



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#24-003)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, March 13, 2024 6:00 PM

City Hall Board Room

1. CALL TO ORDER

A. Members Present:

Adam Zink

Linda Arnold

Amanda Blackwood *via zoom*

Dana Laiben Nathan

Askren Mary Jane

Kuehn Jessica Holtz

Phillip Wassmer (Liaison)

Members Absent:

Michelle Flamm

Steven Sturgess

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; Mayor, Dean Katerndahl; Alexa Barton, City Administrator; and Bonnie Buckmaster, PW Assistant were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the February 21, 2023, regular meeting.

ACTION: Mary Jane Kuehn moved to approve the minutes for the February 21, 2024, regular meeting with item 3B still being evaluated. Dana Laiben seconded.

RESULT: Motion Passed: 6-0.

3. NON-ACTION AGENDA

A. Presentation by Joe Wheelock from Bridging the Gap

Joe Wheelock, Heartland Tree Alliance Program Manager, gave a presentation about the overview of Bridging the Gap and Heartland Tree Alliance. Joe shared information on their different initiatives, including Invasive Species Management, Tree Planting programs, Tree Pruning programs, Native Seed Teams, Prescribed Fires and citizen engagement. Joe discussed different partnerships they currently have in the Kansas City area and plans to partner with other local communities like Parkville.

CLARB thanked Joe for the information.

4. ACTION AGENDA

5. STAFF UPDATES ON ACTIVITIES

Master Plan

- Staff parks tour with SWT Design on March 1st
- Stakeholder small group meetings later this month
- CLARB/BOA kickoff meeting March 19th at 5:30 pm.
- Active Engagement event - This will be an existing event in Parkville that we attend to promote and announce the kickoff of the Master Plan.
- Community Meeting 01 This will be a stand-alone event to present the timeline of the Master Plan.
- Social Pinpoint website is being created.
- Timeline and more details about the overview of the project will be shared on the City of Parkville Facebook page after the kickoff meeting on March 19th.

Gateway Park

- The project has been completed.

Veterans Memorial

- Veterans' Committee Meeting will be held on Tuesday, March 26th at 5:00 p.m.
- Waiting on Committee to provide direction to move forward.
- Options include: 1. Moving forward with installation of the service flags and potential lighting of the service flags, while waiting for funding to design the full project or 2. Working with SFS Architecture to design the full project in phases as funding allows.

Train Depot

- Proposals were accepted until January 31st.
- Selection Committee met February 22nd.
- Proposals are still under review and in evaluation process.
- A joint work session will be scheduled once the Selection Committee has a recommendation.

Farmers Market

- BBN will prepare the design documents and construction documents.
- Refined design documents will return to the board for approval.
- The Farmers Market Association will continue using the parking lot for the 2024 season.
- The Farmers Market Association intends to open the market on April 27th.
- There is an area adjacent to the Farmer's Market lot that is eroding. Over time this streambank will continue to erode and threaten the stability of the east end of the parking lot. Staff applied for a Platte County Stormwater Management Grant for the design of the Streambank Stabilization solution.

This grant is due March 29th.

Bridge to Platte Landing Park

- Platte County Outreach Grant was submitted in February.
- Project awards are expected to be announced in May.
- If grant funding is received, staff will pursue the vehicular and pedestrian bridge design.

Wetlands

- Work Session to be held on April 16th with USACE at 6:00 p.m.
- Staff is awaiting the vegetation proposal from ERDC and will review with USACE prior to the work session on April 16th.
- Bentonite delivery has continued, with 13 additional semi-trucks last week.
- The southern wetland cell is entirely complete, and a good amount of progress has been made on the northern cell.
- Staff is meeting on-site with Missouri Department of Conservation on April 1st to keep Neal Young, Wetlands Biologist clued into the current progress of the Wetlands.

Tree Requirements

- The Great Street Trees List 2024 version cannot be changed at a staff level and must be presented to the BOA as a text amendment via ordinance.
- The Great Trees List 2024 version will be presented in conjunction with the text amendment for the Architectural Design Standards
- The Planning and Zoning Commission plans to discuss the landscape standards on Tuesday, April 9th.
- Planning and Zoning Commission currently serves as the Steering Committee for the Architectural Design Standards project; staff would like a member of CLARB to also serve on the committee to provide comments/feedback during our discussions on landscape design standards. CLARB recommended Member Jessica Holtz to represent CLARB and to serve on the committee.

- A. Parks Maintenance Updates
New Playground Mulch was installed.
- B. Nature Sanctuary
Prescribed burn at PNS
- C. Parks Capital Improvement Projects Report
The report was included in the CLARB packet.
- D. Special Events
The events were included in the CLARB packet and are available on the City website.

CLARB would like to promote the Callery Pear /Bradford Pear buyback program.

6. MISCELLANEOUS ITEMS FROM THE BOARD

2024 Event List

Some of the events were incorrect on the event list included in the packet and will be updated and available on the city website.

Member Jessica Holz mentioned that Pac Park is in need of trash pickup. Jessica is involved with Northland Community Cleanup and will look into cleaning up this area. Members mentioned that the trash could be coming down from the stormwater. There was discussion about placing "No Littering" signs in the area.

There was also discussion of the steep hillside at Gateway Park to plant appropriate landscaping to prevent washout. Brittanie would like Pinecrest to weigh in on landscaping as well.

7. ADJOURN

ACTION: Linda Arnold moved to adjourn the regular meeting at 7:00 p.m. Nate Askren seconded.

RESULT: Motion Passed: 6-0.

The minutes for March 13, 2024, having been read and considered by the Community Land and Recreation Board, were approved on the 10th day of April 2024.

Bonnie Buckmaster
Bonnie Buckmaster, PW Assistant

April 10, 2024
Approval Date



PARKS & REC UPDATES

March Meeting



NON-ACTION AGENDA



ACTION AGENDA

Capital Improvement Program: Track Loader Purchase

- **Current budget includes \$37,000 in 2024 and \$37,000 in 2025 to lease**
- **At the end of the lease, there is an option to buy out the remaining balance**
- **Through Sourcewell, a cooperative government bid process, staff found a comparable Kubota Track Loader**
- **The Kubota track loader is less expense at \$63,628 to purchase**
- **The parks budget has the money available, but is requesting a budget amend for additional spending authority**



OTHER UPDATES

Project Updates

- Master Plan
- Gateway Park Project
- Veteran's Memorial
- Train Depot
- Farmers Market
- Bridge to Platte Landing Park
- Reservation Software
- Wetlands

Master Plan

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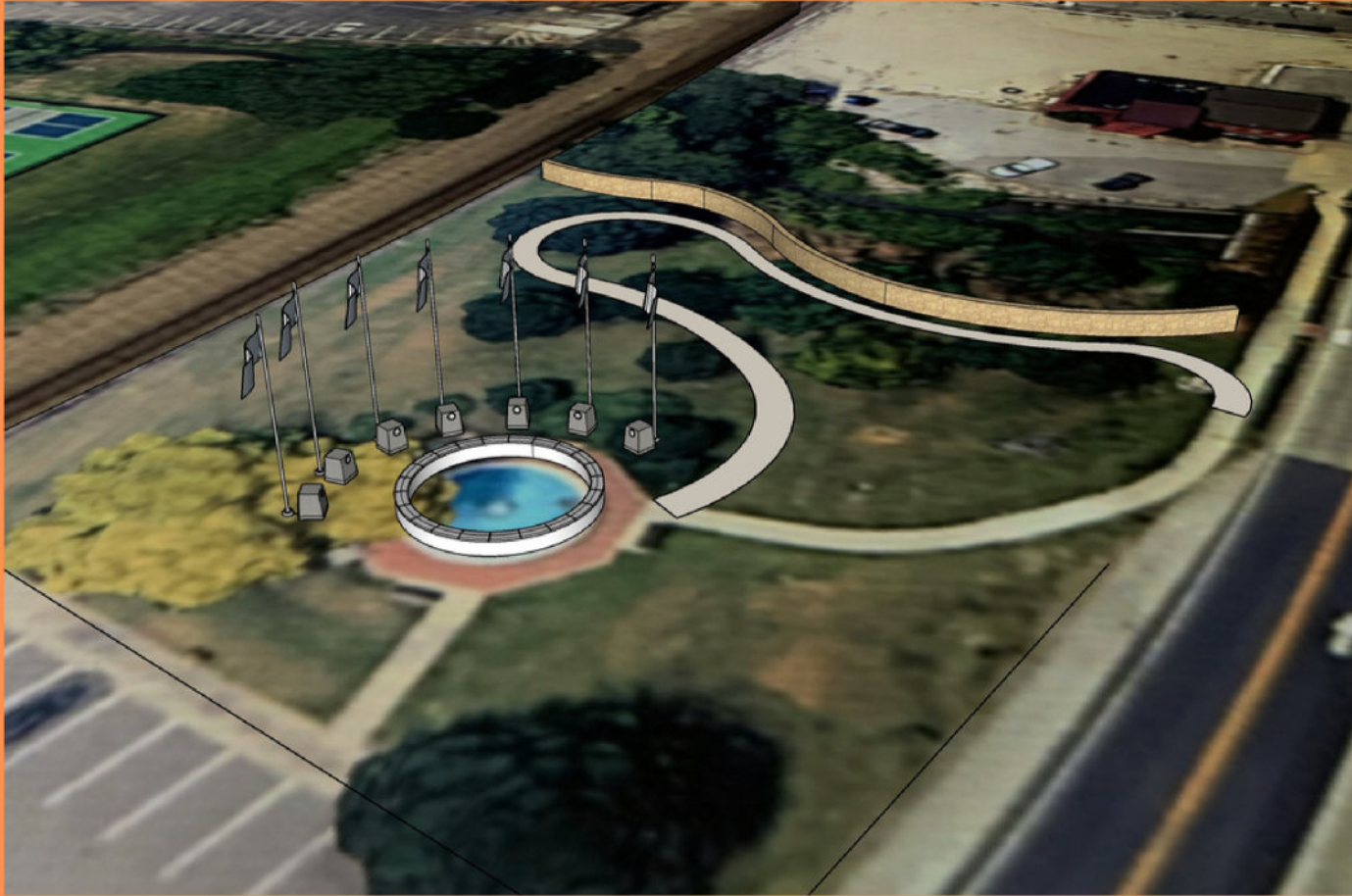
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Gateway Park



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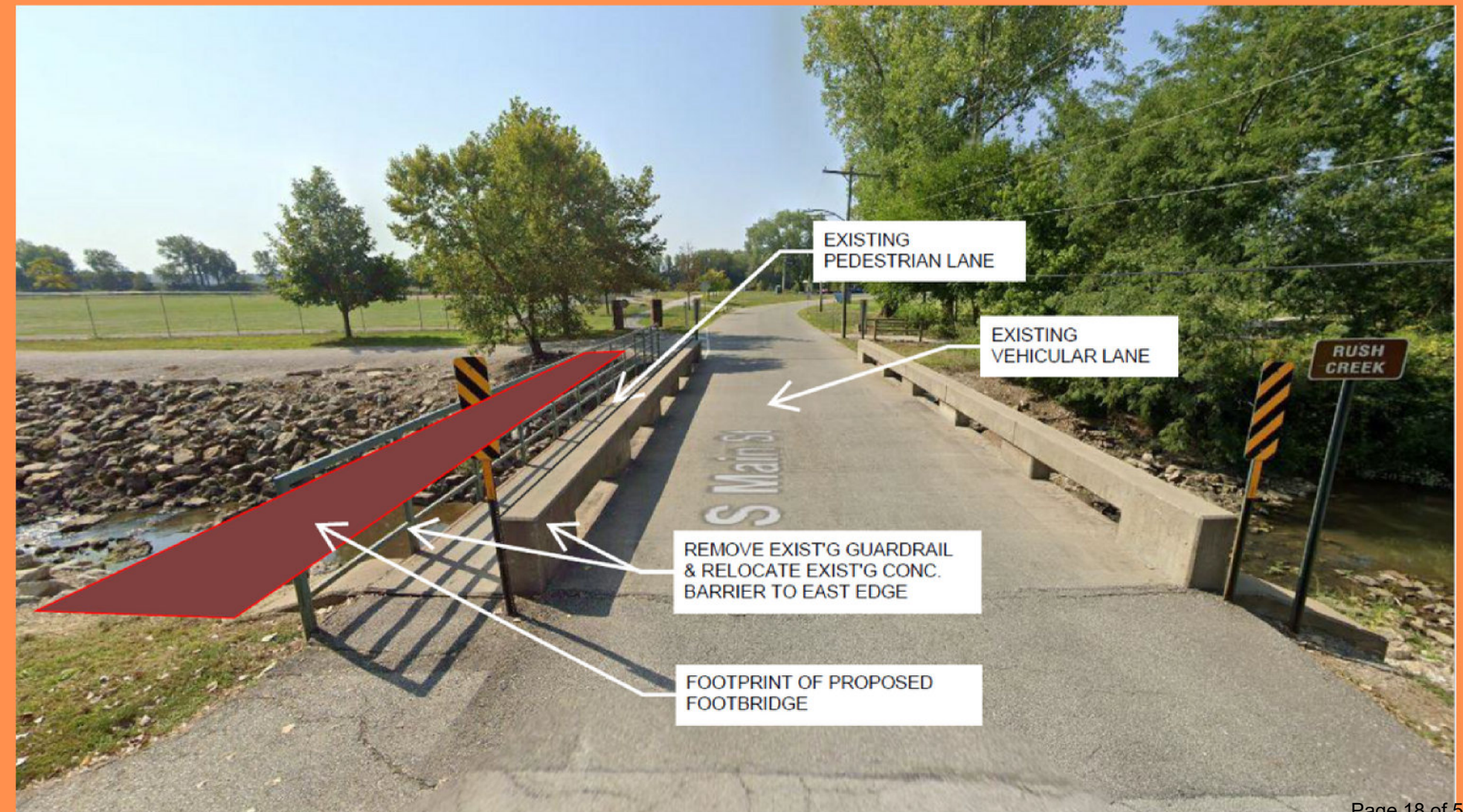
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New Playground Mulch



Prescribed Burn at Parkville Nature Sanctuary



The Platte County
CITIZEN
Complete County Coverage

FIRE KEEPS NATURE SANCTUARY HEALTHY

Parkville Nature Sanctuary Director Kristen Bontrager (who is a certified burner) put a prescribed fire to the prairie at the nature sanctuary last weekend. Prescribed fire is an excellent way to manage natural resources and keep the prairies biodiverse and healthy. Prairies are a critically endangered ecosystem and home to thousands of different type of wildlife and ecological interactions.
Contributed Photo

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KCPD OFFICER ACCUSED IN PLATTE COUNTY

An officer with a history of violent encounters has been sued after another incident

JEANETTE FAUBION
CITIZEN STAFF

A Kansas City police officer with a history of violent encounters has been accused of using excessive force in detaining a woman at the Platte County Walmart in 2022. In the lawsuit, filed earlier this month in Platte County Circuit Court, plaintiff Bermeeka Mitchell of Lansing, Kan. accuses officer Blayne Newton of three counts and seeks a jury trial and \$25,000 in damages. Three counts are listed in the suit, including assault, battery and false

imprisonment. The case is set for a May 10 docket call. According to court documents, Newton was working an off-duty assignment Sept. 11, 2022 at the Platte County Walmart. In the parking lot, Mitchell noticed an arrest under way by Kansas City Police Department officers and started to live stream the arrest on Facebook. She followed them into the building and was approached by an individual and told she could not film on Walmart property. Mitchell said the person was in plain clothes and never identified himself as an employee of the store. She continued to film and the employee asked her to stop and leave.

She refused. This employee then called for Newton, who was in uniform. Mitchell says she attempted to comply with the officer, but Newton grabbed and twisted both her arms, placed the heel of his boot on top of her foot and ground it as he forced her arms behind her back. She was handcuffed tightly and her shoulder was pinched while the officer reportedly yelled “stop resisting arrest.” Now injured, Mitchell said she was taken to a private
See LAWSUIT, PAGE 3

State Championship Maintenance Rodeo



2024 Events

- **3/15 First Volunteer Workday at Parkville Nature Sanctuary**
- **3/23 Easter Bunny at Pocket Park**
- **3/23 Spring Rally in the Alley**
- **4/6 Cruise Night**
- **4/6 Electronic and Paper Recycling at Platte Landing Park**
- **4/20 Boy Scout Recruiting Event at Downtown Parking Lot**
- **4/27 Parkville Microbrew Fest at English Landing Park**
- **5/4 Callery Pear Buyback at Platte Landing Park**
- **5/4 Women Lawyers 5K**
- **5/4 Cruise Night**