



Finance Committee Meeting
Monday, April 7, 2025 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the April 7, 2025, meeting to order at 4:32 p.m. A quorum was present.

Members Present: Vice Chair Bob Bennett, Philip Wassmer, and Dean Katerndahl

City Staff Present: City Administrator Alexa Barton, Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, City Attorney John Mautino, Police Chief Kevin Chrisman (*via videoconference*), Community Development Director Stephen Lachky, Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

3. Action Items

A. **Approve the minutes for the March 24, 2025, meeting**

Philip Wassmer moved to approve the minutes for the March 24, 2025, meeting. Dean Katerndahl seconded; motion passed 3-0.

4. Non-Action Items

A. **Upcoming text amendment pertaining to Small Animals and Fowl**

City Administrator Alexa Barton stated that the Board of Aldermen directed staff at the March 18 meeting to draft an ordinance to ban chickens, and she wanted to confirm that it was the correct direction for staff.

Community Development Director Stephen Lachky said that Alderman Lee moved to prohibit chickens within residential zoning districts, with exceptions for residents who had existing chicken coops who would need to obtain a permit. It would become effective July 25.

Discussion focused on when the ordinance would become effective, confirmation that the rest of the motion was the correct direction, and a 60-day window for residents with chickens to notify the City.

B. **Upcoming voluntary annexation petition of 9690 NW Highway 45**

Community Development Director Stephen Lachky provided an overview of the annexation request, noting that developers were more likely to develop the property if it was in the Parkville city limits. Staff was concerned with the condition of Blair Road and the storm

sewers that connected to the Platte County Regional Sewer District. Lachky said it was easier to include a condition in a development application to fix issues as part of a development.

C. **Upcoming Code Amendment Prohibiting Drivers from Using a Handheld Electronic Communication Device while Driving**

City Attorney John Mautino said the state law became effective in January 2024, with a grace period, that prohibited electronic communication device usage while driving a motor vehicle. Mautino said that in order for the City to enforce it, an ordinance was required to amend the Parkville Municipal Code. He added it was a secondary violation.

5. **Unfinished Business (postponed from prior meetings)**

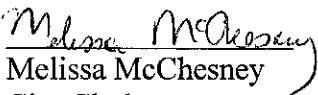
6. **Other Business**

City Administrator Alexa Barton said there would be a variety of financial updates and annual 2024 year-end adjustments on the April 15 Board of Aldermen meeting agenda. She said the City had received notices regarding changes in how American Rescue Plan Act (ARPA) funds could be used. Smaller cities could use the funds to write off one-time loss revenues. The City received \$1.4 million in ARPA funds and a budget fund was set up and unspent dollars were committed by the end of 2024. Dollars labeled ARPA would be transferred to the General Fund and the expenses reclassified, which would be shown in the budget adjustment. She noted the funds would be used for audiovisual and technology changes.

7. **Adjourn**

Chair Wylie adjourned the meeting at 5:08 p.m.

Submitted by:


Melissa McChesney
City Clerk

April 28, 2025
Approval Date