to include the new area. After approving the ordinance, three certified copies of the ordinance must be filed with the County Assessor and Clerk. An additional certified copy must be filed with the County Election Board.

[1] As a courtesy, staff contacts the County and local utility/service providers to allow for review and comment prior to submittal to the Governing Body.

Annexation Considerations
The Parkville Municipal Code does not provide any guidance in considering proposed voluntary or involuntary annexations. Similarly, the statutory requirements for annexation provide little direction as to how a community should evaluate proposed annexation. The Parkville Master Plan, however, does provide guidance by identifying annexation priorities and relevant factors to be considered. The factors include:

- **Municipal Services**: Ability to provide or extend major municipal services to the area while maintaining adequate services to current residents. Such services may include, police public safety services, parks and recreation, streets, storm water management, building safety, planning and zoning, code enforcement and other basic services.
  - ❑ Would the City provide sanitary sewer services and if so does the City have adequate capacity to serve the property?
  - ❑ Does the City have adequate police, public works (utilities, street maintenance, and parks and recreation), and administrative services to serve the property? If not, are services planned for the near future?
  - ❑ What cumulative impacts will the proposed annexation have on municipal services in the City, and how will the City provide such services to the property?
  - ❑ Will any off-site improvements/accommodations be required to serve the property? If so, how will they be paid for?
  - ❑ Is the existing infrastructure built to the minimum City standards? If not, are maintenance costs increased creating an undue burden on the City?
  - ❑ Does the age of the infrastructure increase maintenance costs creating an undue burden on the City?
  - ❑ Is the property logically served by extension of City services?
  - ❑ Does the proposed annexation help improve existing service boundaries (square-off boundaries, provide more efficient service routes, clarify service areas, etc.)?

- **Protect Existing Developent**: Ability for the City to protect undeveloped areas from premature or low-density development which limits logical growth and efficient provision of services.

- **Manage Growth**: Ability to require and manage quality urban development and land uses in a manner consistent with the recommendations of the City's Master Plan.
  - ❑ Is the proposed annexation consistent with the goals, objectives, policies and recommendations of the Parkville Master Plan?
  - ❑ Does the proposed annexation help implement the Parkville Master Plan or other adopted City plan (parkland, road connections, service connections, etc.)?
  - ❑ Does the annexation provide for the orderly development of the City?
  - ❑ Is the property contiguous to the City limits and expected to be influenced by City growth?
  - ❑ Is it likely that significant growth will be experienced in the general area?
  - ❑ Are residents of the area directly or indirectly dependent upon the City for governmental services and for social, economic, employment, cultural and recreational opportunities and resources?
  - ❑ Does the annexation follow established City policies and precedent?
  - ❑ Does annexation set a new precedent?
  - ❑ Is the annexation strategic to implementing projected annexation plans?

- **Improve Valuation**: Ability to improve the valuation of the community at-large without creating a financial burden upon current residents.

- **Ensure Quality Development**: Ability to ensure quality development consistent with the existing or desired character of the City.

- **Implement Goals**: Ability to help further any identified goals/policies/objectives of the City (e.g. provide a broad range of housing/employment options, preserve natural or historic amenities, etc.)

These considerations are provided as a guide only. The Board is not limited to these considerations. All or none of these factors may be relevant to a specific application and some considerations may be determined to be more important and out-weigh others. These considerations are intended to assist the City and applicants by providing a general framework within which to evaluate annexation petitions.

Ultimately these considerations are intended to help answer the primary question:

Is the annexation in the best interest of the City as a whole?

End of Memorandum

CITY OF PARKVILLE
Policy Report

Date: October 28, 2025

Prepared By:
Bryan Kidney, Deputy City Administrator

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve the first reading of Bill No. 3353, an ordinance of the City of Parkville, Missouri, approving amendment No. 1 to the operating budget for the period from January 1 through December 31, 2025, as adopted by ordinance No. 3236, by amending the authorized expenditures of the City (Administration)

BACKGROUND:
On November 19, 2024, the Board of Aldermen approved Ordinance No. 3236 adopting the 2025 Operating Budget. The Ordinance established the maximum amount of expenditures allowed by each fund. An amendment to the 2025 operating budget is needed to authorize future expenditures that were unknown at the time of adoption.

Fund	2025 Adopted Budget	2025 Amended Budget	Adjustment	Purpose
General	$6,481,000	$6,881,000	$400,000	Information Technology purchases were originally budgeted from ARPA Fund for 2025. The ARPA fund was closed at the end of 2024 by transferring $400,000 General Fund. The amendment moves the authority from the ARPA fund to the General Fund for 2025.
Economic Development Guest Tax	92,929	116,000	23,071	The amount of hotel tax exceeded estimates. Therefore, Developer reimbursements increased. The amendment increases the transfer to developer authority as required by agreement.
Train Depot	-	75,000	75,000	New fund in 2025. Accounts for the operation of the train depot as leased property. Budget

				authority needed to pay for city portion of improvements.
Temp Levy Fund	387,000	632,000	245,000	Temp Levy fund is a debt service fund. Capital expenditures were budgeted in 2025. Capital expenditures should be accounted for out of the Capital Projects Fund. This amendment allows for the transfer from temp levy fund to capital projects fund.

STRATEGIC GOAL(S):
Operational Excellence

BUDGET IMPACT:
This budget amendment will increase each fund by the amount indicated.

ALTERNATIVES:

1. Approve the first reading of Bill No. 3353.
2. Approve an amendment to Bill No. 3353.
3. Do not amend the Bill and provide alternative direction to staff.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATION:
Staff Recommends approval.

POLICY:
The annual budget was adopted by ordinance, an ordinance is required to amend it.

SUGGESTED MOTION:
I move to approve Bill No. 3353, an ordinance of the city of Parkville, Missouri, approving amendment No. 1 to the operating budget for the period from January 1 through December 31, 2025, as adopted by ordinance no. 3236, by amending the authorized expenditures of the City, on first reading.

ATTACHMENTS:
1. 2025 Budget amendment ordinance

BILL NO. 3353 ORDINANCE NO.

AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, APPROVING AMENDMENT NO. 1 TO THE OPERATING BUDGET FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2025, AS ADOPTED BY ORDINANCE NO. 3236, BY AMENDING THE AUTHORIZED EXPENDITURES OF THE CITY.

WHEREAS, on November 19, 2024, the Board of Aldermen of the City of Parkville adopted Ordinance No. 3236 to adopt the 2025 Operating Budget; and

WHEREAS, new financial information made available during the fiscal year necessitates an amendment to the 2025 Operating Budget to implement new priorities for City services and revisions to the authorized expenditures of the City.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Ordinance No. 3236 is hereby amended by revising the City's authorized expenditures under the 2025 Operating Budget in the manner set forth in Exhibit A, attached and incorporated herein by reference, implementing changes to the 2025 Operating Budget for the:

General Fund
Economic Development/Guest Tax Fund
Train Depot
Temporary Levy Fund

Section 3. This ordinance shall become effective upon passage and approval.

PASSED and APPROVED this ___ day of November 2025.

_____
Mayor Dean Katerndahl

ATTESTED:

_____
City Clerk Melissa Bazert

Exhibit A

FY 2025 Budget Amendment

Budget Amendments:

- General Fund Budget: Increase from $6,481,000 to $6,881,000, an increase of $400,000.
- Economic Development/Guest Room Tax Fund: Increase from $92,929 to $116,000, an increase of $23,071
- Train Depot Fund: New Fund - $75,000
- Temporary Levy Fund: Increase from $387,000 to $632,000, an increase of $245,000

CITY OF PARKVILLE
Policy Report

Date: October 27, 2025

Prepared By:
Bryan Kidney, Deputy City Administrator

Reviewed By:
John Mautino, City Attorney
Alexa Barton, City Administrator
Melissa Bazert, City Clerk

ISSUE:
Approve the first reading of Bill No. 3354, an ordinance to approve and adopt the 2026 Operating Budget for the period from January 1 through December 31, 2026, for the City of Parkville, Missouri (Administration)

BACKGROUND:
The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2026 budget before the end of the 2025 calendar year. The process involved multiple budget work sessions, followed by adoption of the final -- balanced -- budget at a legislative Board of Aldermen meeting for the first reading on November 4, 2025, and second reading on November 18, 2025. State law requires that cities operate under a balanced budget. Unlike the federal government, local governments are not allowed to end a year with a deficit balance.

Budget development began in June when the Mayor, Board of Aldermen and Leadership Team held a strategic planning/goal-setting session and retreat led by Strategic Government Resources (SGR) to review established strategic objectives, priorities and to discuss issues heard from, and facing, the community. The Strategic Planning Objectives and Priorities (reviewed in September 2025, and approved with this action, November 2025) served as a guide when staff worked to develop the proposed 2026 Capital Improvement Plan (CIP), represented in the FY 2026 Budget, and the operating budget. This earlier preparation, along with prior planning by presenting, reviewing, and approving the CIP on August 19th prior to budget development, resulted in a better budgetary process.

The City's budget has consistently satisfied nationally recognized guidelines designed to assess how well the budget serves as a policy document, a financial plan, an operations guide and a communications device. We will submit our budget for this recognition in 2026.

STRATEGIC GOAL(S):
Governmental Excellence

BUDGET IMPACT:
Adopt the ordinance for the 2026 Operating Budget

ALTERNATIVES:
1. Approve the first reading of the ordinance.
2. Postpone the item to November 18, 2025, and provide further directions to the City Administrator.

FINANCE COMMITTEE RECOMMENDATION:
The budget was presented to the entire Board of Aldermen during budget work sessions.

STAFF RECOMMENDATION:
Staff recommends approval of the ordinance to adopt the 2026 Operating Budget.

POLICY:
Per Parkville Municipal Code Section 112.070(B), the City Administrator is responsible for presenting annual budgets to the Board of Aldermen for approval, which requires an ordinance.

SUGGESTED MOTION:
I move to approve Bill No. 3354, an ordinance to approve and adopt the 2026 Operating Budget for the period from January 1 through December 31, 2026, for the City of Parkville, Missouri, on first reading and postpone the second reading to November 18, 2025.

ATTACHMENTS:
1. 2026 Budget Ordinance 10.30.25
2. 2026 ADOPTED Budget_103025

BILL NO. 3354 ORDINANCE NO. _____

AN ORDINANCE TO APPROVE AND ADOPT THE 2026 OPERATING BUDGET FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2026, FOR THE CITY OF PARKVILLE, MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen does hereby approve and adopt the 2026 Operating Budget for the City of Parkville, said budget attached hereto and incorporated herein by reference as Exhibit A.

Section 2. This ordinance shall become effective upon its passage and approval.

PASSED and APPROVED this 18th day of November 2025.

_____
Mayor Dean Katerndahl

ATTESTED:

_____
City Clerk Melissa Bazert

EXHIBIT A – 2026 OPERATING BUDGET

City of Parkville

2026 Adopted Budget

Presented: November 4, 2025

2026 Adopted Budget 1
Table of Contents
City Administrator's Updated Budget Message 4
2026 ALL FUND SUMMARY 8
Major Funds 9
10 - General 10
40 - Transportation 27
41 - Parks and Recreation 34
42 - Public Safety Fund 43
48 - Use Tax 50
48 - Street Capital and Debt 52
48 - Street Maintenance 53
48 - Trail Maintenance 54
Minor Funds 82
45 - Fewson Fund 83
46 - Hotel Guest Room Tax / Economic Development 88
47 - Stormwater Fund 93
50 - Emergency Reserve Fund 98
60 - Parkville Nature Sanctuary 103
66 - Veterans Memorial 109
Capital Projects Funds 114
61 - Farmers Market Capital Project 115
90 - 9 Highway Downtown Project Fund 120
95 - Captial Projects Fund 125
97 - Bell Road Project Fund 132
Enterprise Funds 60
30 - Sewer Services Fund 61
35 - Internal Service Fund 67
36 - Train Depot Fund 77
Debt Service 137

Debt Service Summary 138
22 -City Hall Debt Service 139
23 - Brush Creek Neighborhood Improvement District (NID) 146
24 - Brink Meyer Neighborhood Improvement District (NID) 151
96 - HWY 9 Debt Service 156
Transfer Schedule 162

City of Parkville

2026 Adopted Budget

City Administrator's Budget Message - UPDATE

CITY OF PARKVILLE * 8880 Clark Avenue * Parkville, MO 64152 * (816) 741-7676 * (816) 741-0013

November 4, 2025

Fiscal Year: 2026, January 1 – December 31
Adopted Budget Summary: Modifications in accordance with direction from Proposed Budget Work Session(s) with Board of Aldermen

To: Mayor Dean Katerndahl, Board of Aldermen, and Citizens of Parkville, Missouri

Subject: 2026 Adopted Budget Summary of Changes

I am pleased to present the City of Parkville's Adopted 2026 Budget, which contains the following financial changes, as suggested and outlined by the Board of Aldermen, from the proposed budget:

FUND	AMOUNT	DESCRIPTION
General Fund (10)		
Increase Acct # 501.07-99-00	From $6,000 to $12,000	FOPAS
Transfer Out	$210,000	Additional 1-time Transfer Out for Public Safety ISF
Note: Total Transfers Out to Public Safety:	*$1,912,000*	
Note: Total Transfers Out to all Funds:	*$3,190,000*	*43% of General Fund expenditures*
Parks and Recreation (41)		
Increase Acct # 525.05-41-03	From $15,000 to $25,000	Park Enhancement Expense(s)
Public Safety Fund (42)		
Increase Acct # 41901-00	$210,000	Revenue Transfer from General Fund
Increase Acct # 505.05-22-00	From $5,000 to $8,000	Data Terminal/Communications
Use Tax (48)		
Increase Acct # 520.04-90-00	From $180,000 to $310,000	Curb/Sidewalk (Maint.)
Note: Fund Balance Reduction	*From $264,392 to $134,392*	
Remaining fund balance adheres to the City's Fiscal Reserve Policy and is designed to support the strategic priorities set by the Mayor, Board, and Leadership Team, while maintaining a balanced budget as required by state law.		

For complete budget message and details for all budgeted funds, see *City Administrator Budget Message, October 7, 2025, 2026 Proposed Budget*

Budget Process and Priorities:
The budget process began in June 2025 via strategic planning/goal setting, which involved a collaborative effort of the Mayor, Board of Aldermen, City Administrator, and all senior leadership. Pertinent meeting dates that guided the formation of the 2026 Budget include:

- June 2-3, 2025 Strategic Planning: Priorities & Objectives
- August 5, 2025 Capital Improvement Plan: Considered by the Board of Aldermen
- August 12, 2025 Capital Improvement Plan: Reviewed by Planning and Zoning
- August 13, 2025 Capital Improvement Plan: Reviewed by Community Land & Recreation Board
- August 19, 2025 Capital Improvement Plan: Approved by the Board of Aldermen, and
- September 30, 2025 Board of Aldermen Review/Acceptance of Strategic Goals
- September 30, 2025 Overview of Revenues (all funds), Positions/New Position Requests, Salaries/Benefits; New Policy: “Out of Class Pay”.
- October 7, 2025 Overview of Funds: General, Transportation, Stormwater, Use Tax, Debt Service
- October 14, 2025 Review from 10/7/2025; Overview of Funds: Parks & Recreation, Public Safety, Sewer, Capital Project and Minor Funds Summary
- October 21, 2025 Review from 10/14/2025; Future Financial Stability
- November 4, 2025 Final Overview: 1st reading of 2026 Adopted Budget Ordinance
- November 18, 2025 2nd reading of 2026 Adopted Budget

Budget modifications requested October 7 and 14, 2025 for 2026 Adopted Budget:
5-year budget forecast projects a steady to stagnant, minimal, growth between 1% and 3%, with a baseline scenario assuming a 2-3% annual increase. These nominal projections incorporate the expected impact of inflation and reflect the time-value of money. In simple terms, a dollar's buying power decreases over time due to inflation; therefore, a larger nominal dollar amount is required in the future to afford the same goods and services as today. The annual growth forecasts account for this decline in purchasing power.

Important Note for Citizens
While this forecast projects annual growth, it's crucial to understand that increasing costs due to inflation can outpace revenue growth. For example, growth in property tax revenue may not be enough to cover both increased demand for services and inflationary cost increases.

This means that even with projected growth in our revenue streams, the city's ability to maintain existing services and fund new initiatives may be challenged. Therefore, the city may need to consider additional revenue sources to ensure long-term financial stability and meet the evolving needs of our community.

Sincerely,

Alexa Barton

Alexa Barton

City of Parkville
2026 Adopted Budget

All Funds Summary

2026 All Fund Summary
Fund, Beginning Balance, Revenues, Expenses, Impact & Projection to Fund Balance - ADOPTED 11/18/2025

Fund	Fund Name	*ESTIMATED* Beginning Fund Balance (1/1/26)	2026 ADOPTED Revenue	2026 ADOPTED Expenditures	2026 *ESTIMATED* Ending Fund Balance	2026 Increase (Decrease)
10	General Fund	$ 2,440,456	$ 6,876,000	$ 7,092,000	$ 2,224,456	$ (216,000)
30	Sewer	200,724	1,721,000	1,613,000	308,724	108,000
35	Internal Service Fund	35,570	1,504,000	1,504,000	35,570	-
36	Train Depot	-	35,500	27,500	8,000	8,000
40	Transportation	831,415	1,998,000	2,184,000	645,415	(186,000)
41	Parks & Recreation	988,526	1,607,000	2,225,500	370,026	(618,500)
42	Public Safety	848,163	3,022,000	3,039,000	831,163	(17,000)
45	Fewson Fund	653,904	20,000	45,500	628,404	(25,500)
46	Eco Devo / Tourism	66,480	195,500	216,000	45,980	(20,500)
47	Stormwater	159,200	287,500	370,000	76,700	(82,500)
48	Use Tax	1,434,923	1,444,000	1,459,000	1,419,923	(15,000)
50	Emergency Reserve	1,668,196	60,000	-	1,728,196	60,000
60	Nature Sanctuary	200,000	-	100,000	100,000	(100,000)
61	Capital Project - Farmers Market	-	-	-	-	-
66	Veterans Memorial	-	51,000	51,000	-	-
90	Capital Project - 9HWY	-	4,080,000	2,250,000	1,830,000	1,830,000
95	Capital Projects Fund	857,000	45,000	834,500	67,500	(789,500)
97	Capital Project - Bell Rd.	-	1,351,000	1,351,000	-	-
	Debt Service Summary	297,726	797,700	921,500	173,926	(123,800)
	Less Internal Service	-	(1,504,000)	(1,504,000)	-	-
	Less Transfers IN	-	(4,439,000)	-	(4,439,000)	(4,439,000)
	Less Transfer OUT	-	-	(4,439,000)	4,439,000	4,439,000
	TOTALS	**$ 10,682,283**	**$ 19,152,200**	**$ 19,340,500**	**$ 10,493,983**	**$ (188,300)**

City of Parkville

2026 Adopted Budget

Major Funds

General Fund (10)

Transportation Sales Tax (40)

Parks Sales Tax (41)

Public Safety Sales Tax (42)

Use Tax (48)

City of Parkville

2026 Adopted Budget

General Fund (10)

General Fund (10)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Property Taxes	$ 1,803,344	$ 1,794,000	$ 1,849,000	$ 1,957,000	$ 1,957,000	$ 1,968,000	$ 1,987,000	$ 2,008,000	$ 2,029,000
Licenses	77,024	73,000	77,000	83,000	83,000	85,000	87,000	89,000	91,000
Permits	702,450	329,000	411,000	423,000	423,000	431,000	439,000	447,000	455,000
Franchise	937,859	928,000	925,000	954,000	954,000	973,000	992,000	1,011,000	1,030,000
Sales Tax	1,890,001	1,904,000	2,179,000	2,191,000	2,191,000	2,214,000	2,237,000	2,260,000	2,284,000
Court	72,169	50,000	36,000	40,000	40,000	-	-	-	-
Interest & Admin Fees	206,566	121,000	277,000	271,000	271,000	271,000	271,000	271,000	271,000
Miscellaneous	655,480	760,000	764,000	777,000	777,000	786,000	795,000	804,000	813,000
Transfers	729,114	180,000	193,000	180,000	180,000	180,000	180,000	180,000	180,000
Total Revenues	**7,074,007**	**6,139,000**	**6,711,000**	**6,876,000**	**6,876,000**	**6,908,000**	**6,988,000**	**7,070,000**	**7,153,000**
Expenditures									
Department									
Administration	2,140,314	1,750,000	1,750,000	1,800,000	1,806,000	1,863,000	1,900,000	1,938,000	1,977,000
Court	159,111	217,000	217,000	219,000	219,000		-	-	-
Public Works	465,318	660,000	660,000	914,000	914,000	946,000	965,000	984,000	1,004,000
Community Development	623,712	823,000	823,000	790,000	790,000	818,000	834,000	851,000	868,000
Public Information	31,191	44,000	44,000	90,000	90,000	93,000	95,000	97,000	99,000
Information Technology	236,095	-	400,000	-	-	-	-	-	-
Transfer - Transportation	*243,000*	*247,000*	*247,000*	*251,000*	251,000	260,000	*264,000*	*268,000*	*272,000*
Transfer - Parks & Recreation	*426,000*	*433,000*	*433,000*	*440,000*	440,000	455,000	*462,000*	*469,000*	*476,000*
Transfer - Public Safety	*1,500,000*	*1,526,000*	*1,526,000*	*1,552,000*	1,552,000	1,606,000	*1,629,000*	*1,653,000*	*1,677,000*
Transfer - Public Safety - ISF	-	-	-	-	210,000	217,000	221,000	225,000	230,000
Transfer - Public Safety - One Time	-	-	-	*150,000*	150,000	-	-	-	-
Transfer - Stormwater	*185,000*	*270,000*	*278,000*	*286,000*	286,000	296,000	*296,000*	*296,000*	*296,000*
Transfer - Debt Transfers	*291,000*	*300,000*	*300,000*	*301,000*	301,000	*302,000*	*302,000*	*302,000*	*297,000*
Transfer - Emergency Reserve	*118,000*	*136,000*	*136,000*	-	-	-	-	-	-
SUBTOTAL TRANSFERS OUT	***2,763,000***	***2,912,000***	***2,920,000***	**2,980,000**	**3,190,000**	***3,136,000***	***3,174,000***	***3,213,000***	***3,248,000***
Capital Outlay	44,517	75,000	75,000	83,000	83,000	100,000	-	-	-
Total Expenditures	**6,463,258**	**6,481,000**	**6,889,000**	**6,876,000**	**7,092,000**	**6,956,000**	**6,968,000**	**7,083,000**	**7,196,000**
Increase (decrease)	610,749	(342,000)	(178,000)	-	(216,000)	(48,000)	20,000	(13,000)	(43,000)
Beginning Fund Balance	2,007,707	2,213,004	2,618,456	2,440,456	2,440,456	2,440,456	2,392,456	2,412,456	2,399,456
Ending Fund Balance	**2,618,456**	**1,871,004**	**2,440,456**	**2,440,456**	**2,224,456**	**2,392,456**	**2,412,456**	**2,399,456**	**2,356,456**
Plus: Emergency Fund Balance	1,507,196	1,586,208	1,668,196	1,728,196	1,728,196	1,789,196	1,851,196	1,914,196	1,978,196
Reserve Fund Balance %	41%	29%	35%	35%	31%	34%	35%	34%	33%
Total Fund Balance	**$ 4,125,652**	**$ 3,457,212**	**$ 4,108,652**	**$ 4,168,652**	**$ 3,952,652**	**$ 4,181,652**	**$ 4,263,652**	**$ 4,313,652**	**$ 4,334,652**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	1,664,073	1,803,344	1,794,000	1,817,154	1,849,000	1,957,000	1,957,000
LICENSES	67,553	77,024	73,000	65,821	77,000	83,000	83,000
PERMITS	295,363	702,450	329,000	350,127	411,000	423,000	423,000
FRANCHISE FEES	960,584	937,859	928,000	547,942	925,000	954,000	954,000
SALES TAXES	1,730,945	1,890,001	1,904,000	1,241,883	2,179,000	2,191,000	2,191,000
COURT REVENUE	47,237	72,169	50,000	22,490	36,000	40,000	40,000
INTEREST INCOME	92,588	206,566	121,000	199,718	277,000	271,000	271,000
MISCELLANEOUS	547,606	655,480	760,000	608,120	764,000	777,000	777,000
TRANSFERS IN	860,500	729,114	180,000	117,860	193,000	180,000	180,000
TOTAL REVENUES	6,266,448	7,074,007	6,139,000	4,971,115	6,711,000	6,876,000	6,876,000
EXPENDITURE SUMMARY							
ADMINISTRATION	1,713,967	2,140,314	1,750,000	1,018,281	1,735,000	1,800,000	1,806,000
MUNICIPAL COURT	139,749	159,111	217,000	116,569	230,000	219,000	219,000
PUBLIC WORKS	317,823	465,318	660,000	358,104	676,000	914,000	914,000
COMMUNITY DEVELOPMENT	531,947	623,712	823,000	416,527	838,000	790,000	790,000
PUBLIC INFORMATION	28,083	31,191	44,000	13,772	44,000	90,000	90,000
TRANSFERS OUT	935,575	2,763,000	2,912,000	1,790,333	2,920,000	2,980,000	3,190,000
INFORMATION TECHNOLOGY	122,057	236,095	0	23,192	400,000	0	0
CAPITAL OUTLAY	177,300	44,517	75,000	3,416	75,000	83,000	83,000
TOTAL EXPENDITURES	3,966,500	6,463,259	6,481,000	3,740,195	6,918,000	6,876,000	7,092,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,299,948	610,748	(342,000)	1,230,920	(207,000)	0	(216,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

FINANCIAL SUMMARY

REVENUES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES								
41001-00	Real & Personal Property Tax	1,413,500	1,522,763	1,507,000	1,561,097	1,562,000	1,663,000	1,663,000
41002-00	Penalties	8,144	6,941	7,000	4,421	7,000	8,000	8,000
41003-00	Corp Merchants & Manufacturing	208,515	236,067	240,000	216,806	240,000	245,000	245,000
41004-00	Financial Institution Tax	25	24	0	9	0	0	0
41005-00	Vehicle Tax	33,888	37,549	40,000	34,821	40,000	41,000	41,000
	TOTAL PROPERTY TAXES	1,664,073	1,803,344	1,794,000	1,817,154	1,849,000	1,957,000	1,957,000
LICENSES								
41101-00	Dog License (Tags)	1,160	870	1,000	695	1,000	1,000	1,000
41102-00	Occupational License	33,178	44,089	40,000	38,665	44,000	50,000	50,000
41102-02	Late Fees on Occ Licenses	213	245	0	235	0	0	0
41103-00	Peddler's Licenses	1,000	650	1,000	400	1,000	1,000	1,000
41104-00	Liquor Licenses	28,223	27,780	28,000	23,306	28,000	28,000	28,000
41105-00	Golf Cart Registration Fees	3,780	3,390	3,000	2,520	3,000	3,000	3,000
	TOTAL LICENSES	67,553	77,024	73,000	65,821	77,000	83,000	83,000
PERMITS								
41201-00	Building Permits	197,714	367,301	210,000	295,929	320,000	330,000	330,000
41201-01	Occupancy Permit	1,750	900	3,000	450	3,000	3,000	3,000
41202-00	Sign Permits	3,020	3,970	4,000	890	4,000	4,000	4,000
41205-00	Development Permits	2,875	154,881	3,000	1,300	3,000	3,000	3,000
41205-01	CD-Public Improvement Fees	15,680	13,661	20,000	9,938	20,000	20,000	20,000
41205-03	PW-Public Improv Fees	34,363	52,341	35,000	0	15,000	15,000	15,000
41206-00	Rezoning Permits	1,000	500	0	500	0	1,000	1,000
41207-00	Subdivision Permit Fees	2,535	3,260	2,000	3,465	4,000	4,000	4,000
41208-00	BZA-Application Fees	0	500	0	300	0	0	0
41209-00	Conditional Use Permits	1,000	900	1,000	1,800	1,000	2,000	2,000
41210-00	Grading/PW Use Permits	75	0	1,000	150	1,000	1,000	1,000
41210-01	Right of Way Permit Fees	35,350	104,237	50,000	35,405	40,000	40,000	40,000
	TOTAL PERMITS	295,363	702,450	329,000	350,127	411,000	423,000	423,000
FRANCHISE FEES								
41301-00	Telecom Franchise	67,089	60,505	57,000	39,526	60,000	65,000	65,000
41302-00	Spire	208,642	185,910	204,000	175,066	200,000	204,000	204,000
41303-00	Missouri American Water	163,039	172,348	165,000	113,387	170,000	175,000	175,000
41304-00	Evergy	466,862	482,610	460,000	197,908	470,000	490,000	490,000
41306-00	Cable/Video Service Franchise	54,952	36,486	42,000	22,055	25,000	20,000	20,000
	TOTAL FRANCHISE FEES	960,584	937,859	928,000	547,942	925,000	954,000	954,000
SALES TAXES								
41401-00	Sales Tax-General Revenue	1,622,475	1,779,646	1,810,000	1,175,473	2,070,000	2,091,000	2,091,000
41402-00	Motor Vehicle Sales Tax	76,401	78,512	68,000	46,884	78,000	69,000	69,000
41403-00	Motor Vehicle Fee	32,068	31,844	26,000	19,526	31,000	31,000	31,000
	TOTAL SALES TAXES	1,730,945	1,890,001	1,904,000	1,241,883	2,179,000	2,191,000	2,191,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
COURT REVENUE							
41601-00 Fines - Municipal Court	47,104	72,015	50,000	22,421	36,000	40,000	40,000
41602-00 CVC Reports	134	154	0	69	0	0	0
TOTAL COURT REVENUE	47,237	72,169	50,000	22,490	36,000	40,000	40,000
INTEREST INCOME							
41701-00 Interest Income	32,427	132,745	50,000	183,887	200,000	200,000	200,000
41702-00 Marketplace CID Admin Fee	1,082	1,160	1,000	758	1,000	1,000	1,000
41703-00 Marketplace TIF Admin Fee	1,801	1,589	1,000	1,771	2,000	1,000	1,000
41704-00 Creekside CID Admin Fee	1,725	2,539	1,000	1,380	2,000	1,000	1,000
41705-00 Creekside TDD Admin Fee	1,725	2,539	1,000	1,380	2,000	1,000	1,000
41706-00 Creekside TIF Admin Fee	46,054	42,708	55,000	10,542	50,000	55,000	55,000
41707-00 Creekside Surplus Pilots	7,774	23,286	12,000	0	20,000	12,000	12,000
TOTAL INTEREST INCOME	92,588	206,566	121,000	199,718	277,000	271,000	271,000
MISCELLANEOUS							
41801-00 Miscellaneous Revenue	77,246	188,912	320,000	183,947	322,000	335,000	335,000
41801-02 Meeting Videos	1,994	13	0	1,908	2,000	0	0
41802-00 Leased/Owned Properties	39,015	37,512	40,000	22,265	40,000	42,000	42,000
41803-00 Leased Properties Contra	0	(8,226)	0	0	0	0	0
41803-01 Leased Properties - Interest	0	13,050	0	0	0	0	0
41804-10 GAIN ON INVESTMENT	0	23,350	0	0	0	0	0
41805-00 Sale of Vehicles/Equipment	3,040	870	0	0	0	0	0
41807-01 Insurance Claim Reimb.	26,311	0	0	0	0	0	0
41809-01 Land Sales	400,000	400,000	400,000	400,000	400,000	400,000	400,000
TOTAL MISCELLANEOUS	547,606	655,480	760,000	608,120	764,000	777,000	777,000
TRANSFERS IN							
41903-00 Sewer Administration Fee	360,500	370,000	180,000	105,000	180,000	180,000	180,000
41914-00 TRANSFER IN	500,000	359,114	0	12,860	13,000	0	0
TOTAL TRANSFERS IN	860,500	729,114	180,000	117,860	193,000	180,000	180,000
TOTAL REVENUES	6,266,448	7,074,007	6,139,000	4,971,115	6,711,000	6,876,000	6,876,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
501.01-01-00	Salaries	590,293	876,731	673,000	384,579	673,000	692,000	692,000
501.01-03-00	Overtime	1,975	4,414	0	0	0	0	0
501.01-11-00	Mayor and Aldermen	57,651	58,431	58,000	33,439	58,000	60,000	60,000
501.01-20-00	Health, Life & Dental (2	0	0	67,000	41,462	0	87,000	87,000
501.01-21-00	FICA & Medicare	49,594	69,001	56,000	31,048	67,000	58,000	58,000
501.01-22-00	Retirement	105,142	153,944	111,000	70,558	111,000	118,000	118,000
501.01-31-00	Uniforms	0	154	1,000	0	1,000	1,000	1,000
501.01-33-00	Auto Allowance	4,250	9,333	16,000	8,983	16,000	16,000	16,000
501.01-35-00	Payroll Admin Fees	0	0	15,000	8,000	15,000	16,000	16,000
501.01-40-00	Membership Fees & Dues -	7,733	11,853	4,000	6,708	4,000	10,000	10,000
501.01-41-00	Membership Fees & Dues -	3,466	7,731	10,000	3,040	10,000	10,000	10,000
501.01-41-02	Professional Dev - Staff	11,744	14,904	17,000	7,079	17,000	17,000	17,000
501.01-41-03	Professional Dev - Board	19,806	19,209	25,000	5,191	25,000	25,000	25,000
501.01-43-00	Tuition Reimbursement	2,250	11,392	0	0	0	0	0
	TOTAL PERSONNEL	853,904	1,237,097	1,053,000	600,089	997,000	1,110,000	1,110,000
INSURANCE & BENEFITS								
501.02-01-00	Liability Insurance	119,379	179,120	36,000	39,000	40,000	21,000	21,000
501.02-01-01	Insurance Deductible	500	0	0	0	0	0	0
501.02-02-00	Health, Life & Dental	64,391	88,092	0	(155)	0	0	0
501.02-03-00	WORKERS COMPENSATION	2,183	3,086	5,000	2,539	5,000	3,000	3,000
501.02-04-00	Unemployment	5,187	2,317	0	0	0	0	0
501.02-05-00	Property Insurance	33,480	0	0	0	0	0	0
	TOTAL INSURANCE & BENEFITS	225,120	272,616	41,000	41,384	45,000	24,000	24,000
UTILITIES								
501.03-01-00	Telephone & Voicemail	8,342	4,798	0	0	0	0	0
501.03-02-00	Electricity	54,222	64,447	0	0	0	0	0
501.03-04-00	Water	7,273	7,668	0	0	0	0	0
501.03-05-00	Mobile Phones & Pagers	564	486	0	89	0	0	0
501.03-08-00	Internet/Cable	756	3,334	0	0	0	0	0
501.03-09-00	Trash Hauling/Recycling	300	684	0	75	0	0	0
	TOTAL UTILITIES	71,457	81,418	0	164	0	0	0
CAPITAL EXPENDITURES								
501.04-22-00	Lease Purchase-Office Eq	660	826	0	192	0	0	0
	TOTAL CAPITAL EXPENDITURES	660	826	0	192	0	0	0
SUPPLIES & COMMODITIES								
501.05-01-00	Office Supplies & Consum	8,113	9,675	0	1,277	0	0	0
501.05-02-00	Postage	1,212	1,663	0	20	0	0	0
501.05-04-00	Printing	602	1,257	0	146	0	0	0
	TOTAL SUPPLIES & COMMODITIES	9,928	12,595	0	1,443	0	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
MAINTENANCE								
501.06-01-00	Building Maint & Repair	42,340	42,416	0	245	0	0	0
501.06-01-01	HVAC Maintenance & Repai	26,029	12,735	0	0	0	0	0
501.06-02-00	Janitorial Services/Supp	15,881	16,725	0	60	0	0	0
501.06-21-00	Vehicle Maintenance	0	3,439	1,000	304	1,000	1,000	1,000
501.06-22-00	Vehicle Gas & Oil	(1)	122	0	91	0	1,000	1,000
501.06-33-00	Software Support Agreeme	0	0	7,000	695	7,000	0	0
501.06-34-00	Office Equipment Mainten	1,667	2,082	0	102	0	0	0
	TOTAL MAINTENANCE	85,917	77,517	8,000	1,497	8,000	2,000	2,000
CITY SERVICES								
501.07-01-00	Elections	11,371	4,447	8,000	19,631	20,000	15,000	15,000
501.07-02-00	Advertising/Public Notic	0	5,944	5,000	265	5,000	5,000	5,000
501.07-99-00	FOPAS - DOG/CAT BOARDING	6,000	6,000	6,000	6,000	6,000	6,000	12,000
	TOTAL CITY SERVICES	17,371	16,391	19,000	25,896	31,000	26,000	32,000
PROFESSIONAL SERVICES								
501.08-01-00	Attorney/Legal Fees	91,183	44,707	25,000	1,865	25,000	25,000	25,000
501.08-01-01	Litigation (New)	34,513	210,785	100,000	111,204	125,000	100,000	100,000
501.08-02-00	Auditor Fees	26,550	26,900	0	0	0	0	0
501.08-02-02	Professional Services	199,250	88,361	40,000	14,365	40,000	30,000	30,000
501.08-02-03	Professional Svcs-Creeks	54,872	35,405	55,000	6,809	55,000	45,000	45,000
501.08-02-04	Professional Svcs-Eco De	0	0	40,000	0	40,000	40,000	40,000
501.08-06-00	Administration Fee	0	0	218,000	145,000	218,000	264,000	264,000
501.08-06-01	Facility Fee	0	0	57,000	30,000	57,000	60,000	60,000
501.08-08-00	Technology Fee	0	0	42,000	30,000	42,000	26,000	26,000
	TOTAL PROFESSIONAL SERVICES	406,368	406,158	577,000	339,243	602,000	590,000	590,000
OTHER EXPENDITURES								
501.09-01-00	Festivals & Events	8,116	3,899	15,000	3,700	15,000	15,000	15,000
501.09-04-00	Holiday Decorations	1,694	670	15,000	0	15,000	15,000	15,000
501.09-11-00	Cemetery Maintenance	6,225	6,225	6,000	830	6,000	5,000	5,000
501.09-13-00	Hiring Expenses	951	838	0	0	0	0	0
501.09-20-02	Meeting Food	3,414	6,077	6,000	3,314	6,000	6,000	6,000
501.09-20-05	Misc-Cit Admnstor Food/T	0	0	0	208	0	0	0
501.09-20-06	Misc-Staff Food/Travel	0	0	0	(208)	0	0	0
501.09-20-07	Meeting Supplies	1,924	1,448	3,000	417	3,000	2,000	2,000
501.09-21-00	Misc-Other	16,483	7,080	7,000	112	7,000	5,000	5,000
501.09-21-03	Employee Appreciation	4,434	9,459	0	0	0	0	0
	TOTAL OTHER EXPENDITURES	43,242	35,696	52,000	8,373	52,000	48,000	48,000
TOTAL ADMINISTRATION		1,713,967	2,140,314	1,750,000	1,018,281	1,735,000	1,800,000	1,806,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

MUNICIPAL COURT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
510.01-01-00	Salaries	55,950	68,685	68,000	37,243	68,000	77,000	77,000
510.01-03-00	Overtime	1,671	2,076	3,000	1,172	3,000	0	0
510.01-11-00	Judge	17,951	18,139	18,000	10,385	18,000	18,000	18,000
510.01-20-00	Health, Life, Dental (20	0	0	15,000	8,258	15,000	18,000	18,000
510.01-21-00	FICA & Medicare	5,882	6,700	7,000	3,807	7,000	6,000	6,000
510.01-22-00	Retirement	8,533	10,265	10,000	6,067	10,000	10,000	10,000
510.01-32-00	Expense Allow - Judge	540	540	1,000	315	1,000	1,000	1,000
510.01-35-00	Payroll Admin Fees	0	0	4,000	2,000	9,000	3,000	3,000
510.01-41-00	Memberships, Fees & Dues	135	77	1,000	77	1,000	1,000	1,000
510.01-41-02	Professional Development	3,670	3,827	7,000	4,945	7,000	5,000	5,000
510.01-42-00	Membership Fees	0	350	0	0	0	0	0
510.01-51-00	Prosecutor/Assistant	15,000	15,000	15,000	7,500	15,000	15,000	15,000
510.01-51-02	Public Defender	7,200	7,200	8,000	3,600	8,000	8,000	8,000
	TOTAL PERSONNEL	116,532	132,858	157,000	85,368	162,000	162,000	162,000
INSURANCE & BENEFITS								
510.02-01-00	Liability	0	0	5,000	6,000	6,000	3,000	3,000
510.02-02-00	Health, Life & Dental	12,720	12,779	0	0	0	0	0
510.02-03-00	Workers Compensation	833	304	1,000	0	1,000	1,000	1,000
	TOTAL INSURANCE & BENEFITS	13,552	13,083	6,000	6,000	7,000	4,000	4,000
UTILITIES								
510.03-05-00	Mobile Phone & Pagers	120	0	0	0	0	0	0
	TOTAL UTILITIES	120	0	0	0	0	0	0
SUPPLIES & COMMODITIES								
510.05-01-00	Office Supplies & Consum	0	27	1,000	21	1,000	1,000	1,000
510.05-02-00	Postage	172	186	0	93	0	500	500
510.05-04-00	Printing	0	1,371	2,000	0	2,000	1,500	1,500
510.05-05-00	Publications	574	644	1,000	0	1,000	1,000	1,000
510.05-06-00	CREDIT CARD PROCESSING F	320	286	0	219	0	0	0
	TOTAL SUPPLIES & COMMODITIES	1,065	2,515	4,000	333	4,000	4,000	4,000
MAINTENANCE								
510.06-33-00	Software Support Agreeme	3,053	3,266	4,000	0	4,000	3,500	3,500
510.06-34-00	Office Equipment Mainten	1,366	1,011	1,000	507	1,000	1,000	1,000
	TOTAL MAINTENANCE	4,419	4,277	5,000	507	5,000	4,500	4,500
CITY SERVICES								
510.07-82-00	Bailiff	4,060	5,170	8,000	1,807	8,000	4,000	4,000
510.07-82-01	Translator	0	1,209	1,000	554	1,000	1,500	1,500
	TOTAL CITY SERVICES	4,060	6,378	9,000	2,361	9,000	5,500	5,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

MUNICIPAL COURT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROFESSIONAL SERVICES								
510.08-06-00	Administration Fee	0	0	3,000	4,000	5,000	4,000	4,000
510.08-06-01	FACILITIES FEE	0	0	23,000	11,000	25,000	25,000	25,000
510.08-08-00	Technology Fee	0	0	9,000	7,000	12,000	9,000	9,000
	TOTAL PROFESSIONAL SERVICES	0	0	35,000	22,000	42,000	38,000	38,000
OTHER EXPENDITURES								
510.09-21-00	Miscellaneous	0	0	1,000	0	1,000	1,000	1,000
	TOTAL OTHER EXPENDITURES	0	0	1,000	0	1,000	1,000	1,000
TOTAL MUNICIPAL COURT		139,749	159,111	217,000	116,569	230,000	219,000	219,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

PUBLIC WORKS

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
515.01-01-00	Salaries	165,015	234,784	341,000	177,431	341,000	451,000	451,000
515.01-03-00	OVERTIME	0	0	0	728	0	5,000	5,000
515.01-20-00	Health, Life, Dental (20	0	0	59,000	29,206	59,000	86,000	86,000
515.01-21-00	FICA & Medicare	12,454	17,380	26,000	13,190	26,000	34,000	34,000
515.01-22-00	Retirement	22,287	40,326	57,000	28,142	57,000	77,000	77,000
515.01-33-00	Auto Allow-Public Wks Di	2,500	3,000	3,000	1,750	3,000	3,000	3,000
515.01-35-00	Payroll Admin Fees	0	0	11,000	6,000	11,000	18,000	18,000
515.01-41-00	Membership Fees & Dues	0	556	2,000	0	2,000	2,500	2,500
515.01-41-02	Professional Development	3,073	7,530	9,000	804	9,000	9,000	9,000
	TOTAL PERSONNEL	205,329	303,575	508,000	257,252	508,000	685,500	685,500
INSURANCE & BENEFITS								
515.02-01-00	Liability	0	0	17,000	17,000	17,000	14,000	14,000
515.02-02-00	Health, Life & Dental	29,642	38,069	0	0	0	0	0
515.02-03-00	Workers Compensation	1,652	1,172	3,000	0	3,000	3,000	3,000
	TOTAL INSURANCE & BENEFITS	31,294	39,241	20,000	17,000	20,000	17,000	17,000
UTILITIES								
515.03-05-00	MOBILE PHONES & DATA	845	1,028	1,000	682	1,000	1,000	1,000
	TOTAL UTILITIES	845	1,028	1,000	682	1,000	1,000	1,000
CAPITAL EXPENDITURES								
515.04-01-00	Vehicle	(38)	0	0	0	0	0	0
515.04-02-00	Lease Purchase - Vehicle	0	0	11,000	5,000	11,000	39,000	39,000
515.04-03-00	Parking Lot Lease (ParkU	0	0	0	0	0	22,000	22,000
515.04-21-00	Office Equipment	57	0	0	3,726	0	0	0
	TOTAL CAPITAL EXPENDITURES	19	0	11,000	8,726	11,000	61,000	61,000
SUPPLIES & COMMODITIES								
515.05-01-00	Office Supplies & Consum	470	701	1,000	764	1,000	1,000	1,000
515.05-02-00	Postage	53	114	1,000	50	1,000	500	500
515.05-04-00	Printing	107	114	1,000	330	1,000	500	500
515.05-31-00	Uniforms	0	205	2,000	140	2,000	3,500	3,500
	TOTAL SUPPLIES & COMMODITIES	630	1,134	5,000	1,285	5,000	5,500	5,500
MAINTENANCE								
515.06-21-00	Vehicle Repair & Mainten	4,690	13,156	1,000	1,505	1,000	2,000	2,000
515.06-22-00	Vehicle Gas & Oil	162	112	1,000	151	1,000	1,500	1,500
515.06-36-00	Tornado Siren	5,322	7,663	6,000	5,035	6,000	7,500	7,500
515.06-36-01	Missouri River Stream Ga	0	0	0	0	0	500	500
	TOTAL MAINTENANCE	10,173	20,930	8,000	6,691	8,000	11,500	11,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

PUBLIC WORKS

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CITY SERVICES								
515.07-43-00	Spring/Fall Cleanup	1,915	45,629	30,000	23,223	30,000	19,500	19,500
515.07-43-01	Household Hazardous Wast	0	0	0	0	0	11,000	11,000
TOTAL CITY SERVICES		1,915	45,629	30,000	23,223	30,000	30,500	30,500
PROFESSIONAL SERVICES								
515.08-01-01	Construction Observation	3,265	0	0	0	0	0	0
515.08-03-00	Engineer & Planning Fees	62,688	52,664	45,000	16,961	45,000	45,000	45,000
515.08-06-00	Administration Fee	0	0	13,000	7,000	13,000	21,000	21,000
515.08-06-01	Facility Fee	0	0	8,000	5,000	8,000	8,000	8,000
515.08-08-00	Technology Fee	0	0	9,000	13,000	25,000	26,000	26,000
TOTAL PROFESSIONAL SERVICES		65,953	52,664	75,000	41,961	91,000	100,000	100,000
OTHER EXPENDITURES								
515.09-21-00	Miscellaneous	1,663	1,117	2,000	1,284	2,000	2,000	2,000
TOTAL OTHER EXPENDITURES		1,663	1,117	2,000	1,284	2,000	2,000	2,000
TOTAL PUBLIC WORKS		317,823	465,318	660,000	358,104	676,000	914,000	914,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

COMMUNITY DEVELOPMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
518.01-01-00	Salaries	358,629	384,639	451,000	226,503	451,000	413,000	413,000
518.01-03-00	Overtime	157	546	1,000	821	1,000	1,000	1,000
518.01-20-00	Health, Life, Dental (20	0	0	75,000	32,854	75,000	69,000	69,000
518.01-21-00	FICA & Medicare	26,939	28,707	34,000	16,727	34,000	32,000	32,000
518.01-22-00	Retirement	51,532	65,618	75,000	33,654	75,000	71,000	71,000
518.01-31-00	Auto Allowance - CD Dire	2,400	2,433	3,000	1,400	3,000	3,000	3,000
518.01-35-00	Payroll Admin Fees	0	0	17,000	9,000	17,000	16,000	16,000
518.01-41-00	Membership Fees & Dues	1,765	2,961	4,000	3,400	4,000	3,000	3,000
518.01-41-02	Professional Development	3,642	11,556	12,000	3,683	12,000	11,000	11,000
	TOTAL PERSONNEL	445,063	496,462	672,000	328,042	672,000	619,000	619,000
INSURANCE & BENEFITS								
518.02-01-00	Liability	0	0	23,000	21,000	23,000	12,000	12,000
518.02-02-00	Health, Life & Dental	51,992	51,887	0	0	0	0	0
518.02-03-00	Workers Compensation	2,033	6,767	12,000	13,706	15,000	12,000	12,000
	TOTAL INSURANCE & BENEFITS	54,025	58,654	35,000	34,706	38,000	24,000	24,000
UTILITIES								
518.03-05-00	MOBILE PHONES & DATA	392	1,107	2,000	501	2,000	2,000	2,000
	TOTAL UTILITIES	392	1,107	2,000	501	2,000	2,000	2,000
CAPITAL EXPENDITURES								
518.04-02-00	Lease Purchase - Vehicle	0	0	32,000	14,000	32,000	39,000	39,000
	TOTAL CAPITAL EXPENDITURES	0	0	32,000	14,000	32,000	39,000	39,000
SUPPLIES & COMMODITIES								
518.05-01-00	Office Supplies & Consum	4,167	735	1,000	827	1,000	9,000	9,000
518.05-02-00	Postage	598	1,010	1,000	923	1,000	1,000	1,000
518.05-04-00	Printing	508	105	1,000	190	1,000	1,000	1,000
518.05-05-00	Publications	0	0	1,000	3,601	4,000	1,000	1,000
518.05-20-00	Small Office Equipment	0	2,096	1,000	2,393	3,000	1,000	1,000
518.05-21-00	Equipment & Handtools	191	0	1,000	69	1,000	1,000	1,000
518.05-31-00	Uniforms	0	547	1,000	0	1,000	3,000	3,000
	TOTAL SUPPLIES & COMMODITIES	5,465	4,493	7,000	8,004	12,000	17,000	17,000
MAINTENANCE								
518.06-21-00	Vehicle Repair & Mainten	12,612	30,748	1,000	739	1,000	1,000	1,000
518.06-22-00	Vehicle Gas & Oil	3,121	2,181	2,000	1,044	2,000	2,000	2,000
518.06-33-00	SOFTWARE SUPPORT AGREEME	0	0	13,000	0	13,000	13,000	13,000
	TOTAL MAINTENANCE	15,733	32,929	16,000	1,784	16,000	16,000	16,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

COMMUNITY DEVELOPMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CITY SERVICES								
518.07-02-01	Public Notices	1,081	1,230	1,000	227	1,000	1,000	1,000
518.07-04-00	Code Enforcement	165	2,949	1,000	0	1,000	1,000	1,000
	TOTAL CITY SERVICES	1,246	4,179	2,000	227	2,000	2,000	2,000
PROFESSIONAL SERVICES								
518.08-03-00	Engineering & Planning F	9,582	25,148	12,000	190	12,000	12,000	12,000
518.08-03-02	NPDES II / Arcview	250	255	3,000	0	3,000	3,000	3,000
518.08-03-03	PROFESSIONAL SERVICES	200	0	0	0	0	0	0
518.08-06-00	Administration Fee	0	0	6,000	4,000	7,000	16,000	16,000
518.08-06-01	Facility Fee	0	0	11,000	7,000	11,000	12,000	12,000
518.08-08-00	Technology Fee	0	0	24,000	17,000	30,000	26,000	26,000
	TOTAL PROFESSIONAL SERVICES	10,032	25,403	56,000	28,190	63,000	69,000	69,000
OTHER EXPENDITURES								
518.09-20-00	Planning Com. Meeting Su	0	110	1,000	0	1,000	1,000	1,000
518.09-21-00	Miscellaneous	(9)	375	0	1,075	0	1,000	1,000
	TOTAL OTHER EXPENDITURES	(9)	484	1,000	1,075	1,000	2,000	2,000
TOTAL COMMUNITY DEVELOPMENT		531,947	623,712	823,000	416,527	838,000	790,000	790,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

PUBLIC INFORMATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
540.01-52-00	Technical Consultant/Int	10,544	12,000	0	0	0	0	0
540.01-53-00	Production Assistant/Int	3,050	3,363	0	0	0	0	0
	TOTAL PERSONNEL	13,594	15,363	0	0	0	0	0
CAPITAL EXPENDITURES								
	TOTAL							
SUPPLIES & COMMODITIES								
540.05-03-00	Computer Equip/Access/Pr	0	0	1,000	259	1,000	1,000	1,000
540.05-05-00	Publications	1,992	0	5,000	0	5,000	5,000	5,000
	TOTAL SUPPLIES & COMMODITIES	1,992	0	6,000	259	6,000	6,000	6,000
MAINTENANCE								
540.06-31-00	Computer Maintenance	60	60	1,000	0	1,000	1,000	1,000
	TOTAL MAINTENANCE	60	60	1,000	0	1,000	1,000	1,000
PROFESSIONAL SERVICES								
540.08-02-02	PROFESSIONAL SERVICES	0	0	17,000	2,788	17,000	63,000	63,000
	TOTAL PROFESSIONAL SERVICES	0	0	17,000	2,788	17,000	63,000	63,000
OTHER EXPENDITURES								
540.09-05-00	Newsletter/Website	12,437	15,769	20,000	10,726	20,000	20,000	20,000
	TOTAL OTHER EXPENDITURES	12,437	15,769	20,000	10,726	20,000	20,000	20,000
TOTAL PUBLIC INFORMATION		28,083	31,191	44,000	13,772	44,000	90,000	90,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

TRANSFERS OUT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
TRANSFERS-OTHER SOURCES								
550.20-01-00	Transfer to Transportati	236,000	243,000	247,000	144,083	247,000	251,000	251,000
550.20-02-00	Transfer to Special Poli	0	1,500,000	1,526,000	890,167	1,526,000	1,702,000	1,912,000
550.20-03-00	Transfer to Stormwater F	0	185,000	270,000	67,500	278,000	286,000	286,000
550.20-04-00	Transfer to NID Debt Ser	286,575	291,000	300,000	300,000	300,000	301,000	301,000
550.20-20-00	Transfer to Emergency Re	0	118,000	136,000	136,000	136,000	0	0
550.20-60-00	TRANSFER TO NATURE SANCT	63,000	0	0	0	0	0	0
550.20-63-00	Transfer to Parks Sales	350,000	426,000	433,000	252,583	433,000	440,000	440,000
	TOTAL TRANSFERS-OTHER SOURCES	935,575	2,763,000	2,912,000	1,790,333	2,920,000	2,980,000	3,190,000
TOTAL TRANSFERS OUT		935,575	2,763,000	2,912,000	1,790,333	2,920,000	2,980,000	3,190,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

INFORMATION TECHNOLOGY

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
555.01-52-00	Information Technology S	24,701	49,014	0	0	0	0	0
	TOTAL PERSONNEL	24,701	49,014	0	0	0	0	0
INSURANCE & BENEFITS								
555.02-01-00	Equipment	15,003	78,160	0	23,132	400,000	0	0
555.02-02-00	Software	71,357	90,210	0	60	0	0	0
555.02-04-00	Domain Registrations	210	2,894	0	0	0	0	0
555.02-05-00	Cyber Security	7,821	7,437	0	0	0	0	0
	TOTAL INSURANCE & BENEFITS	94,391	178,700	0	23,192	400,000	0	0
MAINTENANCE								
555.06-01-00	Maintenance & Repair	2,965	8,381	0	0	0	0	0
	TOTAL MAINTENANCE	2,965	8,381	0	0	0	0	0
TOTAL INFORMATION TECHNOLOGY		122,057	236,095	0	23,192	400,000	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

10 -General Fund

CAPITAL OUTLAY

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY								
560.50-50-00	Police Capital Outlay	118,731	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	118,731	0	0	0	0	0	0
CAPITAL OUTLAY								
560.51-50-00	Public Works Capital Out	41,165	0	0	0	0	0	0
560.51-80-00	Com Development Capital	10,704	44,517	75,000	3,416	75,000	83,000	83,000
	TOTAL CAPITAL OUTLAY	51,869	44,517	75,000	3,416	75,000	83,000	83,000
CAPITAL OUTLAY								
560.55-50-00	IT Capital Outlay	6,700	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	6,700	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		177,300	44,517	75,000	3,416	75,000	83,000	83,000
TOTAL EXPENDITURES		3,966,500	6,463,259	6,481,000	3,740,195	6,918,000	6,876,000	7,092,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES		2,299,948	610,748	(342,000)	1,230,920	(207,000)	0	(216,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Transportation Sales Tax Fund (40)

Transportation Fund (40)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 1,602,834	$ 1,548,000	$ 1,708,000	$ 1,732,000	$ 1,732,000	$ 1,756,000	$ 1,780,000	$ 1,805,000	$ 1,831,000
Other	124,140	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Transfers	243,000	247,000	247,000	251,000	251,000	260,000	264,000	268,000	272,000
Total Revenues	**1,969,974**	**1,805,000**	**1,970,000**	**1,998,000**	**1,998,000**	**2,031,000**	**2,059,000**	**2,088,000**	**2,118,000**
Expenditures									
Salary and Benefits	570,334	758,000	758,000	760,000	760,000	787,000	803,000	819,000	835,000
Operating	478,316	728,000	728,000	852,000	852,000	860,000	877,000	895,000	913,000
Transfer to Farmers Market	-	-	99,000	-	-				
Capital	426,484	679,000	679,000	572,000	572,000	400,000	510,000	445,000	530,000
Total Expenditures	**1,475,134**	**2,165,000**	**2,264,000**	**2,184,000**	2,184,000	**2,047,000**	**2,190,000**	**2,159,000**	**2,278,000**
Increase (decrease)	494,840	(360,000)	(294,000)	(186,000)	(186,000)	(16,000)	(131,000)	(71,000)	(160,000)
Beginning FB	630,575	965,417	1,125,415	831,415	513,415	645,415	629,415	498,415	427,415
Ending FB	**$ 1,125,415**	**$ 605,417**	**$ 831,415**	**$ 645,415**	**$ 327,415**	**$ 629,415**	**$ 498,415**	**$ 427,415**	**$ 267,415**
Fund Balance % (of OPS)	107%	41%	52%	40%	20%	38%	30%	25%	15%

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

40 -TRANSPORTATION

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	193,380	209,102	209,000	0	209,000	213,000	213,000
PERMITS	0	76,340	0	0	0	0	0
SALES TAXES	1,277,138	1,403,814	1,349,000	1,008,393	1,349,000	1,529,000	1,529,000
OTHER REVENUE	4,970	0	0	0	0	0	0
INTEREST INCOME	0	0	0	3,923	5,000	5,000	5,000
MISCELLANEOUS	34,172	37,716	0	24,690	0	0	0
TRANSFERS OUT	236,000	243,000	247,000	144,083	247,000	251,000	251,000
TOTAL REVENUES	1,745,660	1,969,973	1,805,000	1,181,089	1,810,000	1,998,000	1,998,000
EXPENDITURE SUMMARY							
STREET DEPARTMENT	1,406,583	1,475,133	2,165,000	813,840	2,166,000	2,184,000	2,184,000
TRANSFERS	66,229	0	0	0	0	0	0
TOTAL EXPENDITURES	1,472,812	1,475,133	2,165,000	813,840	2,166,000	2,184,000	2,184,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	272,848	494,839	(360,000)	367,249	(356,000)	(186,000)	(186,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

40 -TRANSPORTATION

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41006-00 Parkville Special Rd District	193,380	209,102	209,000	0	209,000	213,000	213,000
TOTAL PROPERTY TAXES	193,380	209,102	209,000	0	209,000	213,000	213,000
PERMITS							
41205-00 Development Permits	0	76,340	0	0	0	0	0
TOTAL PERMITS	0	76,340	0	0	0	0	0
SALES TAXES							
41404-00 City Transportation Sales Tax	767,849	843,852	835,000	563,163	835,000	1,005,000	1,005,000
41405-00 Motor Fuel Tax	254,778	275,115	260,000	167,185	260,000	265,000	265,000
41406-00 County Trans Sales Tax	244,577	274,765	244,000	278,045	244,000	249,000	249,000
41407-00 Marketplace TIF Fund Tfr	9,934	10,083	10,000	0	10,000	10,000	10,000
TOTAL SALES TAXES	1,277,138	1,403,814	1,349,000	1,008,393	1,349,000	1,529,000	1,529,000
OTHER REVENUE							
41504-00 Project Cost Share	4,970	0	0	0	0	0	0
TOTAL OTHER REVENUE	4,970	0	0	0	0	0	0
INTEREST INCOME							
41701-00 Interest Income	0	0	0	3,923	5,000	5,000	5,000
TOTAL INTEREST INCOME	0	0	0	3,923	5,000	5,000	5,000
MISCELLANEOUS							
41801-00 Miscellaneous Revenue	4,454	5,531	0	505	0	0	0
41804-00 Grants	0	20,000	0	12,000	0	0	0
41805-00 Sale of Transportation Equip.	2,620	0	0	0	0	0	0
41805-02 City Capital Cost Payments	27,098	12,185	0	12,185	0	0	0
TOTAL MISCELLANEOUS	34,172	37,716	0	24,690	0	0	0
TRANSFERS OUT							
42010-00 Transfer from General Fund	236,000	243,000	247,000	144,083	247,000	251,000	251,000
TOTAL TRANSFERS OUT	236,000	243,000	247,000	144,083	247,000	251,000	251,000
TOTAL REVENUES	1,745,660	1,969,973	1,805,000	1,181,089	1,810,000	1,998,000	1,998,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

40 -TRANSPORTATION

STREET DEPARTMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
520.01-01-00	SALARIES	312,702	372,248	444,000	198,731	444,000	471,000	471,000
520.01-03-00	OVERTIME	10,987	19,445	30,000	20,333	30,000	30,000	30,000
520.01-20-00	Health, Life, Dental (20	0	0	81,000	42,755	81,000	104,000	104,000
520.01-21-00	FICA & MEDICARE	23,625	28,652	34,000	15,605	34,000	35,000	35,000
520.01-22-00	RETIREMENT	45,569	61,064	74,000	29,921	74,000	80,000	80,000
520.01-35-00	Payroll Admin Fees	0	0	23,000	10,151	23,000	26,000	26,000
520.01-41-02	PROFESSIONAL DEVELOPMENT	620	1,534	7,000	110	7,000	20,000	20,000
	TOTAL PERSONNEL	393,502	482,943	693,000	317,605	693,000	766,000	766,000
INSURANCE & BENEFITS								
520.02-01-00	Liability Insurance	0	0	25,000	21,000	25,000	15,000	15,000
520.02-02-00	HEALTH & UNEMPLOYMENT IN	56,819	58,804	0	0	0	0	0
520.02-03-00	WORKERS COMPENSATION	32,180	28,586	40,000	31,052	40,000	40,000	40,000
	TOTAL INSURANCE & BENEFITS	88,998	87,391	65,000	52,052	65,000	55,000	55,000
UTILITIES								
520.03-01-00	OFFICE PHONES	2,949	235	3,000	0	3,000	3,000	3,000
520.03-02-00	ELECTRICITY	2,717	3,102	3,500	2,190	3,500	3,500	3,500
520.03-03-00	NATURAL GAS	2,815	2,119	3,500	2,037	3,500	3,500	3,500
520.03-04-00	WATER SERVICE / DRINKING	6,096	7,520	6,500	3,729	6,500	8,500	8,500
520.03-05-00	MOBILE PHONES / DATA	660	900	3,000	633	3,000	1,000	1,000
520.03-08-00	CABLE / INTERNET	482	702	0	761	1,000	0	0
520.03-09-00	SOLID WASTE / RECYCLING	4,703	1,729	2,000	0	2,000	2,000	2,000
	TOTAL UTILITIES	20,421	16,307	21,500	9,350	22,500	21,500	21,500
CAPITAL EXPENDITURES								
520.04-02-00	Lease Purchase-Vehicle	0	0	21,000	24,000	21,000	52,000	52,000
520.04-71-00	STREET PROGRAMS	2,497	0	80,000	0	80,000	0	0
520.04-81-00	CRACK SEAL - ANNUAL PROJ	6,260	0	0	0	0	0	0
520.04-83-00	TRAFFIC & STRIPING PROGR	5,350	39,427	55,000	18,500	55,000	75,000	75,000
520.04-85-00	PAVEMENT PRESERVATION PR	293,437	295,509	280,000	0	280,000	310,000	310,000
520.04-85-01	EQUIPMENT	77,881	12,127	83,000	14,436	83,000	85,000	85,000
520.04-90-00	SIDEWALK MAINTENANCE	91,587	59,421	0	0	0	0	0
520.04-91-00	ADA ENHANCE & SIDEWALK G	0	20,000	160,000	5,190	160,000	50,000	50,000
	TOTAL CAPITAL EXPENDITURES	477,011	426,484	679,000	62,126	679,000	572,000	572,000
SUPPLIES & COMMODITIES								
520.05-01-00	OFFICE SUPPLIES/CONSUMAB	1,797	1,128	1,000	688	1,000	1,000	1,000
520.05-20-00	SMALL OFFICE EQUIPMENT	249	0	1,000	72	1,000	1,000	1,000
520.05-21-00	EQUIP/MATERIALS/TOOLS	4,581	4,106	7,000	2,736	7,000	7,000	7,000
520.05-31-00	UNIFORMS / CLOTHING	3,448	3,159	5,000	1,475	5,000	6,000	6,000
520.05-99-00	MISC/OTHER PURCHASES	1,516	0	0	0	0	0	0
	TOTAL SUPPLIES & COMMODITIES	11,590	8,393	14,000	4,970	14,000	15,000	15,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

40 -TRANSPORTATION

STREET DEPARTMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
MAINTENANCE								
520.06-01-00	Building Maintenance & R	1,255	5,552	10,000	5,624	10,000	10,000	10,000
520.06-21-00	Vehicle & Equipment Main	13,878	75,998	20,000	32,402	20,000	20,000	20,000
520.06-22-00	Vehicle & Equipment Gas	20,008	15,641	35,000	9,583	35,000	35,000	35,000
	TOTAL MAINTENANCE	35,141	97,191	65,000	47,609	65,000	65,000	65,000
CITY SERVICES								
520.07-20-00	Emergency Snow Removal	11,388	17,859	70,000	47,154	70,000	70,000	70,000
520.07-32-00	Storm Sewers - General R	55,701	45,583	0	0	0	0	0
520.07-33-00	Street Repair Materials	2,931	(13,999)	20,000	41,382	20,000	20,000	20,000
520.07-41-00	Street Lights - Electric	285,573	286,009	400,000	166,508	400,000	425,000	425,000
520.07-44-00	Street Signs	12,091	1,956	15,000	1,688	15,000	15,000	15,000
520.07-45-00	Street Sweeping	9,150	14,046	15,000	8,025	15,000	17,000	17,000
520.07-51-00	MOSQUITO & WEED CONTROL	384	0	0	0	0	0	0
520.07-52-00	Tree Trimming & Removal	485	2,300	10,000	6,019	10,000	10,000	10,000
520.07-60-00	Rental Equipment	450	1,316	2,000	195	2,000	2,000	2,000
	TOTAL CITY SERVICES	378,153	355,070	532,000	270,971	532,000	559,000	559,000
PROFESSIONAL SERVICES								
520.08-06-00	Administration Fee	0	0	89,000	46,000	89,000	125,000	125,000
520.08-08-00	Technology Fee	0	0	5,000	3,000	5,000	4,000	4,000
	TOTAL PROFESSIONAL SERVICES	0	0	94,000	49,000	94,000	129,000	129,000
OTHER EXPENDITURES								
520.09-21-00	Miscellaneous	1,765	1,355	1,500	157	1,500	1,500	1,500
	TOTAL OTHER EXPENDITURES	1,765	1,355	1,500	157	1,500	1,500	1,500
TOTAL STREET DEPARTMENT		1,406,583	1,475,133	2,165,000	813,840	2,166,000	2,184,000	2,184,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

40 -TRANSPORTATION

TRANSFERS

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
TRANSFERS-OTHER SOURCES							
550.20-22-00 Tfr to Debt Svc Fund -20	66,229	0	0	0	0	0	0
TOTAL TRANSFERS-OTHER SOURCES	66,229	0	0	0	0	0	0
TOTAL TRANSFERS	66,229	0	0	0	0	0	0
TOTAL EXPENDITURES	1,472,812	1,475,133	2,165,000	813,840	2,166,000	2,184,000	2,184,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	272,848	494,839	(360,000)	367,249	(356,000)	(186,000)	(186,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Parks & Recreation Sales Tax Fund (41)

Park Sales Tax Fund (41)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 1,049,041	$ 1,062,000	$ 1,062,000	$ 1,073,000	$ 1,073,000	$ 1,084,000	$ 1,095,000	$ 1,106,000	$ 1,117,000
Program Revenue	45,803	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Other	76,340	-	-	-	-	-	-	-	-
Interest Income	-	-	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Grants/Donations	100,805	-	1,000	41,000	41,000	300,000	200,000	1,000	1,000
Transfers	426,000	433,000	433,000	440,000	440,000	455,000	462,000	469,000	476,000
Total Revenues	**1,697,989**	**1,540,000**	**1,549,000**	**1,607,000**	**1,607,000**	**1,892,000**	**1,810,000**	**1,629,000**	**1,647,000**
Expenditures									
Salary and Benefits Parks	583,485	775,000	775,000	810,000	810,000	838,000	855,000	872,000	889,000
Operating	258,805	347,000	347,000	454,500	464,500	475,000	485,000	495,000	505,000
Capital	355,827	850,000	500,000	875,000	875,000	700,000	200,000	100,000	500,000
Transfer	*104,592*	*520,000*	*989,000*	*25,000*	25,000	*25,000*	*25,000*	*25,000*	*25,000*
Nature Sanctuary Operations	71,705	47,000	30,000	51,000	51,000	51,000	51,000	51,000	51,000
Total Expenditures	**1,374,414**	**2,539,000**	**2,641,000**	**2,215,500**	**2,225,500**	**2,089,000**	**1,616,000**	**1,543,000**	**1,970,000**
Increase (decrease)	323,575	(999,000)	(1,092,000)	(608,500)	(618,500)	(197,000)	194,000	86,000	(323,000)
Beginning FB	1,756,951	1,832,951	2,080,526	988,526	988,526	380,026	183,026	377,026	463,026
Ending FB	**$ 2,080,526**	**$ 833,951**	**$ 988,526**	**$ 380,026**	**$ 370,026**	**$ 183,026**	**$ 377,026**	**$ 463,026**	**$ 140,026**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
DONATIONS	122	0	0	129	0	41,000	41,000
PERMITS	0	76,340	0	0	0	0	0
SALES TAXES	952,254	1,049,041	1,062,000	606,093	1,062,000	1,073,000	1,073,000
OTHER REVENUE	34,495	45,803	45,000	46,399	45,000	45,000	45,000
INTEREST INCOME	0	0	0	4,527	8,000	8,000	8,000
MISCELLANEOUS	432,093	100,805	0	30	0	0	0
TRANSFERS OUT	350,000	426,000	433,000	252,583	433,000	440,000	440,000
TOTAL REVENUES	1,768,964	1,697,989	1,540,000	909,761	1,548,000	1,607,000	1,607,000
EXPENDITURE SUMMARY							
PARKS & RECREATION	623,284	842,289	1,122,000	597,402	1,122,000	1,264,500	1,274,500
NATURE SANCTUARY	0	71,705	47,000	16,754	47,000	51,000	51,000
TRANSFERS OUT	0	104,592	520,000	777,817	990,000	25,000	25,000
CAPITAL OUTLAY	273,113	355,827	850,000	60,909	500,000	875,000	875,000
TOTAL EXPENDITURES	896,397	1,374,413	2,539,000	1,452,882	2,659,000	2,215,500	2,225,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	872,567	323,576	(999,000)	(543,121)	(1,111,000)	(608,500)	(618,500)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
40901-00 Park Donations	122	0	0	129	0	1,000	1,000
40910-00 Grants	0	0	0	0	0	40,000	40,000
TOTAL DONATIONS	122	0	0	129	0	41,000	41,000
PERMITS							
41205-00 Development Permits	0	76,340	0	0	0	0	0
TOTAL PERMITS	0	76,340	0	0	0	0	0
SALES TAXES							
41404-00 Park Sales Tax Revenue	952,254	1,049,041	1,062,000	606,093	1,062,000	1,073,000	1,073,000
TOTAL SALES TAXES	952,254	1,049,041	1,062,000	606,093	1,062,000	1,073,000	1,073,000
OTHER REVENUE							
41501-00 Farmers Market	0	0	2,000	1,229	2,000	2,000	2,000
41504-00 Park Shelter Reservations	14,040	15,985	16,000	13,515	16,000	16,000	16,000
41504-01 Sports Field Reservations	7,120	12,290	12,000	12,180	12,000	12,000	12,000
41504-02 Special Event Permit	13,335	17,528	15,000	19,475	15,000	15,000	15,000
TOTAL OTHER REVENUE	34,495	45,803	45,000	46,399	45,000	45,000	45,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	4,527	8,000	8,000	8,000
TOTAL INTEREST INCOME	0	0	0	4,527	8,000	8,000	8,000
MISCELLANEOUS							
41801-00 Miscellaneous	0	0	0	30	0	0	0
41804-08 Platte County Outreach Grant	29,350	78,438	0	0	0	0	0
41804-09 Missouri Cons Cost Share Grant	0	22,367	0	0	0	0	0
41807-01 Insurance Claim Reimbursements	402,743	0	0	0	0	0	0
TOTAL MISCELLANEOUS	432,093	100,805	0	30	0	0	0
TRANSFERS IN							
TOTAL							
TRANSFERS OUT							
42001-00 Transfers from Other Funds	350,000	426,000	433,000	252,583	433,000	440,000	440,000
TOTAL TRANSFERS OUT	350,000	426,000	433,000	252,583	433,000	440,000	440,000
TOTAL REVENUES	1,768,964	1,697,989	1,540,000	909,761	1,548,000	1,607,000	1,607,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

PARKS & RECREATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
525.01-01-00	SALARIES	282,886	358,590	448,000	223,932	448,000	473,000	473,000
525.01-03-00	OVERTIME	5,578	10,496	20,000	9,557	20,000	20,000	20,000
525.01-05-00	SEASONAL WAGES	34,686	52,434	51,000	28,886	51,000	76,000	76,000
525.01-20-00	Health, Life, Dental (20	0	0	74,000	38,260	74,000	87,000	87,000
525.01-21-00	FICA & MEDICARE	23,605	30,625	38,000	19,418	38,000	42,000	42,000
525.01-22-00	RETIREMENT	36,952	52,467	67,000	32,744	67,000	92,000	92,000
525.01-35-00	Payroll Admin Fees	0	0	24,000	12,000	24,000	28,000	28,000
525.01-41-00	MEMBERSHIPS & SUBSCRIPTI	738	140	1,000	765	1,000	1,000	1,000
525.01-41-02	PROFESSIONAL DEVELOPMENT	5,219	8,364	6,000	1,766	6,000	10,000	10,000
	TOTAL PERSONNEL	389,665	513,116	729,000	367,328	729,000	829,000	829,000
INSURANCE & BENEFITS								
525.02-01-00	Liability Insurance	0	0	26,000	24,000	26,000	16,000	16,000
525.02-02-00	HEALTH, LIFE & DENTAL	49,536	55,865	0	0	0	0	0
525.02-04-00	WORKERS COMPENSATION	13,749	14,504	20,000	11,470	20,000	20,000	20,000
	TOTAL INSURANCE & BENEFITS	63,284	70,369	46,000	35,470	46,000	36,000	36,000
UTILITIES								
525.03-01-00	OFFICE PHONES	3,636	7,660	4,000	3,956	4,000	4,000	4,000
525.03-02-00	ELECTRICITY	6,387	11,433	8,000	7,831	8,000	8,000	8,000
525.03-03-00	NATURAL GAS	718	1,363	3,000	582	3,000	3,000	3,000
525.03-04-00	WATER SERVICE / DRINKING	4,866	5,794	4,000	2,799	4,000	4,000	4,000
525.03-05-00	MOBILE PHONES	270	1,177	1,000	1,077	1,000	1,500	1,500
525.03-08-00	CABLE / INTERNET	0	0	5,000	24	5,000	0	0
525.03-09-00	SOLID WASTE / RECYCLING	2,336	4,624	1,000	113	1,000	1,000	1,000
	TOTAL UTILITIES	18,213	32,051	26,000	16,381	26,000	21,500	21,500
CAPITAL EXPENDITURES								
525.04-02-00	LEASE PURCHASE-VEHICLE	0	0	21,000	19,000	21,000	65,000	65,000
	TOTAL CAPITAL EXPENDITURES	0	0	21,000	19,000	21,000	65,000	65,000
SUPPLIES & COMMODITIES								
525.05-01-00	OFFICE SUPPLIES/CONSUMAB	663	3,461	2,000	3,026	2,000	2,000	2,000
525.05-02-00	POSTAGE	34	25	1,000	12	1,000	1,000	1,000
525.05-04-00	PRINTING	1,788	251	2,000	0	2,000	2,000	2,000
525.05-05-00	PUBLICATIONS	119	0	0	0	0	0	0
525.05-06-00	CREDIT CARD PROCESSING F	0	434	0	160	0	500	500
525.05-20-00	SMALL OFFICE EQUIPMENT	331	598	1,000	0	1,000	1,000	1,000
525.05-21-00	EQUIP/MATERIALS/TOOLS	7,002	7,699	8,000	5,467	8,000	10,000	10,000
525.05-31-00	UNIFORMS / CLOTHING	1,813	1,598	2,000	1,820	2,000	4,000	4,000
525.05-41-01	PARK RESTROOM SUPPLIES	3,961	4,412	4,000	2,594	4,000	4,000	4,000
525.05-41-02	PARKS TRASH BAGS	3,906	4,664	4,000	2,890	4,000	4,500	4,500
525.05-41-03	PARK ENHANCEMENTS	12,457	12,053	15,000	12,808	15,000	15,000	25,000
525.05-42-00	PROGRAM SUPPLIES	3,739	1,902	4,000	1,275	4,000	4,500	4,500
525.05-99-00	MISC/OTHER PURCHASES	2,310	1,733	2,000	129	2,000	2,000	2,000
	TOTAL SUPPLIES & COMMODITIES	38,123	38,827	45,000	30,182	45,000	50,500	60,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

PARKS & RECREATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
MAINTENANCE								
525.06-01-00	GROUNDS/BLDG-MAINT & REP	15,432	19,972	10,000	10,658	10,000	15,000	15,000
525.06-02-00	JANITORIAL / CLEANING SE	0	0	2,000	0	2,000	500	500
525.06-03-00	PARKS RESTROOM MAINTENAN	3,637	4,256	5,000	1,191	5,000	5,000	5,000
525.06-05-01	PARKS STAGE MAINTENANCE	0	0	1,000	0	1,000	1,000	1,000
525.06-05-02	PARKS BALLFIELD MAINTENA	612	845	5,000	780	5,000	5,000	5,000
525.06-05-03	PARKS TRAIL MAINTENANCE	5,114	1,200	6,000	625	6,000	6,000	6,000
525.06-06-00	CREDIT CARD PROCESSING F	0	61	0	0	0	0	0
525.06-11-00	TRAIN DEPOT MAINTENANCE	0	1,365	25,000	17,765	25,000	0	0
525.06-12-00	PLAYGROUND EQUIPMENT&REP	6,597	4,632	3,000	369	3,000	3,000	3,000
525.06-13-00	PARKS SPIRIT FOUNTAIN MA	3,080	5,306	5,000	872	5,000	5,000	5,000
525.06-21-00	VEHICLE MAINT & REPAIR	9,440	26,585	8,000	14,784	8,000	7,000	7,000
525.06-21-01	EQIUPMENT MAINT & REPAIR	5,012	4,206	5,000	1,688	5,000	7,000	7,000
525.06-21-02	PARKS-TRACTOR/MOWING EQU	2,557	10,564	33,000	3,060	33,000	35,000	35,000
525.06-22-00	VEHICLE GAS & OIL	4,828	3,872	4,000	2,830	4,000	4,000	4,000
525.06-22-01	EQUIPMENT GAS & OIL	5,152	5,513	5,000	856	5,000	4,000	4,000
525.06-33-00	SOFTWARE SUPPORT AGREEME	0	0	5,000	0	5,000	5,000	5,000
525.06-34-00	OFFICE EQUIP MAINTENANCE	0	0	1,000	0	1,000	1,000	1,000
	TOTAL MAINTENANCE	61,463	88,377	123,000	55,479	123,000	103,500	103,500
CITY SERVICES								
525.07-02-00	ADVERTISING & MARKETING	0	0	1,000	2,073	1,000	2,000	2,000
525.07-20-00	PARKS-PORTABLE TOILET RE	15,029	10,305	13,000	5,416	13,000	12,000	12,000
525.07-51-00	PARKS-MOW/SEED/WEED/PEST	17,039	16,219	12,000	10,443	12,000	19,000	19,000
525.07-51-01	PARKS LANDSCAPING SUPPLI	693	311	5,000	1,042	5,000	4,000	4,000
525.07-52-00	PARKS TREE TRIMMING&REMO	8,102	51,661	25,000	0	25,000	25,000	25,000
525.07-53-00	PARKS-TREE PLANTING	5,331	9,479	6,000	8,672	6,000	6,000	6,000
525.07-60-00	PARKS-RENTAL EQUIPMENT	1,304	598	2,000	148	2,000	2,000	2,000
	TOTAL CITY SERVICES	47,498	88,573	64,000	27,793	64,000	70,000	70,000
PROFESSIONAL SERVICES								
525.08-03-00	ENGINEERING & PLANNING F	3,957	9,863	5,000	165	5,000	5,000	5,000
525.08-06-00	Administration Fee	0	0	44,000	33,000	44,000	61,000	61,000
525.08-06-01	Facility Fee	0	0	4,000	2,000	4,000	4,000	4,000
525.08-08-00	Technology Fee	0	0	14,000	10,000	14,000	18,000	18,000
	TOTAL PROFESSIONAL SERVICES	3,957	9,863	67,000	45,165	67,000	88,000	88,000
OTHER EXPENDITURES								
525.09-21-00	PARKS - MISCELLANEOUS EX	1,080	1,114	1,000	604	1,000	1,000	1,000
	TOTAL OTHER EXPENDITURES	1,080	1,114	1,000	604	1,000	1,000	1,000
TOTAL PARKS & RECREATION		623,284	842,289	1,122,000	597,402	1,122,000	1,264,500	1,274,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

NATURE SANCTUARY

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
535.01-01-00	SALARIES	0	50,033	16,000	10,252	16,000	17,000	17,000
535.01-03-00	OVERTIME - NATURE SANCTU	0	0	0	14	0	0	0
535.01-21-00	FICA & MEDICARE	0	4,828	1,000	785	1,000	1,000	1,000
535.01-22-00	RETIREMENT	0	4,660	0	0	0	3,000	3,000
535.01-41-00	MEMBERSHIPS & SUBSCRIPTI	0	0	1,000	0	1,000	1,000	1,000
535.01-41-02	PROFESSIONAL DEVELOPMENT	0	0	1,000	77	1,000	1,000	1,000
	TOTAL PERSONNEL	0	59,521	19,000	11,129	19,000	23,000	23,000
INSURANCE & BENEFITS								
535.02-02-00	Health Life and Dental	0	5,308	0	0	0	0	0
535.02-04-00	Unemployment	0	6,400	0	0	0	0	0
	TOTAL INSURANCE & BENEFITS	0	11,708	0	0	0	0	0
UTILITIES								
535.03-02-00	ELECTRICITY	0	0	1,000	140	1,000	1,000	1,000
	TOTAL UTILITIES	0	0	1,000	140	1,000	1,000	1,000
SUPPLIES & COMMODITIES								
535.05-01-00	OFFICE SUPPLIES & CONSUM	0	0	1,000	188	1,000	1,000	1,000
535.05-21-00	EQUIPMENT MATERIALS TOOL	0	0	5,000	1,515	5,000	5,000	5,000
535.05-31-00	UNIFORMS & CLOTHING	0	0	1,000	0	1,000	1,000	1,000
535.05-42-00	PROGRAM EXPENSES	0	335	6,000	0	6,000	6,000	6,000
535.05-43-00	STAFF VOLUNTEER ACKNOWLE	0	0	1,500	0	1,500	1,500	1,500
	TOTAL SUPPLIES & COMMODITIES	0	335	14,500	1,703	14,500	14,500	14,500
MAINTENANCE								
535.06-01-00	GROUNDS & BLDG-MAINT REP	0	0	1,000	0	1,000	1,000	1,000
535.06-05-03	TRAIL MAINTENANCE	0	0	2,500	114	2,500	2,500	2,500
535.06-21-00	VEHICLES MAINT & REPAIR	0	0	1,000	65	1,000	1,000	1,000
535.06-21-01	EQUIPMENT MAINT & REPAIR	0	142	1,000	1,758	1,000	1,000	1,000
535.06-22-00	VEHICLE GAS & OIL	0	0	1,000	0	1,000	1,000	1,000
535.06-22-01	EQUIPMENT GAS & OIL	0	0	1,000	1,420	1,000	1,000	1,000
	TOTAL MAINTENANCE	0	142	7,500	3,357	7,500	7,500	7,500
CITY SERVICES								
535.07-52-00	TREE TRIMMING & REMOVAL	0	0	3,000	400	3,000	3,000	3,000
	TOTAL CITY SERVICES	0	0	3,000	400	3,000	3,000	3,000
OTHER EXPENDITURES								
535.09-21-00	MISCELLANEOUS	0	0	2,000	25	2,000	2,000	2,000
	TOTAL OTHER EXPENDITURES	0	0	2,000	25	2,000	2,000	2,000
TOTAL NATURE SANCTUARY		0	71,705	47,000	16,754	47,000	51,000	51,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

TRANSFERS OUT

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
TRANSFERS-OTHER SOURCES							
550.20-00-00 TRANSFERS OUT	0	104,592	520,000	777,817	990,000	25,000	25,000
TOTAL TRANSFERS-OTHER SOURCES	0	104,592	520,000	777,817	990,000	25,000	25,000
TOTAL TRANSFERS OUT	0	104,592	520,000	777,817	990,000	25,000	25,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

41 -PARKS & RECREATION

CAPITAL OUTLAY

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY							
560.52-50-00 PARKS PROJECTS CAPITAL O	273,113	355,827	850,000	60,909	500,000	875,000	875,000
TOTAL CAPITAL OUTLAY	273,113	355,827	850,000	60,909	500,000	875,000	875,000
TOTAL CAPITAL OUTLAY	273,113	355,827	850,000	60,909	500,000	875,000	875,000
TOTAL EXPENDITURES	896,397	1,374,413	2,539,000	1,452,882	2,659,000	2,215,500	2,225,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	872,567	323,576	(999,000)	(543,121)	(1,111,000)	(608,500)	(618,500)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Public Safety Sales Tax Fund

(42)

Public Safety Fund (42)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 1,029,532	$ 1,033,000	$ 1,059,000	$ 1,070,000	$ 1,070,000	$ 1,081,000	$ 1,092,000	$ 1,103,000	$ 1,114,000
Other	79,575	3,000	3,000	33,000	33,000	34,000	35,000	36,000	37,000
Interest	-	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Transfers	1,500,000	1,526,000	1,526,000	1,552,000	1,552,000	1,606,000	1,629,000	1,653,000	1,677,000
Transfers - ISF	-	-	-	-	210,000	217,000	221,000	225,000	230,000
One-Time Transfer	-	-	-	150,000	150,000	-	-	-	-
Total Revenues	**2,609,107**	**2,562,000**	**2,595,000**	**2,812,000**	**3,022,000**	**2,945,000**	**2,984,000**	**3,024,000**	**3,065,000**
Expenditures									
Salary and Benefits	1,681,244	2,058,000	2,058,000	2,304,000	2,304,000	2,385,000	2,433,000	2,482,000	2,532,000
Operating	111,840	530,000	530,000	652,000	655,000	675,000	689,000	703,000	717,000
Capital	35,145	132,000	132,000	80,000	80,000	75,000	-	-	-
Total Expenditures	**1,828,229**	**2,720,000**	**2,720,000**	**3,036,000**	**3,039,000**	**3,135,000**	**3,122,000**	**3,185,000**	**3,249,000**
Increase (decrease)	780,878	(158,000)	(125,000)	**(224,000)**	**(17,000)**	(190,000)	(138,000)	(161,000)	(184,000)
Beginning Fund Balance	192,285	964,285	973,163	**848,163**	**848,163**	831,163	641,163	503,163	342,163
Ending Fund Balance	**$ 973,163**	**$ 806,285**	**$ 848,163**	**$ 624,163**	**$ 831,163**	**$ 641,163**	**$ 503,163**	**$ 342,163**	**$ 158,163**
Fund Balance % (of OPS)	54%	31%	33%	21%	28%	21%	16%	11%	5%

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

42 -PUBLIC SAFETY

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PERMITS	0	76,340	0	0	0	0	0
SALES TAXES	192,285	1,029,532	1,033,000	604,205	1,059,000	1,070,000	1,070,000
COURT REVENUE	0	3,215	3,000	2,695	3,000	3,000	3,000
INTEREST INCOME	0	0	0	3,669	7,000	37,000	37,000
MISCELLANEOUS	0	20	0	225	0	0	0
TRANSFERS IN	0	1,500,000	1,526,000	890,167	1,526,000	702,000	912,000
TOTAL REVENUES	192,285	2,609,107	2,562,000	1,500,961	2,595,000	2,812,000	3,022,000
EXPENDITURE SUMMARY							
POLICE DEPARTMENT	0	1,679,449	2,685,000	1,312,324	2,735,000	3,057,000	2,959,000
CAPITAL OUTLAY	0	0	35,000	0	35,000	80,000	80,000
TOTAL EXPENDITURES	0	1,679,449	2,720,000	1,312,324	2,770,000	3,137,000	3,039,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	192,285	929,658	(158,000)	188,637	(175,000)	(325,000)	(17,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

42 -PUBLIC SAFETY

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERMITS							
41205-00 Development Permits	0	76,340	0	0	0	0	0
TOTAL PERMITS	0	76,340	0	0	0	0	0
SALES TAXES							
41404-00 Police Sales Tax	192,285	1,029,532	1,033,000	604,205	1,059,000	1,070,000	1,070,000
TOTAL SALES TAXES	192,285	1,029,532	1,033,000	604,205	1,059,000	1,070,000	1,070,000
COURT REVENUE							
41603-00 POLICE REPORTS	0	3,215	3,000	2,695	3,000	3,000	3,000
TOTAL COURT REVENUE	0	3,215	3,000	2,695	3,000	3,000	3,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	3,669	7,000	7,000	7,000
41708-00 Creekside Substation Agreement	0	0	0	0	0	30,000	30,000
TOTAL INTEREST INCOME	0	0	0	3,669	7,000	37,000	37,000
MISCELLANEOUS							
41801-00 Miscellaneous Revenue	0	20	0	225	0	0	0
TOTAL MISCELLANEOUS	0	20	0	225	0	0	0
TRANSFERS IN							
41901-00 TRANSFER FROM GENERAL FUND	0	1,500,000	1,526,000	890,167	1,526,000	1,702,000	1,912,000
TOTAL TRANSFERS IN	0	1,500,000	1,526,000	890,167	1,526,000	1,702,000	1,912,000
TOTAL REVENUES	192,285	2,609,107	2,562,000	1,500,961	2,595,000	2,812,000	3,022,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

42 -PUBLIC SAFETY

POLICE DEPARTMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
505.01-01-00	SALARIES	0	1,077,814	1,334,000	649,279	1,334,000	1,528,000	1,528,000
505.01-03-00	POLICE OVERTIME	0	85,735	65,000	97,143	115,000	65,000	65,000
505.01-20-00	Health, Life, Dental (20	0	0	201,000	74,405	201,000	190,000	190,000
505.01-21-00	FICA W/H	0	85,763	95,000	55,734	95,000	114,000	114,000
505.01-22-00	RETIREMENT	0	223,980	293,000	142,086	293,000	347,000	347,000
505.01-33-00	Allowance	0	0	2,000	0	2,000	2,000	2,000
505.01-35-00	Payroll Administration F	0	0	48,000	24,000	48,000	52,000	58,000
	TOTAL PERSONNEL	0	1,473,292	2,038,000	1,042,647	2,088,000	2,298,000	2,304,000
INSURANCE & BENEFITS								
505.02-01-00	Liability Insurance	0	0	72,000	68,000	72,000	49,000	50,000
505.02-03-00	WORKERS COMPENSATION	0	53,904	70,000	58,259	70,000	70,000	70,000
505.02-41-00	MEMBERSHIP FEES/DUES	0	750	2,000	555	2,000	2,000	2,000
505.02-42-00	PROFESSIONAL DEVELOPMENT	0	4,517	5,000	753	5,000	5,000	5,000
	TOTAL INSURANCE & BENEFITS	0	59,171	149,000	127,567	149,000	126,000	127,000
UTILITIES								
505.03-01-00	TELEPHONE SERVICES	0	4,745	3,000	1,551	3,000	3,000	3,000
505.03-02-00	ELECTRICITY SERVICES	0	0	0	0	0	2,000	2,000
505.03-03-00	NATURAL GAS	0	0	0	49	0	0	1,000
505.03-04-00	WATER SERVICE	0	0	0	0	0	2,000	2,000
505.03-05-00	MOBILE PHONES & DATA SER	0	493	5,000	479	5,000	5,000	5,000
	TOTAL UTILITIES	0	5,238	8,000	2,079	8,000	12,000	13,000
CAPITAL EXPENDITURES								
505.04-01-00	Vehicle	0	35,145	0	0	0	0	0
505.04-02-00	Lease Purchase-Vehicle	0	0	32,000	14,000	32,000	51,000	51,000
505.04-11-00	Computer Replacement Pro	0	0	65,000	1,887	65,000	15,000	15,000
505.04-31-00	Equipment & Machinery	0	0	0	0	0	45,000	0
	TOTAL CAPITAL EXPENDITURES	0	35,145	97,000	15,887	97,000	111,000	66,000
SUPPLIES & COMMODITIES								
505.05-01-00	OFFICE SUPPLIES/CONSUMAB	0	1,380	3,000	140	3,000	3,000	3,000
505.05-02-00	POSTAGE & PRINTING	0	318	2,000	309	2,000	2,000	2,000
505.05-20-00	SMALL OFFICE EQUIPMENT	0	218	1,000	50	1,000	1,000	1,000
505.05-21-00	EQUIPMENT & HANDTOOLS	0	4,999	40,000	184	40,000	40,000	30,000
505.05-22-00	DATA TERMINAL	0	6,200	8,000	2,242	8,000	8,000	8,000
505.05-30-00	UNIFORMS	0	2,583	10,000	3,902	10,000	10,000	10,000
505.05-99-00	OTHER/MISC PURCHASES	0	0	1,000	0	1,000	1,000	1,000
	TOTAL SUPPLIES & COMMODITIES	0	15,699	65,000	6,827	65,000	65,000	55,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

42 -PUBLIC SAFETY

POLICE DEPARTMENT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
MAINTENANCE								
505.06-00-00	Lease/Rent Payments	0	0	18,000	0	18,000	30,000	30,000
505.06-01-00	BUILDING REPAIR & MAINTE	0	0	6,000	365	6,000	6,000	6,000
505.06-20-00	VEHICLE REPAIR & MAINTEN	0	12,327	20,000	4,947	20,000	20,000	15,000
505.06-21-00	EQUIPMENT REPAIR & MAINT	0	2,899	7,000	2,280	7,000	7,000	7,000
505.06-22-00	VEHICLE GAS & OIL	0	27,966	45,000	14,735	45,000	45,000	40,000
505.06-32-00	CRIMESTAR/FLOCK MAINTENA	0	2,000	42,000	0	42,000	42,000	31,000
505.06-34-00	OFFICE EQUIP MAINTENANCE	0	425	2,000	220	2,000	2,000	2,000
	TOTAL MAINTENANCE	0	45,617	140,000	22,547	140,000	152,000	131,000
CITY SERVICES								
505.07-01-00	HIRING EXPENSES / RECRUI	0	1,157	20,000	1,340	20,000	20,000	10,000
505.07-02-00	CRIME COMMISSION	0	1,500	2,000	1,500	2,000	2,000	2,000
505.07-03-00	LAB WORK / CRIME SCENE	0	0	2,000	0	2,000	2,000	2,000
505.07-04-00	CONTRACTUAL SERVICE AGRE	0	1,129	2,000	930	2,000	5,000	5,000
505.07-05-00	OTHER/MISC CITY SERVICES	0	0	2,000	0	2,000	2,000	2,000
505.07-99-00	FOPAS - DOG BOARDING	0	0	6,000	6,000	6,000	6,000	6,000
	TOTAL CITY SERVICES	0	3,786	34,000	9,770	34,000	37,000	27,000
PROFESSIONAL SERVICES								
505.08-06-00	Administration Fee	0	0	44,000	14,000	44,000	93,000	73,000
505.08-06-01	Facility Fee	0	0	51,000	31,000	51,000	54,000	54,000
505.08-08-00	Technology Fee	0	0	56,000	40,000	56,000	106,000	106,000
	TOTAL PROFESSIONAL SERVICES	0	0	151,000	85,000	151,000	253,000	233,000
OTHER EXPENDITURES								
505.09-21-00	MISCELLANEOUS	0	41,501	1,000	0	1,000	1,000	1,000
505.09-22-00	HARVESTER DEER DONATIONS	0	0	2,000	0	2,000	2,000	2,000
	TOTAL OTHER EXPENDITURES	0	41,501	3,000	0	3,000	3,000	3,000
TOTAL POLICE DEPARTMENT		0	1,679,449	2,685,000	1,312,324	2,735,000	3,057,000	2,959,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

42 -PUBLIC SAFETY

CAPITAL OUTLAY

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY							
560.52-50-00 Police Capital Outlay	0	0	35,000	0	35,000	80,000	80,000
TOTAL CAPITAL OUTLAY	0	0	35,000	0	35,000	80,000	80,000
TOTAL CAPITAL OUTLAY	0	0	35,000	0	35,000	80,000	80,000
TOTAL EXPENDITURES	0	1,679,449	2,720,000	1,312,324	2,770,000	3,137,000	3,039,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	192,285	929,658	(158,000)	188,637	(175,000)	(325,000)	(17,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Use Tax Fund (48)

Use Tax Fund (48)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 1,044,948	$ 1,005,000	$ 1,401,000	$ 1,429,000	$ 1,429,000	$ 1,458,000	$ 1,487,000	$ 1,517,000	$ 1,547,000
Interest Income	-	-	7,900	15,000	15,000	15,000	15,000	15,000	15,000
Total Revenues	**1,044,948**	**1,005,000**	**1,408,900**	**1,444,000**	1,444,000	**1,473,000**	**1,502,000**	**1,532,000**	**1,562,000**
Expenditures									
Street Capital	$ 104,853	1,000,000	484,072	999,000	999,000	625,000	700,000	700,000	1,000,000
Street Maintenance	-	180,000	180,000	180,000	310,000	180,000	180,000	180,000	180,000
Park Trail Maint & Capital	-	250,000	250,000	150,000	150,000	175,000	200,000	200,000	250,000
Total Expenditures	**$ 104,853**	**1,430,000**	**914,072**	**1,329,000**	**1,459,000**	**980,000**	**1,080,000**	**1,080,000**	**1,430,000**
Increase (decrease)	940,095	(425,000)	494,828	115,000	(15,000)	493,000	422,000	452,000	132,000
Beginning FB	-	695,253	940,095	1,434,923	1,434,923	1,549,923	2,042,923	2,464,923	2,916,923
Ending FB	**$ 940,095**	**$ 270,253**	**$ 1,434,923**	**$ 1,549,923**	**$ 1,419,923**	**$ 2,042,923**	**$ 2,464,923**	**$ 2,916,923**	**$ 3,048,923**
Street Capital Portion of FB	563,914	109,582	981,282	**905,842**	**905,842**	1,222,962	1,483,642	1,763,522	1,762,602
Street Maintenance Portion of FB	167,192	82,520	212,752	**264,392**	**134,392**	320,672	381,592	447,312	517,832
Park Trail Maint and Captl FB	208,990	78,151	240,890	**379,690**	**379,690**	499,290	599,690	706,090	768,490

Use Tax Fund (48) - Street Construction Detail
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 668,767	$ 643,200	$ 896,640	$ 914,560	$ 914,560	$ 933,120	$ 951,680	$ 970,880	$ 990,080
Interest			4,800	9,000	9,000	9,000	9,000	9,000	9,000
Total Revenues	**668,767**	**643,200**	**901,440**	**923,560**	**923,560**	**942,120**	**960,680**	**979,880**	**999,080**
Expenditures									
Transfer to Bell Road Project Fund	104,853	500,000	220,000	499,000	499,000	125,000	-	-	-
Transfer to Route 9 Project Fund	-	500,000	264,072	500,000	500,000	500,000	500,000	500,000	500,000
Transfer to Future Project Fund	-	-	-	-	-	-	200,000	200,000	500,000
Total Expenditures	**104,853**	**1,000,000**	**484,072**	**999,000**	**999,000**	**625,000**	**700,000**	**700,000**	**1,000,000**
Increase (decrease)	563,914	(356,800)	417,368	(75,440)	(75,440)	317,120	260,680	279,880	(920)
Beginning Fund Balance	-	466,382	563,914	981,282	981,282	905,842	1,222,962	1,483,642	1,763,522
Ending Fund Balance	**$ 563,914**	**$ 109,582**	**$ 981,282**	**$ 905,842**	**$ 905,842**	**$ 1,222,962**	**$ 1,483,642**	**$ 1,763,522**	**$ 1,762,602**

Use Tax Fund (48) - Street Maintenance Detail
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	Revised 2025	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 167,192	$ 160,800	$ 224,160	$ 228,640	$ 228,640	$ 233,280	$ 237,920	$ 242,720	$ 247,520
Interest	-	-	1,400	3,000	3,000	3,000	3,000	3,000	3,000
Total Revenues	**167,192**	**160,800**	**225,560**	**231,640**	**231,640**	**236,280**	**240,920**	**245,720**	**250,520**
Expenditures									
Curb and Sidewalk Maintenance	-	180,000	180,000	180,000	310,000	180,000	180,000	180,000	180,000
Total Expenditures	**-**	**180,000**	**180,000**	**180,000**	**310,000**	**180,000**	**180,000**	**180,000**	**180,000**
Increase (decrease)	167,192	(19,200)	45,560	51,640	(78,360)	56,280	60,920	65,720	70,520
Beginning FB	-	101,720	167,192	212,752	212,752	264,392	320,672	381,592	447,312
Ending FB	**$ 167,192**	**$ 82,520**	**$ 212,752**	**$ 264,392**	**$ 134,392**	**$ 320,672**	**$ 381,592**	**$ 447,312**	**$ 517,832**

Use Tax Fund (48) - Park Trails Detail
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Taxes	$ 208,990	$ 201,000	$ 280,200	$ 285,800	$ 285,800	$ 291,600	$ 297,400	$ 303,400	$ 309,400
Interest			1,700	3,000	3,000	3,000	3,000	3,000	3,000
Total Revenues	**208,990**	**201,000**	**281,900**	**288,800**	**288,800**	**294,600**	**300,400**	**306,400**	**312,400**
Expenditures									
Park Trail Maint & Capital	-	250,000	250,000	150,000	150,000	175,000	200,000	200,000	250,000
Total Expenditures	**-**	**250,000**	**250,000**	**150,000**	**150,000**	**175,000**	**200,000**	**200,000**	**250,000**
Increase (decrease)	208,990	(49,000)	31,900	138,800	138,800	119,600	100,400	106,400	62,400
Beginning FB	-	127,151	208,990	240,890	240,890	379,690	499,290	599,690	706,090
Ending FB	**$ 208,990**	**$ 78,151**	**$ 240,890**	**$ 379,690**	**$ 379,690**	**$ 499,290**	**$ 599,690**	**$ 706,090**	**$ 768,490**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

48 -USE TAX

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
SALES TAXES	0	1,044,948	1,005,000	773,377	1,401,000	1,429,000	1,429,000
INTEREST INCOME	0	0	0	4,937	7,900	15,000	15,000
TOTAL REVENUES	0	1,044,948	1,005,000	778,313	1,408,900	1,444,000	1,444,000
EXPENDITURE SUMMARY							
ADMINISTRATION	0	104,853	1,000,000	45,157	0	999,000	999,000
STREETS	0	0	180,000	0	0	180,000	310,000
PARKS & RECREATION	0	0	250,000	46,000	0	150,000	150,000
TOTAL EXPENDITURES	0	104,853	1,430,000	91,157	0	1,329,000	1,459,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	940,095	(425,000)	687,157	1,408,900	115,000	(15,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

48 -USE TAX

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
SALES TAXES							
41408-00 Use Tax Revenue	0	1,044,948	1,005,000	773,377	1,401,000	1,429,000	1,429,000
TOTAL SALES TAXES	0	1,044,948	1,005,000	773,377	1,401,000	1,429,000	1,429,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	4,937	7,900	15,000	15,000
TOTAL INTEREST INCOME	0	0	0	4,937	7,900	15,000	15,000
TOTAL REVENUES	0	1,044,948	1,005,000	778,313	1,408,900	1,444,000	1,444,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

48 -USE TAX

ADMINISTRATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
TOTAL							
TRANSFERS-OTHER SOURCES							
501.20-00-00 Transfers Out	0	104,853	1,000,000	45,157	0	999,000	999,000
TOTAL TRANSFERS-OTHER SOURCES	0	104,853	1,000,000	45,157	0	999,000	999,000
TOTAL ADMINISTRATION	0	104,853	1,000,000	45,157	0	999,000	999,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

48 -USE TAX

STREETS

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
520.04-90-00 CURB & SIDEWALK MAINTENA	0	0	180,000	0	0	180,000	310,000
TOTAL CAPITAL EXPENDITURES	0	0	180,000	0	0	180,000	310,000
TOTAL STREETS	0	0	180,000	0	0	180,000	310,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

48 -USE TAX

PARKS & RECREATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
525.04-85-01 EQUIPMENT	0	0	0	46,000	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	46,000	0	0	0
MAINTENANCE							
525.06-05-03 PARKS TRAIL PROGRAM	0	0	250,000	0	0	150,000	150,000
TOTAL MAINTENANCE	0	0	250,000	0	0	150,000	150,000
TOTAL PARKS & RECREATION	0	0	250,000	46,000	0	150,000	150,000
TOTAL EXPENDITURES	0	104,853	1,430,000	91,157	0	1,329,000	1,459,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	940,095	(425,000)	687,157	1,408,900	115,000	(15,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Enterprise Funds

Sewer Services (30)

Internal Service (35)

Train Depot (36)

City of Parkville

2026 Adopted Budget

Sewer Services Fund (30)

Sewer Services Fund (30)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Sewer Charges	$ 1,693,020	$ 1,854,000	$ 1,714,000	$ 1,714,000	$ 1,714,000	$ 1,700,000	$ 1,700,000	$ 1,700,000	$ 1,700,000
Sewer Tap Fees	17,500	15,000	6,000	-	-	-	-	-	-
Sewer Impact Fees	16,767	10,000	5,000	-	-	-	-	-	-
Interest Income	3,089	5,000	7,000	7,000	7,000	5,000	5,000	5,000	5,000
Miscellaneous	11,373	-	2,000	-	-	-	-	-	-
Total Revenues	**1,741,749**	**1,884,000**	**1,734,000**	**1,721,000**	**1,721,000**	**1,705,000**	**1,705,000**	**1,705,000**	**1,705,000**
Expenses									
Operating Expenses	1,167,320	940,000	940,000	964,000	964,000	1,001,000	1,030,000	1,061,000	1,092,000
Capital Expenses	581,170	800,000	625,000	469,000	469,000	595,000	640,000	177,000	1,130,000
Debt Service (Transfer to 34)	30,150	-		-	-	-	-	-	-
Transfers	*370,000*	*180,000*	*180,000*	*180,000*	*180,000*	*180,000*	*180,000*	*180,000*	*180,000*
Total Expenses	**2,148,640**	**1,920,000**	**1,745,000**	**1,613,000**	**1,613,000**	**1,776,000**	**1,850,000**	**1,418,000**	**2,402,000**
Increase (Decrease)	(406,891)	(36,000)	(11,000)	**108,000**	**108,000**	(71,000)	(145,000)	287,000	(697,000)
Beginning Fund Balance	618,615	393,323	211,724	**200,724**	**200,724**	308,724	237,724	92,724	379,724
Ending Fund Balance	**$ 211,724**	**$ 357,323**	**$ 200,724**	**$ 308,724**	**$ 308,724**	**$ 237,724**	**$ 92,724**	**$ 379,724**	**$ (317,276)**
Fund Balance %	10%	19%	12%	19%	19%	13%	5%	27%	-13%

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

30 -Sewer Service Fund

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
OTHER REVENUE	1,817,172	1,731,638	1,879,000	1,039,699	1,725,000	1,714,000	1,714,000
INTEREST INCOME	3,557	3,088	5,000	5,360	7,000	7,000	7,000
MISCELLANEOUS	50,567	7,022	0	1,537	2,000	0	0
TOTAL REVENUES	1,871,297	1,741,749	1,884,000	1,046,596	1,734,000	1,721,000	1,721,000
EXPENDITURE SUMMARY							
ADMINISTRATION	2,205,188	2,148,639	1,920,000	590,029	2,060,793	1,613,000	1,613,000
TOTAL EXPENDITURES	2,205,188	2,148,639	1,920,000	590,029	2,060,793	1,613,000	1,613,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(333,891)	(406,891)	(36,000)	456,567	(326,793)	108,000	108,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

30 -Sewer Service Fund

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
OTHER REVENUE							
41501-00 Sewer Charges	109,323	57,606	1,854,000	0	1,714,000	1,714,000	1,714,000
41501-01 Sewer Charges - PCRSD	1,675,763	1,635,414	0	1,013,742	0	0	0
41501-02 Sewer Pen/Shutoff Fees - PCRSD	0	0	0	15,756	0	0	0
41502-00 Sewer Tap Fees	15,650	17,500	15,000	5,250	6,000	0	0
41502-01 Sewer Impact Fees	11,817	16,767	10,000	4,950	5,000	0	0
41503-00 Mo Am Bill Collection pymt	0	501	0	0	0	0	0
41504-00 Grinder Pump Admin Fee	4,620	3,850	0	0	0	0	0
TOTAL OTHER REVENUE	1,817,172	1,731,638	1,879,000	1,039,699	1,725,000	1,714,000	1,714,000
INTEREST INCOME							
41701-00 Interest Income	3,557	3,088	5,000	5,360	7,000	7,000	7,000
TOTAL INTEREST INCOME	3,557	3,088	5,000	5,360	7,000	7,000	7,000
MISCELLANEOUS							
41802-00 Leased/Owned Properties	5,880	0	0	0	0	0	0
41804-00 Miscellaneous Revenue	44,687	7,022	0	1,537	2,000	0	0
TOTAL MISCELLANEOUS	50,567	7,022	0	1,537	2,000	0	0
TOTAL REVENUES	1,871,297	1,741,749	1,884,000	1,046,596	1,734,000	1,721,000	1,721,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

30 -Sewer Service Fund

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
501.01-01-00	Salaries	51,244	15,384	0	0	15,384	0	0
501.01-21-00	FICA & Medicare	3,641	1,268	0	0	1,268	0	0
501.01-22-00	Retirement	2,051	817	0	0	817	0	0
	TOTAL PERSONNEL	56,936	17,470	0	0	17,469	0	0
INSURANCE & BENEFITS								
501.02-02-00	Health, Life & Dental	12,264	1,983	0	0	1,324	0	0
	TOTAL INSURANCE & BENEFITS	12,264	1,983	0	0	1,324	0	0
UTILITIES								
501.03-01-00	Telephone & Voicemail	2,572	2,596	2,000	845	2,000	0	0
501.03-02-00	Electricity	63,682	75,482	60,000	40,094	60,500	67,500	67,500
501.03-04-00	Water	3,058	5,843	5,000	1,760	5,000	5,000	5,000
501.03-09-00	Trash Hauling	155	600	1,000	0	1,000	1,000	1,000
	TOTAL UTILITIES	69,466	84,521	68,000	42,700	68,500	73,500	73,500
CAPITAL EXPENDITURES								
501.04-51-00	Sewer Plant Improvements	0	73,472	500,000	83,970	137,000	155,000	155,000
501.04-61-00	Pump Station Improvement	5,676	460,360	0	0	468,000	70,000	70,000
	TOTAL CAPITAL EXPENDITURES	5,676	533,832	500,000	83,970	605,000	225,000	225,000
SUPPLIES & COMMODITIES								
501.05-01-00	Office Supplies	652	10	1,000	1,749	500	0	0
501.05-02-00	Postage	5,934	4,920	0	1	5,000	0	0
501.05-04-00	Printing	1,923	102	9,000	46	500	1,000	1,000
501.05-06-00	Delinquencies	31,845	44,950	2,000	0	2,000	0	0
	TOTAL SUPPLIES & COMMODITIES	40,354	49,983	12,000	1,797	8,000	1,000	1,000
MAINTENANCE								
501.06-01-00	Building Main & Repair	181,605	75,054	60,000	17,385	55,000	60,000	60,000
501.06-12-00	Pump Stations Maintenanc	99,470	113,795	50,000	11,506	75,000	50,000	50,000
501.06-21-00	Vehicle Repair & Mainten	1,529	3,571	2,000	461	10,000	2,000	2,000
501.06-21-02	Tractor/Lawn Mowing Equi	8,879	8,817	15,000	0	1,000	15,000	15,000
501.06-22-00	Vehicle Gas & Oil	2,727	3,006	2,000	1,478	2,500	2,000	2,000
501.06-22-01	Equipment Gas & Oil	2,419	1,106	2,000	0	2,000	2,000	2,000
501.06-33-00	Software Support Agreeme	3,604	17,819	10,000	0	2,000	15,000	15,000
501.06-42-00	Line Maintenance	233,214	47,338	300,000	18,345	104,000	244,000	244,000
501.06-99-00	Other Maintenance	166,979	43,674	0	32,759	50,000	0	0
	TOTAL MAINTENANCE	700,426	314,180	441,000	81,934	301,500	390,000	390,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

30 -Sewer Service Fund

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CITY SERVICES								
501.07-34-00	Line Repairs	27,039	174,210	60,000	40,361	75,000	65,000	65,000
501.07-42-00	One Call Utility Locatin	3,321	4,453	3,000	1,608	3,000	3,000	3,000
501.07-81-00	Contracted Sewer Billing	0	40,404	180,000	41,014	0	185,500	185,500
501.07-82-00	KC Water Depart	39,614	40,635	33,000	0	28,000	43,000	43,000
501.07-83-00	Platte Co Regional Sewer	18,722	18,722	18,000	5,139	18,000	21,000	21,000
501.07-91-00	Odor Control	29,072	65,571	35,000	0	20,000	42,500	42,500
	TOTAL CITY SERVICES	117,768	343,996	329,000	88,122	144,000	360,000	360,000
PROFESSIONAL SERVICES								
501.08-03-00	Engineering Fees	54,733	54,720	40,000	15,531	50,000	30,000	30,000
501.08-04-00	Management Contract	334,493	330,031	345,000	169,966	300,500	350,500	350,500
501.08-06-00	Administration Fee	360,500	370,000	180,000	105,000	370,000	180,000	180,000
501.08-07-00	Credit Card Fees	13,291	11,377	0	0	11,000	0	0
501.08-08-00	Sewer Billing Refunds	426	0	0	1,009	0	0	0
	TOTAL PROFESSIONAL SERVICES	763,444	766,128	565,000	291,506	731,500	560,500	560,500
OTHER EXPENDITURES								
501.09-21-00	Miscellaneous	1,013	4,040	2,000	0	2,000	0	0
501.09-21-01	Depreciation/Amortizatio	263,641	0	0	0	0	0	0
501.09-22-00	DNR Fees	2,009	2,357	3,000	0	2,500	3,000	3,000
	TOTAL OTHER EXPENDITURES	266,663	6,397	5,000	0	4,500	3,000	3,000
SYSTEM RENEWAL PROJECT								
501.12-11-00	SRF Principal-Transfer t	170,000	30,000	0	0	170,000	0	0
501.12-11-01	SRF Interest-Transfer to	1,191	0	0	0	9,000	0	0
501.12-11-02	SRF Admin Fee-Transfer t	1,000	150	0	0	0	0	0
	TOTAL SYSTEM RENEWAL PROJECT	172,191	30,150	0	0	179,000	0	0
TOTAL ADMINISTRATION		2,205,188	2,148,639	1,920,000	590,029	2,060,793	1,613,000	1,613,000
TOTAL EXPENDITURES		2,205,188	2,148,639	1,920,000	590,029	2,060,793	1,613,000	1,613,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES		(333,891)	(406,891)	(36,000)	456,567	(326,793)	108,000	108,000

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Internal Services Fund (35)

Internal Service Fund - ISF (35)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Sale of Vehicles	$ 35,570	$ 5,000	$ 5,000	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -
Administrative Fees	-	1,193,000	1,193,000	1,484,000	1,484,000	1,558,000	1,589,000	1,621,000	1,655,000
Total Revenues	**35,570**	**1,198,000**	**1,198,000**	**1,504,000**	**1,504,000**	**1,558,000**	**1,589,000**	**1,621,000**	**1,655,000**
Expenditures									
Administration	-	416,000	416,000	564,000	564,000	584,000	596,000	608,000	620,000
Payroll	-	141,000	141,000	165,000	165,000	171,000	174,000	177,000	181,000
Building Services		122,000	122,000	163,000	163,000	169,000	172,000	175,000	179,000
Risk Mgt	-	160,000	160,000	131,000	131,000	136,000	139,000	142,000	145,000
Fleet	-	205,000	205,000	266,000	266,000	275,000	281,000	287,000	293,000
IT	-	154,000	154,000	215,000	215,000	223,000	227,000	232,000	237,000
Total Expenditures	**-**	**1,198,000**	**1,198,000**	**1,504,000**	**1,504,000**	**1,558,000**	**1,589,000**	**1,621,000**	**1,655,000**
Increase (decrease)	35,570	-	-	-	-	-	-	-	-
Beginning FB	-	35,570	35,570	35,570	35,570	35,570	35,570	35,570	35,570
Ending FB	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**	**$ 35,570**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
OTHER REVENUE							
41510-00 INTERNAL SERVICE FUND	0	0	1,193,000	802,000	1,193,000	1,484,000	1,484,000
TOTAL OTHER REVENUE	0	0	1,193,000	802,000	1,193,000	1,484,000	1,484,000
INTEREST INCOME							
TOTAL							
MISCELLANEOUS							
41801-00 Miscellaneous Revenue	0	0	0	2,500	0	0	0
41805-00 Sale of Vehicles	0	35,570	5,000	0	5,000	20,000	20,000
TOTAL MISCELLANEOUS	0	35,570	5,000	2,500	5,000	20,000	20,000
TOTAL REVENUES	0	35,570	1,198,000	804,500	1,198,000	1,504,000	1,504,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
501.01-01-00	Salaries	0	0	225,000	120,217	0	327,000	327,000
501.01-03-00	Overtime	0	0	5,000	3,220	0	5,000	5,000
501.01-20-00	Health, Life & Dental	0	0	30,000	18,391	0	36,000	36,000
501.01-21-00	FICA & Medicare	0	0	16,000	8,899	0	25,000	25,000
501.01-22-00	Retirement	0	0	35,000	20,529	0	56,000	56,000
501.01-31-00	Uniforms	0	0	1,000	0	0	1,000	1,000
501.01-41-00	Membership Fees & Dues -	0	0	1,000	675	0	1,000	1,000
501.01-41-02	Professional Dev - Staff	0	0	3,000	4,158	0	3,000	3,000
	TOTAL PERSONNEL	0	0	316,000	176,090	0	454,000	454,000
INSURANCE & BENEFITS								
	TOTAL							
SUPPLIES & COMMODITIES								
501.05-01-00	Office Supplies	0	0	4,000	2,803	0	4,000	4,000
501.05-02-00	Postage	0	0	2,000	441	0	2,000	2,000
501.05-04-00	Printing	0	0	1,000	0	0	1,000	1,000
501.05-05-00	Publications	0	0	1,000	0	0	1,000	1,000
501.05-06-00	CREDIT CARD PROCESSING F	0	0	0	125	0	0	0
	TOTAL SUPPLIES & COMMODITIES	0	0	8,000	3,369	0	8,000	8,000
MAINTENANCE								
501.06-34-00	Office Equipment Mainten	0	0	0	417	0	0	0
501.06-36-00	Software	0	0	25,000	30,163	0	35,000	35,000
	TOTAL MAINTENANCE	0	0	25,000	30,580	0	35,000	35,000
CITY SERVICES								
501.07-08-00	Banking Fees	0	0	0	733	0	0	0
	TOTAL CITY SERVICES	0	0	0	733	0	0	0
PROFESSIONAL SERVICES								
501.08-02-00	Auditor Fees	0	0	50,000	19,000	0	50,000	50,000
501.08-02-02	Professional Services	0	0	15,000	12,320	0	15,000	15,000
	TOTAL PROFESSIONAL SERVICES	0	0	65,000	31,320	0	65,000	65,000
OTHER EXPENDITURES								
501.09-20-07	MEETING SUPPLIES	0	0	1,000	0	0	1,000	1,000
501.09-21-00	MISC-OTHER	0	0	1,000	2,088	0	1,000	1,000
	TOTAL OTHER EXPENDITURES	0	0	2,000	2,088	0	2,000	2,000
TOTAL ADMINISTRATION		0	0	416,000	244,180	0	564,000	564,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

PAYROLL

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
502.01-01-00	SALARIES	0	0	55,000	38,450	0	76,000	76,000
502.01-03-00	OVERTIME	0	0	5,000	5,345	0	5,000	5,000
502.01-20-00	HEALTH, LIFE & DENTAL	0	0	8,000	3,754	0	9,000	9,000
502.01-21-00	FICA & MEDICARE	0	0	5,000	3,301	0	6,000	6,000
502.01-22-00	RETIREMENT	0	0	12,000	7,272	0	13,000	13,000
502.01-41-00	MEMBERSHIP FEES & DUES	0	0	1,000	0	0	1,000	1,000
502.01-41-02	PROFESSIONAL DEV	0	0	3,000	112	0	3,000	3,000
502.01-43-00	TUITION REIMBURSEMENT	0	0	15,000	0	0	15,000	15,000
	TOTAL PERSONNEL	0	0	104,000	58,234	0	128,000	128,000
INSURANCE & BENEFITS								
502.02-04-00	UNEMPLOYMENT	0	0	2,000	0	0	2,000	2,000
	TOTAL INSURANCE & BENEFITS	0	0	2,000	0	0	2,000	2,000
SUPPLIES & COMMODITIES								
502.05-01-00	OFFICE SUPPLIES	0	0	1,000	0	0	1,000	1,000
502.05-02-00	POSTAGE	0	0	1,000	0	0	1,000	1,000
	TOTAL SUPPLIES & COMMODITIES	0	0	2,000	0	0	2,000	2,000
MAINTENANCE								
	TOTAL							
PROFESSIONAL SERVICES								
502.08-01-00	Legal Fees	0	0	0	315	0	0	0
502.08-02-02	PROFESSIONAL SERVICES	0	0	15,000	7,783	0	15,000	15,000
	TOTAL PROFESSIONAL SERVICES	0	0	15,000	8,098	0	15,000	15,000
OTHER EXPENDITURES								
502.09-13-00	HIRING EXPENSE	0	0	3,000	1,913	0	3,000	3,000
502.09-21-03	EMPLOYEE APPRECIATION	0	0	15,000	4,632	0	15,000	15,000
	TOTAL OTHER EXPENDITURES	0	0	18,000	6,545	0	18,000	18,000
TOTAL PAYROLL		0	0	141,000	72,876	0	165,000	165,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

BUILDING SERVICES

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INSURANCE & BENEFITS								
503.02-05-00	PROPERTY INSURANCE	0	0	10,000	0	0	10,000	10,000
	TOTAL INSURANCE & BENEFITS	0	0	10,000	0	0	10,000	10,000
UTILITIES								
503.03-02-00	ELECTRICTY	0	0	65,000	40,245	0	72,000	72,000
503.03-04-00	WATER	0	0	9,000	1,802	0	7,000	7,000
503.03-05-00	MOBILE PHONES & DATA	0	0	1,000	66	0	1,000	1,000
503.03-08-00	INTERNET/CABLE	0	0	0	1,395	0	0	0
503.03-09-00	TRASH HAULING/RECYCLING	0	0	1,000	75	0	1,000	1,000
	TOTAL UTILITIES	0	0	76,000	43,583	0	81,000	81,000
SUPPLIES & COMMODITIES								
503.05-01-00	OFFICE SUPPLIES	0	0	0	232	0	0	0
	TOTAL SUPPLIES & COMMODITIES	0	0	0	232	0	0	0
MAINTENANCE								
503.06-01-00	BUILDING MAIN & REPAIR	0	0	35,000	33,219	0	40,000	40,000
503.06-01-01	HVAC MAINTENANCE & REPAI	0	0	8,000	4,105	0	10,000	10,000
503.06-02-00	JANITORIAL SERVICES/SUPP	0	0	25,000	13,957	0	22,000	22,000
	TOTAL MAINTENANCE	0	0	68,000	51,280	0	72,000	72,000
TOTAL BUILDING SERVICES		0	0	154,000	95,094	0	163,000	163,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

RISK MANAGEMENT

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INSURANCE & BENEFITS							
504.02-01-00 LIABILITY INSURANCE	0	0	170,000	80,215	0	76,000	76,000
504.02-05-00 PROPERTY INSURANCE	0	0	35,000	116,028	0	55,000	55,000
TOTAL INSURANCE & BENEFITS	0	0	205,000	196,243	0	131,000	131,000
PROFESSIONAL SERVICES							
TOTAL							
TOTAL RISK MANAGEMENT	0	0	205,000	196,243	0	131,000	131,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

FLEET SERVICES

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INSURANCE & BENEFITS							
519.02-01-00 Liabliity Insurance (FLE	0	0	0	0	0	30,000	30,000
519.02-05-00 PROPERTY INSURANCE	0	0	5,000	0	0	16,000	16,000
TOTAL INSURANCE & BENEFITS	0	0	5,000	0	0	46,000	46,000
CAPITAL EXPENDITURES							
519.04-02-00 VEHICLE LEASE	0	0	117,000	76,573	0	220,000	220,000
TOTAL CAPITAL EXPENDITURES	0	0	117,000	76,573	0	220,000	220,000
TOTAL FLEET SERVICES	0	0	122,000	76,573	0	266,000	266,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

TECHNICAL SERVICES

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
555.01-41-00	MEMBERSHIP FEES & DUES	0	0	1,000	0	0	1,000	1,000
555.01-41-02	PROFESSIONAL DEV	0	0	1,000	0	0	1,000	1,000
	TOTAL PERSONNEL	0	0	2,000	0	0	2,000	2,000
UTILITIES								
555.03-01-00	TELEPHONE & VOICEMAIL	0	0	15,000	8,104	0	15,000	15,000
555.03-05-00	MOBILE PHONES & DATA	0	0	0	5,644	0	20,000	20,000
	TOTAL UTILITIES	0	0	15,000	13,748	0	35,000	35,000
MAINTENANCE								
555.06-34-00	OFFICE EQUIPMENT MAINTEN	0	0	1,000	107	0	1,000	1,000
555.06-35-00	EQUIPMENT	0	0	25,000	17,541	0	25,000	25,000
555.06-36-00	SOFTWARE	0	0	25,000	22,884	0	25,000	25,000
555.06-37-00	DOMAIN REGISTRATIONS	0	0	2,000	170	0	2,000	2,000
555.06-38-00	CYBER SECURITY	0	0	15,000	479	0	15,000	15,000
	TOTAL MAINTENANCE	0	0	68,000	41,182	0	68,000	68,000
PROFESSIONAL SERVICES								
555.08-02-02	PROFESSIONAL SERVICES	0	0	0	0	0	35,000	35,000
555.08-03-00	INFORMATION TECHNOLOGY S	0	0	75,000	65,509	0	75,000	75,000
	TOTAL PROFESSIONAL SERVICES	0	0	75,000	65,509	0	110,000	110,000
TOTAL TECHNICAL SERVICES		0	0	160,000	120,439	0	215,000	215,000
TOTAL EXPENDITURES		0	0	1,198,000	805,404	0	1,504,000	1,504,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES		0	35,570	0	(904)	1,198,000	0	0

*** END OF REPORT ***

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

35 -Internal Services

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
OTHER REVENUE	0	0	1,193,000	802,000	1,193,000	1,484,000	1,484,000
MISCELLANEOUS	0	35,570	5,000	2,500	5,000	20,000	20,000
TOTAL REVENUES	0	35,570	1,198,000	804,500	1,198,000	1,504,000	1,504,000
EXPENDITURE SUMMARY							
ADMINISTRATION	0	0	416,000	244,180	0	564,000	564,000
PAYROLL	0	0	141,000	72,876	0	165,000	165,000
BUILDING SERVICES	0	0	154,000	95,094	0	163,000	163,000
RISK MANAGEMENT	0	0	205,000	196,243	0	131,000	131,000
FLEET SERVICES	0	0	122,000	76,573	0	266,000	266,000
TECHNICAL SERVICES	0	0	160,000	120,439	0	215,000	215,000
TOTAL EXPENDITURES	0	0	1,198,000	805,404	0	1,504,000	1,504,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	35,570	0	(904)	1,198,000	0	0

City of Parkville

2026 Adopted Budget

Train Depot Fund (36)

Parkville Train Depot (36) NEW in 2026
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Interest Income	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Rental Income	-	-	-	10,500	10,500	10,700	10,900	11,100	11,300
Transfers In from Parks & Recreati	-	-	-	25,000	25,000	25,000	25,000	25,000	25,000
Total Revenues	**-**	**-**	**-**	**35,500**	**35,500**	**36,700**	**36,900**	**37,100**	**37,300**
Expenditures									
Utilities	-	-	-	2,500	2,500	3,000	3,000	3,000	3,000
Maintenance	-	-	-	25,000	25,000	25,000	25,000	25,000	25,000
Professional Services	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-
Capital	-	-	-			-	-	-	-
Total Expenditures	**-**	**-**	**-**	**27,500**	**27,500**	**28,000**	**28,000**	**28,000**	**28,000**
Increase (decrease)	-	-	-	8,000	8,000	8,700	8,900	9,100	9,300
Beginning FB	-	-	-	-	-	8,000	16,700	25,600	34,700
Ending FB	**$ -**	**$ -**	**$ -**	**$ 8,000**	**$ 8,000**	**$ 16,700**	**$ 25,600**	**$ 34,700**	**$ 44,000**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

36 -Train Depot

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
MISCELLANEOUS	0	0	0	0	0	10,500	10,500
TRANSFERS OUT	0	0	0	0	0	25,000	25,000
TOTAL REVENUES	0	0	0	0	0	35,500	35,500
EXPENDITURE SUMMARY							
TRAIN DEPOT	0	0	0	0	0	27,500	27,500
TOTAL EXPENDITURES	0	0	0	0	0	27,500	27,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0	0	0	8,000	8,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

36 -Train Depot

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
TOTAL							
INTEREST INCOME							
TOTAL							
MISCELLANEOUS							
41802-00 Leased/Owned Property	0	0	0	0	0	10,500	10,500
TOTAL MISCELLANEOUS	0	0	0	0	0	10,500	10,500
TRANSFERS OUT							
42001-00 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	25,000	25,000
TOTAL TRANSFERS OUT	0	0	0	0	0	25,000	25,000
TOTAL REVENUES	0	0	0	0	0	35,500	35,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

36 -Train Depot

TRAIN DEPOT

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
UTILITIES								
525.03-02-00	ELECTRICITY	0	0	0	0	0	1,000	1,000
525.03-03-00	NATURAL GAS	0	0	0	0	0	1,000	1,000
525.03-04-00	WATER SERVICE/ DRINKING	0	0	0	0	0	500	500
	TOTAL UTILITIES	0	0	0	0	0	2,500	2,500
MAINTENANCE								
525.06-11-00	TRAIN DEPOT MAINTENANCE	0	0	0	0	0	25,000	25,000
	TOTAL MAINTENANCE	0	0	0	0	0	25,000	25,000
PROFESSIONAL SERVICES								
	TOTAL							
OTHER EXPENDITURES								
	TOTAL							
TOTAL TRAIN DEPOT		0	0	0	0	0	27,500	27,500
TOTAL EXPENDITURES		0	0	0	0	0	27,500	27,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES		0	0	0	0	0	8,000	8,000

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Minor Funds

Fewson Fund (45)

Hotel Guest Tax / EcoDevo (46)

Stormwater (47)

Emergency Reserve Fund (50)

Parkville Nature Sanctuary (60)

Parkville Veterans Memorial (66)

City of Parkville

2026 Adopted Budget

Fewson Fund (45)

Fewson Fund (45)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Interest	$ 20,802	$ 7,000	$ 20,000	$ 20,000	$ 20,000	20,000	20,000	20,000	20,000
Transfers		-	-	-	-	-	-	-	-
Total Revenues	**20,802**	**7,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**
Expenditures									
Operating	173	-	173	500	500	173	173	173	173
Transfer	-	35,000	-	45,000	45,000				
Total Expenditures	**173**	**35,000**	**173**	**45,500**	**45,500**	**173**	**173**	**173**	**173**
Increase (decrease)	20,629	(28,000)	19,827	(25,500)	(25,500)	19,827	19,827	19,827	19,827
Beginning Fund Balance	613,448	620,298	634,077	653,904	**653,904**	628,404	648,231	668,058	687,885
Ending Fund Balance	**634,077**	**592,298**	**653,904**	**628,404**	**628,404**	**648,231**	**668,058**	**687,885**	**707,712**
Required Minimum	$ 525,000	$ 525,000	$ 525,000	$ 525,000	**$ 525,000**	$ 525,000	$ 525,000	$ 525,000	$ 525,000
Fund % of Required Minimum	**0%**	**113%**	**125%**	**120%**	**120%**	**123%**	**127%**	**131%**	**135%**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

45 -FEWSON PROJECT

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
INTEREST INCOME	11,366	18,537	7,000	16,076	20,000	20,000	20,000
MISCELLANEOUS	0	2,265	0	0	0	0	0
TOTAL REVENUES	11,366	20,802	7,000	16,076	20,000	20,000	20,000
EXPENDITURE SUMMARY							
ADMINISTRATION	154	173	35,000	171	35,000	45,500	45,500
TOTAL EXPENDITURES	154	173	35,000	171	35,000	45,500	45,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	11,213	20,629	(28,000)	15,905	(15,000)	(25,500)	(25,500)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

45 -FEWSON PROJECT

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INTEREST INCOME							
41701-01 Interest Income	11,366	18,537	7,000	16,076	20,000	20,000	20,000
TOTAL INTEREST INCOME	11,366	18,537	7,000	16,076	20,000	20,000	20,000
MISCELLANEOUS							
41804-00 Gain on Investment	0	2,265	0	0	0	0	0
TOTAL MISCELLANEOUS	0	2,265	0	0	0	0	0
TOTAL REVENUES	11,366	20,802	7,000	16,076	20,000	20,000	20,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

45 -FEWSON PROJECT

ADMINISTRATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
501.04-01-00 Capital Expenditures	0	0	35,000	0	35,000	45,000	45,000
TOTAL CAPITAL EXPENDITURES	0	0	35,000	0	35,000	45,000	45,000
OTHER EXPENDITURES							
501.09-50-01 Trust Fees	154	173	0	171	0	500	500
TOTAL OTHER EXPENDITURES	154	173	0	171	0	500	500
TRANSFERS-OTHER SOURCES							
TOTAL							
TOTAL ADMINISTRATION	154	173	35,000	171	35,000	45,500	45,500
TOTAL EXPENDITURES	154	173	35,000	171	35,000	45,500	45,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	11,213	20,629	(28,000)	15,905	(15,000)	(25,500)	(25,500)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Hotel Guest Tax / Economic Development Fund (46)

Guest Tax / Economic Development Fund (46)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2062 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Guest Room Tax	$ 116,605	$ 100,000	$ 121,000	$ 145,000	$ 145,000	$ 128,000	$ 132,000	$ 136,000	$ 140,000
Partnership Contributions	-	-	-	50,000	50,000	-	-	-	-
Interest	-	-	500	500	500	1,000	1,000	1,000	1,000
Total Revenues	**116,605**	**100,000**	**121,500**	**195,500**	**195,500**	**129,000**	**133,000**	**137,000**	**141,000**
Expenditures									
Operating	15,000	28,000	25,000	29,000	29,000	30,000	31,000	32,000	32,000
Transit Pilot	-	-	-	60,000	60,000				
FIFA26 impact	-	10,000	10,000	30,000	30,000	-	-	-	1
Developer Reimbursement	77,929	67,000	81,000	97,000	97,000	86,000	88,000	91,000	94,000
Total Expenditures	**92,929**	**105,000**	**116,000**	**216,000**	**216,000**	**116,000**	**119,000**	**123,000**	**126,001**
Increase (decrease)	23,676	(5,000)	5,500	(20,500)	**(20,500)**	13,000	14,000	14,000	14,999
Beginning FB	37,304	47,304	60,980	66,480	66,480	45,980	58,980	72,980	86,980
Ending FB	**$ 60,980**	**$ 42,304**	**$ 66,480**	**$ 45,980**	**$ 45,980**	**$ 58,980**	**$ 72,980**	**$ 86,980**	**$ 101,979**
Fund Balance %	407%	151%	266%	159%	159%	197%	235%	272%	319%

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

46 -GUEST ROOM / ECO DEVO

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	88,171	116,605	100,000	65,332	102,000	145,000	145,000
PERMITS	0	0	0	0	0	50,000	50,000
INTEREST INCOME	0	0	0	215	500	500	500
TOTAL REVENUES	88,171	116,605	100,000	65,546	102,500	195,500	195,500
EXPENDITURE SUMMARY							
ADMINISTRATION	71,739	92,929	106,000	68,003	90,000	216,000	216,000
TOTAL EXPENDITURES	71,739	92,929	106,000	68,003	90,000	216,000	216,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	16,432	23,676	(6,000)	(2,457)	12,500	(20,500)	(20,500)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

46 -GUEST ROOM / ECO DEVO

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41001-00 Guest Room Tax	88,171	116,605	100,000	65,332	102,000	145,000	145,000
TOTAL PROPERTY TAXES	88,171	116,605	100,000	65,332	102,000	145,000	145,000
PERMITS							
41201-00 Partnership Contribution	0	0	0	0	0	50,000	50,000
TOTAL PERMITS	0	0	0	0	0	50,000	50,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	215	500	500	500
TOTAL INTEREST INCOME	0	0	0	215	500	500	500
TOTAL REVENUES	88,171	116,605	100,000	65,546	102,500	195,500	195,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

46 -GUEST ROOM / ECO DEVO

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CITY SERVICES								
501.07-02-00	Advertising	2,965	0	0	0	8,000	0	0
501.07-03-00	Economic Development	15,000	15,000	38,000	25,000	15,000	59,000	59,000
	TOTAL CITY SERVICES	17,965	15,000	38,000	25,000	23,000	59,000	59,000
OTHER EXPENDITURES								
501.09-21-00	Miscellaneous (TRANSIT P	0	0	0	0	0	60,000	60,000
	TOTAL OTHER EXPENDITURES	0	0	0	0	0	60,000	60,000
TRANSFERS-OTHER SOURCES								
501.20-00-00	Tfr to TIF Special Alloc	53,774	77,929	68,000	43,003	67,000	97,000	97,000
	TOTAL TRANSFERS-OTHER SOURCES	53,774	77,929	68,000	43,003	67,000	97,000	97,000
TOTAL ADMINISTRATION		71,739	92,929	106,000	68,003	90,000	216,000	216,000
TOTAL EXPENDITURES		71,739	92,929	106,000	68,003	90,000	216,000	216,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES		16,432	23,676	(6,000)	(2,457)	12,500	(20,500)	(20,500)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Stormwater Fund (47)

Stormwater Fund (47)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Transfers In	$ 185,000	$ 270,000	$ 278,000	$ 286,000	$ 286,000	$ 296,000	$ 296,000	$ 296,000	$ 296,000
Interest	-	-	1,200	1,500	1,500	2,000	2,000	2,000	2,000
Total Revenues	**185,000**	**270,000**	**279,200**	**287,500**	**287,500**	**298,000**	**298,000**	**298,000**	**298,000**
Expenditures									
Projects (Storm-water, etc)	-	75,000	75,000	75,000	75,000	78,000	81,000	83,000	85,000
Carryover CIP for master planning & Assessment				130,000	130,000				
Capital (incl debt service)	-	230,000	230,000	165,000	165,000	125,000	275,000	225,000	325,000
Total Expenditures	**-**	**305,000**	**305,000**	**370,000**	**370,000**	**203,000**	**356,000**	**308,000**	**410,000**
Increase (decrease)	185,000	(35,000)	(25,800)	**(82,500)**	**(82,500)**	95,000	(58,000)	(10,000)	(112,000)
Beginning FB	-	135,000	185,000	**159,200**	**159,200**	76,700	171,700	113,700	103,700
Ending FB	**$ 185,000**	**$ 100,000**	**$ 159,200**	**$ 76,700**	**$ 76,700**	**$ 171,700**	**$ 113,700**	**$ 103,700**	**$ (8,300)**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

47 -STORMWATER

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
INTEREST INCOME	0	0	0	807	1,200	1,500	1,500
TRANSFERS IN	0	185,000	270,000	67,500	278,000	286,000	286,000
TOTAL REVENUES	0	185,000	270,000	68,307	279,200	287,500	287,500
EXPENDITURE SUMMARY							
STORM WATER	0	0	305,000	11,603	0	370,000	370,000
TOTAL EXPENDITURES	0	0	305,000	11,603	0	370,000	370,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	185,000	(35,000)	56,704	279,200	(82,500)	(82,500)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

47 -STORMWATER

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INTEREST INCOME							
41701-00 Interest Income	0	0	0	807	1,200	1,500	1,500
TOTAL INTEREST INCOME	0	0	0	807	1,200	1,500	1,500
TRANSFERS IN							
41901-00 TRANSFER IN	0	185,000	270,000	67,500	278,000	286,000	286,000
TOTAL TRANSFERS IN	0	185,000	270,000	67,500	278,000	286,000	286,000
TOTAL REVENUES	0	185,000	270,000	68,307	279,200	287,500	287,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

47 -STORMWATER

STORM WATER

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
521.04-51-00 CAPITAL PROJECT EXPENDIT	0	0	100,000	0	0	165,000	165,000
TOTAL CAPITAL EXPENDITURES	0	0	100,000	0	0	165,000	165,000
CITY SERVICES							
521.07-32-00 STORM SEWERS GENERAL REP	0	0	75,000	0	0	75,000	75,000
TOTAL CITY SERVICES	0	0	75,000	0	0	75,000	75,000
PROFESSIONAL SERVICES							
521.08-03-00 ENGINEERING AND PLANNING	0	0	130,000	11,603	0	130,000	130,000
TOTAL PROFESSIONAL SERVICES	0	0	130,000	11,603	0	130,000	130,000
TOTAL STORM WATER	0	0	305,000	11,603	0	370,000	370,000
TOTAL EXPENDITURES	0	0	305,000	11,603	0	370,000	370,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	185,000	(35,000)	56,704	279,200	(82,500)	(82,500)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Emergency Reserve Fund (50)

Emergency Reserve Fund (50)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Interest	$ 57,088	$ -	$ 25,000	$ 60,000	$ 60,000	61,000	62,000	63,000	64,000
Transfers	118,000	136,000	136,000	-	-	-	-	-	-
Total Revenues	**175,088**	**136,000**	**161,000**	**60,000**	**60,000**	**61,000**	**62,000**	**63,000**	**64,000**
Expenditures									
Expenditures		-	-	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-	-	-
Increase (decrease)	175,088	136,000	161,000	60,000	60,000	61,000	62,000	63,000	64,000
Beginning Fund Balance	1,332,108	1,450,208	1,507,196	1,668,196	1,668,196	1,728,196	1,789,196	1,851,196	1,914,196
Ending Fund Balance	**1,507,196**	**1,586,208**	**1,668,196**	**1,728,196**	**1,728,196**	**1,789,196**	**1,851,196**	**1,914,196**	**1,978,196**
General Fund Expenditures	$ 6,463,258	$ 6,481,000	$ 6,889,000	$ 6,876,000	$ 7,092,000	$ 6,956,000	$ 6,968,000	$ 7,083,000	$ 7,196,000
Fund Balance % of Gen. Fund	**23%**	**24%**	**24%**	**25%**	**24%**	**26%**	**27%**	**27%**	**27%**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

50 -Emergency Reserve Fund

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
INTEREST INCOME	0	20,294	0	21,762	25,000	60,000	60,000
MISCELLANEOUS	0	36,794	0	0	0	0	0
TRANSFERS IN	0	118,000	136,000	0	0	0	0
TRANSFERS OUT	0	0	0	136,000	136,000	0	0
TOTAL REVENUES	0	175,089	136,000	157,762	161,000	60,000	60,000
EXPENDITURE SUMMARY							
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	175,089	136,000	157,762	161,000	60,000	60,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

50 -Emergency Reserve Fund

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
INTEREST INCOME							
41701-00 Interest Income	0	20,294	0	21,762	25,000	60,000	60,000
TOTAL INTEREST INCOME	0	20,294	0	21,762	25,000	60,000	60,000
MISCELLANEOUS							
41804-10 GAIN ON INVESTMENT	0	36,794	0	0	0	0	0
TOTAL MISCELLANEOUS	0	36,794	0	0	0	0	0
TRANSFERS IN							
41901-00 TRANSFER FROM THE GEN FUND	0	118,000	136,000	0	0	0	0
TOTAL TRANSFERS IN	0	118,000	136,000	0	0	0	0
TRANSFERS OUT							
42001-00 Transfers from General Fund	0	0	0	136,000	136,000	0	0
TOTAL TRANSFERS OUT	0	0	0	136,000	136,000	0	0
TOTAL REVENUES	0	175,089	136,000	157,762	161,000	60,000	60,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

50 -Emergency Reserve Fund

ADMINISTRATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CITY SERVICES							
TOTAL							
TOTAL							
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	175,089	136,000	157,762	161,000	60,000	60,000

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Parkville Nature Sanctuary (60)

Parkville Nature Sanctuary (60)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	Revised 2025	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Program Revenue	$ -	$ 1,000	$ 315	$ -	$ -	$ -	-	-	-
Donations/Grants	3,012	1,000	4,000	-	-	-	-	-	-
Total Revenues	**3,012**	**2,000**	**4,315**	**-**	**-**	**-**	**-**	**-**	**-**
Expenditures									
Operating	26,202	-	-	-	-	-	-	-	-
Capital	8,530	200,000	3,727	100,000	100,000	100,000	-	-	-
Total Expenditures	**34,732**	**200,000**	**3,727**	**100,000**	**100,000**	**100,000**	**-**	**-**	**-**
Increase (decrease)	(31,720)	(198,000)	588	(100,000)	(100,000)	(100,000)	-	-	-
Beginning FB	231,132	198,000	199,412	200,000	200,000	100,000	-	-	-
Ending FB	**$ 199,412**	**$ -**	**$ 200,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**
Fund Balance %	761%	0%	0%	0%	0%	0%	0%		

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

60 -NATURE SANCTUARY

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
DONATIONS	8,141	3,012	2,000	4,285	4,315	0	0
TRANSFERS OUT	63,000	0	0	0	0	0	0
TOTAL REVENUES	71,141	3,012	2,000	4,285	4,315	0	0
EXPENDITURE SUMMARY							
NATURE SANCTUARY	100,036	34,732	200,000	22	109,119	100,000	100,000
TOTAL EXPENDITURES	100,036	34,732	200,000	22	109,119	100,000	100,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(28,895)	(31,720)	(198,000)	4,263	(104,804)	(100,000)	(100,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

60 -NATURE SANCTUARY

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
40901-00 Donations	8,036	2,647	1,000	3,970	4,000	0	0
40903-00 Programs	0	0	1,000	0	315	0	0
40906-00 Girl Scout Cabin Rental	105	365	0	315	0	0	0
TOTAL DONATIONS	8,141	3,012	2,000	4,285	4,315	0	0
TRANSFERS OUT							
42001-00 TRSF TO PNS FROM GF	63,000	0	0	0	0	0	0
TOTAL TRANSFERS OUT	63,000	0	0	0	0	0	0
TOTAL REVENUES	71,141	3,012	2,000	4,285	4,315	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

60 -NATURE SANCTUARY

NATURE SANCTUARY

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PERSONNEL								
535.01-01-00	SALARIES	64,645	0	0	0	52,104	0	0
535.01-03-00	OVERTIME	2,216	0	0	0	3,600	0	0
535.01-21-00	FICA & MEDICARE	4,965	0	0	0	3,986	0	0
535.01-22-00	RETIREMENT	7,478	0	0	0	7,399	0	0
535.01-41-00	MEMBERSHIPS / SUBSCRIPTI	0	20	0	0	100	0	0
535.01-41-02	PROFESSIONAL DEVELOPMENT	243	633	0	0	1,000	0	0
	TOTAL PERSONNEL	79,546	653	0	0	68,189	0	0
INSURANCE & BENEFITS								
535.02-02-00	HEALTH & UNEMPLOY INSURA	6,178	0	0	0	6,030	0	0
535.02-04-00	WORKERS COMPENSATION	0	0	0	0	1,000	0	0
	TOTAL INSURANCE & BENEFITS	6,178	0	0	0	7,030	0	0
UTILITIES								
535.03-02-00	ELECTRICITY	194	235	0	0	500	0	0
535.03-05-00	MOBILE PHONES & PAGERS	251	105	0	0	500	0	0
	TOTAL UTILITIES	444	339	0	0	1,000	0	0
SUPPLIES & COMMODITIES								
535.05-01-00	OFFICE SUPPLIES/CONSUMAB	164	20	0	0	500	0	0
535.05-02-00	POSTAGE	10	14	0	0	100	0	0
535.05-04-00	PRINTING	0	434	0	0	500	0	0
535.05-21-00	EQUIP/MATERIALS/TOOLS	1,535	4,775	0	22	5,000	0	0
535.05-41-00	MATERIALS	1,824	379	0	0	1,000	0	0
535.05-42-00	PROGRAM EXPENSE	905	11,660	0	0	5,000	0	0
535.05-43-00	VOLUNTEER ACKNOWLEDGEMEN	1,458	467	0	0	1,000	0	0
535.05-99-00	MISC/OTHER PURCHASES	18	0	0	0	0	0	0
	TOTAL SUPPLIES & COMMODITIES	5,915	17,749	0	22	13,100	0	0
MAINTENANCE								
535.06-01-00	BUILDING MAINT & REPAIR	631	112	0	0	500	0	0
535.06-05-03	TRAIL MAINTENANCE	5,358	6,962	0	0	7,300	0	0
535.06-21-00	VEHICLE MAINT & REPAIR	741	26	0	0	500	0	0
535.06-21-01	EQIUPMENT MAINT & REPAIR	220	327	0	0	500	0	0
535.06-22-00	VEHICLE GAS & OIL	557	3	0	0	500	0	0
535.06-22-01	EQUIPMENT GAS & OIL	0	31	0	0	0	0	0
	TOTAL MAINTENANCE	7,506	7,461	0	0	9,300	0	0
OTHER EXPENDITURES								
535.09-21-00	MISCELLANEOUS	447	0	0	0	500	0	0
	TOTAL OTHER EXPENDITURES	447	0	0	0	500	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

60 -NATURE SANCTUARY

NATURE SANCTUARY

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY							
535.53-50-00 Nature Sanctuary CIP	0	8,530	200,000	0	10,000	100,000	100,000
TOTAL CAPITAL OUTLAY	0	8,530	200,000	0	10,000	100,000	100,000
TOTAL NATURE SANCTUARY	100,036	34,732	200,000	22	109,119	100,000	100,000
TOTAL EXPENDITURES	100,036	34,732	200,000	22	109,119	100,000	100,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(28,895)	(31,720)	(198,000)	4,263	(104,804)	(100,000)	(100,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Parkville Veterans Memorial Fund (66)

Parkville Veterans Memorial (66)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	Revised 2025	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Grants - POTMCID Grant	$ -	$ -	$ -	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -
Grant - Platte County Outreach	-	-	-	40,000	40,000	-	-	-	-
Donations	4,315	50,000	2,700	1,000	1,000	-	-	-	-
Interest	-	-	120	-	-	-	-	-	-
Total Revenues	**4,315**	**50,000**	**2,820**	**51,000**	**51,000**	**-**	**-**	**-**	**-**
Expenditures									
Capital	75,167	50,000	25,453	51,000	51,000	-	-	-	-
Total Expenditures	**75,167**	**50,000**	**25,453**	**51,000**	**51,000**	**-**	**-**	**-**	**-**
Increase (decrease)	(70,852)	-	(22,633)	-	-	-	-	-	-
Beginning FB	93,485	-	22,633	-	-	-	-	-	-
Ending FB	**$ 22,633**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

66 -Veterans Memorial Fund

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
DONATIONS	23,216	4,315	50,000	2,000	2,700	51,000	51,000
INTEREST INCOME	0	0	0	60	120	0	0
TOTAL REVENUES	23,216	4,315	50,000	2,060	2,820	51,000	51,000
EXPENDITURE SUMMARY							
GENERAL	10,249	75,167	50,000	6,583	100,000	51,000	51,000
TOTAL EXPENDITURES	10,249	75,167	50,000	6,583	100,000	51,000	51,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	12,967	(70,852)	0	(4,523)	(97,180)	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

66 -Veterans Memorial Fund

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
40901-00 Donations	23,216	4,315	50,000	2,000	2,700	1,000	1,000
40910-00 GRANTS	0	0	0	0	0	50,000	50,000
TOTAL DONATIONS	23,216	4,315	50,000	2,000	2,700	51,000	51,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	60	120	0	0
TOTAL INTEREST INCOME	0	0	0	60	120	0	0
TOTAL REVENUES	23,216	4,315	50,000	2,060	2,820	51,000	51,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

66 -Veterans Memorial Fund

GENERAL

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
501.04-24-00 CAPITAL IMPROVEMENTS	0	75,167	50,000	6,583	100,000	51,000	51,000
TOTAL CAPITAL EXPENDITURES	0	75,167	50,000	6,583	100,000	51,000	51,000
EXPENDITURES							
501.15-00-00 Expenditures	10,249	0	0	0	0	0	0
TOTAL EXPENDITURES	10,249	0	0	0	0	0	0
TOTAL GENERAL	10,249	75,167	50,000	6,583	100,000	51,000	51,000
TOTAL EXPENDITURES	10,249	75,167	50,000	6,583	100,000	51,000	51,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	12,967	(70,852)	0	(4,523)	(97,180)	0	0

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Capital Projects Funds

Farmers Market (60)

Highway 9 – Downtown (90)

Capital Projects Fund (95)

Bell Rd Improvements (96)

City of Parkville

2026 Adopted Budget

Capital Projects Fund – Farmers Market (61)

Capital Projects Fund - Farmers Market (61)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Grants/other	$ -	$ 1,165,000	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -
Transfers (Parks & Rec - Street & Land Scaping)			225,000						
Transfer prior insurance proceeds			165,000						
Transfers (Parks & Rec)	104,592	520,000	599,000	-	-	-	-	-	-
Transfer (Transportation)	-	-	99,000						
Total Revenues	**104,592**	**1,685,000**	**2,088,000**	**-**	**-**	**-**	**-**	**-**	**-**
Expenditures									
Engineering	102,247	100,000	100,000	-	-	-	-	-	-
Street & Landscaping	-	-	256,000						
Construction (includes PW share)	2,345	1,585,000	1,732,000	-	-	-	-	-	-
Total Expenditures	**104,592**	**1,685,000**	**2,088,000**	**-**	**-**	**-**	**-**	**-**	**-**
Increase (decrease)	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

61 -CAPITAL PROJECT-FARM MARK

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
DONATIONS	0	0	1,165,000	0	1,000,000	0	0
TRANSFERS IN	0	104,592	520,000	777,817	1,089,276	0	0
TOTAL REVENUES	0	104,592	1,685,000	777,817	2,089,276	0	0
EXPENDITURE SUMMARY							
PARKS & RECREATION	0	104,592	1,685,000	1,061,065	0	0	0
TOTAL EXPENDITURES	0	104,592	1,685,000	1,061,065	0	0	0
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0	(283,248)	2,089,276	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

61 -CAPITAL PROJECT-FARM MARK

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
40910-00 GRANTS	0	0	1,165,000	0	1,000,000	0	0
TOTAL DONATIONS	0	0	1,165,000	0	1,000,000	0	0
TRANSFERS IN							
41901-00 TRANSFERS IN	0	104,592	520,000	777,817	1,089,276	0	0
TOTAL TRANSFERS IN	0	104,592	520,000	777,817	1,089,276	0	0
TOTAL REVENUES	0	104,592	1,685,000	777,817	2,089,276	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

61 -CAPITAL PROJECT-FARM MARK

PARKS & RECREATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
525.04-01-00 CAPITAL EXPENSES	0	2,345	1,585,000	1,013,208	0	0	0
TOTAL CAPITAL EXPENDITURES	0	2,345	1,585,000	1,013,208	0	0	0
PROFESSIONAL SERVICES							
525.08-03-00 ENGINEERING SERVICES	0	102,247	100,000	47,857	0	0	0
TOTAL PROFESSIONAL SERVICES	0	102,247	100,000	47,857	0	0	0
TOTAL PARKS & RECREATION	0	104,592	1,685,000	1,061,065	0	0	0
TOTAL EXPENDITURES	0	104,592	1,685,000	1,061,065	0	0	0
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0	(283,248)	2,089,276	0	0

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Capital Projects Fund – Highway 9 Downtown (90)

Capital Projects Fund - Highway 9 Downtown (90)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Bond Proceeds	$ -	$ 3,200,000	$ -	$ 3,400,000	$ 3,400,000	$ -	5,800,000	-	-
County Grant	132,299	-	367,701	-	-	-	-	-	-
Marc Grant		50,000	-	-	-	-	500,000	2,650,000	
MoDot Grant		-	-	-	-	-	-	1,278,649	509,301
Interest Income		-	227	180,000	180,000	122,000	7,500	100,000	27,000
Transfers (use tax fund)		500,000	264,072	500,000	500,000	500,000	500,000	500,000	500,000
Total Revenues	**132,299**	**3,750,000**	**632,000**	**4,080,000**	**4,080,000**	**622,000**	**6,807,500**	**4,528,649**	**1,036,301**
Expenditures									
Engineering	132,299	700,000	600,000	950,000	950,000	408,000	132,000	217,000	-
Construction	-	100,000	-	-	-	1,100,000	4,400,000	5,500,000	-
Row/Contingency	-	700,000	-	1,300,000	1,300,000	300,000	-	-	
Debt	-	-	-	-	-	581,860	581,860	700,000	700,000
Transfers	-	-	-						
Total Expenditures	**132,299**	**1,500,000**	**600,000**	**2,250,000**	**2,250,000**	**2,389,860**	**5,113,860**	**6,417,000**	**700,000**
Increase (decrease)	-	2,250,000	32,000	1,830,000	1,830,000	(1,767,860)	1,693,640	(1,888,351)	336,301
Beginning Fund Balance	(32,000)	300,000	(32,000)	-	-	1,830,000	62,140	1,755,780	(132,571)
Ending Fund Balance	**$ (32,000)**	**$ 2,550,000**	**$ -**	**$ 1,830,000**	**$ 1,830,000**	**$ 62,140**	**$ 1,755,780**	**$ (132,571)**	**$ 203,730**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

90 -CAP PROJ- 9 HWY DOWNTOWN

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	0	0	3,200,000	0	0	3,400,000	3,400,000
INTEREST INCOME	0	132,299	50,000	227	367,928	180,000	180,000
TRANSFERS IN	0	0	500,000	0	264,072	500,000	500,000
TOTAL REVENUES	0	132,299	3,750,000	227	632,000	4,080,000	4,080,000
EXPENDITURE SUMMARY							
ADMINISTRATION	32,000	132,299	1,500,000	267,870	200,000	2,250,000	2,250,000
TOTAL EXPENDITURES	32,000	132,299	1,500,000	267,870	200,000	2,250,000	2,250,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(32,000)	0	2,250,000	(267,643)	432,000	1,830,000	1,830,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

90 -CAP PROJ- 9 HWY DOWNTOWN

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41002-00 Debt Proceeds	0	0	3,200,000	0	0	3,400,000	3,400,000
TOTAL PROPERTY TAXES	0	0	3,200,000	0	0	3,400,000	3,400,000
INTEREST INCOME							
41701-00 Interest Income	0	0	0	227	227	180,000	180,000
41751-00 Grants/Donations	0	0	50,000	0	0	0	0
41761-00 Grant from Platte County	0	132,299	0	0	367,701	0	0
TOTAL INTEREST INCOME	0	132,299	50,000	227	367,928	180,000	180,000
TRANSFERS IN							
41901-00 Transfer In	0	0	500,000	0	264,072	500,000	500,000
TOTAL TRANSFERS IN	0	0	500,000	0	264,072	500,000	500,000
TOTAL REVENUES	0	132,299	3,750,000	227	632,000	4,080,000	4,080,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

90 -CAP PROJ- 9 HWY DOWNTOWN

ADMINISTRATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
501.04-53-00 Misc Project Expenditure	32,000	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	32,000	0	0	0	0	0	0
CITY SERVICES							
501.07-20-00 Right-of-way	0	0	700,000	0	0	1,300,000	1,300,000
501.07-21-00 Capital Construction	0	0	100,000	0	0	0	0
TOTAL CITY SERVICES	0	0	800,000	0	0	1,300,000	1,300,000
PROFESSIONAL SERVICES							
501.08-03-00 Engineering	0	132,299	700,000	267,870	200,000	950,000	950,000
TOTAL PROFESSIONAL SERVICES	0	132,299	700,000	267,870	200,000	950,000	950,000
TOTAL ADMINISTRATION	32,000	132,299	1,500,000	267,870	200,000	2,250,000	2,250,000
TOTAL EXPENDITURES	32,000	132,299	1,500,000	267,870	200,000	2,250,000	2,250,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(32,000)	0	2,250,000	(267,643)	432,000	1,830,000	1,830,000

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Capital Projects Fund (95)

Capital Projects Fund (95)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Transfer In	$ -	$ -	$ 500,000	$ 45,000	$ 45,000	$ -	$ -	$ -	$ -
Total Revenues	**-**	**-**	**500,000**	**45,000**	**45,000**	**-**	**-**	**-**	**-**
Expenditures									
6th Street Parking Lease	-	-	66,005	-	-	-	-	-	-
Highway 45 East Entry Sign	-	215,000	-	267,000	267,000	-	-	-	-
Wayside Horns	-	135,000	-	67,500	67,500	67,500	-	-	-
City Hall Capital	-	-	-	500,000	500,000	-	-	-	-
Transfers (Debt service for 9 HWY	*43,650*	-	-	-	-	-	-	-	-
Total Expenditures	**43,650**	**350,000**	**66,005**	**834,500**	**834,500**	**67,500**	**-**	**-**	**-**
Increase (decrease)	(43,650)	(350,000)	433,995	(789,500)	(789,500)	(67,500)	-	-	-
Beginning Fund Balance	466,655	350,000	423,005	857,000	857,000	67,500	-	-	-
Ending Fund Balance	**$ 423,005**	**$ -**	**$ 857,000**	**$ 67,500**	**$ 67,500**	**$ -**	**$ -**	**$ -**	**$ -**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

95 -CAPITAL PROJECTS FUND

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
OTHER REVENUE	191,838	0	0	0	0	0	0
COURT REVENUE	0	0	0	0	500,000	45,000	45,000
MISCELLANEOUS	937	0	0	0	0	0	0
TOTAL REVENUES	192,775	0	0	0	500,000	45,000	45,000
EXPENDITURE SUMMARY							
ADMINISTRATION	8,484	43,650	350,000	40,262	117,000	834,500	834,500
PUBLIC WORKS	28,580	0	0	44,082	0	0	0
TOTAL EXPENDITURES	37,064	43,650	350,000	84,344	117,000	834,500	834,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	155,711	(43,650)	(350,000)	(84,344)	383,000	(789,500)	(789,500)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

95 -CAPITAL PROJECTS FUND

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
OTHER REVENUE							
41502-00 Money recd Hwy9 proj-6th St	191,838	0	0	0	0	0	0
TOTAL OTHER REVENUE	191,838	0	0	0	0	0	0
COURT REVENUE							
41602-00 Transfer In	0	0	0	0	500,000	45,000	45,000
TOTAL COURT REVENUE	0	0	0	0	500,000	45,000	45,000
INTEREST INCOME							
TOTAL							
MISCELLANEOUS							
41801-00 Miscellaneous Revenue	937	0	0	0	0	0	0
TOTAL MISCELLANEOUS	937	0	0	0	0	0	0
TOTAL REVENUES	192,775	0	0	0	500,000	45,000	45,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

95 -CAPITAL PROJECTS FUND

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES								
501.04-17-00	Community Development Pr	8,484	0	135,000	0	29,000	67,500	67,500
501.04-51-00	Capital Projects Expendi	0	0	215,000	40,262	0	767,000	767,000
	TOTAL CAPITAL EXPENDITURES	8,484	0	350,000	40,262	29,000	834,500	834,500
TRANSFERS-OTHER SOURCES								
501.20-10-00	Transfer to Hwy 9 DS	0	43,650	0	0	88,000	0	0
	TOTAL TRANSFERS-OTHER SOURCES	0	43,650	0	0	88,000	0	0
TOTAL ADMINISTRATION		8,484	43,650	350,000	40,262	117,000	834,500	834,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

95 -CAPITAL PROJECTS FUND

PUBLIC WORKS

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES							
515.04-15-00 Rt 9 Project Expenses	28,580	0	0	0	0	0	0
515.04-20-00 PARKING SPACE LEASE	0	0	0	44,082	0	0	0
TOTAL CAPITAL EXPENDITURES	28,580	0	0	44,082	0	0	0
TOTAL PUBLIC WORKS	28,580	0	0	44,082	0	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

95 -CAPITAL PROJECTS FUND

TRANSFERS OUT

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
TRANSFERS-OTHER SOURCES							
TOTAL							
TOTAL							
TOTAL EXPENDITURES	37,064	43,650	350,000	84,344	117,000	834,500	834,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	155,711	(43,650)	(350,000)	(84,344)	383,000	(789,500)	(789,500)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Capital Projects Fund – Bell Rd. Improvements (96)

Capital Projects Fund - Bell Road (97)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	Revised 2025	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Debt Proceeds	$ -	$ -	$ -	$ 585,000	$ 585,000	$ -	-	-	-
Grants		-	-	267,000	267,000	483,000	-	-	-
Transfers (use tax)	104,853	500,000	220,000	499,000	499,000	125,000	-	-	-
Total Revenues	**104,853**	**500,000**	**220,000**	**1,351,000**	**1,351,000**	**608,000**	**-**	**-**	**-**
Expenditures									
Engineering	97,353	99,980	100,000	-	-	-	-	-	-
Construction	-	267,000	-	1,306,000	1,306,000	-	-	-	-
Debt Service	-	-	-	-	-	608,000	-	-	-
Other	-	120,000	120,000	45,000	45,000	-	-	-	-
Total Expenditures	**97,353**	**486,980**	**220,000**	**1,351,000**	**1,351,000**	**608,000**	**-**	**-**	**-**
Increase (decrease)	7,500	13,020	-	-	-	-	-	-	-
Beginning FB	(7,500)	-	-	-	-	-	-	-	-
Ending FB	**$ -**	**$ 13,020**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

97 -CAP PROJ-BELL RD IMPROVE

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
DONATIONS	0	0	0	0	0	267,000	267,000
LICENSES	0	0	0	0	0	585,000	585,000
TRANSFERS IN	0	104,853	500,000	45,157	220,000	499,000	499,000
TOTAL REVENUES	0	104,853	500,000	45,157	220,000	1,351,000	1,351,000
EXPENDITURE SUMMARY							
ADMINISTRATION	7,500	97,353	500,000	45,157	125,000	1,351,000	1,351,000
TOTAL EXPENDITURES	7,500	97,353	500,000	45,157	125,000	1,351,000	1,351,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(7,500)	7,500	0	0	95,000	0	0

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

97 -CAP PROJ-BELL RD IMPROVE

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
DONATIONS							
40901-00 GRANTS	0	0	0	0	0	267,000	267,000
TOTAL DONATIONS	0	0	0	0	0	267,000	267,000
LICENSES							
41101-00 Debt Proceeds	0	0	0	0	0	585,000	585,000
TOTAL LICENSES	0	0	0	0	0	585,000	585,000
INTEREST INCOME							
TOTAL							
TRANSFERS IN							
41901-00 Transfer In	0	104,853	500,000	45,157	220,000	499,000	499,000
TOTAL TRANSFERS IN	0	104,853	500,000	45,157	220,000	499,000	499,000
TOTAL REVENUES	0	104,853	500,000	45,157	220,000	1,351,000	1,351,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

97 -CAP PROJ-BELL RD IMPROVE

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL EXPENDITURES								
501.04-53-00	Misc Project Expenditure	7,500	0	0	0	50,000	0	0
	TOTAL CAPITAL EXPENDITURES	7,500	0	0	0	50,000	0	0
CITY SERVICES								
501.07-20-00	Right-of-way	0	0	120,000	0	0	45,000	45,000
501.07-21-00	Capital Construction	0	0	267,000	0	0	1,306,000	1,306,000
	TOTAL CITY SERVICES	0	0	387,000	0	0	1,351,000	1,351,000
PROFESSIONAL SERVICES								
501.08-03-00	Engineering	0	97,353	113,000	45,157	75,000	0	0
	TOTAL PROFESSIONAL SERVICES	0	97,353	113,000	45,157	75,000	0	0
TOTAL ADMINISTRATION		7,500	97,353	500,000	45,157	125,000	1,351,000	1,351,000
TOTAL EXPENDITURES		7,500	97,353	500,000	45,157	125,000	1,351,000	1,351,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES		(7,500)	7,500	0	0	95,000	0	0

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Debt Service Summary

Debt Funds Detail

Debt Service Summary
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Property Taxes	$ 575,990	$ 570,000	$ 590,000	$ -	$ -	$ -	$ -	$ -	$ -
Special Assessments	278,503	281,700	281,662	281,700	281,700	281,662	281,662	281,662	281,662
HWY 9 CID Sales Tax	207,225	211,000	212,000	211,000	211,000	203,000	200,000	201,000	198,000
Interest Income	2,907	1,000	13,000	4,000	4,000	-	-	-	-
Transfers IN	334,650	300,000	300,000	301,000	301,000	302,000	302,000	302,000	297,000
Total Revenue	**1,399,275**	**1,363,700**	**1,396,662**	**797,700**	**797,700**	**786,662**	**783,662**	**784,662**	**776,662**
Expenditures									
Bond Principal	1,089,872	789,000	794,000	789,000	789,000	809,867	680,000	690,000	700,000
Bond Interest	147,544	137,000	129,678	123,500	123,500	110,567	74,600	87,000	74,000
Fees	2,350	2,000	8,000	9,000	9,000	30,700	5,700	5,700	5,700
Transfers	-	-	500,000	-	-	-	-	-	-
City Hall Capital	20,126	255,000	-	-	-	-	-	-	-
Total Expenditures	**1,259,892**	**1,183,000**	**1,431,678**	**921,500**	**921,500**	**951,134**	**760,300**	**782,700**	**779,700**
Increase (decrease)	139,383	180,700	(35,016)	(123,800)	(123,800)	(164,472)	23,362	1,962	(3,038)
Beginning Fund Balance	193,359	318,582	332,742	297,726	297,726	173,926	9,454	32,816	34,778
Ending Fund Balance	**$ 332,742**	**$ 499,282**	**$ 297,726**	**$ 173,926**	**$ 173,926**	**$ 9,454**	**$ 32,816**	**$ 34,778**	**$ 31,740**

City of Parkville

2026 Adopted Budget

Debt Service Fund – Temporary Special Levy (22)

Temporary Levy / 2006 Certificates of Participation (COPs) Fund (22)
FINAL Proposed Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Property Taxes	$ 575,990	$ 570,000	$ 590,000	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	2,907	1,000	13,000	4,000	4,000	-	-	-	-
Total Revenue	**578,897**	**571,000**	**603,000**	**4,000**	**4,000**	**-**	**-**	**-**	**-**
Expenditures									
Bond Principal	444,872	124,000	124,000	124,000	124,000	139,867	-	-	-
Bond Interest	13,635	8,000	8,000	5,000	5,000	1,567	-	-	-
Fees	-	-	-	-	-	25,000	-	-	-
Transfers	-	-	*500,000*	-	-	-	-	-	-
City Hall Capital	20,126	255,000	-	-	-	-	-	-	-
Total Expenditures	**478,633**	**387,000**	**632,000**	**129,000**	**129,000**	**166,434**	**-**	**-**	**-**
Increase (decrease)	100,264	184,000	(29,000)	(125,000)	(125,000)	(166,434)	-	-	-
Beginning Fund Balance	220,589	318,582	320,853	291,853	291,853	166,853	419	419	419
Ending Fund Balance	**$ 320,853**	**$ 502,582**	**$ 291,853**	**$ 166,853**	**$ 166,853**	**$ 419**	**$ 419**	**$ 419**	**$ 419**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

22 -DEBT SERV-SPECIAL LEVY

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	534,535	575,990	570,000	590,337	590,000	0	0
INTEREST INCOME	1,163	2,907	1,000	13,344	13,000	4,000	4,000
TOTAL REVENUES	535,697	578,897	571,000	603,681	603,000	4,000	4,000
EXPENDITURE SUMMARY							
ADMINISTRATION	443,800	458,507	132,000	127,604	132,000	129,000	129,000
CAPITAL OUTLAY	0	20,126	255,000	0	500,000	0	0
TOTAL EXPENDITURES	443,800	478,633	387,000	127,604	632,000	129,000	129,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	91,897	100,264	184,000	476,077	(29,000)	(125,000)	(125,000)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

22 -DEBT SERV-SPECIAL LEVY

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41001-00 Property Taxes	534,535	575,990	570,000	590,337	590,000	0	0
TOTAL PROPERTY TAXES	534,535	575,990	570,000	590,337	590,000	0	0
INTEREST INCOME							
41701-00 Interest Income	1,034	2,907	1,000	13,344	13,000	4,000	4,000
41701-01 Interest on COP Reserved Funds	129	0	0	0	0	0	0
TOTAL INTEREST INCOME	1,163	2,907	1,000	13,344	13,000	4,000	4,000
TOTAL REVENUES	535,697	578,897	571,000	603,681	603,000	4,000	4,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

22 -DEBT SERV-SPECIAL LEVY

ADMINISTRATION

EXPENDITURES

ACCOUNT#	ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
BOND/LEASE PAYMENTS								
501.10-01-00	2006 COPS Bond Principal	420,474	444,872	124,000	123,277	124,000	124,000	124,000
501.10-02-00	2006 COPS Bond Interest	23,327	13,635	8,000	4,326	8,000	5,000	5,000
TOTAL BOND/LEASE PAYMENTS		443,800	458,507	132,000	127,604	132,000	129,000	129,000
TOTAL ADMINISTRATION		443,800	458,507	132,000	127,604	132,000	129,000	129,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

22 -DEBT SERV-SPECIAL LEVY

TRANSFERS

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
TRANSFERS							
TOTAL							
TOTAL							

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

22 -DEBT SERV-SPECIAL LEVY

CAPITAL OUTLAY

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY							
560.50-10-00 Administration Capital E	0	20,126	255,000	0	500,000	0	0
TOTAL CAPITAL OUTLAY	0	20,126	255,000	0	500,000	0	0
TOTAL CAPITAL OUTLAY	0	20,126	255,000	0	500,000	0	0
TOTAL EXPENDITURES	443,800	478,633	387,000	127,604	632,000	129,000	129,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	91,897	100,264	184,000	476,077	(29,000)	(125,000)	(125,000)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Debt Service Fund – Brush Creek NID (23)

Brush Creek NID Debt Service Fund (23)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Special Assessment	$ 276,841	$ 280,000	$ 280,000	$ 280,000	$ 280,000	$ 280,000	$ 280,000	$ 280,000	$ 280,000
Transfers (from General Fund)	56,000	65,000	65,000	66,000	66,000	66,000	66,000	66,000	61,000
Total Revenues	**332,841**	**345,000**	**345,000**	**346,000**	**346,000**	**346,000**	**346,000**	**346,000**	**341,000**
Expenditures									
Bond Principal	290,000	295,000	295,000	295,000	295,000	300,000	305,000	310,000	315,000
Bond Interest	51,439	49,000	49,000	45,500	45,500	42,000	37,000	33,000	27,000
Bond Fees	300	1,000	2,800	3,000	3,000	3,000	3,000	3,000	3,000
Total Expenditures	**341,739**	**345,000**	**346,800**	**343,500**	**343,500**	**345,000**	**345,000**	**346,000**	**345,000**
Increase (decrease)	(8,898)	-	(1,800)	2,500	2,500	1,000	1,000	-	(4,000)
Beginning Fund Balance	10,985	9,079	2,087	287	287	2,787	3,787	4,787	4,787
Ending Fund Balance	**$ 2,087**	**$ 9,079**	**$ 287**	**$ 2,787**	**$ 2,787**	**$ 3,787**	**$ 4,787**	**$ 4,787**	**$ 787**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

23 -DEBT SERV-BRUSH CREEK NID

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	276,067	276,841	280,000	285,249	280,000	280,000	280,000
INTEREST INCOME	118	0	0	0	0	0	0
TRANSFERS IN	56,278	56,000	65,000	65,000	65,000	66,000	66,000
TOTAL REVENUES	332,464	332,841	345,000	350,249	345,000	346,000	346,000
EXPENDITURE SUMMARY							
Brush Creek NID	344,204	341,739	345,000	322,717	341,739	343,500	343,500
TOTAL EXPENDITURES	344,204	341,739	345,000	322,717	341,739	343,500	343,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(11,740)	(8,897)	0	27,532	3,261	2,500	2,500

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

23 -DEBT SERV-BRUSH CREEK NID

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41001-00 Brush Creek NID Spec Assess	276,067	276,841	280,000	285,249	280,000	280,000	280,000
TOTAL PROPERTY TAXES	276,067	276,841	280,000	285,249	280,000	280,000	280,000
INTEREST INCOME							
41701-00 Interest Income	118	0	0	0	0	0	0
TOTAL INTEREST INCOME	118	0	0	0	0	0	0
TRANSFERS IN							
41901-01 Tfr from Gen Fd-Property Sale	56,278	56,000	65,000	65,000	65,000	66,000	66,000
TOTAL TRANSFERS IN	56,278	56,000	65,000	65,000	65,000	66,000	66,000
TOTAL REVENUES	332,464	332,841	345,000	350,249	345,000	346,000	346,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

23 -DEBT SERV-BRUSH CREEK NID

Brush Creek NID

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROFESSIONAL SERVICES							
501.08-02-02 Professional Services	0	0	0	2,500	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	2,500	0	0	0
BOND/LEASE PAYMENTS							
501.10-01-00 Bond Principal	290,000	290,000	295,000	295,000	290,000	295,000	295,000
501.10-02-00 Bond Interest	53,904	51,439	49,000	25,067	51,439	45,500	45,500
501.10-03-00 Bond Fees	300	300	1,000	150	300	3,000	3,000
TOTAL BOND/LEASE PAYMENTS	344,204	341,739	345,000	320,217	341,739	343,500	343,500
TOTAL Brush Creek NID	344,204	341,739	345,000	322,717	341,739	343,500	343,500
TOTAL EXPENDITURES	344,204	341,739	345,000	322,717	341,739	343,500	343,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(11,740)	(8,897)	0	27,532	3,261	2,500	2,500

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Debt Service Fund – Brink Meyer Rd. NID (24)

Brink Meyer NID Debt Service Fund (24)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
Special Assessment	$ 1,662	$ 1,700	$ 1,662	$ 1,700	$ 1,700	$ 1,662	$ 1,662	$ 1,662	$ 1,662
Transfers (from General Fund)	235,000	235,000	235,000	235,000	235,000	236,000	236,000	236,000	236,000
Total Revenues	**236,662**	**236,700**	**236,662**	**236,700**	**236,700**	**237,662**	**237,662**	**237,662**	**237,662**
Expenditures									
Bond Principal	195,000	205,000	210,000	205,000	205,000	205,000	210,000	210,000	215,000
Bond Interest	35,245	34,000	28,678	32,000	32,000	29,000	2,600	23,000	19,000
Bond Fees	300	1,000	2,700	3,000	3,000	2,700	2,700	2,700	2,700
Total Expenditures	**230,545**	**240,000**	**241,378**	**240,000**	**240,000**	**236,700**	**215,300**	**235,700**	**236,700**
Increase (decrease)	6,117	(3,300)	(4,716)	(3,300)	(3,300)	962	22,362	1,962	962
Beginning Fund Balance	5,436	6,553	11,553	6,837	4,537	3,537	4,499	26,861	28,823
Ending Fund Balance	**$ 11,553**	**$ 3,253**	**$ 6,837**	**$ 3,537**	**$ 1,237**	**$ 4,499**	**$ 26,861**	**$ 28,823**	**$ 29,785**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

24 -DEBT SERV-Brink Meyer NID

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	1,662	1,662	1,700	1,662	1,662	1,700	1,700
TRANSFERS IN	230,297	235,000	235,000	235,000	235,000	235,000	235,000
TOTAL REVENUES	231,959	236,662	236,700	236,662	236,662	236,700	236,700
EXPENDITURE SUMMARY							
Brink Meyer Road NID	232,203	230,545	240,000	219,834	235,545	240,000	240,000
TOTAL EXPENDITURES	232,203	230,545	240,000	219,834	235,545	240,000	240,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(244)	6,117	(3,300)	16,828	1,117	(3,300)	(3,300)

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

24 -DEBT SERV-Brink Meyer NID

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41001-00 Brink Meyer Rd NID Spec Assess	1,662	1,662	1,700	1,662	1,662	1,700	1,700
TOTAL PROPERTY TAXES	1,662	1,662	1,700	1,662	1,662	1,700	1,700
INTEREST INCOME							
TOTAL							
TRANSFERS IN							
41901-01 Tfr from Gen Fd-Property Sale	230,297	235,000	235,000	235,000	235,000	235,000	235,000
TOTAL TRANSFERS IN	230,297	235,000	235,000	235,000	235,000	235,000	235,000
TOTAL REVENUES	231,959	236,662	236,700	236,662	236,662	236,700	236,700

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

24 -DEBT SERV-Brink Meyer NID

Brink Meyer Road NID

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROFESSIONAL SERVICES							
501.08-02-02 Professional Services	0	0	0	2,500	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	2,500	0	0	0
BOND/LEASE PAYMENTS							
501.10-01-00 Bond Principal	195,000	195,000	205,000	200,000	200,000	205,000	205,000
501.10-02-00 Bond Interest	36,903	35,245	34,000	17,184	35,245	32,000	32,000
501.10-03-00 Bond Fees	300	300	1,000	150	300	3,000	3,000
TOTAL BOND/LEASE PAYMENTS	232,203	230,545	240,000	217,334	235,545	240,000	240,000
TOTAL Brink Meyer Road NID	232,203	230,545	240,000	219,834	235,545	240,000	240,000
TOTAL EXPENDITURES	232,203	230,545	240,000	219,834	235,545	240,000	240,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(244)	6,117	(3,300)	16,828	1,117	(3,300)	(3,300)

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Debt Service Fund – Highway 9 COPs (96)

Highway 9 (2021 COPs) Debt Service Fund (96)
FINAL Budget for ADOPTION - November 18, 2025

Category	2024 Audited	2025 Adopted	Revised 2025	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Revenues									
9 Highway CID tax	$ 207,225	$ 211,000	$ 212,000	211,000	211,000	$ 203,000	$ 200,000	$ 201,000	$ 198,000
Transfers (from Projects Fund)	43,650	-	-	-	-	-	-	-	-
Total Revenues	**250,875**	**211,000**	**212,000**	**211,000**	**211,000**	**203,000**	**200,000**	**201,000**	**198,000**
Expenditures									
Bond Principal	160,000	165,000	165,000	165,000	165,000	165,000	165,000	170,000	170,000
Bond Interest	47,225	46,000	44,000	41,000	41,000	38,000	35,000	31,000	28,000
Bond Fees	1,750	-	2,500	3,000	3,000	-	-	-	-
Total Expenditures	**208,975**	**211,000**	**211,500**	**209,000**	**209,000**	**203,000**	**200,000**	**201,000**	**198,000**
Increase (decrease)	41,900	-	500	2,000	2,000	-	-	-	-
Beginning Fund Balance	(43,651)	-	(1,751)	(1,251)	(1,251)	749	749	749	749
Ending Fund Balance	**(1,751)**	**$ -**	**$ (1,251)**	**$ 749**	**$ 749**	**$ 749**	**$ 749**	**$ 749**	**$ 749**

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

96 -DEBT SERV-2021 COP 9 HWY

FINANCIAL SUMMARY

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	171,253	207,225	211,000	187,878	212,000	211,000	211,000
TRANSFERS IN	66,229	43,650	0	0	0	0	0
TOTAL REVENUES	237,482	250,875	211,000	187,878	212,000	211,000	211,000
EXPENDITURE SUMMARY							
ADMINISTRATION	212,103	208,975	211,000	190,378	209,000	209,000	209,000
TOTAL EXPENDITURES	212,103	208,975	211,000	190,378	209,000	209,000	209,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	25,379	41,900	0	(2,500)	3,000	2,000	2,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

96 -DEBT SERV-2021 COP 9 HWY

FINANCIAL SUMMARY

REVENUES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROPERTY TAXES							
41001-00 9 Hwy CID Payments	171,253	207,225	211,000	187,878	212,000	211,000	211,000
TOTAL PROPERTY TAXES	171,253	207,225	211,000	187,878	212,000	211,000	211,000
INTEREST INCOME							
TOTAL							
TRANSFERS IN							
41901-00 Transfers	66,229	43,650	0	0	0	0	0
TOTAL TRANSFERS IN	66,229	43,650	0	0	0	0	0
TOTAL REVENUES	237,482	250,875	211,000	187,878	212,000	211,000	211,000

ADOPTED BUDGET

AS OF: JULY 31ST, 2025

96 -DEBT SERV-2021 COP 9 HWY

ADMINISTRATION

EXPENDITURES

ACCOUNT# ACCOUNT NAME	2023 ACTUAL	2024 ACTUAL	2025 CURRENT BUDGET	2025 Y-T-D ACTUAL	2025 PROJECTED TO YEAR END	2026 PROPOSED BUDGET	2026 ADOPTED BUDGET
PROFESSIONAL SERVICES							
501.08-02-02 PROFESSIONAL SERVICES	0	0	0	2,500	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	2,500	0	0	0
BOND/LEASE PAYMENTS							
501.10-01-00 Bond Principal	160,000	160,000	165,000	165,000	160,000	165,000	165,000
501.10-02-00 Bond Interest	50,353	47,225	46,000	22,878	49,000	41,000	41,000
501.10-03-00 Bond Fees	1,750	1,750	0	0	0	3,000	3,000
TOTAL BOND/LEASE PAYMENTS	212,103	208,975	211,000	187,878	209,000	209,000	209,000
TOTAL ADMINISTRATION	212,103	208,975	211,000	190,378	209,000	209,000	209,000
TOTAL EXPENDITURES	212,103	208,975	211,000	190,378	209,000	209,000	209,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	25,379	41,900	0	(2,500)	3,000	2,000	2,000

*** END OF REPORT ***

City of Parkville

2026 Adopted Budget

Intergovernmental Transfers

Intergovernmental Fund Transfers
FINAL Budget for ADOPTION - November 18, 2025

	TRANSFERS IN	2024 Audited	2025 Adopted	2025 Revised	2026 Proposed	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
10	General	729,114	180,000	193,000	180,000	180,000	180,000	180,000	180,000	180,000
36	Train Depot	-	-	-	25,000	25,000	25,000	25,000	25,000	25,000
40	Transportation	243,000	247,000	247,000	251,000	251,000	260,000	264,000	268,000	272,000
41	Parks & Recreation	426,000	433,000	433,000	440,000	440,000	455,000	462,000	469,000	476,000
42	Public Safety	1,500,000	1,526,000	1,526,000	1,702,000	1,912,000	1,606,000	1,629,000	1,653,000	1,677,000
47	Stormwater	185,000	270,000	278,000	286,000	286,000	296,000	296,000	296,000	296,000
50	Emergency Reserve	118,000	136,000	136,000	-	-	-	-	-	-
61	Capital Projects - Farmers Market	104,592	520,000	1,088,000	-	-	-	-	-	-
90	Capital Projects - 9 HWY Downtown	-	500,000	264,072	500,000	500,000	500,000	500,000	500,000	500,000
95	Capital Projects Fund	-	-	500,000	45,000	45,000	-	-	-	-
	Future Road Projects Fund	-	-	-	-	-	-	200,000	200,000	500,000
97	Capital Projects - Bell Rd	104,853	500,000	220,000	499,000	499,000	125,000	-	-	-
	Debt Summary	334,650	300,000	300,000	301,000	301,000	302,000	302,000	302,000	297,000
	TOTAL IN	**3,745,209**	**4,612,000**	**5,185,072**	**4,229,000**	**4,439,000**	**3,749,000**	**3,858,000**	**3,893,000**	**4,223,000**

	TRANSFERS OUT	2024 Audited	2025 Adopted	2025 Revised	2026 PROPOSED	2026 ADOPTED	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
10	General	2,763,000	2,912,000	2,920,000	2,980,000	3,190,000	3,136,000	3,174,000	3,213,000	3,248,000
30	Sewer	370,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
40	Transportation	-	-	99,000	-	-	-	-	-	-
41	Parks & Recreation	104,592	520,000	989,000	25,000	25,000	25,000	25,000	25,000	25,000
45	Fewson	-	-	-	45,000	45,000	-	-	-	-
48	Use Tax	104,853	1,000,000	484,072	999,000	999,000	625,000	700,000	700,000	1,000,000
68	ARPA	359,114								
95	Capital Projects Fund	43,650	-	-	-	-	-	-	-	-
	Closeout of Commons TIF			13,000						
	Debt Summary	-	-	500,000	-	-	-	-	-	-
	TOTAL OUT	**3,745,209**	**4,612,000**	**5,185,072**	**4,229,000**	**4,439,000**	**3,966,000**	**4,079,000**	**4,118,000**	**4,453,000**

CITY OF PARKVILLE
Policy Report

Date: October 27, 2025

Prepared By:
Bryan Kidney, Deputy City Administrator

Reviewed By:
John Mautino, City Attorney
Alexa Barton, City Administrator
Melissa Bazert, City Clerk

ISSUE:
Approve the first reading of Bill No. 3355, an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2026 (Administration)

BACKGROUND:
In FY 2023, the City commenced aligning positions in accordance with the region. During 2023, new data in the form of salary classification studies for competing northern KC region cities, and those contiguous to Parkville (Riverside and North Kansas City), were reviewed to ensure the City's salary structure remains competitive.

In 2024, it was necessary to create two (2) separate salary schedules: 1) Civilians, and 2) Police Department employees; these salary schedules remain in effect for 2025.

The civilian classification schedule reflects a 3% across-the-board adjustment for every position -- including the Police Department. Because the schedule does not change, the Starting Salary for Police Officer, new to police work, is still $65,208--with the ability to adjust contingent upon the experience of the candidate applying.

Furthermore, there are two (2) new positions included with the salary schedule documentation. They include:

- Communications Coordinator (Administration), Grade 5
- Project Manager/Engineer-In-Training (EIT) (Public Works), Grade 5

Furthermore, Laborer and Skilled Laborer positions are retitled to Maintenance I and Maintenance II. The Production Assistant position was previously outsourced, yet is now part of the Classification system. This position helps with producing city meetings.

STRATEGIC GOAL(S):
Governmental Excellence

BUDGET IMPACT:
Necessary adjustments are included and outlined in the FY 2026 Budget

ALTERNATIVES:

1. Adopt an ordinance to classify all employee positions and establish compensation ranges for 2026.
2. Adopt an ordinance, subject to changes.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee. Instead, it was presented to the Board of Aldermen at the work session on September 30, 2025, and is being brought directly to the Board of Aldermen for further consideration/approval.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen adopt an ordinance to classify employee positions and establish compensation ranges for FY 2026.

POLICY:
Section 112.070.G. of the Municipal Code designates the City Administrator as the personnel officer of the City with authority to recommend a position classification system and salaries to the Mayor and Board of Aldermen.

SUGGESTED MOTION:
I move to approve Bill No. 3355, an ordinance classifying employee positions and establishing compensation ranges for fiscal year 2026, on first reading and postpone second reading to November 18, 2025.

ATTACHMENTS:
1. 2026 Salary Ordinance 10.29.25
2. Final 2026 Organizational Chart

BILL NO. 3355 ORDINANCE NO. _____

AN ORDINANCE TO CLASSIFY ALL EMPLOYEE POSITIONS AND ESTABLISH COMPENSATION FOR SUCH CLASSIFICATIONS FOR FISCAL YEAR 2026

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The following pay ranges are established for permanent full-time non-police City employees.

		Annual			Hourly		
Grade	Classification	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum
1	Production Assistant Receptionist	39,333	47,195	55,058	18.91	22.69	26.47
2	Maintenance I	44,054	52,853	61,651	21.18	25.41	29.64
3	Code Enforcement Maintenance II	48,464	58,136	67,850	23.30	27.95	32.62
4	Code Enforcement/Permit Technician Court Administrator Department Assistant Foreman	53,310	63,981	74,610	25.63	30.76	35.87
5	Building Inspector Building Official Communications Coordinator* Construction / Code Inspector Dep City Clerk/ Finance Specialist Parks & Rec. Program Mgr. Planner Project Manager/EIT*	58,635	70,366	82,098	28.19	33.83	39.47
6	HR Generalist Senior Planner Superintendent	67,434	80,933	94,411	32.42	38.91	45.39
7	Asst Public Works Director City Clerk	77,563	93,059	108,576	37.29	44.74	52.20
8	Assistant City Administrator City Attorney Community Development Finance Director Parks & Recreation Director Public Works Director	108,264	129,917	151,549	52.05	62.46	72.86
9	Deputy City Administrator Police Chief	135,346	162,386	189,467	65.07	78.07	91.09
10	City Administrator	169,166	211,453	253,739	81.33	101.66	121.99

*New to 2026

SECTION 2. The following pay plan is established for permanent full-time police city employees:

		Annual			Hourly		
Grade	Classification	Minimum	mid-point	Maximum	Minimum	Mid-Point	Maximum
4P	Academy Recruit		60,008				
5P	Officer/Detective	65,208	78,250	91,291	31.35	37.62	43.89
6P	Sergeant/Detective	78,250	93,900	109,549	37.62	45.14	52.67
7P	Captain	93,900	112,679	131,459	45.14	54.17	63.20
9P	Chief	135,346	162,386	189,467	66.01	79.21	92.42

SECTION 3. The following pay plan is established for temporary and part-time positions:

	Hourly		
Classification	Minimum	Mid-Point	Maximum
Receptionist	18.92	22.70	26.48
Intern	18.92	22.70	26.48
Seasonal Laborer	18.92	22.70	26.48
Nature Sanctuary Assistant Director	18.92	22.70	26.48

SECTION 4. All employees shall normally receive a rate of pay no less than the minimum of the pay grade and no higher than the maximum of the pay grade.

SECTION 5. The following annual salaries are established for elected and appointed officials:

Mayor	$14,400
Alderman	$5,400
Municipal Judge	$18,000

SECTION 6. All provisions of ordinances and resolutions in conflict with this ordinance relative to the classification and compensation of employees of the City of Parkville, Missouri are hereby repealed.

SECTION 7. This ordinance shall take effect on January 1, 2026.

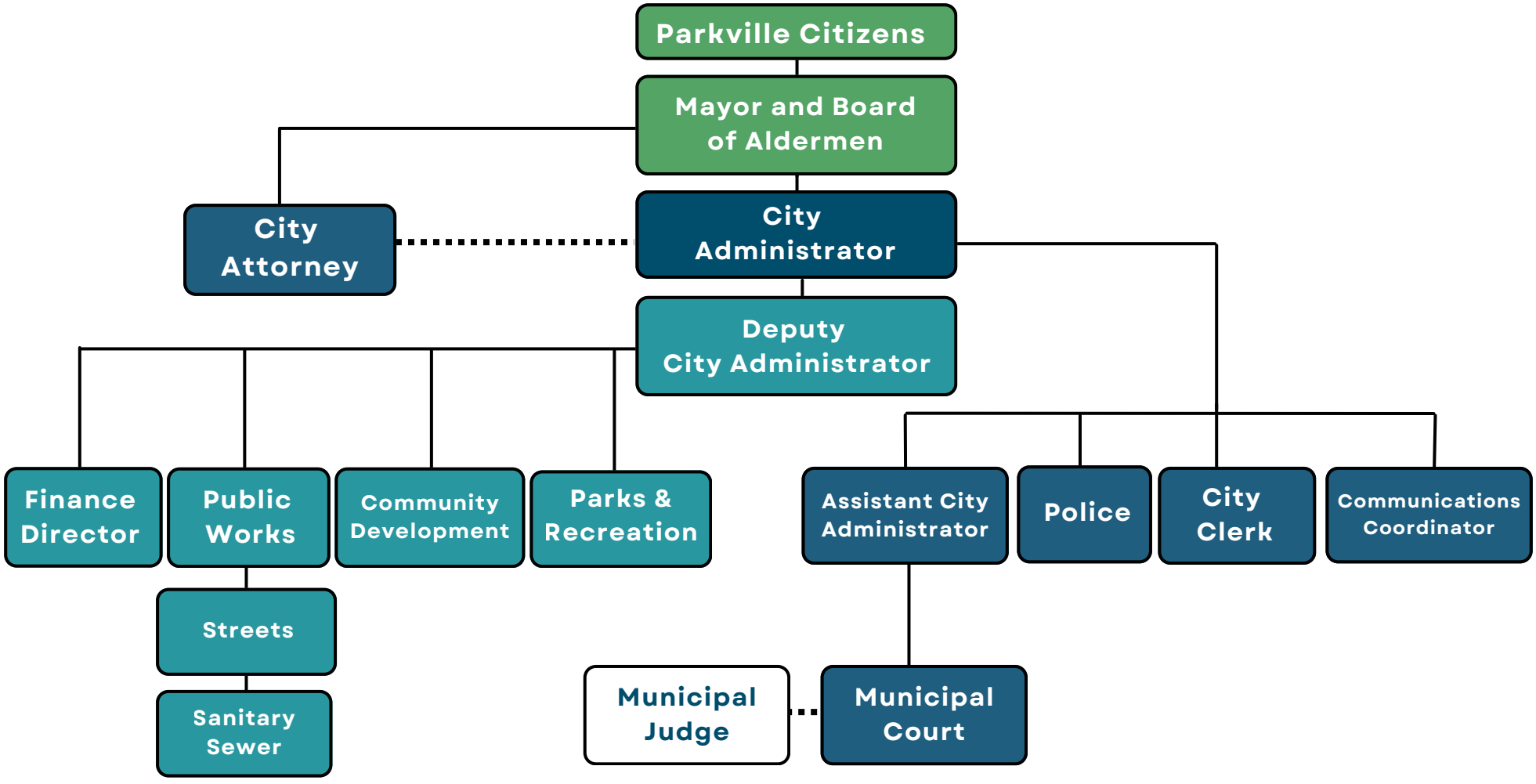
PASSED and APPROVED this 18th day of November 2025.

_____
Mayor Dean Katerndahl

ATTESTED:

_____
City Clerk Melissa Bazert

2026 City of Parkville Organizational Chart



CITY OF PARKVILLE
Policy Report

Date: October 14, 2025

Prepared By:
Daniel Harper, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve the first and second reading of Bill No. 3356, an ordinance adopting Chapter 720 of Title VII of the Code of Ordinances of the City of Parkville, Missouri, to enact regulations pertaining to Stormwater Management (Public Works)

BACKGROUND:
The City operates and manages a stormwater system that serves the community by collecting stormwater runoff and providing a conveyance system to eventually discharge the stormwater from the city in an effective manner. Stormwater systems are regulated by the Federal government under the Clean Water Act of 1972. Amendments to this act were passed in 1987 which created the National Pollutant Discharge Elimination System (NPDES) that is a program intended to regulate the discharge of pollutants into US waters from point sources. The first phase of regulating stormwater was established in 1990 which established regulations for larger entities separate storm sewer systems, which is a storm sewer system that is separated from a sanitary sewer system like the one Parkville operates. In 1999 the second phase of program was expanded and included smaller jurisdictions which Parkville qualifies under.

The enforcement of this program is done through the Missouri Department of Natural Resources (MDNR) who establishes a permit-based system for Missouri Separate Storm Sewer Systems (MS4). The City was determined by MDNR to meet the qualifications under federal regulations to be a permitted system. The permit is a Missouri State Operating Permit which is renewed on a five-year cycle.

Under this permit, jurisdictions create a Stormwater Management Plan (SWMP) that identifies a series of processes, procedures, and enforcement mechanisms to ensure that the jurisdiction complies with the permit requirements. In February 2023, the state performed an audit of Parkville's program and noted deficiencies in the implementation of required permit activities. Since that audit staff has created a SWMP which included a public engagement period completed earlier this year. This SWMP has been accepted by MDNR. The SWMP comprises six sections called Minimum Control Measures that, if completed, would ensure that the jurisdiction is compliant. These six sections are Public Education and Outreach, Public Participation, Illicit Discharge Detection and Elimination, Construction Site Stormwater Runoff Control, Post-Construction Stormwater Management in New Development and Redevelopment, and Pollution Prevention / Good Housekeeping for Municipal Operations.

These processes and procedures have been implemented under these sections to bring the City into compliance with the last portion of this process left to be completed is the creation of enforcement mechanisms. The ordinances being proposed were modeled after Grandview, Columbia, and Lee's

Summit which have passed ordinances under the same program. These three were used as the model due to direct experience of staff with these entities and understanding the challenges and successes that they experienced and a legal review for the ability to have effective ordinances that would be enforceable.

The following is a summary of key changes that this ordinance will have on the community:
1) Establish a stormwater utility that explicitly prohibits pollutants from being discharged into the system and watercourses.
2) Requirements for reporting pollutant discharges to the City.
3) Establish minimum standards for privately owned stormwater facilities.
4) Create access rights for city staff to inspect private stormwater facilities.
5) Create an enforcement mechanism for illicit discharges and improperly maintained private stormwater facilities.

These changes establish the regulatory and enforcement mechanisms for the city to ensure privately owned stormwater facilities are maintained properly and illicit discharge activities are prohibited. These changes are also necessary to comply with the State Operating Permit requirements.

These changes provide the enforcement mechanisms necessary, however additional changes to the development code will be necessary to establish the requirements for development and redevelopment into the development code ensuring proposed developments comply with these requirements. The development code updates are expected to be presented to the Planning and Zoning Commission in November 2025 for subsequent consideration by the Board of Aldermen.

STRATEGIC GOAL(S):

- Infrastructure and Public Facilities
- Public Safety
- Quality Development

BUDGET IMPACT:
This ordinance has no budget impact.

ALTERNATIVES:

1. Approve the first and second readings of the Bill.
2. Approve the first and second readings of the Bill, subject to changes.
3. Do not approve the Bill.
4. Approve the first reading, but postpone the second reading of the Bill to the November 4th Agenda.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends approval.

POLICY:

The Board of Aldermen must approve all changes to the City's Municipal Code by ordinance.

SUGGESTED MOTION:
I move to approve Bill No. 3356, AN ORDINANCE ADOPTING CHAPTER 720 OF TITLE VII OF THE CODE OF ORDINANCES OF THE CITY OF PARKVILLE, MISSOURI, TO ENACT REGULATIONS PERTAINING TO STORMWATER MANAGEMENT., on first reading.

I move to approve Bill No. 3356, AN ORDINANCE ADOPTING CHAPTER 720 OF TITLE VII OF THE CODE OF ORDINANCES OF THE CITY OF PARKVILLE, MISSOURI, TO ENACT REGULATIONS PERTAINING TO STORMWATER MANAGEMENT., on second reading to become Ordinance No. 3279.

ATTACHMENTS:
1. Bill No. 3356
2. Exhibit A to Bill No. 3356
3. SWMP - Final
4. 2021 Permit - Final

BILL NO. 3356 ORDINANCE NO. ____

AN ORDINANCE ADOPTING CHAPTER 720 OF TITLE VII OF THE CODE OF ORDINANCES OF THE CITY OF PARKVILLE, MISSOURI, TO ENACT REGULATIONS PERTAINING TO STORMWATER MANAGEMENT.

WHEREAS, the City operates and maintains facilities for the collection, conveyance, and discharge of stormwater; and

WHEREAS, pollutants may discharge into surface waters, both through inappropriate non-stormwater discharges into stormwater facilities or the surface waters directly, and through the runoff and transport pollutants found on the land and built surfaces by stormwater during rainfall events; and

WHEREAS, such discharge of pollutants may lead to increased risks of disease and harm to individuals who come into contact with the water; may degrade the quality of such water for human uses, such as drinking, irrigation, recreation, and industry; and may damage the natural ecosystems of rivers, streams, lakes and wetlands, leading to a decline in the diversity and abundance of plants and animals; and

WHEREAS, the City wishes to adopt ordinances regulating stormwater and non-stormwater discharges to the City's storm drainage system in order to protect the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Title VII of the Code of Ordinances of the City of Parkville, Missouri, is hereby amended by adoption of a new Chapter, to be designated Chapter 720, which shall read as shown in Exhibit A to this ordinance.

Section 2. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 21st day of October, 2025.

_____
Mayor Dean Katerndahl

ATTESTED:

_____
City Clerk Melissa Bazert

EXHIBIT A – CHAPTER 720 OF THE CITY CODE

Chapter 720 Stormwater

Article I Definitions

Section 720.010 Definitions and Abbreviations

A. Best Management Practice (BMP): A term meaning schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.
B. Clean Water Act: The federal Water Pollution Control Act 933 USC 1251 et seq.) and any subsequent amendments thereto.
C. Construction Site: The location where active construction is occurring. The limits of the site are determined by the applicable permit. If no permit is applicable, the site limits are determined by the Director.
D. Director: The Public Works Director, the his or her appointed designee, or in their absence of the Public Works Director or an appointed designee, the City Administrator.
E. Discharge: The addition or introduction, directly or indirectly, of any pollutant, stormwater, or any other substance into the MS4 or surface waters.
F. Fertilizer: A substance or compound that contains a plant nutrient element in a form available to plants and is used primarily for its plant nutrient element content in promoting or stimulating growth of a plant or improving the quality of a crop, or a mixture of two or more fertilizers.
G. Illicit Discharge: The intentional or unintentional action of a pollutant moving from a source location off a property or into a water course.
H. Notice of Violation: An official document identifying the violation of this chapter. A failed inspection report associated with a permit is also a notice of violation.
I. Municipal Separate Storm Sewer System (MS4): The system of infrastructure that collects, conveys, and discharges stormwater. This system is comprised of infrastructure operated and maintained by the City and private stormwater facilities that discharge into the public system.
J. National Pollutant Discharge Elimination System (NPDES): The permit program administered by the United States Environmental Protection Agency and Missouri Department of Natural Resources regulating stormwater within the City.

K. Pollutant: Any material or substance which contaminates or adversely alters the physical, chemical or biological properties of the waters, including changes in temperature, taste, odor, turbidity, or color of the water.
L. Silt: Any material associated with soil erosion that washes from a surface. This may include silt, sand, or clays, but may also include other material that naturally occur in the environment. These are considered a pollutant if their movement is not naturally occurring.
M. Source Location: The origin of a pollutant where it initially left a contained area.
N. Stormwater: Runoff water that is created from rain, snow melt, or surface drainage water that is discharged to the MS4.
O. Violating Party: The individual, company, owner, permit holder, or other entity that the City identifies as the responsible party for the violation.
P. Water Course: The path that water follows in either a natural channel, engineered channel sheet flow, or storm sewer system.

Article II Purpose and Findings

Section 720.010 Purpose and Findings

A. The purpose of this article is to provide for the health, safety, and general welfare of the citizens of the City through the regulation of stormwater and non-stormwater discharges to the storm drainage system to the maximum extent possible.
B. The Board of Aldermen finds that pollutants may discharge into surface waters, both through inappropriate non-stormwater discharges into the MS4 or the surface waters directly, and through the runoff and transport pollutants found on the land and built surfaces by stormwater during rainfall events. The discharge of pollutants may lead to increased risks of disease and harm to individuals who come into contact with the water; may degrade the quality of such water for human uses, such as drinking, irrigation, recreation, and industry; and may damage the natural ecosystems of rivers, streams, lakes and wetlands, leading to a decline in the diversity and abundance of plants and animals.
C. Further, the Board of Aldermen finds that this article will promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the storm drainage system. The discharges are inconsistent with the provisions and goals of the federal Clean Water Act, the NPDES, and other federal and state requirements for water quality and environmental preservation.

D. Further, the Board of Aldermen finds that a reasonable establishment of restrictions and regulations on activities is necessary to eliminate or minimize such discharges of pollutants, to protect the health and safety of citizens, to preserve economic and ecological value of existing water resources, and to comply with the provisions of the City's responsibilities under the Clean Water Act and the NPDES program.

Article III General Provisions

Section 720.015 General Prohibitions

A. It is unlawful for any person to release or cause to be released into the MS4, or into any surface water within the City, any discharge that is not composed entirely of stormwater that is free of pollutants, except as allowed in Section 720.015(B), below.
B. Unless identified by the City or MDNR as a significant source of pollutants to surface water, the following non-stormwater discharges are deemed acceptable and not a violation of this section:
    1. Water line flushing;
    2. Diverted stream flow;
    3. Rising groundwater;
    4. Groundwater infiltration into the to the MS4;
    5. Uncontaminated pumped groundwater;
    6. Contaminated groundwater if authorized by MDNR and approved by the City;
    7. Discharges from potable water sources;
    8. Foundation drains;
    9. Discharges from crawl space pumps;
    10. Aire conditioning condensate;
    11. Landscape irrigation or lawn watering;
    12. Springs;
    13. Footing drains;
    14. Flows from riparian habitats and wetlands;
    15. Discharges or flows from emergency firefighting activities;
    16. Heat pump discharge waters (residential only);
    17. Dye testing if written notification is provided to the Director prior to the time of test;
    18. Treated wastewater or other discharges meeting requirements of a NPDES permit;
    19. Other discharges determined not to be a significant source of pollutants to waters of the state, a public health hazard or nuisance;

20. Discharges specified in writing by the Director as being necessary to protect public health and safety.

These exceptions apply only to the condition of applicability of pollution in stormwater but may be prohibited activities or permitted activities.

Section 720.020 Specific Prohibitions and Duties

The specific prohibitions and requirements in this section are not inclusive of all the discharges prohibited by the general prohibition in Section 720.015, but are provided to address specific discharges that are frequently found or are known to occur:

A. It is unlawful for any person to release or allow to be released any of the following substances into the MS4:
    1. Any new or used, motor oil, antifreeze, petroleum product or waste;
    2. Any industrial waste
    3. Any hazardous substance or hazardous waste, including household hazardous waste;
    4. Any domestic sewage or septic tank waste, grease trap or grease interceptor waste, holding tank waste, or grit trap waste;
    5. Any garbage, rubbish or other waste;
    6. Any new or used paints, including latex-based paints, oil-based paints, stains, varnish, and primers, as well as cleaning solvents and other associated products;
    7. Any yard wastes which have been moved or gathered by a person;
    8. Any ready-mixed concrete, mortar, ceramic, or asphalt base material or discharge resulting from the cleaning of vehicles or equipment containing or used in transporting or applying such material;
    9. Any other discharge that causes or contributes to causing the City to violate a state water quality standard, the City's NPDES stormwater permit, or any state-issued discharge permit for discharges from its MS4.
B. It is unlawful for any person to introduce or cause to be introduced into the MS4 any harmful quantity of sediment, silt, earth, soil, or other material associated with clearing, grading, excavation or other construction activities in excess of what could be retained on site or captured by employing sediment and erosion control measures.
C. It is unlawful for any person to connect a line conveying sanitary sewage, domestic or industrial, to the MS4. No property owner shall allow such a connection to continue in use on their property.

D. It is unlawful for any person to use pesticides, herbicides and fertilizers except in accordance with manufacturer recommendations. Pesticides, herbicides and fertilizers shall be stored, transported and disposed of in a manner to prevent release to the MS4.
E. It is unlawful for any person to tamper with, destroy, vandalize, or render inoperable any BMPs which have been installed for the purpose of eliminating or minimizing pollutant discharges, nor shall any person fail to install or fail to properly maintain any BMPs which have been required by the City or by other local, state, or federal jurisdictions.

Section 720.025 Release reporting and clean-up

A. Any person responsible for the release of any prohibited material that may flow, leach, enter, or otherwise be introduced into the MS4 or surface waters shall take all necessary steps to ensure the containment and clean-up of such release.
B. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services.
C. In the event of a release of non-hazardous materials, said person shall notify the Director or authorized representative in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director or authorized representative within three business days of the in person or phone notice.

Article IV Private Stormwater Facilities

Section 720.030 Private Stormwater Facilities

Privately owned stormwater facilities shall adhere to all requirements of Chapter 720. All private facilities shall be maintained in working condition and the site maintained to ensure proper function. The owner of the facility shall maintain an operations and maintenance manual and perform annual inspections on all facilities. Any maintenance activities on private facilities shall be documented. These inspection and maintenance records shall be maintained for a minimum of five years and be made available to state and federal agencies upon request.

Article V Enforcement

Section 720.035 Enforcement

A. Notice of Violation

Whenever the Director has determined that a violation of this article has occurred on any premises within the City limits, the Director shall serve a notice of violation upon the owner or occupant having control thereof, or their agent, to abate such violation. The notice of violation shall:

1. Be in writing
2. State the nature of such violation and that such condition constitutes a violation.
3. Describe the premises where the violation is alleged to exist or to have been committed.
4. Specify a period for the abatement of the violation and that owner, person, or occupant shall submit documentation of the abatement to the director within that period.
5. State that, unless such violation is abated without unnecessary delay, it may be abated by the city and the costs of such abatement may be specially assessed and shall be deemed a personal debt against the owner and constitute, to the extent permitted by law, a lien against the premises from which abated as in other nuisance abatements.
6. State that failure, neglect or refusal to abate such violation with the actions necessary for compliance, renders the owner or occupant prosecutable in municipal court pursuant to this section.

B. Abatement by the City
   1. For the purposes of this article, the Director may employ the necessary labor and materials to perform the required work as expeditiously as possible if the owner, person, or occupant fails to abate the contaminated spill as required.
   2. Costs incurred in the performance of emergency abatement work shall be paid by the City. The City may institute appropriate action against the person responsible or the owner of the premises where the illicit discharge is or was located for the recovery of such costs.

C. Enforcement

   The Director may authorize the investigation of violations of this Chapter. If it is determined that a violation of this Chapter exists, then the Director may pursue abatement in the manner set forth herein and/or refer the matter for prosecution.

D. Right of entry for purposes of enforcement
   The Director or his/her designee(s) may exercise the right of entry for purposes of enforcement or abatement pursuant to a search warrant issued pursuant to Chapter 145 or other applicable law.

E. Penalty

1. Any person violating any of the provisions of this Chapter shall be deemed guilty of a misdemeanor and, upon conviction and after the court, subsequent to each conviction, has examined any prior conviction record to determine if the person has previously been convicted of the same offense within the previous three years, shall be sentenced by the court according to the following schedule of fines within reference to initial or subsequent violation of the particular section within said three-year period:
    a. First violation: $50.00
    b. Second violation: $250.00
    c. Third and subsequent violations: $500.00
2. Each day on which a violation as declared by the Director shall remain on any premises, after the duty of the owner arises hereunder to abate such violation, shall constitute a separate offense, for which the owner thereof may be arrested, tried, convicted, and punished separately, without the necessity of further notices.

Section 720.035 Inspection and detection program

The Director is authorized to develop and implement a plan to actively detect and eliminate prohibited discharges and connections to the MS4 or surface waters within the City. The plan may include, but is not limited to, periodic and random inspections of facilities and businesses, particularly those most associated with potentially prohibited discharges; visual surveys of exterior practices; inspection, sampling and analyses of discharges from outfalls of the MS4, particularly during dry weather periods; manhole and pipe inspections to trace discharges through the system to point of origin; education on pollution prevention; and receipt of complaints and information from the public regarding known or suspected discharges.

City of Parkville MS4
Stormwater Management Plan (SWMP)

MOR04C042 - *2021 - 2026*

12/20/24

Categories of Regulated Small MS4s under this comprehensive permit.

This comprehensive permit categorizes MS4s by the following categories, or Groups, based on the population served as determined by the most the recent Decennial Census at the time of permit issuance, the type of Regulated MS4, and the co-permittee situation.

Group A	Group B	Group C
Traditional Small MS4s (cities) that serve a population of less than 10,000 within a UA; OR	Traditional Small MS4s that serve a population of at least 10,000 but less than 40,000; OR	Traditional Small MS4s that serve a population of 40,001 or more; OR
Class 2 counties; Non-traditional such as Universities, Federal facilities.	Class 1 counties	Co-permit Small MS4s

The MS4 Operator may add supplemental items to the SWMP. These items include but are not limited to:

- Maps;
- Standard operating procedures (SOPs);
- Inspection forms;
- Sample data;
- Operations and Maintenance Manual;
- Website or social media account tracking;
- Stream Team Activity Reports;
- Tracking and evaluation documents; and
- Documentation of agreements for co-permittees and/or cooperative agreements.

The MS4 Operator may replace or modify ineffective BMPs with effective BMPs. If the name of a MS4 contact changes, that may be updated on the next Stormwater Management Program Report and/or via email to the Department at MS4@dnr.mo.gov.

MOR04C PART 4. MINIMUM CONTROL MEASURES

Entities under coverage of the MOR04C general permit shall develop and implement a Stormwater Program that includes the following six (6) Minimum Control Measures (MCMs).

1. All six MCMs apply to all traditional MS4s (cities and counties) regulated under this permit.
2. For non-traditional MS4s (universities, hospital complexes, prisons, and federal facilities) or MS4s in a co-permit that do not have responsibility over all MCMs. The permittee shall document in the SWMP and on each MS4 Stormwater Management Program Report which MCMs are not applicable. Contact the Department for any questions regarding applicability of MCMs.

4.1 MCM 1. Public Education and Outreach on Stormwater Impacts

The MS4 Operator shall implement a public education program to distribute educational materials to the community and/or conduct equivalent outreach activities about the impacts of storm water discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.
The public education and outreach program shall, at a minimum include the following:

4.1.A The MS4 Operator shall target specific audiences who are likely to have significant stormwater impacts.

Choose which is applicable:

☒Traditional MS4s (cities and counties) shall address the residents being served by the MS4;
or
Non-traditional MS4s shall address the community served by the MS4 as listed below:
- ☐a) Universities shall target the faculty, other staff, and students;
- ☐b) Military bases shall target military personnel (and dependents), and employees (including contractors)
- ☐c) Prison complexes or other multi-building complexes shall target staff and applicable contractors.

Additional audiences within the MS4 service area (such as, but not limited to, those listed in **Table I)** shall be addressed as listed below:

Choose which is applicable:
- ☒Group A: No requirement for additional audiences
- ☐Group B: A minimum of one (1) additional audiences
- ☐Group C: A minimum of two (2) additional audiences

The target audiences may remain the same for the entire permit cycle or may change if the tracking and adaptive management reviews show a new target may be better for the MS4. Any changes shall be stated and explained in the MS4 Stormwater Management Program Report.

Table I -Target Audiences

Choose which is applicable:

- ☐Schools, educational organizations, or youth service and youth groups;
- ☐Businesses, including commercial facilities, home-base and mobile businesses;
- ☐Institutions or formal organizations such as churches, hospitals, service organizations;
- ☐Developers or construction site operators;
- ☐Homeowner or neighborhood associations;
- ☐Industrial facilities;
- ☐Local government;
- ☐Contractors;
- ☐Visitors/ tourist; and
- ☐Other target group,

_____

4.1.B The MS4 Operator shall target specific pollutant(s) in the permittee's education program (such as, but not limited to, those listed in **Table II)**.
Each MS4 shall have a minimum of one target pollutant for each target audience from Section 4.1.A of this permit.

Traditional MS4s:

	Audience	Target Pollutant(s)
All Traditional	Residents	Yard Waste (grass, leaves etc.)
Group B &C	N/A	
Group C	N/A	

Non-Traditional MS4s:

	Audience	Target Pollutant(s)
Universities	Faculty, other staff, and students	
Military bases	Military Personnel and employees	
Prison complexes or other multi-building complexes	Staff and applicable contractors	

Table II- Example Pollutants/ sources (not limited to this list)

- Grass clippings & leaf litter;
- Fertilizer & pesticides;
- Litter, trash containment, balloon releases;
- Dumping of solid waste;
- Illegal disposal of household hazardous waste;
- Pet waste;
- Failing septic systems;
- Swimming pool discharge, including salt water pools;
- De-icing/ rock salt usage/ storage;
- Oil, grease, fluids from vehicles;
- Sediment runoff from construction/land disturbance;
- Unauthorized discharge of restaurant waste;
- Power washing;
- Unauthorized discharge of industrial waste;
- Vehicle washing; and
- Wash water/ grey water.

4.1.C The MS4 Operator must utilize appropriate educational resources to be used as BMPs (materials, events, activities, etc.) in conjunction with the selected pollutants for the selected target audiences.

- The MS4 Operator may change BMPs during the permit cycle if determined appropriate through tracking and adaptive management reviews show a different BMP may be more effective for the MS4. Any changes shall be reflected in the SWMP and explained in the MS4 Stormwater Management Program Report.

	BMP	Target Pollutant	Target Audience	Permit year
Group A, B, & C	Social Media and/or Website Posting	Yard Waste	Property Owners	2021-2026
Group A, B, & C				
Group B, & C				
Group B, & C				
Group C				

1. Using **Table III**, over the permit term the MS4 Operator shall implement a minimum of the following, including the tracking and adaptive management processes:

Group A: Each permit cycle; two (2) education and outreach BMPs from Table III.

Group B: Each permit cycle; four (4) education and outreach BMPs from Table III.

Group C: Each permit cycle; five (5) education and outreach BMPs from Table III.

Table III - Outreach and Education BMPs

	BMPs:	**Measurable goals (The quantity or frequency required to count as a full BMP)**	**Tracking & Adaptive Management**
1	Information on the MS4 Operator's website;	Maintain a webpage with up to date information, & working links. All links shall be checked, and the page shall be updated as necessary at minimum annually. Must be maintained the entire year.	The number of hits shall be tracked. The MS4 Operator shall use this to see which messages get reactions, and if certain messages may need more education.
2	Social Media posts, social media campaign;	Post a minimum of four (4) times a year, on a minimum of one social media platform. The messages shall address ways attendees can minimize or avoid adverse stormwater impacts or practices to improve the quality of stormwater runoff. The messages shall be seasonally	The number of views, impressions, and other interactions shall be tracked. The MS4 Operator shall use this to see which messages get reactions, and if certain messages may need more education.

		appropriate. Must be continued for the full year.	
3	Maintain, or mark storm inlet with "No Dumping – Drains to Stream" or similar message. In addition to, or instead of, permanent wording cast into the structure of the inlet;	Placard, stencil, or paint, a minimum of 10% of all known stormwater inlets in the MS4 area per year.	Number of inlets, the location of the inlets and how they were marked shall be tracked. These areas shall be noted on MCM #3 dry weather screenings, and illicit discharge investigations as a method to determine if the markings are effective or if areas could benefit from the markings.
4	Require installation of permanent embossed, or precast inlets with "No Dumping-Drains to Stream" or similar message.	Requirement for all new inlets in the MS4 area.	Number of inlets, the location of the inlets shall be tracked. These areas shall be noted on MCM #3 dry weather screenings, and illicit discharge investigations as a method to determine if the markings are effective or if areas could benefit from the markings
5	Media/ advertising campaign: Billboard; Bus shelter/ bench; radio/ television/ movie theatre/ areas of high visibility.	Develop topics that address activities and/or pollutants of concern. Advertisement must be active for a minimum of three weeks; OR must have an estimated exposure for the duration of the campaign that is 2 times the most recent U.S. Census Bureau decennial population value for the permit area.	To the extent possible, evaluate the pollutant before the advertising campaign, and again after to see if there has been a change. The dates, time, and/or estimated media exposure for each spot broadcast shall be documented. Consider including a mechanism to track active response such as a QR Code, following the social media account(s) or a website to visit. Track those responses to determine if the advertisement was effective in reaching people.
6	Publish articles in local newsletter, may be electronic;	Develop topics that are group specific and address activities and or pollutants of concern at a seasonally appropriate time. A minimum of two articles annually shall be published or emailed.	To the extent possible evaluate the pollutant before the article, and again after to see if there has been a change. Consider including a mechanism to track active response such as following the social media account or a website to visit. Track those

			responses to determine if the article was effective in reaching people.
7	Permanent Stormwater related signage;	Place signage in a location where the message is relevant, and highly-visible to target audience. Signage will count as an annual BMP for the year it was put in place and for each subsequent year of this permit cycle as long as each of those years tracking is taking place to message effectiveness and to ensure the signage is maintained.	Evaluate the pollutant before the signage, and again after to see if there has been a change. Consider including a mechanism to track active response such as following on social media, a QR Code, or a website to visit. Track those responses to determine if the signage was effective in reaching people.
8	Promote, host, or develop educational meetings, seminars, or trainings;	The events shall address ways attendees can minimize or avoid adverse stormwater impacts or practices to improve the quality of stormwater runoff. A minimum of two events shall be held, hosted or promoted annually. These events may address different pollutants/audiences.	Attendance, and any distributed education materials shall be tracked. This shall be used to gauge interest in the topic. Consider using a questionnaire or follow up survey to track if the attendees retained information or found the event beneficial.
9	Fact sheets/ brochures/ utility bill insert/ door hangers.	The sum of all fact sheets, brochures, bill inserts, handouts, or e-mails distributed in one year shall be at minimum equal to the most recent U.S. Census Bureau decennial housing units value for the permit area.	The applicable U.S. Census housing units value shall be recorded, and the amount of material shall be recorded. This may be a combination of materials, using a targeted approach to get the appropriate material to the applicable audience.
10	Paid membership in a regional or watershed group.	The organization must focus on stormwater runoff.	The group may enact BMPs on behalf of all members, the permittee must participate to ensure their MS4 has representation, and receives some of the educational BMPs.
11	Targeted education campaign, via mail, email, or in person.	Minimum of one annually OR with a specific event. (Examples: Sediment control with small building permit; leaf litter email during street sweeping season, or education brochure to all businesses conducting certain activity.)	Education material distributed, or amount of people contacted shall be tracked. Follow up on if noticeable behavior has changed.

4.1.D The MS4 Operator must create opportunities, or support activities that are coordinated by citizen groups, for residents and others to become involved with the Stormwater Management Program. The activities, (BMPs) must have an effort to impact stormwater runoff by improving water quality.

	BMP	Measurable Goal	Adaptive management	Permit year	MS4 Operator support (4.1.E)
Group A, B, & C	Stream Team Clean-up event	One hosted activity per year	Evaluate attendance	2021	
Group B, & C					
Group C					

Group A: Each permit cycle; one (1) involvement BMP from Table IV.
Group B: Each permit cycle; two (2) involvement BMPs from Table IV.
Group C: Each permit cycle; three (3) involvement BMPs from Table IV.
Co-permittees: Each permit cycle; one (1) involvement BMP in the boundaries of each co-permit.

Table IV Involvement BMPs

BMPs	**Measurable goals (The quantity or frequency required to count as a full BMP)**	**Tracking & Adaptive Management**
Stream/lake or Watershed clean-up events; Litter clean-up events such as Missouri Stream Team, Adopt-A-Spot, Adopt-A-Street, Adopt-A-Stream;	To be considered an event, the land area cleaned must be at minimum 2 acres, or 400 yards of stream/ streambank/ watershed, or 2 miles of road side. (These may be combined such as 1 acre of land and 200 yards of stream.)	Track the area or distance cleaned (by acre, yard or lane miles), the amount of waste removed (by tonnage, cubic yard, or Stream Team bag count) and the attendance. Use the waste measurements to determine if there are priority areas for litter entering stormwater, or areas for illegal dumping.

Habitat improvement; Tree planting; Invasive vegetation removal; Stream restoration.	To be considered an event, the project must be a minimum of .5 acres or 25 yards. These may be a combination. This may take place in streams, parks, areas adjacent to public waterways, and/or other green space.	Track the location(s) along with the amount planted or remove, or miles improved or restored. Analyzing the areas improved upon, the MS4 Operator shall see if there are opportunities to join the improve areas, or work on a watershed basis.
Volunteer water quality monitoring;	To be considered an event, the monitoring must be conducted at minimum once a year.	Record the sites for the volunteers, what parameters were measured/monitored, and the dates of the monitoring.
Hold events to train residents, or work a project for homeowner associations (HOAs), or other public groups. The event or training must cover stormwater related topics such as: building rain barrels; Fertilizer application training; Rain garden/ bio retention creation or maintenance; How to recognize illicit discharge activities and communicate observations to appropriate MS4 staff.	Provide one project or training at minimum annually.	Record the attendance, the topic covered, and any training materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.
School, public event, etc. educational display/booth; Provide information or displays that work to improve public understanding of issues related to water quality.	Provide one booth or display at minimum annually. The booth or display must be staffed by staff of the MS4 at minimum 50% of the time the event is open to the public.	Record the number of interactions, the overall attendance, or the number of hours the event was staffed. Record the topic covered, and any educational materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.
Stormwater related speaker series;	Provide a minimum of two sessions a year. These may be different speakers and/or audiences.	Record the attendance, the topic covered, and any training materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.

Ongoing yard waste collection, designated yard waste collection area, household hazardous waste collection, or street sweeping program.	Provide the service as an annual occurrence or at readily accessible location. For street sweeping, this shall be conducted at minimum twice a year.	Track the amount collected. If educational information is being used in conjunction with this activity track for changes due to the education. Tracking can be used with illicit discharge tracking, to determine if the rate of this type of discharges or dumping were reduced.
MS4 area wide stormwater survey.	A series of public survey to establish a baseline in the first year of the permit and then a minimum of annually throughout the permit cycle.	Use the same or similar questions to evaluate BMPs and/or full program effectiveness. Surveys can be done with utility bills, online, social media, or a combination. All participation should be tracked.

4.1.E The MS4 Operator shall create or support the involvement BMP(s) in Section 4.1.D.
-See table above

4.1.F Using adaptive management as required in parts 4.1.A.3.d and 4.1.B.1.c, all MS4 Operators shall review their Public Education and Outreach on Stormwater Impacts Program, at minimum, annually and update implementation procedures and/or BMPs as necessary within the requirements of this permit.
This may be conducted when preparing the annual MS4 Stormwater Management Program Report for submittal to the Department.

Annual review of MCM 1			
Year reviewed	Date of review	Reviewer(s)	Were changes made and noted?
2021	N/A	N/A	No SWMP was in place during this permit year.
2022	N/A	N/A	No SWMP was in place during this permit year.
2023	N/A	N/A	No SWMP was in place during this permit year.
2024	12/20/24	Dan Harper	SWMP Draft was created and a list of action items generated in a separate document. Most changes part of 2025 implementation schedule.
2025			

4.2 MCM 2. Public Participation

The permittee shall develop and implement a comprehensive public participation program that provides opportunities for public participation in the development and oversight of the permittee's Stormwater Program.

This program must provide opportunities for public participation of the permittee's permit renewal and shall, at a minimum, comply with any state and local public notice requirements. Additionally, the program must provide opportunities for public participation in activities related to developing and implementing the Stormwater Management Program.

The public participation program shall, at a minimum include the following:

4.2.A The MS4 Operator shall hold a public notice period for a minimum of thirty (30) days to allow the public to review the draft permit, and description of the MS4s Stormwater Management Program (this may be the SWMP) prior to the submission of the renewal application to the Department.

4.2.B As part of the public notice, if the MS4 Operator has a public website, the required items shall be posted on their website with a way to submit comments, along with the standard public notice methods for the MS4.

1. The permittee shall respond to comments received during the comment period.
2. The MS4 Operator shall retain copies of any public comments and records of information submitted by the public received as part of the public notice process. These comments and responses shall be made available to the public or the Department upon request.

4.2.C The MS4 Operator shall hold a public information meeting to provide information on, or describe the contents of, the proposed Stormwater Management Program. This meeting shall be advertised at least thirty (30) days prior to the public meeting.

1. As part of the notice of public meeting, if the MS4 Operator has a public website, the MS4 Operator shall post on that site, along with the standard public notice methods for the MS4. The notice of the public informational meeting, including the date, time and location.
2. The meeting must be held within the service area of the MS4. Co-permittees shall hold the meeting within the boundaries of each co-permittee.

Dates of public notice:
Dates of notice of meeting:
Date of meeting:
Location (or virtual):

4.2.D The MS4 Operator shall have a publicly available method to accept public inquiries, or concerns, and to take information provided by the public about stormwater and stormwater related topics.

Method used to accept public inquiries or concerns: During the public review process an online submission form will be available for the public to provide comment. In addition comments can be made by calling the city (816-741-7676), faxing the city (816-741-0013), e-mailing the public works director (dharper@parkvillemo.gov), or visiting City Hall in person at 8880 Clark Avenue.

Explain how these reports are tracked: Items submitted will be summarized & tracked in a document and the original e-mails kept in a folder. Changes & responses from comments will be in the same document.

4.2.E If the MS4 Operator utilizes a stormwater management panel or committee, the MS4 Operator shall provide opportunities for citizen representatives on the panel or committee. The attendance of the meeting shall be recorded.

	Does the MS4 Operator utilize a stormwater management panel?	If yes, were opportunities for citizen representation provided?	Are there any citizens on the panel?
Permit year 1:	2021: No SWMP was in place during this permit year.	N/A	N/A
Permit year 2:	2022: No SWMP Was in place during this permit year	N/A	N/A
Permit year 3:	2023: No SWMP was in place during this permit year.	N/A	N/A
Permit year 4:	2024: No SWMP was in place during this permit year.	No – formation depends on result of public comment & hearing period.	N/A
Permit year 5:			

4.2.F If the permittee has a governing board such as; County Council, City Council, or Board of Curators, a representative of the MS4 Operator, who is familiar with the MS4 Stormwater Program, shall provide an update to the governing board. This shall be conducted at minimum, annually with the status of, or updates on, the Stormwater Management Program, and compliance with the Stormwater Management Program.

	Date the governing board was updated	Method used to update the governing board	Name of MS4 representative(s)
Permit year 1:	N/A	2021: No SWMP was in place during this permit year	N/A

Permit year 2:	N/A	2022: No SWMP was in place during this permit year	N/A
Permit year 3:	N/A	2023: No SWMP was in place during this permit year	N/A
Permit year 4:	N/A	2024: No SWMP was in place during this permit year. First meeting after SWMP being completed planned for 2025.	N/A
Permit year 5:			

4.2.I Using adaptive management, all MS4 Operators shall review their Public Participation Program, at minimum, annually and update implementation procedures as necessary within the requirements of this permit. This shall be used to review how to best reach the public, the effectiveness of the mechanisms, the effectiveness of reaching the public and the MS4 Governing board and if the community and MS4 government are working together for water quality. Any additional events and/or BMPs shall be acknowledged in the Stormwater Management Program report.

Annual review of MCM 2			
Year being reviewed	Date of review	Reviewer(s)	Were changes made and noted?
2021	N/A	N/A	No SWMP was in place during this permit year.
2022	N/A	N/A	No SWMP was in place during this permit year.
2023	N/A	N/A	No SWMP was in place during this permit year.
2024	12/20/24	Dan Harper	No SWMP was in place during this permit year. The initial review is occurring concurrent with the submission of the draft SWPM.
2025			

4.3 **MCM 3. Illicit Discharge Detection and Elimination (IDDE)**

The MS4 Operator shall implement, and enforce a program to detect and eliminate illicit discharges (as defined in 10 CSR 20-6.200 at 40 CFR 122.26(b)(2)) into the regulated MS4.

The illicit discharge detection and elimination program shall at minimum, include the following:

4.3.A A current storm sewer system map that shall be updated as needed to include features which are added, removed, or changed. This map may be paper or electronic.
This storm sewer map, must show at a minimum:

1. The location of all MS4 outfalls. Completed:
   - ☐Yes
   - ☒No; Explain your schedule to complete (Only newly regulated MS4s or enforcement agreement): The mapping out of MS4 outfalls will be done in 2024 and is expected to be completed that calendar year.

2. The names and locations of all receiving waters of the state that receive discharges from the MS4 outfalls. Completed:
   - ☐Yes
   - ☒No; Explain your schedule to complete (Only newly regulated MS4s or enforcement agreement): This will be completed as a component of mapping the MS4 outfalls in 2024. The Missouri River is the only waters of the state receiving MS4 outfalls, the quantity and location is unknown.

3. The boundary of the regulated MS4 area. Completed:
   - ☒Yes
   - ☐No; Explain your schedule to complete (Only newly regulated MS4s or enforcement agreement):

4. The map shall be readily available & used by field staff as needed.
   - ☐Yes
   - ☒No; Explain your schedule to complete (Only newly regulated MS4s or enforcement agreement): These maps will be developed in 2024.

4.3.B The MS4 Operator must record the sources of information used for the map and track, at minimum:

- ☒ A numbering or naming system of all outfalls;
- ☒ Dates that the outfall locations were verified/ or last field survey;
- ☒ For newly added outfalls, the date that it was added to the storm sewer system.

4.3.C The MS4 shall effectively prohibit non-stormwater discharges into the permittee's storm sewer system and implement appropriate enforcement procedures and actions.

Attach a copy of, or include a link to the applicable ordinance:
Two ordinances restrict the discharge of pollutants into the storm sewer system.
Section 215.480 prohibits the polluting of water courses (https://ecode360.com/27900059)
Section 215.540 prohibits littering in general which also applies to public infrastructure (https://ecode360.com/27900069)
Section 225.080 prohibits disposal of solid waste in a non-approved manner (https://ecode360.com/27900190)
Attach a copy of, or include a link to the enforcement procedures and actions:
Sections 215 are enforced under the city's criminal code and allow for a fine up to $500 and/or up to 90 days of imprisonment
Section 225 enforcement allows for a fine of $25 to $500 and/or up to 90 days of imprisonment.
These sections of the code can be enforced through our Police Department through a criminal code or by code enforcement personnel that can go before the municipal judge who has the authority to issue the judgement.

4.3.D A dry weather field screening strategy.

Checklist minimums:
- Date and time;
- Weather conditions and temperature (air & water);
- Color of discharge;
- Estimate of flow rate (this may be noted qualitatively);
- Odor;
- Surface scum, algal bloom, floatables or oil sheen present;
- Deposits or stains (note the color);
- Turbidity (may be noted qualitatively);
- Stream impact including vegetation, fish, wildlife;
- Length of impacted stream; and
- Notes of an obvious source of flow (such as lawn irrigation, etc.)
- Other _____

1. The MS4 Operator shall conduct (or have conducted on their behalf) outfall field assessments. The screening shall be conducted during dry weather conditions (a minimum of 72 hours after the last precipitation event) to check for the presence of a discharge.

Total % of all outfalls to be screened during the permit cycle (minimum of 60% for existing permittees): _____60%_____

	Amount (% or #) per year of permit cycle	Any specific priority areas included:
Permit year 1:	N/A	2021: No SWMP was in place during this permit year
Permit year 2:	N/A	2022: No SWMP was in place during this permit year

Permit year 3:	N/A	2023: No SWMP was in place during this permit year
Permit year 4:	0%	2024: No SWMP was in place during this permit year. Parkville is mapping outfalls in 2025 as part of the implementation of the new SWMP.
Permit year 5:		

2. Dry weather screening shall include a checklist or other tracking device to; ensure a complete inspection of each outfall, enhance consistency, and to track the field screening. When discharge is present, the checklist or tracking device shall note the following general observations and physical characteristics at a minimum:

Checklist minimums

- Date and time;
- Weather conditions and temperature (air & water);
- Color of discharge;
- Estimate of flow rate (this may be noted qualitatively);
- Odor;
- Surface scum, algal bloom, floatables or oil sheen present;
- Deposits or stains (note the color);
- Turbidity (may be noted qualitatively);
- Stream impact including vegetation, fish, wildlife;
- Length of impacted stream; and
- Notes of an obvious source of flow (such as lawn irrigation, etc.)

Parkville's strategy to complete the dry weather screening inspections is to utilize the current list of outfalls at the beginning of the permit cycle and randomly select 60% of them to inspect. The goal is to complete 12% on an annual basis, however due to this being the first year of performing these functions the majority of them will be inspected as they are mapped throughout the city with assumption that at least 60% will be completed in that timeframe. As of the start of this SWMP the quantity is unknown and they will be inspected as they are mapped.

A copy of Parkville's dry weather screening procedure and forms are included in appendix A.

4.3.E The MS4 Operator shall maintain diagnostic monitoring procedures to detect and investigate unknown non-stormwater flows as part of the dry weather screening program.

4.3.F The MS4 Operator shall maintain procedures for tracing the source of an illicit discharge.

If initial screening indicates that a dry weather discharge contains pollutants, or if an illicit discharge is suspected from another reporting method, the source shall be traced.

Attach a copy of, or explain procedures for tracing the source of an illicit discharge, and mechanisms to locate and follow stormwater infrastructure. A variety of investigative tools may be used as appropriate for each situation, such as, but not limited to;

- Visually following the flow;
- Storm sewer system sampling;
- Full storm sewer map;
- Closed circuit television;
- Smoke or dye tracing; and
- Tunnel entry.

A copy of Parkville's illicit discharge procedure and forms are included in appendix B.

Ensure the following is either listed above or in a separate document:

1. Description of dry weather field screening strategy to detect and address non-stormwater discharges, including discharges from illegal dumping and spills, to the permittee's system.

2. Description of how the discharge is evaluated and the possible parameters tested.

3. If contracted to another entity, the contact information.

Attach a copy of, or explain (or list) what parameters are sampled for and how the decision is made on what to sample for.
The parameters are included in the procedure attached in appendix B.

4.3.G The MS4 Operator shall maintain procedures for removing the source of the discharge. After locating the source, the pollutant and source must be removed. The exact procedure will depend on the source and the circumstances,

Attach a copy of, or explain possible procedures for removing the source of the illicit discharge. Include names and contacts for environmental cleaning companies that may be used.

The City does not currently have a procedure for the enforcement of the removal of an illicit discharge but will have an ordinance be prepared for legislative review in 2024 to fulfill this requirement.

No current on-call contractor exists for this removal, however the purchasing policy allows for emergency situations to expedite the authorization of work which includes environmental remediation.

4.3.H In order to prevent further illicit discharge, the MS4 Operator shall identify priority areas

Annually, the MS4 Operators shall evaluate this priority area list and/or map and update as necessary to reflect changing priorities.

When a report or complaint is received of an illicit discharge staff will following the procedure attached in appendix B and in the event that it discharges to another jurisdiction the Public Works Director will contact that respective organization to coordinate efforts. This does not have a specific process but is included in the respective procedures.

	Priority area(s)
2021:	No SWMP was in place during this permit year.
2022:	No SWMP was in place during this permit year.
2023:	No SWMP was in place during this permit year.
2024:	No SWMP was in place during this year. The draft was created for implementation in 2025 to bring the city into compliance with these items.
2025:	

4.3.I The MS4 Operator shall maintain written procedures for implementing the IDDE Program, including those components described within this section, to ensure program continuity and consistency.

4.3.J The MS4 Operator must conduct investigations in response to field screening discoveries, spills, or in response to complaints from the public, municipal staff, or adjacent MS4s.

1. Immediately respond to all illicit discharges, including spills, which are determined to constitute a threat to human health, welfare, or the environment.
2. Investigate within five (5) business days, on average, any complaints, reports or monitoring information that indicates a potential illicit discharge which does not constitute a threat to human health, welfare or the environment.
3. If illicit connections or illicit discharges are observed related to, discharging to, or discharging from, an adjacent MS4 Operator's municipal storm sewer system, the MS4 Operator must notify the other MS4's Operator within 24 hours of discovery or as soon as practicable.

Adjacent MS4	Contact person(s)	Phone number/ email
Missouri DOT	Travis Tesreau	573-526-3592 – travis.tesreau@modot.mo.gov
Platte County	Hobie Craine	816-858-3473 – hobie.crane@co.platte.mo.us

Kansas City	Jing Tao	816-513-0371 – Jing.Tao@kcmo.org

4.3.K The MS4 Operator shall have procedures for appropriate enforcement, this may include fines, the ability to collect cleanup and abatement costs, and actions to ensure that the permittee's illicit discharge ordinance (or other regulatory mechanism) is being implemented.

How are MS4 staff, businesses, and the general public informed of the hazards associated with illegal discharges and improper disposal of waste?

This outreach is done through online social media notices, the city newsletters (internal & external), and a future website. The website is launched and will be further developed in 2024.

Businesses conducting work in the city are planned to be informed about these items when receiving permits and/or business license within the city. These processes are not yet made but will be developed in 2024.

How is tracking of dry weather field screenings, spills, incidents, and investigations being maintained?

Parkville will start tracking these inspections & investigations in 2024. The launch of a GIS system is in process as of this SWMP to eventually track these documents.

Currently they will be kept on an internal server as they are created until the GIS mechanisms are in place to do so.

4.3.L The MS4 Operator shall maintain a database, or other centralized system, to track dry weather field screenings, spills, incidents, and investigations.

4.3.M The MS4 Operator shall inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste, this may work with part 4.1 and part 4.6 of this permit (MCM #1 and MCM #6).

4.3.Q The MS4 Operator must develop and implement or maintain a training program for all municipal field staff, who, as part of their normal job responsibilities, may come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system.

If not maintained in a separate document, include reviews of training effectiveness here.

Training has not yet been created but is planned to be developed in 2024 for deployment to staff.

Unless maintained in a separate document:			
STAFF & DEPARTMENT	DATE	TOPIC(S)	TRAINING PROVIDER/ METHOD

Reviews of the training effectiveness shall be considered after municipal site inspections or after an illicit discharge incident occurs. If a certain department or facility did not perform the way they were trained, or if an issue arises that was not handled properly, the MS4 Operator should consider if the training is enough or is ineffective. The MS4 Operator shall consider ways to survey or test staff to see if the training is effective.

4.3.R Using adaptive management the MS4 Operator shall review their IDDE Program, at minimum, annually and update implementation procedures as necessary. This data shall be used to continuously evaluate the effectiveness of each BMP and the implementation of each BMP. Any additional BMPs shall be acknowledged in the Stormwater Management Program report.

Annual review of MCM 3			
Year being reviewed	Date of review	Reviewer(s)	Were changes made and noted?
2021	N/A	N/A	There was no SWMP in place this year.
2022	N/A	N/A	There was no SWMP in place this year.
2023	N/A	N/A	There was no SWMP in place this year.
2024	12/20/24	Dan Harper	The SWMP was drafted this year to bring the city into compliance with these requirements.
2025			

List any additional programmatic BMPs and when they were added to the Stormwater Management Program. (Examples of programmatic BMPs include; mapping of entire stormsewer system, adopting a standard operating procedure for dry weather screening.)

4.4 **MCM 4. Construction Site Stormwater Runoff Control**

The MS4 Operator shall develop, implement and enforce a program to reduce pollutants in any stormwater runoff to their MS4 from construction activities that result in land disturbance of greater than or equal to one acre. Reduction of stormwater discharges from construction activity disturbing less than one acre shall be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more.

4.4.A The MS4 Operator shall have a law, ordinance and/or other regulatory mechanism to require construction site runoff control BMPs at construction/land disturbance sites greater than or equal to one (1) acre or less than one acre if the construction activity is part of a larger common plan or development or sale that would disturb one acre or more. The mechanism shall include sanctions which are designed to ensure compliance, to the extent allowable under State, or local law.

The City has adopted the Kansas City American Public Works Association (APWA) standard specifications under ordinance Section 404.040. As part of this adoption section 5600 of the APWA standard specifications dictates the requirements for construction activities disturbing areas greater than one acre.

Ordinance Section 515.170 provides city staff with the ability to inspect the performance of any work including grading and land disturbance. This ordinance also provides the ability of the inspector or city representative to issue a stop work order if the construction site operator is non-compliant with their construction methods, including land disturbance.

Ordinance Section 520.090 provides the city representative the ability to issue sanctions of $50.00 to $500.00 for each day that a construction site operator is noncompliant with land disturbance and stormwater regulations.

4.4.B The MS4 Operator shall review pre-construction plans.

The reviews shall include:

☒ Evaluate threats to water quality

a) Soil erosion potential;
b) Site slope;
c) Project size and type;
d) Sensitivity of receiving waterbodies;
e) Discharge flow type (pipe or sheet flow);
f) Location of discharge point in relation to receiving water;
g) Proximity of the site to receiving waterbodies; and
h) Other factors relevant to the MS4 service area.

☒ A checklist, or other listed criteria, shall be used to ensure consistency and completeness (attach a check list if used by plan reviewers.)

☒ Requirements for construction site operators to select, install, implement, and maintain appropriate stormwater control measures. This includes temporary BMPs throughout the life of the land disturbance, and permanent BMPs which remain on site as required by local codes and ordinances.

☒ Consider ways to minimize disturbed areas through actions such as, phased construction requirements, temporary seeding or sodding, or erosion mats to exposed areas.

☒ Requirements for construction site operators to control construction-site waste that may cause adverse impacts to water quality. (Trash, concrete wash-out, etc.)

4.4.C The MS4 Operator shall establish authority for site inspections and enforcement of control measures. To the extent allowable by state, federal, and local law, all MS4 Operators shall implement procedures for inspecting construction/land disturbance projects.

The construction site runoff control program shall:

☒ Identify priority sites for inspection based on nature of the construction activity, topography, disturbed area, and the characteristics of soils and sensitivity of, or proximity to, receiving water.
☒ Construction site inspections shall include assessment of compliance with the MS4 Operator's construction site storm water runoff control ordinance or regulatory mechanism, and other applicable ordinances.
☒ The inspections shall evaluate any structure that functions to prevent pollution of stormwater or to remove pollutants from stormwater and use enforcement polices to require BMPs are implemented and effective.
☒ Final inspection, upon completion of the land disturbance and prior to final approval of construction project. Ensure all disturbed areas have been stabilized, that all temporary erosion and sediment control measures are removed.
☒ The inspections conducted by the MS4 Operator shall be documented with a checklist. The checklist must include structural BMPs and check on the self-inspection which are conducted by the construction site operator. These MS4 Operator checklists may be electronic.
☒ Include a copy of or a link to the checklist. Appendix C contains the inspection forms.

4.4.D The construction site runoff control program shall include an established, escalating enforcement policy that clearly describes the action to be taken for violations.
The program shall have written procedures to ensure compliance with the MS4 Operator's construction site runoff control regulatory mechanism.

The primary enforcement mechanism for violations for stormwater runoff are listed below in the order of escalation.

1) The inspector discusses the matter with the construction site operator to remedy the issue in real time.
2) The inspector issues a failed inspection report outlining a timeline for abating the issue.
3) The inspector issues a stop work order for the site until the issue is addressed.
4) The inspector issues fines as defined in MCM 4.4.A, or sends the issue to municipal court for further legal action.

4.4.E The MS4 Operator shall require the construction site operator to conduct inspections at minimum:

1. Every fourteen (14) days, when construction is active.
2. Within 72 hours of any storm event, and within 48 hours after any storm event equal to or greater than a 2-year, 24-hour storm has ceased.

Checklists used for these inspections conducted by construction site operators shall either be submitted to the MS4 Operator, or the MS4 Operator shall verify that these inspections are being conducted by the construction site operator checklists during MS4 Operator inspections**.**

Attach a copy of, or include a written description of the inspection requirements for construction site operators:

The inspection form is found in Appendix C. The adopted APWA standard specifications contain the inspection timeline requirements which are also found on the inspection form.

How are the checklists used by the construction site operators verified: The inspector verifies the submission and when on site periodically checks previous reports for accuracy.

Each construction operator is required to perform inspections under the APWA standard specifications. They may use the inspection form provided by the City, or their own form, so long as it contains an equivalent or greater level of detail.

4.4.F The MS4 Operator shall maintain an inventory of active public and private land disturbance sites, as defined in Section 4.4 of this permit. This may be supplemented with records such as a plan review checklist and email correspondence.

Explain how the inventory is maintained:

The City tracks open permits through a combination of a spreadsheet and permitting software.

Due to the small number of larger disturbance sites greater than one acre, these sites are tracked through a spreadsheet maintained by the Public Works Director. For all smaller sites under one acre the CivicPlus software package tracks active permits which includes any that cause land disturbance.

The inventory must contain:
☒ Relevant contact information for each project (e.g., tracking number, name, address, phone, etc.);
☒ Size of the project/ area of disturbance;
☒ If the site is a priority site/ how high of priority;

4.4.G The MS4 Operator shall track their oversite inspections. This may be done by retaining copies of records such as inspection checklists and email correspondence. The MS4 Operator must make these inventories available to the Department upon request.

Explain how the tracking is maintained:
Oversight inspections are contained within a digital project folder and/or within the CivicPlus permitting system. Depending on the type of permit it is stored in either of these locations.

The tracking must contain at a minimum:
☒ Inspection dates and time;
☒ Inspector name;
☒ Inspection findings; and,
☒ Follow up actions and dates, including corrective actions and enforcement actions.

4.4.H **Existing permittees:** Review the Stormwater Management Program including ordinances, permitting procedures, review procedures, inspection procedures and enforcement procedures to ensure compliance with these requirements. Any changes necessary to be in compliance with this permit shall be completed within the first year of this permit issuance.
The inventory of active sites must be updated as new projects are reviewed and projects are completed. If the MS4 Operator needs to develop this inventory, it shall be completed within one (1) year of this permit issuance.

4.4.I **Newly regulated permittees:** If the MS4 Operator needs to develop this construction site runoff program, the SWMP shall describe the construction site stormwater plan and scheduled implementation. Development of this program shall be completed within the first three (3) years of the permit issuance. If the MS4 Operator's ordinance or regulatory mechanism is already developed, the permittee shall include a copy of the relevant sections with the SWMP.
For new permittees, the inventory must be completed with one (1) year of permit issuance and then updated as new projects are permitted.

4.4.J The Stormwater Management Program must include procedures for the MS4 Operator to receive and consider information submitted by the public about land disturbance sites. This may be in combination with 4.2.D of this permit.

How does the MS4 Operator receive and consider information submitted by the public about land disturbance sites?

The City is able to receive public information through multiple methods described below:
Phone Call / In-Person Visit / E-mail – These are all directly discussing the issue with city staff which can then be investigated.

Public Meeting – Any citizen is able to provide public comment at a meeting or directly to their elected representative which is then transmitted to staff.

SeeClickFix – The City operates an online portal to submit concerns on any matter within the city which can also be utilized for land disturbance.

Social Media – The City has multiple social media accounts on various platforms which any citizen is able to provide concerns.

4.4.K The MS4 Operator shall provide, or support access to, construction site runoff control training for MS4 inspectors and plan reviewers at minimum once during this permit cycle. This education shall be tracked or documented.

Unless maintained in a separate document:			
STAFF & DEPARTMENT	DATE	TOPIC(S)	TRAINING PROVIDER/ METHOD
All Field Staff – Non-inspectors	Upcoming - 2025	Field observations, things to look for, staff to report to.	In Person – Public Works Director
All Inspectors	Upcoming – 2025	Inspections (methods, things to look for, documenting, frequency etc.), reporting mechanisms and follow up actions.	In Person – Public Works Director

4.4.L The MS4 Operator must provide written procedures outlining the local inspection and enforcement procedures to their inspectors to ensure consistency among the inspections.

Attach a copy of, or include a written description of the local inspection and enforcement procedures to their inspectors to ensure consistency among the inspections.

Each inspector receives in person training about how to fill out the inspection form and annual updates as tracked under MCM 4.4.K. When performing an inspection, the inspector will visit the site and walk the entire site observing the stormwater drainage patterns and taking note of any observed soil movement, stormwater effects, or failed erosion controls. These observations are documented in the inspection form.

The inspection form is attached in Appendix C. These inspection reports are stored in a digital project file and provided to the construction site operator outlining any modifications that are needed.

Due to the small staff that the City has performing inspections, regular (typically 1 to 2 times per week) interactions between the two inspectors and public works director are held to discuss inspection procedures and observations to ensure consistency among processes. Individual meetings are not documented, however annual training is as outlined under MCM 4.4.K.

Training will be conducted into two separate groups. Field staff who are working around the city to help them understand things to look for and the proper methods of reporting these issues to the appropriate staff. The other group will be the inspection staff who are directly inspecting new & re-development projects and capital improvement projects who will be trained on the frequency and type of inspections to be performed, how to perform those inspections including documentation and records, and what follow up actions are necessary based on inspection findings.

4.4.M Using adaptive management, all MS4 Operators shall review, at minimum annually, their Construction Site Stormwater Runoff Control Program and evaluate the ordinances, review procedures, inspection procedures, enforcement procedures, receipt of public information procedures, and effectiveness of training procedures to ensure compliance with these requirements and determine if changes are needed.

Annual review of MCM 4			
Year being reviewed	Date of review	Reviewer(s)	Were changes made and noted?
2021			No SWMP was in place this year.
2022			No SWMP was in place this year.
2023			No SWMP was in place this year.
2024	12/20/24	Dan Harper	Forms have been created, implementation and use of the forms

			and staff training needs to be developed and implemented in 2025.
2025			

This annual review may include but is not limited to the follow.

☐ Evaluating the most common violations, how the violations are handled, how many are escalated;

☐ If the education program can assist in reducing violations;

☐ Determining if the site plans match the sites when violations arise or if additional items need to be evaluated at plan review;

☐ Assessing public complaints being addressed in a timely manner; and

☐ Evaluating if the inspections thorough and consistent across different sites.

List any additional programmatic BMPs and when they were added to the Stormwater Management Program. (Examples of programmatic BMPs include; onsite preconstruction visit, adopting a standard operating procedure for enforcement measures.)

4.5 **MCM 5. Post-Construction Stormwater Management in New Development and Redevelopment**
The MS4 Operator shall continue or develop, implement, and enforce a program to address the quality of long-term stormwater runoff from new development and redevelopment projects that disturb equal to and greater than one acre, including projects less than one acre that are part of a larger common plan of development or sale that would disturb one acre or more and that discharge into the regulated MS4. The MS4's program shall ensure that controls are in place that have been designed and implemented to prevent or minimize water quality impacts

4.5.A The MS4 Operator shall maintain and utilize an ordinance(s) or other regulatory mechanism(s) to address post-construction runoff from new development and redevelopment projects to the extent allowable under state or local law for sites equal to or greater than one acre including projects less than one acre that are part of a larger common plan of development or sale.

If not maintained separately, include a written description of the ordinance or regulatory mechanism.
This shall include a copy of or link to the ordinance and/or other regulatory mechanism that the MS4 Operator will use to enforce the post-construction program.

The City has adopted the KC APWA Standard specifications for stormwater management located here: https://kcmetro.apwa.org/resources/specifications/

Under the KC APWA Specification 2150 the requirement for construction run-off management is defined as areas above one acre or more requiring a SWPPP.

The City does not currently have an ordinance requiring definitions for post construction stormwater management but is working on one as part of this permit cycle to be implemented in 2025.

4.5.B The MS4 Operator shall continue or develop a strategy to minimize water quality impacts. This shall include a combination of structural and/or non-structural controls (BMPs) appropriate for the permittee's community.

1. Structural controls include but are not limited to; extended detention basins, grass swales, bio-retention, permeable surfaces, sand filter basins, stormwater planters, proprietary BMPs.

The ordinance or regulatory mechanism for structural post-construction controls, or water quality facilities, shall include:

☒ Adoption or development of numeric or technical performance and/or design standards to control post-construction stormwater discharges.

These post-construction stormwater standards are for designing, installing, implementing, and maintaining stormwater control measures which may include, but are not limited to BMPs that; infiltrate, evapo-transpire, harvest, detain, retain, and/or reuse stormwater.

The MS4 Operator must adopt or maintain local stormwater discharge design standards that consider parameters such as; site discharge volume, rate, duration, and frequency for new development and redevelopment sites with the intent to minimize the impact of stormwater runoff on water quality.

The City is in the process of updating Stormwater specifications through the APWA/MARC re-write. Once these standards are completed as part of a metro-wide initiative that Parkville is a member of, the technical standards will be established. This is expected to occur in 2025 or 2026.

Until these new standards are developed, the City continues to use the KC APWA standard specifications for technical details about individual types of infrastructure.

2. Non-structural controls include but are not limited to; stream buffers, no mow zones, preservation of open spaces, tree preservation, impervious cover reduction, land use planning, and low impact development.

The ordinance(s) or regulatory mechanism(s) for non-structural Post-Construction controls, shall include:

Adoption or development of preventative actions that involve management and source controls such as, but not limited to:

☒ Policies and ordinances that provide requirements and standards to direct development to identified areas;
☒ Protection of sensitive areas such as wetlands and riparian areas;
☐ Maintain and/or increase open space (which may include a dedicated funding source for open space acquisition);
☒ Maintain requirements for buffer zones along water bodies;
☐ Require minimizing impervious surfaces;
☒ Require minimizing disturbance of soils and vegetation;
☐ Policies or ordinances that encourage infill development in higher density urban areas, and areas with existing infrastructure;
☐ Programs which incentivize the use of green infrastructure;
☐ Requirements for minimization of directly connected impervious areas; and
☒ Tree preservation ordinances.
☐ Other _____

4.5.C Pre-construction plan review shall be conducted by the MS4 Operator to assess site characteristics at the beginning of the construction site design phase to ensure adequate planning for stormwater program compliance.

The structural or non-structural controls chosen shall; protect sensitive areas, minimize the creation of stormwater pollution, and effectively reduce stormwater pollution. This can be achieved by reasonably mimicking pre-construction runoff conditions on all affected new development projects, or the permittee may achieve this goal through a method more appropriate for its community.

☒ The plan review process shall use a checklist. This may be part of the same plan review in MCM 4. Attach a copy of the checklist.
☒ The plan review process shall evaluate non-structural BMP selection first, such as comprehensive plans, zoning ordinances, buffer strips, and/or maximization/preservation of open space.

4.5.D The MS4 Operator shall have ordinances or similar enforcement mechanisms to ensure adequate long-term operation and maintenance (O&M) of the selected BMPs, including, as appropriate, agreements between the MS4 Operator and other parties such as post-development landowners or regional authorities.

If not maintained separately, include a copy of or link to the ordinance or regulatory mechanism to ensure long-term O&M.

An ordinance requiring long-term O&M has not yet been passed but is planned for implementation in 2025 to address the post-development management requirements which will also include an enforcement mechanism.

☐ Long term O&M shall be addressed during the plan review and approval process.
☐ Copies of O&M manuals shall be retained by the party responsible for the post-construction BMP, and with the MS4 Operator. This may be done electronically.

4.5.E The MS4 Operator shall inspect, or require inspection of, each water quality structural and non-structural water post-construction BMP according to the following at minimum:

☒ A minimum of one (1) inspection shall be conducted during construction, and one (1) inspection before the site is finalized, to verify water quality facilities are built as designed and any applicable boundaries or practices for non-structural BMPs are being observed. This may be conducted in combination with MCM 4 inspections.
- The MS4 inspector shall have access to the approved plans to ensure proper installation.

☒ A minimum of once in the first three years after the installation by, the MS4 Operator.

☒ Annually by the owner or operator of the post-construction BMP, or by the MS4 Operator. If completed by the BMP owner or operator, this inspection report shall be submitted to the MS4 Operator for evaluation and review.

☒ The MS4 Operator shall inspect a minimum of 60% of all water quality post-construction BMPs within the five year permit cycle. This must include installations with ongoing or open enforcement issues.

4.5.F The MS4 Operator must maintain a plan designed to ensure compliance with the MS4's post-construction water quality regulatory mechanism. This plan shall include escalating enforcement mechanisms the MS4 Operator will use to ensure compliance.
The MS4 Operator must have the authority to initiate a range of enforcement actions to address the variability and severity of noncompliance.

Attach a copy of, or include a written description of the escalating enforcement policy and mechanisms.

1. Enforcement responses to violations must consider at minimum:
   - ☐ Degree and duration of the violation;
   - ☐ Effect the violation has on the receiving water;
   - ☐ Compliance history of the post-construction BMP owner or operator; and
   - ☐ Cooperation of the owner or operator with compliance efforts.

An ordinance has not yet been passed to address these items but is planned to be drafted & enacted during the 2025 implementation schedule.

4.5.G Enforcement actions shall be timely in order to ensure the actions are effective. The MS4 Operator shall begin enforcement actions within thirty (30) days of discovering a violation.

Attach a copy of, or include a written description of the enforcement actions and response times:
There is not currently a stormwater specific ordinance in place for these types of violations, however one is planned as part of the 2025 updates.

Currently, enforcement of a violation found would be done under ordinance 507.110 which establishes the responsibility of the owner for private detention facilities. Ordinance 507.120 defines the process of issuing a written notice of violation, which would then be followed by the case being turned over to municipal court if the violation was not yet abated. The judge may choose to issue a fine of up to $500.

The MS4 Operator shall maintain a minimum of two possible sanctions. These include, but are not limited to:
1. Education regarding the BMP and verbal warnings;
2. Written warnings or notice of violation (this includes email notification);
3. Property lien; and
4. Fines.
5. Other_____

4.5.H The MS4 Operator shall maintain an inventory tracking the water quality post-construction BMPs.

Explain how the inventory is maintained:
The City does not currently have an inventory, however the procedure and method is planned for implementation in 2025. The following steps are planned to create this inventory:

1) A GIS database of all existing controls is being developed and planned for 2025 to perform a creation of the inventory. Included in this will be the initial inspection.
2) New development will identify all BMPs on their development which will then be submitted to the city upon acceptance and entered into our GIS database
3) These two processes will create the database, and the City will be contracting with a consultant to create a method within our GIS software to track the completion of inspections.

The inventory must contain:

☒ Relevant contact information for each project (e.g., tracking number, name, address, phone, etc.);
☒ The type of post-construction BMP;
☒ Applicable operations and maintenance documents;
☒ Date the MS4 Operator approved the construction site plan; and,
☒ If the water quality facility is owned or operated by the MS4, the tracking shall also include any maintenance, such as sediment clean-out or replanting.

4.5.I The MS4 Operator shall also track the post-construction BMP inspections. This may be done by retaining copies of records such as inspection checklists and email correspondence. The MS4 Operator must make these inventories available to the Department upon request.

Explain how the tracking is maintained:
There is not currently a method for tracking these inspections. As part of the creation of a database in 4.5.H it will also include a means to track the submitted inspections.

The tracking must contain at a minimum:

☒ Inspection dates and time;
☒ Inspector name;
☒ Inspection findings; and,
☒ Follow up actions and dates, including corrective actions and enforcement actions.

4.5.J **Existing permittees:** Evaluate the ordinances, permitting procedures, review procedures, inspection procedures and enforcement procedures to ensure compliance with these requirements and determine if changes are needed. Any changes necessary to be in compliance with this permit shall be completed within the first two (2) years of permit issuance.

The inventory of water quality facilities must be updated as new facilities are added and projects are completed. If the MS4 Operator needs to develop this inventory, it shall be completed within two (2) years of this permit issuance.

4.5.K **Newly regulated permittees:** Shall develop the ordinance or regulatory mechanism. Development of this program shall be completed within the first five (5) years of the permit issuance.
For new permittees, the inventories of public and private post-construction water quality BMPs must be completed within two (2) years of permit issuance and then updated as new projects are permitted and projects are completed.

4.5.L The MS4 Operator shall provide appropriate training for MS4 inspectors at minimum once every permit cycle. This may include Green Infrastructure training, or specific operation of proprietary post-construction BMPs. The MS4 shall provide overall training to explain the function of both structural and non-structural post-construction water quality BMPs.

Unless maintained in a separate document:			
STAFF & DEPARTMENT	DATE	TOPIC(S)	TRAINING PROVIDER/ METHOD

4.5.M Using adaptive management, all MS4 Operators shall review, at minimum annually, their Post-Construction Site Stormwater Management in New Development and Redevelopment Program and evaluate effectiveness of the overall program and determine if changes are needed.

Annual review of MCM 4			
Year being reviewed	Date of review	Reviewer(s)	Were changes made and noted above?
2021	N/A	N/A	No review was performed this year.
2022	N/A	N/A	No review was performed this year.
2023	N/A	N/A	No review was performed this year.
2024	12/20/24	Dan Harper	The plan was developed this year for the first time rather than a review of an existing plan.
2025			

This annual review may include but is not limited to the following.
☒ Reviewing the number and types of developments;
☒ How many BMPs were installed/inspected;
☒ The amount of watershed area being treated;
☒ The types of violations found and how frequently; and
☒ Evaluating how education could improve the effectiveness of the program.

Any additional programmatic BMPs shall be acknowledged in the Stormwater Management Program Report. (Examples of programmatic BMPs include; educational meetings with HOAs, onsite educational visits, adopting a standard operating procedure for enforcement measures.)

4.6. **MCM 6. Pollution Prevention/Good Housekeeping for Municipal Operations**

The permittee shall develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations.

4.6.A The MS4 Operator shall maintain and utilize an employee training program for MS4 municipal operations staff. The training shall be given at minimum annually to all MS4 staff who work with material handling, at MS4 owned or operated vehicle/equipment maintenance areas, storage yards, and material storage facilities. This may be broken up into staff units, or by applicable topics.

Unless maintained in a separate document:			
STAFF & DEPARTMENT	DATE	TOPIC(S)	TRAINING PROVIDER/ METHOD

4.6.B The training shall be used to prevent and reduce stormwater pollution.
The training shall cover a minimum of the following topics/ activities (if applicable to the MS4):

Unless maintained in a separate document:			
Topic	Years covered in training	Departments trained	Number of staff trained
1. Vehicle and equipment washing			
2. Fluid disposal and spills			
3. Fleet, equipment, and building maintenance			
4. Park and open space maintenance procedures (including fertilizer, herbicide, pesticide application)			
5. New construction, road maintenance, and land disturbances			
6. Stormwater system maintenance			
7. MS4 operated salt and de-icing operations			
8. Fueling			
9. Solid waste disposal			
10. Street sweeper operations			
11. Illicit Discharges			
other			
other			

4.6.C The MS4 Operator shall:

☒ Maintain material to use in the training program, such as those available from the EPA, the state, or other organizations.

☒ Unless maintained separately, include a written procedures for the training program. Include a description of how this training will coordinate with all other minimum control measures (such as Illicit Discharge), monitoring and TMDL implementations where applicable.

Based on the size of Parkville staff, the training will be inclusive of all items in a single training. It is being structured that attendees will be dismissed based on their role in the organization and what functions they do throughout.

The training is being developed to be a four-hour / half-day event to go over all of the training required in the SWMP covering the requirements in each MCM.

☒ Unless maintained separately, include a written schedule to offer topic specific training when it is appropriate. Such as, swimming pool discharges in the summer, leaf disposal in the fall, proper salt clean-up and usage in the winter.

Like the previous category, the training is being structured to cover all topics in an effort to consolidate as many staff into a single session as possible. This means that in the training each season will be presented regardless of when the training occurs.

4.6.D The MS4 Operator shall maintain a list of all municipal operations/facilities that are impacted by this operation and maintenance program.

FACILITY	ADDRESS
City Hall	8880 Clark Avenue
Streets Shop & Yard	6407 NW Graden Road
Nature Sanctuary	100 E 12th Street
Parks Maintenance Facility, English Landing Park, & Platte Landing Park	8701 McAfee Street

4.6.E The MS4 Operator shall maintain a list of industrial facilities the MS4 Operator owns or operates which are subject to NPDES permits for discharges of stormwater associated with industrial activity. The list shall include the permit number or a copy of the No Exposure Exemption Certification (if applicable) for each facility.
This includes Municipal projects with a land disturbance permit, wastewater facilities, airports, etc. NPDES permitted facilities not owned or operated by the permittee are not required to be part of the list, however the MS4 Operator should be familiar with all such facilities in their MS4 service area as they may signify a priority area for the IDDE program.

FACILITY	PERMIT NUMBER/ NO EXPOSURE

4.6.F The MS4 Operator shall develop or maintain controls for reducing or eliminating the discharge of floatables and pollutants from municipal facilities listed in Section 4.6.D and 4.6.E.

These controls shall include at a minimum, where applicable:

☒ A list of potential pollutant sources at each facility, such as materials used and stored on site.

☒ A minimum of annual inspections of all municipally owned or operated facilities for stormwater issues.
- Records shall be kept for inspections and follow up. This may be a checklist, and may be electronic.

☒ Use of structural controls/BMPs to reduce or prevent pollutants from entering waters of the state or into another MS4 where needed.
- A map with descriptions of these BMPs shall be maintained for each facility.

☒ All paints, solvents, petroleum products, and petroleum waste products (except fuels) under the control of the permittee shall be stored so these materials are not exposed to stormwater.

☒ Sufficient practices of spill prevention, control, and/or management shall be provided to prevent any spill of these pollutants from entering waters of the state;
- This shall include spill kits when liquid product is stored at a facility; and
- Any containment system used to implement this requirement shall be constructed of materials compatible with the substances contained and shall also prevent the contamination of groundwater.

☒ Tracking of rock salt/brine or other deicer usage.

☒ Maintaining municipal salt storage area(s) after use of rock salt, at minimum:
- Sweep and/or shovel spillage in loading area and storage area, and
- Unload salt hoppers or keep under cover when salt is in the hopper.

4.6.G The MS4 Operator shall have procedures for proper disposal of waste removed from the MS4 structures and areas of jurisdiction.

This waste, shall include at minimum, if applicable to the permittee:

- ☒ Street sweeper spoils and washout;
- ☒ Accumulated sediment;
- ☒ Dredged materials;
- ☒ Floatables, trash and litter;
- ☒ Leaves, other organic matter; and
- ☒ Other debris.

Waste that is removed is disposed of through trash collection service and/or landfill disposal.

4.6.H The MS4 Operator shall maintain and utilize the following procedures, at minimum, for the washing of all municipal vehicles and equipment (if applicable to the MS4):

- ☒ Use of any soap or detergent shall only be where there is connection to sanitary sewer or equivalent treatment; and
- ☒ Any wash or rinse water that contains pollutants such as salt, oils, grease, sediment, grass clippings, lawn chemicals, or pesticides shall not be discharged to waters of the state or the MS4 system without appropriate treatment.
- ☒ Any washing or rinsing activities shall be conducted in an appropriate area so the water is treated. This area(s) shall be marked on the map of the facility.

Explain how washing of vehicles and equipment is conducted:

The City uses a local car wash for the cleaning of vehicles and does not perform this action on City property. Any small-scale rinsing is done inside with a drain that connects to a septic system for proper disposal.

4.6.I The MS4 Operator shall maintain written explanation of the controls, procedures, inspection schedules, and explanation of tracking of these controls. Tracking may be done by retaining inspection reports or checklists.
Individual Stormwater Pollution Prevention Plans (SWPPP) or one overarching Operations and Maintenance Manual (O&M Manual) for all applicable MS4 facilities may be used to comply with this requirement.

- ☐ Individual SWPPPs
- ☒ One O&M Manual
- ☐ Other written explanation of controls, procedures, inspection schedules, and explanation of tracking (inspection reports or checklists).

Annually, the MS4 Operator shall evaluate the results, controls, and inspection procedures to ensure compliance with these requirements and determine if changes are needed. This evaluation may also aid in finding priority areas or pollutants in relation to MCM 3, or adding more education in relation to MCM 1.

If not maintained in a separate document, include reviews of site inspections here.				
Date(s) of review	Location(s) inspected	Were issues found?	Were changes made?	Is follow-up needed?

4.6.J The MS4 Operator shall maintain procedures to determine if there are impacts to water quality for new flood management projects, if applicable. Any flood management projects shall require the protection of

water quality in the standards that are used to plan, design, build, and maintain stormwater infrastructure.
Flood management projects are those projects developed or designed to reduce flooding.

Attach a copy of, or include a written description of the procedures to determine if there are impacts to water quality for new flood management projects here.

The City does not have a specific procedure for flood management projects, however any development or projects within a flood plain or impact to a flood plain are reviewed by the City's certified flood plain manager. Any flood management project would be reviewed by the Public Works director for any water quality impacts prior to approval for construction.

Have there been any such flood management projects to review?		
Year	Yes/no	If yes, the location(s)
2021	No	
2022	No	
2023	No	
2024	No	
2025		

4.6.K **Existing permittees:** Shall evaluate the current Stormwater Management Program including training, inspection procedures, and other municipal operation procedures to ensure compliance with these requirements. Any changes necessary to be in compliance with this permit shall be completed within one (1) year of this permit issuance.

4.6.L **Newly regulated permittees:** Shall develop this program. The SWMP shall describe the pollution prevention/ good housekeeping plan and scheduled implementation. Development of this program shall be completed within the first five (5) years of the permit issuance.

4.6.M Using adaptive management, all MS4 Operators shall review their Municipal Operations Program, at minimum, annually and update implementation procedures as necessary within the permit requirement.

Annual review of MCM 6			
Year being reviewed	Date of review	Reviewer(s)	Were changes made and noted above?
2021	N/A		No review was performed this calendar year.
2022	N/A		No review was performed this calendar year.
2023	N/A		No review was performed this calendar year.
2024	12/20/24	Dan Harper	Initial drafting of SWMP acted as the review throughout the year.
2025			

List any additional programmatic BMPs and when they were added to the Stormwater Management Program. (Examples of programmatic BMPs include; New training program, adopting a standard operating procedure for equipment cleaning.)

In 2024 this SWMP was drafted as the initial version of the document establishing these procedures to comply with the permit.

5.3 MS4 Stormwater Management Program Report

5.3.A A report to the Department on the status of the MS4's program is due annually on or before February 28th. This report shall cover the previous year from January 1st to December 31st. The report shall be submitted on the Department approved, MS4 Stormwater Management Program Report form. If approved by the Department, permittees may submit the MS4 Stormwater Management Program Report using an alternative report format. The MS4 Operator shall submit the MS4 Stormwater Management Program

The annual reports must be submitted through the eDMR system. This is accessible through the Missouri Gateway for Environmental Management (MoGEM): https://dnr.mo.gov/mogem/

Who has access to the eDMR system?	
NAME	Role in the eDMR system
Dan Harper	**Administrator**

Appendix A – Dry Weather Screening Procedure & Form

Standard Operating Procedure
Dry Weather Field Screening Inspection

Purpose: This procedure is part of the Stormwater Management Plan that is to be used for the inspection of stormwater outfalls in the City.

Procedure:

1) The Inspector will visit the outfall in person.
2) Once at the outfall, the inspector will complete the Dry Weather Field Screening form checking for all items listed on the form.
3) The form will be saved into the Dry Weather Field Screening Inspection Reports folder.
4) Any observed non-storm water flows shall be noted on the inspection report and the Public Works Director notified.
    a. The Public Works Director will treat this investigation under the Illicit Discharge SOP utilizing the same forms and attaching it to the dry weather field screening inspection.

Additional Information:
This procedure may only be completed within 72 hours of a precipitation event.

Dry Weather Field Screening
Inspection Report

Inspection Information:

Date: _____ Outfall Number: _____

Time: _____ Inspector: _____

Outfall Conditions:

Weather Conditions: _____

Air Temperature: _____ Water Temperature: _____

Water Flow Rate: None Low Medium High Submerged

Evaluation

Were any odors detected?	Yes	No
Were any materials observed on the surface of the water?	Yes	No
Were any deposits or stains present?	Yes	No

What was the turbidity (clarity) of the water?

Clear Haze Foggy Cloudy No Water

Were any impacts to wildlife (plants or animals) observed?	Yes	No

If any of the above were answered yes, describe your observations below. Note any known source flows that maybe causing contaminations, estimated length or area of impacted areas, or any other observations made during the inspection.

Note: Any non-stormwater discharges shall be reported to the Public Works Director.

Appendix B – Illicit Discharge Procedure, Forms, and Abatements

Standard Operating Procedure
Illicit Discharge Investigation

Purpose: This procedure is part of the Stormwater Management Plan that is to be used for the investigation of any non-stormwater discharges into the stormwater system.

Procedure:

1) Once reported, that staff member will submit that report to the Director of Public Works who will investigate or assign the investigation to an Inspector.
2) The Inspector will visit the site of the reported discharge to conduct the investigation.
3) The inspector will review the location reported and attempt to determine the source of the illicit discharge.
    a. This investigation may include, but is not limited to, the following actions:
        i. Visually follow the discoloration or material to determine a source.
        ii. Sample the storm water to observe what material may be present.
        iii. Review stormwater maps to determine locations of where the material may originate.
        iv. Utilize cameras to observe storm sewer infrastructure.
        v. Discuss the matter with the individuals reporting the concern.
        vi. Discuss the matter with adjacent property owners.
        vii. Discuss the matter with other City staff
    b. During the investigation and after it is complete the respective report form should be filled out and submitted to the Public Works Director.
4) Depending on the investigation, the following actions shall be taken:
    a. No further action taken documenting why on the inspection report.
    b. Issue a Notice of Violation as a code violation to work towards abatement.
    c. Issue a Stop Work order until abatement is achieved.

Illicit Discharge Investigation
Inspection Report

Inspection Information:

Date:	_____	Discharge Location:	_____
Time:	_____	Inspector:	_____
Source of Report:	_____		

Observed Conditions:

Describe the on-site observations - ie. colors, smells, textures, volume etc.:

What contaminate(s) do you believe are present? State unknown if necessary.

Were you able to determine the source(s) of the contamination? If so, where?

Did you make contact with the owner(s) of the discharge? Yes No

List their infomration below (name, phone, e-mail, address).

Illicit Discharge Tracing

Scope

This process defines the methods and procedures that staff will take when tracking down an illicit discharge that has been found.

Process

1 When an illicit discharge is reported to staff or observed by staff, an Illcit Discharge Investigation form will be completed by staff to document the incident regardless of the outcome. This may be done concurrently with the following steps.

2 The inspector will first determine the type of contaminants that are present.

This will be determined through the following means, but is not limited to this list:

A. If water is flowing, the inspector will look for signs of contamination such as discoloration, flowing solids, or odors that are not commonly found in nature.

i. If able to be safely sampled, the inspector may sample the water in a clear container to better assess the material. This shall not be performed if the inspector could be harmed, or the material characteristics give concern of personal harm.

B. Regardless of the presence of water, the soils in the area will be inspected for potential contamination such as discoloration, non-natural solids, or odors that are not commonly found in nature.

i. If the soil can be safely sampled, the inspector may sample the soil in a clear container to better assess the material. This shall not be performed if the inspector could be harmed, or the material characteristics give concern of personal harm.

3

Once the characteristics of the contaminant(s) have been identified and documented, the inspector will use their senses to follow the direction of the flow upstream until either a contaminant source is found or the trail is no longer detectable. If the source has been identified, proceed to step 4.

A. If tracking the discharge results in no source where it can either no longer be detected, consider some of the following approaches depending on the situation to try to identify the source.

Utilize a testing firm that can assist in identifying the contaminant

Review topographic maps and compare the found material to potential sources.

Continue tracking upstream to see if the trail resumes

Consider other testing methods such as smoke or dye testing

4 Once the illicit discharge source has been found, continue upstream a reasonable distance to confirm that no additional sources exist.

A. If the illicit discharge originates from outside city limits, notify & coordinate with the Public Works Director to contact the adjoining jurisdiction.

5 Look up the information for the owner of the property and attempt to make contact either in person by knocking, a mailing letter, or phone call. Once contact has been established with the responsible party for the discharge, inform them of the situation and that they will receive a Notice of Violation of the discharge requiring abatement.

6 Mail the Notice of Violation through certified mail outlining the observations and required actions for abatement.

7 Notify the Public Works Director and Community Development Director of the code violation.

8 Re-inspect the condition after the prescribed 10-day period to determine which of the following actions are required:

A. If abated, close the case and document the abatement. Make a note on the original illicit discharge inspection form of the date that the discharge was found to be removed.

B. If not abated, consider the following options based upon the situation:

i. Send another notice and continue with another inspection in the future.

ii. Submit the code violation to municipal court.

Appendix C – Construction Owner Site Inspection Forms

Construction Owner Site Inspection
Inspection Report

Inspection Information:

Date:	_____	Project Name:	_____
Time:	_____	Inspector:	_____

Notes:
This inspection shall be completed every 14 days or within 48 hours of a storm event. This form, or a form containing the same information, shall be submitted to the City upon completion. Forms shall be submitted to the City inspector overseeing your project.

This inspection may be accompanied by a site plan with unique identifiers for each of the following items if the items cannot easily be described.

Please insert additional entries into this document to ensure the document is complete or add additional documents to this one as necessary to identify all site observations.

Construction Entrances
All construction entrances shall be maintained in a neat and orderly manner where pollutants such as silt cannot leave the construction site. In addition, any materials that depart the site shall be cleaned up in a manner that does not allow the pollutant to continue through the storm sewer system.

Each entrance inspection shall include an identifier for the entrance, the observed condition, and any corrective action. The date of correction will be input on the day that it is completed.

Entrance	Condition	Corrective Action	Corrected Date

Erosion and Sediment Controls
All Erosion and Sediment Controls shall be maintained in a functioning manner where pollutants are able to be captured while still allowing water flow. Controls that are more than 50% or more of silt are considered full and need cleaning.

Each ESC inspection shall include an identifier for the ESC, the observed condition, type of control, and any corrective action. The date of correction will be input on the day that it is completed.

Control	Type	Condition	Corrective Action	Corrected Date

Erosion & Sediment Control
Inspection Report

Inspection Information:

Date:	_____	Project Name:	_____
Time:	_____	Inspector:	_____

Notes:
This inspection shall be completed every 14 days or within 48 hours of a storm event. This form, or a form containing the same information, shall be submitted to the City upon completion. Forms shall be submitted to the City inspector overseeing your project.

This inspection may be accompanied by a site plan with unique identifiers for each of the following items if the items cannot easily be described.

Please insert additional entries into this document to ensure the document is complete, or add additional documents to this one as necessary to identify all site observations.

Construction Entrances
All construction entrances shall be maintained in a neat and orderly manner where pollutants such as silt cannot leave the construction site. In addition any materials that depart the site shall be cleaned up in a manner that does not allow the pollutant to continue through the storm sewer system.

Each entrance inspection shall include an identifier for the entrance, the observed condition, and any corrective action. The date of correction will be input on the day that it is completed.

Entrance	Condition	Corrective Action	Corrected Date

Erosion and Sediment Controls
All Erosion and Sediment Controls shall be maintained in a functioning manner where pollutants are able to be captured while still allowing water flow. Controls that are more than 50% or more of silt are considered full and need cleaning.

Each ESC inspection shall include an identifier for the ESC, the observed condition, type of control, and any corrective action. The date of correction will be input on the day that it is completed.

Control	Type	Condition	Corrective Action	Corrected Date

Missouri Department of NATURAL RESOURCES
dnr.mo.gov
Michael L. Parson, Governor
Dru Buntin, Director

November 29, 2021

Via email

Alysen M Abel, PE
City of Parkville
8880 Clark Ave
Parkville, MO 64152

Dear Permittee:

Pursuant to the Federal Water Pollution Control Act, under the authority granted to the State of Missouri and in compliance with the Missouri Clean Water Law, we have issued and are enclosing General State Operating Permit **MOR04C042** for **Parkville Phase II MS4**. This permit replaces **MOR040002,** which is hereby terminated.

This General Permit is both your federal discharge permit and your new state operating permit and replaces all previous state operating permits and letters of approval for the discharges described within. In all future correspondence regarding this permit, please refer to your new general permit number as shown on page one of your permit.

Please review the requirements of your permit. The permit requires you to develop and implement a Storm Water Management Plan (SWMP) under Part 3. The permit requires you to submit SWMP Reports annually by **February 28**, under Part 5.3. Please note the outfall(s) identified in this permit are representative outfall(s) to streamline the permitting process and are not all inclusive of the actual MS4 outfalls. You are responsible for mapping the location of all outfalls under Parts 4.3.A and 4.3.B.

The requirements found in this permit do not supersede nor relieve liability for compliance with other federal, state, county, or local statutes, regulations, or ordinances. In addition, any exemptions found in this permit do not imply an exemption from other permits from the Department. It is your responsibility to ensure that you have obtained all necessary permits for this facility.

If you were adversely affected by this decision, you may be entitled to an appeal before the administrative Hearing Commission (AHC) pursuant to Sections 644.051.6 and 621.250, RSMo. To appeal, you must file a petition with the AHC within thirty days after the date this decision was mailed or the date it was delivered, whichever date was earlier. If any such petition is sent by registered mail or certified mail, it will be deemed filed on the date it is mailed; if it is sent by any other method, it will be deemed filed on the date it is received by the AHC. Contact information for the AHC is as follows: Administrative Hearing Commission, United States Post Office Building, Third Floor, 131 West High Street, Jefferson City, MO 65101 (Mailing address: PO Box 1557, Jefferson City, MO 65102-1557), Phone: 573-751-2422, Fax: 573-751-5018, Website: http://ahc.mo.gov/.

This permit may include requirements with which you may not be familiar. If you would like the Department to meet with you to discuss how to satisfy the permit requirements, please contact the Kansas City Regional Office to schedule a visit. These visits are called Compliance Assistance Visits (CAV) and focus on answering questions and explaining the requirements to the permit holder. If you have any questions concerning this permit, please do not hesitate to contact us at 500 Northeast Colbern Road, Lee's Summit, MO 64086-4710, by phone at 816-251-0700, or by email at KCRO@dnr.mo.gov. Thank you.

Sincerely,
KANSAS CITY REGIONAL OFFICE

Karen J. Rouse
Regional Director

KJR/tw

Enclosure

STATE OF MISSOURI
DEPARTMENT OF NATURAL RESOURCES
MISSOURI CLEAN WATER COMMISSION

MISSOURI STATE OPERATING PERMIT

General Operating Permit

In compliance with the Missouri Clean Water Law, (Chapter 644 R.S. Mo as amended, hereinafter, the Law), and the Federal Water Pollution Control Act (Public Law 92-500, 92nd Congress) as amended,

Permit No	MOR04C042
Owner:	City of Parkville
Address:	8880 Clark Ave Parkville, MO 64152
Continuing Authority:	City of Parkville 8880 Clark Ave Parkville, MO 64152
Facility Name:	Parkville Phase II MS4
Facility Address:	8880 Clark Ave Parkville, MO 64152
Legal Description:	See Page 2
UTM Coordinates:	See Page 2
Receiving Stream:	See Page 2
First Classified Stream - ID#:	See Page 2
USGS# and Sub Watershed#:	See Page 2

is authorized to discharge from the facility described herein, in accordance with the effluent limitations and monitoring requirements a set forth herein.

FACILITY DESCRIPTION All Outfalls SIC #9511

All Outfalls - Stormwater discharges from Regulated Phase II Municipal Separate Storm Sewer Systems.
Comprehensive permit

SIC 9511/NAICS 924110

This permit authorizes only wastewater, including storm water, discharges under the Missouri Clean Water Law and the National Pollutant Discharge Elimination System, it does not apply to other regulated areas. This permit may be appealed in accordance with RSMo Section 644.051.6 and 621.250, 10 CSR 20-6.020, and 10 CSR 20-1.020.

December 01, 2021
Issue Date

Chris Wieberg, Director
Water Protection Program

September 30, 2026
Expiration Date

Karen J. Rouse, Regional Director
Kansas City Regional Office

Outfall Number: 001 – Annual Report – Limit Set A
Legal Description: Sec. 35, T51N, R34W, Platte County
UTM Coordinates: 354489.351/4339775.838
Receiving Stream: Tributary to Rush Creek
First Classified Stream - ID#: 100K Extent-Remaining Streams (C) 3960.00
USGS# and Sub Watershed#: 10240011 - 0605

Outfall Number: 002
Legal Description: Sec. 32, T51N, R34W, Platte County
UTM Coordinates: 349654.874/4339649.896
Receiving Stream: Tributary to Missouri River (C)
First Classified Stream - ID#: 100K Extent-Remaining Streams (C) 3960.00
USGS# and Sub Watershed#: 10240011 - 0604

Outfall Number: 003
Legal Description: Sec. 29, T51N, R34W, Platte County
UTM Coordinates: 349019.343/4340591.285
Receiving Stream: Tributary to Brush Creek
First Classified Stream - ID#: Brush Creek (C) 276.00
USGS# and Sub Watershed#: 10240011 - 0603

Outfall Number: 004
Legal Description: Sec. 06, T50N, R33W, Platte County
UTM Coordinates: 356666.770/4338115.415
Receiving Stream: Tributary to Burlington Creek
First Classified Stream - ID#: 100K Extent-Remaining Streams (C) 3960.00
USGS# and Sub Watershed#: 10240011 - 0606

Table of Contents

Part 1. Permit Coverage and Applicability

Part 2. Permit Restrictions and Exemptions

Part 3. Stormwater Management Program and Plan

Section 3.1 - Stormwater Management Program

Section 3.2 – Sharing Responsibility

Section 3.3 - Reviewing the Stormwater Management Program

Part 4. Minimum Control Measures (MCM)

Section 4.1 - MCM 1. Public Education and Outreach Program on Stormwater Impacts

Section 4.2 - MCM 2. Public Involvement and Participation

Section 4.3 - MCM 3. Illicit Discharge Detection and Elimination

Section 4.4 - MCM 4. Construction Site Stormwater Runoff Control

Section 4.5 - MCM 5. Post-Construction Stormwater Management in New Development and Redevelopment

Section 4.6 - MCM 6. Pollution Prevention/Good Housekeeping for Municipal Operations

Part 5. Monitoring, Recordkeeping, and Reporting

Section 5.1 - Monitoring

Section 5.2 - Recordkeeping

Section 5.3 - MS4 Stormwater Management Program Report

Part 6. Special Conditions for Total Maximum Daily Loads

Section 6.1 - MS4s Subject to Total Maximum Daily Loads (TMDL)

Part 7. Standard Permit Conditions

PART 1. PERMIT COVERAGE AND APPLICABILITY
This permit is for coverage under this Comprehensive General Permit for Phase II MS4s

1.1.A Permit Area: This Missouri State Operating Permit (permit) covers all areas served by a Municipal Separate Storm Sewer System (MS4) for which the applicant is identified as the Continuing Authority.
The Permit Area may change based upon areas incorporated into or removed from the permittee's jurisdictional area during the term of this permit, or expansion of the Urbanized Area. Areas added shall be covered under this permit and noted in the Stormwater Management Plan.

1.1.B Applicability: This permit authorizes discharges of stormwater from regulated MS4s, as defined in 10 CSR 20-6.200(D)24. This permit also authorizes the discharge of stormwater commingled with flows contributed by process wastewater, non-process wastewater, or stormwater associated with industrial activity provided such discharges are authorized under separate National Pollutant Discharge Elimination System (NPDES) permits or no exposure certification as defined in 10 CSR 20-6.200(C).
The permittee, or co-permittee, is authorized to discharge under the terms and conditions of this general permit if the permittee:

1. Owns or operates a regulated Small MS4 as defined in 10 CSR 20-6.200 (D)16;
2. Also is located in the Urbanized Area (UA) as defined by the most recent U.S. Census for which the applicant is identified as the Continuing Authority with a population of at least 1,000;
3. OR inside the municipal corporate limits of a jurisdiction with a population of at least ten thousand (10,000) and a population density of one thousand (1,000) people per square mile or greater;
4. OR is inside the service area of a publicly owned separate storm sewer system designated by the Department if it is determined that its discharges from the MS4 have caused, or have the potential to cause, an adverse impact on water quality.

1.1.C Categories of Regulated Small MS4s under this comprehensive permit.
This comprehensive permit categorizes MS4s by the following categories, or Groups, based on the population served as determined by the most the recent Decennial Census at the time of permit issuance, the type of Regulated MS4, and the co-permittee situation.

Group A	Group B	Group C
Traditional Small MS4s (cities) that serve a population of less than 10,000 within a UA; OR	Traditional Small MS4s that serve a population of at least 10,000 but less than 40,000; OR	Traditional Small MS4s that serve a population of 40,001 or more; OR
Class 2 counties; Non-traditional such as Universities, Federal facilities.	Class 1 counties	Co-permit Small MS4s

This is the Comprehensive General Permit to cover Group A, B, and C MS4s.
The population of a Small MS4 may change during the permit term. However, the Group designation of a regulated MS4 will not change during the permit term based on population fluctuation.

1. The Group designation of a regulated MS4 is based on the most recent Decennial Census at the time of permit issuance. Results of the national Census held during a permit term will not affect the Group of an MS4 until the next permit renewal unless the permittee joins another MS4 as co-permittee.
2. For the purpose of this section "serve a population" means the residential population within the regulated portion of the Small MS4 based on the most recent Decennial Census.

1.1.D Authorized discharges: The following are types of discharges authorized by this permit:

1. *Stormwater discharges*. This permit authorizes stormwater discharges to waters of the state from the regulated MS4 identified in Section 2.1.A except as excluded in Section 2.1.F of this permit.
2. *Non-Stormwater discharges*. The permittee is authorized to discharge the following non-stormwater sources provided the permitting authority has not determined these sources to be substantial contributors of pollutants to the permittee's MS4:
    - Water line flushing;
    - Landscape irrigation and lawn watering;
    - Diverted stream flows;
    - Rising ground waters and springs;
    - Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(b)(20));
    - Discharges from potable water sources;
    - Foundation or footing drains;

- Air conditioning condensation;
- Irrigation water;
- Water from crawl space pumps;
- Individual residential car washing;
- Flows from riparian habitat and wetlands;
- Street and sidewalk wash water, water used to control dust, that does not use detergents;
- Dechlorinated and uncontaminated residential swimming pool discharges; and
- Discharges or flows from emergency firefighting activities. Fire-fighting activities do not include washing of trucks, run-off water from training activities, and similar activities.

1.1.E In the event the regulated MS4 has an oil water separator which is used to exclusively treat stormwater; this permit authorizes the operation of oil water separators solely for the treatment of stormwater. The oil water separators must be appropriately operated and sized per manufacturer's or engineering specifications. The specifications and operating records must be made accessible to Department staff upon request. Oil water separator sludge is considered used oil; sludge must be disposed of in accordance with 10 CSR 25-11.279.

PART 2. PERMIT RESTRICTIONS AND EXEMPTIONS

2.1.A Limitations on coverage: The permittee, shall prohibit non-stormwater discharges and stormwater discharges that combine with sources of non-stormwater into the MS4, except where:

1. Non-stormwater discharges are in compliance with a separate NPDES permit; and
2. Authorized by Section 1.1.D of this permit.

2.1.B This operating permit does not affect, remove, or replace any requirement of the Endangered Species Act; the National Historic Preservation Act; the Comprehensive Environmental Response, Compensation and Liability Act; or the Resource Conservation and Recovery Act. Determination of applicability to the above mentioned acts is the responsibility of the permittee. Additionally, this permit does not establish terms and conditions for runoff resulting from silvicultural activities listed in Section 402(l)(3)(a) of the Clean Water Act.

2.1.C Discharge Limitations

1. The permittee shall implement Best Management Practices (BMPs) via an iterative process to reduce the discharge of pollutants to the Maximum Extent Practicable (MEP) into the MS4 for the goal of attainment with Missouri's Water Quality Standards.
2. The permittee shall implement and enforce a Stormwater Management Program per the requirements listed in this operating permit in accordance with section 402(p)(3)(B)(iii) of the CWA, corresponding NPDES regulations, 40 CFR 122.34, 40 CFR 122.28(d)(2), and in accordance with the Missouri Clean Water Law (MCWL) and its implementing regulations under 10 CSR 20-6.200.
3. The permittee shall comply with all provisions and requirements contained in this permit and with their individual Stormwater Management Program including plans, ordinances, and schedules developed in fulfillment of this permit.
4. If the Department determines a regulated MS4 is causing or contributing to instream excursions of Missouri's Water Quality Standards, then the Department may require corrective action(s) or require an application for a site-specific permit to ensure that BMPs are being implemented via an iterative process to reduce pollutants to the MEP.
5. Newly designated regulated MS4s applying for coverage under this general permit and discharging to waterbodies or watersheds subject to an existing EPA approved or established TMDL may be denied coverage under this general permit and required to apply for and obtain a site-specific operating permit for stormwater discharges from their regulated MS4.

2.2 Authorization to Discharge and Application Requirements

2.2.A Authorization to discharge stormwater from a regulated MS4 requires each permittee (existing and recently designated regulated MS4s) to submit a complete application for the MS4 general permit. The permittee shall submit their application on the latest version of the application form(s); either Form K, or Form L and Form M.

2.2.B The application shall be signed and dated by an authorized signatory.

1. All permit applications shall be signed and certified in accordance with 40 CFR 122.22 and 10 CSR 20-6.010(2) by either a principal executive officer or by an individual having overall responsibility for environmental matters for the permittee.
2. All reports required by this permit, and other information requested by the Department shall be signed by a person described in Section 2.2.B.1 of this permit, or by a duly authorized representative of that person. A person is a duly authorized representative only if the authorization is made in writing by a person designated in Section 2.2.B.1 of this permit.

2.2.C Existing regulated permittees seeking renewal of their MS4 permit shall submit a renewal application within 180 days prior to the expiration date of this operating permit unless the permittee has been notified by the Department that an earlier application is required in accordance with 10 CSR 20-6.200 (1)(D)24.B.

2.2.D Newly designated regulated MS4s shall submit their permit application within 180 days following notification by the Department that permit coverage is required.

PART 3. STORMWATER MANAGEMENT PROGRAM AND PLAN

3.1 Stormwater Management Program

3.1.A To the extent allowable under state and local law, a Stormwater Management Program must be developed, implemented, and enforced according to the requirements of this general permit. This permit includes specific terms and conditions, which are the requirements needed to meet the MS4 regulatory requirements.

1. **Existing permittees** shall assess program elements that were described in the previous permit, modify as necessary, and/or implement new elements, as necessary.
2. **Newly regulated permittees** shall have the program fully implemented within 5 years of issuance of their permit.

3.1.B As part of the Stormwater Management Program, the permittee shall update or develop a document, with appropriate appendices and supplemental attachments explaining the Stormwater Management Program. Permittees shall create and maintain this written Stormwater Management Plan (SWMP) describing schedules, procedures, contacts or other items listed under Part 4 of this permit. This document may be electronic.

1. The SWMP shall be maintained by the MS4 Operator to ensure consistency with the implementation, continuity of the Stormwater Management Program, and iterative reviews of programmatic BMPs and procedures.
2. The SWMP does not go through Department approval and is not incorporated into this permit.
3. The SWMP shall be updated or developed within 90 days after the renewal of the permit.

3.1.C The MS4 Operator may add supplemental items to the SWMP. These items include but are not limited to:

- Maps;
- Standard operating procedures (SOPs);
- Inspection forms;
- Sample data;
- Operations and Maintenance Manual;
- Website or social media account tracking;
- Stream Team Activity Reports;
- Tracking and evaluation documents; and
- Documentation of agreements for co-permittees and/or cooperative agreements.

3.1.D Permittees shall implement programmatic BMPs consistent with the provisions of this permit to achieve compliance with the standard of reducing pollutants to the maximum extent practicable per 40 CFR 122.34.

3.1.E The MS4 Operator may replace or modify ineffective BMPs with effective BMPs. If the name of a MS4 contact changes, that may be updated on the next Stormwater Management Program Report and/or via email to the Department at MS4@dnr.mo.gov.

3.2 Sharing Responsibility

3.2.A Co-permittees agreements.

1. Implementation of one or more of the minimum control measures may be shared with another governmental entity or the governmental entity can assume responsibility for the measure via the co-permittee option if:
   a) The co-permittee has a MS4 located within or partially within an Urbanized Area (UA) as determined by the most recent Bureau of Census, which can include, but is not limited, to: municipalities, county, military bases, large hospitals, prison complexes, universities, sewer districts, and highway departments;
   b) The co-permittee, in fact, implements the control measure(s);
   c) The specific control measure, or component of a control measure, is at least as stringent as the corresponding permit requirements;
   d) The co-permittee agrees to implement the control measure on the other permittee's behalf; and
   e) Written acceptance of this obligation is required.
2. This co-permittee obligation and written acceptance, shall be described and maintained as part of the SWMP.
3. If the co-permittee agrees to report on the control measure, the co-permittee shall cooperate with the reporting requirements contained in Section 5.3 of this permit.

4. If one co-permittee fails to implement the control measures, then that co-permittee shall remain liable for any discharges due to that failure to implement. Additionally, the Department may require corrective actions(s), require an application for a site-specific permit, or require the co-permittee to apply and obtain their own Phase II MS4 general permit.

3.2.B Other agency agreements. Implementation of one or more of the minimum control measures or BMPs may be contracted out to another entity or organization, such as a non-profit organization or watershed organization. The MS4 Operator may grant responsibility for the MCM or BMP. The agreement must be described in the SWMP detailing which BMPs are being assumed by the other entity or organization. Written agreements between another entity or organization stipulating arrangements and responsibilities for meeting permit requirements shall be made available to the Department upon request. The permittee is responsible for oversite to ensure compliance with this permit.

3.3 Reviewing and Updating the Stormwater Management Program

3.3.A The MS4 Operator shall conduct an annual review of their Stormwater Management Program. This is recommended to be in conjunction with preparation of the MS4 Stormwater Management Program Report required under Section 5.

3.3.B Changes to the Stormwater Management Program requested by the Department must be made in writing, set forth a time schedule for the permittee to develop the changes, and offer the permittee opportunities to propose alternative program changes to meet the objective of the requested modification. All changes required by the Department will be made in accordance with 10 CSR 20-6.200. The Department may require changes to the Stormwater Management Program as needed to:

1. Address impacts on receiving water quality caused or affected by discharges from the MS4.
2. Include more stringent requirements necessary to comply with new federal or state statutory or regulatory requirements; or
3. Include such other conditions deemed necessary by the Department to comply with the goals and requirements of the MCWL and the federal Clean Water Act (CWA).

3.3.C In the event of a transfer of ownership, change in Continuing Authority, or change in responsibility for Stormwater Management Program implementation; the permittee shall implement the Stormwater Management Program on all new areas added to the permittee's portion of the MS4 (or for which the permittee becomes responsible for implementations of stormwater quality controls) as expeditiously as practicable, but not later than one (1) year from the addition of the new areas.

PART 4. MINIMUM CONTROL MEASURES

Entities seeking coverage under this general permit shall develop and implement a Stormwater Program that includes the following six (6) Minimum Control Measures (MCMs).

1. All six MCMs apply to all traditional MS4s (cities and counties) regulated under this permit.
2. For non-traditional MS4s (universities, hospital complexes, prisons, and federal facilities) or MS4s in a co-permit that do not have responsibility over all MCMs. The permittee shall document in the SWMP and on each MS4 Stormwater Management Program Report which MCMs are not applicable. Contact the Department for any questions regarding applicability of MCMs.

4.1 <u>MCM 1. Public Education and Outreach on Stormwater Impacts</u>

The MS4 Operator shall implement a public education program to distribute educational materials to the community and/or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

The public education and outreach program shall, at a minimum include the following:

4.1.A The MS4 Operator shall target specific audiences who are likely to have significant stormwater impacts.

1. Traditional MS4s (cities and counties) shall address the residents being served by the MS4;
2. Non-traditional MS4s shall address the community served by the MS4 as listed below:
   a) Universities shall target the faculty, other staff, and students;
   b) Military bases shall target military personnel (and dependents), and employees (including contractors).
   c) Prison complexes or other multi-building complexes shall target staff and applicable contractors.
3. Additional audiences within the MS4 service area (such as, but not limited to, those listed in **Table I)** shall be addressed as listed below:

Group A: No requirement for additional audiences
Group B: A minimum of one (1) additional audiences
Group C: A minimum of two (2) additional audiences

The target audiences may remain the same for the entire permit cycle or may change if the tracking and adaptive management reviews show a new target may be better for the MS4. Any changes shall be stated and explained in the MS4 Stormwater Management Program Report.

Table I -Target Audiences

- Schools, educational organizations, or youth service and youth groups;
- Businesses, including commercial facilities, home-base and mobile businesses;
- Institutions or formal organizations such as churches, hospitals, service organizations;
- Developers or construction site operators;
- Homeowner or neighborhood associations;
- Industrial facilities;
- Local government;
- Contractors;
- Visitors/ tourist; and
- Other target group, noted in the MS4 Stormwater Management Program Report.

4.1.B The MS4 Operator shall target specific pollutant(s) in the permittee's education program (such as, but not limited to, those listed in **Table II)**.

Each MS4 shall have a minimum of one target pollutant for each target audience from Section 4.1.A of this permit. The same pollutant may be used for more than one target audience, the target pollutant(s) may change annually as needed.

Table II- Pollutants/ sources

- Grass clippings & leaf litter;
- Fertilizer & pesticides;
- Litter, trash containment, balloon releases;
- Dumping of solid waste;
- Illegal disposal of household hazardous waste;
- Pet waste;
- Failing septic systems;
- Swimming pool discharge, including salt water pools;
- De-icing/ rock salt usage/ storage;
- Oil, grease, fluids from vehicles;
- Sediment runoff from construction/land disturbance;
- Unauthorized discharge of restaurant waste;
- Power washing;
- Unauthorized discharge of industrial waste;
- Vehicle washing; and
- Wash water/ grey water.

4.1.C The MS4 Operator must utilize appropriate educational resources to be used as BMPs (materials, events, activities, etc.) in conjunction with the selected pollutants for the selected target audiences.

The message delivered by these BMPs needs to be applicable to the target audience and relate to the target pollution. The distribution of the BMPs needs to be effective, and when possible associated with the target audience or pollutant (such as a swimming pool water disposal flyer when applying for a swimming pool permit). BMPs which are ongoing throughout the year or permit cycle may be counted as one annual BMP. The permittees SWMP shall explain how each BMP relates to the target pollutant and target audience. The MS4 Operator may change BMPs during the permit cycle if determined appropriate through tracking and adaptive management reviews show a different BMP may be more effective for the MS4. Any changes shall be reflected in the SWMP and explained in the MS4 Stormwater Management Program Report.

1. Using **Table III**, over the permit term the MS4 Operator shall implement a minimum of the following, including the tracking and adaptive management processes:

   Group A: Each permit cycle; two (2) education and outreach BMPs from Table III.
   Group B: Each permit cycle; four (4) education and outreach BMPs from Table III.
   Group C: Each permit cycle; five (5) education and outreach BMPs from Table III.

Table III - Outreach and Education BMPs

BMPs:	Measurable goals (The quantity or frequency required to count as a full BMP)	Tracking & Adaptive Management
Information on the MS4 Operator's website;	Maintain a webpage with up to date information, & working links. All links shall be checked, and the page shall be updated as necessary at minimum annually. Must be maintained the entire year.	The number of hits shall be tracked. The MS4 Operator shall use this to see which messages get reactions, and if certain messages may need more education.
Social Media posts, social media campaign;	Post a minimum of four (4) times a year, on a minimum of one social media platform. The messages shall address ways attendees can minimize or avoid adverse stormwater impacts or practices to improve the quality of stormwater runoff. The messages shall be seasonally appropriate. Must be continued for the full year.	The number of views, impressions, and other interactions shall be tracked. The MS4 Operator shall use this to see which messages get reactions, and if certain messages may need more education.
Maintain, or mark storm inlet with "No Dumping – Drains to Stream" or similar message. In addition to, or instead of, permanent wording cast into the structure of the inlet;	Placard, stencil, or paint, a minimum of 10% of all known stormwater inlets in the MS4 area per year.	Number of inlets, the location of the inlets and how they were marked shall be tracked. These areas shall be noted on MCM #3 dry weather screenings, and illicit discharge investigations as a method to determine if the markings are effective or if areas could benefit from the markings.
Require installation of permanent embossed, or precast inlets with "No Dumping-Drains to Stream" or similar message.	Requirement for all new inlets in the MS4 area.	Number of inlets, the location of the inlets shall be tracked. These areas shall be noted on MCM #3 dry weather screenings, and illicit discharge investigations as a method to determine if the markings are effective or if areas could benefit from the markings
Media/ advertising campaign: Billboard; Bus shelter/ bench; radio/ television/ movie theatre/ areas of high visibility.	Develop topics that address activities and/or pollutants of concern. Advertisement must be active for a minimum of three weeks; OR must have an estimated exposure for the duration of the campaign that is 2 times the most recent U.S. Census Bureau decennial population value for the permit area.	To the extent possible, evaluate the pollutant before the advertising campaign, and again after to see if there has been a change. The dates, time, and/or estimated media exposure for each spot broadcast shall be documented. Consider including a mechanism to track active response such as a QR Code, following the social media account(s) or a website to visit. Track those responses to determine if the advertisement was effective in reaching people.
Publish articles in local newsletter, may be electronic;	Develop topics that are group specific and address activities and or pollutants of concern at a seasonally appropriate time. A minimum of two articles annually shall be published or emailed.	To the extent possible evaluate the pollutant before the article, and again after to see if there has been a change. Consider including a mechanism to track active response such as following the social media account or a website to visit. Track those responses to determine if the article was effective in reaching people.

Permanent Stormwater related signage;	Place signage in a location where the message is relevant, and highly-visible to target audience. Signage will count as an annual BMP for the year it was put in place and for each subsequent year of this permit cycle as long as each of those years tracking is taking place to message effectiveness and to ensure the signage is maintained.	Evaluate the pollutant before the signage, and again after to see if there has been a change. Consider including a mechanism to track active response such as following on social media, a QR Code, or a website to visit. Track those responses to determine if the signage was effective in reaching people.
Promote, host, or develop educational meetings, seminars, or trainings;	The events shall address ways attendees can minimize or avoid adverse stormwater impacts or practices to improve the quality of stormwater runoff. A minimum of two events shall be held, hosted or promoted annually. These events may address different pollutants/audiences.	Attendance, and any distributed education materials shall be tracked. This shall be used to gauge interest in the topic. Consider using a questionnaire or follow up survey to track if the attendees retained information or found the event beneficial.
Fact sheets/ brochures/ utility bill insert/ door hangers.	The sum of all fact sheets, brochures, bill inserts, handouts, or e-mails distributed in one year shall be at minimum equal to the most recent U.S. Census Bureau decennial housing units value for the permit area.	The applicable U.S. Census housing units value shall be recorded, and the amount of material shall be recorded. This may be a combination of materials, using a targeted approach to get the appropriate material to the applicable audience.
Paid membership in a regional or watershed group.	The organization must focus on stormwater runoff.	The group may enact BMPs on behalf of all members, the permittee must participate to ensure their MS4 has representation, and receives some of the educational BMPs.
Targeted education campaign, via mail, email, or in person.	Minimum of one annually OR with a specific event. (Examples: Sediment control with small building permit; leaf litter email during street sweeping season, or education brochure to all businesses conducting certain activity.)	Education material distributed, or amount of people contacted shall be tracked. Follow up on if noticeable behavior has changed.

4.1.D The MS4 Operator must create opportunities, or support activities that are coordinated by citizen groups, for residents and others to become involved with the Stormwater Management Program. The activities, (BMPs) must have an effort to impact stormwater runoff by improving water quality.

1. Using **Table IV**, the MS4 Operator shall implement a minimum of the follow including the tracking and adaptive management processes:

Group A: Each permit cycle; one (1) involvement BMP from Table IV.
Group B: Each permit cycle; two (2) involvement BMPs from Table IV.
Group C: Each permit cycle; three (3) involvement BMPs from Table IV.
Co-permittees: Each permit cycle; one (1) involvement BMP in the boundaries of each co-permit.

Table IV Involvement BMPs

BMPs	Measurable goals (The quantity or frequency required to count as a full BMP)	Tracking & Adaptive Management
Stream/lake or Watershed clean-up events; Litter clean-up events such as Missouri Stream Team, Adopt-A-Spot, Adopt-A-Street, Adopt-A-Stream;	To be considered an event, the land area cleaned must be at minimum 2 acres, or 400 yards of stream/ streambank/ watershed, or 2 miles of road side. (These may be combined such as 1 acre of land and 200 yards of stream.)	Track the area or distance cleaned (by acre, yard or lane miles), the amount of waste removed (by tonnage, cubic yard, or Stream Team bag count) and the attendance. Use the waste measurements to determine if there are priority areas for litter entering stormwater, or areas for illegal dumping.
Habitat improvement; Tree planting; Invasive vegetation removal; Stream restoration.	To be considered an event, the project must be a minimum of .5 acres or 25 yards. These may be a combination. This may take place in streams, parks, areas adjacent to public waterways, and/or other green space.	Track the location(s) along with the amount planted or remove, or miles improved or restored. Analyzing the areas improved upon, the MS4 Operator shall see if there are opportunities to join the improve areas, or work on a watershed basis.
Volunteer water quality monitoring;	To be considered an event, the monitoring must be conducted at minimum once a year.	Record the sites for the volunteers, what parameters were measured/monitored, and the dates of the monitoring.
Hold events to train residents, or work a project for homeowner associations (HOAs), or other public groups. The event or training must cover stormwater related topics such as: building rain barrels; Fertilizer application training; Rain garden/ bio retention creation or maintenance; How to recognize illicit discharge activities and communicate observations to appropriate MS4 staff.	Provide one project or training at minimum annually.	Record the attendance, the topic covered, and any training materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.
School, public event, etc. educational display/booth; Provide information or displays that work to improve public understanding of issues related to water quality.	Provide one booth or display at minimum annually. The booth or display must be staffed by staff of the MS4 at minimum 50% of the time the event is open to the public.	Record the number of interactions, the overall attendance, or the number of hours the event was staffed. Record the topic covered, and any educational materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.
Stormwater related speaker series;	Provide a minimum of two sessions a year. These may be different speakers and/or audiences.	Record the attendance, the topic covered, and any training materials distributed. Use these numbers and interactions during the event to determine if the project or training covered a topic of interest and/or a topic that could be brought to a different or wider audience.

Ongoing yard waste collection, designated yard waste collection area, household hazardous waste collection, or street sweeping program.	Provide the service as an annual occurrence or at readily accessible location. For street sweeping, this shall be conducted at minimum twice a year.	Track the amount collected. If educational information is being used in conjunction with this activity track for changes due to the education. Tracking can be used with illicit discharge tracking, to determine if the rate of this type of discharges or dumping were reduced.
MS4 area wide stormwater survey.	A series of public survey to establish a baseline in the first year of the permit and then a minimum of annually throughout the permit cycle.	Use the same or similar questions to evaluate BMPs and/or full program effectiveness. Surveys can be done with utility bills, online, social media, or a combination. All participation should be tracked.

4.1.E The MS4 Operator shall create or support the involvement BMP(s) in Section 4.1.D. To be considered support given to the coordinating groups the MS4 Operator shall at minimum conduct the following or similar:

- Plan, or assist with planning, the event or activity;
- Contribute supplies, materials, tools, or equipment;
- Provide assistance from MS4 staff during the activity;
- Provide assistance with recruiting volunteers for events;
- Make a space available for projects, meetings, or events;
- Advertisement for the events;
- Supply disposal services;
- Arrange land or stream access;
- Financial support; and
- In-kind donations such as food.

4.1.F Using adaptive management as required in parts 4.1.A.3.d and 4.1.B.1.c, all MS4 Operators shall review their Public Education and Outreach on Stormwater Impacts Program, at minimum, annually and update implementation procedures and/or BMPs as necessary within the requirements of this permit.
This may be conducted when preparing the MS4 Stormwater Management Program Report for submittal to the Department.

4.2 **MCM 2. Public Participation**

The permittee shall develop and implement a comprehensive public participation program that provides opportunities for public participation in the development and oversight of the permittee's Stormwater Program.

This program must provide opportunities for public participation of the permittee's permit renewal and shall, at a minimum, comply with any state and local public notice requirements. Additionally, the program must provide opportunities for public participation in activities related to developing and implementing the Stormwater Management Program.

The public participation program shall, at a minimum include the following:

4.2.A The MS4 Operator shall hold a public notice period for a minimum of thirty (30) days to allow the public to review the draft permit, and description of the MS4s Stormwater Management Program (this may be the SWMP) prior to the submission of the renewal application to the Department.

4.2.B As part of the public notice, if the MS4 Operator has a public website, the required items shall be posted on their website with a way to submit comments, along with the standard public notice methods for the MS4.

1. The permittee shall respond to comments received during the comment period.
2. The MS4 Operator shall retain copies of any public comments and records of information submitted by the public received as part of the public notice process. These comments and responses shall be made available to the public or the Department upon request.

4.2.C The MS4 Operator shall hold a public information meeting to provide information on, or describe the contents of, the proposed Stormwater Management Program. This meeting shall be advertised at least thirty (30) days prior to the public meeting.

1. As part of the notice of public meeting, if the MS4 Operator has a public website, the MS4 Operator shall post on that site, along with the standard public notice methods for the MS4. The notice of the public informational meeting, including the date, time and location.

2. The meeting must be held within the service area of the MS4. Co-permittees shall hold the meeting within the boundaries of each co-permittee.

4.2.D The MS4 Operator shall have a publicly available method to accept public inquiries, or concerns, and to take information provided by the public about stormwater and stormwater related topics.

1. This method, or a combination of method, shall encompass all MCMs of this permit. This method may be a phone number, website comment form, voicemail box, an email address, social media platform, or a combination of these.
2. All reports shall be tracked, recording the topic, location, and concern. This information can help identify pollutants of concern, priority areas, pollutant sources, educational needs, and other information the MS4 Operator may use to evaluate the Stormwater Management Program.

4.2.E If the MS4 Operator utilizes a stormwater management panel or committee, the MS4 Operator shall provide opportunities for citizen representatives on the panel or committee. The attendance of the meeting shall be recorded.

4.2.F If the permittee has a governing board such as; County Council, City Council, or Board of Curators, a representative of the MS4 Operator, who is familiar with the MS4 Stormwater Program, shall provide an update to the governing board. This shall be conducted at minimum, annually with the status of, or updates on, the Stormwater Management Program, and compliance with the Stormwater Management Program.

4.2.G **Existing permittees**: Shall evaluate their current program to ensure it is in compliance with this permit and promoted to the community. Existing permittees shall modify their program as necessary, and develop and implement elements, as necessary, to continue reducing the discharge of pollutants from the MS4 to the maximum extent practicable, following the requirements of Section 4.2 of this permit.

4.2.H **Newly regulated permittees**: Shall develop a stormwater Public Participation program. The Permittees shall have the program fully implemented by the end of this permit term.

4.2.I Tracking mechanisms shall be used for tracking attendance, inquiries or concerns per the requirements of Section 4.2 of this permit. Using adaptive management, all MS4 Operators shall review their Public Participation Program, at minimum, annually and update implementation procedures as necessary within the requirements of this permit. This shall be used to review how to best reach the public, the effectiveness of the mechanisms, the effectiveness of reaching the public and the MS4 Governing board and if the community and MS4 government are working together for water quality. Any additional events and/or BMPs shall be acknowledged in the Stormwater Management Program report.

4.3 **MCM 3. Illicit Discharge Detection and Elimination (IDDE)**

The MS4 Operator shall implement, and enforce a program to detect and eliminate illicit discharges (as defined in 10 CSR 20-6.200 at 40 CFR 122.26(b)(2)) into the regulated MS4.

The illicit discharge detection and elimination program shall at minimum, include the following:

4.3.A A current storm sewer system map that shall be updated as needed to include features which are added, removed, or changed. This map may be paper or electronic.
This storm sewer map, must show at a minimum:

1. The location of all MS4 outfalls. The map shall be detailed enough that the outfalls can be accurately located;
2. The names and locations of all receiving waters of the state that receive discharges from the MS4 outfalls;
3. The boundary of the regulated MS4 area;
4. The map shall be readily available and used by field staff as needed; and
5. The map and any accompanying necessary information shall be made available to the Department upon request.

4.3.B The MS4 Operator must record the sources of information used for the map and track, at minimum:

1. A numbering or naming system of all outfalls;
2. Dates that the outfall locations were verified/ or last field survey; and
3. For newly added outfalls, the date that it was added to the storm sewer system.

4.3.C The MS4 shall effectively prohibit non-stormwater discharges into the permittee's storm sewer system and implement appropriate enforcement procedures and actions.
This prohibition shall be through ordinance or other regulatory mechanism, to the extent allowable under state or local law. This may be accomplished by more than one ordinance or mechanism.
This may be done through a "nuisance code" however it must be certain that non-stormwater discharges are covered in this code. Such non-stormwater discharges may include, but are not limited to:

- Litter;

- Household hazardous waste disposal;
- Leaf disposal;
- Use of soaps & detergents with discharge to stormsewer;
- Illegal dumping of solid waste;
- Vehicle fluid disposal;
- Grass clippings;
- Pet waste; and
- Sewage.

4.3.D A dry weather field screening strategy.

1. The MS4 Operator shall conduct (or have conducted on their behalf) outfall field assessments. The screening shall be conducted during dry weather conditions (a minimum of 72 hours after the last precipitation event) to check for the presence of a discharge.

   Existing permittees:

   a) A minimum of 60% of all outfalls shall be screened during the permit cycle.

   b) Priority areas, such as those listed in 4.3.H, shall be screened each year.

   Newly regulated permittees:

   a) All outfalls shall be located and screened during the 5 year permit cycle.

   b) Priority areas shall be established.

2. This screening shall include a checklist or other tracking device to; ensure a complete inspection of each outfall, enhance consistency, and to track the field screening. This shall be used regardless of the presence of dry weather flow.

   When discharge is present, the checklist or tracking device shall note the following general observations and physical characteristics at a minimum:

   - Date and time;
   - Weather conditions and temperature (air & water);
   - Color of discharge;
   - Estimate of flow rate (this may be noted qualitatively);
   - Odor;
   - Surface scum, algal bloom, floatables or oil sheen present;
   - Deposits or stains (note the color);
   - Turbidity (may be noted qualitatively);
   - Stream impact including vegetation, fish, wildlife;
   - Length of impacted stream; and
   - Notes of an obvious source of flow (such as lawn irrigation, etc.)

4.3.E The MS4 Operator shall maintain diagnostic monitoring procedures to detect and investigate unknown non-stormwater flows as part of the dry weather screening program.

These procedures are for possible illicit discharges, and may be collected, and analyzed by a contracted lab, or similar agreement with another entity who is equipped and experienced in sample collect and analysis.

1. This diagnostic monitoring shall include sampling unknown discharge from MS4 outfalls that are found to be flowing or ponding more than 72 hours after the last precipitation event and considered to be an illicit discharge.
2. The samples shall be analyzed for relevant parameters to determine if a pollutant is involved.

   a) Relevant parameters will need to be determined on a case by case basis depending on the nature of the discharge and what the potential sources may be.

   b) The MS4 Operator shall have the ability to sample for and analyze the samples. This may be done through a contract lab or similar agreement.

   c) Possible parameters sampled for and analyzed when deemed applicable include but are not limited to:

   - pH;
   - Oil and grease;
   - *E.Coli* or fecal coliform;
   - Surfactants or fluorescence concentration;
   - Specific conductivity;
   - Ammonia;
   - Chlorine;
   - Dissolved oxygen; and
   - Fluoride/ hardness.

4.3.F The MS4 Operator shall maintain procedures for tracing the source of an illicit discharge.
If initial screening indicates that a dry weather discharge contains pollutants, or if an illicit discharge is suspected from another reporting method, the source shall be traced. These procedures shall include mechanisms to locate and follow stormwater infrastructure. A variety of investigative tools may be used as appropriate for each situation, such as, but not limited to;

- Visually following the flow;
- Storm sewer system sampling;
- Full storm sewer map;
- Closed circuit television;
- Smoke or dye tracing; and
- Tunnel entry.

4.3.G The MS4 Operator shall maintain procedures for removing the source of the discharge.
After locating the source, the pollutant and source must be removed. While the exact procedure will depend on the source and the circumstances, The MS4 Operator must maintain any necessary contacts with appropriate entities that may be needed for these procedures (such as an environmental cleaning company). This information shall be made available to the responsible staff.

The MS4 Operator is encouraged to work with the source of the illicit discharge to remedy the situation. Possible remedies shall include:

1. Implement source control or treatment BMPs to prevent reoccurrence of the violation;
2. Remediation or restoration of affected property.

4.3.H In order to prevent further illicit discharge, the MS4 Operator shall identify priority areas such as, but not limited to:

- Areas with evidence of ongoing illicit discharges;
- Areas with a past history of illicit discharges;
- Certain land use influencing stormsewer/ proximity of potential pollutant sources;
- Areas of higher population density;
- Neighborhoods with onsite sewage systems;
- Areas with known litter or dumping issues;
- Areas with large or increased number of citizen complaints; and
- Industrial areas

Annually, the MS4 Operators shall evaluate this priority area list and/or map and update as necessary to reflect changing priorities.

If a co-permittee, each co-permittee shall identify priority areas within their boundaries.

4.3.I The MS4 Operator shall maintain written procedures for implementing the IDDE Program, including those components described within this section, to ensure program continuity and consistency.

1. This shall include a description of this dry weather field screening strategy and implementation schedule to detect and address non-stormwater discharges, including discharges from illegal dumping and spills, to the permittee's system.
2. This shall include a description of how the discharge is evaluated and the possible parameters that are tested.
3. If contracted to another entity, the contact information shall be listed.

4.3.J The MS4 Operator must conduct investigations in response to field screening discoveries, spills, or in response to complaints from the public, municipal staff, or adjacent MS4s.
The investigation must work to determine the source of the connection, the nature and volume of discharge through the connection, and the party responsible for the connection.
Responses shall meet the following investigation timelines:

1. Immediately respond to all illicit discharges, including spills, which are determined to constitute a threat to human health, welfare, or the environment.
2. Investigate (or refer to the appropriate agency with the authority to act) within five (5) business days, on average, any complaints, reports or monitoring information that indicates a potential illicit discharge which does not constitute a threat to human health, welfare or the environment.
3. If illicit connections or illicit discharges are observed related to, discharging to, or discharging from, an adjacent MS4 Operator's municipal storm sewer system, the MS4 Operator must notify the other MS4's Operator within 24 hours of discovery or as soon as practicable.

4.3.K The MS4 Operator shall have procedures for appropriate enforcement, this may include fines, the ability to collect cleanup and abatement costs, and actions to ensure that the permittee's illicit discharge ordinance (or other regulatory mechanism) is being implemented.

1. The MS4 Operator shall maintain a written description of the enforcement procedure. This shall include a copy of or link to the ordinance and/or other regulatory mechanism that the MS4 Operator will use to enforce the prohibition of illicit discharges into the MS4.

4.3.L The MS4 Operator shall maintain a database, or other centralized system, to track dry weather field screenings, spills, incidents, and investigations.

1. Tracking mechanisms shall be used for incidents, investigations, enforcement and follow up. This data shall be used to continuously evaluate the effectiveness of the IDDE program. This data shall be reviewed to determine if there is a new priority area.
   The MS4 Operator shall record annually at a minimum:
   a) Number of outfalls screened;
   b) Number of complaints received and investigated; and
   c) Number of illicit discharges removed.
2. The MS4 Operator shall document all investigations to track at a minimum:
   a) The date(s) the illicit discharge was observed and investigated;
   b) Summary of procedures used to investigate the illicit discharge;
   c) The outcome of the investigation including sample results and findings;
   d) Any follow-up of the investigation including cleanup, enforcement actions, visits to confirm the illicit discharges have been removed; and
   e) The date the investigation or issue was closed or resolved.

4.3.M The MS4 Operator shall inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste, this may work with part 4.1 and part 4.6 of this permit (MCM #1 and MCM #6).

4.3.N All MS4 Operators shall review their IDDE Program, at minimum, annually and update implementation procedures as necessary.

4.3.O **Existing permittees:** Shall evaluate their current program to ensure that it is in compliance with this permit.

1. Any revisions to the ordinance or regulatory mechanism shall be complete in the first year of the permit cycle.
2. Maintain an updated map with the items listed above. Items not included in the current map must be added within the first 2 years of the permit cycle.

4.3.P **Newly regulated permittees:** Shall develop an IDDE Program. Newly regulated permittees shall describe the IDDE program in their SWMP. The MS4 Operator shall have the program fully implemented within five (5) years of permit issuance.

1. If the MS4 Operator needs to develop the regulatory mechanism, the ordinance or regulatory mechanism must be adopted within the first 3 years of permit coverage.
2. Develop or update a map in accordance with Section 4.3.A of this Permit. The MS4 Operator must develop or update a map with the items listed above. All outfalls shall be dry weather field screened within the first five (5) years of permit issuance.

4.3.Q The MS4 Operator must develop and implement or maintain a training program for all municipal field staff, who, as part of their normal job responsibilities, may come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system.
This shall include staff who may handle materials which may become an illicit discharge. This shall include discharges through spills, improper disposal, mismanagement, improper vehicle or equipment washing or rinsing. This training may be conducted with resources online and may be focused for what topics are relevant to their position.

1. Each staff shall take this training at minimum within one year of a new employee being hired.
2. The applicable staff may include the following; (unless the MS4 Operator does not have the listed department under their jurisdiction). Additional staff or departments shall be included if appropriate;
   - Fleet maintenance staff;
   - Staff at facilities with fuel, chemicals, washing of vehicles or equipment;
   - Road maintenance staff;
   - Road salt/de-icing staff; and
   - Parks, swimming pool, or golf course staff who encounter spills, equipment or vehicle washing, fueling, chemicals, etc.
3. The training dates, topics and the attendance shall be recorded.
4. Reviews of the training effectiveness shall be considered after municipal site inspections or after an incident occurs. If a certain department or facility did not perform the way they were trained, or if an issue arises that was not handled properly, the MS4 Operator should consider if the training is enough or is ineffective. The MS4 Operator shall consider ways to survey or test staff to see if the training is effective.

4.3.R Using adaptive management the MS4 Operator shall review their IDDE Program, at minimum, annually and update implementation procedures as necessary. This data shall be used to continuously evaluate the effectiveness of each BMP and the implementation of each BMP.
Any additional BMPs shall be acknowledged in the Stormwater Management Program report.

4.4 **MCM 4. Construction Site Stormwater Runoff Control**
The MS4 Operator shall develop, implement and enforce a program to reduce pollutants in any stormwater runoff to their MS4 from construction activities that result in land disturbance of greater than or equal to one acre. Reduction of stormwater discharges from construction activity disturbing less than one acre shall be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more.

4.4.A The MS4 Operator shall have a law, ordinance and/or other regulatory mechanism to require construction site runoff control BMPs at construction/land disturbance sites greater than or equal to one (1) acre or less than one acre if the construction activity is part of a larger common plan or development or sale that would disturb one acre or more. The mechanism shall include sanctions which are designed to ensure compliance, to the extent allowable under State, or local law.

4.4.B The MS4 Operator shall review pre-construction plans. These reviews at a minimum shall:

1. Incorporate the consideration of potential water quality impacts through procedures for site plan review. The site plan review procedures shall evaluate threats to water quality shall by considering, at minimum, the following factors:
    a) Soil erosion potential;
    b) Site slope;
    c) Project size and type;
    d) Sensitivity of receiving waterbodies;
    e) Discharge flow type (pipe or sheet flow);
    f) Location of discharge point in relation to receiving water;
    g) Proximity of the site to receiving waterbodies; and
    h) Other factors relevant to the MS4 service area.
2. Use a checklist, or other listed criteria, to ensure consistency and completeness.
3. Include requirements for construction site operators to select, install, implement, and maintain appropriate stormwater control measures.
    a) This includes; temporary BMPs throughout the life of the land disturbance, and permanent BMPs which remain on site as required by local codes and ordinances.
4. Consider ways to minimize disturbed areas through actions such as, phased construction requirements, temporary seeding or sodding, or erosion mats to exposed areas.
5. Include requirements for construction site operators to control construction-site waste that may cause adverse impacts to water quality.
   This shall include at a minimum:
    a) Discarded building materials;
    b) Concrete truck, and mortar mix washout;
    c) Chemicals (such as fertilizer, paint, oils, herbicides, pesticides);
    d) Litter; and
    e) Sanitary waste.

4.4.C The MS4 Operator shall establish authority for site inspections and enforcement of control measures. To the extent allowable by state, federal, and local law, all MS4 Operators shall implement procedures for inspecting construction/land disturbance projects.
The construction site runoff control program shall implement at a minimum:

1. Identify priority sites for inspection based on nature of the construction activity, topography, disturbed area, and the characteristics of soils and sensitivity of, or proximity to, receiving water;
2. Construction site inspections shall include assessment of compliance with the MS4 Operator's construction site stormwater runoff control ordinance or regulatory mechanism, and other applicable ordinances;
3. The inspections shall evaluate any structure that functions to prevent pollution of stormwater or to remove pollutants from stormwater and use enforcement polices to require BMPs are implemented and effective;
4. Final inspection, upon completion of the land disturbance and prior to final approval of construction project. Ensure all disturbed areas have been stabilized, that all temporary erosion and sediment control measures are removed.
5. The inspections conducted by the MS4 Operator shall be documented with a checklist. The checklist must include structural BMPs and check on the self-inspection which are conducted by the construction site operator. These MS4 Operator checklists may be electronic.

4.4.D The construction site runoff control program shall include an established, escalating enforcement policy that clearly describes the action to be taken for violations.
The program shall have written procedures to ensure compliance with the MS4 Operator's construction site runoff control regulatory mechanism. This shall include the sanctions and enforcement mechanisms the permittee will use to ensure compliance and procedures for when certain penalties, injunctions or other measures will be used.

1. The MS4 Operator must have the authority to initiate a range of enforcement actions to address the variability and severity of noncompliance.
2. Enforcement responses to violations must consider the following criteria at minimum:
    a) Degree and duration of the violation;
    b) Effect the violation has on the receiving water;
3. Enforcement actions shall be timely in order to ensure the actions are effective. These procedures and actions must be written and available for MS4 staff for consistency and training purposes.
4. The MS4 Operator must have a minimum of two (2) enforcement actions they are able to use.
   Possible enforcement actions include, but are not limited to:
    a) Stop Work orders;
    b) Verbal education or educational materials given to the construction site operator;
    c) Written warnings or notice of violation;
    d) Bonding or escrow requirements;
    e) Fines/ penalties; and
    f) Denials for previous non-compliance or current non-compliance at other sites.

4.4.E The MS4 Operator shall require the construction site operator to conduct inspections at minimum:

1. Every fourteen (14) days, when construction is active.
2. Within 72 hours of any storm event, and within 48 hours after any storm event equal to or greater than a 2-year, 24-hour storm has ceased.

Checklists used for these inspections conducted by construction site operators shall either be submitted to the MS4 Operator, or the MS4 Operator shall verify that these inspections are being conducted by the construction site operator checklists during MS4 Operator inspections**.**

4.4.F The MS4 Operator shall maintain an inventory of active public and private land disturbance sites, as defined in Section 4.4 of this permit. This may be supplemented with records such as a plan review checklist and email correspondence.
The inventory must contain:

1. Relevant contact information for each project (e.g., tracking number, name, address, phone, etc.);
2. Size of the project/ area of disturbance;
3. If the site is a priority site/ how high of priority;

4.4.G The MS4 Operator shall track their oversite inspections. This may be done by retaining copies of records such as inspection checklists and email correspondence. The MS4 Operator must make these inventories available to the Department upon request.
The tracking must contain at a minimum:

1. Inspection dates and time;
2. Inspector name;
3. Inspection findings; and,
4. Follow up actions and dates, including corrective actions and enforcement actions.

4.4.H **Existing permittees:** Review the Stormwater Management Program including ordinances, permitting procedures, review procedures, inspection procedures and enforcement procedures to ensure compliance with these requirements. Any changes necessary to be in compliance with this permit shall be completed within the first year of this permit issuance.
The inventory of active sites must be updated as new projects are reviewed and projects are completed. If the MS4 Operator needs to develop this inventory, it shall be completed within one (1) year of this permit issuance.

4.4.I **Newly regulated permittees:** If the MS4 Operator needs to develop this construction site runoff program, the SWMP shall describe the construction site stormwater plan and scheduled implementation. Development of this program shall be completed within the first three (3) years of the permit issuance. If the MS4 Operator's ordinance or regulatory mechanism is already developed, the permittee shall include a copy of the relevant sections with the SWMP.
For new permittees, the inventory must be completed with one (1) year of permit issuance and then updated as new projects are permitted.

4.4.J The Stormwater Management Program must include procedures for the MS4 Operator to receive and consider information submitted by the public about land disturbance sites. This may be in combination with 4.2.D of this permit.

4.4.K The MS4 Operator shall provide, or support access to, construction site runoff control training for MS4 inspectors and plan reviewers at minimum once during this permit cycle. This education shall be tracked or documented.

4.4.L The MS4 Operator must provide written procedures outlining the local inspection and enforcement procedures to their inspectors to ensure consistency among the inspections.

4.4.M Using adaptive management, all MS4 Operators shall review, at minimum annually, their Construction Site Stormwater Runoff Control Program and evaluate the ordinances, review procedures, inspection procedures, enforcement procedures, receipt of public information procedures, and effectiveness of training procedures to ensure compliance with these requirements and determine if changes are needed. This annual review may include but is not limited to:

1. Evaluating the most common violations, how the violations are handled, how many are escalated;
2. If the education program can assist in reducing violations;
3. Determining if the site plans match the sites when violations arise or if additional items need to be evaluated at plan review;
4. Assessing public complaints being addressed in a timely manner; and
5. Evaluating if the inspections thorough and consistent across different sites.

Any additional BMPs shall be acknowledged in the SWMP.

4.5 MCM 5. Post-Construction Stormwater Management in New Development and Redevelopment

The MS4 Operator shall continue or develop, implement, and enforce a program to address the quality of long-term stormwater runoff from new development and redevelopment projects that disturb equal to and greater than one acre, including projects less than one acre that are part of a larger common plan of development or sale that would disturb one acre or more and that discharge into the regulated MS4.
The MS4's program shall ensure that controls are in place that have been designed and implemented to prevent or minimize water quality impacts

4.5.A The MS4 Operator shall maintain and utilize an ordinance(s) or other regulatory mechanism(s) to address post-construction runoff from new development and redevelopment projects to the extent allowable under state or local law for sites equal to or greater than one acre including projects less than one acre that are part of a larger common plan of development or sale. The goal of this approach is to arrive at designs that protect sensitive areas, minimize the creation of stormwater pollution, utilize BMPs that effectively remove stormwater pollution, and attempt to maintain predevelopment runoff conditions.

The MS4's program shall ensure that controls are in place that have been designed and implemented to prevent or minimize water quality impacts from stormwater, after construction.

1. If adopting a set of standards from another MS4 or other established standards, the MS4's ordinance may incorporate by reference, therefore the MS4 does not need to incorporate the entire guidance into their codes.
2. This program may be accomplished through one or multiple ordinances or regulatory mechanisms.

4.5.B The MS4 Operator shall continue or develop a strategy to minimize water quality impacts. This shall include a combination of structural and/or non-structural controls (BMPs) appropriate for the permittee's community.

1. Structural controls include but are not limited to; extended detention basins, grass swales, bio-retention, permeable surfaces, sand filter basins, stormwater planters, proprietary BMPs.
   The ordinance or regulatory mechanism for structural post-construction controls, or water quality facilities, shall include:
   a) Adoption or development of numeric or technical performance and/or design standards to control post-construction stormwater discharges.
   These post-construction stormwater standards are for designing, installing, implementing, and maintaining stormwater control measures which may include, but are not limited to BMPs that; infiltrate, evapo-transpire, harvest, detain, retain, and/or reuse stormwater.
   The MS4 Operator must adopt or maintain local stormwater discharge design standards that consider parameters such as; site discharge volume, rate, duration, and frequency for new development and redevelopment sites with the intent to minimize the impact of stormwater runoff on water quality.

2. Non-structural controls include but are not limited to; stream buffers, no mow zones, preservation of open spaces, tree preservation, impervious cover reduction, land use planning, and low impact development.
   The ordinance(s) or regulatory mechanism(s) for non-structural post-construction controls, shall include:
   a) Adoption or development of preventative actions that involve management and source controls such as, but not limited to:
   - Policies and ordinances that provide requirements and standards to direct development to identified areas;
   - Protection of sensitive areas such as wetlands and riparian areas;

- Maintain and/or increase open space (which may include a dedicated funding source for open space acquisition);
- Maintain requirements for buffer zones along water bodies;
- Require minimizing impervious surfaces;
- Require minimizing disturbance of soils and vegetation;
- Policies or ordinances that encourage infill development in higher density urban areas, and areas with existing infrastructure;
- Programs which incentivize the use of green infrastructure;
- Requirements for minimization of directly connected impervious areas; and
- Tree preservation ordinances.

4.5.C Pre-construction plan review shall be conducted by the MS4 Operator to assess site characteristics at the beginning of the construction site design phase to ensure adequate planning for stormwater program compliance.
The structural or non-structural controls chosen shall; protect sensitive areas, minimize the creation of stormwater pollution, and effectively reduce stormwater pollution. This can be achieved by reasonably mimicking pre-construction runoff conditions on all affected new development projects, or the permittee may achieve this goal through a method more appropriate for its community.

1. The plan review process shall use a checklist. This may be part of the same plan review in MCM 4.
2. The plan review process shall evaluate non-structural BMP selection first, such as comprehensive plans, zoning ordinances, buffer strips, and/or maximization/preservation of open space. Non-structural BMPs primarily prevent stormwater runoff from a site, which could influence the options for structural BMPs which help mitigate the stormwater related impacts after they have occurred.

4.5.D The MS4 Operator shall have ordinances or similar enforcement mechanisms to ensure adequate long-term operation and maintenance (O&M) of the selected BMPs, including, as appropriate, agreements between the MS4 Operator and other parties such as post-development landowners or regional authorities.

1. Long term O&M shall be addressed during the plan review and approval process.
2. Copies of O&M manuals shall be retained by the party responsible for the post-construction BMP, and with the MS4 Operator. This may be done electronically.

4.5.E The MS4 Operator shall inspect, or require inspection of, each water quality structural and non-structural water post-construction BMP according to the following at minimum:

1. A minimum of one (1) inspection shall be conducted during construction, and one (1) inspection before the site is finalized, to verify water quality facilities are built as designed and any applicable boundaries or practices for non-structural BMPs are being observed. This may be conducted in combination with MCM 4 inspections.
    a) The MS4 inspector shall have access to the approved plans to ensure proper installation.
2. A minimum of once in the first three years after the installation by, the MS4 Operator.
3. Annually by the owner or operator of the post-construction BMP, or by the MS4 Operator. If completed by the BMP owner or operator, this inspection report shall be submitted to the MS4 Operator for evaluation and review.
4. The MS4 Operator shall inspect a minimum of 60% of all water quality post-construction BMPs within the five year permit cycle. This must include installations with ongoing or open enforcement issues.

4.5.F The MS4 Operator must maintain a plan designed to ensure compliance with the MS4's post-construction water quality regulatory mechanism. This plan shall include escalating enforcement mechanisms the MS4 Operator will use to ensure compliance.
The MS4 Operator must have the authority to initiate a range of enforcement actions to address the variability and severity of noncompliance.

1. Enforcement responses to violations must consider at minimum:
    a) Degree and duration of the violation;
    b) Effect the violation has on the receiving water;
    c) Compliance history of the post-construction BMP owner or operator; and
    d) Cooperation of the owner or operator with compliance efforts.

4.5.G Enforcement actions shall be timely in order to ensure the actions are effective. The MS4 Operator shall begin enforcement actions within thirty (30) days of discovering a violation.
The MS4 Operator shall maintain a minimum of two possible sanctions. These include, but are not limited to:

1. Education regarding the BMP and verbal warnings;
2. Written warnings or notice of violation (this includes email notification);
3. Property lien; and
4. Fines.

4.5.H The MS4 Operator shall maintain an inventory tracking the water quality post-construction BMPs. This inventory must contain, at a minimum:

1. Relevant contact information for the responsible person(s) or entity (e.g., tracking number, name, address, phone, etc.);
2. The type of post-construction BMP;
3. Applicable operations and maintenance documents;
4. Date the MS4 Operator approved the construction site plan; and,
5. If the water quality facility is owned or operated by the MS4, the tracking shall also include any maintenance, such as sediment clean-out or replanting.

4.5.I The MS4 Operator shall also track the post-construction BMP inspections. This may be done by retaining copies of records such as inspection checklists and email correspondence. The MS4 Operator must make these inventories available to the Department upon request.
The MS4 Operator shall track at a minimum:

1. Inspection dates/ times;
2. Inspector name(s);
3. Inspection findings; and,
4. Follow up actions including all enforcement actions.

4.5.J **Existing permittees:** Evaluate the ordinances, permitting procedures, review procedures, inspection procedures and enforcement procedures to ensure compliance with these requirements and determine if changes are needed. Any changes necessary to be in compliance with this permit shall be completed within the first two (2) years of permit issuance.
The inventory of water quality facilities must be updated as new facilities are added and projects are completed. If the MS4 Operator needs to develop this inventory, it shall be completed within two (2) years of this permit issuance.

4.5.K **Newly regulated permittees:** Shall develop the ordinance or regulatory mechanism. Development of this program shall be completed within the first five (5) years of the permit issuance.
For new permittees, the inventories of public and private post-construction water quality BMPs must be completed within two (2) years of permit issuance and then updated as new projects are permitted and projects are completed.

4.5.L The MS4 Operator shall provide appropriate training for MS4 inspectors at minimum once every permit cycle. This may include Green Infrastructure training, or specific operation of proprietary post-construction BMPs. The MS4 shall provide overall training to explain the function of both structural and non-structural post-construction water quality BMPs.

4.5.M Using adaptive management, all MS4 Operators shall review, at minimum annually, their Post-Construction Site Stormwater Management in New Development and Redevelopment Program and evaluate effectiveness of the overall program and determine if changes are needed. This annual review may include but is not limited to:

1. Reviewing the number and types of developments;
2. How many BMPs were installed/inspected;
3. The amount of watershed area being treated;
4. The types of violations found and how frequently; and
5. How education could improve the effectiveness of the program.

Any additional programmatic BMPs shall be acknowledged in the Stormwater Management Program Report.

4.6. **MCM 6. Pollution Prevention/Good Housekeeping for Municipal Operations**
The permittee shall develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations.

4.6.A The MS4 Operator shall maintain and utilize an employee training program for MS4 municipal operations staff. The training shall be given at minimum annually to all MS4 staff who work with material handling, at MS4 owned or operated vehicle/equipment maintenance areas, storage yards, and material storage facilities. This may be broken up into staff units, or by applicable topics.

4.6.B The training shall be used to prevent and reduce stormwater pollution.
The training shall cover a minimum of the following topics/ activities (if applicable to the MS4):

1. Vehicle and equipment washing;
2. Fluid disposal and spills;
3. Fleet, equipment, and building maintenance;
4. Park and open space maintenance procedures (including fertilizer, herbicide, pesticide application);
5. New construction, road maintenance, and land disturbances;
6. Stormwater system maintenance;

7. MS4 operated salt and de-icing operations;
8. Fueling;
9. Solid waste disposal;
10. Street sweeper operations; and
11. Illicit Discharges.

4.6.C The MS4 Operator shall:

1. Maintain material to use in the training program, such as those available from the EPA, the state, or other organizations.
2. Maintain written procedures for the training program. Include a description of how this training will coordinate with all other minimum control measures (such as Illicit Discharge), monitoring and TMDL implementations where applicable.
3. Maintain a written schedule to offer topic specific training when it is appropriate. Such as, swimming pool discharges in the summer, leaf disposal in the fall, proper salt clean-up and usage in the winter.

4.6.D The MS4 Operator shall maintain a list of all municipal operations/facilities that are impacted by this operation and maintenance program.
This shall include a minimum of the following if owned and operated by the MS4 and if applicable to the MS4:

1. Maintenance yards;
2. Fleet or maintenance shops, including parks department;
3. Storage yards;
4. Parks, golf courses, swimming pools, and splash pads;
5. Municipal parking lots;
6. Salt/sand storage locations;
7. Snow disposal areas; and
8. Other locations expected to contribute floatables and/or pollutants.

4.6.E The MS4 Operator shall maintain a list of industrial facilities the MS4 Operator owns or operates which are subject to NPDES permits for discharges of stormwater associated with industrial activity. The list shall include the permit number or a copy of the No Exposure Exemption Certification (if applicable) for each facility.

This includes; municipal projects with a land disturbance permit, wastewater facilities, airports, etc.
NPDES permitted facilities not owned or operated by the permittee are not required to be part of the list; however, the MS4 Operator should be familiar with all such facilities in their MS4 service area as they may signify a priority area for the IDDE program.

4.6.F The MS4 Operator shall develop or maintain controls for reducing or eliminating the discharge of floatables and pollutants from municipal facilities listed in Section 4.6.D and 4.6.E.
These controls shall include at a minimum, where applicable:

1. A list of potential pollutant sources at each facility, such as materials used and stored on site;
2. A minimum of annual inspections of all municipally owned or operated facilities for stormwater issues;
    a) Records shall be kept for inspections and follow up. This may be a checklist, and may be electronic;
3. Use of structural controls/BMPs to reduce or prevent pollutants from entering waters of the state or into another MS4 where needed.
    a) A map with descriptions of these BMPs shall be maintained for each facility;
4. All paints, solvents, petroleum products, and petroleum waste products (except fuels) under the control of the permittee shall be stored so these materials are not exposed to stormwater;
5. Sufficient practices of spill prevention, control, and/or management shall be provided to prevent any spill of these pollutants from entering waters of the state;
    a) This shall include spill kits when liquid product is stored at a facility; and
    b) Any containment system used to implement this requirement shall be constructed of materials compatible with the substances contained and shall also prevent the contamination of groundwater.
6. Tracking of rock salt/brine or other deicer usage;
7. Maintaining municipal salt storage area(s) after use of rock salt, at minimum:
    a) Sweep and/or shovel spillage in loading area and storage area, and
    b) Unload salt hoppers or keep under cover when salt is in the hopper.

4.6.G The MS4 Operator shall have procedures for proper disposal of waste removed from the MS4 structures and areas of jurisdiction.
This waste, shall include at minimum, if applicable to the permittee:

1. Street sweeper spoils and washout;
2. Accumulated sediment;

3. Dredged materials;
4. Floatables, trash and litter;
5. Leaves, other organic matter; and
6. Other debris.

4.6.H The MS4 Operator shall maintain and utilize the following procedures, at minimum, for the washing of all municipal vehicles and equipment (if applicable to the MS4):

1. Use of any soap or detergent shall only be where there is connection to sanitary sewer or equivalent treatment; and
2. Any wash or rinse water that contains pollutants such as salt, oils, grease, sediment, grass clippings, lawn chemicals, or pesticides shall not be discharged to waters of the state or the MS4 system without appropriate treatment.
3. Any washing or rinsing activities shall be conducted in an appropriate area so the water is treated. This area(s) shall be marked on the map of the facility.

4.6.I The MS4 Operator shall maintain written explanation of the controls, procedures, inspection schedules, and explanation of tracking of these controls. Tracking may be done by retaining inspection reports or checklists.
Individual Stormwater Pollution Prevention Plans or one overarching Operations and Maintenance Manual for all applicable MS4 facilities may be used to comply with this requirement. If a unified document is used, each individual site shall be familiar with the document, and a copy shall be present on each site referenced in the document or available electronically.
Annually, the MS4 Operator shall evaluate the results, controls, and inspection procedures to ensure compliance with these requirements and determine if changes are needed. This evaluation may also aid in finding priority areas or pollutants in relation to MCM 3, or adding more education in relation to MCM 1.

4.6.J The MS4 Operator shall maintain procedures to determine if there are impacts to water quality for new flood management projects, if applicable. Any flood management projects shall require the protection of water quality in the standards that are used to plan, design, build, and maintain stormwater infrastructure.
Flood management projects are those projects developed or designed to reduce flooding.

4.6.K **Existing permittees:** Shall evaluate the current Stormwater Management Program including training, inspection procedures, and other municipal operation procedures to ensure compliance with these requirements. Any changes necessary to be in compliance with this permit shall be completed within one (1) year of this permit issuance.

4.6.L **Newly regulated permittees:** Shall develop this program. The SWMP shall describe the pollution prevention/ good housekeeping plan and scheduled implementation. Development of this program shall be completed within the first five (5) years of the permit issuance.

4.6.M Using adaptive management, all MS4 Operators shall review their Municipal Operations Program, at minimum, annually and update implementation procedures as necessary within the permit requirement. Any additional BMPs shall be acknowledged in the Stormwater Management Program Report.

PART 5. MONITORING, RECORDKEEPING, AND REPORTING

5.1 Monitoring

5.1.A The MS4 Operator shall retain records of any monitoring information used to complete the application for this operating permit, implementation of any part of this operating permit, and implementation for any part of the permittee's Stormwater Management Program for a period of at least three (3) years from the date of the sample, measurement, or analysis. This period may be extended by official written request by the Department at any time. These records may be maintained electronically.

Monitoring data shall include, if applicable, the below information:

1. All calibrations and maintenance records of sample or analytical equipment;
2. All original strip chart recordings for continuous monitoring instrumentation;
3. The date, location, and time of sampling or measurement;
4. Name of the individual(s) who performed the sampling or measurements;
5. The date(s) analyses were performed;
6. Name of the individual(s) who performed the analyses;
7. The analytical techniques or methods used; and
8. The results of such analyses.

5.1.B Any monitoring conducted for the purpose of implementation of any part of this permit shall be conducted in accordance to test procedures approved under 40 CFR Part 136 unless another method is required under 40 CFR subchapters N or O.

5.2 Recordkeeping

All records required by this permit may be maintained electronically, as long as they are accessible upon request by the Department. If a non-electronic version is kept, the permittee shall retain the most recent versions of the records and shall be accessible to the Department upon request.

5.2.A The permittee shall retain records of all activities requiring recordkeeping by the Stormwater Management Program, a copy of the NPDES permit, a copy of all ordinances, policies, and formal procedures for all six (6) MCMs and records of all data used to complete the application for this permit, for a period of at least three (3) years from the date of the report or application. This period may be extended by official request of the Department at any time.

5.2.B The permittee shall retain the most recent version of their SWMP at a reasonable location accessible to the Department, this may be done as a publicly available website.

5.2.C If requested in writing by the public, the permittee shall submit the items required under Part 5 of this permit, including a copy of the permit, SWMP, or application.

5.2.D The permittee shall submit the items contained in Part 5 of this permit to the Department upon request.

5.3 MS4 Stormwater Management Program Report

5.3.A A report to the Department on the status of the MS4's program is due annually on or before February 28th. This report shall cover the previous year from January 1st to December 31st. The report shall be submitted on the Department approved, MS4 Stormwater Management Program Report form. If approved by the Department, permittees may submit the MS4 Stormwater Management Program Report using an alternative report format. The MS4 Operator shall submit the MS4 Stormwater Management Program Report containing, at a minimum:

1. Information regarding progress toward achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable;
2. The status of the MS4's compliance with permit conditions;
3. Assessment(s) of the appropriateness of identified BMPs and corresponding measurable goals for each MCM;
4. A summary of results of information collected and analyzed during the reporting period, including monitoring data or quantifiable values per the MS4's measurable goals;
5. A summary of the TMDL Assumptions and Requirement Attainment Plan (ARAP), if applicable, containing the implementation status of BMPs and measurable goals specific to the TMDL ARAP or progress toward implementing the schedule for implementation of the TMDL ARAP. The summary shall also include any changes to BMPs and corresponding measurable goals;
6. If the permittee is utilizing integrated planning, the permittee shall provide a summary of the status of the integrated plan; and
7. A statement if the permittee is relying on another entity to satisfy some of the permittee's permit obligations. If applicable, the permittee shall supply the name of the entity, the name of the entity's primary contact person, and other relevant contact information.

5.3.B Electronic Discharge Monitoring Report (eDMR) Submission System. Per 40 CFR Part 127 National Pollutant Discharge Elimination System (NPDES) Electronic Reporting Rule, reporting of effluent monitoring data and any report required by the permit (unless specifically directed otherwise by the permit), shall be submitted via an electronic system to ensure timely, complete, accurate, and nationally consistent set of data for the NPDES program. The eDMR system is currently the only Department-approved reporting method for this permit unless specified elsewhere in this permit, or a waiver is granted by the Department. The facility must register in the Department's eDMR system through the Missouri Gateway for Environmental Management (MoGEM) before the first report is due.

PART 6. SPECIAL CONDITIONS FOR TOTAL MAXIMUM DAILY LOADS

6.1 MS4s Subject to Total Maximum Daily Loads (TMDL)

6.1.A Any regulated MS4 identified in an EPA approved or established TMDL with an applicable Wasteload Allocation (WLA) shall implement steps toward the attainment of applicable WLAs in accordance with 40 CFR 122.44(k)(2) and (3).

6.1.B The MS4 Operator shall develop a TMDL ARAP to address the TMDL's assumptions and requirements where applicable.

6.1.C The TMDL ARAP shall be incorporated into the Stormwater Management Program and include, at a minimum:

1. A plan to identify potential sources of the pollutants(s);
2. A plan to implement BMPs to address the sources within the MS4 service area; and
3. A schedule, including beginning and ending milestones, which are expressed as month and year to implement planned BMPs.

The schedule for the implementation of the TMDL ARAP shall be completed as soon as practicable, but is not limited to the five year term of this operating permit as attainment can take years or even multiple permit terms.

6.1.D BMPs shall be developed or designed with a purpose of reducing the pollutant(s) of concern The ARAP shall list each BMP and shall contain a description of the BMP, the purpose of the BMP, and the expected result of the BMP.

6.1.E Measurable goals shall be established for each BMP or in conjunction with multiple BMPs.

1. Each measurable goal shall contain a statement clearly indicating how it will be established to determine the appropriateness of identified BMPs and progress toward the expected results of the BMP.
2. Measurable goals shall be quantifiable; however, if it is not feasible to utilize a measurable goal that is quantifiable, then the permittee shall provide justification indicating why the measurable goal cannot be quantifiable.
3. If applicable, measurable goals shall also utilize interim and completion milestone dates, and a periodic frequency of measurement to document progress. Interim and final milestone dates shall be established with a format of month and year, or as 1st, 2nd, 3rd, 4th, and 5th year of the operating permit cycle.

6.1.F An iterative process shall be utilized by the permittee documenting how each BMP is evaluated and subject to replacement or modification. The permittee shall apply reasonable further progress by replacing or modifying ineffective BMPs with effective BMPs.

6.1.G If the permittee is subject to an approved or established TMDL, the permittee shall draft and submit their TMDL ARAP to the Department as soon as practicable but no later than 30 months after the date the EPA approves or establishes the TMDL or the effective date of their operating permit, whichever is later.
The initial TMDL ARAP is to be submitted to the Department's Water Protection Program, MS4 Team for review and approval at MS4@dnr.mo.gov or Water Protection Program, MS4 Team, P.O. Box 176, Jefferson City, MO 65102. The deadline for the TMDL ARAP may be extended through written request by the permittee and written approval by the Department.

6.1.H The MS4 Operator shall submit annual TMDL ARAP status reports to the Department on February 28th of each year until the TMDL ARAP has been submitted.
The annual status report shall provide a brief update on the status of completion of the TMDL ARAP to be submitted to the Department. The deadline for the TMDL ARAP status report may be extended through written request by the permittee and with written approval by the Department. The annual status report shall be submitted to the Department's Water Protection Program, MS4 Team at MS4@dnr.mo.gov or Water Protection Program, MS4 Team, P.O. Box 176, Jefferson City, MO 65102.

6.1.I If the Department approves the TMDL ARAP, it will be presumed that the TDML ARAP is affordable by the permittee.
If the Department disapproves a submitted TMDL ARAP and requires any additional or different controls or expenses, the Department will conduct an affordability analysis in support of the disapproval unless waived by the permittee. In addition to the disapproval, the Department shall provide an itemized list of recommendations, discrepancies, and plan corrective action(s) to the permittee in written correspondence, which will also provide deadlines for any corrective action(s).

6.1.J If the TMDL ARAP has been submitted to the Department but has not received approval, the MS4 Operator is not required to implement any actions listed in their TMDL ARAP and shall notify the Department of this in their MS4 Stormwater Management Program Report.

6.1.K If the TMDL ARAP has received Department approval, the permittee shall implement their TMDL ARAP in accordance to schedules established in the TMDL ARAP.
Implementation of all TMDL ARAP control measures shall be documented and retained by the permittee, and made available to the Department or the EPA upon request.

6.1.L If the MS4 Operator has an approved TMDL ARAP, the permittee shall provide a summary listing the BMPs and the status of the measurable goals in the MS4 Stormwater Management Program Report.

6.1.M If the MS4 Operator is subject to a TMDL, the MS4 Operator may demonstrate no additional controls are needed beyond the successful implementation of the six Minimum Control Measures (MCMs), which includes modifications to the BMPs or measurable goals, for the attainment with the TMDL's assumptions and requirements.
The demonstration is subject to Department approval. The MS4 Operator shall contact the Water Protection Program's MS4 Team to begin the process.

6.1.N If the permittee has already developed an integrated plan, a separate ARAP is not be required provided the integrated plan meets the requirements outlined in section 6.1 of this permit.
Review and rating of an integrated plan is subject to the same requirements of section 6.1 of this permit. The MS4 Operator shall contact the Water Protection Program's MS4 Team to begin the process.

6.1.O Permittees subject to existing TMDL Assumptions and Requirements shall submit their plan and status of implementation to the Department with the MS4 Stormwater Management Program Report required by this permit. Existing plans shall be subject to the same conditions listed in items 6.1.

6.1.P If the EPA approved or established TMDL indicates that the permittee does not cause or contribute to the impairment, the permittee is not required to develop and implement any action contained in Part 6 of this permit.

PART 7. STANDARD PERMIT CONDITIONS

7.1.A Duty to Comply. The permittee shall comply with all conditions of this permit. Any permit noncompliance constitutes a violation of the Missouri Clean Water Law and the Federal Clean Water Act and is grounds for enforcement action, permit termination, revocation and reissuance, modification, or for denial of a permit renewal.

7.1.B Duty to Mitigate. The permittee shall take all reasonable steps to minimize or prevent any discharge or sludge use or disposal in violation of this permit that has a reasonable likelihood of adversely affecting human health or the environment.

7.1.C Proper Operation and Maintenance. The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance may also include adequate laboratory controls and appropriate quality assurance procedures. This provision requires the operation of backup or auxiliary facilities or similar systems installed by a permittee only when necessary to achieve compliance with the conditions of the permit.

7.1.D Inspection and Entry. The permittee shall allow the Department or an authorized representative (including an authorized contractor acting as a representative of the Department), upon the presentation of credentials and other documents as may be required by law to:

1. Enter the permittee's premises where a regulated facility or activity is located or conducted or where records must be kept under the conditions of this permit.
2. Have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit, and have the authority to request records be provided electronically in absentia.
3. Inspect any facilities, equipment (including monitoring and control equipment), practices, or operations regulated or required under this permit.
4. Sample or monitor at reasonable times, for the purposes of assuring permit compliance or as otherwise authorized by the Act, any substance or parameters at any location.

7.1.E Monitoring Methods. See Part 5.1 of this operating permit.

7.1.F Need to Halt or Reduce Activity Not an Excuse. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit.

7.1.G Permit Actions. This permit may be modified, revoked, reissued, or terminated for cause. The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance does not stay any permit condition.

7.1.H Duty to Reapply.

1. If the permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the permittee must apply for and obtain a new permit.
2. A permittee with a currently effective site-specific permit shall submit an application for renewal at least 180 days before the expiration date of the existing permit, unless permission for a later date has been granted by the Department. (The Department shall not grant permission for applications to be submitted later than the expiration date of the existing permit.)
3. A permittees with currently effective general permit shall submit an application for renewal at least 180 days before the existing permit expires, unless the permittee has been notified by the Department that an earlier application must be made. The Department may grant permission for a later submission date. (The Department shall not grant permission for applications to be submitted later than the expiration date of the existing permit.) Continuation of expiring permits are in accordance with 10 CSR 20-6.010(10)(C) and subsequent amendments.

7.1.I Administrative Continuation of the Permit. If this permit is not reissued or replaced prior to the expiration date, it will be administratively continued in accordance with 10 CSR 20-6.010(10)(C) and remain in force and effect. Any permittee who was granted permit coverage prior to the expiration date, and who has applied for renewal at least 180 days prior to the expiration date, will automatically remain covered by the continued permit until the earlier of:

1. Reissuance or replacement of this permit, at which time the permittee shall comply with the application conditions of the new permit to maintain authorization to discharge;
2. Notice of termination;
3. Issuance of a site-specific permit or alternative general permit for MS4 discharges; or
4. A permit decision by the Director not to reissue this general permit, at which time the permittee shall seek coverage under an alternative general permit or a site-specific permit.

7.1.J Permit Transfers. Subject to 10 CSR 20-6.010(11), an operating permit may be transferred upon submission to the Department. The Department may require modification or revocation and reissuance of the permit to change the name of the permittee and incorporate such other requirements as may be necessary under the MCWL or the CWA. (See 40 CFR 122.61. In some cases, modification or revocation and reissuance is mandatory.)

7.1.K Procedures for Modification or Revocation. If at any time the Department determines that the quality of waters of the state may be better protected by reopening this permit, or revoking this permit and requiring the owner/operator of the permitted site to apply for a site-specific (individual) permit or alternative general permit, the Department may revoke a general permit and require any person to obtain such an operating permit as authorized by 10 CSR 20-6.010(13), 10 CSR 20-6.200(1)(B) or 10 CSR 20-6.200(6).

7.1.L If this permit is reopened, modified, or revoked pursuant to this section, the permittee retains all rights under Chapters 536 and 644 Revised Statutes of Missouri upon the Department's reissuance of the permit as well as all other forms of administrative, judicial, and equitable relief available under law.

7.1.M The Department may require the permittee to apply for and obtain a site-specific or alternative general permit if:

1. The permittee is not in compliance with the conditions of this general permit.
2. The discharge no longer qualifies for this general permit due to changed site conditions and regulations.
3. The permittee will be notified in writing of the need to apply for a site-specific permit or an alternative general permit. When a site-specific permit or alternative general permit is issued to the authorized permittee, the applicability of this general permit to the permittee will be terminated upon the effective date of the site-specific or alternative general permit, whichever the case may be.

7.1.N Site-Specific Permit or Alternative General Permit. The permittee may apply for a site-specific permit or alternative general permit in lieu of coverage under this general permit. In such cases, the permittee shall submit an application for the alternate permit in accordance with the requirements of 10 CSR 20-6.200 with reasons supporting the request. The request may be granted by issuance of any site-specific permit or an alternative general permit.

7.1.O Property Rights. This permit does not convey any property rights of any sort, or any exclusive privilege.

7.1.P Duty to Provide Information. The permittee shall furnish to the Department, within a reasonable amount of time, any information which the Department may request to determine whether cause exists for modifying, revoking, and reissuing, or terminating this permit or to determine compliance with this permit. The permittee shall also furnish to the Department, upon request, copies of records required to be kept by this permit.

7.1.Q Falsification Penalties. Any person who knowingly makes any false statement, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to sections 644.006 to 644.141 or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained pursuant to sections 644.006 to 644.141 shall, upon conviction, be punished by a fine of not more than $10,000, or by imprisonment for not more than six months, or by both. Second and successive convictions for violations under this paragraph by any person shall be punished by a fine of not more than $50,000 per day of violation, or by imprisonment for not more than two years, or both;

7.1.R Reopener Clause. Nothing in this permit shall prevent the Department from re-opening, modifying, or revoking this permit as authorized by law.

7.1.S Signatory Requirements.

1. All permit applications shall be signed and certified in accordance with 40 CFR 122.22 and 10 CSR 20-6.010(2)(B) by either a principal executive officer or by an individual having overall responsibility for environmental matters for the permittee.
2. All reports required by this permit, and other information requested by the Department shall be signed by a person described in section 2.2.B of this permit, or by a duly authorized representative of that person. A person is a duly authorized representative if:
   a) The authorization is made in writing by a person designated in Section 2 of this permit;
   b) The authorization specifies an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of stormwater manager, operator, superintendent, or position of equivalent responsibility or an individual or position having overall responsibility for environmental matters for the permittee. A duly authorized representative may thus be either a named individual or any individual occupying a named position.
   c) The written authorization is submitted to the Director; and
   d) If an authorization under section 2.2.B is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new, written authorization satisfying the requirements of this paragraph must be submitted to the Director prior to, or together, with any reports, information, or applications signed by an authorized representative.

MISSOURI DEPARTMENT OF NATURAL RESOURCES
FACT SHEET
FOR THE PURPOSE OF RENEWAL
OF
PHASE II SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)
MO-R04C000
MASTER GENERAL PERMIT

The Federal Water Pollution Control Act [Clean Water Act (CWA)] Section 402 of Public Law 92-500 (as amended) established the National Pollution Discharge Elimination System (NPDES) permit program. This program regulates the discharge of pollutants from point sources into the waters of the United States, and the release of stormwater from certain point sources. All such discharges are unlawful without a permit (Section 301 of the CWA). After a permit is obtained, a discharge not in compliance with all permit terms and conditions is unlawful. Missouri State Operating Permits (MSOPs) are issued by the Missouri Department of Natural Resources (Department) under an approved program, operated in accordance with federal and state laws (Federal CWA and Missouri Clean Water Law Section 644 as amended). Permits are issued for a period of five (5) years unless otherwise specified.

Per 40 CFR 124.56, 40 CFR 124.8, and 10 CSR 20-6.020(1)(A)2., a Fact Sheet shall be prepared to give pertinent information regarding the applicable regulations, rationale for the development of effluent limitations and conditions, and the public participation process for the permit. A Fact Sheet is not an enforceable part of an MSOP.

This Fact Sheet is for a Master General Permit.

Part I – Facility Information

Facility Type:	Industrial; Stormwater
Facility SIC Code(s):	#9511
Facility NAICS Code:	#924110
Facility Description:	Urban Stormwater Runoff. The permittee's MS4 collects and routes stormwater from industrial, commercial, roadways, and residential areas located within the permittee's municipal boundary and discharges the stormwater to waters of the state.

This Permit establishes Stormwater Management Program and Stormwater Management Plan (SWMP) requirements for all permit holders under this permit.

Clarification:
Coverage under this general permit may be issued to Public entities located inside the service area of a publicly owned separate storm sewer system designated by the Department if it is determined that its discharges from the MS4 have caused, or have the potential to cause, an adverse impact on water quality. Extension of such coverage shall be at the discretion of the Department.

Significant Changes to this permit include:
- ✓ Establishment of terms and conditions of the permit necessary to meet the MS4 permit standard in clear, specific and measurable terms per 40 CFR 122.34.
- ✓ Establishment of public notice, public comment and public hearing process necessary to meet the permit standard per 40 CFR 124.10.

DEFINITIONS
The definitions in this section shall apply to this permit only, and do not supersede or replace the definitions contained in Section 644.016, RSMo, 10 CSR 20-2.010, and 10 CSR 20-6.200(1)(D), which are all incorporated herein by reference. To aid understanding of some key terms, explanations of several statutory and regulatory definitions are provided. However, in the event of any inconsistencies, the statutory and regulatory definitions are controlling.

Adaptive management: A repetitive or cyclical process of decision making that requires monitoring activities to adjust behavior, decisions, and actions and to incorporate new knowledge and actual changes.
Adaptive management enables MS4 permittees to continually improve their stormwater control strategies and practices as they implement their programs and learn from experience to better control pollutant discharges. The process starts with the evaluation of a BMP with its designated measurable goal. If the BMP is found effective, then the MS4 Operator continues with this BMP until the next round of evaluation. If the BMP is found to be ineffective, then the MS4 Operator is required to conduct analysis to determine what can be altered or modified or if the BMP needs to be replaced.

Best Management Practices (BMPs): "Schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the state. BMPs also include treatment requirements, operating procedures, and practices to control runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage areas." 10 CSR 20-6.200(1)(D)1.

- BMPs can be temporary or permanent, and include structural items or non-structural practices or activities including schedules of activities, prohibitions of practices, maintenance procedures, structural controls, local ordinances, and other management practices to prevent or reduce the discharge of pollutants.
- BMPs encompass both the enforceable terms and conditions of this permit as well as particular activities and practices selected by the permittee that will be undertaken to meet the permit requirements but that are not themselves enforceable.

Clear, specific, and measurable terms: This permit is written to contain clear, specific, and measurable terms, using plain language to clearly establish permit requirements and the standards that will be used to assess compliance. "Such terms and conditions may include narrative, numeric, or other types of requirements (*e.g.*, implementation of specific tasks or best management practices (BMPs), BMP design requirements, performance requirements, adaptive management requirements, schedules for implementation and maintenance, and frequency of actions)." 40 C.F.R. § 122.34(a)

Common Plan of Development or Sale: An area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan. This plan may consist of many small construction projects that collectively add up to one or more acres of total disturbed land. For example, an original common plan of development of a residential subdivision might identify the streets, house lots, and areas for parks, schools and commercial development that the developer plans to build or sell to others for development. All these areas would remain part of the common plan of development or sale until the intended construction is completed.

Construction activities: Clearing, grading, and excavating that result in land disturbance of equal to or greater than one (1) acre. Construction activity also includes the disturbance of less than one (1) acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one (1) acre. *See* 10 CSR 20-6.200(1)(D)28.

Construction Site Operator: The entity or entities with operational control over construction plans and specifications including the ability to make modifications to those plans and specifications; or with day-to-day operational control of those activities at a project that are necessary to ensure compliance with a Stormwater Pollution Prevention Plan (SWPPP) for the site or other permit conditions. Typically this is the owner of the site or the general contractor of the project.

Control Measure: Any BMP or other method used to prevent or reduce the discharge of pollutants to waters of the state.

Conveyance: Curbs, gutters, artificial channels, swales, ditches, drains, pipes, catch basins, paved or unpaved channels, storm drains, or other constructed or natural features designed or utilized for routing of stormwater.

Co-permittee: "A permittee to a state operating permit that is responsible only for permit conditions relating to the discharge for which it is owner or operator, or both." 10 CSR 20-6.200(1)(D)4.
An operator of a regulated municipal separate storm sewer system (MS4) that applies jointly with one or more other applicants for coverage under a single municipal stormwater permit. Applicants within one urbanized area, or within a common watershed, or in an area served in common by one service provider may apply as co-applicants to share the administrative responsibilities of the application process and to become co-permittees under an issued permit.
A co-permittee must comply with the conditions of the permit relating to discharges from the MS4 the co-permittee owns or operates. Co-permittees will need to cooperate with each other to develop, implement, and report on their programs.

Discharge: "[T]he causing or permitting of one or more water contaminants to enter the waters of the state." Section 644.016(6) RSMo
The water contaminant authorized to be discharged by this permit is urban stormwater runoff.

Illicit Discharge: "Any discharge to a municipal separate storm sewer that is not composed entirely of storm water, except discharges pursuant to a state operating permit, other than storm water discharge permits and discharges from fire fighting activities." 10 CSR 20-6.200(1)(D)7.

Infill development: The building of homes, businesses and public facilities on unused and underutilized lands within existing urban areas. Infill development is the use of land in established neighborhoods for new development or redevelopment.

Iterative process: A documented process consisting of action items and analysis conducted by the MS4 Operator to ensure that BMPs are effective. This includes evaluating results and adjusting actions on the basis of what has been learned, as a part of adaptive management.

Maximum Extent Practicable (MEP): An adaptive management approach whereby the permittee will implement management measures, including structural and non-structural BMPs. MEP is a permittee-specific determination guided by factors such as: community financial capability and the need for reasonable rate or funding increases, weighing program-wide priorities compared to site-specific MS4 improvements, MS4 impacts to receiving waters, local priorities, watershed planning, integrated planning, MS4

size, climate, implementation schedules, hydrology, topography, geology, and the MS4's capacity to perform additional operation and maintenance.

Minimum Control Measure (MCM): The Phase II Rule defines a small MS4 stormwater management program as comprised of six areas of management, known as Minimum Control Measures. When administered properly and collectively, they are expected to result in reduction of the discharge of pollutants into receiving water bodies.

Modification: A revision to the MS4's Stormwater Management Program during the life of this permit. All modifications require written notification by the MS4 operator to the Department of Natural Resources (Department). Modifications may include:

a. Addition of new components, controls, or requirements to the Stormwater Management Program;
b. Replacing or modifying ineffective or unfeasible BMPs in accordance with adaptive management and the permittee's iterative process;
c. Modifying the iterative process or adaptive management procedures;
d. Replacing or modifying time schedules that are not explicitly required by this permit;
e. The addition or removal of jurisdictional areas;
f. Contact names for the Stormwater Management Program; and
g. Other changes as determined appropriate by the MS4 Operator.

Major vs. Minor Modifications:
A **minor modification** does not need to be submitted to the Department for review and approval or to be public noticed.
A **major modification** requires submittal to the Department for review and approval and requires public notice.

MS4 Operator: "The owner, or an agent of the owner, of a separate storm sewer with responsibility for operating and maintaining the effectiveness of the system." 10 CSR 20-6.200(1)(D)17.

Municipal Separate Storm Sewer (MS4): "A municipal separate storm sewer system" 10 CSR 20-6.200(1)(D)11.
"Municipal separate storm sewer means a conveyance or system of conveyances including roads and highways with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, paved or unpaved channels, or storm drains designated and utilized for routing of storm water which—

A. Does not include any waters of the state as defined in section 644.016, RSMo.
B. Is owned and operated by the state, city, town, village, county, district, association, or other public body created by or pursuant to the laws of Missouri having jurisdiction over disposal of sewage, industrial waste, storm water, or other liquid wastes;
C. Is not a part or portion of a combined sewer system;
D. Is not a part of a publicly owned treatment works as defined in 40 CFR 122.2." 10 CSR 20-6.200(1)(D)16.

Non-Structural Controls: Pollution prevention practices that focus on management by limiting or eliminating pollutants before they mix with stormwater. Non-structural controls may include but are not limited to; site and land use planning, vegetated filters, stream buffers, low impact development (LID), open space preservation, and impervious cover restrictions.

Outfall: "A point source as defined by 10 CSR 20-2.010 at the point where a municipal separate storm sewer discharges and does not include open conveyances connecting two (2) municipal separate storm sewers, pipes, tunnels, or other conveyances which connect segments of waters of the state and are used to convey waters of the state." 10 CSR 20-6.200(1)(D)18.
Outfalls are the point of discharge from the MS4 to waters of the state. Outfalls include discharges from pipes, ditches, swales, and other points of concentrated flow. An outfall is not where a stream or waters of the state leave the municipal boundary.

Owner: "A person who owns and controls the use, operation, and maintenance of a separate storm sewer." 10 CSR 20-6.200(1)(D)20.
"Person" is defined by Section 644.016(15) RSMo as "any individual, partnership, copartnership, firm, company, public or private corporation, association, joint stock company, trust, estate, political subdivision, or any agency, board, department, or bureau of the state or federal government, or any other legal entity whatever which is recognized by law as the subject of rights and duties."

Permittee: Refers to the MS4 Operator, or the entities identified as the owner and continuing authority of this general permit.

Stormwater: "[S]torm water runoff, snowmelt runoff and surface runoff, and drainage." 10 CSR 20-6.200(1)(D)31.

Stormwater Management Program: A comprehensive and documented program to manage the quality of stormwater discharges from the MS4.

Stormwater Management Plan (SWMP): The document explaining the MS4's Stormwater Program. It should be a comprehensive document that explains BMPs and the ongoing evaluation of the BMPs, as well as tracking, methods of documentation, and other procedures for each requirement of this permit. The MS4 Operator must utilize the procedures and other supplemental documents contained with or referenced in the SWMP during the activities performed to attain permit compliance.

In this comprehensive general permit, the SWMP details the specific BMPs, time schedules, and other details for the individual MS4 and community, and does not need to be reviewed for approval by the Department during the application process.

Structural Controls: Pollution prevention practices that require the construction, or use of a device, to capture or prevent pollution in stormwater runoff. Structural controls may include but are not limited to: extended detention basins, bio-retention, infiltration basins, stormwater wetlands, bio-swales, vegetative lined ditches, subsurface drains, permeable pavement or concrete, sand filter basins, stormwater planters, proprietary BMPs, storage tanks, and hydrodynamic separators.

Urbanized Area (UA): An area of densely developed territory as defined and used by the U.S. Census Bureau, that may include multiple MS4s. The Census Bureau delineates urbanized areas after each decennial census.

Waters of the State: "[A]ll waters within the jurisdiction of this state, including all rivers, streams, lakes and other bodies of surface and subsurface water lying within or forming a part of the boundaries of the state which are not entirely confined and located completely upon lands owned, leased or otherwise controlled by a single person or two or more persons jointly or as tenants in common." Section 644.016(27) RSMo.

The definition of Waters of the State takes precedence when applying state regulations.

Part II – Receiving Stream Information

Municipal Stormwater Outfalls:

Applications for MS4 operating permit (renewal or new) require the MS4 to provide information regarding the location of outfalls from the regulated MS4. The NPDES MS4 operating permit covers all discharges from the permittee's stormwater system into waters of the state.

Outfalls listed under the Facility Description in the operating permit only include representative stormwater outfalls. Representative outfalls are outfalls that discharge to the primary stem of principal watercourses in separate sub-regional watersheds and are representative of various land uses. Representative outfalls are listed in the permit as a subset of ALL of the MS4's outfalls. Listing all MS4 stormwater outfalls could add several extra pages to the permit and would require the operating permit to be modified if any outfall changes were made. However, the permittee is required by the operating permit to maintain a map as part of their Stormwater Management Program of all stormwater outfalls that discharge to waters of the state.

Applications for renewal or to receive (i.e., new permit) of the MS4 general permit require the permittee to provide the legal description, outfall number and receiving stream. In addition, the application for both co-permittees and individual MS4 permittees require a United States Geological Survey map showing the locations of the municipality/area in relation to the local road system and to indicate on the map the municipal/area boundary, receiving stream(s), and the map section, township, and range.

From this information, Department permit writers will establish a full description of these permitted features on the permit's certification page with the following:
Permitted Feature ID (e.g., Outfall #001)
Legal Description: ¼, ¼, Section, Township, Range, Direction
UTM Coordinates: X=000000.0, Y=0000000.0 (Easting, Northing respectively)
Receiving Stream: Name & Classification
First Classified Stream and ID: Name, Class, Waterbody ID – currently provided by the department
USGS Basin & Sub-watershed No.: (# – #) [12 digit USGS Hydrologic Unit Code (HUC)]

Applicable Designations of Waters of the State:

Per Missouri Effluent Regulations (10 CSR 20-7.015), the waters of the state are divided into seven (7) categories. This permit applies to facilities discharging to the following water body categories:

☒ Missouri or Mississippi River [10 CSR 20-7.015(2)]
☒ Lakes or Reservoirs [10 CSR 20-7.015(3)]
☒ Losing Streams [10 CSR 20-7.015(4)]
☒ Metropolitan No-Discharge Streams [10 CSR 20-7.015(5)]
☒ Special Streams [10 CSR 20-7.015(6)]
☒ All Other Waters [10 CSR 20-7.015(8)]

Missouri Water Quality Standards (10 CSR 20-7.031) defines the Clean Water Commission water quality objectives in terms of "water uses to be maintained and the criteria to protect those uses." The receiving stream and/or 1st classified receiving stream's beneficial water uses shall be maintained in accordance with 10 CSR 20-7.031(4). A general permit does not take into consideration site-specific conditions.

The Permit Area may change based upon areas incorporated into or removed from the permittee's jurisdictional area during the term of this permit, or expansion of the Urbanized Area (UA). Areas added shall be covered under this permit and reflected in the

Stormwater Management Program. For Permittees that are designated due to population density in a UA, which has areas that are not in the UA, the regulated MS4 is the portion which is inside of the UA.

The Department may require the regulated MS4 to submit an application for an alternate or additional general permit. Such as if the permittee is conducting regulated activities that are not covered under this permit but are addressed in a separate Master General Permit.

If the Department disapproves the application or SWMP and requires additional controls which add expenses, then the Department will conduct an affordability analysis in support of the disapproval for the application or SWMP. However, permittees may waive the requirement of the Department to conduct an affordability analysis at any time. If the permittee waives the affordability analysis, the Department shall assume all additional required controls are affordable.

Part III – Stormwater Management Program and Plan:

Stormwater Management Program

This permit, in accordance with 10 CSR 20-6.200 and 40 CFR Part 122, requires the permittee to develop and implement a Stormwater Management Program. The Stormwater Management Program shall address the six minimum control measures; public education and outreach, public involvement/participation process, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management and pollution prevention/good housekeeping for municipal operations. In addition, the Stormwater Management Program addresses TMDL implementation plan components, if applicable.

The Stormwater Management Program also includes, but is not limited to, specific BMPs, relevant local regulations, policies, procedures, interim milestones, measurable goals, measures of success, designation of responsible persons/positions for each of the measurable goals, and any applicable TMDL assumptions and requirements.

Stormwater Management Plan (SWMP)

The SWMP is a documented implementation plan describing a schedule of MS4 program activities including prohibitions of practices, implementation of required practices, development of standards for urban growth, maintenance procedures, education, trainings, inspections, and other management practices to prevent or reduce the pollution of waters of the state.

For this comprehensive permit, a SWMP is required, it does not need to be submitted to the Department as part of the application. The SWMP shall lay out standard procedures and details of the Stormwater Management Program. This document will help ensure consistency and continuity in the Stormwater Management Program.

SWMP Public Notice Procedure:

The MS4 Remand Rule became effective on January 9, 2017 and requires public participation in the permitting process. The comprehensive permit lays out the requirements of the Stormwater Management Program, using the specific SWMP may make an effective method of explaining the Stormwater Management Program.

Stormwater Management Program Ordinances:

To the extent allowable under state or local law, ordinances (or other regulatory mechanisms if a non-traditional MS4) are required to be developed, implemented and enforced within five years of initial permit issuance under the following sections, in accordance with 40 CFR 122.34(b):

Illicit discharge detection and elimination; to prohibit non-stormwater discharges into the storm sewer system, and implement appropriate enforcement procedures and actions;

Construction site stormwater runoff control; to require erosion and sediment controls at construction sites, as well as sanctions designed to ensure compliance; and

Post-construction; to address post-construction runoff from new development and redevelopment projects, and sanctions designed to ensure compliance. The “Missouri Guide to Green Infrastructure: Integrating Water Quality into Municipal Stormwater Management” (May 2012) was written specifically to aid MS4s in developing and implementing the post-construction runoff program. The guide can be viewed at https://dnr.mo.gov/document-search/missouri-guide-green-infrastructure-pub2446. The EPA and the Department and certain MS4s have developed compliant model ordinances that may be adapted for use by other interested MS4s.

Stormwater Management Program Reporting Frequency:

The previous version of this operating permit required biennial reporting of the Stormwater Management Program for existing regulated MS4s; however, annual reporting will now be required for existing regulated MS4 permittees in accordance with 40 CFR 122.34(d)(3).

The annual reporting ensures the annual review of the MCMs and overall stormwater management program is being conducted as required in this permit. The annual requirement also ensures there is no further confusion regarding which year the biennial report was due. The annual submittal of the Stormwater Management Program Report is also consistent with the MS4 Operators who are subject to TMDLs that must submit annual water quality schedules.

The reports shall be reported electronically by the owner, operator, or the duly authorized representative of the MS4 to the Department via the eDMR system. This annual Stormwater Management Program Report can be used by the Department and the public to evaluate the quality and compliance of a MS4's program. A MS4 Operator may consider including additional information with the annual report to show the quality and comprehensiveness of the MS4 program. The report can be used to showcase an outstanding program.

Date	Item	Report submitted to Department
January 1, 2022	Updates to Stormwater Management Plan complete	No (unless requested by Department staff)
February 28, 2022	Annual Stormwater Management Program Report	yes
February 28, 2023	Annual Stormwater Management Program Report	yes
February 28, 2024	Annual Stormwater Management Program Report	yes
February 28, 2025	Annual Stormwater Management Program Report	yes
February 28, 2026	Annual Stormwater Management Program Report	yes

Part IV - Rationale and Derivation of Effluent Limitations & Permit Conditions

Professional Best Judgement:
The permit writer used professional best judgement as a high quality technical opinion developed by a permit writer after considerations of all reasonably available and pertinent data or information that forms the basis for the terms and conditions of a NPDES permit.

Previous versions of the MS4 Master General Permit followed federal regulations for the BMPs applicable to Phase II MS4s via the Minimum Control Measures (MCMs) under 40 CFR 122.34(b). BMPs are Technology-based Effluent Limits (TBELs), which then subjects the BMPs to case- by-case determinations using professional best judgement.

The Remand Rule was a non-substantive rule, requiring the permitting authority (the Department) to ensure permit requirements include narrative, numeric, or other types of requirements. Permit requirements that simply copy the language of the federal Phase II regulations without providing further detail on the level of effort required or that do not include the minimum actions that must be carried out during the permit term do not provide clear, specific, and measurable requirements. The permit writer used professional best judgement in deciding the clear, specific and measurable requirements for this permit.

Comprehensive Category Grouping
MS4 designation is based primarily off of population size. Because there is such diversity, even in Phase II MS4s the permit writer wanted to offer differing levels to help in areas where the population of the regulated MS4 impacts the BMPs the most. These groups are used to offer assistance to the smallest MS4s while ensuring the more populated MS4s are targeting the appropriate amount of target audiences and pollutants.

The designated groups only vary in MCM 1 BMPs in areas where target audiences and target pollutants are concerned. In researching audit reports and compliance assistance visits throughout the state certain challenges were seen facing the MS4s with the smallest populations. One noticeable challenge was the lack of variety in target audiences, this was similar to non-traditional MS4 that also have a limited population.

The number of MCM 1 BMPs were the lowest for these in Group A to reflect the lower amount of possible target audiences, the lower population to participate in events, and even the ability of their population to participate in events or behaviors targeted. Class 2 counties were also included in the Group A to reflect the smaller population size those counties. The MS4s in this group may not have industries in their boundaries. There are often no schools, or religious organizations.

The Group B MS4s have a larger population, which will reflect in the number of potential target audiences. The population size ranges from 10,000 to reflect the designation of population of 10,000 for a municipality outside urbanized areas. The MS4s in this group are also joined by Class 1 counties, which have larger populations. These Group B MS4 will have more sub-groups in their population to target. MS4s of this size will have industries, educational institutions, and other potential target audiences.

The Group C MS4s are the largest of the Phase II MS4s. The Census Bureau identifies an Urbanized Area (UA) as an area meeting the minimum population density requirement, with a population of over 50,000. Missouri has three large UAs; Kansas City, St. Louis, and Springfield. Additionally, as of the 2010 census, there are four other UAs in Missouri. Each of those individual municipalities has a high enough population to have the name designation of an UA. So while the area in that population density must meet 50,000 population as a whole, the main municipality will carry the majority of that population. The population of 40,000 was established as the bottom level for Group C to capture the larger municipalities in these UAs. MS4s of this size will have a variety of industries,

educational institutions, and residents to draw from. They will also have a variety of potential pollutants or sources of pollution to target.

Integrated Planning
As noted in the June 5, 2012 EPA memorandum, "*Integrated Municipal Stormwater and Wastewater Planning Approach Framework*" EPA has increasingly embraced integrated planning approaches to municipal wastewater and stormwater management. EPA further committed to work with states and communities to implement and utilize these approaches in its October 27, 2011 memorandum "*Achieving Water Quality through Municipal Stormwater and Wastewater Plans*."

Integrated planning assist MS4 communities on their critical paths to achieving the human health and water quality objectives of the Clean Water Act by identifying efficiencies in implementing requirements that arise from distinct wastewater and stormwater programs, including how best to prioritize capital investments. Integrated planning can also facilitate the use of sustainable and comprehensive solutions, including green infrastructure, that protect human health, improve water quality, manage stormwater as a resource, and support other economic benefits and quality of life attributes that enhance the vitality of communities.

For more information regarding integrated planning please review both of the memorandums cited above or contact the Department's MS4 Team.

Maximum Extent Practicable (MEP)
Prior to 1987, municipal stormwater was subject to the same controls as other point sources like industrial and domestic discharges, which was section 301(b) of the CWA. However, in 1987, "Congress retained the existing, stricter controls for industrial stormwater discharges but prescribed new controls for municipal stormwater discharges," *NRDC v. EPA, 966 f.2D 1292, 9th Cir. 1992 (NRDC v. EPA)*. This "new control" was established in section 402(p)(3)(B)(iii) of the CWA, which states, "*Permits for discharges from municipal storm sewers – shall require controls to reduce the discharge of pollutants to the maximum extent practicable, including management practices, control techniques and system, designs and engineering methods, and such other provisions as the Administrator or State determines appropriate for the controls of such pollutants*."

The argument for "new controls" contained in the case of NRDC v. EPA was subsequently supported in the case of *Defenders of Wildlife v. Browner*, in which it was concluded that section 402(p)(3)(B) of the CWA "replaces" the requirements of 301(b) of the CWA with the MEP standard for MS4 discharges, and that it creates a "lesser standard" than section 301(b) of the CWA establishes on other types of discharges. Thus, MEP is a technology-based standard established by Congress in Section 402(p)(3)(B)(iii) of the CWA. As established in the *1999 National Pollution Discharge Elimination System Regulations for Revisions of Water Pollution Control Program Addressing Storm Water Discharges* (64 FR No. 235), MEP is, "*…the statutory standard that establishes the level of pollutant reduction that operators of regulated MS4s must achieve,*" (i.e., not water quality standards).

In addition to indicating that MEP is the statutory requirement, the EPA also clearly stated that MEP is applicable to the six (6) minimum controls measures in 64 FR No. 235, which states, "*The first component, reduction to the MEP, would be realized through implementation of the six minimum measures*." The description of MEP continues in 64 FR No. 235, with "*EPA envisions application of the MEP standard as an iterative process. MEP should continually adapt to current conditions and BMP effectiveness and should strive to attain water quality standards*." The iterative process, mentioned is also defined in 644 FR. No 235 with the following, "*…implement an iterative process of using BMPs, assessment, and refocused BMPs, leading toward the attainment of water quality standards*."

Ninth Circuit court ruling in EDC v. EPA (2003) found that the Phase II rule requirements for small MS4 General Permits violated the CWA. The court ruling found a lack of permitting authority review and lack of public participation in permit process. The MS4 Remand Rule was promulgated December 9, 2016 and became effective on January 9, 2017 as a result of this ruling. The Remand Rule requires more stringent public notice requirements and authorization requirements, including SWMP review, approval, and incorporation for two-step general permits. There is not review, approval or incorporation for this Comprehensive permit.

The Remand Rule ensures permit requirements include narrative, numeric, or other types of requirements such as:

- Implementation of specific tasks or best management practices (BMPs)
- BMP design requirements, performance requirements
- Adaptive management requirements
- Schedules for implementation and maintenance
- Frequency of actions.

All requirements in this permit must be expressed in clear, specific, and measurable terms. This applies to any part of the permit addressing the six MCMs, TMDLs, and Stormwater Management Program Reports. MCMs were not intended to serve as stand-alone permit requirements, but rather areas of stormwater management that must be addressed in the permit through clear, specific, and measurable terms and conditions that meet the MS4 permit standard. Verbatim adoption of the MCMs from the Federal regulations will not satisfy this requirement.

Measurable Goals
Measurable goals are designed objectives or goals that quantify the progress of program implementation and performance of BMPs. They are objective markers or milestones that the permittee uses to track the progress and effectiveness of BMPs in reducing pollutants to the MEP. At a minimum, measurable goal should contain descriptions of actions that will be taken to implement each BMP, what is anticipated to be achieved by each goal, and the frequency and dates for such actions to be taken. BMPs and measurable goals are the mechanisms used to establish a clear and specific baseline against which future progress at reducing pollutants to the MEP can be measured.

There are a number of different ways the permittee can establish measurable goals. Examples of potential measurable goals include the following:

- **Tracking implementation over time** - Where a BMP is continually implemented over the permit term, a measurable goal can be developed to track how often, or where, this BMP is implemented.
- **Measuring progress in implementing the BMP** - Some BMPS are developed over time; a measurable goal can be used to track this progress until the BMP implementation is completed.
- **Tracking total numbers of BMPs implemented** - Measurable goals can be used to track BMP implementation numerically (e.g., the number of wet detention basins in place or the number of people changing their behavior due to the receipt of educational materials).
- **Tracking program/BMP effectiveness** - Measurable goals can be developed to evaluate BMP effectiveness, for example, by evaluating a structural BMP's effectiveness at reducing pollutant loading, or evaluating a public education campaign's effectiveness at reaching and informing the target audience to determine whether it reduces pollutants to the MEP. A measurable goal can also be a BMP design objective or performance standard.
- **Tracking environmental improvement** - The ultimate goal of the NPDES stormwater program is environmental improvement, which can be a measurable goal. Achievement of environmental improvement can be assessed and documented by ascertaining whether state water quality standards are being attained, or by tracking trends or improvements in water quality (chemical, physical, and biological) and other indicators, such as the hydraulics or habitat condition of the waterbody or watershed.

Because of changes due to the MS4 Remand Rule, measurable goals are specifically laid out in this permit. The MS4 Remand Rule emphasizes that permit requirements must be expressed in “clear, specific, and measurable” terms, which may include narrative, numeric, or other types of requirements (e.g., implementation of specific tasks or best management practices (BMPs), BMP design requirements, performance requirements, adaptive management requirements, schedules for implementation and maintenance, and frequency of actions). These rule modifications do not alter the existing, substantive requirements of the six minimum control measures in 40 CFR 122.34(b).

Examples of measurable goals in this MOR04C (this is not a complete chart of all measurable goals in this permit):

MCM	Requirement	Group A	Group B	Group C	Co-permittee adjustment	Newly designated differences	Reference
1	Target audiences	Residents	Residents; plus 1 throughout permit cycle	Residents; plus 2 throughout permit cycle			Table I 4.1.A
1	Target pollutants	1 per audience	1 per audience	1 per audience			Table II 4.1.B
1	BMPs (outreach material or action)	2 per permit cycle	4 per permit cycle	5 per permit cycle			Table III 4.1.C
1	Participation	1 per permit cycle	2 per permit cycle	3 per permit cycle	1 in boundary of each co-permittee		Table IV 4.1.D
2	Public Notice	30 days	30 days	30 days			4.2.A
2	Public Meeting	30 day advertised	30 day advertised	30 day advertised			4.2.C
2	Update governing board	1 time annually	1 time annually	1 time annually			4.2.F
3	Outfall map	All outfalls, receiving water, boundary or MS4	All outfalls, receiving water, boundary or MS4	All outfalls, receiving water, boundary or MS4		Complete by end of first 5 years	4.3.A
3	Dry weather outfall screening	60% per permit cycle	60% per permit cycle	60% per permit cycle		Locate & screen all in first 5 years	4.3.D
3	Identify priority areas	Identify and evaluate annually	Identify and evaluate annually	Identify and evaluate annually	Each shall identify areas		4.3.H
4	Pre Construction plan reviews	Each land disturbance site	Each land disturbance site	Each land disturbance site			4.4.B

4	Inspection program	Each land disturbance site	Each land disturbance site	Each land disturbance site			4.4.C
4	Construction site operator inspection requirements	Each land disturbance site	Each land disturbance site	Each land disturbance site			4.4.E
5	Water Quality post-construction BMP standards	Standards for structural controls and non-structural controls	Standards for structural controls and non-structural controls	Standards for structural controls and non-structural controls			4.5.B
5	Pre Construction plan reviews	Each land disturbance site	Each land disturbance site	Each land disturbance site			4.5.C
5	Long term operations and maintenance agreements	All new post-construction water quality BMPs	All new post-construction water quality BMPs	All new post-construction water quality BMPs			4.5.D
5	Water Quality post-construction BMP inspection	60% per permit cycle	60% per permit cycle	60% per permit cycle			4.5.E
6	Training	1 time annually	1 time annually	1 time annually			4.6.A - 4.6.C
6	List of MS4 owned/operated NPDES facilities	Continuous, update annually	Continuous, update annually	Continuous, update annually			4.6.D
6	On site pollutant controls	Continuous, update annually	Continuous, update annually	Continuous, update annually			4.6.F
6	Washing (vehicles and equipment) procedures	Continuous	Continuous, update annually	Continuous, update annually			4.6.H

Modifications
Minor modifications to BMPs or implementation may be allowed under this Comprehensive General Permit, if the changes do not alter the permit requirements.

As an example, the MS4 permit requires tracking for construction sites including plan reviews, inspections, and enforcement actions. The MS4 Operator used a central excel sheet, but now has the ability to purchase software that will store checklists for each step. This is considered an alteration in a BMP and is not a major modification as the permit requirement is still in effect.

Minimum Control Measures (MCMs)
The NPDES Permitting authority must include permit terms and conditions to reduce the discharge of pollutants from the MS4 to the maximum extent practicable (MEP), to protect water quality, and to satisfy the appropriate water quality requirements of the Clean Water Act. Terms and conditions that satisfy the requirements of this section must be expressed in clear, specific, and measurable terms. Such terms and conditions may include narrative, numeric, or other types of requirements (e.g., implementation of specific tasks or best management practices (BMPs), BMP design requirements, performance requirements, adaptive management requirements, schedules for implementation and maintenance, and frequency of actions) per 40 CFR 122.34(a).

In general, the Phase II MCMs as described in the federal regulation are not intended to serve as permit requirements, but rather areas of stormwater management that must be addressed in the permit through clear, specific, and measurable terms and conditions. Relying on the literal adoption of the MCMs from the federal regulations will not meet the requirement to establish clear, specific, and measurable permit requirements under the MS4 remand rule.

MCM 1 Public Education and Outreach on Stormwater Impacts
Terms and conditions related to this MCM are in accordance with 40 CFR 122.34(b)(1).
Public education and outreach is vital, as an informed and knowledgeable community is central to the success of a stormwater management program. Everyone has a part to play in both contributing to stormwater runoff and protecting water quality.

The MS4 Operator has the flexibility to choose which target audiences make sense for their MS4. The MS4 Operator can choose the audience, the medium, and the specific message. By educating the residents, the MS4 can help ensure greater support for stormwater management measures, and the public gains a greater understanding of the reasons why stormwater management programs are necessary and important. Public support is extremely beneficial for MS4 operators to institute new funding initiatives for the stormwater program or in seeking support or volunteers to help implement the program.

Education to schools or youth will reach the next generation of residents, and they can bring their lessons home. Businesses of all types have potential to impact urban stormwater. Retail, restaurants, manufacturing, even home based businesses bring their own potential issues. Plastic bags, litter, grease disposal, open garbage containers, and improper disposal methods should be evaluated and be seen as educational opportunities. Formal organizations such as Rotary Clubs, Lions, Churches, sports teams, or college organizations, can support the messages and provide audiences ready to listen, learn, and even help. In MS4s where development is happening, or being encouraged, educating developers is a great way to get in front of issues, and improve compliance with MCM #4.

The MS4 can target the education provided to specific groups. In educating Homeowner Associations (HOAs), for example, pollutants specific to them, such as fertilizer usage, car washing practices, stream buffers, and proper disposal of organic and household hazardous waste can be reviewed and specific BMPs and guidance provided to the HOAs to manage these pollutant sources. This audience can also be informed on maintenance of post-construction water quality facilities or ways they as homeowners can improve the quality of stormwater runoff. Another specific group that may be addressed is industrial facilities. Industrial facilities will bring potential new issues with the products or the production processes. Looking at each facility, and offering education based on the stormwater concerns, can reduce the pollutants in the runoff and diminish larger issues in the future.

Some MS4s may have a valid reason to include another target audience to their education program. If an area has a high level of tourist this may be a good target. If the area is retrofitting basins, the neighboring homeowners may be a target audience. It is part of the Missouri Nutrient Loss Reduction Strategy to enhance public involvement and education of nutrients in urban stormwater runoff. Residents can learn practical ways to decrease nutrients into the stormwater. Educating people on ways they can make an impact on a bigger picture can cause small changes which will add up. Focusing on trash is a way to show MS4 audiences the problem with a very visible media. By seeing how litter travels in the stormwater, it is easier to understand how smaller pollutants, such as oils, heavy metals, nutrients, or bacteria travel through the stormwater.

Tracking is important to ensure the target audiences are getting the information about the targeted pollutants. Many MS4 programs will see cycles of when education for certain topics is needed more than other topics. Learning through tracking and adaptive management will help the MS4 get effective education to the audiences.

Encouraging multiple stakeholder groups to become involved in the Stormwater Management Program will help foster a greater understanding of urban stormwater runoff and the potential impacts that can come from daily life in an urban setting. Because impacts are made in stormwater at businesses, and at home, it is vital to reach as many different groups as possible. Making the topic of stormwater management a relatable issue will help to get the message across, and give the recipients more reason to make changes.

When people participate in an activity, the underlying message becomes more tangible, and their personal impact has a stronger tie to the message. There are many ways to get people involved, and these ways will ideally reach different groups. Communities may already have philanthropic organizations willing to assist the permittee with activities. The Missouri Stream Team program is available state wide and engages in most of the activities listed in Part 4.2 of this permit. Learn more at mostreamteam.org or contact StreamTeam@mdc.mo.gov.

The MS4 Operator shall offer support of their own in conjunction with or to organizations helping with participation activities. There are a variety ways to offer support to groups who plan or organize events. By engaging with the groups or individuals creating these participation opportunities, the MS4 Operator can find ways to help in a manner which fits them, and really impacts the activities positively.

Co-permittees may gain a lot by sharing resources for much of the Stormwater Management Program. However, a part of the participation element is having the connection between behavior and action. It is important to have events located in the area of each MS4 in a co-permit to gain ownership and accountability in the local stormwater management program. A visible activity in a physical or geographic area will impact those in that same area, which is a large part of what makes this MCM work.

In working to establish a specific minimum of BMPs, the permit writer used professional best judgment. In looking at a calendar year, there are three seasons which are conducive to outdoor activities. Likewise the calendar could be seen as quarters, or as a traditional school year plus summer break. Tracking is important to ensure the target audiences are getting the information about the targeted pollutants. Many MS4 programs will see cycles when education is more needed for certain topics, such as seasonal changes, or a re-education on a topic after a few years to remind the audience. Learning through tracking and adaptive management will help the MS4 get effective education to the audiences.

Recording elements such as the number of participants, the amount of litter collected, trees planted, or audience attending will help the MS4 Operator understand if the activity was useful or not. Attendance sheets, receipts, Stream Team Activity Reports, or a spreadsheet can be used to keep track of events and results. Sometimes events may be less attended than anticipated, but the MS4 Operator should consider that even a small impact is still an impact. When using adaptive management properly, adjustments can be made and the activity can be repeated.

MCM 2 Public Participation
This MCM is required in accordance with 40 CFR 122.34(b)(2).
The Stormwater Management Program shall use the same procedure as the Master General Permit because the Management Program is the part that is specific to the MS4 it was created for. Following the public notice processes laid out in Part 4.2 of this permit will give the public the opportunity to comment on or learn about the Stormwater Management Program.

The MS4 Operator does not need to create a stormwater management panel or committee. Having such a panel or committee will give

the MS4 Operator a more immediate way of getting public representation involved and getting feedback from the public. A board with a diverse membership can enhance a stormwater management program by getting multiple viewpoints. Involving so much feedback and input will help gain backing from the residents and this understanding of the program will garner support when needed.

Giving updates on the Stormwater Management Program to the governing body or board can help the decision makers understand the reasons behind the processes and the benefit a healthy stormwater management can have on the economic value to their area. This update can be an opportunity to show successes in the program, and may be in done in conjunction with preparing the Stormwater Management Program Report. These updates may be given as an in person presentation, as a written document, or via another method that will get the message effectively to the board.

MCM 3 Illicit Discharge Detection and Elimination (IDDE)
This MCM is required in accordance with 40 CFR 122.34(b)(3).
An outfall is any point where a separate storm sewer system discharges to waters of the state, which is owned or operated by the permittee. Outfalls include discharges from stormwater conveyances such as pipes, ditches, swales, gutters, and other points of concentrated flow.

An outfall does not include open conveyances connecting two municipal separate storm sewers, or pipes, tunnels, or other conveyances that connect segments of the same stream or other waters of the state and are used to convey waters of the state (such as culverts). If waters of the state flow through a channelized area, this remains waters of the state, not an open conveyance.

Outfalls are not where streams leave the municipal boundaries of an MS4. Outfalls are not limited by size, as illicit discharge can travel through any size outfalls, even those that are small. While larger outfalls may collect more drainage from a larger area, small outfalls were also constructed to convey stormwater and are equally likely to have illicit discharges. Overland flows, or areas of non-concentrated or sheet flow, are not considered to be outfalls. Therefore they are not required to be mapped. Where a conveyance ends and discharges to a BMP, such as a vegetated area, and there is no conveyance to waters of the state, the conveyance end is not an outfall if the discharge does not reach waters of the state.

Mapping all MS4 outfalls is vital to a functioning illicit discharge program. Outfalls mapping gives the MS4 Operator a starting point to trace back to the source. Knowing the locations of outfalls and receiving waters are necessary to be able to conduct dry weather field screening for non-stormwater flows and to respond to illicit discharge reports from the public. Outfalls must be mapped no matter their size.

Mapping the storm sewer system which leads to those outfalls will further assist in illicit discharge tracing. Once an illicit discharge is detected at an outfall, it will be necessary to trace the discharge through that portion of the storm sewer system leading to the outfall in order to locate the source.

Because privately owned storm sewers and conveyances were authorized by a municipality or the county to become connected with the municipal system, the municipality or county with the MS4 permit does have responsibility for that stormwater. Facilities owned by homeowners associations, for example, are subject to local codes, ordinances, and enforcement. The municipalities are responsible, therefore, for discharges of wastes from private stormwater conveyance systems. Therefore enforcement actions shall take place if an illicit discharge is detected from a private outfall. So while the outfalls from such private stormwater conveyances and outfall are not required for mapping, it is recommended to do so in order to assist with illicit discharge investigations and enforcement.

Ongoing dry weather field screening for non-stormwater flows is a strong tool for detecting illicit discharges. This process will verify outfall locations by walking, wading or even using a boat in the streams or along the streambanks and shorelines. Evidence of past non-stormwater flows, trash, improper yard waste disposal, along with the structural integrity of the storm sewer system can be found.

The field screenings are important in relation to priority areas. The field screening may identify new priority areas (problems areas) or the MS4 Operator may conduct more frequent screenings in the priority areas. When considering where priority areas are, look at land use on the watershed. Priority areas may be industrial areas, areas with a concentration of food establishments with grease disposal, or parts of the city with older infrastructure which may have cross contamination from aged domestic sewers, or an area of retail where litter may be an issue. The MS4 Operator should consider all types of pollutants when determining priority areas.

Investigating pollutants may involve sampling for the following parameters: specific conductivity, chloride, ammonia, nitrates, potassium, surfactant and/or fluorescence concentration, pH, *E. coli* and other chemicals indicative of suspected sources. Useful observations of any physical characteristics of the discharge include: flow rate, temperature, odor, color, turbidity, floatable matter, deposits, stains, and impacts to vegetation or wildlife.

The MS4 Operator does not need to have the sample analyzation equipment, they must at minimum maintain a contract lab relationship so the samples can be taken and analyzed. For guidance on illicit discharge investigations, and parameters to sample for see: https://www.epa.gov/sites/production/files/2015-11/documents/sw_idde_pittbacklit.pdf
Or https://stormwater.pca.state.mn.us/images/b/b2/Final_IDDE_Field_Guide_HRPDC.pdf

The program must include procedures for tracing the source of an illicit discharge. Once an illicit discharge is detected and field tests have provided source characteristics, the next step is to determine the location of the pollutant source. The map of the storm sewer system is a valuable tool, and is most often the first step in this plan. Techniques for tracing the discharge to its place of origin may include: following the flow up the storm drainage system via observations and/or chemical testing in manholes or in open channels, televising storm sewers, using infrared and thermal photography, conducting smoke or dye tests.

Education efforts in resolving the problem should occur before taking legal action; however, the MS4 needs to have the ability to enforce the IDDE plan. The procedures for removing the source of the illicit discharge will vary depending on the source of the discharge. The plan may include notifying the property owner and specifying a time for the owner to eliminate the discharge. Additional notifications and escalating legal actions, if needed, should also be described in this part of the plan. The MS4 Operators should consider creating an enforcement response plan, including the ability to collect cleanup and abatement costs from the responsible party. The MS4 Operator should also maintain contacts for environmental cleanup and environmental emergency response.

Per 260.505 RSMo, any emergency involving a hazardous substance must be reported to the Department's 24 hour Environmental Emergency Response hotline at (573) 634-2436 at the earliest practicable moment after discovery. The Department may require the submittal of a written report detailing measures taken to clean up a spill. These reporting requirements apply when the spill results in chemicals or materials leaving the permitted property or reaching waters of the state. This requirement is in addition to the noncompliance reporting requirement found in Standard Conditions Part I. https://dnr.mo.gov/waste-recycling/investigations-cleanups/environmental-emergency-response.

Each MS4 will need to determine their own priority areas. However, if an area receives three complaints or reports of separate events within a six month range, the MS4 must prioritize this area until the source is determined.

The MS4 Operator must have procedures for responding to reports of illicit discharges. Actions taken under the illicit discharge program should be documented. The MS4 Operator must use tracking to show progress is being made to eliminate illicit connections and discharges.

Illicit discharges may originate in one MS4 jurisdiction and cross into another MS4 jurisdiction before being discharged at an outfall. The MS4 that detects the illicit flow is expected to trace it to the point where it leaves their jurisdiction and notify the adjoining MS4 of the flow, and any other physical or chemical information. The adjoining MS4 shall then trace it to the source or to the location where it enters their jurisdiction. The process of notifying the adjoining MS4 should continue until the source is located and eliminated.

MCM 4 Construction Site Runoff Control
This MCM is required in accordance with 40 CFR 122.34(b)(4).

Polluted stormwater runoff from construction sites often flows to MS4 storm sewers and is ultimately discharged into local waterbodies. Of the pollutants that have the potential to be discharged, sediment is usually the main pollutant of concern. According to the 2000 National Water Quality Inventory, States and Tribes report sediment as one of the most widespread pollutants affecting assessed rivers and streams, second only to pathogens (bacteria). Sources of sediment include agriculture, urban runoff, construction and forestry. However, sediment runoff rates from construction sites are typically 10 to 20 times greater than those of agricultural lands and 1,000 to 2,000 times greater than those from forest lands.

During a short time period, construction sites can contribute more sediment to streams than can be deposited naturally during several decades. The resulting siltation and contribution of other pollutants from construction sites can cause physical, chemical, and biological harm to Missouri's waters.

The MS4 Operator must establish a construction program that controls polluted runoff from construction sites with a land disturbance of greater than or equal to one acre. There must be control through ordinances and/or other regulatory mechanism, such as a permit for land disturbance or grading activity.

Site Plan Review ensures the implementation of appropriate BMPs on construction sites to control erosion and sediment along with litter and other wastes at the site. To determine if a construction site is in compliance with such provisions, the MS4 operator can review the site plans submitted by the construction site before ground is broken. Plan reviews can aid in compliance and enforcement efforts since they alert the MS4 operator early in the process to the planned use or non-use of proper BMPs and provides a way to track new construction activities. Reviewing non-structural BMPs first shall help make sure a more appropriate order of operation is being maintained. This may prevent actions such as removing trees only to install a permanent structural BMP which has the same effect as the removed trees. The structural BMPs may also reduce the quantity of runoff, which will have an influence on any permanent structural BMP.

Land disturbance activities, such as clearing and grading the land surface, increases the potential for sediment discharges. Clearing reduces the natural uptake of water and nutrients by vegetation and excessive grading can smooth the ground surface, increasing amount and velocity of runoff. Vegetation inhibits erosion as the roots hold the topsoil in place, while leaves protect the surface against rain. Once the vegetative cover is gone, erosion is accelerated. The longer the exposed area is subject to erosive forces, the more severe the effect.

The goal for this land disturbance program, should be to expose the smallest practical area of land, for the shortest possible time, to eroding forces. Phased construction minimizes the amount of land exposed at one time.

When the site becomes active, BMPs must be in place and the permittee inspection and enforcement activities must begin. To ensure that the BMPs are properly installed, the permittee is required to develop procedures for site inspection and enforcement of control measures to deter infractions. Procedures include steps to identify priority sites for inspection and enforcement based on the nature and extent of the construction activity, topography, the characteristics of soil and the receiving water body's quality. Inspections give MS4s an opportunity to provide additional guidance and education, issue warnings, or assess penalties.

Each site shall self-inspect to ensure their compliance with the regulations of both the MS4 and the State of Missouri Clean Water Law. An MS4 may require the site operator submit their self-inspection reports to the MS4 Operator as a form of oversite, tracking of compliance, or issues with the site. For consistency the requirements mirror the requirements of the current Missouri State Land Disturbance permit.

To fully ensure compliance the MS4 Operator must conduct oversite inspections as well. The MS4 Operator may choose to contract out these inspections to qualified inspectors, or consultants. If choosing this option, the MS4 Operator must make it clear to the site operators that the inspections are being conducted on behalf of the MS4. The oversite inspections must be conducted at a frequency which ensures compliance, but not so often that the site operator can use the MS4 oversite inspections as their own inspections. Too frequent oversite inspections may cause the inspector to become complacent or too familiar with the site or the personnel. Inspections can be used as educational opportunities from the inspector to the site operator.

Plan reviews before construction begins will help to identify priority site based off of site characteristics. Past inspections and the tracking of compliance issues may also assist in this identification if there have been issues with particular construction site operators or neighbors in the area of a site. Final inspections performed after the completion of the land disturbance project, ensure the site is properly stabilized, clean of solid waste and temporary BMPs. Terminating the Missouri Land Disturbance permit will reduce the number of NPDES permits open in that MS4 service area. Documenting inspections, such as with a checklist, will be evidence that the inspections are being conducting, ensure thoroughness and uniformity for the inspector. These documents be used to show the site operators that the inspectors are being consistent between sites.

MS4 staff must have enforcement tools available if they observe noncompliance with the MS4 regulatory mechanisms. The tools available may be notices of violation, stop work orders, or withholding of funds. These tools and mechanisms, and how to use them, should be described in the SWMP. The SWMP should also list who can use the enforcement tools, enforcement follow-up actions, such as follow-up inspections; how and when enforcement is escalated if the violation isn't corrected, and documentation requirements.

Having an inventory of all sites with relevant contact information and project information ensures the MS4 Operator is aware of the projects in their area. The tracking of sites is useful not only for the MS4 Operator's recordkeeping and reporting purposes, but also for members of the public interested in ensuring that sites are in compliance.

MCM 4 also includes a requirement to allow the public to report concerns they have regarding construction sites and water quality impacts. An educated public is more aware of sediment runoff as a pollutant, therefore this may be reflected in the amount of reports of water quality impacts and improper site management increasing. Conversely, as education for the developer increases, the amount of reports on these things may decrease. It should also be noted that while erosion and sediment regulations are typically focused on sediment, MCM 4 is not limited to just sediment. MS4 Operators must enforce construction sites for other types of waste, such as litter or concrete washout.

Many MS4s use existing code or building inspectors to also look at the sediment and erosion aspects of a site. These inspectors must have training, and must understand why the sediment and erosion inspections are of value. The permit writer understands that not all MS4s are able to afford extra training for inspectors, however there are free resources available. Because of the great impact, even one mismanaged construction site can cause a stream to be damaged. The effort and time to establish these training resources to create a training program are necessary to have competent inspectors.

Educating the individual site operators will add more awareness for how to manage sediment and erosion on a site, and why this is important. More information on the Missouri land disturbance permit is found at: https://dnr.mo.gov/water/business-industry-other-entities/permits-certification-engineering-fees/stormwater/construction-land-disturbance.

MCM 5 Post-Construction Runoff Control
This MCM is required in accordance with 40 CFR 122.34(b)(5).

If water quality impacts are considered from the beginning stages of a project, new development and redevelopment provide more opportunities for water quality protection. Post-construction stormwater management in areas undergoing new development or redevelopment is necessary because runoff from these areas has been shown to significantly affect receiving waterbodies. Many studies indicate that prior planning and design for minimization of pollutants in post-construction stormwater discharges is the most cost-effective approach to stormwater quality management.

The Phase II rule applies to redevelopment projects that alter the footprint of an existing site or building in such a way that there is a disturbance of equal to or greater than one acre of land. This program requires ordinances, or policies, that address stormwater runoff quality. Post-construction stormwater management can be utilized in ways that preserve and protect in a non-structural way, and in structural items that are used to mitigate the decreased water quality in the stormwater runoff. Because structural and non-structural practices work together, a minimum of one ordinance is required for structural controls and one ordinance for non-structural controls.

Structural controls have traditionally been concrete or "gray" infrastructure created to quickly move the stormwater away from the place it falls. These have caused increased erosion and water quality degradation to the receiving streams. Current standards include water quality as a factor in design, and many standards are actually based on natural systems and rely upon vegetation and soil mechanisms in order to perform as intended. The choice of which structural BMPs are most appropriate comes not as a post-construction fix, but rather as a result of the site design review, which should also look at the stormwater management of the site comprehensively.

Numeric, or technical, performance standards are broken into two types for stormwater discharges, a treatment standard or a volume-based/retention standard. Treatment standards typically specify an amount of pollutant to be managed, for example 80% TSS removal. Volume-based or retention standards typically require the use of infiltration, evapotranspiration or harvest practices to control a specified volume of stormwater onsite and are usually expressed as a volume of rainfall, a percentile storm event or a groundwater recharge volume.

Non-structural controls focus on preserving open space, protecting natural systems, and incorporating existing landscape features such as wetlands and stream corridors into a site plan to manage stormwater at its source. There is also emphasis on clustering and concentrating development, minimizing disturbed areas, and reducing the size of impervious areas.

Both structural and non-structural controls consider comprehensive stormwater management items such as:

- Stormwater should be managed as a resource
- Natural features and systems should be preserved and utilized
- Stormwater should be managed as close to the source as possible
- The hydrologic balance of surface and ground water should be maintained
- Runoff should be slowed down
- Potential water quality and quantity problems should be prevented
- Problems that cannot be avoided should be minimized
- Stormwater management should be integrated into the initial site design process.

The Department has created the Missouri Guide to Green Infrastructure, Integrating Water Quality into Municipal Stormwater Management for guidance; https://dnr.mo.gov/document-search/missouri-guide-green-infrastructure-pub2446.

Other guidance and model ordinances may be found at the following:
https://www.epa.gov/nps/urban-runoff-model-ordinances-post-construction-controls
https://www.epa.gov/nps/urban-runoff-model-ordinances-aquatic-buffers
https://www.epa.gov/nps/urban-runoff-model-ordinances-open-space-development
https://www3.epa.gov/npdes/pubs/sw_ms4_compendium.pdf
https://www.epa.gov/sites/production/files/2015-09/documents/urban_ch05.pdf
https://www.epa.gov/green-infrastructure
https://www.cwp.org/reducing-stormwater-runoff/

The MS4 Operator must ensure adequate long-term operation and maintenance of post-construction BMPs. This is accomplished through agreements between the MS4 Operator and land owners or regional authorities. Tying a structural control to the land deed may be adequate for some MS4s. If the agreement is recorded with local land records, any successive owner of the property would take the responsibilities of the operations and maintenance of that structural control in the agreement.

Both structural controls and non-structural controls, must be tracked and inspected. An inspection program must be established to ensure the stormwater controls are working and being properly maintained.

Non-structural controls must also be reevaluated. If an urban growth area was identified, it must be evaluated to ensure is room for more development, or if a new growth area should be found. If open spaces or sensitive areas are protected by ordinances or similar mechanism, these places should be inspected to ensure there is no encroachment of development or by neighboring properties. If impervious areas were minimized, these places should be inspected to ensure no additional impervious areas were added.

Educating MS4 on post-constructions BMPs will ensure the inspections are effective. There are free resources available online such as: https://www.youtube.com/watch?v=SM9sI9wQgz0&feature=youtu.be
As the public becomes more educated on post-construction stormwater runoff BMPs and controls, they may have more concerns to report. Through education however, there may be ways an MS4 can also gain participation to assist with maintenance issues, and to also further education on water quality and stormwater management.

MCM 6 Pollution Prevention/Good Housekeeping
This MCM is required in accordance with 40 CFR 122.34(b)(6).

The MS4 Operator's actions, and facilities are the example for the residents of that MS4. Leading by example can be an important component of education.

Training shall be given to any staff that have influence on stormwater for the MS4, not just environmental coordinators. By only focusing the training on a few members, the message will not get out. Each MS4 should take a realistic look at each department, division, and individual. If their work may either negatively impact or positively impact stormwater runoff, they must attend the training.

Training may be broken down into topics and dispersed throughout the year. It may be given in conjunction with other training. There are free resources available online such as;
https://stormwater.pca.state.mn.us/index.php?title=Employee_training
https://www.youtube.com/watch?v=UxOam2GEVgQ
https://www.youtube.com/watch?v=16ubsys6AZY

While emergency firefighting actives are an authorized non-stormwater discharge, other actives related to a fire department, such as washing of trucks, run-off water from training activities, test water from fire suppression systems, and hydrant pressure testing, are not.

Live and simulated fire training should be conducted at facilities that have been built and engineered specifically for training exercises. These facilities should have run-off controls or BMPs to prevent discharging this water or foam used in training exercises. Any water used during training activities is considered wastewater and will require a separate permit (or de minimis determination) from the Department for discharge or land application. Water that is collected and conveyed to a wastewater treatment facility is not required to obtain a separate permit.

If firefighter training cannot be conducted at a specially designed facility, additional pollution prevention actions will need to be taken before training begins in order to prevent illicit discharges. Additional actions may include; sweeping prior to and after training; blocking off all potentially affected stormwater structures; directing to a sanitary sewer line; if spraying water over a landscape, arch the water so that velocities are dissipated and there is less chance of soil erosion; use dechlorination blankets and/or dechlorination diffusers after/prior to spraying, dispose of ashes and partially burnt debris in dumpsters.

Maintaining an Operations and Maintenance document, or SWPPP for each municipal site will ensure proper management, and behavior at those sites. This document should also include inspections for these sites as a method of checking up on the individual site programs. Inspections, cleaning, and routine maintenance of stormwater structures is necessary to ensure the structures are functioning properly and stormwater is managed properly.

Road salt and other deicers are a safety item for most residents of Missouri. However the chloride concentrations in streams is increasing which can potentially to harm aquatic life and may impair drinking water.
So while there is a need for road salt, there are changes that can be made to use less salt and still clear the roads for the safety of the public. This is seen in product management. Loading, unloading and cleanup practices in the loading and parking areas can greatly reduce the amount of salt loss to precipitation and subsequent stormwater. A winter maintenance program which tracks the rock salt use and finds ways to manage the product to reduce loss on the municipal yard is the goal of any BMPs designed and implemented for rock salt. In addition, educating private entities to reduce their usage of salt by incorporating salt reduction practices into their procedures is vital.

In contrast with road salt, brine spreads more evenly, stays where it falls, and begins working immediately. This is because the salt is already in solution. As a result, spraying liquid brine is more effective while using less salt. Beet juice has been suggested as an alternative, however, in practice, the sugar in the runoff has been shown to cause nutrient loading of waterways to increase.

For training or additional resources including application rates please see;
https://www.wisaltwise.com/Tools/Application-Guidelines-Calculator
https://www.iwla.org/conservation/water/winter-salt-watch/road-salt-best-practices

Yard waste includes any organic debris such as grass clippings, leaves, and tree branches. Research by the U.S. Geological Survey show municipal leaf collection programs have the ability to reduce loads of total and dissolved phosphorus in a given drainage area by 84 and 83%, respectively, and total and dissolved nitrogen by 74 and 71%.This research indicates that nearly 60% of the annual phosphorus yield in urban and suburban environments comes from leaf litter in the fall, making it a huge contributor of nutrients to urban receiving waters.

Removing leaf litter from roads and drain systems means; cleaner streets, safety, and a reduced likelihood of clogged storm drain inlets. Educating residents to not put leaves in, or on storm inlets and/or providing alternate means of disposal can help reduce the amount of effort needed to clean storm drain inlets.

For more information please see;
https://www.sciencedirect.com/science/article/pii/S0048969716314462
https://slco.org/watershed/stream-friendly-practices/dont-dump-debris/

There is also free training on overall stormwater management for MS4 Operators;
https://www.torranceca.gov/home/showdocument?id=18591
https://njmel.org/mel-safety-institute/webinars/
https://www.youtube.com/watch?v=Z09Yz_qS1f4
https://www.youtube.com/watch?v=ACP7DOdOEDE

Part V – Rationale for General Terms and Conditions:

Clean Water Act section 402(l)
On December 7, 2012, the U.S. EPA promulgated a rule (77FR 72970) clarifying that discharges of stormwater from silviculture activities do not require a NPDES permit. On March 20, 2013, the U.S. Supreme Court ruled that discharges of stormwater that run off from logging roads into ditches, culverts, and channels did not require a NPDES permit as stormwater from industrial activity.

In January 2014, Congress amended Clean Water Act 402(l) to prohibit the requirements of NPDES permits for the discharge of runoff "resulting from the conduct of the following silviculture activities conducted in accordance with standard industry practice: nursery operations, site preparation, reforestation and subsequent cultural treatment, thinning, prescribed burning, pest and fire control, harvesting operations, surface drainage or road construction and maintenance." In 2016, the U.S. EPA published its decision to not regulate forest road discharges under Phase II stormwater non-permitting programs.

Additional Federal Acts
In accordance with 40 CFR 122.49(b) and (c) the operating permit cites the Endangered Species Act (ESA) and the National Historic Preservation Act (NHPA) and places the permittee on notice that the operating permit does not affect, remove or replace the requirements or compliance determination for NPDES operating permits. It is the responsibility of the permittee to determine if activities conducted within their MS4 or stormwater discharging from their MS4 are in compliance with the ESA and NHPA.

Assistance in determining applicability to ESA conditions and requirements can be found on the U.S. Fish and Wildlife Service (FWS) Endangered Species webpage, which is located at: http://www.fws.gov/endangered/. Additionally, the FWS Information for Planning and Conservation (IPaC) web-based project planning tool that streamlines the environmental review process is highly recommended and is located at: http://ecos.fws.gove/ipac/.

Assistance in determining applicability to NHPA conditions and requirements can be found on the Department's State Historic Preservation Office Section 106 Review, which is located at: https://mostateparks.com/page/84371/state-historic-preservation-office. Additionally, the Advisory Council on Historic Preservation Citizen Guide to Section 106 Review, which explains the process, is located at: http://www.achp.gov/citizensguide.html.

In addition to the ESA and NHPA, this operating permit does not affect, replace or remove the requirements and compliance determinations with respect to substances not otherwise covered under a NPDES permit and regulated by federal law under the Resource Conservation and Recovery Act or the Comprehensive Environmental Response, Compensation, and Liability Act.

Anti-Backsliding
Anti-backsliding is a provision in federal regulations CWA §303(d)(4); CWA §402(o); 40 CFR 122.44(l) that requires a reissued permit to be as stringent as the previous permit with some exceptions.
The permit complies with Anti-backsliding regulations.

Anti-Degradation
Antidegradation policies ensure protection of water quality for a particular water body on a pollutant by pollutant basis to ensure Water Quality Standards are maintained to support beneficial uses such as fish and wildlife propagation and recreation on and in the water. This also includes special protection of waters designated as an Outstanding National Resource Water or Outstanding State Resource Water [10 CSR 20-7.031(3)(C)]. Antidegradation policies are adopted to minimize adverse effects on water.

The Department has determined that the best avenue forward for implementing the Anti-degradation requirements into the MS4 general permit is by requiring the appropriate development and maintenance of a Stormwater Management Program.

Application requirements
Small MS4s (as defined under 10 CSR 20-6.200) are to apply and obtain a small MS4 General Permit or site-specific permit in accordance with 40 CFR 122.33 and 10 CSR 20-6.200(5).

Compliance and Enforcement
Enforcement is the action taken by the Water Protection Program (WPP) to bring an entity into compliance with the Missouri CWL, its implementing regulations, and/or any terms and conditions of an operating permit. The primary purpose of the enforcement activity in the WPP is to resolve violations and return the entity to compliance.

Dischargers of stormwater from regulated MS4s, as defined in the Missouri Stormwater Regulations 10 CSR 20-6.200 who do not obtain coverage under this or other Missouri general permits, or under a site-specific NPDES permit, will be in violation of the Missouri CWL and its implementing regulations and subject to civil penalties of up to $10,000 per violation, per day. For entities covered under a NPDES permit, failure to comply with any NPDES permit requirement also constitutes a violation of the Missouri CWL and its implementing regulations.

Oil/Water Separators:
Oil water separator (OWS) tank systems are frequently found at industrial sites where process water and stormwater may contain oils and greases, oily wastewaters, or other immiscible liquids requiring separation. Food industry discharges typically require pretreatment prior to discharge to municipally owned treatment works. Per 10 CSR 26-2.010(2)(B), all oil water separator tanks must be operated according to manufacturer's specifications and authorized in NPDES permits per 10 CSR 26-2.010(2) or may be regulated as a petroleum tank.

This permit authorizes the operation of OWS for the treatment of stormwater without the requirement to obtain a separate permit. If the OWS treats water other than precipitation which has run across the property (for example: wash water, effluent from shop drains, drips, spills, etc.) the facility must obtain an MOG14 or site specific permit to cover the discharges.

Pesticide Rule
The Department has developed a Pesticide General Permit #MOG-870000 for point source discharges resulting from the application of pesticides. This permit has been developed as a result of federal requirements under NPDES.
The general permit authorizes the discharge of pesticides that leave a residue in water when such applications are made into, over or near waters of the United States. The department has determined that entities most likely affected by this permit include public health entities, including mosquito or other vector control districts and commercial applicators that service this sector. Others potentially affected by this permit include resource and land management entities, such as public and private entities managing public land; park areas and university campuses; as utilities maintaining easements and right-of-ways; golf courses; and other large residential developments which maintain a large grounds area. In addition, permits may be required for applications involving pesticide use for agricultural related activities when pesticides are applied to crops grown in or near a water of the United States.

The Department is collaborating closely with the Missouri Department of Agriculture, which already administers the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) along with the Missouri Pesticide Use Act, to ensure proper oversight of pesticide applications.

MS4s under this permit are subject to the pesticide rule. To determine if a permit is required, please visit the Department's website. The thresholds listed in Table 1 of the pesticide general permit will assist in determining if a permit is required. If a permit is required, the permittee/facility shall apply for either the Pesticide General Permit or a site-specific pesticide permit from the Department.

Secondary Containment
Prior to release of stormwater in secondary containments, the presence of petroleum sheen and odor must be observed. Steps must be taken if petroleum sheen or odor are observed to remove the petroleum from the stormwater prior to release. All secondary containment valves must remain closed when not actively draining stormwater. Release of stormwater from secondary containment must be controlled so as not to cause physical impacts such as forming rills, transporting solids, or scouring vegetation. If the stormwater is contaminated, the MS4 operator has the option of pumping out the secondary containment and taking it to an accepting wastewater treatment facility for treatment. Causing a sheen to be released to the environment is a violation of this permit and general water quality standards at 10 CSR 20-7.031(4)(B).

Standard Conditions:
The standard conditions Part I are incorporated into this permit, and incorporate all sections of 10 CSR 20-6.010(8) and 40 CFR 122.41(a) through (n) by reference as required by law. These conditions, in addition to the conditions enumerated within the standard conditions should be reviewed by the facility to ascertain compliance with this permit, state regulations, state statues, federal regulations, and the Clean Water Act.

Water Quality Standards
As noted previously, the nature of the MS4 program is technology-based, which is in accordance with Section §402(p)(3)(B)(iii) of the CWA with the establishment of the technology-based standard MEP. Many in the MS4 community believe that MEP is the only standard applicable for compliance determination, which for the most part (specifically for the six (6) minimum control measures, is correct). Given the litigious nature surrounding the "agreeability" of MS4 compliance with WQS, MS4 permits have been the subject of court cases for several years.

40 CFR 122.34(a)(1) clearly requires that the MS4 permit will require the MS4 permittee to, *"…develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from your MS4 to the maximum extent practicable (MEP), to protect water quality, and satisfy the appropriate water quality requirements of the Clean Water Act*." While this regulation seems to be in contradiction to Section §402(p)(3)(B)(iii) of the CWA due to the fact that it appears to require the permittee to "…*protect water quality*" and "*satisfy the appropriate water quality requirements…*" it actually is not; however, has been mistakenly applied to require strict, immediate compliance with WQS even in previously issued Missouri MS4 Master General Permits.

As noted in 64 FR No. 235, "*The Court, did, however, disagree with the EPA's interpretation of the relationship between CWA sections 301 and 402(p). The Court reasoned that MS4s are not compelled by section 301(b)(1)(C) to meet all State water quality standards, but rather the Administrator or the State may rely on section 402(p)(3)(B)(iii) to require such controls*." The discussion continues with, "…*the 1996 Policy describes how permits would implement an iterative process using BMPs, assessment, and refocused BMPs leading toward attainment of water quality standards. The ultimate goal of the iteration would be for water bodies to support their designated uses…*" and "*EPA also believes the iterative approach toward attainment of water quality standards represents a reasonable interpretation of CWA section 402(p)(3)(B)(iii)*."

A break-down of 40 CFR 122.34(a) is given in 64 FR No. 235, as follows, "*The first component, reduction to the MEP, would be realized through implementation of the six minimum measures. The second component, to protect water quality, reflects the overall design objective for municipal programs based on CWA section 402(p)(6). The third component, to implement other applicable water quality requirements of the CWA, recognizes the Agency's specific determination under the CWA section 402(p)(3)(B)(iii) of the need to achieve reasonable further progress toward the attainment of water quality standards according to the iterative BMP process, as well as the determination that State or EPA officials who establish TMDLs could allocate waste loads to MS4s, as they would other point sources*."

Part VI - 303(D) List, Total Maximum Daily Load (TMDL)
Section 303(d) of the CWA requires that each state identify waters that are not meeting water quality standards. Water quality standards protect such beneficial uses of water as whole body contact (such as swimming), maintaining fish and other aquatic life, and providing drinking water for people, livestock and wildlife. The 303(d) List helps state and federal agencies keep track of waters that are impaired but not addressed by typical water pollution control programs. Federal regulations require permitting authorities to develop TMDLs to address impaired waters listed per Section 303(d) of the CWA. A TMDL is a calculation of the maximum amount of a given pollutant that a body of water can absorb before its water quality is impaired. Please visit the Department's website to determine if you are listed in an approved or established TMDL at: https://dnr.mo.gov/water/what-were-doing/water-planning/quality-standards-impaired-waters-total-maximum-daily-loads/tmdls.

Federal regulation 40 CFR 122.34(a) establishes the requirements applicable to all MS4s with, "*Your NPDES MS4 permit will require at a minimum that you develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from your MS4 to the maximum extent practicable (MEP), to protect water quality, and to satisfy the appropriate water quality requirements of the Clean Water Act*." EPA translated this regulation into three parts in 64 FR No. 235, as follows, "*The first component, reductions to the MEP, would be realized through implementation of the six minimum measures. The second component, to protect water quality, reflects the overall design objective for municipal programs based on CWA section 402(p)(6). The third component, to implement other applicable water quality requirements of the CWA, recognizes the Agency's specific determination under CWA section 402(p)(3)(B)(iii) of the need to achieve reasonable further progress toward attainment of water quality standards according to the iterative BMP process, as well as the determination that State or EPA officials who establish TMDLs could allocate waste loads to MS4s, as they would to other point sources.*"

The above citation of 64 FR No. 235 clearly states that MEP is specific to the six (6) MCMs and clearly establishes that Wasteload Allocations (WLAs) are applicable to MS4s. However, unlike other traditional point sources that utilize treatment facilities, the EPA clearly indicated that attainment of the WLA is to be conducted via "*the iterative BMP process*." Thus, requiring any condition for the attainment of water quality standards in addition to the MCMs is going beyond MEP but the process for attainment of the WLA is still

achieved with BMPs using the iterative process of establishing BMPs, evaluating the BMPs, and refocusing on BMPs.

However, just because a WLA for any given pollutant(s) of concern (POC) has been established in a TMDL for a MS4, additional BMPs or modifications to BMPs for the six MCMs should not be required as a trigger action. Rather, the MS4 permittee subject to an effective and approved TMDL should first make a determination if the implementation of their MCMs is adequately meeting the requirements and assumptions of the TMDL. As noted in 64 FR No. 235, "*At this time, EPA determines that water quality-based controls, implemented through the iterative process today are appropriate for the control of such pollutants and will result in reasonable further progress towards the attainment of water quality standards*." While potentially rare this does indicate that no further action may be necessary to implement the requirements and assumptions of the TMDL as the MS4 community may, through successful implementation to the MEP for each of the MCMs, have already demonstrated "*reasonable further progress*." This, rightfully so, places the burden of support on the MS4 community; however, in order for the MS4 community to continue operating only under the six MCMs, the determination of beneficial use re-attainment must be reviewed and timely approved by applicable program staff (i.e., the MS4 Team and Watershed Protection Section staff).

If the requirements and assumptions of the TMDL are not being met, then the MS4 will need to, at a minimum, develop BMPs that target the given POC with the goal or design for the reduction of the pollutant. Due to the nature of stormwater controls via the iterative process, subsequent determinations can and should be made by the MS4 community to determine if "*reasonable further progress*" has resulted in the attainment of the WLA.

In addition to the initial determination or additional BMPs as required in the MS4 general permit, integrated planning actions may be considered as actions taken to specifically restore a waterbody's beneficial uses. Regardless, if the MS4 permittee uses integrated planning or BMPs design to reduce pollutants, other factors need to be considered in accordance with 64 FR No. 235, which states, "*If the permitting authority (rather than the regulated small MS4 operator) needs to impose additional or more specific measures to protect water quality, then that action will most likely be the result of an assessment based on a TMDL or equivalent analysis that determines sources and allocations of pollutant(s) of concern. EPA believes that the small MS4's additional requirements, if any, should be guided by its equitable share based on a variety of considerations, such as cost effectiveness, proportionate contribution of pollutants, and ability to reasonably achieve Wasteload reductions. Narrative effluent limitations in the form of BMPs may still be the best means of achieving those reductions.*"

In addition to the above, the TMDL portion of the permit (Part 3) requires the development and implementation of a TMDL Assumption and Requirement Attainment Plan (ARAP). While the TMDL ARAP is not a Schedule of Compliance actions and schedules established in the TMDL ARAP will be subjected to the federal regulations on Schedules of Compliance [40 CFR 122.47]. Specifically if the development and implementation of the TMDL ARAP is to be conducted in a period of time extending one calendar year, then the permittee will be required to report annually for either the status of the development of the plan or for the implementation of the plan based on 40 CFR 122.47(a)(3)(ii).

Regarding the time period allowed for development of the TMDL ARAP (i.e., as soon as practicable not exceeding 30 months), the Department has determined the 30 month time period is appropriate as it allows the permittee the necessary time and flexibility that is needed to ultimately achieve attainment with the TMDLs assumptions and requirements. The Department has experience in the facilitation of an adaptive SWMP, along with EPA Region 7, with a MS4 community that addressed the assumption and requirements of an applicable TMDL. The time period to develop the adaptive SWMP took more than 30 months, but the assumptions and requirements of the TMDL were more complex than other straight forward TMDLs. Thus, the 30 month maximum time period allows the permittee to determine or develop appropriate BMPs, measurable goals, funding sources, local votes, strategic planning, opportunity to engage interested parties and stakeholders, etc… However, it would be naïve to believe that all regulated MS4s could develop a plan in 30 months, which is why the permit also indicates that the permittee can request an extension to the 30 months.

Permittees seeking approval of the extension will need to provide appropriate justification of why the extension is needed, a revised time schedule of compliance, and reason for failing to meet the 30 month maximum time; however, the allowance of extending the time period beyond 30 months is not guaranteed.

Stakeholder Outreach
In an effort to improve overall effectiveness of the MS4 MOR04 permit renewal process, introduction to the MOR04C permit, and to maximize stakeholder input, the Department published a preliminary draft of this MS4 NPDES permit and conducted extensive outreach for stakeholders in the preparation of the draft MS4 NPDES permits. A listing of stakeholder meetings is as follows:

Meeting Location	Meeting Date	Total attendees	Number of regulated MS4s represented
Jefferson City, MO	March 2, 2020	5	2
Macon, MO	March 3, 2020	7	5
Springfield, MO	March 5, 2020	17	11
Lee's Summit, MO	March 9, 2020	28	18
Poplar Bluff, MO	March 13, 2020	12	8
Web	March 23, 2020	13	10

Additionally, the Department held virtual meetings with municipal permittees in an effort to explain and gather feedback about proposed permit conditions. These meetings were broken down by MCM. Notification of such workshops was provided via e-mail invitation to all provided MS4 contacts in Missouri's permitted municipalities. A listing of each workshop follows:

Meeting topic	Meeting Date	Total attendees	Number of regulated MS4s represented
MCM 1	April 6, 2020	37	23
MCM 3	April 7, 2020	30	21
MCM 6	April 9, 2020	37	23
MCM 5	April 13, 2020	42	29
MCM 4	April 14, 2020	35	24
MCM 2	April 14, 2020	28	17
Other parts of the draft permits	April 20, 2020	40	27

Part VII – Administrative Requirements

On the basis of preliminary staff review and applicable standards and regulations, the Department, as administrative agent for the Missouri Clean Water Commission, proposes to issue a permit(s) subject to certain effluent limitations, schedules, and special conditions contained herein and within the permit. The proposed determinations are tentative pending public comment.

Public Meeting:

A public meeting for this permit was held on July 30, 2020.

Public Notice:

The Department shall give public notice when a draft permit has been prepared and its issuance is pending. Additionally, public notice will be issued if a public hearing is to be held because of a significant degree of interest or because of water quality concerns related to a draft permit. No public notice is required when a request for a permit modification or termination is denied; however, the requester and facility must be notified of the denial in writing.

The Department must give public notice of a pending permit or of a new or reissued Missouri State Operating Permit. The public comment period is a length of time not less than thirty (30) days following the date of the public notice, during which interested persons may submit written comments about the proposed permit.

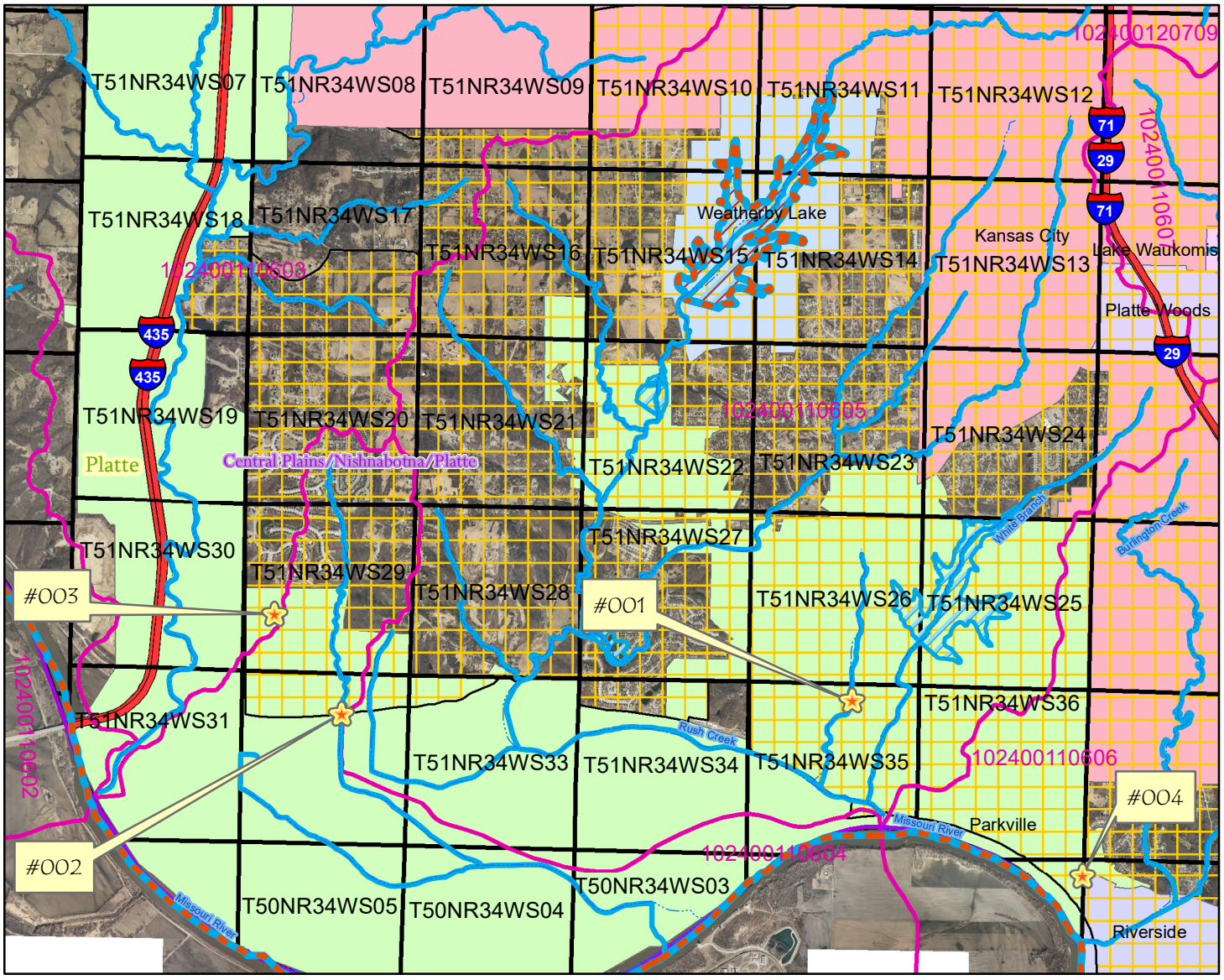
For persons wanting to submit comments regarding this proposed permit, please refer to the Public Notice page located at the front of this draft permit. The Public Notice page gives direction on how and where to submit appropriate comments.

- ✓ The Public Notice period for this permit was from September 4, 2020 through October 5, 2020

Date of Fact Sheet: August 17, 2020

SARAH WRIGHT, ENVIRONMENTAL PROGRAM ANALYST
MUNICIPAL SEPARATE STORMSEWER SYSTEM (MS4) PERMITTING COORDINATOR
MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM
OPERATING PERMITS SECTION - STORMWATER AND CERTIFICATION UNIT
sarah.wright@dnr.mo.gov, MS4@dnr.mo.gov
573-526-1139

MOR04C042
Parkville Phase II MS4



Legend

- Public Land Survey System
- Ecological Drainage Unit
- Hydrological Unit Code
- Urbanized Cluster
- Urbanized Area
- Classified Waters
- 303 (d) Listed Waters
- Outstanding Waters
- Losing Streams
- Bioreference Stream Segments

Please note the Department has included only one outfall per Hydrologic Unit Code Area to streamline the permitting process. The permit does not contain all of the actual MS4 outfalls. You are responsible for determining the location of all outfalls under Parts 4.3.A and 4.3.B of your permit.

001
Huc12: (10240011-0605)
UTM: X = 354489.351, Y = 4339775.838

002
Huc12: (10240011-0604)
UTM: X = 349654.874, Y = 4339649.896

003
Huc12: (10240011-0603)
UTM: X = 349019.343, Y = 4340591.285

004
Huc12: (10240011-0606)
UTM: X = 356666.770, Y = 4338115.415

STANDARD CONDITIONS FOR NPDES PERMITS
ISSUED BY
THE MISSOURI DEPARTMENT OF NATURAL RESOURCES
MISSOURI CLEAN WATER COMMISSION
REVISED
AUGUST 1, 2014

These Standard Conditions incorporate permit conditions as required by 40 CFR 122.41 or other applicable state statutes or regulations. These minimum conditions apply unless superseded by requirements specified in the permit.

Part I – General Conditions

Section A – Sampling, Monitoring, and Recording

1. **Sampling Requirements.**
   a. Samples and measurements taken for the purpose of monitoring shall be representative of the monitored activity.
   b. All samples shall be taken at the outfall(s) or Missouri Department of Natural Resources (Department) approved sampling location(s), and unless specified, before the effluent joins or is diluted by any other body of water or substance.

2. **Monitoring Requirements**.
   a. Records of monitoring information shall include:
      i. The date, exact place, and time of sampling or measurements;
      ii. The individual(s) who performed the sampling or measurements;
      iii. The date(s) analyses were performed;
      iv. The individual(s) who performed the analyses;
      v. The analytical techniques or methods used; and
      vi. The results of such analyses.
   b. If the permittee monitors any pollutant more frequently than required by the permit at the location specified in the permit using test procedures approved under 40 CFR Part 136, or another method required for an industry-specific waste stream under 40 CFR subchapters N or O, the results of such monitoring shall be included in the calculation and reported to the Department with the discharge monitoring report data (DMR) submitted to the Department pursuant to Section B, paragraph 7.

3. **Sample and Monitoring Calculations.** Calculations for all sample and monitoring results which require averaging of measurements shall utilize an arithmetic mean unless otherwise specified in the permit.

4. **Test Procedures**. The analytical and sampling methods used shall conform to the reference methods listed in 10 CSR 20-7.015 unless alternates are approved by the Department. The facility shall use sufficiently sensitive analytical methods for detecting, identifying, and measuring the concentrations of pollutants. The facility shall ensure that the selected methods are able to quantify the presence of pollutants in a given discharge at concentrations that are low enough to determine compliance with Water Quality Standards in 10 CSR 20-7.031 or effluent limitations unless provisions in the permit allow for other alternatives. A method is "sufficiently sensitive" when; 1) the method minimum level is at or below the level of the applicable water quality criterion for the pollutant or, 2) the method minimum level is above the applicable water quality criterion, but the amount of pollutant in a facility's discharge is high enough that the method detects and quantifies the level of pollutant in the discharge, or 3) the method has the lowest minimum level of the analytical methods approved under 10 CSR 20-7.015. These methods are also required for parameters that are listed as monitoring only, as the data collected may be used to determine if limitations need to be established. A permittee is responsible for working with their contractors to ensure that the analysis performed is sufficiently sensitive.

5. **Record Retention.** Except for records of monitoring information required by the permit related to the permittee's sewage sludge use and disposal activities, which shall be retained for a period of at least five (5) years (or longer as required by 40 CFR part 503), the permittee shall retain records of all monitoring information, including all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by the permit, and records of all data used to complete the application for the permit, for a period of at least three (3) years from the date of the sample, measurement, report or application. This period may be extended by request of the Department at any time.

6. **Illegal Activities.**
   a. The Federal Clean Water Act provides that any person who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained under the permit shall, upon conviction, be punished by a fine of not more than $10,000, or by imprisonment for not more than two (2) years, or both. If a conviction of a person is for a violation committed after a first conviction of such person under this paragraph, punishment is a fine of not more than $20,000 per day of violation, or by imprisonment of not more than four (4) years, or both.
   b. The Missouri Clean Water Law provides that any person or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained pursuant to sections 644.006 to 644.141 shall, upon conviction, be punished by a fine of not more than $10,000, or by imprisonment for not more than six (6) months, or by both. Second and successive convictions for violation under this paragraph by any person shall be punished by a fine of not more than $50,000 per day of violation, or by imprisonment for not more than two (2) years, or both.

Section B – Reporting Requirements

1. **Planned Changes.**
   a. The permittee shall give notice to the Department as soon as possible of any planned physical alterations or additions to the permitted facility when:
      i. The alteration or addition to a permitted facility may meet one of the criteria for determining whether a facility is a new source in 40 CFR 122.29(b); or
      ii. The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification applies to pollutants which are subject neither to effluent limitations in the permit, nor to notification requirements under 40 CFR 122.42(a)(1);
      iii. The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use or disposal sites not reported during the permit application process or not reported pursuant to an approved land application plan;
      iv. Any facility expansions, production increases, or process modifications which will result in a new or substantially different discharge or sludge characteristics must be reported to the Department 60 days before the facility or process modification begins. Notification may be accomplished by application for a new permit. If the discharge does not violate effluent limitations specified in the permit, the facility is to submit a notice to the Department of the changed discharge at least 30 days before such changes. The Department may require a construction permit and/or permit modification as a result of the proposed changes at the facility.

2. **Non-compliance Reporting.**
   a. The permittee shall report any noncompliance which may endanger health or the environment. Relevant information shall be provided orally or via the current electronic method approved by the Department, within 24 hours from the time the permittee becomes aware of the circumstances, and shall be reported to the appropriate Regional Office during normal business hours or the Environmental Emergency Response hotline at 573-634-2436 outside of normal business hours. A written submission shall also be provided within five (5) business days of the time the permittee becomes aware of the circumstances. The written submission shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times, and if the noncompliance has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the noncompliance.

b. The following shall be included as information which must be reported within 24 hours under this paragraph.
   i. Any unanticipated bypass which exceeds any effluent limitation in the permit.
   ii. Any upset which exceeds any effluent limitation in the permit.
   iii. Violation of a maximum daily discharge limitation for any of the pollutants listed by the Department in the permit required to be reported within 24 hours.

c. The Department may waive the written report on a case-by-case basis for reports under paragraph 2. b. of this section if the oral report has been received within 24 hours.

3. **Anticipated Noncompliance**. The permittee shall give advance notice to the Department of any planned changes in the permitted facility or activity which may result in noncompliance with permit requirements. The notice shall be submitted to the Department 60 days prior to such changes or activity.

4. **Compliance Schedules.** Reports of compliance or noncompliance with, or any progress reports on, interim and final requirements contained in any compliance schedule of the permit shall be submitted no later than 14 days following each schedule date. The report shall provide an explanation for the instance of noncompliance and a proposed schedule or anticipated date, for achieving compliance with the compliance schedule requirement.

5. **Other Noncompliance.** The permittee shall report all instances of noncompliance not reported under paragraphs 2, 3, and 6 of this section, at the time monitoring reports are submitted. The reports shall contain the information listed in paragraph 2. a. of this section.

6. **Other Information**. Where the permittee becomes aware that it failed to submit any relevant facts in a permit application, or submitted incorrect information in a permit application or in any report to the Department, it shall promptly submit such facts or information.

7. **Discharge Monitoring Reports.**
   a. Monitoring results shall be reported at the intervals specified in the permit.
   b. Monitoring results must be reported to the Department via the current method approved by the Department, unless the permittee has been granted a waiver from using the method. If the permittee has been granted a waiver, the permittee must use forms provided by the Department.
   c. Monitoring results shall be reported to the Department no later than the 28th day of the month following the end of the reporting period.

Section C – Bypass/Upset Requirements

1. **Definitions.**
   a. *Bypass*: the intentional diversion of waste streams from any portion of a treatment facility, except in the case of blending.
   b. *Severe Property Damage*: substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.
   c. *Upset*: an exceptional incident in which there is unintentional and temporary noncompliance with technology based permit effluent limitations because of factors beyond the reasonable control of the permittee. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

2. **Bypass Requirements.**
   a. Bypass not exceeding limitations. The permittee may allow any bypass to occur which does not cause effluent limitations to be exceeded, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provisions of paragraphs 2. b. and 2. c. of this section.
   b. Notice.
      i. Anticipated bypass. If the permittee knows in advance of the need for a bypass, it shall submit prior notice, if possible at least 10 days before the date of the bypass.
      ii. Unanticipated bypass. The permittee shall submit notice of an unanticipated bypass as required in Section B – Reporting Requirements, paragraph 5 (24-hour notice).
   c. Prohibition of bypass.
      i. Bypass is prohibited, and the Department may take enforcement action against a permittee for bypass, unless:
         1. Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
         2. There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
         3. The permittee submitted notices as required under paragraph 2. b. of this section.
      ii. The Department may approve an anticipated bypass, after considering its adverse effects, if the Department determines that it will meet the three (3) conditions listed above in paragraph 2. c. i. of this section.

3. **Upset Requirements.**
   a. Effect of an upset. An upset constitutes an affirmative defense to an action brought for noncompliance with such technology based permit effluent limitations if the requirements of paragraph 3. b. of this section are met. No determination made during administrative review of claims that noncompliance was caused by upset, and before an action for noncompliance, is final administrative action subject to judicial review.
   b. Conditions necessary for a demonstration of upset. A permittee who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:
      i. An upset occurred and that the permittee can identify the cause(s) of the upset;
      ii. The permitted facility was at the time being properly operated; and
      iii. The permittee submitted notice of the upset as required in Section B – Reporting Requirements, paragraph 2. b. ii. (24-hour notice).
      iv. The permittee complied with any remedial measures required under Section D – Administrative Requirements, paragraph 4.
   c. Burden of proof. In any enforcement proceeding, the permittee seeking to establish the occurrence of an upset has the burden of proof.

Section D – Administrative Requirements

1. **Duty to Comply.** The permittee must comply with all conditions of this permit. Any permit noncompliance constitutes a violation of the Missouri Clean Water Law and Federal Clean Water Act and is grounds for enforcement action; for permit termination, revocation and reissuance, or modification; or denial of a permit renewal application.
   a. The permittee shall comply with effluent standards or prohibitions established under section 307(a) of the Federal Clean Water Act for toxic pollutants and with standards for sewage sludge use or disposal established under section 405(d) of the CWA within the time provided in the regulations that establish these standards or prohibitions or standards for sewage sludge use or disposal, even if the permit has not yet been modified to incorporate the requirement.
   b. The Federal Clean Water Act provides that any person who violates section 301, 302, 306, 307, 308, 318 or 405 of the Act, or any permit condition or limitation implementing any such sections in a permit issued under section 402, or any requirement imposed in a pretreatment program approved under sections 402(a)(3) or 402(b)(8) of the Act, is subject to a civil penalty not to exceed $25,000 per day for each violation. The Federal Clean Water Act provides that any person who negligently violates sections 301, 302, 306, 307, 308, 318, or 405 of the Act, or any condition or limitation implementing any of such sections in a permit issued under section 402 of the Act, or any requirement

imposed in a pretreatment program approved under section 402(a)(3) or 402(b)(8) of the Act, is subject to criminal penalties of $2,500 to $25,000 per day of violation, or imprisonment of not more than one (1) year, or both. In the case of a second or subsequent conviction for a negligent violation, a person shall be subject to criminal penalties of not more than $50,000 per day of violation, or by imprisonment of not more than two (2) years, or both. Any person who knowingly violates such sections, or such conditions or limitations is subject to criminal penalties of $5,000 to $50,000 per day of violation, or imprisonment for not more than three (3) years, or both. In the case of a second or subsequent conviction for a knowing violation, a person shall be subject to criminal penalties of not more than $100,000 per day of violation, or imprisonment of not more than six (6) years, or both. Any person who knowingly violates section 301, 302, 303, 306, 307, 308, 318 or 405 of the Act, or any permit condition or limitation implementing any of such sections in a permit issued under section 402 of the Act, and who knows at that time that he thereby places another person in imminent danger of death or serious bodily injury, shall, upon conviction, be subject to a fine of not more than $250,000 or imprisonment of not more than 15 years, or both. In the case of a second or subsequent conviction for a knowing endangerment violation, a person shall be subject to a fine of not more than $500,000 or by imprisonment of not more than 30 years, or both. An organization, as defined in section 309(c)(3)(B)(iii) of the CWA, shall, upon conviction of violating the imminent danger provision, be subject to a fine of not more than $1,000,000 and can be fined up to $2,000,000 for second or subsequent convictions.

c. Any person may be assessed an administrative penalty by the EPA Director for violating section 301, 302, 306, 307, 308, 318 or 405 of this Act, or any permit condition or limitation implementing any of such sections in a permit issued under section 402 of this Act. Administrative penalties for Class I violations are not to exceed $10,000 per violation, with the maximum amount of any Class I penalty assessed not to exceed $25,000. Penalties for Class II violations are not to exceed $10,000 per day for each day during which the violation continues, with the maximum amount of any Class II penalty not to exceed $125,000.

d. It is unlawful for any person to cause or permit any discharge of water contaminants from any water contaminant or point source located in Missouri in violation of sections 644.006 to 644.141 of the Missouri Clean Water Law, or any standard, rule or regulation promulgated by the commission. In the event the commission or the director determines that any provision of sections 644.006 to 644.141 of the Missouri Clean Water Law or standard, rules, limitations or regulations promulgated pursuant thereto, or permits issued by, or any final abatement order, other order, or determination made by the commission or the director, or any filing requirement pursuant to sections 644.006 to 644.141 of the Missouri Clean Water Law or any other provision which this state is required to enforce pursuant to any federal water pollution control act, is being, was, or is in imminent danger of being violated, the commission or director may cause to have instituted a civil action in any court of competent jurisdiction for the injunctive relief to prevent any such violation or further violation or for the assessment of a penalty not to exceed $10,000 per day for each day, or part thereof, the violation occurred and continues to occur, or both, as the court deems proper. Any person who willfully or negligently commits any violation in this paragraph shall, upon conviction, be punished by a fine of not less than $2,500 nor more than $25,000 per day of violation, or by imprisonment for not more than one year, or both. Second and successive convictions for violation of the same provision of this paragraph by any person shall be punished by a fine of not more than $50,000 per day of violation, or by imprisonment for not more than two (2) years, or both.

2. **Duty to Reapply.**
   a. If the permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the permittee must apply for and obtain a new permit.
   b. A permittee with a currently effective site-specific permit shall submit an application for renewal at least 180 days before the expiration date of the existing permit, unless permission for a later date has been granted by the Department. (The Department shall not grant permission for applications to be submitted later than the expiration date of the existing permit.)
   c. A permittees with currently effective general permit shall submit an application for renewal at least 30 days before the existing permit expires, unless the permittee has been notified by the Department that an earlier application must be made. The Department may grant permission for a later submission date. (The Department shall not grant permission for applications to be submitted later than the expiration date of the existing permit.)

3. **Need to Halt or Reduce Activity Not a Defense.** It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit.

4. **Duty to Mitigate.** The permittee shall take all reasonable steps to minimize or prevent any discharge or sludge use or disposal in violation of this permit which has a reasonable likelihood of adversely affecting human health or the environment.

5. **Proper Operation and Maintenance**. The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance also includes adequate laboratory controls and appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems which are installed by a permittee only when the operation is necessary to achieve compliance with the conditions of the permit.

6. **Permit Actions.**
   a. Subject to compliance with statutory requirements of the Law and Regulations and applicable Court Order, this permit may be modified, suspended, or revoked in whole or in part during its term for cause including, but not limited to, the following:
      i. Violations of any terms or conditions of this permit or the law;
      ii. Having obtained this permit by misrepresentation or failure to disclose fully any relevant facts;
      iii. A change in any circumstances or conditions that requires either a temporary or permanent reduction or elimination of the authorized discharge; or
      iv. Any reason set forth in the Law or Regulations.
   b. The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance does not stay any permit condition.

7. **Permit Transfer.**
   a. Subject to 10 CSR 20-6.010, an operating permit may be transferred upon submission to the Department of an application to transfer signed by the existing owner and the new owner, unless prohibited by the terms of the permit. Until such time the permit is officially transferred, the original permittee remains responsible for complying with the terms and conditions of the existing permit.
   b. The Department may require modification or revocation and reissuance of the permit to change the name of the permittee and incorporate such other requirements as may be necessary under the Missouri Clean Water Law or the Federal Clean Water Act.
   c. The Department, within 30 days of receipt of the application, shall notify the new permittee of its intent to revoke or reissue or transfer the permit.

8. **Toxic Pollutants.** The permittee shall comply with effluent standards or prohibitions established under section 307(a) of the Federal Clean Water Act for toxic pollutants and with standards for sewage sludge use or disposal established under section 405(d) of the Federal Clean Water Act within the time provided in the regulations that establish these standards or prohibitions or standards for sewage sludge use or disposal, even if the permit has not yet been modified to incorporate the requirement.

9. **Property Rights.** This permit does not convey any property rights of any sort, or any exclusive privilege.

10. **Duty to Provide Information.** The permittee shall furnish to the Department, within a reasonable time, any information which the Department may request to determine whether cause exists for modifying, revoking and reissuing, or terminating this permit or to determine compliance with this permit. The permittee shall also furnish to the Department upon request, copies of records required to be kept by this permit.

11. **Inspection and Entry.** The permittee shall allow the Department, or an authorized representative (including an authorized contractor acting as a representative of the Department), upon presentation of credentials and other documents as may be required by law, to:
    a. Enter upon the permittee's premises where a regulated facility or activity is located or conducted, or where records must be kept under the conditions of the permit;
    b. Have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit;
    c. Inspect at reasonable times any facilities, equipment (including monitoring and control equipment), practices, or operations regulated or required under this permit; and
    d. Sample or monitor at reasonable times, for the purposes of assuring permit compliance or as otherwise authorized by the Federal Clean Water Act or Missouri Clean Water Law, any substances or parameters at any location.

12. **Closure of Treatment Facilities.**
    a. Persons who cease operation or plan to cease operation of waste, wastewater, and sludge handling and treatment facilities shall close the facilities in accordance with a closure plan approved by the Department.
    b. Operating Permits under 10 CSR 20-6.010 or under 10 CSR 20-6.015 are required until all waste, wastewater, and sludges have been disposed of in accordance with the closure plan approved by the Department and any disturbed areas have been properly stabilized. Disturbed areas will be considered stabilized when perennial vegetation, pavement, or structures using permanent materials cover all areas that have been disturbed. Vegetative cover, if used, shall be at least 70% plant density over 100% of the disturbed area.

13. **Signatory Requirement.**
    a. All permit applications, reports required by the permit, or information requested by the Department shall be signed and certified. (See 40 CFR 122.22 and 10 CSR 20-6.010)
    b. The Federal Clean Water Act provides that any person who knowingly makes any false statement, representation, or certification in any record or other document submitted or required to be maintained under this permit, including monitoring reports or reports of compliance or non-compliance shall, upon conviction, be punished by a fine of not more than $10,000 per violation, or by imprisonment for not more than six (6) months per violation, or by both.
    c. The Missouri Clean Water Law provides that any person who knowingly makes any false statement, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to sections 644.006 to 644.141 shall, upon conviction, be punished by a fine of not more than ten thousand dollars, or by imprisonment for not more than six months, or by both.

14. **Severability.** The provisions of the permit are severable, and if any provision of the permit, or the application of any provision of the permit to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of the permit, shall not be affected thereby.

CITY OF PARKVILLE
Policy Report

Date: October 16, 2025

Prepared By:
Karla Shewell, Deputy City Clerk/Finance Specialist

Reviewed By:
Bryan Kidney, Deputy City Administrator

ISSUE:
Accounts Payable

BACKGROUND:
The Accounts Payable and Payroll reports attached here represent the transactions for the period October 22, 2025 through November 04, 2025:

- Accounts Payable
- Payroll - including taxes paid and benefits paid

The reports are broken down into the following categories:

- Regular Accounts Payable - paid via check
- Direct Accounts Payable - paid via bank draft
- Payroll, Taxes & Benefits - paid via direct deposit & bank draft

STRATEGIC GOAL(S):

- Operational Excellence
- Communications Best Practices

BUDGET IMPACT:

Accounts Payable (Regular)	$709,473.85
Payroll	$128,700.22
Payroll Taxes Paid	$13,102.30
Benefits Paid	$25,793.46
Total	**$877,069.83**

ALTERNATIVES:
N/A: Informational Purposes

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration (RSMo. 79.300).

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

POLICY:
In accordance with RSMo. 79.300, all disbursements must be approved by the Mayor and City's Treasurer and attested by the City Clerk.

SUGGESTED MOTION:
As this item is a staff update, no motion is necessary.

ATTACHMENTS:
1. AP & Payroll Register

PACKET: 08770 Regular Payments-11.04.25
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02053	ABC Tire LLC							
	I-83934	CURBSIDE PUCKUP PROG TIRES-PW	R	11/04/2025		172.00CR	047945	172.00
02227	BagSpot Pet Waste Solutions							
	I-BGSPT-9391	6EA DOG WAST BAGS-PST	R	11/04/2025		347.70CR	047946	347.70
02436	BONNIE BUCKMASTER							
	I-102825	102225-102425 MPR CONF TRAV-PW	R	11/04/2025		445.80CR	047947	445.80
03302	CAPITAL ELECTRIC LINE BUILDERS							
	I-32095-1	WA-9 HWY 9 LIGHTING-ADMIN	R	11/04/2025		3,200.00CR	047948	3,200.00
01642	Central Power Systems & Services							
	I-R110018310	WA1 PLANT GENERATOR -SEWER	R	11/04/2025		1,227.80CR	047949	
	I-R110018691	NATIONAL PUMP STN GEN-SEWER	R	11/04/2025		3,528.05CR	047949	
	I-R110019199	PLANT GENERATOR - SEWER	R	11/04/2025		627.50CR	047949	
	I-R110019361	WA1 PLANT GENERATOR-SEWER	R	11/04/2025		4,669.18CR	047949	10,052.53
02558	Cintas Corporation #430							
	I-5297442607	SHOP CABINET REPLEN-STREETS	R	11/04/2025		58.39CR	047950	58.39
00031	Crimestar							
	I-3325	RMS ANNUAL FEE 5EA - PD	R	11/04/2025		2,000.00CR	047951	2,000.00
00156	Dave's Foreign Car Repair LLC							
	I-0154001	V606 OIL CHANGE - PD	R	11/04/2025		55.00CR	047952	55.00
03243	EL Crawford Construction, Inc							
	I-2440600010	FM CONSTN THRU 103125-PST	R	11/04/2025		167,660.75CR	047953	167,660.75
03088	Electronic Technology Inc							
	I-24123	PD CAMERA FIX NETWK ISSUE-ISF	R	11/04/2025		140.00CR	047954	140.00
02935	Equipment Share.com, Inc							
	I-5504012-000	BELTS WARRENTY WORK-STREETS	R	11/04/2025		602.44CR	047955	
	I-5666850-000	FILTER CASE-CAB - STREETS	R	11/04/2025		103.10CR	047955	
	I-5667041-000	CHECK&CHARGED BREAKER-STREETS	R	11/04/2025		380.00CR	047955	
	I-5678624-000	MILLING HEAD REPAIR - STREETS	R	11/04/2025		350.35CR	047955	1,435.89
03174	Fisher Patterson Sayler & Smith, LLP							
	I-114728	AUG2025 LIT NLMNMT SERV-ADMIN	R	11/04/2025		10,583.00CR	047956	
	I-115536	AUG&SEP SERV VS NLMGMT-ADMIN	R	11/04/2025		260.52CR	047956	10,843.52

PACKET: 08770 Regular Payments-11.04.25
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03093	Fluid Equipment/Cogent							
	I-5625944	WA40 MIXER REPAIR-SEWER	R	11/04/2025		3,150.00CR	047957	3,150.00
01181	Four Star Electric							
	I-31959	WA16 WWTF CONDUIT INSTALL-SEWR	R	11/04/2025		920.00CR	047958	920.00
01652	WAYNE FRAZIER							
	I-102825	MI REIMB 081425 & 102225-PST	R	11/04/2025		103.74CR	047959	103.74
00051	Galls, Inc.							
	I-032836800	SPRAY CASE&TIE JOHNSON-PD	R	11/04/2025		65.98CR	047960	
	I-032836801	NAME TAG CHG VANG - PD	R	11/04/2025		8.98CR	047960	
	I-032850384	OUTER VEST CARRIER ZARING-PD	R	11/04/2025		154.99CR	047960	
	I-032862893	JACKET FOR OFC VANG - PD	R	11/04/2025		271.49CR	047960	
	I-032921273	TIE & CUFF CASE D MCCAULEY-PD	R	11/04/2025		65.98CR	047960	567.42
01485	George Butler Associates							
	I-89939	DT TRI STUDY 0830-092625-CIP	R	11/04/2025		103,567.73CR	047961	103,567.73
01523	Haven's Construction Company, Inc.							
	I-PAY APP 1	59TH ST STORMWTR PROJ-STMWTR	R	11/04/2025		89,860.50CR	047962	89,860.50
02131	Heritage Tractor, Inc.							
	I-12937964	GATOR 625I REPAIR - PST	R	11/04/2025		619.84CR	047963	619.84
01394	Homestead Landscaping LLC							
	I-316444	3YDS PLAYGROUND MULCH-PST	R	11/04/2025		124.50CR	047964	
	I-316445	3YDS TOP SOIL - PST	R	11/04/2025		157.50CR	047964	282.00
02433	Hood and Associates CPA's							
	I-102023	2024 FINAL AUDIT BILL-ISFADMIN	R	11/04/2025		7,900.00CR	047965	7,900.00
01514	Kansas City Fence & Guardrail Corporation							
	I-6113	GS SHLTR STAIRS HANDRAIL-CIP	R	11/04/2025		825.00CR	047966	825.00
02965	L & R Farms							
	I-966453	PUMPKINS FOR CARVING-PST	R	11/04/2025		712.50CR	047967	712.50
03229	LeadsOnline Parent, LLC							
	I-420890	121525-121426 LEADERONLINE-PD	R	11/04/2025		3,106.00CR	047968	3,106.00
03299	LEVEL BUILDERS LLC							
	I-25654	TRN DPT EXTERIOR DOORS-PST	R	11/04/2025		1,319.05CR	047969	
	I-CONTRACT #1	TRAIN DEPOT RENO - PST	R	11/04/2025		13,931.39CR	047969	
	I-CONTRACT #2	TRAIN DEPOT RENO - PST	R	11/04/2025		13,203.65CR	047969	
	I-CONTRACT #3	TRAIN DEPOT RENO - PST	R	11/04/2025		4,010.53CR	047969	32,464.62

PACKET: 08770 Regular Payments-11.04.25
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01097	Lippert Mechanical Service							
	I-SI2136944	CH HVAC-REPAIR BAD SWITCH-ISFB	R	11/04/2025		746.44CR	047970	746.44
03296	MAYNE KANSAS CITY FENCE CO LLC							
	I-6014	FENCE REPAIR - STREETS	R	11/04/2025		700.00CR	047971	700.00
02959	QUINN MCCUE (KC BEAR FIGHTERS)							
	I-102325	PUMPKIN CARVING ENTMT-PST	R	11/04/2025		900.00CR	047972	900.00
00202	McGuire Lock and Safe							
	I-161781	GATE LOCK REPAIR-ISF BLDG	R	11/04/2025		125.00CR	047973	125.00
00942	McKeever Enterprises dba Price Chopper							
	I-1636	MEETING FOOD - ADMIN	R	11/04/2025		26.64CR	047974	
	I-1637	RETIREMENT CARD ROBERT-ADMIN	R	11/04/2025		6.98CR	047974	
	I-1638	ICE FOR SHOP-STREETS	R	11/04/2025		10.38CR	047974	
	I-1639A	MEETING FOOD - ADMIN	R	11/04/2025		71.15CR	047974	
	I-1640A	BEVS SEWER TOUR TRNG-SEWER	R	11/04/2025		20.38CR	047974	
	I-1641	MEETING FOOD - ADMIN	R	11/04/2025		166.49CR	047974	
	I-1642	WATER, TP & GATORADE-PST	R	11/04/2025		55.93CR	047974	
	I-1643	MEETING FOOD - ADMIN	R	11/04/2025		30.54CR	047974	388.49
02632	MEI Total Elevator Solutions							
	I-1145100	YEARLY ELEVATOR SERV-ISF BLDG	R	11/04/2025		874.42CR	047975	874.42
02894	Menards							
	I-94906	PUMPKIN CARVING SAWS-PST	R	11/04/2025		53.57CR	047976	53.57
02228	Metro Rolloff Container Services LLC							
	I-M32546	FM RR RENT 100925-110525-PST	R	11/04/2025		284.00CR	047977	
	I-M32550	100825-110425 PLDP RR RENT-PST	R	11/04/2025		204.00CR	047977	
	I-M32595	101025-100625 ELP RR RENT-PST	R	11/04/2025		230.98CR	047977	
	I-TW72421	PLDP VAULT PUMP OUT-PST	R	11/04/2025		1,004.00CR	047977	1,722.98
03239	Metropoint Services, LLC							
	I-6100	OCT2025 JANI SERVICE-ISF BLDG	R	11/04/2025		1,550.00CR	047978	1,550.00
02691	Mid-American Research Chemical							
	I-0861528-IN	SALT NUETRALIZER 2EA - STREETS	R	11/04/2025		623.36CR	047979	623.36
01646	Missouri Division of Fire Safety							
	I-000191254	ANNUAL ELEVATOR HYDR INSP-ISFB	R	11/04/2025		25.00CR	047980	25.00

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VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01879	MPR - Midwest Public Risk - Deductible							
	I-WC20250902.39	24-25 WC PREMIUM TRUE-UP-VARIO	R	11/04/2025		29,626.76CR	047981	29,626.76
03120	Next Generation Recreation							
	I-2112	PLAYGROUND BARRIER 2EA-PST	R	11/04/2025		2,013.00CR	047982	2,013.00
02910	Outdoor Lighting Perspectives							
	I-39067	BRIDGE LIGHTING REPAIR-PST	R	11/04/2025		146.25CR	047983	146.25
03170	OWN, Inc (Formerly Anderson Engineering)							
	I-136332	WA1&1A WOODS 4TH&5TH PLAN-PW	R	11/04/2025		949.00CR	047984	
	I-137306	WA1&1A WOODS 4TH&5TH PLAN-PW	R	11/04/2025		531.00CR	047984	
	I-137553	WA1&1A WOODS 4TH&5TH PLAN-PW	R	11/04/2025		194.00CR	047984	1,674.00
01701	Platte County Citizen							
	I-48470	PV NEWSLETTER MAILING-PUB INFO	R	11/04/2025		4,052.02CR	047985	4,052.02
03052	BRITTANIE PROPES							
	I-102525 GHOST STORI	LAST MINUTE SUPPLIES-PST	R	11/04/2025		180.14CR	047986	
	I-102825	MILEAGE MPRA&SE COMM CTR-PST	R	11/04/2025		122.50CR	047986	302.64
02591	ProServ							
	I-290014	062925-092825 PRTR USAGE-COURT	R	11/04/2025		40.04CR	047987	
	I-290930	0918-1017 SAVIN PRTR-ISF ADMIN	R	11/04/2025		3.89CR	047987	43.93
03301	RL YATES ELECTRIC CONSTRUCTION COMPANY							
	I-8312	EMERG ELEC BYPAS ATS FIRE-SEWR	R	11/04/2025		2,240.28CR	047988	2,240.28
00378	Rockridge Quarry							
	I-14768	SUMMER CLEAN UP YARD WASTE-PW	R	11/04/2025		850.00CR	047989	
	I-14769	FALL YARD WASTE CLEAN UP-PW	R	11/04/2025		2,500.00CR	047989	3,350.00
03138	Riverside Technologies, Inc (RTI)							
	I-IN0450756	FOXIT SW CGRAY - ISF TECH	R	11/04/2025		188.00CR	047990	
	I-IN0453481	OCT2025 HD DESTRUCTION-ISF TEC	R	11/04/2025		200.00CR	047990	
	I-IN0453645	2EA MS/KBD&SURGE PROT-ADMIN	R	11/04/2025		86.00CR	047990	
	I-IN0456163	NEW MONITOR CASHLEY-PST	R	11/04/2025		138.60CR	047990	
	I-RC0003675	JUL2025 PWCD PRINTERMGMT-ISFTE	R	11/04/2025		115.00CR	047990	
	I-RC0004093	SEP2025 PWCD PRTR MGMT-ISF TEC	R	11/04/2025		115.00CR	047990	
	I-RC0004124	SEP2025 MGMT SERVICES-ISF TECH	R	11/04/2025		4,385.00CR	047990	5,227.60
03029	Southern Platte Fire Protection District							
	I-25-121	JUL2025 TONADO SIREN AGMT-PW	R	11/04/2025		150.00CR	047991	150.00

PACKET: 08770 Regular Payments-11.04.25
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03215	Brad Stanton							
	I-102425	MPR YRLY CONF BRANSON- BS - CD	R	11/04/2025		440.80CR	047992	440.80
01672	Thousand Oaks Homes Association							
	I-25-033 RESOLUTION	STREET LT AGMT CITY COST-STREE	R	11/04/2025		97,700.00CR	047993	97,700.00
02950	Toshiba America Business Solutions							
	I-6433999	OCT2025 USAGE SERVICE-ADMIN	R	11/04/2025		82.18CR	047994	82.18
01573	Urban Tree Specialists							
	I-27853	WA68 5578 NW CROOKED RD-STREET	R	11/04/2025		1,650.00CR	047995	1,650.00
03300	MIKE VOGT							
	I-96688049	RESIDENCY REFUND-PST	R	11/04/2025		20.00CR	047996	
	I-96688049-1	GRILL FEE REFUND - PST	R	11/04/2025		60.00CR	047996	80.00
03271	White Lawn and Landscape, LLC							
	I-10629	SEP2025 RT9 ROW MOWING-STREE	R	11/04/2025		160.00CR	047997	
	I-10630	SEP MOWING & LANDSCAPE-ISF BLD	R	11/04/2025		1,075.00CR	047997	
	I-10631	SEP2025 GWP & PAC MOWING - PST	R	11/04/2025		1,300.00CR	047997	2,535.00
02622	Wiedenmann, Inc							
	I-PAY APP 1	CHANNEL RESTRTN CROOKED RD-STM	R	11/04/2025		88,904.81CR	047998	88,904.81

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	54	0.00	688,419.46	688,419.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	54	0.00	688,419.46	688,419.46

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 08770 Regular Payments-11.04.25
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	11/2025	36,066.81CR
30	11/2025	16,383.19CR
35	11/2025	17,268.75CR
36	11/2025	32,464.62CR
40	11/2025	101,488.52CR
41	11/2025	4,184.50CR
42	11/2025	30,569.28CR
47	11/2025	178,765.31CR
61	11/2025	167,660.75CR
90	11/2025	103,567.73CR
ALL		688,419.46CR

COMPANY: 01 - Pooled Cash
ACCOUNT: 12000 Pooled Cash 012378
TYPE: EFT
STATUS: All
FOLIO: All

CHECK DATE: 10/01/2025 THRU 10/24/2025
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	---------DESCRIPTION----------	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
EFT:								
12000	10/23/2025	EFT	000195	CYNTHIA CLARK	2,040.00CR	OUTSTND	A	0/00/0000
12000	10/23/2025	EFT	000196	Harvest AV Solutions, LLC	19,014.39CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 12000	CHECK	TOTAL:	0.00
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	21,054.39CR
	BANK-DRAFT	TOTAL:	0.00
TOTALS FOR Pooled Cash	CHECK	TOTAL:	0.00
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	21,054.39CR
	BANK-DRAFT	TOTAL:	0.00

DEPT: ALL
PAYROLL NO#: 01
PAY PERIOD BEGINNING: 10/11/2025
PAY PERIOD ENDING: 10/24/2025

*** G R A N D T O T A L S ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	0.00	2,907.76	LIFE	238.49	EMP	EMP	37.00		FED W/H	168,066.74	17,897.17	
SLRY	1,154.00	63,339.91			KC2	KC2	667.67		ST WH MO	168,066.74	5,657.00	
	0.00	1,500.00			R4%	457%	1526.26		FICA	171,272.00	10,618.87	10618.87
REG	2,874.60	85,021.73			R4A	457FL	955.00		MEDI	171,272.00	2,483.43	2483.43
BAIL	2.50	158.51			R4M	457M	724.00	359.39				
OVT	194.80	7,842.89			RLE	RLE		15983.71				
CT	36.70	988.15			RPD	RPD		9450.36				
VAC	118.80	3,805.93			RR%	RR%	1571.89					
SICK	88.50	3,182.31			RRA	RRA	195.00					
FTO	48.00	48.00										
CE	2.55	0.00										
CELL	0.00	255.00										
AUTO	0.00	1,983.32										
TOTALS:	4,520.45	171,033.51		238.49			5676.82	25793.46			36,656.47	13102.30

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
10-01	46,075.09	8,906.44	926.03	990.82	35,146.55	105.25	2,804.24	11,712.39	31,453.21
10-05	56,114.89	40,816.69	1,915.58	3,606.10	9,684.85	91.67	1,462.35	11,626.37	42,934.50
10-10	3,023.38	2,364.87	82.26	520.96	55.00	0.29	51.00	522.07	2,450.02
10-15	15,195.86	6,803.30	0.00	622.49	7,763.47	6.60	39.01	3,209.67	11,940.58
10-18	15,250.42	6,841.94	0.00	350.95	8,030.00	27.53	875.23	2,855.98	11,491.68
10-20	14,828.86	10,380.72	3,162.45	1,281.44	0.00	4.25	293.70	2,945.87	11,585.04
10-25	19,865.20	10,897.23	1,756.57	603.63	6,604.87	2.90	151.29	3,688.87	16,022.14
10-35	918.30	918.30	0.00	0.00	0.00	0.00	0.00	95.25	823.05
TOTALS	171,272.00	87,929.49	7,842.89	7,976.39	67,284.74	238.49	5,676.82	36,656.47	128,700.22

REGULAR INPUT: 66 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 66

CITY OF PARKVILLE
Policy Report

Date: October 24, 2025

Prepared By: Reviewed By:

ISSUE:
Floating Holiday, Monday, November 10, 2025

BACKGROUND:

Background on Floating Holiday Policy

In late 2024, the **Parkville Board of Aldermen approved a new personnel policy** granting the **City Administrator authority to designate two floating holidays each calendar year**. The intent behind this policy was to provide flexibility for both employees and the City, particularly around times when holiday schedules already created disruptions to normal operations.

Prior to this change, employees often scheduled leave around holidays, resulting in a **skeleton crew remaining in offices**. This not only strained operations for a small city staff but also impacted service delivery to constituents. The new floating holiday approach allows the City to **proactively plan closures** with sufficient notice, while employees and residents can adjust schedules accordingly.

The Board also recognized at the time of adoption that this policy would serve as an **avenue to express appreciation to employees** for their continued hard work and dedication. By offering additional time off in a structured and transparent manner, the City underscores the value it places on its workforce.

Floating Holidays in 2025

For 2025, the City Administrator designated two floating holidays:

1. **Friday, June 20, 2025**
    - Scheduled immediately following the Juneteenth Holiday (Thursday, June 19).
    - This created a long weekend and reduced the likelihood of staggered absences that would leave only minimal staff present.
2. **Monday, November 10, 2025**

- Scheduled prior to the Veterans Day Holiday (Tuesday, November 11).
- This designation avoids having employees take leave on the Monday to create a four-day weekend, ensuring the City can operate more predictably with posted closure schedules.

Notice to the Board of Aldermen

In keeping with the policy's spirit of transparency, the City Administrator provides notice of floating holiday closures to the elected body. Notifications are given through the Board of Aldermen meeting agenda and are also discussed during those meetings. This ensures that the Board is both aware of and supportive of the timing of these closures, maintaining alignment between administrative action and elected oversight.

Purpose and Benefits

The policy serves several key objectives:

- Operational Efficiency: Anticipates staff scheduling trends and allows the City to post consistent hours for the public.
- Employee Recognition: Provides additional time off as a gesture of gratitude for employee commitment and service, as envisioned by the Board when the policy was approved.
- Employee Satisfaction: Offers flexibility and clarity around holidays.
- Constituent Service: Ensures residents are not caught off guard by ad-hoc absences or unexpected short staffing.

STRATEGIC GOAL(S):

- Governmental Operational Excellence

BUDGET IMPACT:
No budget impact

ALTERNATIVES:

FINANCE COMMITTEE RECOMMENDATION:
N/A

STAFF RECOMMENDATION:
N/A

POLICY:
Floating Holiday Policy

SUGGESTED MOTION:

N/A

ATTACHMENTS:
None

CITY OF PARKVILLE
Policy Report

Date: October 29, 2025

Prepared By:
Alexa Barton, City Administrator

Reviewed By:
Bryan Kidney, Deputy City Administrator

ISSUE:
Employee Benefits Update: Health Coverage for 2026; Renewal with Blue Cross Blue Shield

BACKGROUND:

Summary of Employee Benefits Renewal Recommendation – 2026

Bukaty, the City's benefits consulting specialist, recently went to market to obtain proposals for the City's employee benefits coverage. Responses were received from Blue Cross Blue Shield (BCBS) and Aetna. There was 25% increase placed in the 2026 Annual Budget. The initial projected increase in premiums was 18.9%; however, following negotiations, this amount was successfully reduced to 14.9%.

Both carriers offered comparable rates and coverage options. Given the similar pricing and the City's existing relationship and administrative history with BCBS, staff is renewing the City's benefit coverage with Blue Cross Blue Shield for 2026 at the negotiated 14.9% rate increase.

In addition, staff is considering increasing the City's contribution toward employee benefit premiums by $100 per month across all coverage tiers for 2026. This adjustment maintains the City's commitment to support employees with rising healthcare costs.

The following table summarizes the recommended City contribution levels:

Coverage Tier	2025 City Contribution	2026 Proposed Contribution
Employee Only	100% of premium for base plan	100% of premium (no change)
Employee + Spouse	$1,100	$1,200
Employee + Child(ren)	$1,100	$1,200
Employee + Family	$1,600	$1,700

STRATEGIC GOAL(S):
Select one or more that apply:

- Governmental Operational Excellence

BUDGET IMPACT:
Included in 2026 Proposed/Adopted Budget

ALTERNATIVES:

1. Approve the item.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being brought directly to the Board of Aldermen.

STAFF RECOMMENDATION:
Renew with BCBS, 14.9% increase

POLICY:

Proposed Policy for Employees with Alternate Coverage

To further manage benefit costs and provide flexibility for employees, staff also recommends the adoption of a new "pilot" reimbursement policy for employees who have health insurance coverage through a spouse or another source. Under this policy, an employee who opts out of the City's base health plan would receive a $100 monthly reimbursement, but must demonstrate they have health benefit coverage elsewhere.

This incentive would generate a net savings to the City, as the current base plan cost for employee-only coverage is $659.31 per month. By providing the $100 reimbursement instead of paying the full premium, the City would save approximately $559.31 per month per eligible employee.

This Policy will be reviewed on an annual basis to ensure there is no adverse potential to the city's benefit(s) plan.

SUGGESTED MOTION:
This item brought to the Board of Aldermen for informational purposes, and Q&A.

ATTACHMENTS:
None