



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#24-005)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, May 8, 2024 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:00 PM on May 8, 2024.

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink

Michelle Flamm

Steven Sturgess

Amanda Blackwood *via videoconference*

Nate Askren

Dana Laiben

Jessica Holtz

Absent with prior notice were:

Linda Arnold

Mary Jane Kuehn

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the April 10, 2024, regular meeting

ACTION: Michelle Flamm moved to approve the minutes for the April 10, 2024, regular meeting. Dana Laiben seconded.

RESULT: Motion Passed: 7-0.

3. NON-ACTION AGENDA

- A. Composting Presentation with Hayden Andrews, KC Can Compost.
Brittanie Propes, Parks and Recreation Director introduced Hayden Andrews of KC Can Compost, who gave a presentation about the Compost Program for a possible partnership.

The CLARB thanked Hayden for the great information and presentation.

- B. Quarterly Budget Update with Bryan Kidney, Deputy City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director, presented a quarterly budget update, which was included in the CLARB packet.

4. ACTION AGENDA

- A. 2024 Election of Board Officers

ACTION: Dana Laiben moved to nominate the following:

1. Adam Zink as Community Land and Recreation Board Chairman.
2. Steven Sturgess as Community Land and Recreation Board Vice Chairman.
3. Linda Arnold as Community Land and Recreation Board Secretary.

Michelle Flamm seconded.

RESULT: Motion Passed: 7-0.

5. STAFF UPDATES ON ACTIVITIES

The Parks Updates and Events are attached to the minutes.

- A. Parks Maintenance
- B. Nature Sanctuary
- C. Parks Projects
- D. Special Events

6. MISCELLANEOUS ITEMS FROM THE BOARD

Member Nate Askren asked about the status of the bike fix-it stations - they have been ordered for both Gateway and ELP Park.

Member Mary Jane asked to have a speaker come to a future CLARB meeting regarding canopy cover. Brittanie will look into this.

Chair Adam Zink asked staff to consider planting vegetative screening around the MOAW pump stations as he had noticed that the grass in between the pump stations was not in the best shape. Parks and Rec Director, Brittanie Propes, said she would reach out to Brad Cole at MOAW to possibly partner with to address this.



Project Updates

- Master Plan
- Gateway Park
- Veterans Memorial
- Train Depot
- Farmers Market
- Bridge to Platte Landing Park
- Wetlands

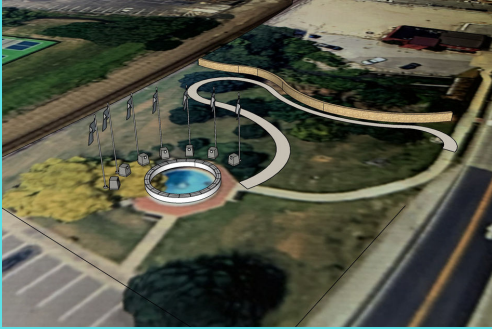
Master Plan

- Over the last few weeks, SWT Design has hosted several small focus groups including:
 - Residents
 - Park Users; including Soccer Shots, Vikings Youth Football, Riverpark Church
 - Park University
 - YMCA
 - Parkville Living Center
 - Parkville Old Town Market CID (POTMCID)
 - Parkville PACE
 - The focus groups conclude this week (Thursday 5/9)
- SWT Design is finalizing the project website
 - Website will include social pinpoint

Gateway Park



Veteran's Memorial



- Securing quotes for the phase 1 elements:
 - Electrical (including a separate meter)
 - LED lights
 - Flag poles
 - Seven service flags
 - Flag pole installation

Train Depot

- *Proposals were accepted until January 31st*
- *Selection Committee met February 22nd*
- ***Proposals are still under review and in the evaluation process***
- *A joint work session will be scheduled once the Selection Committee has a recommendation*



Farmers Market

April 2, 2024: The agreement with BBN for final design documents and construction documents was approved.

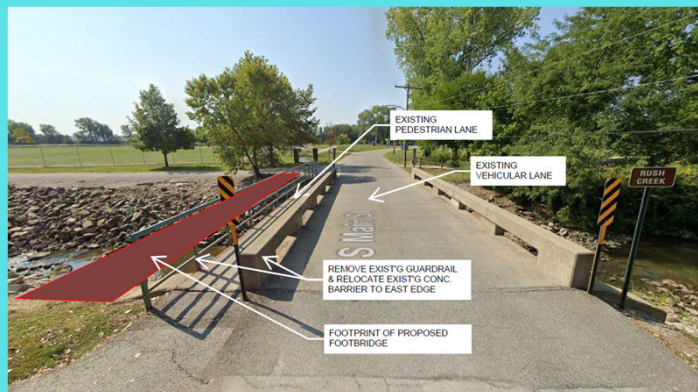
April 30, 2024: BBN is seeking CLARB and BOA input at the joint work session on April 30th at 5:30pm. The Work Session will include a presentation of preliminary plans, discussion regarding the difference in price for a basic structure vs. a basic structure that has the ability to add additional amenities in the future, BBN's opinion of the structure's anticipated life expectancy so the governing body can have a sense of how soon the potential enhancements would need to be implemented, and direction for BBN to move forward with design plans.

May 7, 2024: The BOA voted not to add additional expenses to the structure and to proceed with the base, open air, market structure.

Next steps: Staff will work with BBN Architects to finalize design documents and prepare construction documents

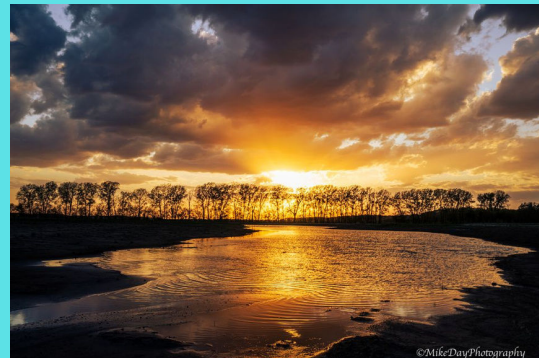
Bridge to Platte Landing Park

- We were approved for the Outreach Grant for \$40,000 (full requested amount)
- Staff is preparing a Request for Proposals RFP for the pedestrian and vehicular bridge design



Wetlands

- ERDC will be on-site May 10, 2024 to evaluate the current vegetation
 - Staff will be present to discuss invasive species management
 - Small resident focus group invited to provide input
- Windmill Installation on standby, waiting for weather to cooperate
- Final grading on standby, waiting for weather to cooperate



Parks Maintenance



Callery Pear Buyback Program



Earth Day Work Day

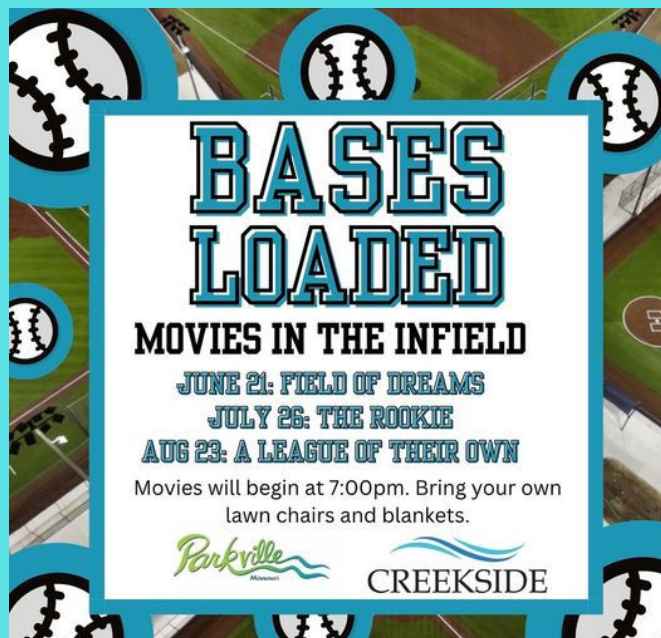


Kansas City Symphony



 : Mayor Dean Katerndahl

Movie Nights at Creekside



**BASES
LOADED**

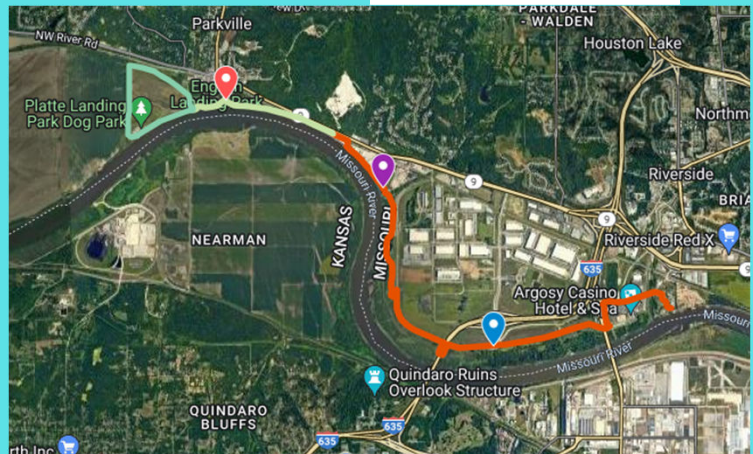
MOVIES IN THE INFIELD

JUNE 21: FIELD OF DREAMS
JULY 26: THE ROOKIE
AUG 23: A LEAGUE OF THEIR OWN

Movies will begin at 7:00pm. Bring your own
lawn chairs and blankets.

Rolling on the River Bike Ride June 1: National Trails Day



2024 Events

- 5/11 Northland Mothers Day Run
- 5/12 River Park Church at ELP
- 5/18 Midwest Walk-Run-N-Roll 5K
- 5/24-5/26 Memorial Day Weekend Carnival
- 5/26 River Park Church at ELP
- 6/1 Rolling on the River Bike Ride
- 6/1 Cruise Night
- 6/1 Electronic Recycling and Paper Shredding at PLP
- 6/1 River Park Church Celebration at ELP
- 6/8 Jazz Festival
- 6/12 Farmers Market Wednesday Market Opens 12-4pm
- 6/15 Hometown 1/2 Marathon
- 6/16 River Park Church at ELP
- 6/20 Kansas City Symphony in the Park
- 6/21 Movie Night at Creekside

7. ADJOURN

ACTION: Michelle Flamm moved to adjourn the regular meeting at 7:27 p.m.
Jessica Holtz seconded.

RESULT: Motion Passed: 7-0.

The minutes for May 8, 2024, having been read and considered by the Community Land and Recreation Board, were approved on the 10th day of July 2024.

Bonnie Buckmaster
Bonnie Buckmaster, Public Works Assistant

July 10th, 2024
Approval date