

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:08 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on May 7, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Bob Bennett - *via videoconference*
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Allyson R. Berberich

Absent:

Ward 4 Alderman Michael Lee - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
Chris Ashley, Parks & Recreation Project Manager
John Mautino, City Attorney
Karla Shewell, Deputy City Clerk/Finance Specialist

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

B. Proclaim May 1-8, 2024, as Municipal Clerks Week

Mayor Katerndahl presented the proclamation to City Clerk Melissa McChesney and Deputy City Clerk/Finance Specialist Karla Shewell.

C. Proclaim May 12-18, 2024, as Police Week

Mayor Katerndahl presented the proclamation to Police Chief Kevin Chrisman.

A. Proclaim May 2024 as Older Americans Month

Mayor Katerndahl presented the proclamation to Marte Zirschky, Platte County Senior Fund Board Member, and Marcus Flores, Parkville Living Center Executive Director.

3. CONSENT AGENDA

- A. Approve the minutes for the April 16, 2024, regular meeting
- B. Approve the minutes for the April 16, 2024, work session
- C. Approve Resolution No. 24-007 to adopt an Investment Policy
- D. Approve the semi-annual financial reports for the first half and second half of 2023 and direct City Administration to publish
- E. Approve an agreement with She Digs It, LLC, for the McAfee Pump Station Rehabilitation project
- F. Approve an agreement with Barkley Asphalt Company for the 2024 Asphalt Maintenance project

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

- A. **Approve additional options for a potential enclosure of the new farmers market structure**

Parks and Recreation Director Brittanie Propes responded to questions she received after the April 30 work session. She also provided a list of different types of events held by other year-round farmers markets.

City Administrator Alexa Barton provided an overview of the project budget, noting that funds were included in the 2022 Capital Improvement Program (CIP), in the 2023 operating budget, in the 2024 CIP and from a Platte County Parks grant. She noted that BBN Architects did not include connecting water in the project because when they began the design, the farmers market was not going to be used as an event space.

Austin Massoth, BBN Architects, said it was hard to plan for connecting water because it was difficult to anticipate what the building codes would be at the time of construction and the number of plumbing fixtures needed, so they recommended waiting until the Board determined if water was going to be added.

Discussion focused on preparing the structure for garage doors, using roll-down shades instead of doors and being fiscally responsible.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO **APPROVE THE BASE BUILDING OF THE FARMERS MARKET, AS PRESENTED, AND NOT HAVE ANY ADDITIONAL ITEMS FOR AN ENCLOSURE.**

RESULT: MOTION PASSED 6-1.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: BOB BENNETT

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable Reports

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

B. Police Department

Police Chief Kevin Chrisman provided a summary of the Missouri River elevations, noting that they monitored two gages and rain from upstream affected Parkville.

C. Community Development

Community Development Director Stephen Lachky said a joint work session with the Planning and Zoning Commission was scheduled for June 4 to receive the final draft of the architectural design standards, which would also include landscaping standards.

1. Development Updates

D. Public Works

Public Works Director Dan Harper said there were two areas that had storm sewer washouts that needed to be addressed due to the heavy rains. He said that Google continued working in Riss Lake and anticipated they would be finished there by the end of the week and would restore areas afterward.

City Administrator Alexa Barton said that because the project to connect City Hall to fiber would be longer than anticipated, staff would continue negotiations with its provider Spectrum to increase capacity to address issues with live streaming. A question was asked about using Google fiber, and she responded that a connection was not anticipated until the fourth quarter.

Assistant City Administrator Jeffery Rhodes said staff was preparing to send out 114 water shut-off notices for sewer customers that were 30 days or more past due, who would have until June 4 to pay the bill or their water would be shut off. He noted that historically there were around 20–30 customers each time that had their water shut off.

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes said the Parkville Microbrew Fest was held in the park on April 27; on May 4 several events were held, including the Callery Pear Buyback Program, Cruise Night and a 5K race; and the Rolling on the River Fun Bike Ride was scheduled for June 1. She noted that staff was busy cleaning up trees from the storms, SWT Design met with small community groups to discuss the Parks Master Plan and when completed, a date would be set for community engagement and posting the project website.

City Administrator Alexa Barton sought consensus from the Board about closing City Hall on Friday, July 5, for an additional day off. They recommended that staff find out if other cities added a day off when holidays fell on a Tuesday or Thursday.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Whitley said the Diversity and Inclusion Commission was meeting on May 13 and a flyer would be distributed to the public asking for topics for the Commission to discuss.

7. UPCOMING MEETINGS

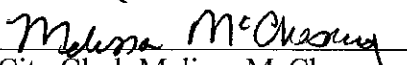
8. EXECUTIVE SESSION

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:24 p.m.

The minutes for May 7, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of May 2024.

Submitted by:


City Clerk Melissa McChesney

