Parkville
Missouri

Finance Committee Meeting
Monday, April 28, 2025 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the April 28, 2025, meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Vice Chair Bob Bennett, Philip Wassmer and Dean Katerndahl

City Staff Present: City Administrator Alexa Barton, Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, City Attorney John Mautino, Public Works Director Dan Harper, Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided a summary of purchases within her approval authority.

3. Action Items

A. Approve the minutes for the April 7, 2025, meeting

Bob Bennett moved to approve the minutes for the April 7, 2025, meeting. Philip Wassmer seconded; motion passed 4-0.

B. Approve on-call professional services agreements with Gibbens, Drake & Scott, Inc. for mechanical engineering services

City Administrator Alexa Barton stated that Gibbens, Drake & Scott Inc. submitted a proposal for professional services.

Bennett moved to recommend that the Board of Aldermen approve on-call professional services agreements with Gibbens, Drake & Scott, Inc. for mechanical engineering services. Wassmer seconded; motion passed 4-0.

C. Approve a farming land use agreement with Wright Livestock Inc. for property near the Wastewater Treatment Plant

City Administrator Alexa Barton said that the City had leased the farm land at the wastewater treatment plant to the Kringle family since 2014, and they were no longer able to do the work under the agreement. She added that the City would issue a refund for the remainder of the agreement.

Bennett moved to approve a resolution approving a farming land use agreement with Wright Livestock Inc. for property near the Wastewater Treatment Plant in the amount of $3,000 annually. Wassmer seconded; motion passed 4-0.

4. Non-Action Items

A. Sewer Fund Projects

City Administrator Alexa Barton said it was determined that issues were found in the Sewer Fund when accounts receivable continued to be collected for closed accounts instead of writing them off, which overstated how much the City had. She said a plan had to be created to systematically address the issues. The Platte County Regional Sewer District did not want to consider taking over sewer until the issues were fixed. Rubin Brown was selected as the consultant for cost allocation planning.

Discussion focused on looking at larger rate increases, and a large sewer project that would be needed in Riss Lake which would require the creation of a plan to finance the repairs.

B. Legacy Project: T3C--Tourism collaboration, communication and coordination

City Administrator Alexa Barton said she met with Mayor Katerndahl about the T3C (Tourism collaboration, communication and coordination) platform to broaden the Parade of Hearts to be an all-inclusive platform. They requested a one-time payment from local municipalities of $10,000. The Board of Aldermen would need to select a person to represent the City and make decisions, which she recommended should be someone outside City staff and elected officials. She said the economic development fund would cover the expense, and she sought feedback from the Committee to determine if it was something they wanted the City to pursue.

The consensus of the Committee was to move forward with participating in T3C.

5. Unfinished Business (postponed from prior meetings)

6. Other Business

City Administrator Alexa Barton stated that in order for the extension of the general temporary property tax levy to be placed on the August 5 ballot, an ordinance had to be approved and submitted to Platte County by the end of May. The extension would be looked at as a no tax increase over 20 years and would raise approximately $7.5 million. Proposed projects for use of the funds included a new transportation building and repairs to City Hall, with the remainder going toward infrastructure. She sought feedback from the Committee on the direction for the projects to be funded. The consensus of the Committee was to move forward with an ordinance to the Board of Aldermen on May 6 with 50 percent of the funds going to transportation and 50 percent going to infrastructure.

7. Adjourn

Chair Wylie adjourned the meeting at 5:49 p.m.

Submitted by:

Melissa McChesney
Melissa McChesney
City Clerk

June 9, 2025
Approval Date