

1. GENERAL AGENDA

Mayor Dean Katerndahl opened the work session at 5:05 p.m. on August 6, 2024, at City Hall, 8880 Clark Avenue, Parkville, Missouri. In attendance were aldermen Tina Welch, Philip Wassmer, Douglas Wylie, Stephen Melton, Michael Lee and Allyson R. Berberich. Community Land and Recreation Board members in attendance included Steven Sturgess, Mary Jane Kuehn, Nate Askren and Dana Laiben.

A. Parks and Recreation Master Plan Survey Discussion

Parks and Recreation Director Brittanie Propes introduced the survey and staff from SWT Design and ETC Institute; presentation attached as Exhibit A.

Jay Wohlschlaeger, SWT Design, said that they held a series of stakeholder meetings and a public open house. A Social Pinpoint website was also available for public feedback.

Jason Morato, ETC Institute, stated that they would conduct a statistically valid survey. He reviewed the survey questions and discussion focused on the questions presented.

Propes read into the record a statement submitted by Sheryl Biermann; attached as Exhibit B.

B. Leaf Program Discussion

Public Works Director Dan Harper provided an overview of the leaf program; presentation attached as Exhibit C. He said that leaves blocked the storm drains, which had to be jetted to clean them out, and the leaves were hauled off by City staff. He provided an overview of options.

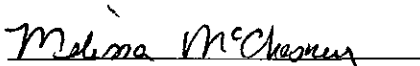
Discussion focused on the impact on City staff when cleaning up the leaves along Main Street, violations that could occur of the National Pollutant Discharge Elimination System permit when leaves were in the storm drains, and the recognition that Main Street was an important thoroughfare. The consensus of the Board was for staff to continue to clear the streets of leaves, but homeowners would be required to clean the leaves out of the yards. It was noted that violators would be issued a code violation and residents in the area would receive notification from the City regarding the changes.

2. ADJOURN

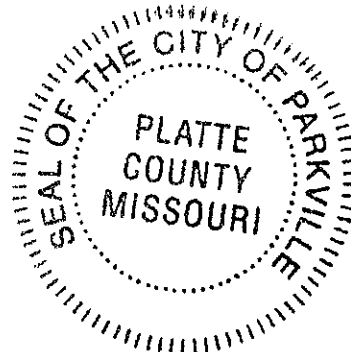
Mayor Katerndahl declared the meeting adjourned at 7:06 p.m.

The minutes for August 6, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twentieth day of August 2024.

Submitted by:


City Clerk Melissa McChesney

2024-071

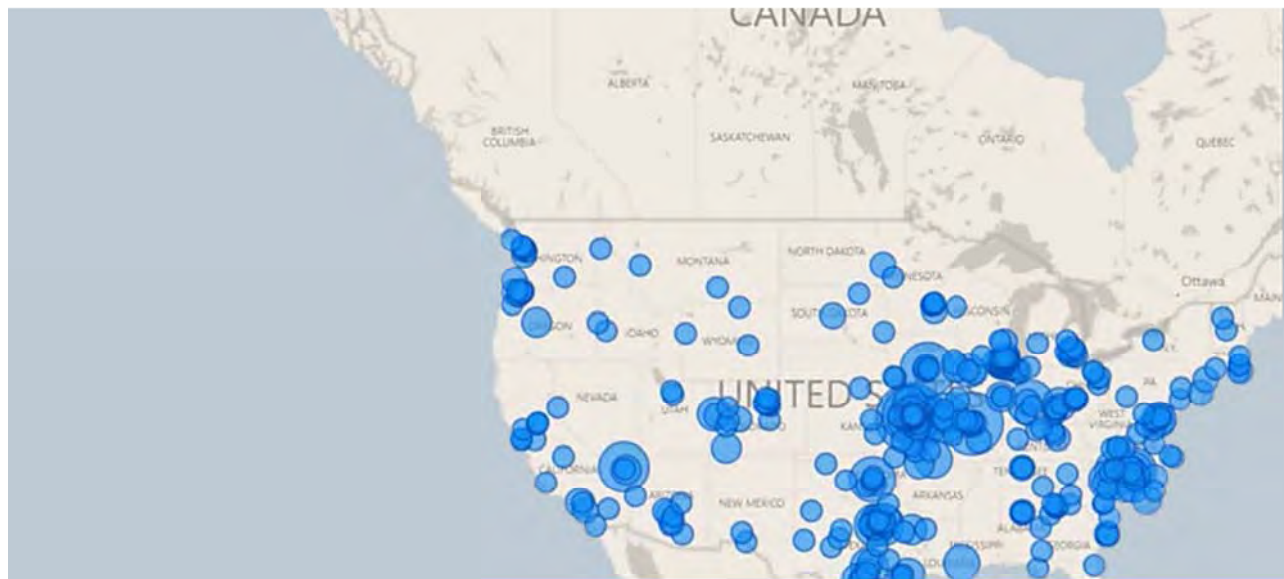




PRESENTED BY



Community Survey



A National Leader in Market Research for Local Governmental Organizations

More than 2,500,000 Persons Surveyed Since 2014 in more than 1,000 communities in 50 states

...helping city and County governments gather and use survey data to enhance organizational performance for more than 40 years

Community Survey Overview

Phase 1: Design the Survey and Develop Sampling Plan

Phase 2: Administer the Survey

Phase 3: Survey Analysis and Report

It will be important to think about how the results will be used from the very beginning

Design Survey and Develop Sampling Plan

Utilize our experience to help craft questions

Tailor the survey to your needs to be sure current issues are addressed

Identify and suggest benchmarking opportunities

Survey will be available for all households in Parkville to fill out

ETC Institute will work closely with staff to ensure your input is utilized to create a survey that best fits the needs of your project

Administer the Survey

ETC Institute has developed a hybrid mail/online methodology

- Mail survey with cover letter; cover letter will describe purpose of the survey and encourage participation
- Cover letter will include link to online survey
- Envelope will include QR code

ETC will monitor the distribution of survey respondents to ensure they reflect the actual demographic composition of the City.

All survey administration procedures take place in-house at our main office

2022 Community Needs Assessment Survey

Your input is an important part of Huron-Clinton Metroparks ongoing efforts to provide quality parks, recreation, and other services for residents of southeast Michigan. This survey will take only 10-15 minutes to complete. When you are finished, please return your survey in the enclosed postage-paid, return-reply envelope. You may also complete the survey on-line at hcmasurvey.org

 **SCAN ME**

1. Have you ever heard of Huron-Clinton Metroparks?
____(1) Yes ____ (2) No ____ (3) Not sure

2. How many times have you or other members of your household visited parks and facilities that are operated by Huron-Clinton Metroparks during the past year?
____(1) More than 6 times ____ (3) Once or twice
____(2) 3-6 times ____ (4) None; have not visited in the past year [Skip to Q3]

2a. Which of the following best describes the type of vehicle pass you purchased?
____(1) Daily permit ____ (3) Did not purchase a vehicle permit
____(2) Annual permit ____ (4) Don't remember

3. Parks and facilities that are operated by Huron-Clinton Metroparks are listed below. Please CHECK ALL of the parks and facilities that you and other members of your household have visited during the past year.

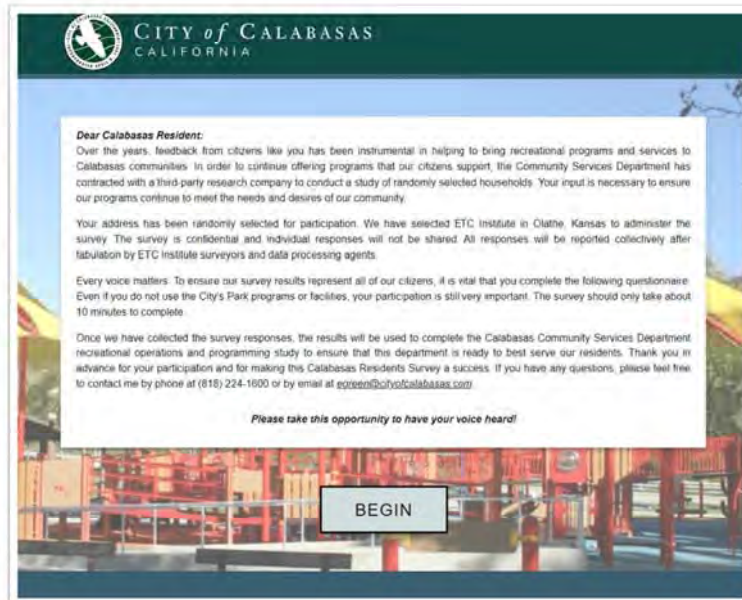
Parks	Educational/Historic Facilities
____(1) Oakley Metropark	____(21) Huron Mills Activity Center
____(2) Dexter-Huron Metropark	____(22) Indian Springs Environmental Discovery Center
____(3) Hudson Mills Metropark	____(23) Kensington Farm Center
____(4) Huron Meadows Metropark	____(24) Kensington Nature Center
____(5) Indian Springs Metropark	____(25) Lake Erie Marshlands Museum
____(6) Kensington Metropark	____(26) Lake St. Clair Nature Center
____(7) Lake Erie Metropark	____(27) Oakwoods Nature Center
____(8) Lake St. Clair Metropark	____(28) Stony Creek Nature Center
____(9) Lower Huron Metropark	____(29) Wilcott Mill Farm Center
____(10) Oakwoods Metropark	____(30) Wilcott Mill Historic Center
____(11) Stony Creek Metropark	
____(12) Willow Metropark	Water Facilities
____(13) Wilcott Mill Metropark	____(31) Lower Huron Turtle Cove
	____(32) Kensington Splash 'n Blast
Golf Courses	____(33) Indian Springs Spray Pad
____(14) Hudson Mills Golf Course	____(34) Lake St. Clair Squirt Zone
____(15) Huron Meadows Golf Course	____(35) Lake St. Clair Pool
____(16) Indian Springs Golf Course	____(36) Stony Creek water slide
____(17) Kensington Golf Course	____(37) Willow Pool
____(18) Lake Erie Golf Course	____(38) Lake Erie Wave Pool
____(19) Stony Creek Golf Course	
____(20) Willow Golf Course	Other
	____(39) Other _____
	____(40) Other _____

4. Which of the parks and facilities from the list in Question 3 does your household use MOST OFTEN? (Write in your answers below using the numbers from the list in Question 3, or circle "NONE")

1st ____ 2nd ____ 3rd ____ 4th ____ NONE

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Printed
Version



Web Version

Survey Analysis and Reporting

ETC Institute will analyze the survey results and prepare a report. The report will include:

- Executive Summary that describes the survey methodology and highlights key survey findings
- Charts and graphs showing the results for each question on the survey
- Benchmarking comparisons to other communities
- Priorities Investment Ratings that will identify facilities and programs that should be the highest priorities for investment

Questions?

THANK YOU!



Brittanie Propes

Tue 8/6/2024 11:44 AM

?

You forwarded this message on Tue 8/6/2024 11:46 AM

Brittanie,

I am on vacation and will not be able to attend the work session today August 6th at City Hall! Could you please share this email to be read into the record!

Sheryl Biermann 5310 NW Bluffs Way. My comments are as follows:

I was honored to be asked to be on one of the focus committees for input regarding the Parks Master Plan. I'm disappointed I can not attend tonight's meeting. I think it is a great decision that survey will be sent to each household. This will provide for a broader response, insuring that the community as whole feels they have all had input and been heard. This can and will make the new Parks Master Plan even more robust and detailed!

The only concern I have is some the language asking residents if they would like amenities the City may never be able to provide and then being raked over the coals for not providing it! Example, asking if people want a campground! Does the city have a place for such an amenity?

In the focus group I was in what I heard and what I continue to try to share is for the BOA and CLARB to focus on Nature that Nurtures our community and Neighborhoods! The three N's. Protect the beautiful Nature we have in our new wetlands and our wonderful ENG & PLP Parks, Nurture what we have neglected in the old ballfields and Viking Field along with other parks we already have. These things will benefit our Neighborhoods and the community of residents that voted for the Park Tax!

Thank you!

Sheryl Biermann

Main Street Leaf Removal



August 6, 2024

Issues



- Accumulation in Storm Sewer
- Decomposes & Drains
- MDNR Listed Contaminant

Practices



- Storm Sewer Jetting
- Leaf Removal
- Leaf Haul-off

Future Trajectory



- Increasing quantity of leaves
- Maintenance became “service”
 - Leaves blown to curb
 - Not bagged
- Other Developments-Maturing Trees
- Current Staff Cost
 - 2 Full days with 7 workers
 - Disposal Fees
 - Equipment
 - Indirect cost ~\$7,500
 - Approx Total Cost \$10,000+

Elsewhere in Parkville

- Trash collector service pickup
- Take to landfill or drop-offs
- Parkville funded Yard Waste Drop-Off Program
 - Annual Cost ~\$20,000
 - April/May & October/November
 - 4 to 6 Week Drop-Off Period
 - Heavily Used Program
 - Rockridge Quarry Partnership
 - Many other metro cities subsidize or provide similar service
- Sewer jetting averaging one per year
 - Avoided Main Street due to pickup
 - Average cost around \$900 each



KC-Metro Solutions



Subsidized or Free Leaf Drop-off

Subsidized Trash Hauler Pickup



Contracted Pick-up

City-Operated Pick-up



KC-Metro Solutions

- Currently Doing April/May & Oct./Nov.
- Low cost - ~\$20,000
- Popular Across Metro
- High local usage

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Subsidized Trash Hauler Pickup



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Subsidized or Free Leaf Drop-off

Subsidized Trash Hauler Pickup

- Contracted subsidy with trash hauler
- Variable cost – Estimated \$80,000+
- Multiple-haulers
- Not all offer this service the same way



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City-Operated Pick-up



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Subsidized Trash Hauler Pickup

- Contracted subsidy with trash hauler
- Variable cost – Estimated \$80,000+
- Multiple-haulers
- Not all offer this service the same way

- City hired contractor, one contract
- Targeted or City-Wide
- Main Street Estimate: \$6,000 per pick-up, expected 2 at \$12,000
- City-wide: not feasible to estimate

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City-Operated Pick-up



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Subsidized or Free Leaf Drop-off

Subsidized Trash Hauler Pickup

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-Variable cost – Estimated \$80,000+
-Multiple-haulers
-Not all offer this service the same way

-City hired contractor, one contract
-Targeted or City-Wide
-Main Street
Estimate: \$6,000 per pickup
-City-wide not feasible

Contracted Pick-up

City-Operated Pick-up

-Expansion of service, equipment, staff, fees, permits, etc.
-New Equipment
-On-going staff costs
-Large initial cost ~\$500,000+
Annually ~\$100,000+

Main Street Solutions

Current Issues

- Removal for maintenance became a "service"
- Not using designated drop-off
- City provided notice last year
- Quantity continues to increase

Main Street Solutions

Option 1

No Change

No Change

- Staff continues to remove leaves to protect storm sewer
- Drop-off service continues
- Code Enforcement Action
- Costs increase over time
- Takes time away from other functions
- Time demand increasing along with quantity of leaves
- Estimated \$7,500/\$10,000 cost

Main Street Solutions

Option 1

No Change– Staff Continues to pick up leaves to keep storm sewers clear. Costs of \$7,500 to \$10,000 from operations.

Option 2

Contract Service

Contract Service: Main Street only

- Utilize contractor to free up staff time
- Estimated cost of \$12,000 annually for two rounds
- Funding from transportation
- May use a special district

Main Street Solutions

Option 1

No Change– Staff Continues to pick up leaves to keep storm sewers clear. Costs of \$7,500 to \$10,000 from operations.

Option 2

Contract Service - Contract a service to remove leaves. Budget \$12,000 per year from transportation.

Expand Services

- Provide service to entire city
- May be contracted, subsidized, or city operated
- Increased cost depending on extent and level of service
- City Operated: Estimated \$500,000+ start up, \$100,000+ Annual expense

Extended Drop-Off

- Year round – Estimated ~\$50,000+

Option 3

Expand Services

Main Street Solutions

Option 1

No Change– Staff Continues to pick up leaves to keep storm sewers clear. Costs of \$7,500 to \$10,000 from operations.

Option 2

Contract Service - Contract a service to remove leaves. Budget \$12,000 per year from transportation.

Special District

- Opens ability to offer service to select location(s)
- May be City operated, HoA, or CID style to manage
- Able to generate local revenue for local investment through an assessment
- Without assessment, City funded from transportation – taking funds from other programs.

Option 3

Expand Services – Providing city-wide service, Main Street receives same level.

Option 4

Special District