1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:01 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on November 19, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Allyson R. Berberich

Absent:
Ward 1 Alderman Tina Welch - *with prior notice*
Ward 2 Alderman Bob Bennett
Ward 4 Alderman Michael Lee - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:
Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
Chris Ashley, Parks & Recreation Project Manager
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Recognize Denny Dowdy for the City's 2024 Paint Parkville Purchase Award

Mayor Katerndahl recognized Denny Dowdy for receiving the City's Paint Parkville Purchase Award.

3. CONSENT AGENDA

A. Approve the minutes for the November 5, 2024, regular meeting

B. Approve the minutes for the November 5, 2024, work session

C. Receive and file the crime statistics for January through September 2024

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 5-0.

4. ACTION AGENDA

A. **Approve the second reading of Bill No. 3303, an ordinance to adopt the 2025 Operating Budget**

Mayor Katerndahl stated that the first reading of the ordinance was presented on November 5. City Administrator Alexa Barton said that two charges were updated in the budget document.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO I MOVE TO APPROVE BILL NO. 3303, AN ORDINANCE **ADOPTING THE 2025 OPERATING BUDGET,** ON SECOND READING TO BECOME ORDINANCE NO. 3236.

RESULT: MOTION PASSED 5-0.

AYES: PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

B. **Approve the second reading of Bill No. 3304, an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2025**

Mayor Katerndahl stated that the first reading was presented on November 5. No additional information was provided.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO APPROVE BILL NO. 3304, AN ORDINANCE **CLASSIFYING EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES FOR FISCAL YEAR 2025,** ON SECOND READING TO BECOME ORDINANCE NO. 3237.

RESULT: MOTION PASSED 5-0.

AYES: PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

C. **Approve employee insurance benefits including health, dental and vision insurance renewal with Blue Cross/Blue Shield and the Employee Benefits Plan for 2025**

City Administrator Alexa Barton stated that Bukaty Company competitively bid for the health insurance and Blue Cross/Blue Shield was recommended, with a 15.9 percent increase. She added that there was minimal or no increase in dental and vision coverage.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO **APPROVE THE EMPLOYEE-RELATED INSURANCE BENEFITS HEALTH, DENTAL, VISION, EMPLOYEE BENEFITS PLAN AND MORE, WITH THE MAJORITY OF COVERAGE PROVIDED THROUGH BLUE CROSS/BLUE SHIELD AND GUARDIAN FOR 2025 RENEWALS.**

RESULT: MOTION PASSED 5-0.

D. **Hold a public hearing and approve the second reading of amended Bill No. 3301, an ordinance to implement a three percent rate increase for sewer minimum charge, sewer user charge and sewer surcharge of the City's sewer utility in 2025**

Mayor Katerndahl stated that the first reading was presented on October 15. City Administrator Alexa Barton noted that the proposed increase was three percent, which would be used to address maintenance and repair work.

Mayor Katerndahl opened the public hearing for comments. Hearing none, he closed the public hearing.

Barton said that staff was working with the Platte County Regional Sewer District (PCRSD) to discuss a merger to possibly be placed on the ballot in April 2026. PCRSD wanted to know the status of the City's infrastructure to decide if they wanted to move forward.

Discussion focused on the interfund transfer and the City's responsibility to maintain the system and oversee the daily operations. Deputy City Administrator/Finance Director Bryan Kidney noted that billing, revenue collection and operations and maintenance were outsourced to PCRSD, but not administration.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO APPROVE AMENDED BILL NO. 3301, AN ORDINANCE **AMENDING SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE IMPLEMENTING A THREE PERCENT INCREASE TO THE SEWER MINIMUM CHARGE, SEWER USER CHARGE AND SEWER SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM,** ON SECOND READING TO BECOME ORDINANCE NO. 3238.

RESULT: MOTION PASSED 5-0.

AYES: PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

E. **Approve the first and second reading of Bill No. 3306, an ordinance to approve the second amendment to the service agreement with the Platte County Regional Sewer District for 2025**

City Administrator Alexa Barton said that the renewal was to extend the daily operations and utility billing to the Platte County Regional Sewer District, and it included a three percent increase.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO APPROVE BILL NO. 3306, AN ORDINANCE **APPROVING THE SECOND AMENDMENT TO THE SERVICE AGREEMENT WITH THE PLATTE COUNTY REGIONAL SEWER DISTRICT IN ORDER TO INCREASE THE DISTRICT'S BASE FEE COMPENSATION FOR THE YEAR 2025,** ON FIRST READING.

RESULT: MOTION PASSED 5-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN TO APPROVE BILL NO. 3306, AN ORDINANCE **APPROVING THE SECOND AMENDMENT TO THE SERVICE AGREEMENT WITH THE PLATTE COUNTY REGIONAL SEWER DISTRICT IN ORDER TO INCREASE THE DISTRICT'S BASE FEE COMPENSATION FOR THE YEAR 2025**, ON SECOND READING TO BECOME ORDINANCE NO. 3239.

RESULT: MOTION PASSED 5-0.

AYES: PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

F. **Award of the Parkville Farmer's Market Project to E.L. Crawford Construction, Inc., in the bid amount of $1,512,809, inclusive of the base bid amount and all four alternate bid amounts, and approval of an associated construction contract with E.L. Crawford Construction, Inc. for said Project**

City Administrator Alexa Barton provided a history of the damage to the farmers market structure and an overview of the funding for the new structure. She said that ten bids were received for the construction.

Parks and Recreation Director Brittanie Propes provided an outline of the base bid and the bid alternates; presentation attached as Exhibit A. She added that landscaping would be planted by City staff.

Discussion focused on the wheel stops that would allow parking around the structure at all times, but not underneath it; the two parking spaces that would be added with all the changes; and the lighting in the fourth bid alternate.

Eric Moore, E.L. Crawford Construction, provided a list of projects they worked on and said fencing would close off the construction area.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO **APPROVE THE AWARD OF THE PARKVILLE FARMER'S MARKET PROJECT TO E.L. CRAWFORD CONSTRUCTION, INC., IN THE BID AMOUNT OF $1,512,809, INCLUSIVE OF THE BASE BID AMOUNT AND ALL FOUR ALTERNATE BID AMOUNTS, AND APPROVAL OF AN ASSOCIATED CONSTRUCTION CONTRACT WITH E.L. CRAWFORD CONSTRUCTION, INC. FOR SAID PROJECT AND TO AUTHORIZE THE PARKS AND RECREATION DIRECTOR AUTHORITY TO APPROVE CHANGE ORDERS NOT TO EXCEED 10% OF THE TOTAL VALUE OF THE CONTRACT.**

RESULT: MOTION PASSED 5-0.

G. **Approve the first and second reading of Bill No. 3307, an ordinance to amend Ordinance No. 3235 to extend the Parkville city limits by voluntary annexation to include three parcels generally located north of Highway 9 and east of Coffey Road - Park University, applicant**

Community Development Director Stephen Lachky stated that a public hearing was held on November 5 and the voluntary annexation of three parcels, located within Kansas City, Missouri, was approved. The Missouri statutes regarding annexation stated that if no written objections were received within 14 days of the public hearing, the annexation was approved. Lachky added that the proposed ordinance amended the original ordinance to note that no objections were received.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO APPROVE BILL NO. 3307, AN ORDINANCE **AMENDING ORDINANCE NO. 3235 AND EXTENDING THE LIMITS OF THE CITY OF PARKVILLE BY VOLUNTARY ANNEXATION TO INCLUDE DESCRIBED REAL ESTATE CURRENTLY LOCATED IN THE MUNICIPAL LIMITS OF THE CITY OF KANSAS CITY, MISSOURI GENERALLY LOCATED NORTH OF HIGHWAY 9 AND EAST OF COFFEY ROAD ALONG THE MUNICIPAL BOUNDARY OF THE CITY OF PARKVILLE -- PLATTE COUNTY PARCEL NOS. 19-9.0-31-200-003-009.000 (39.19 ACRES, MORE OR LESS), 19-9.0-31-200-003-011.000 (33.48 ACRES, MORE OR LESS), AND 19-9.0-31-200-003-010.000 (6.62 ACRES, MORE OR LESS),** ON FIRST READING.

RESULT: MOTION PASSED 5-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WHITLEY TO APPROVE BILL NO. 3307, AN ORDINANCE **AMENDING ORDINANCE NO. 3235 AND EXTENDING THE LIMITS OF THE CITY OF PARKVILLE BY VOLUNTARY ANNEXATION TO INCLUDE DESCRIBED REAL ESTATE CURRENTLY LOCATED IN THE MUNICIPAL LIMITS OF THE CITY OF KANSAS CITY, MISSOURI GENERALLY LOCATED NORTH OF HIGHWAY 9 AND EAST OF COFFEY ROAD ALONG THE MUNICIPAL BOUNDARY OF THE CITY OF PARKVILLE -- PLATTE COUNTY PARCEL NOS. 19-9.0-31-200-003-009.000 (39.19 ACRES, MORE OR LESS), 19-9.0-31-200-003-011.000 (33.48 ACRES, MORE OR LESS), AND 19-9.0-31-200-003-010.000 (6.62 ACRES, MORE OR LESS),** ON SECOND READING TO BECOME ORDINANCE NO. 3240.

RESULT: MOTION PASSED 5-0.

AYES: PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

2. City Hall Closed November 28-29 - Thanksgiving

City Administrator Alexa Barton said that City offices would be closed November 28-29 for the Thanksgiving holiday.

Barton said an ordinance would be presented at the December 3 meeting to change the start time of regular Board of Aldermen meetings to 6:00 p.m.; it would become effective January 1.

B. Police Department

Police Chief Kevin Chrisman provided an update on the deer hunt at Park University, noting that seven deer had been taken. He also reminded the Board about the Park Village holiday luncheon on December 4 and Shop with a Cop on December 15.

C. Community Development

Community Development Director Stephen Lachky said that his staff received Americans with Disabilities Act training as it pertained to building codes. He also thanked Mayor Katerndahl for representing the City at the Mid-America Regional Council Total Transportation Policy Committee meeting.

D. Public Works

Public Works Director Dan Harper said his staff was preparing for winter and snow plowing, and they would be testing a new product called SnowSlicer that which worked in lower temperatures. He said the update on stormwater standards was still in progress, the committee was working on a draft and he believed it would be ready to adopt in the spring.

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes said the survey for the parks and recreation master plan was officially closed and the ETC Institute and SWT Design would organize and interpret the results. The steering committee would review the results, which would be presented at a joint work session with the Community Land and Recreation Board on January 7, 2025. She also provided updates on events, noting that Turkey Trot was scheduled for November 28, Christmas on the River would be held on December 6 and the Holiday Wonder Walk in English Landing Park would begin on December 6.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Wylie said that the Mid-America Regional Council Solid Waste Management District was working on their 2025 Action Plan on how to reduce trash volume in landfill.

Alderman Berberich announced her resignation as Ward 4 Alderman, which would become effective on December 17 before the meeting. Mayor Katerndahl noted that resumes from applicants in Ward 4 would be accepted through December 6, candidates would be interviewed and his recommendation would be presented at a special meeting on December 17.

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:36 p.m.

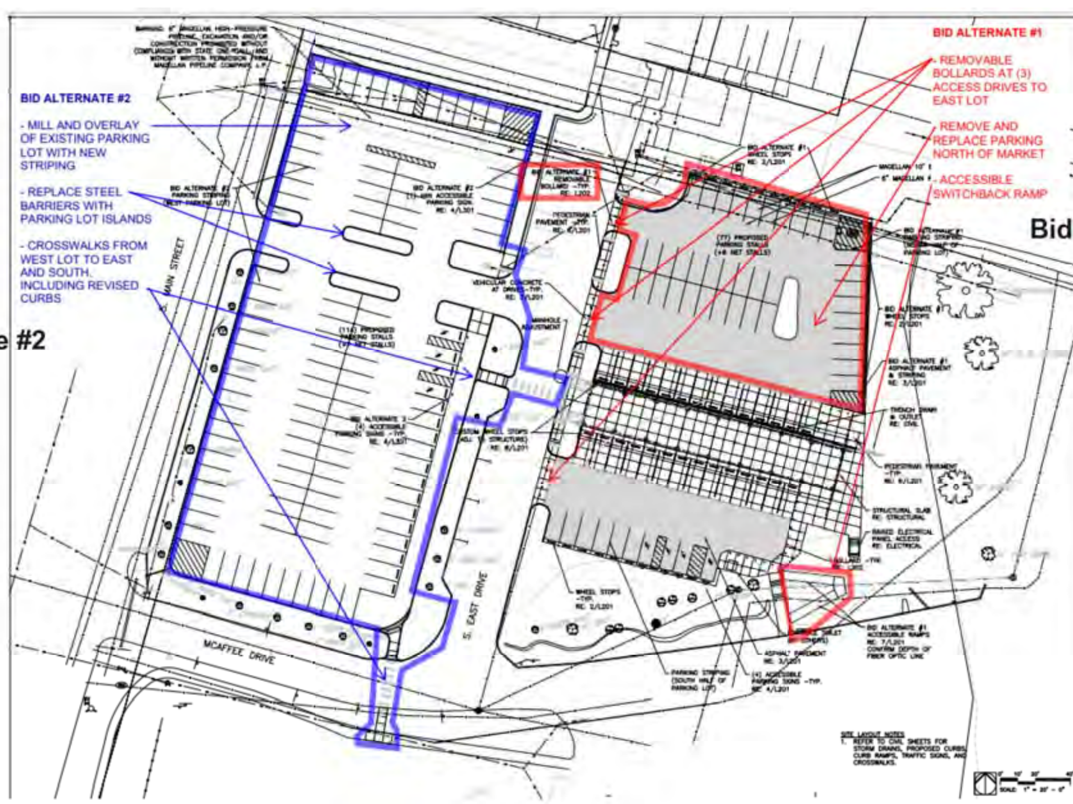
The minutes for November 19, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the third day of December 2024.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

SEAL OF THE CITY OF PARKVILLE
PLATTE COUNTY MISSOURI

Parkville Missouri

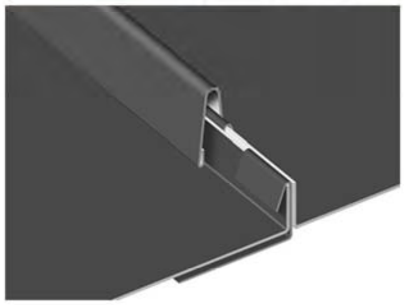


Bid Alternate #2

Bid Alternate #1

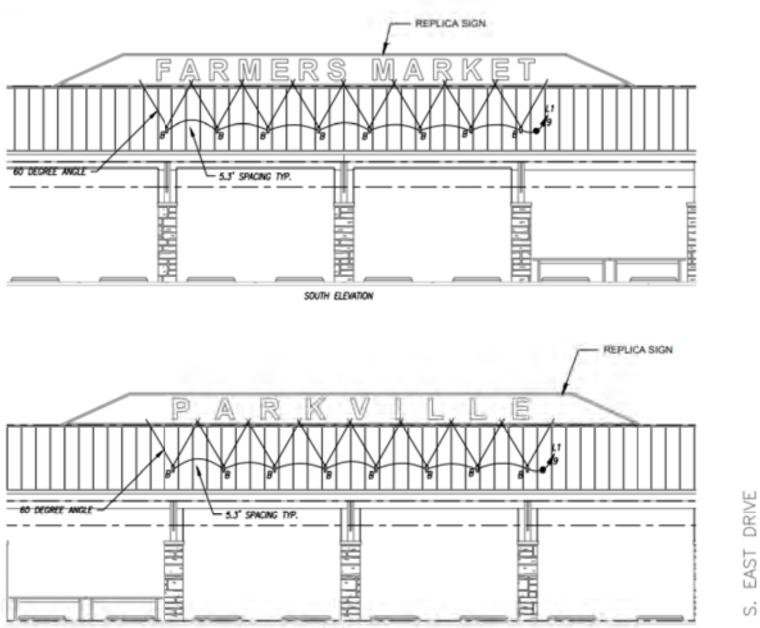
Bid Alternate #3

Corrugated Metal Roof



Standing Seam Commercial Metal Roof

Bid Alternate #4



SIGNAGE LIGHTING (BID ALTERNATIVE #4)
SOUTH AND NORTH ELEVATIONS