



Finance Committee Meeting
Monday, September 11, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Wylie called the meeting to order at 4:32 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Vice Chair Bob Bennett, Michael Lee, Dean Katerndahl and Philip Wassmer (via videoconference)

City Staff Present: City Administrator Alexa Barton (*via videoconference*), Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (*via videoconference*), Public Works Director Dan Harper, Parks and Recreation Director Brittanie Propes (*via videoconference*), Parks & Recreation Project Manager Chris Ashley and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

Deputy City Administrator/Finance Director Bryan Kidney provided an overview of purchases with the city administrator's approval.

3. Action Items

A. Approve the minutes for the August 21, 2023, regular meeting

Wassmer joined the meeting at 4:35 p.m.

Bob Bennett moved to approve the minutes for the August 21, 2023, regular meeting. Michael Lee seconded; motion passed 5-0.

B. Approve a small construction agreement with Embassy Landscape Group Inc. to replace the flooring at the Girl Scout Cabin at the Parkville Nature Sanctuary

Deputy City Administrator/Finance Director Bryan Kidney said that one bid was received to replace the flooring at the Girl Scout cabin at the Parkville Nature Sanctuary. The same company worked with the city of Gladstone and were honoring the same hourly rates. Parks and Recreation Director Brittanie Propes said the original plan was for a concrete floor, but after the Community Land and Recreation Board discussed it, they recommended pavers instead.

Bennett moved to recommend that the Board of Aldermen approve the small construction contract with Embassy Landscape Group to replace the flooring of the Girl Scout Cabin at Parkville Nature Sanctuary in the amount of \$30,900. Lee seconded; motion passed 5-0.

C. **Approve a construction agreement with David E. Ross Construction Company for the Odor System Site Repairs Capital Improvement Project**

Deputy City Administrator/Finance Director Bryan Kidney stated that the system was purchased in the late 1990s and had reached its end of life. An emergency repair was completed in July. Public Works Director Dan Harper said that intermediate repairs had been completed and a new tank had been purchased. He noted that a new chemical was being tested since the feeder lines had been repaired and the system would be offline while the work was being done.

Bennett moved to recommend that the Board of Aldermen approve an agreement with David E. Ross Construction for odor system site repairs in Riss Lake in the amount of \$111,746. Lee seconded; motion passed 5-0.

D. **Approve a construction agreement with Havens Construction for the North National Drive Drainage Improvements Capital Improvement Project**

Public Works Director Dan Harper said that a Platte County grant for \$45,000, plus the homeowner and homeowners association contributed to the project and the City's portion was \$7,400.

Bennett moved to recommend that the Board of Aldermen approve an agreement with Havens Construction for the North National Drainage Improvements in the amount of \$62,950. Lee seconded; motion passed 5-0.

4. **Non-Action Items**

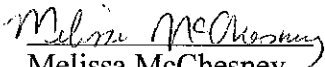
5. **Unfinished Business (postponed from prior meetings)**

6. **Other Business**

7. **Adjourn**

Chair Wylie adjourned the meeting at 4:52 p.m.

Submitted by:


Melissa McChesney
City Clerk

October 9, 2023
Approval Date