



Finance Committee Meeting
Monday, August 12, 2024 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the August 12, 2024, meeting to order at 4:31 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Dean Katerndahl and Michael Lee

City Staff Present: Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Public Works Director Dan Harper, Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

Others Present: Brian Whitley and Gordon Cook

Chair Wylie changed the order of business to discuss Item 4A first.

4. Non-Action Items

A. Review draft ordinance amending Municipal Code related to sewer utility billing

Deputy City Administrator/Finance Director Bryan Kidney said the City and the Platte County Regional Sewer District (PCRS D) discussed the operation and maintenance of the wastewater treatment plant, which became effective January 1, and outsourcing the sewer billing. PCRS D had a more efficient billing system that provided more robust online activities, including auto-payments by credit card and ACH and a pay-by-phone option. He said staff compared the City's procedures and processes with PCRS D and determined the City did not have anything in writing and the proposed amendments would give them clear direction on processing the City sewer bills. Kidney noted that PCRS D did not process grinder pump fees.

Discussion focused on grinder pumps, continuing the agreement with PCRS D if the sale of the system was not approved by voters and the Riss Lake Community Association's hesitancy to process grinder pump fees because they did not have a mechanism to do so. The consensus was that the grinder pump fees be mailed separately and paid to the City through the end of the year.

Further discussion focused on clearly defining grinder pump-related infrastructure, carrying over text from the Municipal Code in Section 700.070, the security deposit that PCRS D collected and the City did not and how to handle existing customers.

Chair Wylie returned to the regular order of business.

2. Financial Updates

3. Action Items

A. Approve the minutes for the July 29, 2024, meeting

Michael Lee moved to approve the minutes for the July 29, 2024, meeting. Dean Katerndahl seconded; motion passed 3-0.

B. Approve the 2024 property tax levy for fiscal year 2025

Deputy City Administrator/Finance Director Bryan Kidney said a public hearing was scheduled for August 20. Staff received the final assessed valuation, which was a slight increase. He added that two major items were added to the public hearing notice that included new construction and tax increment financing.

Katerndahl moved to recommend that the Board of Aldermen adopt an ordinance levying a tax of \$0.6068 on all taxable property in the City of Parkville for fiscal year 2024. Chair Wylie seconded; motion passed 2-1 (Lee opposed).

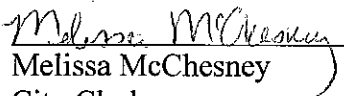
5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Wylie adjourned the meeting at 5:15 p.m.

Submitted by:


Melissa McChesney
City Clerk

September 23, 2024
Approval Date