



FINANCE COMMITTEE
Monday, June 24, 2024 4:30 PM
Administration Conference Room, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes for the June 10, 2024, meeting
 - B. Approve an agreement with Terry Snelling Construction Inc. for the 2024 Curb Repair Program (Public Works)
- 4. Non-Action Items**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Meeting
Monday, June 10, 2024 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Vice Chair Bennett called the June 10, 2024, meeting to order at 4:32 p.m. A quorum was present.

Members Present: Vice Chair Bob Bennett, Dean Katerndahl, Philip Wassmer and Michael Lee (*via videoconference*)

City Staff Present: Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes (*via videoconference*), Police Chief Kevin Chrisman (*via videoconference*), Public Works Director Dan Harper, Community Development Director Stephen Lachky (*via videoconference*), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

Others Present: Andrew Robertson, George Butler Associates; and Chris Cline, Confluence (*via videoconference*)

2. Financial Updates

3. Action Items

A. Approve the minutes for the May 13, 2024, meeting

Philip Wassmer moved to approve the minutes for the May 13, 2024, meeting. Dean Katerndahl seconded; motion passed 4-0.

B. Approve a professional services agreement with George Butler Associates for consulting engineering services for the Route 9 Complete Streets Improvements project from 4th Street to Park University Entrance Drive; and from S. Crooked Road and Route FF to the intersection with Route 9

Deputy City Administrator/Finance Director Bryan Kidney said that George Butler Associates (GBA) submitted a proposal for engineering and Confluence would be responsible for public engagement for a total amount of \$416,000. He noted that the funding for construction would be determined for construction, including issuing bonds and the term.

Community Development Director Stephen Lachky said that GBA was selected as an on-call consultant through a request for qualifications process. He was optimistic that the prices for the project would go down, depending on the options available.

Discussion focused on costs and including the bridge over White Alloe Creek. Andrew Robertson, GBA, said they would survey everything on the surface and underground, including the storm inlets, to determine what needed to be adjusted or moved. He noted

that the survey would be extremely helpful for making decisions.

Further discussion focused on the steering committee, including representatives from the Southern Platte Fire Protection District, Park University, Main Street Parkville Association and the Parkville Old Towne Market Community Improvement District; moving the post office; and moving forward with the assumption that the railroad track realignment and the post office not relocating. The engineering plan could be revisited if something changed and would be pared down to the two most realistic options.

Wassmer moved to recommend that the Board of Aldermen approve a professional services agreement with George Butler Associates for engineering services associated with Route 9 improvements from 4th Street to Park University Entrance Drive; and from S. Crooked Road and Route FF to the intersection with Route 9 in the amount of \$416,828.46. Katerndahl seconded; motion passed 4-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

Katerndahl discussed a contribution to the Northland Chamber for transportation improvements for the I-29/I-35 corridor in the northland. He said that the Parkville Area Chamber and EDC agreed to pay half the cost and the City would pay the other half. The consensus of the Finance Committee was for the item to be placed on the Action Agenda at the June 18 Board of Aldermen meeting.

7. Adjourn

Chair Wylie adjourned the meeting at 4:59 p.m.

Submitted by:

Melissa McChesney
City Clerk

Approval Date

CITY OF PARKVILLE

Policy Report

Date: June 18, 2024

Prepared By:

Daniel Harper, Public Works Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve an agreement with Terry Snelling Construction Inc. for the 2024 Curb Repair Program (Public Works)

BACKGROUND:

The City operates approximately 100 lane miles of pavement throughout Parkville. Of these 100 lane miles, an estimated 70% have curb, or around 70 lane miles of curb and gutter, throughout the city. Curb and gutter are a component of the stormwater system and road system in that they provide a conveyance method for water to drain out of the roadway.

Curb and gutter are constructed almost entirely out of concrete within the city. Concrete breaks down for multiple reasons. However, the primary failures observed in Parkville are:

1. Over-Loading - Mechanical overloading of the curb and gutter, such as a large vehicle driving over them or a snow plow blade breaking a section.
2. Disintegration - Freeze thaw cycles paired with salts break down the concrete into individual aggregates over time.
3. Cracking - Also caused by overloading and freeze & thaw, but also occurs due to settlement in the ground

Over time, all curbs fail and need regular maintenance and eventual replacement. The City's Streets crew routinely performs minor repairs, such as grouting or epoxy on smaller breaks and cracks, but eventually the curb needs full replacement. Often times, this is aligned with the resurfacing of the roadway to fully restore the segment of roadway and increase longevity of that location and maximize the effectiveness of the repair.

This year, the primary area of focus is River Hills, as resurfacing is planned for the summer of 2025, along with areas in the Bluffs, which are planned for future resurfacing. Additionally, there are several other smaller locations throughout the city that have failed that were selected for replacement, yet considered in future years when funds are available.

Areas of Replacement:

- River Hills Drive - 604 Linear-Feet (LF)
- North National - 20 LF
- South National - 57 LF
- Bluff Drive & Crooked Road - 43 LF

- Bluff View & Bluff Drive - 36 LF
- Bluff View - 48 LF
- Bluff Circle - 19 LF
- Bluff Way - 25 LF
- Twilight Place - 59 LF
- Pine Ridge Court - 40 LF
- Pine Ridge Court Inlet - 20 LF
- 13th Street - 8 LF

The selection process is driven by a field evaluation of known locations that have failed and have not been replaced previously, along with planned resurfacing. The focus on areas being resurfaced is to protect the newly completed surface and provide an ideal joint to pave along which extends the life of the pavement. The other focus is on replacing curbs that have failed under a "worst-first" approach.

Due to the quantity of damaged curb needing replacement, and the increased cost of construction, no sidewalks were selected for replacement this year.

This project received six bids and Terry Snelling Construction was selected as the low and best bid. They have performed curb replacement work in the city under previous programs, and most recently performed this project in 2023.

The engineer's estimate for this project was a unit price of \$50.00 per linear foot at a total cost of \$48,950.00. This was an increase of approximately 11.5% from the previous year's rate of \$44.75 per linear foot. This year, the lowest bid was \$59.50 per linear foot at a total cost of \$58,250.50 from Terry Snelling Construction.

STRATEGIC GOAL(S):

This project is part of the Infrastructure and Public Facilities goal to extend life of infrastructure and equipment.

BUDGET IMPACT:

The FY 2024 budget allocated \$50,000 in the Transportation Fund for this project as the Curb & Sidewalk Program. While this project is over the budgeted amount, there should be adequate savings from other areas of the budget in order to address all areas listed in this policy report for 2024.

ALTERNATIVES:

1. Approve the agreement with Terry Snelling Construction for the 2024 Curb Repair Program.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the approval of a construction contract with Terry Snelling Construction Inc. in the amount of \$58,250.50.

POLICY:

The Purchasing Policy, Resolution No. 23-016, requires Board of Aldermen approval for all purchases above \$50,000, upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve an agreement with Terry Snelling Construction Inc. for the 2024 Curb Repair Program in the amount of \$58,250.50.

ATTACHMENTS:

1. Bid Tabulation
2. Agreement

BID TABULATION

2024 CURB REPAIR PROGRAM
Bid Opening Tuesday, June 11, 2024
10:05 a.m., City Hall Board Room

Bidder Name	BASE TOTAL
*Terry Snelling Const. Independence, MO	\$58,250.50
McConnell & Assoc. NKC, MO	\$62,998.65
INCO USA LLC Olathe, KS	\$68,588.74
Julius Kaaz Const. Co., Inc. Leavenworth, KS	\$73,425.00
Tunks Const. Cameron, MO	\$84,732.45
Primetime Contracting Corp. Riverside, MO	\$94,473.50

(*) Recommended Award of Purchase

CITY OF PARKVILLE, MO

**AGREEMENT BETWEEN CITY OF PARKVILLE
AND CONTRACTOR
FOR
2024 CONCRETE CURB REPAIR**

This agreement is made and entered into this 2nd day of July 2024, by and between the City of Parkville, Missouri, (hereinafter the "City") and TERRY SNELLING CONSTRUCTION, INC. hereinafter the "Contractor").

WITNESSETH:

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this process has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums stated below.

WHEREAS, the City has caused to be prepared, in accordance with the law, Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General and Special Conditions, Plans, Specifications and other documents as identified below and as further defined in the General Conditions(collectively referred to as "the Contract Documents"), for the work therein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing construction materials, labor, tools, equipment and transportation necessary for, and in connection with, the construction of public improvements in accordance with the terms of this Agreement; and

WHEREAS, the Contractor, in response to the advertisement, has submitted to the City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this evaluation has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums set forth below.

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, the City for itself and its successors and the Contractor for itself, its, successors and assigns, as follows:

ARTICLE I. The Contractor will furnish at its own cost and expense all labor, tools, equipment, materials and transportation required to construct and complete the work designated, described and required by the Contract Documents,

979 lineal feet of CG-2 Curb & Gutter Removal and Replacement

Work Timeframe:

The work will commence once the City issues a notice-to-proceed and the Board of Aldermen have approved the contract. This is a 60 calendar day project from Notice to Proceed.

Sequence of Work:

The Contractor shall sequence work in such a way as to minimize disruptions to the general public. Work hours shall be restricted to 7 a.m. to 5 p.m. Monday-Friday unless approved otherwise. Flyers shall be hand delivered to all affected residents with information about when the work will be done, what the work involves, who is completing the work, and a contact person for questions. Two sets of flyers shall be completed, one at the beginning of the project with the estimated timeframe and another at least 24 hours in advance of work.

Environmental and Safety Requirements:

The project shall comply with all local, state, and federal regulations, including but not limited to EPA, OSHA, and Missouri clean water and clean air requirements.

Material & Construction Specifications:

The material and construction shall follow the KC-APWA specifications as currently adopted. The concrete shall be MCIB Mix No WA 610-1-4 (4500psi, 3" max. slump, 1" max coarse aggregate size). All concrete shall be cured using an approved curing compound and shall be applied liberally. The City will provide and pay for material testing by a third party. Construction shall follow current KC-APWA standards.

Concrete Caulk (MP1) shall be applied on all expansion joints where the curb meets the driveway.

All work shall conform to ADA standards if and where applicable.

Traffic Control:

Traffic Control shall meet all requirements as outlined in the current edition of the Manual for Uniform Traffic Control devices (MUTCD). Traffic control shall be considered subsidiary to other bid items. Any work not specifically outlined, but required shall be considered subsidiary to other bid items.

all in accordance with the Contract Documents, on file with the City Clerk of Parkville, Missouri, all of which are as fully a part hereof as if repeated verbatim herein; all work to be done in a good, substantial and workmanlike manner to the entire satisfaction of the City, and in accordance with the laws of the City, the State of Missouri and the United States of America. All terms used herein shall have the meanings ascribed to them in the General Conditions unless otherwise specified.

ARTICLE II. The City shall pay to the Contractor for the performance of the work embraced in this Contract, and the Contractor will accept in full compensation therefor, the sum of **FIFTY EIGHT THOUSAND TWO HUNDRED FIFTY DOLLARS AND 50/100 (\$58,250.50)** (subject to adjustment as provided by the Contract Documents) for all work covered by and included in the Contract award and designated in the foregoing Article I, payment thereof to be made in cash or its equivalent and in the manner provided in the Contract Documents.

ARTICLE III. The contractor shall commence work upon the date stated in the Notice to Proceed and will complete all work by this Contract by 60 days. Time is of the essence. Accordingly, liquidated damages shall be assessed against Contractor, as stipulated liquidated damages and not as a penalty, in the amount of \$100.00 for each and every calendar day the work remains incomplete over the specified completion time.

ARTICLE IV. This Agreement shall not become effective, nor shall Contractor commence any work hereunder, until the City has received, and approved, the Certificate of Insurance and Additional Insured-and Notice of Cancellation Endorsements, the fully executed Performance and Payment Bonds with Powers of Attorney, and the list of proposed Subcontractors from Contractor.

ARTICLE V. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with the laws of the State of Missouri.

ARTICLE VI: The following documents are made part of this agreement by reference:

Exhibit A	General Conditions of the Contract
Exhibit A-1	Special Conditions of the Contract
Exhibit B-1	Performance Bond
Exhibit B-2	Payment Bond
Exhibit B-3	Maintenance Bond
Exhibit C	Scope of Project
Exhibit D	Not Applicable
Exhibit E	Contractor's Affidavit Acknowledging Federal Lobbying Activities and Conflict of Interest Prohibition
Exhibit F	Sales tax exemption documentation forms
Exhibit G	Contractor's Affidavit of Compliance with Non-Discrimination and Equal Employment Opportunity Laws
Exhibit H	Affidavit of Compliance with Safety Training Requirements (§292.675 R.S. Mo.)
Exhibit I	Affidavit of Compliance with R.S. Mo §285.530.6
Exhibit J-1	Applicable Missouri Prevailing Wage Rates if Project Total Exceeds \$75,000
Exhibit J-2	Prevailing Wage Rate Reporting Form
Exhibit J-3	Certification of Compliance with Prevailing Wage Requirements
Exhibit K	Insurance Requirements
Exhibit L	Bill of Sale
Exhibit M	Bailment Agreement
Exhibit N	Conditional Partial Waiver of Lien and Release of Claims
Exhibit O	Conditional Final Waiver of Lien and Release of Claims
	Certificate of Substantial Completion
	Certificate of Final Completion
	Construction Change Directive
	Change Order

WITNESS WHEREOF, the City of Parkville, Missouri, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Contractor has executed this contract in the prescribed form and manner, the day and year first above written.

CITY OF PARKVILLE, MISSOURI

By: _____
Dean Katerndahl, Mayor

ATTEST:

Melissa McChesney, City Clerk

TERRY SNELLING CONSTRUCTION, INC.

DocuSigned by:
By Terry Snelling
204F19F8039C434...
Title Terry Snelling Pres.

(SEAL)

(If the Contract is not executed by the President of the Corporation or general partner of the partnership, please provide documentation, which authorizes the signatory to bind the corporation or partnership. If a corporation, Contractor shall furnish the City a current certificate of good standing, dated within ten (10) days of the date of this Contract.)