



Finance Committee Meeting
Monday, July 27, 2020 3:30 PM
Administration Conference Room, City Hall

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Finance Committee will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following – Telephone: (312) 626-6799; Meeting ID: 837 9827 3516; Password: 559804 – rather than appear at City Hall (note: occupancy will be limited).

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:35 p.m. A quorum was present.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston, Tina Welch and Robert Lock

City Staff Present: City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Assistant to the City Administrator Anna Mitchell, Public Works Project Manager Chris Ashley, and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Joe Parente provided an overview of purchases approved within his authority.

3. Action Items

A. Approve the minutes for the July 13, 2020, meeting

Dave Rittman moved to approve the minutes for the July 13, 2020, meeting. Robert Lock seconded; motion passed 5-0.

- B. Approve a construction agreement with Twin Traffic Marking for the 2020 Pavement Marking Program (Public Works)

Public Works Director Alysén Abel stated that a bid opening was held in July and three bids were received. Morgan Contractors was the low bidder and staff was concerned with the size of the truck they planned to use for the project. Based on previous experience with the contractor, staff felt the project was too big for the pickup truck they planned to use and recommended approving an agreement with the second low bidder. The City had contracted with Twin Traffic Marking for pavement marking in prior years. Abel said that there were savings anticipated in other areas of the Transportation Fund to cover the additional cost over the budgeted amount.

Discussion focused on adding the painting of a new sidewalk in downtown at First and Main streets that could be added as a change order if it met the appropriate standards. Further discussion focused on not selecting the low bidder. The consensus of the Committee was to take no action to give staff the opportunity to gather more information. The item would be presented to the Board of Aldermen on August 4.

No action was taken.

- C. Approve a three year service agreement with Alliance Water Resources for the management, operation and maintenance of the City's wastewater treatment and collection system (Public Works)

Public Works Director Alysén Abel said that the City had contracted with Alliance Water Resources since 2003. In 2019, the Finance Committee recommended that staff issue a Request for Proposals for sewer management services. Two proposals were received in June that were reviewed by staff who recommended approving a new agreement with Alliance. The fees were submitted with each proposal in a separate closed envelope and Alliance proposed fees lower than the other proposal.

Discussion focused on the fees in future years which would be based on the Consumer Price Index (CPI) or at a minimum of three percent. Historically, Alliance had proposed increases that were more consistent with CPI than the minimum of three percent.

Rittman moved to recommend that the Board of Aldermen approve a three year service agreement with Alliance Water Resources effective January 1, 2021. Tina Welch seconded; motion passed 5-0.

- D. Approve a work authorization with Vireo for a park restroom feasibility study (Public Works)

Public Works Director Alysén Abel stated that the proposed work authorization would allow Vireo to conduct a restroom master plan to determine future locations of restrooms in the parks and at what point they would be needed. She noted that the cost was not budgeted in 2020 and staff sought feedback from the Committee to determine if they wanted to proceed.

Discussion focused on using the City property between the railroad tracks and Bentley Guitar and conducting a cost analysis to determine how much the City paid to clean the portable restrooms compared to what it would cost to build new restrooms.

No action was taken.

4. Non-Action Items

A. FY 2021 Budget Calendar

City Administrator Joe Parente provided an overview of the 2021 budget calendar, noting that it was similar to prior years. Four work sessions would be held in October and November and final budget adoption would be the second meeting in December. He said that staff was working to determine a date for the strategic planning session to discuss priorities for 2021.

5. Unfinished Business (postponed from prior meetings)

6. Other Business

Chair Sportsman asked about the attendance at the Adams Park and Watkins Park open house on July 23 and Public Works Director Alysén Abel said that two residents and two aldermen attended. She said she received helpful feedback from the two residents that lived near the parks.

City Administrator Joe Parente said that the annual audit report was delayed due to COVID-19 and would be presented to the Finance Committee on August 10.

7. Adjourn

Chair Sportsman adjourned the meeting at 4:49 p.m.

Submitted by:

Melissa McChesney
City Clerk

Approval Date

