



Finance Committee Meeting
Monday, July 7, 2025 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the July 7, 2025, meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Dean Katerndahl, Philip Wassmer and Michael Lee

City Staff Present: City Administrator Alexa Barton, Deputy City Administrator/Finance Director Bryan Kidney, City Attorney John Mautino, Police Chief Kevin Chrisman (*via videoconference*), Community Development Director Stephen Lachky, Public Works Director Dan Harper, Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

3. Action Items

A. Approve the minutes for the June 9, 2025, meeting

Chair Wylie moved to approve the minutes for the June 9, 2025, meeting. Michael Lee seconded; motion passed 4-0.

B. Amending Ordinance No. 3237 to amend the 2025 salaries to add Senior Planner and Academy Recruit positions

City Administrator Alexa Barton said that the proposed ordinance would add a senior planner and academy recruit positions. The two recruits would start in August and the senior planner position was not an addition, but a reclassification of planner.

Wylie moved to recommend that the Board of Aldermen approve an ordinance to amend the 2025 salary schedule. Philip Wassmer seconded; motion passed 4-0.

C. Award the bid for the 2025 Sanitary Sewer Repairs Project and approve a contract with Havens Construction, Inc.

Public Works Director Dan Harper provided an overview of the projects within the 2025 project. He noted the resolution authorized the mayor to sign the agreement and to allow the city administrator to approve change orders for up to ten percent of the contract amount.

Wylie moved to recommend that the Board of Aldermen approve a resolution awarding the bid for the 2025 Concrete Curb and Sidewalk Repair Project to Haven's Construction, Inc. in the amount of \$162,995.00 and authorizing the Mayor to execute an agreement for the same. Wassmer seconded; motion passed 4-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

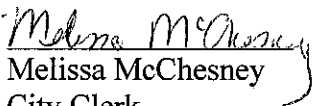
6. Other Business

City Administrator Alexa Barton said that Mayor Katerndahl would be presenting information on Proposition C to several groups. She also said she sent letter about the Citizens' Academy to the participants.

7. Adjourn

Chair Wylie adjourned the meeting at 4:44 p.m.

Submitted by:


Melissa McChesney
City Clerk

July 28, 2025
Approval Date