



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#24-006)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, July 10, 2024 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 06:00 PM on July 10, 2024.

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Mary Jane Kuehn
Jessica Holtz
Phillip Wassmer (Liaison)

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Michelle Flamm
Linda Arnold
Dana Laiben
Nate Askren
Amanda Blackwood
Mary Jane Kuehn

Absent with prior notice were:

Adam Zink
Steven Sturgess
Jessica Holtz

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

- A. Approve the minutes for the May 8, 2024 regular meeting
ACTION: Michelle Flamm moved to approve the minutes from the May 8, 2024 regular meeting. Dana Laiben seconded.
RESULT: Motion Passed: 6-0.

3. ACTION AGENDA

A. Waive Fees for Shelter and Volleyball Reservation for Southern Platte Fire Fighters Association

Dean Cull, Southern Platte Fire Protection District Chief, requested that the fees be waived for the SPFPD Association Volleyball Tournament Fundraiser to be held on September 28, 2024. SPFPD is an active partner with the City of Parkville and hosts CPR/AED for city staff for free. SPFPD requested the fees to be waived for this event last year and CLARB approved.

ACTION: Michelle Flamm moved to approve waiving the reservation fees for the Southern Platte Fire Protection District fundraiser on Saturday, September 28, 2024. Mary Jane Kuehn seconded.

RESULT: Motion Passed: 6-0.

4. STAFF UPDATES ON ACTIVITIES

Alisha Blackwelder, of Main Street Parkville Association, shared an idea for a possible holiday park lighting event to kick off with Christmas on the River and possibly continue through the holiday season. This would be an event provided by a private donation. Alisha wanted feedback from the Board, where CLARB members expressed concerns about using inflatable displays and requested more information about the plans and the types of displays that will be used for this program. Alisha will be sending more information to CLARB and then will go before CLARB and BOA for final approval in the future.

Brittanie Propes, Parks and Recreation Director, highlighted the Monthly Activity Report that was included in the CLARB packet. Brittanie also showed an example of the social pinpoint link process located on the city's website and the process of the interactive map for the Master Plan.

Public Input

Resident David Dodds, 5308 NW Bluffs Way, said that he thought that the USACE (US Army Corps of Engineers) did a great job on the grading in the wetland and likes the windmill and the aquatic plantings. There were some concerns about weed control, specifically with the Johnson Grass. He also wanted to thank city staff on behalf of his wife Carla Dodds, who saw staff cleaning out the flood debris, in the hot weather, from underneath the bridge on Main Street in English Landing Park.

A. Parks Maintenance

A summary of park maintenance for May and June was included in the CLARB packet.

Liaison Wassmer was impressed that the park was reopened, after the flooding, for the 4th of July activities and credits the addition of the low water crossing bridge to keep the floodwaters low.

City staff are currently working to clean up after the flood.

B. Nature Sanctuary

The Monthly Activity Report for May and June for the PNS was included in the

CLARB packet.

C. Parks Capital Improvement Projects

Project updates were included in the Monthly Activity Report for May and June and was included in the CLARB packet.

D. Special Events

The Special Events list was included in the CLARB packet and is available on the City's website.

5. MISCELLANEOUS ITEMS FROM THE BOARD

Member Dana Laiben asked about the status of the dog park drinking bowls and Brittanie said that they have been ordered and will be installed once the contract documents are finalized.

Member Dana Laiben suggested a type of evergreen to be planted around the MOAW water wells. Brittanie asked if CLARB would agree to use park landscaping dollars to fund these plantings and they agreed.

Resident David Dodds, 5308 NW Bluffs Way, suggested putting in signage to educate the community about the water wells.

6. ADJOURN

ACTION: Linda Arnold moved to adjourn the regular meeting at 6:50 p.m.
Michelle Flamm seconded.

RESULT: Motion Passed: 6-0.

The minutes for July 10, 2024, having been read and considered by the Community Land and Recreation Board, were approved on the 14th day of August 2024.

Bonnie Buckmaster
Bonnie Buckmaster, Public Works Assistant

8/14/2024
Approval date