

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 6:01 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on January 7, 2025, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch - *via videoconference*  
Ward 1 Alderman Philip Wassmer  
Ward 2 Alderman Brian T. Whitley  
Ward 2 Alderman Bob Bennett  
Ward 3 Alderman Douglas Wylie  
Ward 3 Alderman Stephen Melton  
Ward 4 Alderman Michael Lee  
Ward 4 Alderman Evan Maxon - *via videoconference*

Absent:

None

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator  
Bryan Kidney, Deputy City Administrator/Finance Director  
Jeffery Rhodes, Assistant City Administrator  
Kevin Chrisman, Police Chief  
Dan Harper, Public Works Director  
Stephen Lachky, Community Development Director  
Brittanie Propes, Parks & Recreation Director  
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Proclaim January 2025 as National Human Trafficking Prevention Month**

Mayor Katerndahl presented the proclamation to Alderman Whitley and Barbara Lacina, Regional Administrator for the United States Department of Health & Human Services Administration for Children & Families.

**B. Proclaim January 16, 2025, as National Religious Freedom Day**

Mayor Katerndahl presented the proclamation to representatives from The Church of Jesus Christ of Latter-day Saints.

C. **Proclaim January 2025 as the 20th Anniversary of the Platte County Community Center South YMCA**

Mayor Katerndahl presented the proclamation to Platte County Community Center South YMCA Executive Director Michelle Ford.

**3. CONSENT AGENDA**

- A. Approve the minutes for the December 17, 2024, regular meeting
- B. Approve the minutes for the December 17, 2024, work session
- C. Approve the minutes for the December 17, 2024, special meeting

**ACTION:** IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.

**RESULT:** MOTION PASSED 8-0.

**4. NON-ACTION AGENDA**

A. **Parkville Area Chamber and EDC Quarterly Update**

Parkville Area Chamber and EDC (PACE) Executive Director Ed Linnebur presented the 2024 annual report; presentation attached as Exhibit A.

Linnebur also presented a check to Police Chief Kevin Chrisman for the Police Community Assistance Fund from funds raised through the PACE Taste of Parkville event.

**5. ACTION AGENDA**

A. **Approve the second reading of Amended Bill No. 3314, an ordinance to amend Parkville Municipal Code Chapter 407 and other sections as part of a comprehensive update to City's landscape design standards - Case No. PZ 2024-32**

Mayor Katerndahl stated that the first reading was presented on December 17, 2024. Community Development Director Stephen Lachky noted that the corrections to the scrivener's errors presented at the December 17 meeting were cleaned up in the amended bill attached to the agenda packet.

**ACTION:** IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE AMENDED BILL NO. 3314, AN ORDINANCE AMENDING CHAPTER 407 OF THE CODE OF ORDINANCES OF THE CITY OF PARKVILLE AS PART OF A COMPREHENSIVE UPDATE TO THE CITY'S LANDSCAPE DESIGN STANDARDS, ON SECOND READING TO BECOME ORDINANCE NO. 3246.

**RESULT:** MOTION PASSED 6-1.

**AYES:** TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON

**NOES:** MICHAEL LEE

**ABSTAIN:** EVAN MAXON

**B. Approve the first and second readings of Bill No. 3315, an ordinance to accept the street and storm sewer (stormwater) public improvements, associated maintenance bonds, and irrevocable letter of credit for Platte 38**

Public Works Director Dan Harper stated that the development was approved as Platte 38 on the permits and plans, but the name was changed to The Cliffs of Parkville. He provided an overview of the public improvements, noting that a permit was issued in July 2024 and staff inspected the development for compliance. The development was mostly compliant with the exceptions of the culvert and asphalt work. The culvert, located under Crooked Road, needed to be updated for the additional stormwater load that would come from the future residences in the development.

Harper said that due to the weather, the culvert and asphalt work would have to be completed at a later date. The developer, Genesis, provided two irrevocable letters of credit for five percent increase above the engineer's estimate, which would protect the City. If both projects were not completed by the end of 2026, the City would complete the work with the funds. He added that both required maintenance bonds with terms that would start after the work was completed.

Staff recommended that both readings be approved at the meeting because it was consistent with other developments approved in the past and would allow the developer to begin pulling building permits.

**ACTION:** IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3315, AN ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER, ASSOCIATED MAINTENANCE BOND, AND IRREVOCABLE LETTERS OF CREDIT FOR THE PLATTE 38 SUBDIVISION, ON FIRST READING.

**RESULT:** MOTION PASSED 8-0.

**ACTION:** IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3315, AN ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER, ASSOCIATED MAINTENANCE BOND, AND IRREVOCABLE LETTERS OF CREDIT FOR THE PLATTE 38 SUBDIVISION, ON SECOND READING TO BECOME ORDINANCE NO. 3247.

**RESULT:** MOTION PASSED 8-0.

**AYES:** TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE, EVAN MAXON

**NOES:** NONE

**ABSTAIN:** NONE

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. Accounts Payable**

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

City Administrator Alexa Barton said that staff was gathering information from other cities regarding regulations for chickens and would present it to the Board on January 21 in order to receive feedback about the City's code.

**2. City Offices Closed January 20 - Martin Luther King, Jr. Day**

**B. Police Department**

**C. Community Development**

**1. Development Updates**

Community Development Director Stephen Lachky said the Planning and Zoning Commission would consider a rezoning application for vacant property near I-435 and Highway 152 so the applicant could build a single-family home.

Lachky said that the Missouri Department of Transportation completed an analysis on the nearby development on Route N. He added that the developer would need more review to determine if their recommendations were feasible and the improvements that would be needed to Route N.

**D. Public Works**

Public Works Director Dan Harper provided an overview of the snow event that occurred on January 5, noting that Parkville received around 11 inches of snow. Crews laid down salt and sand the evening before and most of the plowing was done throughout and after the storm. Staff continued to plow and clean up areas that needed extra attention.

E. **Parks & Recreation**

Parks and Recreation Director Brittanie Propes said she was working with the consultants to reschedule the parks survey work session to a later date. She added that Platte Landing Park was closed and would be reopened as soon as it was safe; staff was working on a Platte County Outreach Grant application for the second phase of the Veterans Memorial that would include stones and a sign; E.L. Crawford would mobilize when the weather cooperated to begin work on the farmers market shelter/structure; she was reviewing applications for the Program Manager position; and staff was working on the White Alloe Creek streambank and the Main Street Bridge projects.

1. **2025 Special Events List**

7. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

8. **UPCOMING MEETINGS**

9. **EXECUTIVE SESSION**

**ACTION:** IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3).

**RESULT:** MOTION PASSED 8-0.

**AYES:** TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE, EVAN MAXON

**NOES:** NONE

**ABSTAIN:** NONE

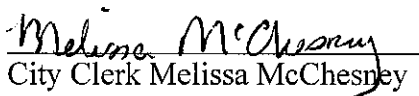
The Board entered the executive session at 7:20 p.m. At 8:42 p.m., the Board reconvened in open session.

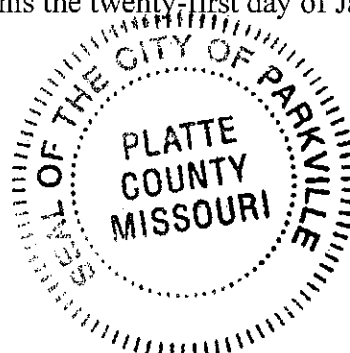
10. **ADJOURN**

Mayor Katerndahl declared the meeting adjourned at 8:42 p.m.

The minutes for January 7, 2025, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of January 2025.

Submitted by:

  
City Clerk Melissa McChesney



# 2024 REPORT

Parkville Area Chamber & EDC

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2

## 2024 STATUS & FUTURE

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Accomplishments

Developments

Board Leadership 2025

PACE Budget 2025

Strategic Plan Overview 2025-2028



# 2024 ACCOMPLISHMENTS



## Organizational

- First year as a merged organization Chamber and EDC
- Successful Membership Campaign
- Held 7 Major Events
- Held 11 Happy Hours
- Held 11 Membership Lunches
- 18 Ribbon Cuttings
- Enhanced Social Media Presence

## Partnerships

- City of Parkville
  - Citizen's Academy
  - Community Calendar
  - Convention and Visitor's Bureau
- Riverfront Partnership
- Taste of Parkville
  - Parkville PD Community Assistance Fund



# DEVELOPMENT UPDATE

2024 Report

# 2024 DOWNTOWN PARKVILLE



- Prima Facie and Market
- Park Place Grill
- K-Tacos and More
- Veteran's Memorial
- Spooner and Perkins PC
- Parkville Art House
- Parkville Wine House
- Deviant Kava
- VFW



# 2024 COMMONS AREA



- ACRE Expansion
- Taylor's Veterinarian Hospital Expansion
- Chase Bank
- Buffalo Lodge
- Frame Gallery Expansion

(Intersection of HWY 45 & HWY 9)





7

## 2024 CREEKSIDE DEVELOPMENT

- CharBar
- Select Physical Therapy
- Barbarrete
- Skin Fit
- Smoothie King
- Contractor Storage
- Costa Oil
- Climate Controlled Self Storage
- Elementary School
- Fetterman's Deli



8

## LEADERSHIP



## 2025 PACE Executive Board

- Dale Brouk-Chair
- Melissa Moran-Vice Chair
- Kevin Robinson-Treasurer
- Bradley Cole-Secretary
- Lynn McClure
- Greg Plumb
- Mayor Dean Katerndahl
- Alderman Michael Lee

## 2025 PACE BUDGET



### PACE (Parkville Area Chamber & EDC) 2025 Budget

|                                 | 2024<br>Budget | 2024 Projected<br>Results | 2025<br>Budget | Mbr<br>Count |
|---------------------------------|----------------|---------------------------|----------------|--------------|
| Revenue                         |                |                           |                |              |
| Total Membership Fees           | 126,500        | 104,900                   | 120,750        | 228          |
|                                 |                |                           |                |              |
| Total Municipal Membership Fees | 45,000         | 45,000                    | 45,000         |              |
|                                 |                |                           |                |              |
| Program Revenue                 | 99,000         | 85,437                    | 92,500         |              |
|                                 |                |                           |                |              |
|                                 |                |                           |                |              |
| Total Other Source of Revenue   | 10,000         | 5,743                     | 12,000         |              |
| Total Income                    | 280,500        | 241,080                   | 270,250        |              |
|                                 |                |                           |                |              |
| Program Expense                 |                |                           |                |              |
| Total Event Expense             | 51,600         | 51,631                    | 52,000         |              |
|                                 |                |                           |                |              |
| Gross Profit                    | 228,900        | 189,449                   | 218,250        |              |
|                                 |                |                           |                |              |
| Expenses                        |                |                           |                |              |
| Total Payroll Expenses          | 163,280        | 122,797                   | 155,500        |              |
| Total General & Administrative  | 31,800         | 28,175                    | 27,000         |              |
| Total Business Development      | 17,020         | 17,990                    | 20,450         |              |
| Total Other Expense             | 16,800         | 14,521                    | 15,300         |              |
| Total Expenses                  | 228,900        | 183,484                   | 218,250        |              |
| Net Income                      | -              | 5,965                     | -              |              |

9

## MISSION & VISION



10

### Mission

PACE drives economic growth by supporting businesses, attracting investment, and fostering sustainable development to create a thriving community.

### Vision

PACE envisions a thriving community driven by innovation, investment, and collaboration, fostering growth and enriching lives.

# 2025 PACE STRATEGIC GOALS



## GOALS

- 1. Promote Economic Growth:** Stimulate economic development by attracting new businesses, supporting existing businesses, and creating an environment conducive to entrepreneurship, innovation, and sustainable.
- 2. Advocate for Business Interests:** Serve as a unified voice for local businesses by advocating for policies and initiatives that enhance the business climate, improve infrastructure, and address regulatory challenges.
- 3. Facilitate Community Development:** Collaborate with stakeholders to enhance the overall quality of life in the community through initiatives that promote workforce development, education, tourism, and cultural enrichment.
- 4. Increase Membership Engagement and Value:** Enhance membership satisfaction and retention by providing valuable resources, networking opportunities, and tailored support services that meet the diverse needs of businesses and individuals within the community.

# THANK YOU

**Ed Linnebur**

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