



Finance Committee Meeting
Monday, October 30, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Vice Chair Bob Bennett, Dean Katerndahl, Philip Wassmer and Michael Lee (*via videoconference*)

City Staff Present: City Administrator Alexa Barton, Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (*via videoconference*), Public Works Director Dan Harper, Community Development Director Stephen Lachky (*via videoconference*), Parks & Recreation Director Brittanie Propes, Parks & Recreation Project Manager Chris Ashley and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided an overview of approvals within her authority.

3. Action Items

A. Approve the minutes for the October 9, 2023, meeting

Bob Bennett moved to approve the minutes for the October 9, 2023, meeting. Philip Wassmer seconded; motion passed 5-0.

B. Approve a small construction agreement with J. Richardson Construction to replace concrete trail in English Landing Park and to add dumpster pad in Platte Landing Park

City Administrator Alexa Barton provided an overview of the three park items on the agenda. Parks and Recreation Director Brittanie Propes said that Terry Snelling Construction did the concrete work on the north side of the Waddell Bridge and when their quote was over \$20,000 it required sealed bids per the City's Purchasing Policy. Because the City had not done work with J. Richardson Construction, staff checked references.

In regards to the Gateway Park project, Barton stated that the park would serve as a trailhead for the Highway 9 trail. Propes provided an overview of the amenities that would be placed in the park, noting that the work would begin in November and the landscaping would be done in the spring by City staff using funds from the Platte County Outreach Grant.

Bennett moved to recommend that the Board of Aldermen approve the agreement with J. Richardson Construction for the trail replacement at English Landing Park

and the dumpster pad at Platte Landing Park for a total amount of \$26,000. Wassmer seconded; motion passed 5-0.

C. **Approve a construction agreement with J. Richardson Construction for the Gateway Park project**

Bennett moved to recommend that the Board of Aldermen approve the construction agreement with J. Richardson Construction for Gateway Park in the amount of \$56,000. Wassmer seconded; motion passed 5-0.

D. **Approve the purchase order with Most Dependable Fountains for drinking fountains for the parks**

Parks and Recreation Director Brittanie Propes stated that the purchase order was for four fountains - two in the dog parks for dogs, one drinking fountain outside of the dog parks and one ADA drinking fountain with a water bottle filler at Gateway Park. The spigot near the dog parks would be removed, which would eliminate the oversaturated ground in the area.

Bennett moved to recommend that the Board of Aldermen approve the purchase order with Most Dependable Fountains for drinking fountains in the parks in the amount of \$12,540. Wassmer seconded; motion passed 5-0.

E. **Renew an intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program**

City Administrator Alexa Barton said that the renewal was due by December 15 and the City had not received the dates for waste collection in 2024.

Chair Wylie said he would abstain from voting because he was the chair of the Solid Waste Management District.

Bennett moved to recommend that the Board of Aldermen renew the intergovernmental agreement with the Mid-America Regional Council Solid Waste Management District for the 2024 Regional Household Waste Collection Program. Wassmer seconded; motion passed 4-0.

F. **Approve a purchase order with State Tractor for salt and sand material for emergency snow operations**

City Administrator Alexa Barton said that State Tractor provided the low quote for the salt and sand mix used to treat roads during the winter season. Public Works Director Dan Harper said that the price per ton was lower than in 2022.

Bennett moved to recommend that the Board of Aldermen approve a purchase order with State Tractor for a salt and sand mixture at the rate of \$72.00 per ton for the 2023-2024 winter season. Wassmer seconded; motion passed 5-0.

4. **Non-Action Items**

City Administrator Alexa Barton said that staff was working on an agreement with RTI to replace eNet to provide information technology services. Staff was preparing a 30-day notification letter and hoped that eNet would work in tandem with RTI during December to help with the transition. She said that staff reviewed the cooperative bids through the Mid-America Regional Council, but they were smaller organizations similar to eNet and the City needed a more active help desk. Staff was working to finalize the agreement and it would go directly to the Board of Aldermen on November 7. She added that RTI worked with Park University and the city of Independence.

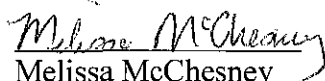
5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Wylie adjourned the meeting at 4:58 p.m.

Submitted by:


Melissa McChesney
City Clerk

November 13, 2023
Approval Date