



Diversity and Inclusion Commission Agenda

Monday, December 11, 2023 5:30 PM

City Hall Board Room & via Zoom

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Minutes

1. Call to Order

A regular meeting of the Diversity & Inclusion Commission was convened at City Hall, 8880 Clark Avenue, Parkville, Missouri on December 11, 2023, and was called to order by the Chair, Mahnaz Shabbir at 05:29 PM.

A. Commission Members:

Mahnaz Shabbir, Dr. Vincent Carlisle, Amy Barr, Rhonda Weimer, Tiana Heath, Alexander Salazar, Brent Uhrmacher

Park University Student Representative:

Manika Karki

2. Non-Action Items

A. Update from Welcoming KC – Presented by Amy Coffman from KCMO Chamber

Speaker Amy Coffman addressed the committee at 5:36 PM until about 6:05 PM

-Reviewed what Welcome KC is and how it started

-Reviewed the next steps and time frame for organization within KC

-Reviewed certification requirements for local governments

-Language access requirements and benefits

3. Action Items

A. Approve the minutes from the September 11, 2023 regular meeting

ACTION: Tiana Heath moved to approve the minutes, Dr. Vince Carlisle seconded.

RESULT: Motion Passed: 6-0.

4. Unfinished Business (postponed from prior meetings)

A. Update on the Parks Master Plan

-Contractor will go before BOA 12/19/23

-Rhonda and Amy submitted questions for what the questions should be to staff

-Timeline is Spring 2024

-Why can't questions be included with other city communications in lieu of the Parks Master Plan

-Contract smaller survey mechanism that staff would administer or use social media

-Tiana, Rhonda, and Amy will create own survey focusing on a larger survey including more than signage - in this case, larger means more questions than will go on the Park survey

B. Summary Reports - Ongoing City projects that are of interest to the Diversity Commission

- ADA Transition Plan
- Communities for All Ages

- Review how funds/resources are being deployed
- Communities for all ages update in the new year
- Reviewing if ADA transition plan includes changes for all different disabilities (not just physical disabilities)
- Make website more approachable for those with disabilities (texts larger, color changes, high resolution, etc.) Section 508 compliance.
- Using wordpress for website-Confirm if 508 Compliant
- Meetings do not have live captioning but does have closed captions after via Vimeo hosting platform-<https://vimeo.com/parkvillemo>
- Status on when ADA plan will be presented to BOA
- All ages survey only had a few questions for the disabled community
- Review parking options for disabled individuals downtown-Specific times/days where parking is specifically for disabled individuals
- How to incorporate ADA pieces in planning, budgeting, parks, etc. Build inclusive parks.

5. Other Business

A. Updates from Park University - Manika

- Requested update on transportation, internship, and housing
- Will need to find a new park university student to fill Manikas seat due to her graduating

B. 2023 Year in Review

- Great transition in leadership to Mahnaz Shabbir
- Removed outdated language from ordinances
- Progress on signs, what to actually do with the signs
- Expanded commission
- Did not get survey accomplished (In process via Parks and Recreation)
- Wants to review who is engaging in the commission from the public (wants data from streams/who watches it after the meeting?)
- Develop 2024 Plan of Action
- Use social media to highlight Parkville residence and request feedback on ADA compliance. Request meeting attendance from citizens to share feedback.

C. 2024 Schedule & Potential Business

- Continue to meet in odd months
- Will move forward with meeting on 1/8/2024
- Each Commissioner will have 2 agenda items for 2024 strategic plan on 1/8/24

D. Discussion - Calendar Recognitions on the City's Website - Tiana

- Social Media recognize all holidays of all religions/nationalities
- Recognize months (women's, black history month, indigenous peoples month, etc.) on social media

-Committee will create list of holidays and calendar that can be posted on social media

E. Discussion - DEI Courses for Local Businesses

-Survey businesses and neighbors to know what DEI options are available

-Park U students have round tables to discuss what entering the workforce, address diversity in the workforce, etc. Invite small businesses within Parkville to participate.

- Present partnership to EDC/PACE to determine if they are interested in joining forces to work on this

F. Discussion - Town Halls for Park U Students Who Want to Get Involved - Tiana

-See Note from item E about Park University

6. Adjourn

Chair Shabbir declared the meeting adjourned at 07:08 PM.

The minutes for December 11, 2023, having been read and considered by the Diversity & Inclusion Commission, were approved on this the 8th of January, 2024.



Jeffery Rhodes, Asst. City Administrator

January 8, 2024

Approval date