

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:03 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on April 2, 2024, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Allyson Berberich

Absent:

Ward 3 Alderman Douglas Wylie - *with prior notice*
Ward 4 Alderman Michael Lee - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Bryan Kidney, Deputy City Administrator/Finance Director
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
Chris Ashley, Parks & Recreation Project Manager
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim April 10-18, 2024, as SevenDays Week in Parkville

Alderman Welch presented the proclamation to Rekha Sarma-Crawford, SevenDays Board member.

3. CONSENT AGENDA

- A. Approve the minutes for the March 19, 2024, regular meeting
- B. Approve the minutes for the March 19, 2024, work session
- C. Approve the purchase of a Kubota track loader for the Parks and Recreation Department

Mayor Katerndahl removed Item 3D from the consent agenda for further discussion.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WASSMER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS AMENDED.**

RESULT: MOTION PASSED 6-0.

4. ACTION AGENDA

D. Approve Work Authorization No. 17 with BBN Architects for the final design and construction documents for the farmers market building

Alderman Melton requested information on the deliverables for BBN Architects and decisions going forward. City Administrator Alexa Barton responded that the base structure would be similar to the old farmers market structure, but would be wider with longer overhangs. She added the Board would decide to add other options, such as doors, heaters, etc. BBN Architects was going to create the final design for the new farmers market, along with the bid documents, based on feedback from the work session on April 30.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WELCH TO **APPROVE WORK AUTHORIZATION NO. 17 WITH BBN ARCHITECTS FOR THE FINAL DESIGN AND CONSTRUCTION DOCUMENTS FOR THE FARMERS MARKET BUILDING IN THE AMOUNT OF \$117,250.**

RESULT: MOTION PASSED 6-0.

A. Adopt an ordinance to amend Ordinance No. 3158 to amend the 2023 Operating Budget for the Sewer Services Fund

Deputy City Administrator/Finance Director Bryan Kidney stated that the final numbers were compared to the estimates and it was determined that the Sewer Services Fund was over budget. He added that there were funds in the fund balance to cover the overage and the amendment provided a balanced budget, as required by law.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WELCH TO **APPROVE BILL NO. 3287, AN ORDINANCE AMENDING ORDINANCE NO. 3158 AMENDING THE 2023 OPERATING BUDGET AND FUND TRANSFERS FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2023, ON FIRST READING.**

RESULT: MOTION PASSED 6-0.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WELCH TO **APPROVE BILL NO. 3287, AN ORDINANCE AMENDING ORDINANCE NO. 3158 AMENDING THE 2023 OPERATING BUDGET AND FUND TRANSFERS FOR**

THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2023, ON SECOND READING TO BECOME ORDINANCE NO. 3220.

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Accounts Payable Reports

Per RSMo. 79.300, the accounts payable report outlining payments processing for payroll, contractual, commodities, equipment and all obligations of the City was included in the agenda packet.

B. Police Department

C. Community Development

Community Development Director Stephen Lachky stated that he presented two railroad grant opportunities at the March 5 meeting and the Federal Railroad Administration announced that applications would be accepted for \$2.4 billion in grant funds. He noted that wayside horns were eligible for grant funds.

1. Development Updates

D. Public Works

1. Electronics Recycling, Appliance Recycling and Paper Shredding Events - April 6

Public Works Director Dan Harper said that electronics recycling, paper shredding and appliance recycling events were scheduled for April 6.

2. Spring Cleanup and Spring Yard Waste Drop-Off Events

Harper said that the annual spring cleanup event was scheduled for April 13 and the annual spring yard waste drop-off event would be from April 15 through May 24.

Harper provided additional updates, noting that a sewer break occurred on Main Street and one lane was closed for a day and street sweeping would take place in the upcoming weeks.

E. **Parks & Recreation**

Parks and Recreation Director Brittanie Propes provided updates for several park projects. She said the City was awarded a \$40,000 Platte County Outreach Grant for the bridge into Platte Landing Park and staff would proceed with planning to add a pedestrian bridge to the east and converting the one-lane bridge into a two-lane vehicle bridge; staff met at the wetlands with the Missouri Department of Conservation and a work session would be held with the US Army Corps of Engineers on April 16 to discuss the plantings in the wetlands; By the Blade completed a community service project for new landscaping and hardscaping around the entryway sign on Route 9; and the Veterans Memorial Committee provided direction to start with installation of six flag poles with electrical. City Administrator Alexa Barton noted that the Committee was looking to add a sign to highlight the new site in hopes of bringing attention to their fundraising efforts.

1. **Special Events**

Propes provided updates on upcoming events, noting that the first Cruise Night was scheduled on April 6; an Earth Day/Arbor Day event was scheduled on April 22 at the Sullivan Nature Sanctuary; Kansas City Symphony in the Park would return on April 24; Deep Roots would hold a Callery Pear Buyback Program event in Platte Landing Park on May 4 and the Platte Land Trust would be giving away free saplings.

6. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Whitley stated that Google contractors hit a gas line in Riss Lake and requested an update on his request at the March 5 meeting to encourage utilities to hold open houses with residents about their projects. Barton responded that staff was working on adding information to the right-of-way permit application.

Alderman Bennett said that the Parkville Microbrew Fest was scheduled for April 27.

7. **UPCOMING MEETINGS**

8. **EXECUTIVE SESSION**

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WELCH TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3).

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, STEPHEN MELTON, ALLYSON R. BERBERICH

NOES: NONE

ABSTAIN: NONE

The Board entered the executive session at 7:44 p.m. At 8:00 p.m., the Board reconvened in open session.

9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 7:45 p.m.

The minutes for April 2, 2024, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of April 2024.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

