



## **Diversity and Inclusion Commission Meeting**

Monday, July 8, 2024 5:30 PM

City Hall Board Room

Online Via Zoom -

<https://us02web.zoom.us/j/89083635861?pwd=MU5xVzJXdk03cG15RHVJbUVFa2VSQT09>

### **Minutes**

#### **1. Call to Order**

##### **A. Commission Members:**

Mahnaz Shabbir

Dr. Vincent Carlisle

Tiana Heath

Kate Valliere

Alex Salazar

Brent Uhrmacher

Eunice Westra

Manika Karki

Correct and add Tiana Heath to the agenda snippet.

#### **2. Action Items**

A. Approve the minutes from regular meeting on May 13, 2024

B. Approve the minutes from the special meeting on May 29, 2024

C. Schedule of Diversity Speakers-Brainstorm/Draft Opportunities-Make video for social media-Discuss showcasing our board/members in the Parkville Pulse Spotlight section  
Mr. Uhrmacher expressed interest in being a part of this kind of publicity and spotlight.  
Ms. Valliere - has video production experience and is happy to help folks put something together.

Staff will work together to come up with a schedule and push the content out at a regular schedule.

Mahnaz - by the end of August (8/31/24)

Guidelines and questions for the videos - "why did you want to be on the Commission?"  
what do you bring to the commission, what do you want to accomplish?

Brief bio - name, career, how long you have lived in PKV, other info you want to share.

D. Review Suggested Calendar of Inclusive Holidays

Ms. Heath provided a very extensive and inclusive list of holidays - based off of the google calendar that they share nationally.

The idea would be to identify a list of calendars and do a social media post/campaign around each day or celebration.

We want this to be the most inclusive.

MSPA ties in some of their work with some of the proclamations - women's history and women-owned businesses.

Ms. Westra - how do we connect with the international students at Park University.

I move to recommend the Board of Aldermen approve a calendar of inclusive holidays that the city publishes through its official communication channels.

E. Strategic Plan for the Diversity Commission- Update

1. Update to goals for the DE&I strategic plan

- Add the items that we are taking actions on
  - Community Survey (in progress)
  - Feature local folks (in progress)
  - promote cultural celebrations
  - inclusive calendar (in progress)
  - ADA Transition Plan
    - Money for specific ADA plans and projects - how do we get those into the budget
  - Mayor - look through the ADA Transition plan and make recommendations for the BOA to prioritize for each year's budget
    - Convey ideas and relay to BOA / staff for inclusion to discuss and prioritize
    - Dan & Stephen - present what the plan and approach is from the City's perspective, based on the presentation by the engineers and ADA experts.
- NEED TO ADD - how to take action to help and engage Park University students - we recommended IRIS, but the university was not prepared for that
  - Where can this concept live in our strategic plan?
  - Add a goal - reduce food deserts downtown; identify the needs of the people who live downtown and build recommendations; evaluate a process that allows members of the Parkville community to access services or necessary amenities.

Ms. Heath - evaluate the means that Parkville residents acquire their essential needs (food, transportation, etc).

Rework the mission - make it shorter. The City of Parkville was established to provide special insight and guidance on matters of equity, diversity, and inclusion. The City has a long tradition of valuing character and community commitment. (USE TIANA'S ZOOM NOTE)

Schedule a meeting on August 12 to get in front of the budget, specifically for ADA.

**3. Non-Action Items**

A. Diversity and Inclusion Survey- Staff Update

[Parkville Diversity & Inclusion Community Survey \(google.com\)](https://www.google.com)

**4. Unfinished Business (postponed from prior meetings)**

**5. Other Business**

Barbare Luetke - writing a book about Parkville history  
Downtown walking app - tour, walking trails, etc - 500 downloads - share this with people  
Walking tour from downtown to Banneker School

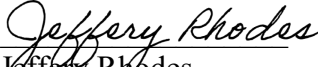
Manika - Park U will send a student.

Next Meeting -

**6. Adjourn**

Chair Shabbir adjourned the meeting at 6:55PM.

Submitted by:

  
Jeffery Rhodes  
Asst. City Administrator

August 12, 2024  
Approval Date