



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#25-03)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, July 9, 2025 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. on July 9, 2025.

- A. Steven Sturgess
Adam Zink
Linda Arnold
Michelle Flamm
Dana Laiben
Amanda Blackwood
Nathan Askren
Evan Maxon
Robert Unger
Phillip Wassmer (Liaison)

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink
Michelle Flamm
Linda Arnold
Steven Sturgess
Dana Laiben
Nate Askren
Amanda Blackwood
Robert Unger

Absent with prior notice were:

Evan Maxon

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CITIZEN INPUT

Brent Uhrmacher, 6241 Northlake Drive, Parkville, MO, spoke regarding the ADA parking in English Landing Park.

Mayor Katerndahl commented that the Park Master Plan is a guide and, once adopted, the CLARB, the public and the Board of Aldermen will decide what the priorities will be. There will be a discussion at the August CLARB meeting regarding the parking in English Landing Park to establish a policy and to make a recommendation to the Board of Aldermen.

John Carter, 8650 NW Hwy N KCMO, read a letter that was sent to the BOA regarding ADA parking spaces and safety.

3. CONSENT AGENDA

- A. Approve the minutes for the April 9, 2025, regular meeting

ACTION: Michelle Flamm moved to approve the April 9th regular meeting minutes. Adam Zink seconded.

RESULT: Motion Passed: 8-0.

4. ACTION AGENDA

- A. Request to Waive Rental Fees for South Platte Fire Protection District Volleyball Fundraiser

Brittanie Propes, Parks and Recreation Director, presented a request to waive the event fees for the South Platte Fire Protection District Volleyball Fundraiser to be held on Saturday, September 27th in the amount of \$490.

Discussion focused on the services that South Platte Fire Protection District provides for the City that are above and beyond routine, and if other fundraisers that are held in the park pay their event fees. Brittanie said that if an event asked for their fees to be waived, the item would come before CLARB for recommendation. There was also discussion regarding events for government entities. It was decided to waive this year's fee and for SPFPD to budget for the event for next year.

ACTION: Adam Zink moved to approve waiving the Reservation Fees for the Southern Platte Fire Protection District fundraiser on Saturday, September 27, 2025. Michelle Flamm seconded.

RESULT: Roll Call Vote:
Steven Sturgess - Aye; Adam Zink - Aye; Michelle Flamm - Aye;
Linda Arnold - Aye, Dana Laiben - Nay; Nate Askren - Aye;
Amanda Blackwood - Aye; Robert Unger - Aye

Motion Passed: 7-1.

- B. Approval of New Special Event: "Bourbon in the Park"

Brittanie Propes, Parks & Recreation Director, introduced David Mullen, Parks & Recreation Program Manager. David presented a special event application for consideration for approval. The Tier 2 event, "Bourbon in the Park", is to be held on September 27th from 4:00-7:00 p.m., with the reservation for set up/tear down, from 9:00 a.m. to 9:00 p.m.

ACTION: Adam Zink moved to approve the special event permit for the Bourbon in the Park Event on Saturday, September 27, 2025. Linda Arnold seconded.

RESULT: Motion Passed: 8-0.

5. NON-ACTION AGENDA

A. Overview of the Parkville Parks & Recreation Master Plan

Brittanie Propes, Parks and Recreation Director, presented the Parks Master Plan overview that included changes based on feedback from the joint Board of Aldermen and CLARB Work Session on June 16, 2025.

Brittanie went through the list of each park and highlighted the recommended improvements included in the Master Plan. Brittanie reminded the board that the Master Plan is a guide from the consultant of the information that was gathered through the community engagement process. Each project will come back before CLARB for discussion and recommendation to the BOA. Larger projects will include more community engagement.

The next step in the process is for the Board of Aldermen to approve the plan on July 15th. After approval, there will be a process where CLARB will determine the top priorities for the next few years. Brittanie mentioned that she would like CLARB to make a recommendation regarding ADA accessibility to the Board of Aldermen soon.

Discussions included some members' top priorities once the plan is approved, which will be discussed in detail at a future CLARB meeting. The CLARB thanked the consultants from SWT Design for all of their work on this project.

Resident Brent Uhrmacher, 6241 Northlake Drive, Parkville, MO, approached the board to thank them and asked for consideration of the ADA parking issue when setting priorities.

Brittanie asked the CLARB to make a recommendation to the BOA to approve.

ACTION: Michelle Flamm moved to make a recommendation to approve the overview of the Parkville Parks and Recreation Master Plan as reviewed by CLARB as of July 9th; Dana Laiben seconded.

RESULT: Motion Passed: 8-0.

6. STAFF UPDATES ON ACTIVITIES

The updates are attached to the CLARB minutes.

A. Parks Maintenance

B. Nature Sanctuary

C. Special Events and Programs

Upcoming events are posted on the city website.

D. Capital Improvement Projects

7. MISCELLANEOUS ITEMS FROM THE BOARD

Member Nate Askren asked if there would be a renaming of the Mayor of Parkville.

David Mullen will be working to have Barkville elections in August.

David Mullen mentioned that there will be a couple of naturalists from the Missouri Department of Conservation who will come out to hike the Nature Sanctuary and will draw and write about what they see.

8. ADJOURN

ACTION: Michelle Flamm moved to adjourn the regular meeting at 7:55 p.m.
Linda Arnold seconded.

RESULT: Motion Passed: 8-0.

The minutes for July 9, 2025, having been read and considered by the Community Land and Recreation Board, were approved on the 13th day of August 2025.

Bonnie Buckmaster
Bonnie Buckmaster, Public Works Assistant

8/13/2025
Approval date



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Request to Waive Rental Fees South Platte Fire Protection District

- **Volleyball Fundraiser**
- **Saturday, September 27th**
- **8:00 am-2:00 pm**

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Approval of New Special Event Bourbon in the Park

- **Saturday, September 27th**
- **Tier 2 Event: requires CLARB approval**
- **Proposed use of River Shelter as central stage area, similar layout to the setup used for Parkville Microbrewfest, on a significantly smaller scale**

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Master Plan Overview



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Farmers Market

- Recent work completed includes installation of the wood trusses, roofing, permanent metal bollards, concrete curbs, stonework, flatwork, staining the trusses, and asphalt
- Work underway includes installation of the removable bollards, gutters/downspouts, signage, electrical fixtures, and ramp handrails
- The structure and east side of the lot are anticipated to be complete by July 17
- The west parking lot is scheduled to be completed by mid-August
- A ribbon cutting and Grand Opening Celebration will be scheduled soon



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Farmers Market



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Wetlands

- ERDC and USACE are continuing work to remove invasive species like Johnson Grass
- ERDC is maintaining the newly planted aquatic plants
- Windmill Repairs and Servicing
- Current Issues Facing: Johnson Grass, Carp, Muskrats, Fishing



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Rotary Project



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Other Updates

- **Train Depot: HVAC replaced, Bids Received, Currently paused on progress**
- **Platte Landing Park Bridge: Awarded, and the bridge is in the fabrication stage**
- **Parking Lot Re-Striping**
- **Veterans Memorial: Proceeding with kiosks as top priority in Phase 2**
- **Staff renovated the flooring at PLP Restrooms**
- **Staff is working on repairs to the boardwalk at Platte Landing Park**
- **Tom Barnard Retired: Looking to fill Parks Superintendent Position**

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THE AMERICAN YOUTH SOCCER ORGANIZATION & PARKVILLE PARKS & REC PRESENTS

AYSO PLAY+ Parkville

JOIN US FOR A WEEK OF QUALITY SOCCER FUN LED BY HIGHLY CERTIFIED COACHES AT PARKVILLE PARKS & REC!



AYSO PLAY+ PARKVILLE PARKS & REC JULY SOCCER CAMP!

DATES: 7/28, 7/29, 7/30, 7/31, 8/1

8:00AM - 8:45AM (AGES 2-5)
9:00AM - 12:00PM (AGES 6-14)

PRICE: \$99

REGISTRATION DEADLINE 7/23

EACH CHILD WILL RECEIVE OUR 2025 PLAY+ SOCCER JERSEY! ALL SKILL LEVELS WELCOME.

FOR MORE INFORMATION PLEASE CONTACT COMMUNITY YOUTH SOCCER COORDINATOR JENNIFER RUIZ AT JENNIFERRUIZ@AYSOPLAY.ORG

KID-CENTERED | FUN-FOCUSED | COMMUNITY BUILDING | SOCCER WHEREVER THE BALL IS!

Parks and Recreation Month

July 2025

SUN	MON	TUE	WED	THUR	FRI	SAT
		Art	Farmers Market	Science	4th of July	Science
	Story Time	Art	Farmers Market	Tai Chi	Yoga Nature Hike	Storytime in the Park
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4th of July Celebration
Join us in celebration of the 4th of July with a variety of fun activities and games. The parade will occur at 10:00am and the fireworks display at 8:00pm.

Storytime in the Park
Join us every Wednesday at 10:00am for a story and song. Bring your own blanket and lawn chairs. Activities will be provided at 10:00am.

Art in the Park
Participate in a variety of art projects and games. Bring your own supplies and a picnic. Activities will be provided at 10:00am.

Farmers Market
Stop by the Parkville Farmers Market every Wednesday from 8:00am to 1:00pm. Located at the intersection of 10th and 11th.

Tai Chi in the Park
Join us for a series of Tai Chi classes. Bring your own mat and water. Classes will be held at 10:00am.

Science in the Park
Join us for a series of science activities. Bring your own supplies and a picnic. Activities will be provided at 10:00am.

Yoga Nature Hike
Join us for a series of yoga and nature hikes. Bring your own mat and water. Hikes will be held at 10:00am.

Outdoor Movie Night
Join us for a series of outdoor movie nights. Bring your own lawn chairs and picnic. Movies will be shown at 7:00pm.

Dog Days at Barkville
Join us for a series of dog days at Barkville. Bring your own dog and leash. Activities will be provided at 10:00am.

Volunteer Trash Pickup
Join us for a series of volunteer trash pickups. Bring your own gloves and trash bags. Pickups will be held at 10:00am.

Photo Contest
Join us for a series of photo contests. Bring your own camera and tripod. Contests will be held at 10:00am.

Thank you to our partners!



For more details on all of these programs, visit City of Parkville on Facebook. All programs are subject to change.

★ MCKEON STAGE - ENGLISH LANDING PARK ★

JUNE 20 July 18 August 15
Sept. 19 October 17 5:00 PM



Rock The Park

School of Rock Parkville Parkville Parks and Recreation

SCHOOL OF ROCK PARKVILLE (MANASSA CITY)

Enjoy an evening in the park with a free performance from the School of Rock Parkville - Presented by Parkville Parks and Recreation! Showtime is 5:00 PM at McKeon Stage in English Landing Park!

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Upcoming Events

- **Parks and Rec Month Activities, Ongoing**
- **7/18 Rock the Park: School of Rock Concert at McKeon Stage**
- **7/25 Final Fridays in the Alley**
- **7/28-8/1 AYSO Soccer Camp at Friends Field**
- **8/2 Electronics and Paper Recycling**
- **8/9 Whispering Leaves and wild Critters with MDC at PNS**
- **8/10 River Park Church Services on McKeon Stage**
- **8/15 Rock the Park: School of Rock Concert at McKeon Stage**
- **8/16 Scottish Highland Games**
- **8/17 Ronald McDonald House charity 5K Run**
- **8/22-8/24 Parkville Days**
- **8/29 Final Fridays in the Alley**
- **8/31 River Park Church Services on McKeon Stage**