

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on October 1, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Allyson R. Berberich

Absent:

Ward 1 Alderman Philip Wassmer - *with prior notice*
Ward 3 Alderman Stephen Melton - *with prior notice*
Ward 4 Alderman Michael Lee - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim October 2024 as Community Planning Month

Mayor Katerndahl presented the proclamation to Community Development Director Stephen Lachky.

3. CONSENT AGENDA

- A. Approve the minutes for the September 17, 2024, regular meeting
- B. Approve the minutes for the September 17, 2024, work session
- C. Approve the semi-annual financial report for the first half of 2024 and direct City Administration to publish

- D. Receive and file the proposed 2025 budget for the Parkville Old Towne Market Community Improvement District
- E. Receive and file the proposed 2024 budget for the Parkville Market Place Community Improvement District
- F. Receive and file the proposed 2024 budget for the Parkville Market Place #2 Community Improvement District

ACTION: IT WAS MOVED BY ALDERMAN DOUGLAS AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 5-0.

4. ACTION AGENDA

- A. **Approve the strategic plan of the Diversity and Inclusion Commission (postponed from August 6 and August 20 meetings)**

Alderman Whitley, liaison to the Diversity and Inclusion Commission, stated that staff worked with the Commission on a strategic plan and an inclusive calendar.

City Administrator Alexa Barton said that staff was seeking clarification and more detail into the strategic plan. She noted that the Board of Aldermen had the option to approve the plan and staff could work with the Commission on the items that needed clarification.

Discussion focused on items needing further clarification and the Commission's roles.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE STRATEGIC PLAN FOR THE PARKVILLE DIVERSITY AND INCLUSION COMMISSION**
***SUBJECT TO THE REVIEW OF STAFF AND THE BOARD.**

**Due to a scrivener's error, the motion in the minutes approved by the Board of Aldermen on October 15, 2024, did not include the full motion that passed at the October 1, 2024, meeting. The amended minutes were approved by the Board of Aldermen on January 21, 2025.*

RESULT: MOTION PASSED 4-1 (BERBERICH OPPOSED).

- B. **Approve a calendar of inclusive holidays, celebrations, proclamations, and recognitions, as recommended by the Diversity and Inclusion Commission (postponed from August 6 and August 20 meetings)**

Discussion focused on staff's capacity to publish the list of events, if it would place a burden on staff and if the list included too many items.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY

ALDERMAN WELCH TO APPROVE A CALENDAR OF INCLUSIVE HOLIDAYS, CELEBRATIONS, PROCLAMATIONS, AND RECOGNITIONS FOR THE CITY TO PUBLISH THROUGH ITS OFFICIAL COMMUNICATION CHANNELS.

RESULT: MOTION PASSED 4-1 (BERBERICH OPPOSED).

C. **Approve the second reading of Bill No. 3300, an ordinance to approve the final plat of Thousand Oaks 25th Plat - Case No. PZ 2024-22; Forest Park Development, applicant**

Mayor Katerndahl stated that the first reading of the ordinance was presented on September 17. No additional information was provided.

ACTION: IT WAS MOVED BY ALDERMAN DOUGLAS AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3300, AN ORDINANCE APPROVING THE FINAL PLAT OF THOUSAND OAKS 25TH PLAT, ON SECOND READING TO BECOME ORDINANCE NO. 3233.

RESULT: MOTION PASSED 5-0.

AYES: TINA WELCH, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. **Administration**

1. **Accounts Payable**

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

B. **Police Department**

Police Chief Kevin Chrisman provided an updated on the counts for the supervised deer hunt on Park University property, noting that three deer had been taken.

C. **Community Development**

Community Development Director Stephen Lachky stated that a public open house regarding Bell Road was held on September 26 and several attended, including one resident that lived along Bell Road. He said the next phase would include the engineering team designing plan documents and anticipated a follow-up would be provided after the

design was finalized, either as an open house or a report to the Board of Aldermen.

Lachky said the Planning and Zoning Commission would hold a meeting on October 8 to discuss a proposed mural in the alleyway downtown and the preliminary plat for Thousand Oaks 26th Plat.

D. Public Works

Public Works Director Dan Harper provided an update on capital improvement projects, noting that the McAfee Pump Station Rehabilitation project was almost completed and the sewer plant SCADA upgrade was getting started. He said that Spire was close to turning north on Coffey Road and staff was working with them on restoration plans; Google continued to progress at the National subdivision and was moving west; staff continued to meet with Spire and Google regarding utility locates; and a new streets laborer was hired, which was a full street crew.

1. Fall Cleanup, Curbside Pickup and Fall Yard Waste Drop Off Events

Harper said the Fall Cleanup would be held on October 12, curbside pickup would be on October 14 and the Fall Yard Waste event would be held October 14 through December 6.

2. Electronics & Appliance Recycling & Paper Shredding Events - October 5

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes said the Kansas City Symphony had an event in English Landing Park at 6 p.m.; Cruise Night would be held on October 5; Pumpkin Carving was scheduled for October 24 and Ghost Stories was scheduled for October 26; and a ribbon cutting ceremony for the Parkville Veterans Memorial would be held on November 7, followed by a reception at the American Legion.

Propes provided updates on several projects, including the Veterans Memorial, noting that crews were finishing the electrical and landscaping; dirt work would be done around the train depot; and staff was going to install the bike fix-it stations during the week. Other project updates included Gateway Park, for which the final item to be added was a bench and staff would coordinate a ribbon cutting event for the grand opening; the Brush Creek Trail ribbon cutting was held on September 27; the farmers market structure construction documents would be posted to bid on October 2; and the master plan survey went through the review and testing process and would be ready to mail within the following two weeks.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:03 p.m.

The amended minutes for October 1, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of January 2025.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

