



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#24-003) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, March 13, 2024 6:00 PM
City Hall Board Room

1. CALL TO ORDER

- A. Adam Zink
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Mary Jane Kuehn
Jessica Holtz
Phillip Wassmer (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the February 21, 2023, regular meeting

3. NON-ACTION AGENDA

- A. Presentation by Joe Wheeler from Bridging the Gap

4. ACTION AGENDA

- A. Approve CIP Budget Amendment for the Purchase of a Track Loader

5. STAFF UPDATES ON ACTIVITIES

- A. Parks Maintenance Updates
- B. Nature Sanctuary
- C. Parks Capital Improvement Projects Report
- D. Special Events

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

Posted 3/12/2024 By: Bonnie
Date & 10:30 a.m. Buckmaster
Time:



SULLIVAN NATURE SANCTUARY

WOODLAND IMPROVEMENT



WHY REMOVE MATURE TREES?

- The trees identified for removal have been selected do to unrepairable decay or damage.
- Trees with severe decay pose potential hazards to humans and wildlife.
- Trees with large amounts of damage allow for pest infestation and could potentially damage more trees.

HOW WERE THESE TREES SELECTED?

Missouri Department of Conservation Community Forester and certified arborist, Taylor Neff identified several trees of concern. After meeting with Taylor, on call arborist, Bret Cleveland was called to asses the site for any potential hazardous trees. Trees identified by both Taylor and Bret are being considered for removal.



The trees from the previous page in full view



What good can come of tree removal?

- Allow for improved growth of healthy trees.
- Increased sunlight to previously shaded woodland floor. Allows native understory plants to grow and thrive. Biodiversity comes from understory not trees.
- Increased biodiversity > supports wildlife.
- Protect visitors from potential hazards.
- Tree thinning reduces overcrowding.
- Healthy trees will have more access to water, resources, and less likely to spread pests.
- Increase visibility for visitors, creating a safer space to walk.
- Only trees that are severely decayed or damaged trees will be considered for removal.
- Double leaders can spilt all the way down.

What is the impact of removing these identified trees from Sullivan Nature Sanctuary?

- Losing a mature tree can be emotionally challenging
- 54 native trees and shrubs were planted in 2023, they will have significantly more room to grow and spread
- Using the new space as opportunity to install more native trees, shrubs, and understory plants
- Increased turkey habitat
- Will install at minimum 10, 2-3 inch caliper trees in selected areas alongside many more 3 gallon trees and shrubs
- Areas with increased sunlight will be seeded as prairie giving rise to multiple ecosystems in one location
- Trail expansion
- Gathering space for families to enjoy wildlife right off of Main Street, bringing greater connectivity to our downtown and all of our parks

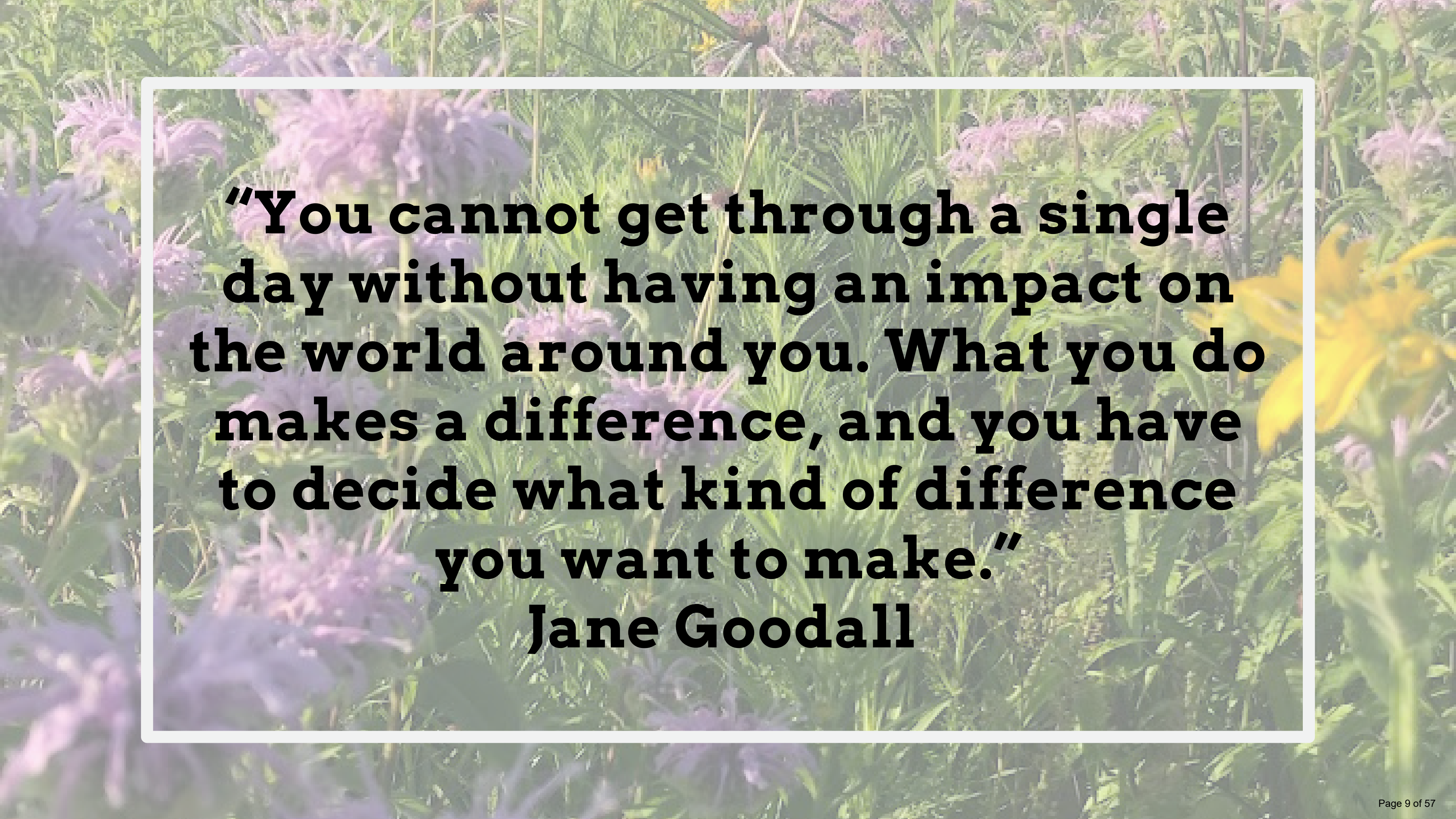
Expected Outcomes



- Cut through trails will be lined with the 2-3" caliper trees
- Benches placed in grassy area
- Picnic tables for families and individuals to use
- Bench looking over Rush Creek
- Opportunity for memorial plaques on the benches

Woodland Maintenance

- Trees designated for removal are identified by the amount of damage present
- Healthy woodlands are not over crowded
- Overcrowding increases risk of mass die off promoting a monoculture = reduced biodiversity = reduced habitat for wildlife
- Safety is our main priority with sites that are suitable for both humans and wildlife
- Increased (& preserved) biodiversity = increased ecological interactions



“You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make.”

Jane Goodall



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#24-002)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, February 21, 2024 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 05:59 PM on February 21, 2024. Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink

Michelle Flamm

Steven Sturgess

Dana Laiben

Nate Askren

Amanda Blackwood *via videoconference*

Mary Jane Kuehn

Absent with prior notice were:

Linda Arnold

Jessica Holtz

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Kristen Bontrager, Nature Sanctuary Director; Chris Ashley, Project Manager; Mayor, Dean Katerndahl; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

- A. Adam Zink
- Linda Arnold
- Michelle Flamm
- Steven Sturgess
- Dana Laiben
- Amanda Blackwood
- Nathan Askren
- Mary Jane Kuehn
- Jessica Holtz
- Phillip Wassmer (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the January 10, 2024, regular meeting
 - ACTION:** Steven Sturgess moved to approve the minutes for the January 10, 2024 regular meeting. Dana Laiben seconded.
 - RESULT:** Motion Passed: 7-0.

3. NON-ACTION AGENDA

A. Budget Presentation

Brittanie Propes, Parks and Recreation Director, presented the Park Sales Tax Fund Budget included in the CLARB Packet.

Bryan Kidney, Deputy City Administrator/Finance Director, presented an unaudited Park Sales Tax Budget that was included in the CLARB packet.

The members appreciated the information and updates.

B. Updated Tree List

Brittanie Propes, Parks and Recreation Director, presented the updated tree list, included in the CLARB Packet.

On January 23, 2024, staff attended the Heartland Forestry Council meeting at the Anita B. Gorman Discovery Center. This regional meeting was scheduled to discuss tree species selection with talks from the Northern Institute of Applied Climate Science and our state forest health entomologists. Heartland Forestry Council is a group of regional urban forestry professionals and municipal representatives brought together by the Kansas Forest Service and Missouri Department of Conservation.

Discussions focused on the need to consider an update to the city ordinance to have a landscape architect sign off and certify that the landscape adheres to the tree list. Mayor Dean Katerndahl suggested that staff research other city's ordinances for recommended language and to discuss it with Stephen Lachky, Community Development Director. CLARB would like to review the recommended language and recommend it to the Board of Aldermen for approval. Brittanie will draft a letter of support from CLARB to request the architectural review standards to include these items.

4. ACTION AGENDA

A. Revised Schedule of Fees

Brittanie Propes, Parks and Recreation Director, presented the revised Schedule of Fees, included in the CLARB packet, for consideration and recommendation.

ACTION: Steven Sturgess moved to recommend to the Board of Aldermen to approve the Revised Schedule of Fees. Mary Jane Kuehn seconded.

RESULT: Motion Passed: 7-0.

B. Tree Trimming and Hazardous Tree Removal at Sullivan Nature Sanctuary

Kristen Bontrager, Nature Sanctuary Director, presented the quote from Urban Tree Specialists for tree trimming and hazardous tree removal at Sullivan Nature Sanctuary for the amount of \$8,576.00, included in the CLARB packet.

ACTION: Michelle Flamm moved to approve the highest prioritized hazardous tree trimming and tree removal at Sullivan Nature Sanctuary for the amount of \$8,576.00. Steven Sturgess seconded.

RESULT: Motion Passed: 7-0.

C. Tree Trimming and Hazardous Tree Removal at English Landing Park and Platte Landing Park

Brittanie Propes, Parks and Recreation Director, presented the quote from Urban Tree Specialists for the tree trimming and hazardous tree removal at English Landing park and Platte Landing Park for \$36,075.

ACTION: Adam Zink moved to approve the trimming and removal of the identified hazardous trees at Platte Landing Park and English Landing Park for a total of \$36,075. Michelle Flamm seconded.

RESULT: Motion Passed: 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. Parks Maintenance

B. Nature Sanctuary

Kristen Bontrager, Nature Sanctuary Director, went to the Plan It Native hosted by Deep Roots on February 15-16

Speakers and the presentations that Kristen attended were:

- Neil Diboll – Genetic Diversity & Plant Preservation
- Cheryl Salatino – Learn the Land: A Fresh Approach to Site Analysis
- Mervin Wallace – Creating & Maintaining Successful Small Landscapes
- Roy Diblik – The Know Maintenance Approach
- Will Metcalf – Evaluating Landscape Performance & Telling Stories with Data
- Mike Saxton – Managing for Native Biodiversity: Fire, Weeds, and Seeds
- Guy Sternberg – Native Trees in a Changing Climate
- Heather Holm – Creating & Managing Landscapes for Native Bees
- Desiree Narango – Cultivating Bird Conservation at Home

C. Parks Capital Improvement Projects

Project Information attached to the minutes.

D. Special Events

Special Events are included in the CLARB packet and are posted on the City's website.

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

ACTION: Michelle Flamm moved to adjourn at 7:36 p.m. Steven Sturgess seconded.

RESULT: Motion Passed: 7-0.

The minutes for February 21, 2024, having been read and considered by the Community Land and Recreation Board, were approved on the 13th day of March 2024.

Bonnie Buckmaster, Public Works Assistant

Approval date

The background of the slide is a photograph of a snowy forest. A path leads through the trees, and a small wooden bridge is visible in the distance. The ground is covered in a layer of snow, and the trees are mostly bare, with some showing hints of autumn color.

PARKS & REC UPDATES

February Meeting



NON-ACTION AGENDA

City of Parkville, Missouri
Parks Sales Tax Fund (41)

2022 Audited, 2023 Budget, 2023 Unaudited, 2024 Adopted Budget

Revenues				
Category	2022 audited	2023 Budget	2023 unaudited	2024 Adopted
Taxes	\$ 775,713	\$ 770,000	\$ 950,554	\$ 975,000
Program Revenue		40,000	34,495	37,000
Other	14,570	-		-
Grants/Donations	52,563	1,000	402,743	1,000
Transfers	-	350,000	350,000	426,000
Total Revenues	842,846	1,161,000	1,737,792	1,439,000

Expenditures				
Salary and Benefits	-	541,496	449,269	771,000
Operating	21,475	227,575	167,011	228,000
Capital	486,965	478,500	273,113	496,000
Transfers Out	92,436	-	-	-
Total Expenditures	600,877	1,247,571	889,393	1,495,000
Increase (decrease)	241,969	(86,571)	848,399	(56,000)
Beginning FB	645,113	772,097	887,082	1,735,482
Ending FB	\$ 887,082	\$ 685,526	\$ 1,735,482	\$ 1,679,482

Q&A

On January 23, 2024, staff is attended the Heartland Forestry Council meeting at the Anita B. Gorman Discovery Center. This regional meeting is scheduled to discuss tree species selection with talks from the Northern Institute of Applied Climate Science and our state forest health entomologists. Heartland Forestry Council is a group of regional urban forestry professionals and municipal representatives brought together by the Kansas Forest Service and Missouri Department of Conservation.

What are the goals of this list?

For Parkville, this list is used a reference or guide for different city departments.

Is it just to provide landscapers with a list of what tree will or will not thrive here?

Mostly, yes, this reference list is given to developers as a guide for what tree species are and are not suitable for this region

What is the benefit for us using this list?

The benefit to using this list is having a standard guide that is updated by an outside committee of experts.

Can we use a newer version of this list?

Yes, the updated list was amended and published in 2024. The list was also divided into a separate lists with a specific guide for street trees



ACTION AGENDA

Schedule of Fees

- Electricity usage for carnivals will be at cost and event organizer will be charged directly from Evergy
- City Park Staffer to be present during Tier 3 events
- Restroom availability for events. If events anticipate over 2,000 participants, the public restrooms will be closed, and the event holder would be responsible for renting porta potties to accommodate the participants.
- The event base fee will be due upon booking.
- When renting the downtown parking lot, the ball field must also be reserved for parking
- Memorial Bench fee added to the Schedule of Fees at \$5,5000 per bench
- Policies related to Memorial Benches and Memorial Trees will continue to be evaluated, including time limit, plaque requirements, and subcontracting the service.
- The Schedule of Fees should be evaluated on an annual basis and the next update will coincide with the 2025 budget planning.





OTHER UPDATES

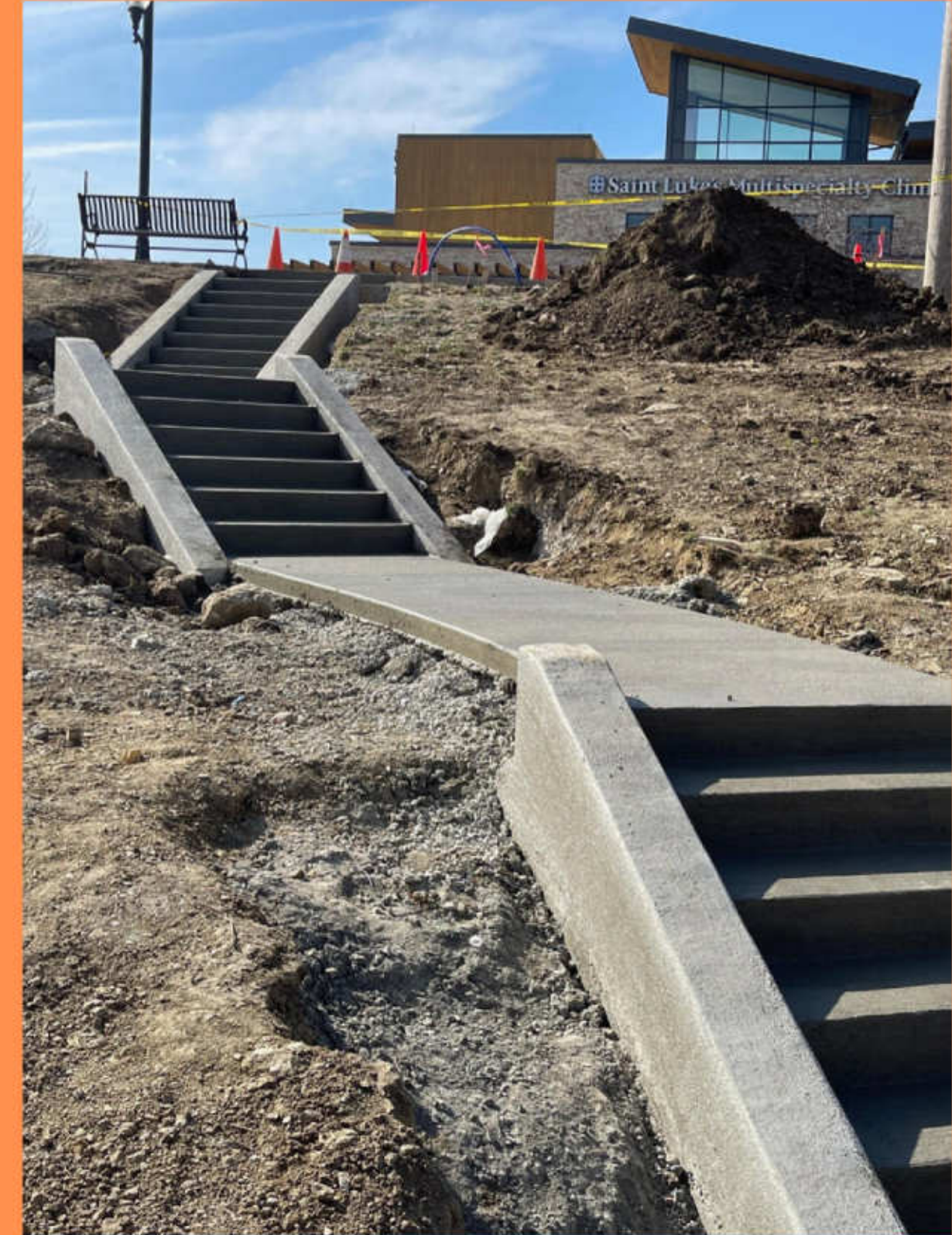
Project Updates

- Master Plan
- Gateway Park Project
- Veteran's Memorial
- Train Depot
- Farmers Market
- Sullivan Nature Sanctuary
- Bridge to Platte Landing Park
- Reservation Software
- Wetlands

Master Plan

- Staff parks tour with SWT Design on March 1st
- Stakeholder small group meetings mid-March
- **CLARB/BOA Kickoff Meeting tentatively March 19th at 5:30pm**
- Active Engagement Event- This will be an existing event in Parkville that we attend to promote and announce the kickoff of the Master Plan
- Community Meeting 01- This will be a stand alone event to present the timeline of the Master Plan
- Social Pinpoint website is being created

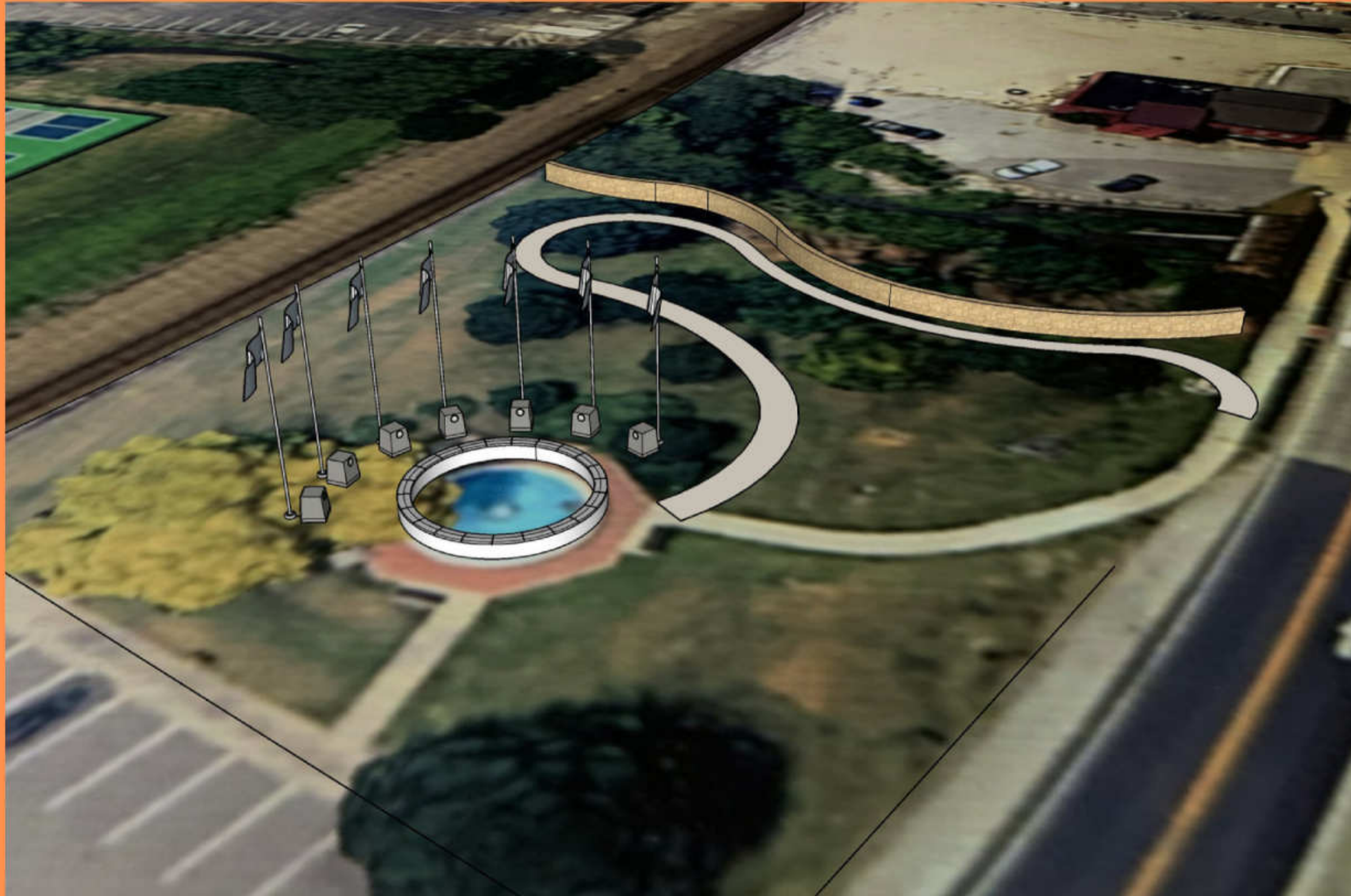
Gateway Park



Gateway Park



Veteran's Memorial



Train Depot

- Proposals were accepted until January 31st
- Selection Committee Meets tomorrow, February 22nd
- **Train Depot Work Session on March 19th, Time TBD**



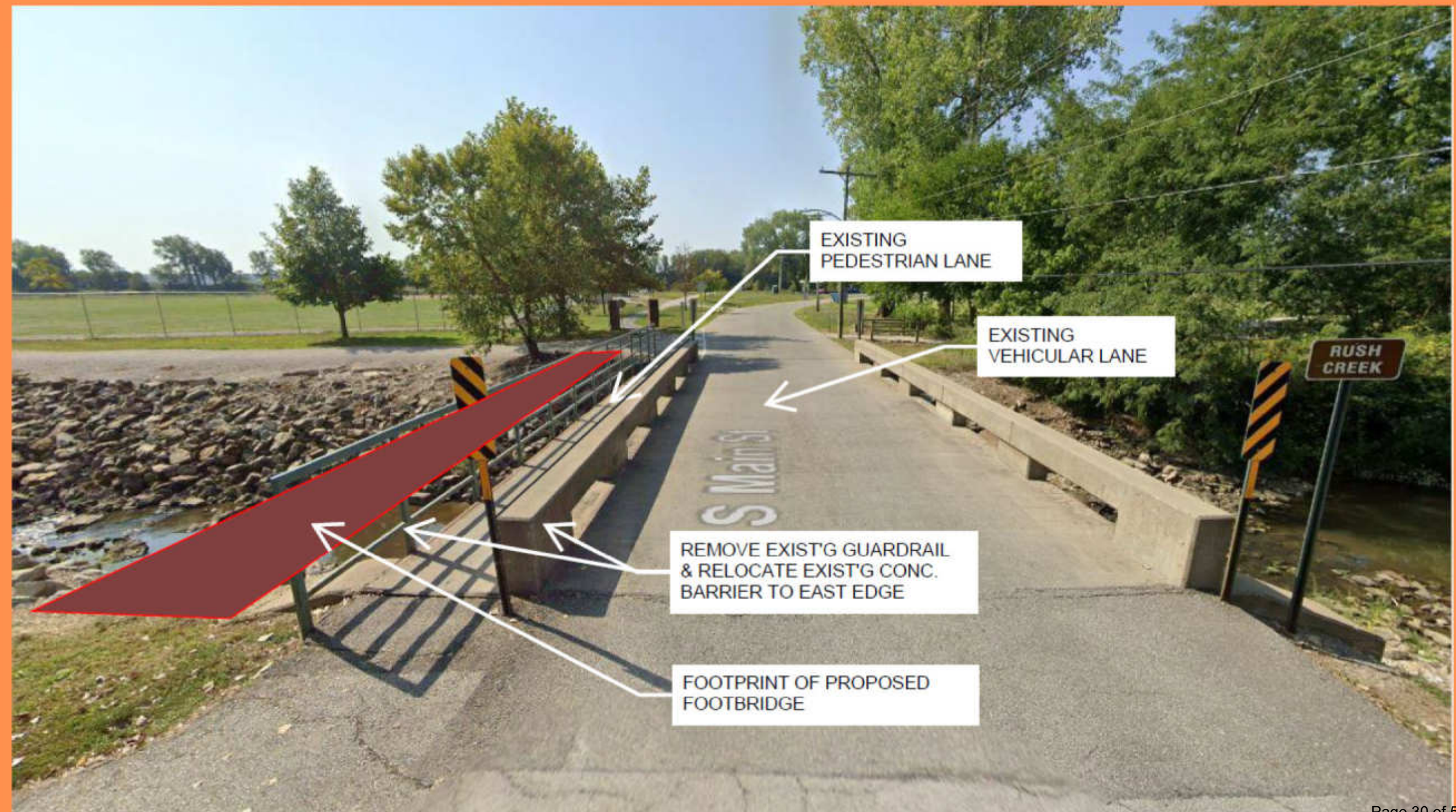
Farmers Market

- BBN Submitted a proposal that will go to the Finance Committee on February 26
- The proposal includes complete design and construction documents for the Farmer's Market Structure and site plans.
- The Farmers Market association will continue using the parking lot for the 2024 season
- The MOU will be brought to a future meeting
- The Farmers Market association intends to open the market on April 27

Sullivan Nature Sanctuary

- Getting bids for the Sullivan Observation Deck
- Staff has conducted several prescribed burns
- Planning to expand the North and South Twin Trails
- Staff cleared invasive Japanese Hops
- **Volunteer Workday from 1-3:30pm on April 22nd for Earth Day**
 - Install Native understory plants
 - Install watering bags
 - Mulch Trails
 - Install saplings along bank at Rush Creek
- Applying for a 2025 Outreach Grant for educational interpretive signs

Bridge to Platte Landing Park





Wheeler

STEEL RECREATION BRIDGES

3

Reservation Software

- Reservations Open March 1st
- Final Stages of Civic Rec Training next week
- Shelter Houses, Ball Fields, and Sports courts will all be available to book online
- 5K races will be available to book on CivicRec later in 2024
- Special Event Permits will be also processed through CivicRec

Wetlands

- Still moving dirt to fill in the borrow area back to normal grade.
- They will be leaving some topsoil piles to cover the bentonite after it is in place.
- They are also working to grade the northeast area for drainage into the northern wetland cell.
- They are trying to dry out the wetland to complete the clay liner and are expecting the delivery of the bentonite very soon.
- Completed 2 Wells
- Added gravel to maintenance Round-a-bouts
- Signage and Benches
- Vegetation meeting on February 2nd, putting together a proposal
- **Work Session April 16th with USACE at 6pm**

2024 Events

- **3/1 New Software goes Live for Reservations**
- **3/1 Spring Break 5K**
- **3/15 First Volunteer Workday at Parkville Nature Sanctuary**
- **3/23 Easter Bunny at Pocket Park**
- **4/6 Cruise Night**
- **4/6 Electronic and Paper Recycling at Platte Landing Park**
- **4/20 Boy Scout Recruiting Event at Downtown Parking Lot**
- **4/27 Parkville Microbrew Fest at English Landing Park**

ITEM 4.A.

For 3/13/2024

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: March 12, 2024

Prepared By:

Brittanie Propes, Parks & Recreation Director

Reviewed By:

ISSUE:

Approve CIP Budget Amendment for the Purchase of a Track Loader

BACKGROUND:

The Parks Department included a lease of a Track Loader for 2024. The Capital Improvement Program budget includes \$37,000 in 2024 and \$37,000 in 2025 to lease the vehicle. After exploring more options, staff compared the original John Deere 317G lease vs. purchasing a Kubota Track loader. The cost to purchase the Track Loader is \$63,628.01. The quotes are through Sourcewell, a government cooperative bid process.

BUDGET IMPACT:

The Parks Capital Improvement Program budgeted \$37,000 in 2024 and \$37,000 in 2025 to lease the equipment, but after further review, staff is recommending amending the budget for additional spending authority to purchase the track loader outright for \$63,628.01.

ALTERNATIVES:

1. Approve the item.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends amending the 2024 Parks CIP budget to increase the budget authority for the purchase of a 2024 Kubota Track Loader for \$63,628.01.

POLICY:

Per Parkville Municipal Code Chapter 150, CLARB acts in an advisory capacity to the Board of Aldermen. Its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I motion to amend the Parks CIP Budget to purchase the 2024 Kubota Track Loader for \$63,628.01.

ATTACHMENTS:

1. KubotaQuote_SVL75-3HWC

Barnard, Tom
 City of Parkville
 tbarnard@parkvillemo.gov
 8162154047

Quote Provided By
 COLEMAN EQUIPMENT OF MISSOURI,
 INC
 Shane Forst
 112 NE HWY. 92
 SMITHVILLE, MO 64089
 email: sforst@colemanequip.com
 phone: 8167193365

-- Standard Features --

-- Custom Options --



S Series

SVL75-3HWC

*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

Vertical Lift Path Loader Frame
 Standard Front Quick Coupler,
 Float Standard
 Hydraulic Quick Coupler Option
 Selector Loader Arm Self-
 Leveling
 Loader Boom Lock
 Open ROPS & Air Conditioned
 ROPS/FOPS Cab Models
 High Back, Adjustable, Vinyl,
 Suspension Seat
 2" Retractable Seat Belt and 2-
 Piece Seat Bar
 12V Electric Outlet
 19.2 gpm Auxiliary Hydraulics
 standard, 29.8 gpm Option
 Direct To Tank Return Line
 Rigid Mounted Undercarriage, 4
 Lower Track Rollers
 Rubber Tracks, 12.6" Standard,
 15" Optional
 Two Speed Travel System
 Automatic Wet Disk Parking
 Brake
 Kubota 4 Hydraulic Pump Load
 Sensing System
 2 Gear, 2 Variable
 Displacement Pumps
 Hydraulic Joystick Controls,
 Optional Multi-Functional Grips
 ISO Operating Pattern
 Hand And Foot Throttle
 Controls
 Electronic Travel Torque
 Management
 Automatic Glow Plugs
 7" Multifunction Touch Screen
 Integrated Rear Camera
 Keyless Start
 Self Bleed Fuel System
 2 Front and 2 Rear Working
 Lights
 Hour Meter, Engine
 Temperature and Fuel
 Gauges and Warning Lights
 Horn and Backup Alarm
 Lockable Fuel Cap
 Bolt On Grab Handles to enter
 machine

BASIC UNITS

SVL75-3, 15.8" Rubber Tracks,
 Open ROPS/FOPS Cab
 Hydraulic Quick Coupler

ENGINE

V3307 Kubota CR-TE4, Tier 4
 Diesel Engine
 4 Cylinder, 4 Cycle, Turbo Charged
 74.3 Gross HP @ 2400 rpm

DIMENSIONS

Cab Height 81.8"
 Width (without attachment) 65.9"
 Width with wide track option
 (without attachment) 69.1"
 Length (without attachment) 112.0"
 Length of Track on Ground 56.5"

OPERATIONAL

DIMENSIONS

Operating Weight*, SVL75H, 12.6"
 Rubber Tracks, Open
 ROPS/FOPS Cab, Mechanical
 Quick Coupler 9,190 lbs.
 Rated Operating Capacity (@ 35%
 of Tipping Load) 2,490 lbs.
 Rated Operating Capacity (ROC)
 @ 35% of Tipping Load complies
 with ISO 14397-1 and SAE J 818
 for crawler loaders
 Rated Operating Capacity (ROC)
 @ 50% of Tipping Load 3,557 lbs.
 Tipping Load 7,112 lbs.
 Auxiliary Hydraulics Flow 192/
 29.8 gpm
 Travel Speed (Low / High)
 5.6 / 8.6 mph
 Reach @ Maximum Height 39.6"
 Height to Hinge Pin 122.7"
 Ground Pressure (Standard Track)
 5.8 psi
 Ground Pressure (Wide Track) 4.7
 psi
 Traction Force 9,678 lbf.

* Includes operator's weight, 175
 lbs.

SVL75-3HWC Base Price: \$79,754.00

(1) 74" Heavy Duty, Low Profile, Standard Floor, \$2,347.00
 Teeth, Side Cutter, 15.4 cu-ft heaped capacity
 AP-HD74LT-74" Heavy Duty, Low Profile, Standard Floor,
 Teeth, Side Cutter, 15.4 cu-ft heaped capacity

Configured Price: \$82,101.00

Sourcewell Discount: (\$19,704.24)

SUBTOTAL: \$62,396.76

Dealer Assembly: \$0.00

Freight Cost: \$831.25

PDI: \$400.00

Total Unit Price: \$63,628.01

Quantity Ordered: 1

Final Sales Price: \$63,628.01

**Final pricing will be based upon pricing at the time of
 final delivery to Sourcewell members.
 Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting
 dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE

March 1, 2024

February Parks Activity Report

The following Parks-related maintenance activities took place during February 2024:

- Stump grinding performed Sullivan Nature Sanctuary/ PLP Riverfront
- White Alloe Creek bank stabilization meeting for Platte County Storm Water Grant.
- Recycling event PLP Feb 3rd
- MDC cost share tree grant work initiated.
- Sullivan controlled burn performed
- Sullivan brush and invasive removal
- Refilled water for roundabout
- Parks crew attended Advanced Turf workshop
- Tool shed organized
- ELP Playground border extended
- Ornamental grasses at pocket park cut back
- Lamp post/ drinking fountain taken to Gateway Park for install
- Oil changed in zero turn mowers
- Perennials trimmed back at water feature in ELP
- Dog station installed at Brush creek trail
- PLP Restroom graffiti removed
- Ballfields groomed
- Tree pruning performed
- Shop floor cleaned & organized
- Restrooms cleaned & stocked- ongoing
- Mattress retrieved at Brush creek from illegal dumping
- Dog stations stocked regularly.

2024 Events and Volunteer workdays

Events:

- Week of February 14th, self-guided Valentine's Day scavenger hunt at PNS.
- Earth Day, April 22nd, 1:00 PM – 3:30 PM, install native understory plants at Sullivan Nature Sanctuary, install watering bags on newly installed trees from 2023 at Sullivan Nature Sanctuary.
- May Day celebration, May 1st meet at picnic tables and go on a gathering hike to make May Day baskets to take home. Donations welcomed, at PNS.
- Arbor Day (actual day is April 26th), May 4th, Bradford Pear Buyback program hosted by Deep Roots at Platte Landing Park. 10:00 AM – 1:00 PM or until inventory runs out.
- Frolic in the Forest, June 6th 9:30 AM – 11:00 AM, geared towards 4-6 year olds. Guided hike to collect acorns, leaves, and grasses followed by an art project (optional). Hands on nature learning through play. \$5 fee per child. Refundable if cancel within 14 days notice, non-refundable 13 days or less notice. Parents/guardians stay.
- PNS After Dark, June 8th, 7:30 PM – 9:30 PM. Geared toward adults but participants with kids won't be turned away. Meet at picnic tables and take an evening hike, end at Scout Shelter with a fire, at PNS. \$5 fee per registrant.
- PNS After Dark, Sept. 21st, 6:30 PM – 8:30 PM. Geared toward adults but participants with kids won't be turned away. Meet at picnic tables and take an evening hike, end at Scout Shelter with a fire, at PNS. \$5 fee per registrant.
- Pumpkin Carving, October 24th, 6:00 PM – 8:00 PM All ages welcome! Come turn pumpkins into jack-o-lanterns that will be used to create a magical jack-o-lantern trail on the night of Ghost Stories (Oct. 26th). After Ghost Stories you may take your jack-o-lantern home! At McKeon Stage in English Landing Park.
- Ghost Stories, October 26th 5:30 PM – 9:00 PM
- Winter Wonderland, December 14th – 16th. Self-guided luminary hike with holiday décor along the trails that lead to the Scout Shelter. Come to PNS with your family around 4:30 to take a whimsical hike with the trails gently aglow. At PNS.

Volunteer Workdays, workshops, and meetings:

- March 15th 3:30 PM – 5:00 PM, Learn how to identify and remove invasive Garlic Mustard, Bush Honeysuckle, and Privet. We will cover what invasive species are, why we care to remove them, and best practices to post removal. We will also learn the best practices for invasive species removal. We will distribute informational literature via email or paper for those who prefer paper. We will meet at the picnic tables and hike to the Scout Shelter to learn by a fire. The last first half of class is for the “classroom learning” the second half will be for field work. Must be 16 and up to participate. Held at PNS.
- March 22nd, 11:00 AM – 1:00 PM, Garlic Mustard removal work day led by Wayne Frazier. Learn how to identify and dispose of invasive Garlic Mustard. Must be 8 and up to participate. Held at PNS
- March 22nd, 3:30 PM – 5:00 PM, Learn how to clean-up a native plant pollinator garden for spring. We will identify all the nuisance plants and any native species that are coming up. We will learn why we leave the leaves, and leave plant stems up all winter. We will then pull all the weeds, re-mulch the path, and dig up the non-native shrubs. We will replace these later in the spring. Must be 12 and up to participate, light refreshments provided.
- March 29th, 11:00 AM – 1:00 PM, Garlic Mustard removal work day led by Wayne Frazier. Learn how to identify and dispose of invasive Garlic Mustard. Must be 8 and up to participate, parents must stay. Held at PNS
- March 29th, 3:30 PM – 5:00 PM, Quick refresh of invasive Bush honeysuckle and Privet followed by 1 hour of field work removing invasive species. Must be 16 and up to participate. Light refreshments provided. Held at PNS
- May 23rd, 11:00 AM – 1:00 PM, Garlic Mustard removal work day led by Wayne Frazier. Learn how to identify and dispose of invasive Garlic Mustard. Must be 8 and up to participate. Held at PNS
- May 23rd, 3:30 PM – 5:00 PM, Pollinator garden work day. We will identify and list all plants present, re-mulch path, pull all the weeds encroaching into garden, and install native shrubs to replace the non-native ones removed in March. Must be 12 and up to participate. Light refreshments provided. Held at PNS.
- May 31st, 11:00 AM – 1:00 PM, final Garlic Mustard removal work day of the year led by Wayne Frazier. Learn how to identify and dispose of invasive Garlic Mustard. Must be 8 and up to participate. Held at PNS
- June 2nd, 9:30 AM – 12:00 PM, Stream Team Water Quality Monitoring. We will measure the rate of flow of our stream, the turbidity of the water, sample the water to count the macroinvertebrates present, and learn how to collect data. Must be 10 and up to participate. Held at PNS.
- July 12th and 19th, July is Parks and Rec. Month! Join PNS staff for two special Science Fridays in PNS for Stream Team Volunteer Water Quality Monitoring. We will be getting into the stream. Suitable for all ages. Learn all about Stream Team, what macroinvertebrates are, collect samples of macroinvertebrates, how to collect data for official science usage, and how to test the rate of flow and describe stream habitat.
- August 17th 9:00 AM – 11:00 AM First Ghost Stories volunteer meeting! Refreshments and social from 9:00 AM – 9:45 AM. Meet as a group, assign leadership roles and split into groups. Discuss needs and assign volunteers who want to fill those needs in each group. Last 15 minutes come

back as a group and share ideas/ records roles. Held at Parkville City Hall (8880 Clark Ave. Parkville, MO 64152).

- August 29th, 8:00 AM – 10:00AM, Pollinator garden work day, identify and list all plants present. Collect any seed that is ready and document what will be ready for collection soon. Thin Milkweed if needed. Pull all encroaching nuisance plants and identify them. Light refreshments provided. Held at PNS.
- September 13th, 5:30 PM – 7:30 PM Ghost Stories planning meeting. Meet on site at PNS and walk trails as a group. Split into small groups and head to locations to discuss in detail what expectations the night of will be. Meet at Scout Shelter at 7:00 PM for a fire and refreshments while we record all ideas and plans. Held at PNS.
- September 19th, 5:00 PM – 7:30 PM, Ghost Stories planning meeting. Each leader of each small group share all new updates with entire group. Meeting at Scout shelter by a fire for entirety of event. Assign tasks not yet complete. Light refreshments provided. Held at PNS.
- September 27th, 3:00 PM – 7:00 PM Haunted Trail work day. Build the necessary sets and décor needed for haunted trail. Depending on weather held at either PNS or Parkville City Hall.
- October 10th, 3:00 PM – 7:00 PM Lil Goblins Hour work day. Build and prepare all games and activities for Lil goblins Hour. Depending on weather held at either PNS of Parkville City Hall.
- October 19th, 11:00 AM – 3:00 PM Ghost Stories meeting and work day. Volunteer potluck. Organize and get all things prepared for day of event. Go over any last minute details and décor needs. Trim all branches from trails and check trails for any hazards. Set-up lights at the Scout Shelter.
- October 23rd, set-up Scout shelter and s'mores station seating. Arrange straw bales and wood plants into benches. 10:00 AM – 12:00 PM at PNS. Coffee provided.
- October 24th all day long set-up and prepare for Pumpkin Carving. Begin cutting and gutting pumpkins at 1:30 PM. Event begins at 6:00 PM. Lunch and Dinner provided. At English Landing Park.
- October 25th all day long set-up from 7:00 AM – 7:00 PM for Ghost Stories. All of PNS will be closed so we can work freely. Volunteer leads to arrive not later than 9:00 AM. 7:00 PM – 9:00 PM social time by the s'mores pit fire. Bring your own beverage of choice.
- October 26th, 9:30 AM – 4:00 PM set-up. 4:00PM – 5:00PM we eat potluck style. Volunteers bring your favorite sharable dish or drink for us to have an hour of calm before the event begins. 5:30 PM – 9:30 PM Ghost Stories!!
- October 27th, 12:00 PM- 1:00 PM meet Scout troop on site for clean-up.
- December 14th, 10:00 AM – 1:00 PM set-up luminaries for Winter Wonderland self-guided luminary walk.



PARKS CIP UPDATE

March 13, 2024

1. PLP Wetlands – The city serves as a local project sponsor with the project led and contracted out by the US Army Corps of Engineers (Corps). [Funding via Section 1135](#) for construction of a Wetland Project in Platte Landing Park, includes:

Project History

- Construction of wetland areas and restoration of a riparian corridor,
- Contractor: BKM Construction
 - Subcontractors: Linaweaver and Natural States Landscaping.
- February 2020: Project mobilized.
- October 2020: Corps accepted project according to terms of agreement, “substantial completion”, continuing to inspect and address project performance.
- October 2021: Staff met with the Army Corps and Missouri Department of Conservation (MDC) to review the first year of the project. MDC reported that the wetland “has a good compliment of species for ducks....and sees it as looking pretty good for YEAR 1 of a project.”
 - From Army Corps - They (MDC) reminded us that wetlands take several years to really mature (7-10 minimum) and even have some that have been 20 year projects.
- February 2022: Erosion control matting deficiency removed from basin. Reason: incorrect design specifications, not fully biodegradable
- May 2022: Staff met with the Corps for update and next steps.
- July 19, 2022: A work session was held with the Board of Aldermen and CLARB. (Meeting notes at M:\Boards & Committees\Board of Aldermen\2022\07-19-22\Work Session). The Corp of Engineers, and Missouri Department of Conservation provided an update and status of project/wetland. It was proposed that the Wetlands may not have been in place long enough to determine its success or failure. In addition there may be sand pockets that are allowing water to filter out of the basins. Mayor Katerndahl invited resident and Environmental Engineer, David Dods to participate in a small subcommittee to help develop a restoration strategy and he accepted.

New Updates

- Staff continued discussions with Missouri Department of Conversation to determine next steps. Staff had a site visit with MDC in early November.
- In January staff met with the Army Corps of Engineers to begin discussions about how we can move forward with repairs for the Wetlands.
- Staff received the new appraisal for Platte Landing Park.
- *Site visited with USACE at the end of April. This was the first step in discussing plans for the Wetland Reset/Liner Installation.*
- Conversations have continued with USACE to determine local soil that is available from developers that may be used for the clay liner. USACE has been conducting soil testing on development sites

- On July 5, 2023 USACE soil engineers began sampling areas near the Wetlands and areas in Platte Landing Park to test for compatible clay to be used for the liner.
- The USACE will provide the City with an update on their findings and a recommended plan to move forward later this summer.
- On August 1, 2023 Leigh Mitchell, USACE Project Manager, attended a joint Work Session with the BOA and CLARB to present their recommended approach to the restoration of the Wetlands project.
 - The last few months have included funding acquisition, geotechnical assessment, and project scoping.
 - Within the next 1-2 weeks the area will be mowed to allow construction and staging, including delivery of materials.
 - Over the next 2-4 months the USACE plan to complete the necessary earthwork.
 - The City and the USACE will continue discussions regarding the vegetation management and potential water sources. That work is anticipated to be done in Spring 2024.
- Staff mowed roughly 80 acres at PLP to prepare for the earthwork.
- The USACE began construction and have been moving dirt since the end of August. No other significant updates to report.
- The USACE experience delays getting the bentonite but progress continues. Parks Staff and USACE have a site visit scheduled to review progress the week of October 23rd.
- The USACE attended the November 21st meeting to present options for a water well and energy source. This presentation will be shared at the November 29th CLARB meeting.
- 500 Tons of bentonite has arrived on site. Workers are currently grading the surrounding area so it will slope (and drain) into the wetland ponds. The next steps will be to install the bentonite and then top soil to sustain the future vegetation.
- Crews are installing bentonite as it arrives.
- The southern wetland cell is entirely complete, and a good amount of progress has been made on the northern cell.
- We are expecting the vegetation proposal and quote from ERDC in the next week. The vegetation proposal will be discussed at a joint CLARB/BOA Work Session on April 16th.

STATUS – IN PROGRESS.

2. Wetlands Educational Areas

- This scope of this project is to add stone slab benches and informational signage in the two pedestrian cul-de-sac areas of the Wetlands. This project was first started in 2020 but was later suspended when the water retention problem began.
- January 2, 2024: Staff met on site to determine the possible locations for (6) stone slab benches and (3) informational signs in each of the cul-de-sacs.
- Staff is currently obtaining quotes from multiple vendors for both items.
- Staff has ordered the frames for the informational kiosks and is currently working on the artwork and text for the signage.
- Staff has decided to put the stone bench order on hold for approximately (2) months, until the Corp of Engineers finishes up work on the site.

STATUS – IN PROGRESS

3. Pocket Park Improvements

- December 2020: Board of Aldermen approved the Pocket Park Master Plan, a bump-out design, and install decorative planters in conjunction with steel bollard inner core. Project now has three (3) phases:
 1. Reconstruct south stairs; and
 2. Bollard/bump-out safety improvements in front of Pocket Park; and
 3. Relocate Grigsby statue (pulled from original agreement due to engineering/design needs).
- June 2021: Preconstruction meeting with contractor.
- April 2022: Start date of project: Main Street businesses and MSPA notified;
 - Kaw Valley Engineering hired to review soil stability associated w/statue relocation report:
 - Complete and forwarded to Renaissance Infrastructure Consulting (RIC)
- May 2022: RIC finalizing design work of retaining wall for statue relocation:
 - anticipated date of bid: 5/17/2022
- May 11, 2022: Upper portion of concrete stairs poured w/access to AirBNB estimated 5/14/22
- May 20, 2022: The concrete for the Pocket Park Stairs is completed.
- June 24, 2022: The lower guardrails have been installed and painted.
- June 2022: Staff received a quote from American Fence to install a handrail on the upper portion of the stairs. This work is anticipated for mid-July.
- June 15, 2022: Staff contacted McConnell Construction Co. (low bidder of Phase 1) and requested updated pricing for project specifications to move statue to raised landing next to wood decking (similar to work bid last year).
- July 11, 2022: Staff received updated pricing from McConnell. They remained the low bidder.
- Anticipated start date for Phase 1 construction has been pushed back (1) week to September 19, 2022 due to McConnell's scheduling conflicts.
- Staff decided to relocate Grigsby statue to an engineered concrete slab just west of the upper deck, and as an extension of the concrete sidewalk that was poured as a part of Phase 2.
- Renaissance Infrastructure Solutions was hired to design the slab for the new statue location. Staff has received quotes on this work including the demolition of the existing granite base, from McConnell and SGI, and is still waiting for one from Terry Snelling. Low bidder was McConnell and the work was change ordered into their Phase 1 contract.
- Staff has requested pricing from Level Builders, All-Weather Decks and GS Structural for the repair of the planter wall on the south side of the existing deck. Staff is currently awaiting pricing.
- October 10, 2022: Contractor has installed all concrete work, bollards and brick pavers. Asphalt street patching is occurring this afternoon. Items remaining are core-drilling the holes in the concrete pad for the Grigsby statue mounting pins and adjusting the crosswalk markings. City Staff will set the statue and the planters.
- November 2, 2022: Contractor has removed the "No Parking" signs and returned to the City. A "No Parking" sign was painted on the face of the curb along with diagonal pavement striping in lieu of the post signs.
- November 3, 2022: Staff has installed the planters over the bollards.
- November 3, 2022: Broski Fence has installed the guardrail put to Mini-Golf.
- November 14, 2022 (est.): GS Structural has installed the decking/planter repair work.

- Staff cleaned, polished and installed Grigsby statue in the new location on the upper deck of the park.
- February 13, 2023 Grigsby statue was unveiled in its new location.
- Staff will install small landscape block retaining wall behind the kiosk and statue.
- Staff removed 4 spruce trees as approved by CLARB in the February 2023 meeting.
- Staff completed work with *By the Blade* for consultation on the retaining wall and planting designs.
- By the Blade and staff constructed the retaining walls, dry creek bed, and some boulders.
- Installation of the new decking material on the upper deck is in progress.
- Installation of the new railing is in progress.
- Landscaping planting plans are under review.
- Guardrails have been installed on the upper deck.
- The Grigsby kiosk has been installed.
- The existing yellow lap siding and trim has been painted a muted gray green as selected by staff and the CLARB landscape representatives.
- Plantings and mulch have been installed in the upper landscape area.
- Adirondack chairs have been installed on the upper deck. (2) child-size Adirondack chairs are on order.
- Decorative string lighting has been installed on the upper deck.
- A new plywood backing is being painted and installed in the information kiosk niche by Frank's outdoor seating area.
- Touch-up painting will be completed as soon as weather permits.
- Two small child-sized chairs have been ordered to supplement the seating on the upper deck.

STATUS – IN PROGRESS

4. Riverfront Park Entry Signage

- 2020 Budget: Entry signage for the both riverfront parks funded.
- Vireo hired to design concepts for approval.
- Long-range budget includes funding for installation of signs.
- Committee (reps from: BoA, CLARB and staff meet RE: vision for signage).
- Concepts presented to CLARB and BoA.
- BoA approve professional services agreement Vireo to develop preliminary and final drawings and specifications for new signs.
- February 2022: Preliminary design layouts presented to CLARB and BoA.
- Designs approved w/1 change: add the word "Park" to primary & secondary monument signs.
- Design team preparing construction documents
- 3rd Quarter 2022 (est.): Preliminary bid date for signs.
- 4th Quarter 2022 (est.): Primary/Secondary monument signs constructed and installed
- Spring 2023: remainder of signage (kiosks and wayfinding) constructed and installed.
- Missouri One Call has performed utility locates along south side of McAfee Street and forwarded to consultant. (will help pin-point locations for primary & secondary monuments).
- May 12, 2022: 95% complete construction documents submitted to staff.
- June 2022: Staff is compiling the bid documents for the entry signs. It is anticipated that the bid package will be released in mid-June.

- June 13, 2022: Project released for bid.
- July 12, 2022: Bid opening and in evaluation stage.
- August 10, 2022: Due to inflated pricing, Staff discussed whether or not to proceed with procurement of some signage or postpone the project and use the money for other parks work.
- The pricing was presented and discussed at the August 22, 2022 CLARB meeting. It was decided to wait until more is known about the future of the Farmers Market before committing Parks Tax money to this project.

STATUS – POSTPONED INDEFINITELY.

5. Busch Drive Roundabout Improvements – from City’s Capital Improvement Program.

- Improve traffic circle at end of Busch Drive in English Landing Park. Improvements include:
- New retaining wall, landscape, hardscape and a fountain feature.
- 2021: Retaining wall w/utility conduit, earth-fill, masonry work and concrete curb completed.
- February 2022: Masonry applied to retaining wall; electrical and water lines installed.
- Embassy Landscape contracted to install landscape and hardscape features.
- Good Earth Water Gardens contracted to install water feature.
- Some elements completed by City staff – added fill dirt, installed drain tile, added rock and fabric.
- May 9, 2022: Installation of water feature begins.
- May 20, 2022: The water feature has been installed.
- May 25, 2022: Streets department installed asphalt patching along the base of the circle drive.
- June 7, 2022: Landscaping has been installed.

STATUS – COMPLETE.

6. Watkins Park Improvements

- November 2020, BoA approve Watkins Park Master Plan.
- March 2021, BoA approve revised Watkins Park Master Plan.
- Outreach Grant from Platte County to assist with improvements approved.
- May 2022: majority of work complete. (i.e., shelter building, parking lot, park entrance wooden fencing. Note: approx. 64 feet of fencing not installed due to utility locates. (This additional fencing to be installed at entrance to Sullivan Nature Sanctuary.)
- May 20, 2022: Playground equipment was installed.
- A portion of the existing walking trail will be removed as a part of the stream bank stabilization project (see project info below). Staff has requested pricing from (3) contractors for the replacement of part of the existing trail. We are currently awaiting pricing from Gann Asphalt.
- This walking trail replacement project was awarded to Gann Asphalt.
- Approximately 80 feet of asphalt trail was installed on May 1, 2023.
- Grass seeding has been installed.

STATUS – COMPLETE.

7. PLP Improvements

- June 2021 - Parkville receives a \$1 million Park Partnership Grant from Platte County.
- The Board of Aldermen approved a professional services agreement with McClure Engineering for the design and public engagement portions of the project.

- The traffic data for the existing conditions was collected by GBA for the street network in the park. There was an initial round of public meetings in Fall 2021.
- Based on the information gathered, the City released a public engagement survey in late 2021. The survey results, along with the traffic data, will be presented to CLARB and Board of Aldermen during a work session in February 2022.
- There will be a separate public meeting to review the same information following the work session.
- March 1st Board of Aldermen meeting, the Board directed Staff to hold-off on any further work until a Parks Director has been hired. Estimated date of hire June/July 2022.
- No project updates.

STATUS – ON HOLD.

8. Park Outreach Grant Application – Additional Trail Lighting

- January 2022 – CLARB directs staff to prepare a Platte County Outreach Grant application for additional lighting along the riverfront trail in English Landing Park.
- Tuesday, February 22 – Staff presents application to the Outreach Grant Committee
- March 30, 2022 – Grant awarded.
- April 6, 2022 – Agreement signed and submitted by Staff
- Low bidder was 4 Star Electric. Their bid was approved by the Finance Committee and is scheduled to be presented for approval at the Board of Aldermen meeting on August 30, 2022.
- Late September 2022 – anticipated start date
- Staff cleaned up the additional lights and prepared for installation.
- Lights were installed by 4 Start Electric.

STATUS – COMPLETE

9. Farmers Market – There are concerns about the existing Farmers Market structure.

- BBN Architects and Leigh & O’Kane hired to evaluate the existing structural stability of the Farmers Market building.
 - Alternate repair/replacement options with corresponding cost estimates provided.
 - Staff received estimates for both enclosed & open concept metal buildings: Lester Buildings.
- April 13, 2022 – Design concepts presented at CLARB meeting
 - City will pursue additional quotes from other prefabricated building manufacturers, using the Lester Building proposal as a basis of design.
- April 28, 2022 a truck ran into the South side of the Eastern-most bay of the existing structure, causing extensive damage to that bay.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - The debris was removed the following day.
 - A structural assessment was made by Leigh & O’Kane and it was determined that the remaining structure was stable enough to remain in operation for this season.
- May 20, 2022: Staff worked with a contractor to remove the eastern two bays. This work was completed.
- June 13, 2022: 18-Wheeler truck ran into the North side of the structure.
 - PPD solved incident. Company responsible turned incident into their insurance.

- A structural assessment was made by Leigh & O’Kane and it was determined a little over 70% of the existing structure shows signs of damage due to the vehicular impact and should be carefully removed. There is a small portion of the structure on the west end that could remain if you wanted to keep the two exiting bays.
- June 14, 2022: Barricades were placed around entire structure. Subsequent Farmers Markets have been located in tents in the parking lot on the other side of East Street.
- June 2022: Staff received the scope and fee from BBN to assist with compiling the plans and specifications for the bid documents.
- June 2022: Staff, with approval of BoA, seeking public engagement for new Farmers Market structure: function and appearance. In the interest of time Confluence commencing public engagement at joint session on July 13, 2022. Proposal forthcoming for public engagement proposal of this project.
- July 13, 2022: A joint work session comprised of consultants, Board of Aldermen, CLARB, Staff, and community to kick-off discussions about Farmers Market structure. A follow-up community input is tentatively set for July 26, 2022.
- July 26, 2022: Public meeting held was held at City Hall. Confluence presented examples of other Farmers Markets in the metropolitan area. This was followed by an inter-active electronic survey for the meeting attendees about what a new Farmers Market should look like and how it should be used. The survey was extended to the public via social media for the next few weeks.
- August 11, 2022: Insurance adjusters for the City and for C.R. England (trucking company that was involved in the second accident) were on site assessing the damage done by the recent accidents.
- August 11, 2022: Staff met with Confluence regarding the community outreach survey results. Some takeaways: New Farmers Market orientation and location should remain as is; the structure should be a multi-purpose, year-round venue; the City should partner with another entity (e.g. Park University, American Legion, etc). The survey results will be presented at the next CLARB meeting on August 22, 2022.
- Once the Community Outreach phase has been completed, and the insurance claim has been settled, BBN will take over as the designers for the new Farmers Market structure.
- Small Committee met with representatives of BBN and Confluence. BBN presented and subsequently modified their fee proposal to do conceptual design work for (2) different schemes: one a build-from-scratch and the other a pre-manufactured building.
- BBN’s fee proposal was presented at the September 12, 2022 meeting.
- October 28, 2022: The Small Committee Meeting was held to review BBN and Confluence’s preliminary design concepts. The Consultants will provide the group with some “Order of Magnitude” pricing associated with the agreed upon designs.
- November 9, 2022: Presentation of conceptual designs and associated order of magnitude pricing will be made at the CLARB/Board of Aldermen Joint Work Session.
- Staff has engaged Kaw Valley Engineering to provide geotechnical investigative services. Staff will be meeting on site with a member of Kaw Valley on Wednesday, December 14, 2022 to determine boring locations.
- Staff has begun exploratory digging along one of the existing piers to determine its depth.
- Geotechnical Report has been forwarded on to BBN and Confluence Architects.

- Staff is currently waiting for direction from the insurance companies before proceeding with any further work.
 - Settlements have been made with both insurance companies for a total of \$455,306.21.
 - The Farmers Market structure and piers have been removed.
 - The plastic barriers have been removed.
 - Staff has made a request to Platte County to shift the awarded \$1M grant for the Platte Landing Park Ball Field project over to the new Farmers Market structure project. This request was denied by Platte County.
 - Staff will apply for a new Platte County Partnership grant when the application process opens.
 - Staff were told that the application is opening later than anticipated because they (Platte County) are making some changes to the application process.
 - Staff is working with Confluence to organize additional community input to determine next steps and the future of the market.
 - Staff participated in a joint work session with the Board of Aldermen and members of CLARB on September 5th. The following items were agreed upon:
 - The City will engage BBN to modify their cost estimate to focus on previous version B1, a timber-framed structure similar to the original, with a larger column bay.
 - The City will formally withdraw from our previously awarded Partnership Grant for the Platte Landing Park ballfields.
 - The City will start a new Partnership Grant application for the new Farmers Market structure.
 - October 16, 2023: The City submitted for a new Platte County Partnership Grant in the amount of \$1M for a new Farmers Market structure. The previously awarded grant for the Platte Landing Park Recreation Fields was returned by the City.
 - November 14, 2023: Staff will verbally present our grant application to the Platte County Partnership Grant Committee as a part of their approval process.
 - Staff and BBN will return to the Board of Aldermen with updated renderings and cost estimate.
 - The Platte County Parks Board voted to recommend the full amount of \$1,000,000 to the Farmers Market Project by a vote of 4-1. The Platte County Commissioners will now vote on the Partnership Grant applications on Monday, December 4th.
 - December 4, 2023: The Platte County Parks Board formally awarded the City of Parkville the \$1M grant request.
 - **BBN is putting together a scope of work for the upcoming community outreach effort.**
- STATUS – IN PROGRESS.*

10. Watkins Park Streambank Stabilization

- 2022 Capital Improvements Program includes funding for the stabilization of the streambank near Watkins Park.
 - Erosion to the creek is threatening the infrastructure in the park.
- March 2022 – City applied for and received preliminary approval for a Stormwater Management Grant through Platte County.
 - Staff is studying the logistics of where the bank stabilization rock will be stored and how it will be moved around the site without disrupting the new construction.

- June 2022: Staff received informal notice of award for this project. Once the funding agreement has been executed, staff will start working on the bid documents.
- August 10, 2022: Staff met on site with David Dods, Environmental Engineer, to get his input on the design of the stream bank stabilization, prior to finalizing the design. David Dods is assisting Staff in a capacity of a concerned Parkville citizen. Staff agreed that we would incorporate his suggestions into the design documents.
- Staff issued design documents out to bid. Bids are due September 20, 2022.
- September 20, 2022: Bids were received. She Digs It was the low bidder.
- September/October 2022: Contract was approved by the Finance Committee and the Board of Aldermen.
- Week of October 10, 2022: Staff scheduled a Project Kick-off Meeting with She Digs It (SDI).
- October 24 – November 2, 2022: Construction duration.
- November 8: Project was accepted as complete by City.

STATUS - COMPLETE

11. Gateway Park (9 HWY and NW 62nd Street)

- October 14, 2022: Staff met with residents of the Pinecrest neighborhood to discuss their goals for the project:
 - Bench seating in the shade
 - Drinking fountain
 - Landscaping
 - Direct pedestrian access to the Hwy 9 trail
 - Possible parking with access via the yet-to-be developed site directly to the south
- Staff is in the process of evaluating fee proposals from landscape architects to develop some conceptual designs for this project.
- Staff is in the process of evaluating fee proposals from surveyors.
- McClure Engineering has been selected to design the project.
- January 5, 2023: Staff will meet with their project manager on site to kick-off the project.
- RL Buford has been selected to do the survey work. They anticipate being on site the first week of January, 2023.
- Staff submitted the Platte County Outreach Grant.
- February 21, 2023: Staff presented the project, in person, to the Platte Landing Outreach Grant committee.
- The Committee indicated that the grant award announcements would be made around the 3rd week of March, 2023.
- The City of Parkville was awarded \$34,000 for the Platte County Outreach Grant for Gateway Park.
- Staff and Gateway Park committee met on April 3rd to discuss next steps in the planning and design of the park.
- Staff is working with McClure Engineering on construction documents for the park. It is estimated that the project will go out for bidding around the middle of August.
- Staff is preparing to put the project out to bid by September 12, 2023.
- The Bid opening for the Gateway Park project occurred on October 3, 2023.

- Staff is preparing contract documents for the contractor to proceed. Work is anticipated to start later this fall.
- October 3, 2023: At Bid Opening, (2) bids were received. J. Richardson Construction was the low bidder.
- J. Richardson's contract has been approved by the Finance Committee and the Board of Aldermen. Staff is waiting for the Contractor's insurance documents.
- February 14, 2024: Construction has begun and should take approximately (4) weeks to complete.
- **March 7, 2024: Work on first phase is complete with the exception of the utility attachments. Staff will be seeking quotes to replace the remainder of the gravel trail with concrete, adding a retaining wall behind the Pinecrest Monument and adding landscaping material.**

STATUS – IN PROGRESS

12. A-Truss Bridge Sidewalk and PLP Dumpster Pad/Enclosure

- October 3, 2023: At Bid Opening, (5) bids were received. J. Richardson Construction was the low bidder.
- J. Richardson's contract has been approved by the Finance Committee and the Board of Aldermen. Staff is waiting for the Contractor's insurance documents.
- Anticipated start of construction is the week after Thanksgiving.
- Project was completed last month.

STATUS – COMPLETED

13. Update on Parks Master Plan

- Staff has begun the process of developing a Request for Proposal (RFP) to issue for the update of our Parks Master Plan.
- The RFP and timeline has been established and will be posted in Mid-July.
- Due to lack of responses, the RFP was re-posted in September.
- Once the Parks Master Plan consultant is hired, staff will integrate the Survey consultant and the Master Plan consultant to determine a plan for community engagement and presenting information at an upcoming CLARB meeting. The timeline will be posted on the City website.
- The Master Plan Pre-Proposal Conference was held on October 4, 2023. Thirteen (13) people attended the pre-proposal meeting, staff is optimistic about receiving responses.
- RFP Responses are due November 1, 2023
- Selection Committee will review proposals the week of November 6th
- The November CLARB meeting is being moved to November 15 to provide enough time to review and recommend a consultant for the Master Plan.
- The agreement to hire a Master Planning consultant firm will be on the November 27th Finance Agenda and the December 5th Board of Aldermen agenda.
- After a consultant is selected, staff and the consulting firm will put together a schedule of milestones for the Master Plan process and public input.
- November 1, 2023: (5) Master Planning proposals were received from consultants.
- November 9, 2023: The Selection Committee met to review the (5) proposals. The Committee narrowed the field down to (3) finalists. The Committee will set up a Question

and Answer ZOOM meeting early in the week of November 13, 2023 with each of the remaining consultants to help with the selection of a finalist.

- November 29, 2023: Final consultant recommendation will be presented at the CLARB Meeting.
- December 19, 2023: The Selection of SWT was approved by the Board of Aldermen.
- January 29, 2023: Steering Committee Kick-off Meeting. SWT re-introduced their team members and discussed their master planning process, starting with community engagement. Staff and CLARB members identified what they hoped to get out of the Master Planning Process. Issues identified are traffic congestion, lack of parking, general growing pains. Next steps are assessing park inventory (walking the park with staff, identifying what works and what doesn't) and scheduling upcoming meetings.
- **March 1, 2024: Staff met with members of SWT to review their master planning process and guide them on a tour of our existing parks and facilities. This is part of their first phase of Data Collection & Analysis. The next step under this initial phase is Community Profile/Market Assessment, followed by Community Engagement Meeting (a joint CLARB & BOA Meeting) scheduled for March 19, 2024.**

STATUS – IN PROGRESS

14. Girl Scout Shelter

- Staff is in the process of procuring bids for pavers and underlayment to be installed over the existing concrete slab.
- It is anticipated that work would be complete by October 1, 2023.
- Staff has received a “Cooperative” bid from Embassy Landscaping for the paver work. Their contract will be submitted for approval at the September 11, 2023 Finance Meeting.
- The contract was approved. Work will begin after Ghost Stories.
- November 3, 2023: Construction began on new flooring and ramp. Construction duration is anticipated to last (2) weeks.
- Construction of the new flooring and ramp entrance was completed last month.
- January 4, 2024: Construction of new handrails for the ramp has begun. It is anticipated that fabrication and installation will take approximately (2) weeks.
- **February 12, 2024: Fabrication and installation of the new ramp handrails has been delayed due to weather. The contractor has indicated that this work will be completed by the end of this month.**

STATUS – IN PROGRESS

15. Veterans Memorial

- July 27, 2023, Staff met with members of the Veterans Memorial Committee at the Train Depot Spirit Fountain to discuss the possibility of moving the Memorial to that site.
- August 1, 2023, the Board of Aldermen unanimously approved moving the Memorial to the Spirit Fountain site.

- Staff has given SFS Architecture notice to begin design work on Phase 1 of the project, which includes flags, markers and landscaping. It is anticipated that this work will be completed by Memorial Day, 2024.
- The next Veterans Memorial Committee meeting will be on August 22, 2023.
- The Veterans Memorial project Sign was removed from Ball Field 1 and the LWCF request to convert the ballfield was withdrawn.
- Staff is awaiting updated design plans from SFS and the Veterans Memorial Committee.
- SFS is recruiting a new “team” from their organization to spearhead this project. Staff is waiting to hear from them to discuss next steps.
- October 27, 2023: Team meeting to discuss team roles, budget and conceptual design concepts.
- SFS is revising the fee proposal to reflect a reduced scope of work at the new Spirit Fountain site.
- The Veteran’s Committee agreed on a conceptual design at the November 2nd Committee Meeting. The plans were shared with SFS to begin the design phase- after a new fee is proposed.

STATUS – IN PROGRESS

16. Bridge Improvements at So. Main Street and Rush Creek

- The scope of this project is to remove the existing concrete traffic/pedestrian separation barrier, thus allowing for two-way traffic, and build a separate pedestrian foot-bridge to be located immediately to the east.
- Staff is applying for an Outreach Grant from Platte County for this work. Submission deadline is January 19, 2024. Staff is also looking into other bridge improvement grant funding sources.
- Staff has reached out to one of our On-Call structural engineers, Garver, to provide us with an assessment of the existing bridge. This assessment will include current condition, determining maximum allowable loads, and costs of the improvements.
- Staff has submitted a grant application request in the amount of \$40,000, and will present our application in-person to Platte County on February 27, 2024.
- **Grant decision still pending.**

STATUS – IN PROGRESS

15. White Branch Creek Bank Stabilization Grant Application

- February 1, 2024: Staff met on site to discuss existing bank erosion and scope of remediation work. Grant application deadline is March 29, 2024.
- Staff has reached out to Platte County to discuss our proposed scope of work prior to submission of our grant application.
- Staff will be reaching out to one of our on-call Engineers for a fee proposal to design the stabilization work.
- **March 6, 2024: Staff received fee proposals from GBA, OWN and VSM.**
- **March 7, 2024: Staff submitted a draft of the Grant application (for design work) to the Finance Committee for approval.**

STATUS – IN PROGRESS

15. Sullivan Nature Sanctuary Lookout Platform Renovation

- Staff is getting quotes for new guardrail and decking replacement.
- It is anticipated that this work would be completed by the end of April 2024.

STATUS – IN PROGRESS

Event	Date	Location	Partner/Host
5K/10k/Marathon	Parks & Rec Event	MSPA/CID	Other Organization
New Years Day 1/2 Marathon	Sunday, January 1, 2023	ELP	Bodies Race Company
Recycling Event	Saturday, February 4, 2023	PLP	
Recycling Event	Saturday, April 1, 2023	PLP	
Photos w/the Easter Bunny	Saturday, April 8, 2023	Barkville	
Music at Pocket Park	Friday, April 14, 2023	Pocket Park	
Earth Day Event	Saturday, April 15, 2023	PNS	
Climate Council Earth Festival Bus	Saturday, April 15, 2023	PLP	Climate Council
Microbrew Fest	Saturday, April 22, 2023	ELP	MSPA
River Park Church Service	Sunday, April 23, 2023	ELP	River Park Church
Tree Planting for Arbor Day	Tuesday, April 25, 2023	Sullivan NS	
Music at Pocket Park	Saturday, April 29, 2023	Pocket Park	
Healthy Kids Day P&R Table	Saturday, April 29, 2023	PCCCS	Parkville YMCA
Farmers Market Opening Day	Saturday, April 29, 2023	ELP Parking Lot	Farmers Market
Missouri Beef Ceremony with Governor	Thursday, May 4, 2023	Pocket Park/KC Cattle	KC Cattle/Missouri Beef Association
AWLF 5k Race	Saturday, May 6, 2023	ELP	
MPSA Pocket Park Event TBD	Saturday, May 6, 2023	Pocket Park	MSPA
Cruise Night	Saturday, May 6, 2023	ELP	MSPA
School of Rock Performance	Sunday, May 7, 2023	ELP	School of Rock
Beaver Builder Program	Saturday, May 13, 2023	PNS	Tinkergarten
Mothers Day 5K	Saturday, May 13, 2023	ELP	Equal Start
River Park Church Service	Sunday, May 14, 2023	ELP	River Park Church
Symphony in the Park	Tuesday, May 16, 2023	ELP	KC Symphony
Guided PNS Tour for Park Hill Students	Wednesday, May 17, 2023	PNS	Park Hill School District
Tours for Argh & Argh Event	Wednesday, May 17, 2023	PNS	Park University
Park Hill Senior Fun Day	Thursday, May 18, 2023	ELP	Park Hill School District
DAR Little Library Ceremony	Saturday, May 20, 2023	ELP	White Alloe Creek DAR
River Park Church Service	Sunday, May 21, 2023	ELP	River Park Church
Union Chapel Career on Wheels	Wednesday, May 24, 2023	Union Chapel Elementary	Union Chapel Elementary
Memorial Day Event	5/26/2023-5/28/2023	ELP	CID
Costco Company Picnic	Monday, May 29, 2023	ELP	Costco
Strong Like Lisa 5K	Saturday, June 3, 2023	ELP	
Rolling on the River Bike Ride	Saturday, June 3, 2023	ELP	
Recycling Event	Saturday, June 3, 2023	PLP	
Cruise Night	Saturday, June 3, 2023	ELP	MSPA
Midwest Walk Run Roll 5K	Sunday, June 4, 2023	ELP	SRNA
Nature Camp	June 6 - June 9, 202	PNS	
Movie Night	Saturday, June 10, 2023	Outdoor Community space at Creekside	Midwest International Society of Aborigulture
Midwest Tree Climbing Competition	Saturday, June 10, 2023	ELP	Midwest International Society of Aborigulture
Midwest Tree Climbing Competition	Sunday, June 11, 2023	ELP	
Symphony in the Park	Tuesday, June 20, 2023	ELP	KC Symphony
River Park Church Service	Sunday, June 18, 2023	ELP	River Park Church

Bodies 1/2 Marathon	Saturday, June 24, 2023	ELP	Bodies Race Company
River Park Church Service	Sunday, July 2, 2023	ELP	River Park Church
4th of July Event	Tuesday, July 4, 2023	ELP Parking Lot	MSPA
Music on Main Street TBD	Saturday, July 8, 2023	Pocket Park	MSPA
Yoga and Nature Hike	7/11, 7/18, 7/25	PNS	
Storytime in the Park	7/10, 7/17, 7/24, 7/31	ELP- West Shelter	Mid Continent Public Library
Art in the Park	7/5, 7/12, 7/19, and 7/26	ELP- East Shelter	Mantooth Creative
Thai Chi/Senior Program	7/6, 7/13, 7/20, 7/27	ELP	
Science in the Park	7/7, 7/14, 7/21, 7/28	ELP- West Shelter	HCA & Stan
Movie Night	Saturday, July 8, 2023	Outdoor Community space at Creekside	
Music at Pocket Park	Friday, July 21, 2023	Pocket Park	
Recycling Event	Saturday, August 5, 2023	PLP	
Cruise Night	Saturday, August 5, 2023	ELP	MSPA
Hearts for RMHC 5K10K	Sunday, August 27, 2023	ELP	
Parkville Days	8/18/2023-8/20/2023	ELP Parking Lot	MSPA
Cruise Night	Saturday, September 2, 2023	ELP Parking Lot	MSPA
Paws in the Park	Saturday, September 9, 2023	ELP	FOPAS
KC Infertility Race	Sunday, September 10, 2023	ELP	
Recycling Event	Saturday, October 7, 2023	PLP	
Pumpkin Carving	Thursday, October 26, 2023	ELP	
Ghost Stories	Saturday, October 28, 2023	PNS	
Turkey Trot	Thursday, November 23, 2023	ELP	
Christmas on the River	Friday, December 1, 2023	ELP Parking Lot	MSPA
Winter Wonderland	Saturday, December 16, 2023	PNS	

250+	Event Name	Date	Type	Location
	Spring Break 5K10K	Friday, March 1, 2024	5K	ELP
	Cruise Night	Saturday, March 23, 2024	Event	Downtown Parking Lot
	Cruise Night	Saturday, March 23, 2024	Event	Downtown Parking Lot
	Parkville Microbrew Fest	Wednesday, April 24, 2024	Festival	ELP
	Women's Lawyer 5K	Saturday, May 4, 2024	5K	ELP
	Gallery Pear Buyback Program	Saturday, May 4, 2024	Program	PLP
	Electronig & Paper Shredding Event	Saturday, May 4, 2024	Event	PLP
	Boy Scout Recruiting Event	Saturday, May 11, 2024	Event	ELP
	Northland Mothers Day 5K	Saturday, May 11, 2024	5K	ELP
	Midwest Walk-Run-N-Roll	Saturday, May 18, 2024	5K	ELP
	Memorial Day Carnival	Friday, May 24, 2024	Festival	Downtown Parking Lot
	Memorial Day Carnival	Saturday, May 25, 2024	Festival	Downtown Parking Lot
	Memorial Day Carnival	Sunday, May 26, 2024	Festival	Downtown Parking Lot
	Rolling on the River Bike Ride	Saturday, June 1, 2024	Bike Ride	ELP
	Bodies Race: Hometown Half Marathon	Saturday, June 15, 2024	Half	ELP
	Dani Beyer Summer Festival	Saturday, June 22, 2024	Festival	McKeon and Festival
	Parkville Days	Friday, August 23, 2024	Festival	ELP
	Parkville Days	Saturday, August 24, 2024	Festival	ELP
	Parkville Days	Sunday, August 25, 2024	Festival	ELP
	Park Hill Education Foundation 5K	Saturday, September 28, 2024	5K	ELP
	Brett's Bands 5th Annual 5K for SUDEP Awareness	Saturday, October 5, 2024	5K	ELP
	Brett's Bands 5K	Saturday, October 5, 2024	5K	ELP
	Ian Rainbow Flu Foundation 5K	Saturday, October 12, 2024	5K	ELP
	Dani Beyer Pumpkin Patch	Wednesday, October 16, 2024	Festival	McKeon and Festival
	Christmas on The River	Wednesday, October 16, 2024	Festival	Downtown Parking Lot
	Dani Beyer Pumpkin Patch	Friday, December 6, 2024	Event	ELP
	MSPA Easter Bunny at Pocket Park	Saturday, April 6, 2024	Event	Pocket Park
	Legion Alley Event	Saturday, June 1, 2024	Event	Downtown Alley
	Cruise Night	Saturday, June 1, 2024	Event	Downtown Parking Lot

