

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:35 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on October 15, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch

Ward 2 Alderman Brian T. Whitley

Ward 2 Alderman Bob Bennett

Ward 3 Alderman Douglas Wylie

Ward 3 Alderman Stephen Melton

Ward 4 Alderman Michael Lee

Ward 4 Alderman Allyson R. Berberich - *joined meeting via phone at 7:45 p.m.; joined meeting in person at 8:08 p.m.*

Absent:

Ward 1 Alderman Philip Wassmer - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator

Bryan Kidney, Deputy City Administrator/Finance Director

Kevin Chrisman, Police Chief

Dan Harper, Public Works Director

Stephen Lachky, Community Development Director

Brittanie Propes, Parks & Recreation Director

Chris Ashley, Parks & Recreation Project Manager (*via videoconference*)

John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the October 1, 2024, regular meeting
- B. Approve the minutes for the October 1, 2024, work session
- C. Receive and file the crime statistics for January through August 2024
- D. Appoint Adarsha Pandey to the Diversity and Inclusion Commission as the non-voting member from Park University for the academic year
- E. Approve on-call agreements with Urban Tree Specialists and Arbor Masters for tree maintenance services

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.

RESULT: MOTION PASSED 6-0.

4. ACTION AGENDA

A. Approve the first reading of Bill No. 3301, an ordinance to implement a three percent rate increase for sewer minimum charge, sewer user charge and sewer surcharge of the City's sewer utility in 2025

Public Works Director Dan Harper presented an overview of the proposed sewer rate increase; presentation attached as Exhibit A.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3301, AN ORDINANCE AMENDING SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE IMPLEMENTING A THREE PERCENT INCREASE TO THE SEWER MINIMUM CHARGE, SEWER USER CHARGE AND SEWER SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM, ON FIRST READING AND POSTPONE THE SECOND READING TO NOVEMBER 19, 2023.

RESULT: MOTION PASSED 6-0.

B. Approve the first and second readings of Bill No. 3302, an ordinance to accept the street, storm sewer (stormwater) and sanitary sewer public improvements and associated maintenance bonds for Sanctuary at Riss Lake

Public Works Director Dan Harper stated that in early 2023, staff approved construction plans and issued a public improvement permit for Sanctuary at Riss Lake. The development included 19 residential lots, 941 feet of two-lane roadway with curb and gutter and 1,802 linear feet of stormwater pipe. He said the maintenance bond was for three years and the project was ready for substantial completion and building permits could be issued.

Alderman Berberich joined the meeting at 7:45 p.m. via phone.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3302, AN ORDINANCE ACCEPTING PUBLIC STREET, STORM SEWER, AND SANITARY SEWER IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR THE SANCTUARY AT RISS LAKE PLAT, ON FIRST READING.

RESULT: MOTION PASSED 6-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3302, AN ORDINANCE ACCEPTING PUBLIC STREET, STORM SEWER, AND SANITARY SEWER IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR THE SANCTUARY AT RISS LAKE PLAT, ON SECOND READING TO BECOME ORDINANCE NO. 3234.

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

2. City Website Projects Page Review

City Clerk Melissa McChesney reviewed the project page on the City website and provided guidance on how to access the page online.

B. Police Department

C. Community Development

1. Development Update

Community Development Director Stephen Lachky said his staff reviewed the building plans for Fetterman's and the Creekside West apartments.

City Administrator Alexa Barton said there were concerns about the ordinance requiring retail on the first floor of buildings along Main Street and the provision that allowed an exemption if the property owner was unable to find a retail tenant within three months. Lachky responded that the property owner for the power plant building had been actively working for approximately four months to find a retail tenant.

D. Public Works

Public Works Director Dan Harper provided project updates, noting that a culvert under Crooked Road near the Platte 38 development would need to be replaced by the developer; a sewer break at Park Ridge was fixed; he was waiting on the lights for Route 9 to be replaced; Google continued to expand in Parkville and were working along Highway 45; staff was preparing for snow plowing; and staff was looking at on electric or light poles for future holiday decorations.

E. Parks & Recreation

Parks and Recreation Director Brittanie PropEs said she attended the National Recreation and Park Association conference the prior week; farmers market construction bids were due on October 23 and a contract would be recommended to the Board of Aldermen; the Parks and Recreation Master Plan survey was mailed; the US Army Corps of Engineers was taking care of invasive species in the wetlands; a tree fell in Gateway Park and hit the railing and tore up some of the landscaping, which would be repaired and/or replaced; and she was looking for volunteers for Pumpkin Carving on October 24 and Ghost Stories on October 26.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Katemndahl recognized Dave Rittman, former alderman and member of the Parkville Rotary, for his work to fix the Rotary clock in the triangle at Route 9 and First Street.

Alderman Welch said the Gallery of Trees was scheduled for November 7.

Alderman Bennett said the Parkville Veterans Memorial would have a ribbon cutting event on November 7.

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1).

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

The Board entered the executive session at 8:28 p.m. At 9:18 p.m., the Board reconvened in open session.

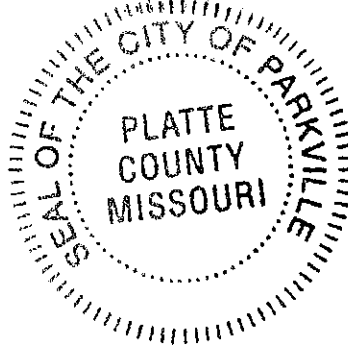
9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 9:18 p.m.

The minutes for October 15, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of November 2024.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney





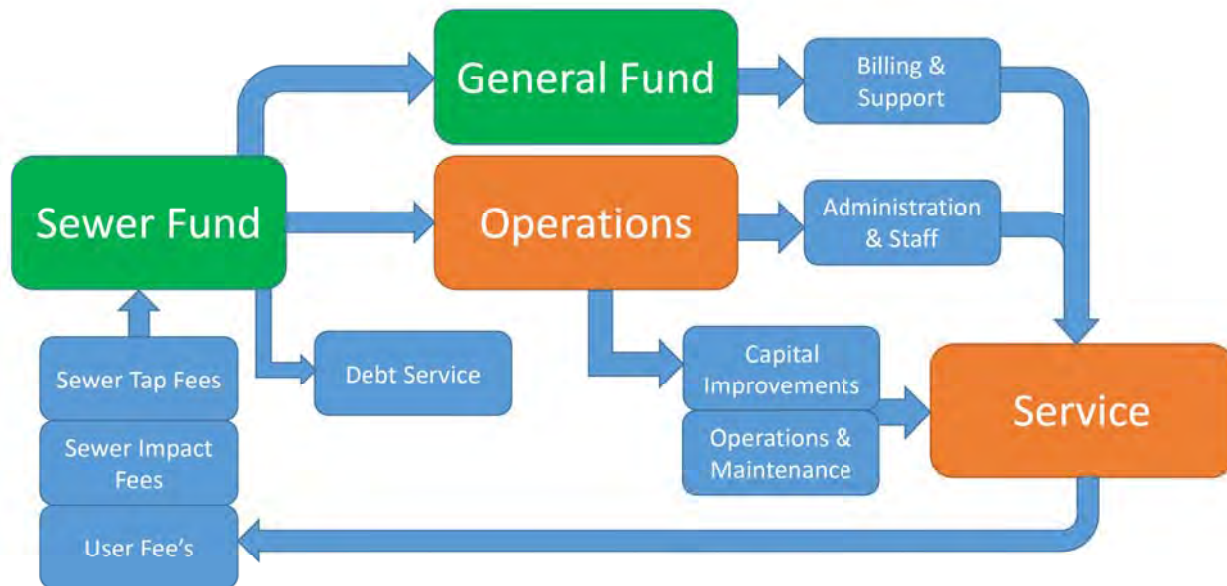
Sewer Rate Increase 2025



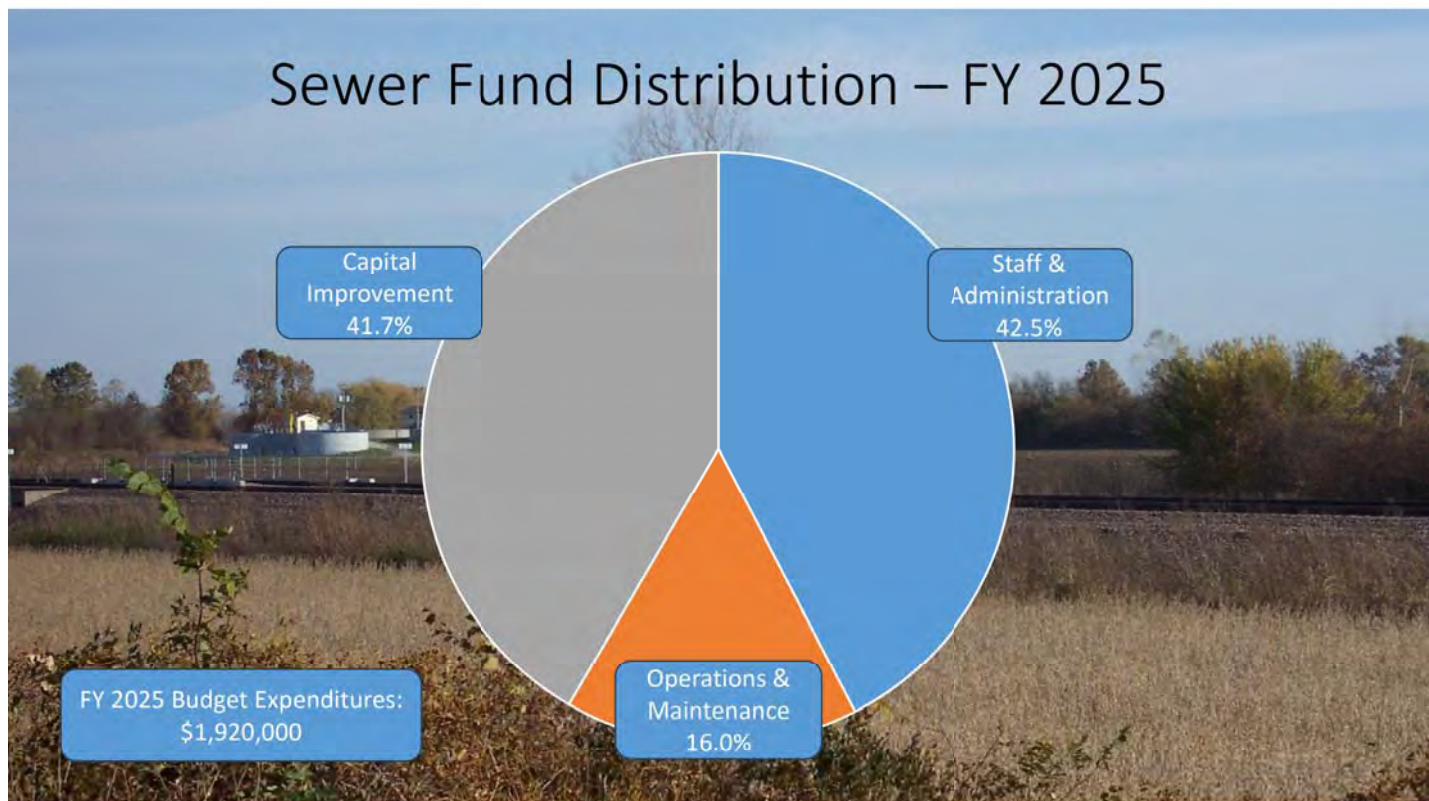
Sewer Fees - Usage

- Primary Source of Funding – Enterprise Fund
- Funding Required:
 - Regular Maintenance
 - Capital Expansion
 - System Operation
- Costs of These Functions Increase – Fees Keep Pace
- Fund is Managed Actively to Balance
- \$180,000 (FY 2025) Transfer to General Fund for Admin

Sewer Utility Function



Sewer Fund Distribution – FY 2025



Capital Improvements

Pump & Lift Stations

-No Planned Projects

Collection System

- Riss Lake Valve replacements
- Pinecrest Point Repair
- Odor Control Dosing Pumps
- CCTV & Cleaning

Treatment Plant

- Aeration Blower Improvements
- West Clarifier Rehabilitation
- UV System Rebuild
- RAS Pumps & VFD Replacement
- Piping & Valve Replacements

Future Capital Budgets

2026 - \$800,000

2027 - \$800,000

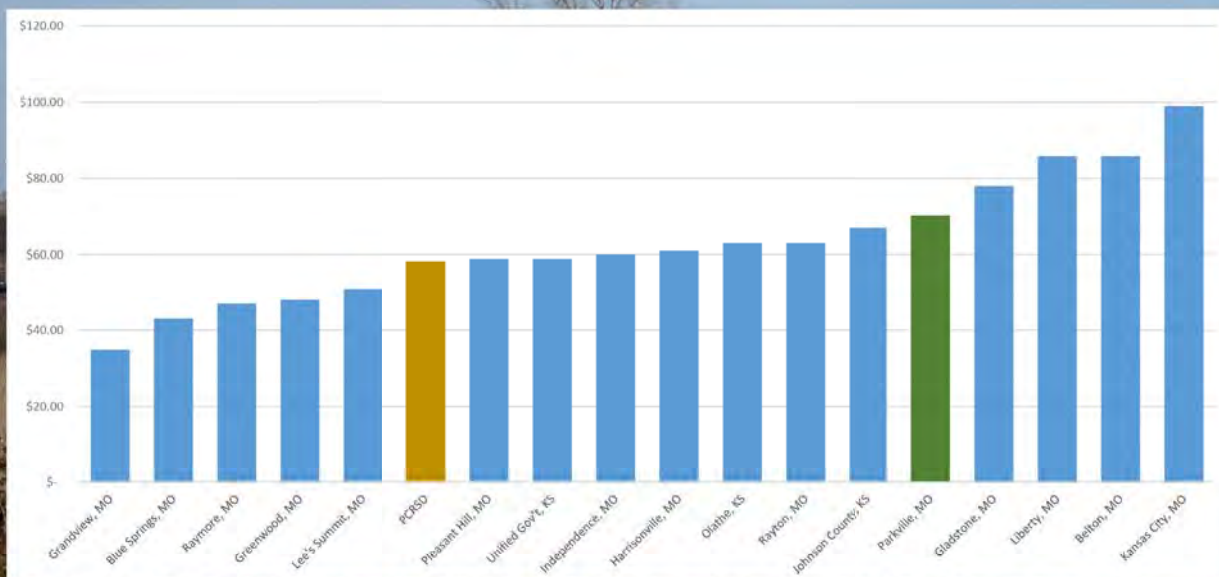
2028 - \$800,000

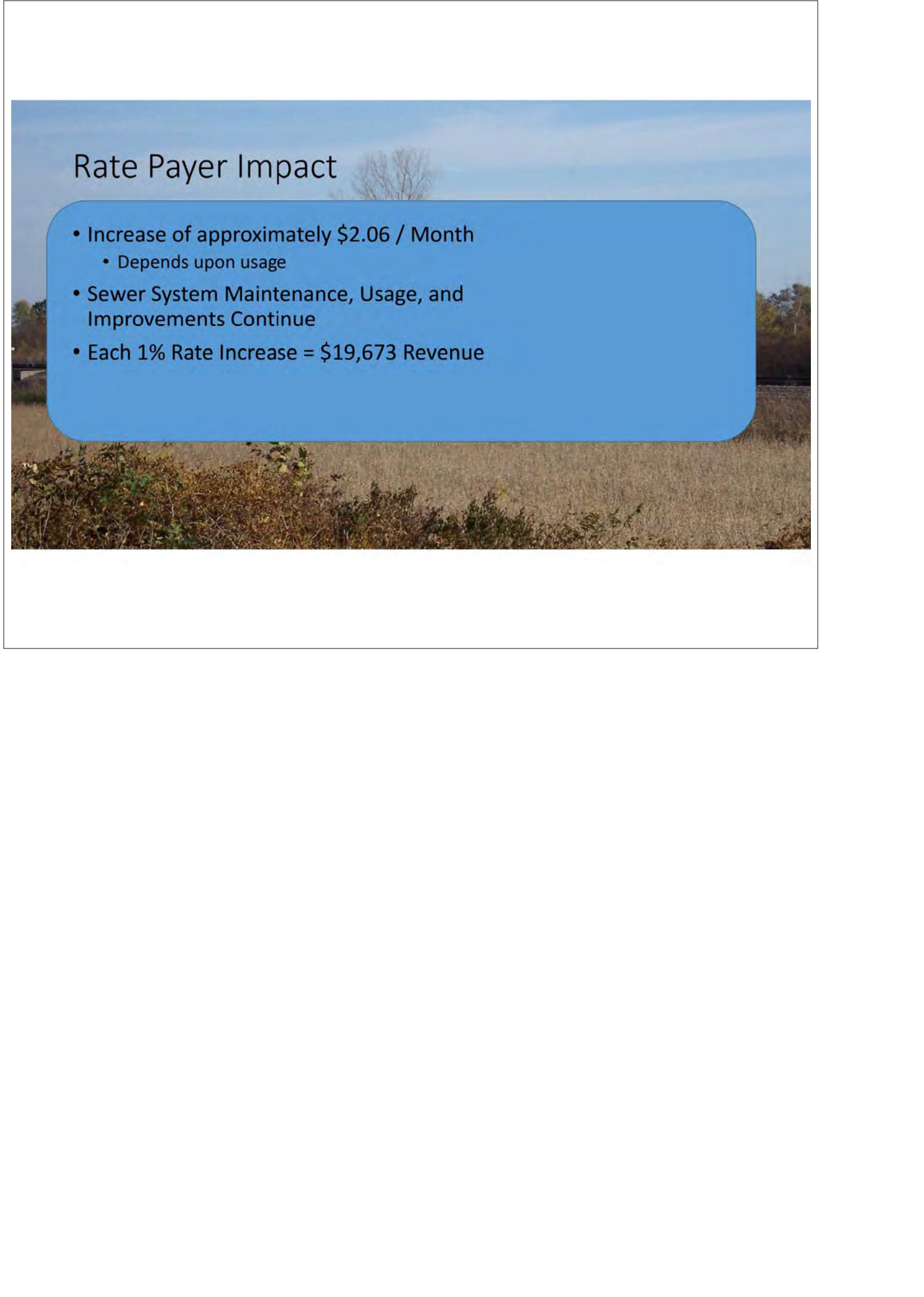
2029 - \$800,000

Budgeted - \$800,000 in FY 2025

Rate Comparison Average User

(5,000 Gal – 4-person house)





Rate Payer Impact

- Increase of approximately \$2.06 / Month
 - Depends upon usage
- Sewer System Maintenance, Usage, and Improvements Continue
- Each 1% Rate Increase = \$19,673 Revenue