



CITY OF PARKVILLE * 8880 Clark Avenue * Parkville, MO 64152 * (816) 741-7676 * (816) 741-0013

DEAN KATERNDAHL

Mayor

TINA WELCH
PHILIP WASSMER
Ward 1 Aldermen

DOUGLAS WYLIE
STEPHEN MELTON
Ward 3 Aldermen

BRIAN T. WHITLEY
BOB BENNETT
Ward 2 Aldermen

MICHAEL LEE
EVAN MAXON
Ward 4 Aldermen

SESSION SCHEDULE:

6:00 p.m.: Regular Meeting

The Parkville Board of Aldermen encourages citizen participation in city government. In compliance with the Missouri Sunshine Law, you are invited to participate in the meeting. The following rules have been established to facilitate the transaction of business during a meeting and ensure that everyone gets to speak. Please take a moment to review these rules before the meeting begins.

- Silence your mobile devices and set other noise-making devices to off or to “SILENT MODE” before the meeting begins.
- Always speak from the podium and use the microphone. This ensures that all comments are accurately and properly recorded on video and heard by those in the audience. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- Speakers should limit their comments so as **not to exceed three minutes**. In the event of extensive public participation, the Mayor may further limit speaking times to assure as many people as possible have an opportunity to address the Board of Aldermen.
- If you have documentation or other materials to present to the Board of Aldermen for the official record, please provide them to the City Clerk.
- CITIZEN INPUT reserves time for citizen input on any City matter, other than those listed on the Action Agenda. A member of the public must submit to the City Clerk his/her name, address and the subject to be presented, along with any supporting materials, by noon the day of the Board meeting. Unless unusual circumstances dictate otherwise, the Board of Aldermen will not make a decision on any issue(s) presented by an individual or group during a meeting, but may refer an item to staff for action or additional analysis (Boy Scouts, Girl Scouts and other similar youth civic/service members will be recognized during Citizen Input and are therefore exempt from the notification requirement). Speakers will be limited to three (3) minutes, unless waived at the discretion of the Mayor.
- CONSENT AGENDA lists all matters that are considered to be routine by the Board of Aldermen and will be enacted under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under

the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to “Approve the consent agenda and recommended motions for each item, as presented.”

- Voices carry, so please speak softly and keep discussion in the audience to a minimum so the Board of Aldermen can hear the discussions and make informed decisions.

Agendas can be accessed on the City website at <https://parkvillemo.gov/government/board-of-aldermen/> or by contacting the City Clerk at (816) 741-7676.

The City of Parkville does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, genetic information, or other circumstance prohibited by federal, state, or local law, rule, or regulation, including Title II of the Americans with Disabilities Act.

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BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, January 21, 2025 6:00 PM
City Hall Board Room

Next numbers: Bill No. 3316 / Ord. No. 3248

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the January 7, 2025, regular meeting
- B. Approve the amended minutes for the October 1, 2024, regular meeting
- C. Receive and file the crime statistics for January through November 2024
- D. Approve a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 3, 2025

4. ACTION AGENDA

- A. Approve the first and second reading of Bill No. 3316, an ordinance to approve a Traffic Engineering Assistance Program agreement with the Missouri Highways and Transportation Commission for a traffic study on Crooked Road from River Road to South National Drive (Public Works)

5. STAFF UPDATES ON ACTIVITIES

- A. Administration
 - 1. Accounts Payable
- B. Police Department
- C. Community Development
 - 1. City Regulations for Small Animals and Fowl
 - 2. Development Updates
- D. Public Works
- E. Parks & Recreation

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. UPCOMING MEETINGS

- A. - Tuesday, February 4, 2025, at 6:00 p.m.
- Tuesday, February 18, 2025, at 6:00 p.m.
- Tuesday, March 4, 2025, at 6:00 p.m.
- Tuesday, March 18, 2025, at 6:00 p.m.

8. EXECUTIVE SESSION

- A. The Board of Aldermen may enter into closed session pursuant to:
 - RSMo. 610.021(1) for legal actions, litigation and attorney-client communication
 - RSMo. 610.021(2) for real estate matters
 - RSMo. 610.021(3) and/or (13) for personnel matters
 - RSMo. 610.021(12) for sealed bids and contract negotiations

9. ADJOURN

General Agenda Notes:

The agenda closed at noon on January 16, 2025. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on January 21, 2025.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 6:01 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on January 7, 2025, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch - *via videoconference*

Ward 1 Alderman Philip Wassmer

Ward 2 Alderman Brian T. Whitley

Ward 2 Alderman Bob Bennett

Ward 3 Alderman Douglas Wylie

Ward 3 Alderman Stephen Melton

Ward 4 Alderman Michael Lee

Ward 4 Alderman Evan Maxon - *via videoconference*

Absent:

None

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator

Bryan Kidney, Deputy City Administrator/Finance Director

Jeffery Rhodes, Assistant City Administrator

Kevin Chrisman, Police Chief

Dan Harper, Public Works Director

Stephen Lachky, Community Development Director

Brittanie Propes, Parks & Recreation Director

John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim January 2025 as National Human Trafficking Prevention Month

Mayor Katerndahl presented the proclamation to Alderman Whitley and Barbara Lacina, Regional Administrator for the United States Department of Health & Human Services Administration for Children & Families.

B. Proclaim January 16, 2025, as National Religious Freedom Day

Mayor Katerndahl presented the proclamation to representatives from The Church of Jesus Christ of Latter-day Saints.

C. **Proclaim January 2025 as the 20th Anniversary of the Platte County Community Center South YMCA**

Mayor Katerndahl presented the proclamation to Platte County Community Center South YMCA Executive Director Michelle Ford.

3. CONSENT AGENDA

- A. Approve the minutes for the December 17, 2024, regular meeting
- B. Approve the minutes for the December 17, 2024, work session
- C. Approve the minutes for the December 17, 2024, special meeting

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 8-0.

4. NON-ACTION AGENDA

A. **Parkville Area Chamber and EDC Quarterly Update**

Parkville Area Chamber and EDC (PACE) Executive Director Ed Linnebur presented the 2024 annual report; presentation attached as Exhibit A.

Linnebur also presented a check to Police Chief Kevin Chrisman for the Police Community Assistance Fund from funds raised through the PACE Taste of Parkville event.

5. ACTION AGENDA

A. **Approve the second reading of Amended Bill No. 3314, an ordinance to amend Parkville Municipal Code Chapter 407 and other sections as part of a comprehensive update to City's landscape design standards - Case No. PZ 2024-32**

Mayor Katerndahl stated that the first reading was presented on December 17, 2024. Community Development Director Stephen Lachky noted that the corrections to the scrivener's errors presented at the December 17 meeting were cleaned up in the amended bill attached to the agenda packet.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE AMENDED BILL NO. 3314, AN ORDINANCE AMENDING CHAPTER 407 OF THE CODE OF ORDINANCES OF THE CITY OF PARKVILLE AS PART OF A COMPREHENSIVE UPDATE TO THE CITY'S LANDSCAPE DESIGN STANDARDS, ON SECOND READING TO BECOME ORDINANCE NO. 3246.

RESULT: MOTION PASSED 6-1.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON

NOES: MICHAEL LEE

ABSTAIN: EVAN MAXON

B. Approve the first and second readings of Bill No. 3315, an ordinance to accept the street and storm sewer (stormwater) public improvements, associated maintenance bonds, and irrevocable letter of credit for Platte 38

Public Works Director Dan Harper stated that the development was approved as Platte 38 on the permits and plans, but the name was changed to The Cliffs of Parkville. He provided an overview of the public improvements, noting that a permit was issued in July 2024 and staff inspected the development for compliance. The development was mostly compliant with the exceptions of the culvert and asphalt work. The culvert, located under Crooked Road, needed to be updated for the additional stormwater load that would come from the future residences in the development.

Harper said that due to the weather, the culvert and asphalt work would have to be completed at a later date. The developer, Genesis, provided two irrevocable letters of credit for five percent increase above the engineer's estimate, which would protect the City. If both projects were not completed by the end of 2026, the City would complete the work with the funds. He added that both required maintenance bonds with terms that would start after the work was completed.

Staff recommended that both readings be approved at the meeting because it was consistent with other developments approved in the past and would allow the developer to begin pulling building permits.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3315, AN ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER, ASSOCIATED MAINTENANCE BOND, AND IRREVOCABLE LETTERS OF CREDIT FOR THE PLATTE 38 SUBDIVISION, ON FIRST READING.

RESULT: MOTION PASSED 8-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO.3315, AN ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER, ASSOCIATED MAINTENANCE BOND, AND IRREVOCABLE LETTERS OF CREDIT FOR THE PLATTE 38 SUBDIVISION, ON SECOND READING TO BECOME ORDINANCE NO. 3247.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE, EVAN MAXON

NOES: NONE

ABSTAIN: NONE

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

City Administrator Alexa Barton said that staff was gathering information from other cities regarding regulations for chickens and would present it to the Board on January 21 in order to receive feedback about the City's code.

2. City Offices Closed January 20 - Martin Luther King, Jr. Day

B. Police Department

C. Community Development

1. Development Updates

Community Development Director Stephen Lachky said the Planning and Zoning Commission would consider a rezoning application for vacant property near I-435 and Highway 152 so the applicant could build a single-family home.

Lachky said that the Missouri Department of Transportation completed an analysis on the nearby development on Route N. He added that the developer would need more review to determine if their recommendations were feasible and the improvements that would be needed to Route N.

D. Public Works

Public Works Director Dan Harper provided an overview of the snow event that occurred on January 5, noting that Parkville received around 11 inches of snow. Crews laid down salt and sand the evening before and most of the plowing was done throughout and after the storm. Staff continued to plow and clean up areas that needed extra attention.

E. **Parks & Recreation**

Parks and Recreation Director Brittanie Propes said she was working with the consultants to reschedule the parks survey work session to a later date. She added that Platte Landing Park was closed and would be reopened as soon as it was safe; staff was working on a Platte County Outreach Grant application for the second phase of the Veterans Memorial that would include stones and a sign; E.L. Crawford would mobilize when the weather cooperated to begin work on the farmers market shelter/structure; she was reviewing applications for the Program Manager position; and staff was working on the White Alloe Creek streambank and the Main Street Bridge projects.

1. **2025 Special Events List**

7. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

8. **UPCOMING MEETINGS**

9. **EXECUTIVE SESSION**

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3).

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE, EVAN MAXON

NOES: NONE

ABSTAIN: NONE

The Board entered the executive session at 7:20 p.m. At 8:42 p.m., the Board reconvened in open session.

10. **ADJOURN**

Mayor Katerndahl declared the meeting adjourned at 8:42 p.m.

The minutes for January 7, 2025, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of January 2025.

Submitted by:

City Clerk Melissa McChesney

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on October 1, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Allyson R. Berberich

Absent:

Ward 1 Alderman Philip Wassmer - *with prior notice*
Ward 3 Alderman Stephen Melton - *with prior notice*
Ward 4 Alderman Michael Lee - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim October 2024 as Community Planning Month

Mayor Katerndahl presented the proclamation to Community Development Director Stephen Lachky.

3. CONSENT AGENDA

- A. Approve the minutes for the September 17, 2024, regular meeting
- B. Approve the minutes for the September 17, 2024, work session
- C. Approve the semi-annual financial report for the first half of 2024 and direct City Administration to publish

- D. Receive and file the proposed 2025 budget for the Parkville Old Towne Market Community Improvement District
- E. Receive and file the proposed 2024 budget for the Parkville Market Place Community Improvement District
- F. Receive and file the proposed 2024 budget for the Parkville Market Place #2 Community Improvement District

ACTION: IT WAS MOVED BY ALDERMAN DOUGLAS AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 5-0.

4. ACTION AGENDA

- A. **Approve the strategic plan of the Diversity and Inclusion Commission (postponed from August 6 and August 20 meetings)**

Alderman Whitley, liaison to the Diversity and Inclusion Commission, stated that staff worked with the Commission on a strategic plan and an inclusive calendar.

City Administrator Alexa Barton said that staff was seeking clarification and more detail into the strategic plan. She noted that the Board of Aldermen had the option to approve the plan and staff could work with the Commission on the items that needed clarification.

Discussion focused on items needing further clarification and the Commission's roles.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE STRATEGIC PLAN FOR THE PARKVILLE DIVERSITY AND INCLUSION COMMISSION**
***SUBJECT TO THE REVIEW OF STAFF AND THE BOARD.**

**Due to a scrivener's error, the motion in the minutes approved by the Board of Aldermen on October 15, 2024, did not include the full motion that passed at the October 1, 2024, meeting. The amended minutes were approved by the Board of Aldermen on ____.*

RESULT: MOTION PASSED 4-1 (BERBERICH OPPOSED).

- B. **Approve a calendar of inclusive holidays, celebrations, proclamations, and recognitions, as recommended by the Diversity and Inclusion Commission (postponed from August 6 and August 20 meetings)**

Discussion focused on staff's capacity to publish the list of events, if it would place a burden on staff and if the list included too many items.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE A CALENDAR OF INCLUSIVE HOLIDAYS, CELEBRATIONS, PROCLAMATIONS,**

AND RECOGNITIONS FOR THE CITY TO PUBLISH THROUGH ITS OFFICIAL COMMUNICATION CHANNELS.

RESULT: MOTION PASSED 4-1 (BERBERICH OPPOSED).

2024-103

C. **Approve the second reading of Bill No. 3300, an ordinance to approve the final plat of Thousand Oaks 25th Plat - Case No. PZ 2024-22; Forest Park Development, applicant**

Mayor Katerndahl stated that the first reading of the ordinance was presented on September 17. No additional information was provided.

ACTION: IT WAS MOVED BY ALDERMAN DOUGLAS AND SECONDED BY ALDERMAN WELCH TO **APPROVE BILL NO. 3300, AN ORDINANCE APPROVING THE FINAL PLAT OF THOUSAND OAKS 25TH PLAT**, ON SECOND READING TO BECOME ORDINANCE NO. 3233.

RESULT: MOTION PASSED 5-0.

AYES: TINA WELCH, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. **Administration**

1. **Accounts Payable**

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

B. **Police Department**

Police Chief Kevin Chrisman provided an updated on the counts for the supervised deer hunt on Park University property, noting that three deer had been taken.

C. **Community Development**

Community Development Director Stephen Lachky stated that a public open house regarding Bell Road was held on September 26 and several attended, including one resident that lived along Bell Road. He said the next phase would include the engineering team designing plan documents and anticipated a follow-up would be provided after the design was finalized, either as an open house or a report to the Board of Aldermen.

Lachky said the Planning and Zoning Commission would hold a meeting on October 8 to

discuss a proposed mural in the alleyway downtown and the preliminary plat for Thousand Oaks 26th Plat.

2024-104

D. Public Works

Public Works Director Dan Harper provided an update on capital improvement projects, noting that the McAfee Pump Station Rehabilitation project was almost completed and the sewer plant SCADA upgrade was getting started. He said that Spire was close to turning north on Coffey Road and staff was working with them on restoration plans; Google continued to progress at the National subdivision and was moving west; staff continued to meet with Spire and Google regarding utility locates; and a new streets laborer was hired, which was a full street crew.

1. Fall Cleanup, Curbside Pickup and Fall Yard Waste Drop Off Events

Harper said the Fall Cleanup would be held on October 12, curbside pickup would be on October 14 and the Fall Yard Waste event would be held October 14 through December 6.

2. Electronics & Appliance Recycling & Paper Shredding Events - October 5

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes said the Kansas City Symphony had an event in English Landing Park at 6 p.m.; Cruise Night would be held on October 5; Pumpkin Carving was scheduled for October 24 and Ghost Stories was scheduled for October 26; and a ribbon cutting ceremony for the Parkville Veterans Memorial would be held on November 7, followed by a reception at the American Legion.

Propes provided updates on several projects, including the Veterans Memorial, noting that crews were finishing the electrical and landscaping; dirt work would be done around the train depot; and staff was going to install the bike fix-it stations during the week. Other project updates included Gateway Park, for which the final item to be added was a bench and staff would coordinate a ribbon cutting event for the grand opening; the Brush Creek Trail ribbon cutting was held on September 27; the farmers market structure construction documents would be posted to bid on October 2; and the master plan survey went through the review and testing process and would be ready to mail within the following two weeks.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:03 p.m.

2024-105

The minutes for October 1, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of October 2024.

Submitted by:

City Clerk Melissa McChesney

2024-106

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

1 CLASSIFICATION OF OFFENSES		2 OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E. FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)		6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE	
					2024	2023	2022	2021
1. CRIMINAL HOMICIDE								
a. MURDER AND NONNEGLIGENT HOMICIDE (score at- tempts as aggravated assault if homicide reported, submit Supplemental Homicide Report	11				0	0	0	1
b. MANSLAUGHTER BY NEGLIGENCE	12				0	0	0	0
2. RAPE TOTAL	20	2		2	2	1	1	2
a. Rape	21	2		2		1		
b. Attempts to Commit Rape	22							
c. Historical Rape	22							
3. ROBBERY TOTAL	30	1		1	1	1	3	2
a. Firearm	31							
b. Knife or Cutting Instrument	32							
c. Other Dangerous Weapon	33							
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34	1		1		1		
4. ASSAULT TOTAL	40	27	2	25	34	20	20	23
a. Firearm	41	2		2		1		
b. Knife or Cutting Instrument	42							
c. Other Dangerous Weapon	43	2		2		1		
d. Hands, Fists, Feet, Etc. - Aggravated Injury	44	7		7		6		
e. Other Assaults - Simple, Not Aggravated	45	16	2	14		12		
5. BURGLARY TOTAL	50	5		5	10	3	12	18
a. Forcible Entry	51	2		2		2		
b. Unlawful Entry - No Force	52	3		3		1		
c. Attempted Forcible Entry	53							
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	38		38	74	6	85	64
7. MOTOR VEHICLE THEFT TOTAL	70	14		14	9	4	22	13
a. Autos	71	11		11		4		
b. Trucks and Buses	72	3		3				
c. Other Vehicles	73							
GRAND TOTAL	77	87	2	85	130	35	143	123

2024 2023 2022 2021

January 2024

Month and Year of Report

through

November 30, 2024

Parkville, Missouri PD

Agency and State

MO0830100

Agency Identifier

5700.00

Population

January 2, 2025

Date

Jon Jordan

Captain

Prepared By

Chief K.L. Chrisman

Title

Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12		
2. RAPE (TOTAL)	20	2	
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32	1	1450
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30	1	1450
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51	1	2020
(2) DAY (6 a.m. - 6 p.m.)	52		
(3) UNKNOWN	53	1	50
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	2	4404
(2) DAY (6 a.m. - 6 p.m.)	55		
(3) UNKNOWN	56	1	405
TOTAL BURGLARY	50	5	6879
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) \$200 AND OVER	61	25	78380
(b) \$50 TO \$200	62	7	912
(c) UNDER \$50	63	6	93
TOTAL LARCENY (Same as Item 6X)	60	38	79385
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	14	233500
GRAND TOTAL - ALL ITEMS	77	60	321214
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	6	4 14 9 17560
(d) FROM MOTOR VEHICLE (except e)	84	15	9739
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	1	200
(f) BICYCLES	86		
(g) FROM BUILDING (except c and h)	87	2	4 4 5 3732
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	14	48154
TOTAL LARCENIES (Same as Item 6)	80	38	74 85 64 79385
7X. MOTOR VEHICLES RECOVERED			2023 2022 2021
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	3	
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92	2	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	5	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	2	

January 1 through November 30, 2024

2024

CITY OF PARKVILLE

Policy Report

Date: January 13, 2025

Prepared By:

Melissa McChesney, City Clerk

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 3, 2025

BACKGROUND:

The Association for Women Lawyers of Greater Kansas City Foundation is a non-profit organization that will be providing liquor at the Women on the Move 5K Run/Walk event on May 3, 2025. In order for a non-profit organization to sell intoxicating liquor at an event (picnic, bazaar, fair or similar gathering), the State of Missouri requires an approval letter from the City for a retail by the drink picnic license for up to seven days.

Following approval of the picnic license, the City Clerk will provide the Association for Women Lawyers Foundation with the City's approval letter which the organization will then submit to the Missouri Division of Alcohol and Tobacco Control. A copy of the City's approval letter will be on file in the City Clerk's Office.

STRATEGIC GOAL(S):

- Parks and Recreation

BUDGET IMPACT:

There is no fee associated with a picnic license and therefore there is no impact to the budget.

ALTERNATIVES:

1. Approve the picnic license for the Association for Women Lawyers Foundation.
2. Deny the picnic license.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends approving a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 3, 2025.

POLICY:

RSMo 311.482 and Parkville Municipal Code Section 600.070(8) authorize the sale of liquor by the drink at retail for consumption on premises limited non-profit organizations.

SUGGESTED MOTION:

I move to approve a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 3, 2025.

ATTACHMENTS:

1. Request Letter

Date

Board of Aldermen
City of Parkville
8880 Clark Avenue
Parkville, Missouri 64152

RE: Parkville Liquor Permit Request – Retail Liquor by the Drink Picnic License

Dear Board of Aldermen,

The Association for Women Lawyers Foundation__ requests permission from the City of Parkville
Organization Name

to serve liquor on _____ May 3 _____, 2025 _____
Event month and day *Event year*

for the 9th Annual "Women on the Move 5K Run/Walk"
Event Name

to be held at _____ English Landing Park _____
Event Location

Liquor will be ~~sold~~ PROVIDED from _____ 9:00am _____ to _____ Noon _____.
Start time *End time*

Sincerely,



Organization Representative's Signature

Association for Women Lawyers Foundation
Organization Name

6324 N. Chatham Ave., # 305, KCMO 64151

Organization Address

CITY OF PARKVILLE

Policy Report

Date: January 3, 2025

Prepared By:

Daniel Harper, Public Works Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve the first and second reading of Bill No. 3316, an ordinance to approve a Traffic Engineering Assistance Program agreement with the Missouri Highways and Transportation Commission for a traffic study on Crooked Road from River Road to South National Drive (Public Works)

BACKGROUND:

In the fall of 2024 staff received comments related to concerns about the safety on Crooked Road asking if any action could be taken to either slow traffic down or enhance safety. To address these concerns staff is seeking engineering assistance to perform a study on the segment of Crooked Road from River Road to South National that was identified as the corridor that needed reviewed. Due to the nature of this work being specialized in traffic engineering requiring staff and equipment that the City does not have, staff applied for a Transportation Engineering Assistance Program grant on September 13, 2024. This grant is offered from the Federal Highway Administration and administered through the Missouri Highways and Transportation Commission/Missouri Department of Transportation (MoDOT).

Upon review of the application the project was selected on November 15, 2024, to be awarded a maximum of \$12,000 of funding at an 80% match to assist in completing the study. The study consists of the following phases:

1. Review of Existing Data: The consultant will review existing information from the City regarding traffic counts, traffic speed, crash information, and discuss the corridor with staff to better understand the concerns.
2. Conduct Traffic Counts: The consultant will perform traffic counts at intersections and key locations through the project corridor to collect current data.
3. Conduct Traffic Analysis: The consultant will analyze the data collected and perform engineering analysis on the current operational nature of the corridor to determine areas for improvement.
4. Evaluate Alternatives: The consultant will provide a list of potential solutions providing details for effectiveness comparing options.
5. Corridor Traffic Study: The consultant will provide a final report to the City detailing potential solutions, their comparison, anticipated cost for engineering and construction.

Once completed, the final report will be provided to the City that can then be considered for future roadway improvements. This project does not include design or construction of improvements, but will provide the City with viable options on how improvements could be made to assist in the decision making process for possible future capital improvement projects.

To accept these grant funds, MoDOT has a prescribed agreement outlining the requirements for the City. This project is required to be completed by May 23, 2025, and the report will be shared with the Board of Aldermen and the public after completion.

STRATEGIC GOAL(S):

- Infrastructure and Public Facilities
- Public Safety

BUDGET IMPACT:

The Transportation Fund includes \$5,000 for the Crooked Road Traffic Study in the line item 40-520.04-83-00 on page 31 of the 2025 Budget.

ALTERNATIVES:

1. Approve the first and second readings of an ordinance approving the MoDOT agreement for the Crooked Road Traffic Study.
2. Approve the first and second readings, subject to changes.
3. Approve the first reading and postpone the second reading to February 4, 2025.
4. Do not approve the item.
5. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends approval of an ordinance to authorize the mayor to sign an agreement with Missouri Department of Transportation to receive matching funds from the Transportation Engineering Assistance program.

POLICY:

Intergovernmental agreements require an ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 3316, an ordinance approving a Traffic Engineering Assistance Program agreement with the Missouri Highways and Transportation Commission for a traffic study at Crooked Road from River Road to South National Drive, on first reading.

I move to approve Bill No. 3316, an ordinance approving a Traffic Engineering Assistance Program agreement with the Missouri Highways and Transportation Commission for a traffic study at Crooked Road from River Road to South National Drive, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Ordinance
2. Agreement - Crooked Road Traffic Study
3. TEAP Application - Crooked Road Study

AN ORDINANCE AUTHORIZING A TRAFFIC ENGINEERING ASSISTANCE PROGRAM AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR A TRAFFIC STUDY AT CROOKED ROAD FROM RIVER ROAD TO SOUTH NATIONAL DRIVE

WHEREAS, on September 13, 2024, Staff submitted a grant application for a Traffic Engineering Assistance Program grant to the Missouri Department of Transportation; and

WHEREAS, the City was notified on November 15, 2024, that it had received an 80% federal match contribution (up to \$12,000) for a traffic study on Crooked Road from River Road to South National Drive; and

WHEREAS, the City is responsible for funding associated with the 20% local match contribution; and

WHEREAS, the project will cover data collection, traffic analysis, evaluation of potential improvements, and a final traffic study.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Mayor is hereby authorized and directed to sign an engineering services agreement, attached hereto and incorporated herein by reference, with the Missouri Highways and Transportation Commission. The purpose of said Agreement is to set out mutual covenants for a traffic study at Crooked Road from River Road to South National Drive.

Section 2. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 21st day of January 2025.

Mayor Dean Katerndahl

ATTESTED:

City Clerk Melissa McChesney

CCO Form: FS26
Approved: 01/15 (MWH)
Revised: 03/24 (TLP)
Modified:

CFDA Number: CFDA #
CFDA Title: Highway Planning and Construction
Award name/number: TEAP - 088
Award Year: 2025
Federal Agency: Federal Highway Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
TRAFFIC ENGINEERING ASSISTANCE PROGRAM AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Parkville (hereinafter, "City").

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) PURPOSE: The United States Congress has authorized, in 23 U.S.C. 402, Planning and Research funds to be used for Traffic Engineering Assistance Program (TEAP) activities. The purpose of this Agreement is to grant the use of such Traffic Engineering Assistance Program funds to the City.

(2) LOCATION: The TEAP funds which are the subject of this Agreement are for the project at the following location:

Crooked Road Corridor Study: The project is located along Crooked Road in the City of Parkville. This project would start at Mill Street / River Road to the south, and end at the North City limits.

The general location of the project is shown on attachment marked "Exhibit A" and incorporated herein by reference.

(3) REASONABLE PROGRESS POLICY: The project as described in this agreement is subject to the reasonable progress policy set forth in the Local Public Agency (LPA) Manual and the final deadline specified in Exhibit B attached hereto and incorporated herein by reference. In the event, the LPA Manual and the final deadline within Exhibit B conflict, the final deadline within Exhibit B controls. If the project is within a Transportation Management Area that has a reasonable progress policy in

place, the project is subject to that policy. If the project is withdrawn for not meeting reasonable progress, the City agrees to repay the Commission for any progress payments made to the City for the project and agrees that the Commission may deduct progress payments made to the City from future payments to the City. The City may not be eligible for future TEAP Funds if the City does not meet the reasonable progress policy.

(4) INDEMNIFICATION: To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(5) INSURANCE:

(A) The City is required or will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$600,000 per claimant and \$4,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(B) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(6) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(7) COMMISSION REPRESENTATIVE: The Commission's Assistant Chief Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the

Commission in furtherance of the performance of this Agreement.

(8) NONDISCRIMINATION ASSURANCE: With regard to work under this Agreement, the City agrees as follows:

(A) Civil Rights Statutes: The City shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. §2000d and §2000e, *et seq.*), as well as any applicable titles of the "Americans with Disabilities Act" (42 U.S.C. §12101, *et seq.*). In addition, if the City is providing services or operating programs on behalf of the Department or the Commission, it shall comply with all applicable provisions of Title II of the "Americans with Disabilities Act".

(B) Administrative Rules: The City shall comply with the administrative rules of the United States Department of Transportation relative to nondiscrimination in federally assisted programs of the United States Department of Transportation (49 C.F.R. Part 21) which are herein incorporated by reference and made part of this Agreement.

(C) Nondiscrimination: The City shall not discriminate on grounds of the race, color, religion, creed, sex, disability, national origin, age or ancestry of any individual in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The City shall not participate either directly or indirectly in the discrimination prohibited by 49 C.F.R. §21.5, including employment practices.

(D) Solicitations for Subcontracts, Including Procurements of Material and Equipment: These assurances concerning nondiscrimination also apply to subcontractors and suppliers of the City. These apply to all solicitations either by competitive bidding or negotiation made by the City for work to be performed under a subcontract including procurement of materials or equipment. Each potential subcontractor or supplier shall be notified by the City of the requirements of this Agreement relative to nondiscrimination on grounds of the race, color, religion, creed, sex, disability or national origin, age or ancestry of any individual.

(E) Information and Reports: The City shall provide all information and reports required by this Agreement, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Commission or the United States Department of Transportation to be necessary to ascertain compliance with other contracts, orders and instructions. Where any information required of the City is in the exclusive possession of another who fails or refuses to furnish this information, the City shall so certify to the Commission or the United States Department of Transportation as appropriate and shall set forth what efforts it has made to obtain the information.

(F) Sanctions for Noncompliance: In the event the City fails to comply

with the nondiscrimination provisions of this Agreement, the Commission shall impose such contract sanctions as it or the United States Department of Transportation may determine to be appropriate, including but not limited to:

1. Withholding of payments under this Agreement until the City complies; and/or
2. Cancellation, termination or suspension of this Agreement, in whole or in part, or both.

(G) Incorporation of Provisions: The City shall include the provisions of paragraph (8) of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the statutes, executive order, administrative rules or instructions issued by the Commission or the United States Department of Transportation. The City will take such action with respect to any subcontract or procurement as the Commission or the United States Department of Transportation may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that in the event the City becomes involved or is threatened with litigation with a subcontractor or supplier as a result of such direction, the City may request the United States to enter into such litigation to protect the interests of the United States.

(9) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(10) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(11) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations by providing the City with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the City.

(12) ACCESS TO RECORDS: The City and its contractors must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at no charge to the Federal Highway Administration (FHWA) and the Commission and/or their designees or representatives during the period of this Agreement and any extension, and for a period of three (3) years after the date on which the City receives reimbursement of their final invoice from the Commission.

(13) FEDERAL-AID PROVISIONS: Because responsibility for the performance of all functions or work contemplated as part of this project is assumed by the City, and

the City may elect to construct part of the improvement contemplated by this Agreement with its own forces, a copy of Section II and Section III, as contained in the United States Department of Transportation Form Federal Highway Administration (FHWA) 1273 "Required Contract Provisions, Federal-Aid Construction Contracts," is attached and made a part of this Agreement as Exhibit C. Wherever the term "the contractor" or words of similar import appear in these sections, the term "the City" is to be substituted. The City agrees to abide by and carry out the condition and obligations of "the contractor" as stated in Section II, Equal Opportunity, and Section III, Nonsegregated Facilities, as set out in Form FHWA 1273.

(14) PLANS: The City shall prepare preliminary and final plans and specifications for the herein improvements. The plans and specifications shall be submitted to the Commission for the Commission's review and approval. The Commission has the discretion to require changes to any plans and specification prior to any approval by the Commission.

(15) REIMBURSEMENT: The cost of the contemplated improvements will be borne by the United States Government, the Commission and by the City as follows:

(A) Any federal funds for project activities shall only be available for reimbursement of eligible costs which have been incurred by City. Any costs incurred by City prior to authorization from FHWA and notification to proceed from the Commission are **not** reimbursable costs. The federal share for this project will be 80 percent not to exceed \$12,000.00. The calculated federal share for seeking federal reimbursement of participating costs for the herein improvements will be determined by dividing the total federal funds applied to the project by the total participating costs. Any costs for the herein improvements which exceed any federal reimbursement or are not eligible for federal reimbursement shall be the sole responsibility of City. The Commission shall not be responsible for any costs associated with the herein improvement unless specifically identified in this Agreement or subsequent written amendments.

(16) PROGRESS PAYMENTS: The City may request progress payments be made for the herein improvements as work progresses but not more than once every two weeks. Progress payments must be submitted monthly. The City shall repay any progress payments which involve ineligible costs.

(17) PROMPT PAYMENTS: Progress invoices submitted to MoDOT for reimbursement more than thirty (30) calendar days after the date of the vendor invoice shall also include documentation that the vendor was paid in full for the work identified in the progress invoice. Examples of proof of payment may include a letter or e-mail from the vendor, lien waiver or copies of cancelled checks. Reimbursement will not be made on these submittals until proof of payment is provided. Progress invoices submitted to MoDOT for reimbursement within thirty (30) calendar days of the date on

the vendor invoice will be processed for reimbursement without proof of payment to the vendor. If the City has not paid the vendor prior to receiving reimbursement, the City must pay the vendor within two (2) business days of receipt of funds from MoDOT.

(18) PERMITS: The City shall secure any necessary approvals or permits from any federal or state agency as required for the completion of the herein improvements. If this improvement is on the right of way of the Commission, the City must secure a permit from the Commission prior to the start of any work on the right of way. The permits which may be required include, but are not limited to, environmental, architectural, historical or cultural requirements of federal or state law or regulation.

(19) INSPECTION OF IMPROVEMENTS AND RECORDS: The City shall assure that representatives of the Commission and FHWA shall have the privilege of inspecting and reviewing the work being done by the (City's/County's/Grantee's) contractor and subcontractor on the herein project. The City shall also assure that its contractor, and all subcontractors, if any, maintain all books, documents, papers and other evidence pertaining to costs incurred in connection with the TEAP Agreement, and make such materials available at such contractor's office at all reasonable times at no charge during this Agreement period, and for three (3) years from the date of final payment under this Agreement, for inspection by the Commission, FHWA or any authorized representatives of the Federal Government and the State of Missouri, and copies shall be furnished, upon request, to authorized representatives of the Commission, State, FHWA, or other Federal agencies.

(20) CREDIT FOR DONATIONS OF FUNDS, MATERIALS, OR SERVICES: A person may offer to donate funds, materials or services in connection with this project. Any donated funds, or the fair market value of any donated materials or services that are accepted and incorporated into this project shall be credited according to 23 U.S.C. §323.

(21) DISADVANTAGED BUSINESS ENTERPRISES (DBE): The Commission will advise the City of any required goals for participation by disadvantaged business enterprises (DBEs) to be included in the (City's/County's/Grantee's) proposal for the work to be performed. The City shall submit for Commission approval a DBE goal or plan. The City shall comply with the plan or goal that is approved by the Commission and all requirements of 49 C.F.R. Part 26, as amended.

(22) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(23) NOTICE TO BIDDERS: The City shall notify the prospective bidders that disadvantaged business enterprises shall be afforded full and affirmative opportunity to submit bids in response to the invitation and will not be discriminated against on grounds of race, color, sex, or national origin in consideration for an award.

(24) FINAL AUDIT: The Commission may, in its sole discretion, perform a final audit of project costs. The United States Government shall reimburse the City, through the Commission, any monies due. The City shall refund any overpayments as determined by the final audit.

(25) AUDIT REQUIREMENT: If the City expend(s) seven hundred fifty thousand dollars (\$750,000) or more in a year in federal financial assistance it is required to have an independent annual audit conducted in accordance with 2 CFR Part 200. A copy of the audit report shall be submitted to MoDOT within the earlier of thirty (30) days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. Subject to the requirements of 2 CFR Part 200, if the City expend(s) less than seven hundred fifty thousand dollars (\$750,000) a year, the City may be exempt from auditing requirements for that year but records must be available for review or audit by applicable state and federal authorities.

(26) FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT OF 2006: The City shall comply with all reporting requirements of the Federal Funding Accountability and Transparency Act (FFATA) of 2006, as amended. This Agreement is subject to the award terms within 2 C.F.R. Part 170.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City this _____ (date).

Executed by the Commission this _____ (date).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

City of Parkville

Title _____

By _____
Title ^{Mayor} _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____
Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

By _____
Title _____
Ordinance No _____

Exhibit B - Project Schedule

Date	Task
August 1, 2024	Call for Projects
September 13, 2024	Applications Due
October 18, 2024	Project Award Announcement
January 17, 2025	Deadline for Execution of Program Agreement and Engineering Services Contract
May 23, 2025	Deadline for Final Traffic Study Report and Final Invoice

Certificate Of Completion

Envelope Id: AF614964-655F-4C54-A087-C05B2E48A5D2

Status: Sent

Subject: Complete with Docusign: 2024-11-85796.pdf

Source Envelope:

Document Pages: 11

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Bailey Veasman

AutoNav: Enabled

1860 Michael Faraday Drive

Envelopeld Stamping: Enabled

Suite 100

Time Zone: (UTC-06:00) Central Time (US & Canada)

Reston, VA 20190

bailey.veasman@modot.mo.gov

IP Address: 168.166.80.221

Record Tracking

Status: Original

Holder: Bailey Veasman

Location: DocuSign

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bailey.veasman@modot.mo.gov

Signer Events

Signature

Timestamp

Dean Katerndahl

dkaterndahl@parkvillemo.gov

Mayor

Security Level: Email, Account Authentication
(Optional)

DocuSigned by:

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Signed: 1/6/2025 3:27:44 PM

Signature Adoption: Pre-selected Style

Using IP Address: 98.156.53.254

Electronic Record and Signature Disclosure:

Accepted: 1/6/2025 3:27:27 PM

ID: 2f684f42-6aba-4116-85e4-fd869b14ffca

Melissa McChesney

mmchesney@parkvillemo.gov

Security Level: Email, Account Authentication
(Optional)

Sent: 1/6/2025 3:27:46 PM

Viewed: 1/13/2025 12:14:56 PM

Electronic Record and Signature Disclosure:

Accepted: 1/13/2025 12:14:56 PM

ID: a444ed43-7cfc-44c9-89df-7c5d9206bd0f

John Mautino

jmautino@parkvillemo.gov

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Megan L. Waters-Hamblin

Megan.Waters-Hamblin@modot.mo.gov

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Eric E. Schroeter

Eric.Schroeter@modot.mo.gov

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Pamela J. Harlan pamela.harlan@modot.mo.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Accepted: 12/22/2021 11:42:38 AM ID: 2c664348-0ef1-42bb-97b6-7b0938b1e411		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Tara Herx tara.herx@modot.mo.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign Lisa Gerling lisa.gerling@modot.mo.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/6/2025 12:29:18 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

**Missouri Highways and Transportation Commission
DocuSign, Inc. Express Electronic Signature Agreement**

The Missouri Highways and Transportation Commission (hereinafter, Commission), acting by and through the Missouri Department of Transportation (MoDOT) is willing to provide to the Authorized Representative of the Contractor/Vendor/Consultant (Entity) who is duly authorized to act on behalf of said Entity (hereinafter you or I) and accept from you your electronically affixed authorized signature and seal, as required to validate a binding agreement between the Commission and the Entity, on all Commission/MoDOT documents, including but not limited to disclosures, agreements, contracts, notices, purchase orders, change orders, modifications, amendments, supplements, correspondence, and the like, (hereinafter, Commission Documents) that are processed, generated, and exchanged by and between the Commission and you, acting on behalf of the Entity, electronically through the utilization of the DocuSign, Inc. Express (DocuSign) eSignature Application. In consideration of mutual covenants, you agree as follows:

- 1) You are the person duly authorized and designated by the Entity to receive, access and agree to the terms of this agreement on behalf of the Entity by clicking the Agree button below.
- 2) You have the authority to specifically consent and agree that the Commission, in its discretion, provide all disclosures, agreements, contracts, notices, purchase orders, change orders, modifications, amendments, supplements, correspondence, and all other evidence of the transaction between the Commission and the Entity electronically (hereinafter all such documentation is referred to as electronic record(s)).
- 3) The email address, User ID and password authorized to access the electronic agreement via DocuSign are your own and are not shared with any other person.
- 4) All of the required notices and disclosures will be sent to the email address authorized through DocuSign.
- 5) You are duly authorized to receive electronically through DocuSign, access and act upon all electronic records, to provide all required information and electronically affix your signature and seal, as applicable, on behalf of the Entity named in such Commission Documents via DocuSign,.
- 6) The system through which you are accessing DocuSign and its eSignature Application meets the minimum requirements to access DocuSign, view, receive, retrieve, download, print, store, send and transmit all electronic records and any and all other communications sent to you from the Commission through the DocuSign web site.
- 7) All communications in electronic format from the Commission to you through DocuSign are considered in-writing. You have the ability to download and print any documents processed through DocuSign for 30 calendar days after such documents are first sent, as long as you are an authorized user of the DocuSign system. After such time, you may request copies by contacting the Commission through the Secretary to the Commission at mhtc@modot.mo.gov or by telephone at 573-751-2824. You shall print or download for your records a copy of any communication that is important to you to retain.
- 8) You have implemented appropriate security measures to ensure that only you have access through DocuSign to receive, access and electronically affix signatures to electronic records, as applicable, Commission/MoDOT sends to you through DocuSign. It is your sole responsibility to ensure your adequate protection, confidentiality and secrecy of the DocuSign Authentication Code, and any other user ID and/or Password combinations that may be required for you to access the DocuSign eSignature services and any disclosure thereof to any other person or

communication thereof through unsecure medium, such as traditional electronic mail, shall be entirely at your risk. You shall be liable for any unauthorized usage of your ID/Password combination and the DocuSign Authentication Code.

9) You agree and authorize the Commission to respond to and act upon any and all transactions initiated and transmitted by you electronically through DocuSign. Any transaction initiated and transmitted by you to the Commission through DocuSign and its eSignature application shall be deemed to have been authorized by you, and the Commission is entitled to assume that the said transactions are so authorized by you and the Commission shall be protected upon acting thereon.

10) You shall be fully liable to the Commission for every transaction entered into using a valid DocuSign Authentication Code sent to you through certified mail, telephone call or Short Message Service (SMS) text, with or without your knowledge. In no event will the Commission be liable to you for any special, direct, indirect, consequential or incidental loss or damages even if you have advised the Commission/MoDOT of such possibility. The Commission shall not be liable for any misuse, if any, of any data placed on the internet by third parties hacking or accessing the application and hosting server without authorization.

11) The Entity shall take responsibility for all the transactions with the Commission conducted electronically through DocuSign and will abide by the record of the transactions generated by DocuSign or by the Commission/MoDOT through DocuSign. Further such record of transactions shall be conclusive proof and binding for all purposes and may be used as conclusive evidence in any proceedings. All records of the Commission and DocuSign, whether in electronic form, magnetic medium, documents or any other form, with respect to electronic transactions sent or received through use of DocuSign shall be conclusive evidence of such transactions and shall be binding on the Entity.

12) The Commission/MoDOT shall not be liable for any loss or damage whatsoever caused, arising directly or indirectly, in connection with the services and /or this Agreement, including without limitation any: (A) Loss of data; and (B) Interruption or stoppages to your access to DocuSign and its eSignature application and/or processing of electronic transactions due to any operational or technical difficulties/reason beyond our control for any other reason. The Commission, along with its members, employees, agents, executors, successors and assigns shall not be liable for any damages or claims or injuries arising out of or in connection with the use of DocuSign and its eSignature application or its non-use including non-availability or failure of performance, loss or corruption of data, loss of or damage to property (including profit and goodwill), work stoppage, computer failure or malfunctioning or interruption of business, error, omission, deletion, defect, delay in operation or transmission, communication line failure or for any failure to act upon electronic transaction for any cause.

13) You shall keep confidential all information, in whatever form, produced, prepared, observed or received by you to the extent that such information is confidential by law or otherwise required by the Commission.

14) This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Missouri. It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

15) The terms of this agreement and any amendments thereafter shall remain in full force and effect for as long as DocuSign is active, or by thirty (30) days written notification by either party

of their intent to cancel this agreement.

By checking the I Agree button, I confirm that:

1. I am the person named in the documents to which I will electronically affix my signature; that I am authorized to sign such documents on behalf of the Entity named in the documents; that I will read and know the contents of such electronically signed documents including all exhibits attached thereto, and that the statements made therein are true, and that I will not omit any information needed to make such documents true; and that I will take appropriate security measures to insure that I have sole access to the documents sent to me by the Commission and MoDOT through the email address provided on DocuSign.
2. I and the Entity shall indemnify and save harmless the Commission, its members, employees, officers, successors, assigns, agents and representatives against any and all claims, losses, damages, costs, liabilities and expense actually incurred, suffered or paid by the Commission, its members, employees, officers, successors, assigns, agents and representatives, directly or indirectly, and also against all demands, actions, suits, proceedings made, filed, instituted against the Commission, its members, employees, officers, successors, agents and representatives in connection with, or arising out of, or relating to the Commission accepting and acting or not accepting and not acting for any reason whatsoever pursuant to, in accordance with or relying upon, data received, through DocuSign and its eSignature application you or any unauthorized use of your ID/Password combination, the DocuSign Authentication Code, or the DocuSign eSignature application.
3. I agree to the DocuSign, Inc. Express (DocuSign) Electronic Signature Agreement terms and conditions outlined above.

TRAFFIC ENGINEERING ASSISTANCE PROGRAM (TEAP)
PROGRAM APPLICATION
(Program information available in EPG 136.3.8.5)



Project # _____ (to be assigned by MoDOT)

Application Date: 9/13/2024

A. LOCAL PUBLIC AGENCY (LPA) INFORMATION

Sponsor Name: City of Parkville

Contact Person: Dan Harper

Title: Public Works Director

Address: 8880 Clark Avenue City: Parkville State: MO Zip: 64063

Phone: _____ Fax: _____ Email: dharper@parkvillemo.gov

Co-Sponsor Name: _____

Contact Person: _____

Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

B. BASIC PROJECT INFORMATION

Project Title: Crooked Road Corridor Study

MoDOT District: Kansas City County: Platte

Metropolitan Planning Organization (if applicable): MARC

If selected, what year would study recommendations be implemented by the LPA? FY 2025-2027

C. PROJECT LOCATION INFORMATION

1. Where is the project located? Attach a map no larger than 8 ½ inches by 11 inches.

The project is located along Crooked Road in the City of Parkville. This project would start at Mill Street / River Road to the south, and end at the North City limits.



2. Please check the appropriate box for each question.

- Is the project a component or an extension of a previous or future transportation federal aid project? Yes ☐ No ☒
If so, give the project number: _____
If so, explain relationship:
- Does the project sponsor own the right of way? Yes ☒ No ☐
- Does any part of the project study limits fall on MoDOT right of way? Preference will be given to off-system studies. Yes ☐ No ☒
- If yes, does the project sponsor have approval from appropriate MoDOT District Traffic Engineer (no duplication of services)? Yes ☐ No ☒

D. PROJECT DESCRIPTION

Please provide a concise overview of the project by answering questions and providing data in the following sub-sections. Drawings no larger than 8 ½ inches by 11 inches may be attached to the back of this application.

1. Project Activities and Tasks

Check all that apply. A project may overlap categories.

- ☒ Corridor Safety and/or Operational Analysis
- ☒ Intersection Safety and/or Operational Analysis
- ☒ Speed Limit Review
- ☐ Pedestrian Safety and/or Operational Analysis
- ☐ Bicycle Safety and/or Operational Analysis
- ☐ Inventories (sign, sidewalk, bicycle facilities, etc.)
- ☐ Parking Analysis
- ☐ Other, explain
- ☐ ADA Transition Plan (*ADA Transition Plan work may utilize Trails & Sidewalk or TEAP category from MoDOT LPA Consultant On-Call List*)

2. Project Overview

Define what problem or need the project will address and provide a brief summary of the project.

Define the problem or need:

Crooked Road was constructed as a path through an area of the city with sharp bluff faces and slopes. At the time the road meandered through a natural downhill area which followed the terrain resulting in sharp turns and visual obstructions. After residential development has occurred in and around the corridor multiple intersections have been created and traffic volumes have increased. Residents in the area have expressed concerns about safety describing “close calls” related to limited sight distances and speed. The Corridor Traffic Study will look at potential traffic changes or impacts to the corridor and identify if there are needed improvements that would need to be made at any of the intersections along the corridor.

Project summary and how the problem will be addressed:

The City of Parkville intends to hire an outside professional engineering consultant to conduct a full Corridor Traffic Study which will include traffic counts, speed evaluation, accident analysis review, crash report review, analyze the traffic flows and recommend improvements to alleviate any adverse impacts to the current traffic flow along Crooked Road.

This project is to conduct a traffic study & evaluation of the corridor for the concerns described above to identify a solution(s) that may be viable to implement in this corridor. The actual solution at this time is unknown, however depending on the proposed approaches the City would select one of the approaches to pursue in either the 2025 budget year, or a future year depending on the cost of the solution.

3. Project Details

Provide a brief description to each category listed below as to how it applies to the project.

"Engineering Resources" - Refers to the LPA's own staffed traffic engineering resources.

Parkville does not have their own staff with the traffic expertise to do this type of study. The City has retained OWN Inc. to perform this work as a LPA consultant who is a 2023-2026 LPA on-call consultant for MoDOT.

"Safety" - Refers to the degree to which traffic safety is addressed via the project.

Safety would be addressed through enhancements in the corridor to raise awareness of drivers and potentially improve geometry of the current layout. The study will look at the various intersections along the corridor for overall operational impact and functionality due to the increased traffic as the area has developed over time. The specific solutions would be determined at the conclusion of the study.

"Congestion" - Refers to the degree to which traffic congestion is addressed via the project. *(Not applicable for ADA Transition Plans)*

Congestion is not a component of this project, however traffic counts and the operational analysis will be conducted to identify any potential points of congestion and identify improvements needed to address any findings.

"Innovation" - Refers to countermeasures being considered (roundabouts, flashing yellow arrow, j-turns, prismatic sheeting, etc.).

This project would likely include safety improvements to advanced warning which would likely include additional prismatic signs for advanced warning, flashing lights, and potentially could include additional reflective pavement markings. The study will determine the most appropriate alternatives and other viable options will be considered in providing smooth traffic flow.

"Implementation" - Refers to the feasibility of the LPA following through with changes as a result of the project.

The City funds a traffic program annually with the intent of addressing intersection, safety, and traffic management components of the streets system. With a project of the anticipated scope being less than \$50,000 in value the city is highly likely to implement proposed changes. Other funding opportunities will be applied for as applicable.

"Value" - Refers to the overall gain the project could offer compared to the total cost.

This grant request is to help fund the engineering component of the work which the City of Parkville cannot perform with internal resources. The value provided is to allow a small city of less than 10,000 access to specialized technical resources to perform work that is competing with maintenance functions to make the project possible. The improved access to this area will also help the

economic impact.

E. GENERAL COST ESTIMATE

List the cost of the project components in the table provided below. Federal funds can reimburse 80 percent (up to \$12,000 per project) of the total project cost. Non-federal matching funds (at least 20%) may come from the LPA's resources or from a third-party donation to the LPA for cash, materials or labor.

TASKS (surveying, traffic counts, conceptual report, final report, etc.)	TASK TOTAL	FEDERAL SHARE REQUEST (80% of project total, up to \$12,000 per project)	NON-FEDERAL MATCH (Project total – 80% of project total, at least 20%)
1. Existing Data Review	\$ 1,500		
2. Traffic Counts	\$ 4,500		
3. Traffic Analysis	\$ 3,500		
4. Evaluate Alternatives	\$ 1,500		
5. Corridor Traffic Study	\$ 4,000		
PROJECT TOTAL	\$ 15,000	\$ 12,000	\$ 3,000

F. PUBLIC INVOLVEMENT AND PARTNERSHIPS

Describe the public involvement outreach activities the LPA has completed, or intends to complete, in order to gain support for this project. Also describe any partnerships that will be developed as a part of this project. Describe any anticipated opposition to the project and how that opposition will be addressed.

The City has already received input from the citizens VIA elected officials. As part of the study a public meeting would be held with residents of the area to discuss what they have seen and get a feel for potential solutions that would be received. In addition before the study goes forward a public meeting would be held for approval by the Board of Aldermen which would allow public input. Area business should be supportive of improvements and their help as well as their endorsements will be solicited. City staff will coordinate efforts to provide information and outreach.

G. PAST EXPERIENCE

Briefly describe the LPA's past experience with the implementation of similar projects. Include the experience level of the consultant, engineer, etc., if applicable.

The City has applied for a TEAP grant in 2023 for the re-alignment of Crooked Road at US-45 which was not awarded. The City has received multiple grants (Surface Transportation Block Grant, MoDOT Cost Share, MoDOT Governors Transportation Cost Share, MARC Planning Sustainable Places, Transportation Alternatives Program, Platte County Stormwater Grant) that have been used to complete multiple projects successfully. Below are examples of some of the projects that were completed and are currently being developed.

- Parkville ADA Transition Plan
- Route 9 Corridor Study
- Vision Downtown Parkville
- Barn Hill Road Intersection Safety Enhancements

- Thousand Oaks Roundabout Pedestrian Improvements

The City of Parkville is seeking opportunities to leverage city funds to improve corridor safety and functionality. The city intends to negotiate an engineering services contract to aid with the development of a Corridor Traffic Study with the engineer section being made from MoDOT TEAP approved engineering consultants.

H. PERSON IN RESPONSIBLE CHARGE

23 CFR 635.105 states a Local Public Agency must provide a full time employee to be in "responsible charge" of a project receiving federal funds. The person in "responsible charge" of LPA administered projects need not be an engineer. This requirement applies even when consultants are providing construction engineering services.

The person designated as being in "responsible charge" is expected to be a public employee who is accountable for a project. This person should be expected to be able to perform the following duties and functions:

- Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;
- Maintains familiarity of day to day project operations, including project safety issues;
- Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visits and reviews the project on a frequency that is commensurate with the magnitude and complexity of the project;
- Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse; and
- Directs project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation.
- Is aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

If your application is successfully awarded funding, designation of a person in responsible charge will be required prior to commencement of the TEAP project.



Sponsor signature

9-13-24

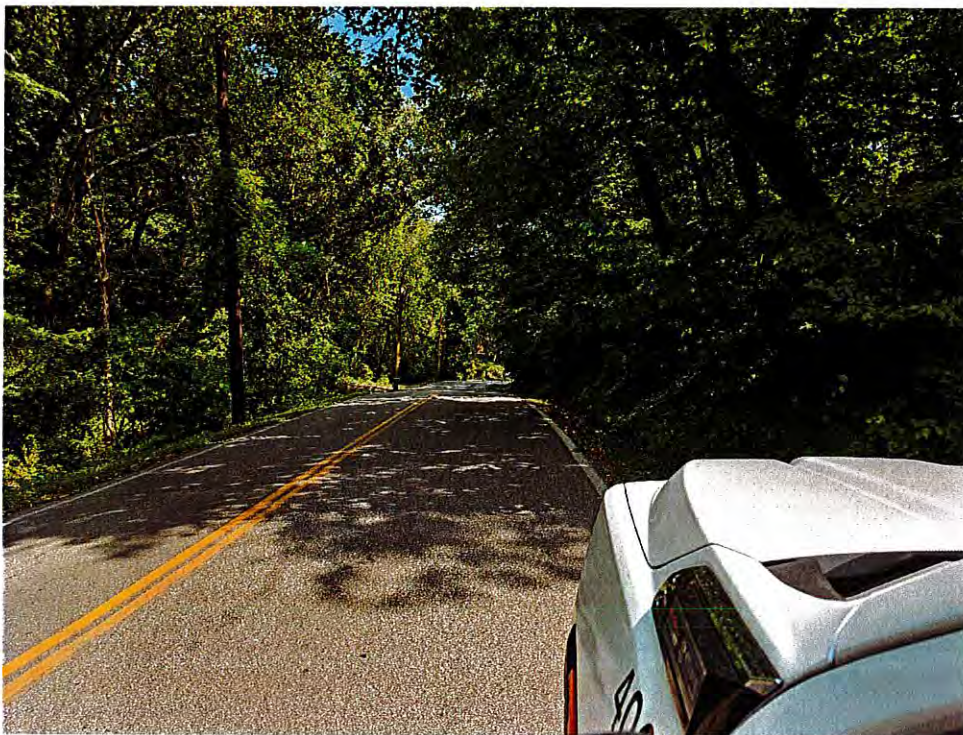
Date

Crooked Road Pictures

The following pictures are to help illustrate the conditions on Crooked Road and why the study is being considered.



Picture 1: Sharp slopes and curves contributing to tight turns and objects near the roadway



Picture 2: Vertical & horizontal curves with limited sight distance



Picture 3: Blind turns with traffic entering roadway



Picture 4: Objects near roadway

ITEM 5.A.1.

For 1/21/2025

Board of Aldermen Meeting

**CITY OF PARKVILLE
Policy Report**

Date: January 2, 2025

Prepared By:

Karla Shewell, Deputy City Clerk/Finance
Specialist

Reviewed By:

Bryan Kidney, Deputy City Administrator/Finance
Director

ISSUE:

Accounts Payable

BACKGROUND:

The Accounts Payable and Payroll reports attached here represent the transactions for the period January 8, 2025 through January 21, 2025:

- Accounts Payable
- Payroll - including taxes paid and benefits paid

The reports are broken down into the following categories:

- Regular Accounts Payable - paid via check
- Direct Accounts Payable - paid via bank draft
- Payroll, Taxes & Benefits - paid via direct deposit & bank draft

STRATEGIC GOAL(S):

- Operational Excellence
- Communications Best Practices

BUDGET IMPACT:

Accounts Payable (Regular)	\$389,214.16
Payroll (1 period)	\$107,709.90
Payroll Taxes Paid	\$11,394.57
Benefits Paid	\$52,891.86
Total	\$561,210.49

ALTERNATIVES:

N/A: Informational Purposes

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration RSMo. 79.300.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

POLICY:

In accordance with RSMo. 79.300, all disbursements must be approved by the Mayor and City's Treasurer and attested by the City Clerk.

SUGGESTED MOTION:

As this item is a staff update, no motion is necessary.

ATTACHMENTS:

1. AP & PR Registers - 01.21.25

1/17/2025 9:15 AM A / P CHECK REGISTER
 PACKET: 08496 Regular Payments - 01.21.25
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing I-A72967	PublicHrgSignStahnkeRezong-CD	R	1/21/2025		11.20CR	047071	11.20
03207	Accent Sales & Sevice Co Inc I-1124-35073	WA1 McAfeePS ELP Crane-CIP	R	1/21/2025		9,962.47CR	047072	9,962.47
02018	Ace ImageWear I-1459207	Shop Towels - PST	R	1/21/2025		31.70CR	047073	31.70
02772	Advanced Turf Solutions I-SO1247283.1	Seed&Fertilizer&WeedCntl-PST	R	1/21/2025		456.00CR	047074	456.00
00934	Allen's Water Service I-2430	Dec2024ShopWaterService-Street	R	1/21/2025		625.00CR	047075	625.00
02878	Andrew Coulson (Law Office, P.C.) I-Q4 2024	Q4 Prosecutor Fees - Court	R	1/21/2025		3,750.00CR	047076	3,750.00
00012	Carquest Auto Parts Store I-2059-835943 I-2059-836103 I-2059-836766 I-2059-836946 I-2059-838184	Heet & Cleaners - PST Grease&WasherFluid-Streets DEF&Diesel Supplement-Streets JumpBoxW/AirComp-PD V601 HeadlightBulb - PD	R R R R R	1/21/2025 1/21/2025 1/21/2025 1/21/2025 1/21/2025		40.91CR 109.86CR 40.83CR 170.00CR 15.97CR	047077 047077 047077 047077 047077	377.57
02871	Chris Ashley I-010925	Oct-Dec2024 MileageReimb-PST	R	1/21/2025		123.95CR	047078	123.95
01633	CivicPlus LLC I-325220	2025 Annual Fee - IT	R	1/21/2025		8,022.35CR	047079	8,022.35
03129	Collins & Hermann I-95363	WA3 FF Guardrail Remv/Rplc-Str	R	1/21/2025		12,035.00CR	047080	12,035.00
03089	Cullum & Brown of KC, Inc I-3054382 I-3054383	WA11PressureGauge Install-Sewr WA11CheckValveInstall-Sewer	R R	1/21/2025 1/21/2025		372.79CR 2,514.89CR	047081 047081	2,887.68
00977	Curious Eye Productions I-030-025 I-032-025 I-035-025 I-038-025 I-040-025 I-043-025 I-047-025	Jun2025 CEP & Broadctg-PI Jul2024 CEP&Broadcasting-PI Aug2024 CEP&Brdcstg-PubInfo Sep2024 CEP&Brdcstg-PubInfo Oct2024 CEP&Brdcstg-PubInfo Nov2024 CEP&Brdcstg-PubInfo Dec2024 CEP&Brdcstg-PubInfo	R R R R R R R	1/21/2025 1/21/2025 1/21/2025 1/21/2025 1/21/2025 1/21/2025 1/21/2025		1,231.25CR 1,287.50CR 1,481.25CR 1,281.25CR 1,262.50CR 1,212.50CR 1,293.75CR	047082 047082 047082 047082 047082 047082 047082	9,050.00

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PAGE: 2

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	1/21/2025			047083	**VOID**
00156	Dave's Foreign Car Repair LLC I-0152472	V609 Oil Change - PD	R	1/21/2025		55.00CR	047084	55.00
01208	Drexel Technologies I-INV151688	RFQ I435&152 PlanningSTU-CD	R	1/21/2025		40.25CR	047085	40.25
01454	Embassy Landscape Group Inc I-157812	Dec2024MowingFallClnupPAC-PST	R	1/21/2025		398.00CR	047086	398.00
03174	Fisher Patterson Sayler & Smith, LLP I-111227	Dec2024 NLConst Litigation-Adm	R	1/21/2025		26,976.90CR	047087	26,976.90
01181	Four Star Electric I-31872	OutsideEmergLEDRetrosFix-Admin	R	1/21/2025		489.00CR	047088	489.00
01485	George Butler Associates I-85255	DTTriangleStudy10/26-11/29-CIP	R	1/21/2025		13,435.32CR	047089	13,435.32
00725	Good Times Carstar I-RO# 8267 I-RO# 8280	2017 F350SteelPlateDamage-Stre V609 ReprsDeerAccident-PD	R R	1/21/2025 1/21/2025		4,375.12CR 3,060.37CR	047090 047090	 7,435.49
00496	Gunter Pest Management, Inc. I-240597	Dec Monthly Pest Serv - Admin	R	1/21/2025		60.00CR	047091	60.00
03233	Heartland Auto Glass I-11130	2015 Taurus WindshdReplc-PD	R	1/21/2025		280.00CR	047092	280.00
02131	Heritage Tractor, Inc. I-12559133 I-12559139	Mower Blades 3ea 48c - PNS RadGenieMowerCleaningTool-PST	R R	1/21/2025 1/21/2025		35.43CR 42.85CR	047093 047093	 78.28
03232	Ingersoll Rand Industrial US Inc. I-27186063 I-27188756 I-27190814	PO1 Air Compressor - Sewer AirFilter&GagePackWWTF-Sewer RefrigeratedAirDryer - Sewer	R R R	1/21/2025 1/21/2025 1/21/2025		3,910.81CR 907.18CR 2,308.19CR	047094 047094 047094	 7,126.18
01579	Kansas City Metro Crime Commission I-INV00462	2025 TIPS HotlineContract-PD	R	1/21/2025		1,500.00CR	047095	1,500.00

1/17/2025 9:15 AM A / P CHECK REGISTER
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PAGE: 3

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02971	Kissick Construction Co., Inc. I-2441015-01	2024 CCTV - 59th Terrace-Sewer	R	1/21/2025		1,935.00CR	047096	1,935.00
01900	LexisNexis Risk Solutions I-1100074276	Dec2024 1UserContractServ-PD	R	1/21/2025		130.00CR	047097	130.00
01097	Lippert Mechanical Service I-SI2124803	HVAC Repairs	R	1/21/2025		389.82CR	047098	389.82
02791	McClure Engineering Company I-156998 I-157091	BellRdSidewalkExp PSA-CIP MainStPedBridge - PST	R R	1/21/2025 1/21/2025		2,453.75CR 10,405.00CR	047099 047099	12,858.75
00942	McKeever Enterprises dba Price Chopper I-0729 I-0730 I-731	Sr Lunch itemsPkVillageApts-PD Sr Lunch itemsPkVillageApts-PD Meeting Food - Admin	R R R	1/21/2025 1/21/2025 1/21/2025		192.06CR 4.58CR 122.65CR	047100 047100 047100	319.29
02210	Melissa McChesney I-2024Mileage	2024 Mileage Reimb - Admin	R	1/21/2025		22.65CR	047101	22.65
02228	Metro Rolloff Container Services LLC I-M26585 I-M26587	Jan2025 RR Rental PLP-PST Jan2025 RR Rental ELP-PST	R R	1/21/2025 1/21/2025		285.98CR 230.98CR	047102 047102	516.96
00950	Midwest Mobile Radio Service, Inc. I-80079410	2025 AnnualRadioContract-PD	R	1/21/2025		2,280.00CR	047103	2,280.00
00704	Midwest Shredding Service, LLC I-142472 I-147435	Feb2024 Shred event-PW Oct2024 OnsiteShredEvent-PW	R R	1/21/2025 1/21/2025		500.00CR 560.00CR	047104 047104	1,060.00
01690	Missouri Door Co. I-57041	Repair various CH doors-Admin	R	1/21/2025		379.50CR	047105	379.50
00530	Missouri Municipal League I-105105978	2025 Membership dues - Admin	R	1/21/2025		1,350.21CR	047106	1,350.21
00723	Missouri One Call System I-4120261	Dec2024 Locate fees - Sewer	R	1/21/2025		222.75CR	047107	222.75
01163	North Hills Engineering, Inc I-2412 I-2412A	Dec2024 EngineeringServ-Var Dec2024 Eng &Planning-StmWtr	R R	1/21/2025 1/21/2025		8,080.00CR 3,040.00CR	047108 047108	11,120.00

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PAGE: 4

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01354	Northland Regional Chamber of Commerce I-61635	2025 City Membership - Admin	R	1/21/2025		365.00CR	047109	365.00
03170	OWN, Inc (Formerly Anderson Engineering) I-131769	WA1 Woods@Cksd4th&5thPlate-PW	R	1/21/2025		880.00CR	047110	880.00
01701	Platte County Citizen I-47566	PubHearingStahnkeRezoning-CD	R	1/21/2025		45.00CR	047111	45.00
02374	Platte County Regional Sewer District I-2024-015	Nov2024 Operations - Sewer	R	1/21/2025		27,502.58CR	047112	
	I-2024-016	Sep2024SewerBillingServs-Sewer	R	1/21/2025		10,064.25CR	047112	
	I-2024-019	NOV2024SewerBillingServs-Sewer	R	1/21/2025		10,116.75CR	047112	
	I-2024-020	Dec2024 Operations - Sewer	R	1/21/2025		27,502.62CR	047112	
	I-2024-17	OCT2024SewerBillingServs-Sewer	R	1/21/2025		10,074.75CR	047112	
	I-2025-002	Q4-2024 Treatment - Sewer	R	1/21/2025		4,680.58CR	047112	
	I-2025-003	DEC2025SewerBillingServs-Sewer	R	1/21/2025		10,148.25CR	047112	100,089.78
02591	ProServ I-279931	2025 Base contracted fee-Court	R	1/21/2025		467.50CR	047113	
	I-279931-1	ContractOverage09/29-12/28-Crt	R	1/21/2025		34.65CR	047113	502.15
00338	R H Fastener Supply, Inc. I-425127-1	Bolts for snowplow-Streets	R	1/21/2025		32.50CR	047114	32.50
00114	Rampart Security, Inc. I-90346	Q1 Security Monitoring - Admin	R	1/21/2025		99.00CR	047115	99.00
03138	Riverside Technologies, Inc (RTI) I-IN0431392	Headsets for BB & KS-IT	R	1/21/2025		410.00CR	047116	
	I-RC0002487	Jan2025 Managed Svcs&Subscp-IT	R	1/21/2025		4,079.00CR	047116	4,489.00
00577	Sarah E Recker, Law Offic I-Q4 2024	Public Defender Fees - Court	R	1/21/2025		1,800.00CR	047117	1,800.00
03029	Southern Platte Fire Protection District I-25-002	Jan2025 Monthly Agreement-PW	R	1/21/2025		150.00CR	047118	150.00
03165	SWT Design, Inc I-23499	Dec2024 MstrPlnProfServ-PST	R	1/21/2025		4,922.50CR	047119	4,922.50
00154	T-Ray Specialties Inc. I-44301	Trash bags 6ea@74.98-PST	R	1/21/2025		449.88CR	047120	449.88

1/17/2025 9:15 AM
PACKET: 08496 Regular Payments - 01.21.25
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**** CHECK LISTING ****

PAGE: 5

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00062	Tyler Techonologies, Inc I-025-489702	2025 Annual SW Renewal - Admin	R	1/21/2025		22,032.95CR	047121	22,032.95
02409	UniFirst Corporation I-3281242585	DecMonthly Mat Service-Admin	R	1/21/2025		183.56CR	047122	183.56

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	51	0.00	273,833.59	273,833.59
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	52	0.00	273,833.59	273,833.59

1/17/2025 9:15 AM A / P CHECK REGISTER
PACKET: 08496 Regular Payments - 01.21.25
VENDOR SET: 01
BANK : AP Pooled Cash Regular AP

PAGE: 6

**** CHECK LISTING ****

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
047109	01-01354	Northland Regional Chamber o	4	CHECK DATE < PAY DATE	TRAN NO#: I-61635
TOTAL ERRORS: 0		TOTAL WARNINGS: 1			

1/17/2025 9:15 AM
 PACKET: 08496 Regular Payments - 01.21.25
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER
 **** CHECK LISTING ****

PAGE: 7

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	1/2025	47,192.79CR
30	1/2025	130,063.86CR
35	1/2025	34,908.40CR
40	1/2025	17,218.31CR
41	1/2025	17,423.18CR
42	1/2025	7,491.34CR
47	1/2025	3,040.00CR
68	1/2025	410.00CR
84	1/2025	196.64CR
90	1/2025	13,435.32CR
97	1/2025	2,453.75CR
=====		
ALL		273,833.59CR

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01593	I-6350-110124	AT&T Nov2024 Phone Service - Vari	D	12/02/2024		1,232.57	001713	1,232.57
01593	I-9309-110624	AT&T Shop internet - Streets	D	12/03/2024		64.20	001714	64.20
01614	I-Nov2024	EVERGY Nov2024 Electric Charges-Var	D	12/03/2024		35,049.21	001716	35,049.21
01593	I-9309-120624	AT&T Shop Internet - Streets	D	12/28/2024		64.20	001715	64.20
* * B A N K T O T A L S * *			NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED		
REGULAR CHECKS:			0	0.00	0.00	0.00		
HANDWRITTEN CHECKS:			0	0.00	0.00	0.00		
PRE-WRITE CHECKS:			0	0.00	0.00	0.00		
DRAFTS:			4	0.00	36,410.18	36,410.18		
VOID CHECKS:			0	0.00	0.00	0.00		
NON CHECKS:			0	0.00	0.00	0.00		
CORRECTIONS:			0	0.00	0.00	0.00		
BANK TOTALS:			4	0.00	36,410.18	36,410.18		

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	36,410.18	36,410.18
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	36,410.18	36,410.18

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	12/2024	4,621.06CR
30	12/2024	6,111.15CR
40	12/2024	24,031.62CR
41	12/2024	1,227.39CR
42	12/2024	398.73CR
60	12/2024	20.23CR
=====		
ALL		36,410.18CR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

1/09/2025 10:02 AM
COMPANY: 01 - Pooled Cash
ACCOUNT: 12000 Pooled Cash 012378
TYPE: Bank Draft
STATUS: All
FOLIO: A

CHECK RECONCILIATION REGISTER

PAGE: 1
CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 001694 THRU 001710

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
12000	12/06/2024	BANK-DRAFT	001696	Spire	163.05CR	OUTSTND	A	0/00/0000
12000	12/09/2024	BANK-DRAFT	001699	EVERGY	288.66CR	OUTSTND	A	0/00/0000
12000	12/10/2024	BANK-DRAFT	001697	Spectrum (TimeWarner)	910.30CR	OUTSTND	A	0/00/0000
12000	12/10/2024	BANK-DRAFT	001707	CSG Forte Payments INC	5.00CR	OUTSTND	A	0/00/0000
12000	12/11/2024	BANK-DRAFT	001695	Missouri American Water	1,512.07CR	OUTSTND	A	0/00/0000
12000	12/13/2024	BANK-DRAFT	001700	EVERGY	75.72CR	OUTSTND	A	0/00/0000
12000	12/20/2024	BANK-DRAFT	001698	T-Mobile	431.10CR	OUTSTND	A	0/00/0000
12000	12/20/2024	BANK-DRAFT	001705	Wexbank	3,098.53CR	OUTSTND	A	0/00/0000
12000	12/20/2024	BANK-DRAFT	001706	Enterprise FM Trust	25,683.73CR	OUTSTND	A	0/00/0000
12000	12/23/2024	BANK-DRAFT	001702	Commerce Bank - Commercial Car	7,114.69CR	OUTSTND	A	0/00/0000
12000	12/24/2024	BANK-DRAFT	001703	CNH Industrial Accounts	1,005.38CR	OUTSTND	A	0/00/0000
12000	12/26/2024	BANK-DRAFT	001694	Westlake Ace Hardware	199.86CR	OUTSTND	A	0/00/0000
12000	12/26/2024	BANK-DRAFT	001701	EVERGY	37,202.57CR	OUTSTND	A	0/00/0000
12000	12/26/2024	BANK-DRAFT	001704	Everfast Fiber Networks	367.16CR	OUTSTND	A	0/00/0000
12000	12/26/2024	BANK-DRAFT	001709	Westlake Ace Hardware	12.57CR	OUTSTND	A	0/00/0000
12000	12/30/2024	BANK-DRAFT	001708	CBIZ	900.00CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 12000				CHECK TOTAL:	0.00			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	78,970.39CR			

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 12/21/2024

PAY PERIOD ENDING: 1/03/2025

*** G R A N D T O T A L S ***

-----EARNINGS-----			----BENF/REIMB----		-----DEDUCTIONS-----				-----TAXES-----			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	0.00	2,907.76	LIFE	220.79	ACI	ACI	320.12		FED W/H	144,667.96	16,804.06	
SLRY	452.00	25,203.14			ADD	ADD	389.62	485.23	ST WH MO	144,667.96	5,164.00	
REG	1,333.30	41,654.04			ADE	ADE		14.91	FICA	148,948.74	9,234.82	9234.82
BAIL	2.00	126.81			AMN	ADMN		24.00	MEDI	148,948.74	2,159.75	2159.75
OVT	187.90	9,795.89			DCA	DCA	323.33					
VAC	424.34	16,645.96			DNC	DNC	143.92	204.08				
SICK	111.30	3,537.33			DNE	DNE		327.00				
EPD	0.00	375.00			DNF	DNF	439.68	306.12				
HOL	1,424.00	53,337.16			DNS	DNS	21.72	76.53				
NPD	0.00	250.00			EMP	EMP	25.00					
UNP	16.00	0.00			FLX	FLEX	673.35					
CT	33.80	1,097.09			HSA	HSA	1570.49	4094.00				
CE	3.75	0.00			IDE	IDE	33.25					
DBLTM	3.00	198.32			IDF	IDF	26.25					
					KC2	KC2	462.69					
					LTD	LTD	114.18	114.29				
					M1C	M1C	143.66	550.00				
					M1E	M1EO	152.53	2008.37				
					M1F	M1F	875.07	2400.00				
					M1S	M1S	187.60	550.00				
					M2C	M2C	94.63	550.00				
					M2E	M2EO		286.91				
					M2F	M2F	428.68	1600.00				
					M3C	M3C	259.92	1650.00				
					M3E	M3EO		1982.96				
					M3F	M3F	201.63	800.00				
					M3S	M3S	126.59	550.00				
					M4E	M4EO		522.98				
					M4F	M4F	124.73	800.00				
					M5C	M5C	14.79	1650.00				
					M5E	M5E		740.88				
					M5F	M5F	219.18	2400.00				
					M5S	M5S	80.30	1100.00				
					R4%	457%	1031.78					
					R4A	457FL	2525.00					
					R4M	457M	724.00	328.75				
					RLE	RLE		15147.02				

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 12/21/2024

PAY PERIOD ENDING: 1/03/2025

** (CONTINUED) **

DATE	ORG	FUND	ACCOUNT	CODE/RATE	HOURLY	RATE	HOURS	AMOUNT	PROJECT
					VSF	VSF	151.11		
					VSS	VSS	43.15		
TOTALS:	3,991.39	155,128.50		220.79			14055.97	52891.86	33,362.63 11394.57

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
10-01	38,814.55	6,289.72	491.43	19,460.72	12,484.69	87.99	4,976.85	8,028.06	25,721.65
10-05	58,213.87	21,993.27	9,201.64	22,022.97	4,899.39	96.60	4,898.48	13,971.13	39,247.66
10-10	3,503.43	1,878.31	102.82	1,522.01	0.00	0.29	169.02	538.98	2,795.14
10-15	9,442.56	1,369.46	0.00	5,691.85	2,375.20	6.05	519.33	1,918.57	6,998.61
10-18	15,268.17	3,256.37	0.00	10,467.32	1,534.94	9.54	1,678.45	3,194.56	10,385.62
10-20	14,826.16	5,948.90	0.00	7,234.59	1,631.96	10.71	1,115.71	2,742.99	10,956.75
10-25	14,653.55	3,507.45	0.00	7,909.40	3,227.09	9.61	698.13	2,870.38	11,075.43
10-35	627.00	318.32	0.00	308.68	0.00	0.00	0.00	97.96	529.04
TOTALS	155,349.29	44,561.80	9,795.89	74,617.54	26,153.27	220.79	14,055.97	33,362.63	107,709.90

REGULAR INPUT: 56 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 56

**CITY OF PARKVILLE
Policy Report**

Date: January 9, 2025

Prepared By:

Stephen Lachky, Community Development
Director

Reviewed By:

Alexa Barton, City Administrator
John Mautino, City Attorney

ISSUE:

City Regulations for Small Animals and Fowl

BACKGROUND:

STRATEGIC GOAL(S):

Public Safety

BUDGET IMPACT:

There is no budget impact currently.

ALTERNATIVES:

1. Receive information from staff.
2. Provide staff comments/feedback.
3. Provide staff guidance/direction for amending regulations via a text amendment.
4. Table the discussion.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being presented to the Board of Aldermen per their request.

STAFF RECOMMENDATION:

Staff is only providing information to the Board of Aldermen in order to received feedback.

POLICY:

Parkville Municipal Code Chapter 210 references Animal Regulations, including small animal and fowl.

SUGGESTED MOTION:

As this is a staff update, no motion is necessary.

ATTACHMENTS:

1. Policy Report - Small Animal and Fowl Regulations
2. Presentation - Small Animal and Fowl Regulations

CITY OF PARKVILLE Policy Report

Date: January 4, 2024

Prepared By:
Stephen Lachky
Community Development Director

Reviewed By:
Alexa Barton
City Administrator

ISSUE:

Receive information on the City's regulations for small animals and fowl.

BACKGROUND:

On August 19, 1986, the Board of Aldermen adopted Ordinance No. 964 creating Chapter 210 Animal Regulations. This chapter, which is contained within the Public Health, Safety and Welfare section of the Parkville Municipal Code, is enforced by the City's Police Department and contains various provisions for animals, including but not limited to:

- | | |
|--------------------------|--------------------------|
| • Abandonment | • Impounding |
| • Cruelty/Mistreatment | • Licensing/Fees |
| • Confinement | • Loading/Transportation |
| • Commercial Kennels | • Manure Disposal |
| • Bite Procedures | • Pet Shops |
| • Dangerous/Exotic | • Possession & Sale |
| • Definitions | • Sanitation |
| • Disturbances/Nuisances | • Trapping |
| • Dog Tags | • Vaccinations |

On August 28, 2024, Governor Mike Parsons signed House Bill 2062 into law, which states that homeowner associations (HOAs) cannot prohibit property owners from having chicken coops and up to six (6) chickens in their backyards*. Although this state law doesn't conflict with any of the City's existing regulations, nor affect the ability of the City to regulate ownership of chickens, the Board of Aldermen has requested additional information on the City's current regulations pertaining to chickens.

SMALL ANIMALS AND FOWL REGULATIONS:

Within Parkville Municipal Code, Chapter 210, is Section 210.080 Small Animals and Fowl, which contains provisions for chickens. Chapter 210 provides definitions for the following:

- **Small Animal** – Any animal not within the definition of large animal but including all dogs and cats without reference to size.
- **Fowl** – Any bird used as food or hunted as game, domesticated or wild, male or female, single and plural.

Section 210.080 establishes the following regulations for the City:

- **Amount**– No restrictions on the total number of chickens, domestic birds, or rabbits.
- **Setbacks** – If keeping more than 15 chickens, 15 domestic birds, or 10 rabbits, then they must be kept at least 500 ft. from adjacent dwellings/buildings
- **Roosters** – No roosters which crow, and they must be kept at least 500 ft. from adjacent residences/buildings

REGULATIONS IN OTHER CITIES:

Community Development Department staff researched other municipalities throughout the Kansas City region, and found the following provisions related to small animals and fowl:

Municipality	Zoning	Amount	Setbacks	Other
Belton, Mo.	All districts	10 maximum	75 ft. from residences	-
Gladstone, Mo.	All districts	10 maximum (lots < 3 acres) 15 maximum (lots > 3 acres)	-	One-time permit required
Independence, Mo.	Agricultural districts	No limit	-	-
	All other districts	6 maximum	50 ft. from residences	
		No limit	200 ft. from residences	
Lee's Summit, Mo.	All districts	6 maximum	-	-
		No limit	400 ft. from residences	
Liberty, Mo.	Residential districts	6 maximum	30 ft. from residences	Annual permit required (1 year initially; renewal every 2 years)
North Kansas City, Mo.	All districts	3 maximum	200 ft. from residences	-
Overland Park, Kan.	All districts	3 maximum (0.2-0.49 acres) 6 maximum (0.5-0.99 acres) 12 maximum (1-3 acres)	10 ft. side-yard 25 ft. rear-yard	Annual permit required (renewals + inspections)
		No limit (<3 acres)		No permit required
Raymore, Mo.	Agricultural districts	No limit	-	-
	Rural estate district			
	R-1 Single-Family Residential district	No limit (<3 acres)		
Riverside, Mo.	Residential districts	10 maximum	-	-
Smithville, Mo.	Agricultural districts	No limit	50 ft. from residences	Annual permit required (renewals + inspections)
	All other districts	10 maximum		

In summary, most communities don't have zoning restrictions in place for chickens; most communities restrict the total amount of chickens to either 6, 10 or have no limit; most communities have setback restrictions from residences, which tend to range between 50-200 ft.; and about half of the communities require an annual permit (for renewals + inspections).

Comparing the City of Parkville to other communities, our regulations compare closest to the cities of Independence, Mo. and Lee's Summit, Mo. — where there's no maximum limit for the number of chickens a property owner can have; however, a significant setback is required for

specific instances. More specifically, the City of Parkville has the most restrictive setback requirement than any of the other communities researched.

BUDGET IMPACT:

There is no budget impact currently.

ALTERNATIVES:

1. Receive information from staff.
2. Provide staff comments/feedback.
3. Provide staff guidance/direction for amending regulations via a text amendment.
4. Table the discussion.

POLICY:

No action is requested currently. Staff is providing information to the Board of Aldermen on the City's regulations for small animal and fowl.

STAFF RECOMMENDATION:

There is no recommendation as staff is providing information to the Board of Aldermen.

SUGGESTED MOTION:

As this is a staff update, no motion is necessary.

ATTACHMENTS:

1. PowerPoint presentation on Small Animal and Fowl Regulations

ATTACHMENTS BY REFERENCE:**

1. Ordinance No. 964 – Regulating the licensing and control of animals

*Missouri State Law (Section 442.404.5, RSMo.) limits the ability of homeowners' associations to restrict ownership of chickens:

1. No deed restrictions, covenants, or similar binding agreements running with the land shall prohibit or have the effect of prohibiting ownership or pasturing of up to six chickens on a lot that is two tenths of an acre or larger, including prohibitions against a single chicken coop designed to accommodate up to six chickens.
2. A homeowners' association may adopt reasonable rules, subject to applicable statutes or ordinances, regarding ownership or pasturing of chickens, including a prohibition or restriction on ownership or pasturing of roosters.

** Printed copies of referenced materials may be provided on request. Original materials are available for viewing at Parkville City Hall.

Small Animal and Fowl Regulations

Board of Aldermen Regular Meeting

January 21, 2025





Chapter 210

Animal Regulations

Contained within the City's codes for Public Health, Safety, and Welfare.

- Various provisions for:
 - Dog tags, the licensing and vaccination of dogs
 - Prohibition of wild, exotic and dangerous animals
 - Trapping, impounding, transportation, and abandonment of animals
 - Animal bite procedures, disturbances and nuisances
- Provisions for the keeping of small animals and fowl.
- Enforcement by the City's Police Department.



Missouri HB 2062

- On August 28, 2024, Governor Mike Parsons signed House Bill 2062 into law.
- States that homeowner associations (HOAs) cannot prohibit property owners from having chicken coops and up to six (6) chickens in their backyards.
- While this state law does not conflict with any of the City's existing regulations, nor affect the ability of the City to regulate ownership of chickens, the Board of Aldermen has requested additional information on the City's current regulations pertaining to chickens.



Section 210.080

Small Animals and Fowl

Adopted on August 19, 1986 via Ordinance No. 964 as part of the creation of Chapter 210 Animal Regulations in its entirety.

- **No restrictions on the total number of chickens, domestic birds, or rabbits.**
- However, if an owner keeps more than 15 chickens, 15 domestic birds, or 10 rabbits:
 - Must be kept at least 500 ft. from adjacent dwellings/ buildings.
- **Roosters which crow:**
 - Must be kept at least 500 ft. from adjacent residences/buildings.

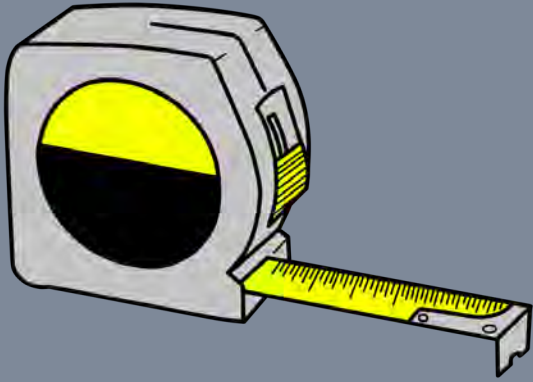
Regulations in other cities





Staff Research

- Community Development Department staff researched other municipalities throughout the Kansas City region, including:
- Belton
- Gladstone
- Independence
- Lee's Summit
- Liberty
- North Kansas City
- Overland Park
- Raymore
- Riverside
- Smithville



In Summary

- **Zoning**
 - Most communities don't have zoning restrictions in place.
- **Amount**
 - Most communities restrict the total amount of chickens to either 6, 10 or have no limit.
- **Setbacks**
 - Most communities have setback restrictions from residences, which tend to range between 50-200 ft.
- **Other**
 - About half of the communities require an annual permit (for renewals + inspections).

Questions?



City of Parkville - Development Tracking Spreadsheet

Residential Developments										
Project Name	Address	Parcel No.	Detail	Date Submitted	Approved	Status	Change in Status from Last Month	Construction Start Date	Completion Date	Staff Contact
Platte 38	West of The National 7th Plat	20-8.0-27-100-002-006.000	27 duplex lots and 9 detached home lots	11/1/2021	Yes	Under construction	No change	1/4/2022	2024	Stephen Lachky
Sanctuary At Riss Lake	MO-9 Hwy and Lakeview Dr	20-7.0-26-400-006-001.000	19 duplex lots and 4 tracts of open space	12/28/2021	Yes	Under construction	No change	1/18/2022	2024	Stephen Lachky
Village On The Green East	MO-45 Hwy and Lake Crest Ln	20-7.0-26-200-002-003.001	23 cluster townhomes and 7 1-3 story townhomes	8/6/2021	Yes	Approved	No change	-	2026	Brad Stanton
Village On The Green West	MO-45 Hwy and Lake Crest Ln	20-8.0-27-100-002-002.002	23 cluster townhomes and 7 1-3 story townhomes	8/6/2021	Yes	Approved	No change	-	2026	Brad Stanton
Woods At Creekside 4th Plat	West of Woods At Creekside 3rd Plat	20-4.0-18-000-000-010.003	28 detached home lots	6/10/2022	Yes	Approved	No change	-	2024	Stephen Lachky
Woods At Creekside 5th Plat	West of Woods At Creekside 3rd Plat	20-4.0-18-000-000-010.003	39 detached home lots and 2 tracts of open space	6/10/2022	Yes	Approved	No change	-	2024	Stephen Lachky
River Hills Estates Replat	10118 River Hills Dr	20-8.0-27-400-014-027.000	Replatting 7 detached home lots and 1 tract of open space	6/28/2022	Yes	Approved	No change	-	2023	Brad Stanton
Taliesin	Bell Rd and NW 57th St	20-7.0-26-300-001-047.002	10 detached home lots and 2 tracts of open space	4/4/2023	Yes	Prelim Plat approved	No change	-	2025	Brad Stanton
The Hills At The National	NW Crooked Rd and N National Dr	20-5.0-22-300-001-015.000	74 detached home lots and 4 tracts of open space	4/4/2023	No	On Hold	No change	-	-	Brad Stanton
Creekside West Apartments	NW corner of Hwy 45 and Homer Pkwy	20-4.0-18-000-000-010.001	4 four-story apartment buildings (200 units)	6/9/2023	No	Approved	No change	-	2025	Brad Stanton
The Cliffs At Parkville	West of The National 7th Plat	20-8.0-27-100-002-006.000	33 duplex lots and 3 triplex lots	7/19/2023	No	Application withdrawn	No change	-	2025	Brad Stanton
Thousand Oaks 25th Plat	South of Thousand Oaks Phase 13B	20-9.0-29-000-000-010.001	73 detached home lots and 3 tracts of open space	8/8/2024	Yes	Approved	BOA approval	-	2026	Brad Stanton
Thousand Oaks 26th Plat	West of Thousand Oaks 25th Plat	20-9.0-30-000-000-012.000	51 detached home lots and 3 tracts of open space	9/6/2024	Yes	Prelim Plat approved	P&Z approval	-	2027	Brad Stanton

Commercial and Industrial Developments										
Project Name	Address	Parcel No.	Detail	Date Submitted	Approved	Status	Change in Status from Last Month	Construction Start Date	Completion Date	Staff Contact
Attic Storage	Vertical Ventures III, Lot 3	20-4.0-19-000-000-019.000	New two-story self-straoege facility	1/7/2022	Yes	Completed	No change	8/17/2022	-	Brad Stanton
Dairy Queen	8803 NW MO-45 Hwy	20-7.0-26-100-002-003.000	New 2,400 sq. ft. drive-thru restaurant	1/5/2022	Yes	Completed	No change	4/18/2022	10/6/2022	Brad Stanton
Whataburger	9110 NW 45 Hwy	20-6.0-23-400-003-005.000	New 3,100 sq. ft. drive-thru restaurant	4/8/2022	Yes	Completed	No change	5/1/2023	1/8/2024	Brad Stanton
Taylor Animal Hospital	6300 MO-9 Hwy	20-7.0-26-100-002-002.000	1,840 sq. ft. addition to existing building	4/7/2022	Yes	Completed	No change	9/28/2022	-	Brad Stanton
Contractor's Garages	Vertical Ventures III, Lot 5	20-4.0-19-000-000-023.000	22,160 sq. ft. contractor's self-storage units	8/5/2022	Yes	Completed	No change	-	-	Brad Stanton
Recreation - Indoor (Limited)	2 2nd Street	20-7.0-35-100-027-001.003	Using existing baseball batting cages as a business	7/7/2022	Yes	Approved	No change	N/A	N/A	Brad Stanton
Lodges At The National, Lot 8	10875 Allen Way	20-5.0-22-200-005-002.000	Rezoning property from "R-2-P" to "B-1" district	7/15/2022	No	Withdrawn	No change	N/A	N/A	Stephen Lachky
Parkville Presbyterian Church	819 Main St	20-7.0-35-100-009-006.000	Using interior space for finanical planning office	9/7/2022	Yes	Approved	No change	N/A	N/A	Brad Stanton
Restaurant and Law Offices	12 E 1st St	20-7.0-35-100-035-001.000	Rehab & repurposing 1st floor + 2nd floor expansion	10/7/2022	Yes	Completed	No change	6/12/2023	Fall 2024	Brad Stanton
Friends of Parkville Animal Shelt	1356 N MO-9 Hwy	20-7.0-26-400-002-006.000	Rezoning subject property from "R-4" to "B-4-P"	10/12/2022	Yes	Approved	No change	-	-	Brad Stanton
Creekisde Costa Oil Shop	7024 Elizabeth St.	20-4.0-19-000-000-008.001	835 sq. ft. vehicle service/repair - limited shop	1/27/2023	Yes	Completed	No change	-	-	Brad Stanton
Cingular Wireless AT&T Tower	8403 Observatory Rd	20-7.0-36-000-000-001.000	155 ft. tall monopole telecommunications tower	1/27/2023	Yes	Completed	No change	-	-	Brad Stanton
Park Hill Elementary School No.	SW corner of Brush Creek Pkwy	20-4.0-19-000-000-031.000	Two-and-a-half story, 74,410 sq. ft. elementary school	6/9/2023	Yes	Under Construction	No change	2/29/2024	7/1/2025	Brad Stanton
8 East Street	8 East St.	20-7.0-35-400-004-001.000	Interior + exterior remodeling of two-story building	7/5/2023	Yes	Completed	No change	Fall 2023	Early 2025	Stephen Lachky
Chase Bank	9000 NW 45 Hwy	20-6.0-23-400-005-002.000	3,333 sq. ft. office/bank building w/ ATM drive-thru	11/2/2023	Yes	Completed	No change	Spring 2024	Fall 2024	Brad Stanton
Exploring Minds Academy	15485 Old Town Dr	20-4.0-19-000-000-008.017	New two-story, 20,000 sq. ft. daycare center	4/3/2024	Yes	Approved	No change	TBD	TBD	Brad Stanton
Codes Marijuana Dispensary	16209 NW MO-45 Hwy	20-4.0-19-000-000-025.000	New one-story, 3,200 sq. ft. marijuana dispensary	4/3/2024	Yes	Approved	No change	TBD	TBD	Brad Stanton
Parkville Business Park	NW Corner of I-435 and Hwy 152	20-3.0-07-000-000-003.001	Platting + dev plan for 3 lots for office/warehouse uses	5/10/2024	Yes	Approved	No change	TBD	TBD	Brad Stanton
Creekside Grocery Store	NW Corner of Rustic Ln and Elizabeth St	20-4.0-19-000-000-008.001	25,395 sq. ft. grocery store + 10,615 sq. ft. event space	6/5/2024	Yes	Approved	No change	TBD	TBD	Brad Stanton
Creekside Restaurant	NE Corner of Rustic Ln and Elizabeth St	20-4.0-19-000-000-008.010	New one-sotry, 5,070 sq. ft. restaurant building	6/5/2024	Yes	Under Construction	No change	TBD	TBD	Brad Stanton
Creekside Industrial Complex	15854 NW MO-45 HWY	20-4.0-18-000-000-011.000	Rezoning + prelim dev plan for 5 lots for industrial uses	10/4/2024	Yes	Approved	No change	TBD	TBD	Brad Stanton