



FINANCE COMMITTEE

Monday, April 7, 2025 4:30 PM

Administration Conference Room, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes for the March 24, 2025, meeting
- 4. Non-Action Items**
 - A. Upcoming text amendment pertaining to Small Animals and Fowl
 - B. Upcoming voluntary annexation petition of 9690 NW Hwy 45.
 - C. Upcoming Code Amendment Prohibiting Drivers from Using a Handheld Electronic Communication Device while Driving
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Meeting
Monday, March 24, 2025 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Philip Wassmer called the March 24, 2025, meeting to order at 4:31 p.m. A quorum was present.

Members Present: Philip Wassmer, Dean Katerndahl and Michael Lee

City Staff Present: Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, City Attorney John Mautino, Community Development Director Stephen Lachky (*via videoconference*), Parks & Recreation Director Brittanie Propes, Deputy City Clerk/Finance Specialist Karla Shewell

2. Financial Updates

3. Action Items

A. Approve the minutes for the February 24, 2025, meeting

Phil Wassmer moved to approved the minutes for the February 24, 2025, meeting. Dean Katerndahl seconded; motion passed 3-0.

B. Approve an agreement with Harvest Productions to upgrade Board Room audio, visual and production equipment

Assistant City Administrator Jeffery Rhodes - The Audio Video system will be upgraded and simplified, which will make it more effective. There were concerns regarding lost space in the boardroom. The goal is for the gallery to seat 80-90 people. There will also be monitors and speakers in the lobby/corridor for overflow. There will be a smartloop tech information for hearing aids to connect. Confirmed budgeting and spending of just over 40% of the allocated funds.

Katerndahl moved to recommend the Board of Aldermen approve the agreement with Harvest Productions to upgrade the Board Room/Courtroom audio, visual, and production equipment. Wassmer seconded; motion passed 3-0.

C. Approve applications for Platte County Stormwater grants for the 59th Street Stormwater Improvements and the Crooked Road Rock Channel Restoration

Public Works Director Dan Harper - Stated two grant applications have been submitted for these projects. There was a resident complaint regarding culvert damaged by Spire on Elm Street, it will be replaced in the near future.

Katerndahl moved to recommend that the Board of Aldermen approve a resolution endorsing applications for Platte County Stormwater Management grants for the 59th Terrace Stormwater Improvements and the Crooked Road Rock Channel

Restoration. Wassmer seconded; motion passed 3-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

Public Works Director Dan Harper presented two projects for consideration; asphalt paving change to mill and overlay for Pinecrest, River Hills and the Bluffs.

Curb, sidewalks and gutters to remove trip hazards first in Riss Lake and S National.

Parks and Recreation Director Brittanie requested the stormwater project to be deferred.

7. Adjourn

Philip Wassmer adjourned the meeting at 5:12 p.m.

Submitted by:

Karla Shewell
Deputy City Clerk/Finance Specialist

Approval Date

ITEM 4.A.

For 4/7/2025

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE

Policy Report

Date: April 3, 2025

Prepared By:

Stephen Lachky, Community Development
Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Upcoming text amendment pertaining to Small Animals and Fowl

BACKGROUND:

On April 15, 2025, the Board of Aldermen will consider an ordinance amending Parkville Municipal Code, Section 210.080 Small Animals and Fowl, to update regulations pertaining to the keeping of chickens.

STRATEGIC GOAL(S):

BUDGET IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

POLICY:

SUGGESTED MOTION:

ATTACHMENTS:

None

ITEM 4.B.

For 4/7/2025

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE

Policy Report

Date: April 3, 2025

Prepared By:

Stephen Lachky, Community Development
Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Upcoming voluntary annexation petition of 9690 NW Hwy 45.

BACKGROUND:

On April 15, 2025, the Board of Aldermen will consider a voluntary annexation petition to incorporate 9690 NW Hwy 45 into the municipal limits of the City of Parkville.

STRATEGIC GOAL(S):

BUDGET IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

POLICY:

SUGGESTED MOTION:

ATTACHMENTS:

None

ITEM 4.C.

For 4/7/2025

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE

Policy Report

Date: April 4, 2025

Prepared By:

John Mautino, City Attorney

Reviewed By:

John Mautino, City Attorney

ISSUE:

Upcoming Code Amendment Prohibiting Drivers from Using a Handheld Electronic Communication Device while Driving

BACKGROUND:

The April 15, 2025, Board of Aldermen meeting agenda will include an ordinance adopting Chapter 363 to the Code of Ordinances establishing regulations relating to driving while using electronic communication devices (e.g., mobile phones). This ordinance follows state law on the subject.

STRATEGIC GOAL(S):

BUDGET IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

POLICY:

SUGGESTED MOTION:

ATTACHMENTS:

None