

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:11 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on October 3, 2023, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Philip Wassmer
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Michael Lee
Ward 4 Alderman Allyson Berberich

Absent:

Ward 1 Alderman Tina Welch - *with prior notice*
Ward 2 Alderman Brian T. Whitley - *with prior notice*
Ward 2 Alderman Bob Bennett - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Bryan Kidney, Deputy City Administrator/Finance Director
Kevin Chrisman, Police Chief
Dan Harper, Public Works Director
Stephen Lachky, Community Development Director
Brittanie Propes, Parks & Recreation Director
Chris Ashley, Parks & Recreation Project Manager
John Mautino, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Jim McCall Presentation to Parkville Police Department

Jim McCall presented gift baskets to Police Chief Kevin Chrisman and the Police Department as a thank you for their hard work and dedication to the community.

3. CONSENT AGENDA

- A. Approve the minutes for the September 19, 2023, regular meeting
- B. Approve the minutes for the September 19, 2023, work session
- C. Approve accounts payable from September 16 through September 26, 2023

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WASSMER TO APPROVE THE CONSENT AGENDA

AND RECOMMENDED MOTIONS, AS PRESENTED.

RESULT: MOTION PASSED 5-0.

4. ACTION AGENDA

A. Approve an agreement with Environmental Systems Research Institute to implement ArcMap software

Public Works Director Dan Harper provided an overview of the software; presentation attached as Exhibit A. He said it would provide rigorous data analysis, historical data and was used by many cities throughout the metropolitan area.

Discussion focused on possible uses of the system, what was included with the annual cost, the number of licenses, what happened if the City no longer wanted to use the software and the advantages the software would provide to the City.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WASSMER TO APPROVE AN AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE TO IMPLEMENT ARCMAP SOFTWARE IN THE AMOUNT OF \$46,500.

RESULT: MOTION PASSED 5-0.

B. Approve a purchase order with Crafcro Inc. for a crack seal machine for the Public Works Department

Public Works Director Dan Harper provided an overview of the purchase.

Discussion focused on the life of the equipment, maintenance and savings by purchasing compared to leasing. Staff would determine the cost savings and provide the information to the Board.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WASSMER TO APPROVE A PURCHASE ORDER WITH CRAFTCO INC. FOR A CRACK SEAL MACHINE IN THE AMOUNT OF \$68,488.40.

RESULT: MOTION PASSED 5-0.

C. Approve agreements with BBN Architects, Renaissance Infrastructure Consultants, R.L. Buford, Terracon, and VSM Engineering and authorize the mayor to sign agreements with Garver, George Butler Associates, McClure Engineering, OWN, Vireo and WSKF Architects for various on-call engineering and architectural services

Public Works Director Dan Harper provided an overview of the agreements. He stated that staff was working to finalize some of the agreements, which would be reviewed by the city attorney prior to getting the mayor's signature. The changes would be non-monetary and would not deal with any of the business points.

ACTION: IT WAS MOVED BY ALDERMAN DOUGLAS AND SECONDED BY ALDERMAN WASSMER TO APPROVE PROFESSIONAL SERVICES AGREEMENTS WITH BBN ARCHITECTS, RENAISSANCE INFRASTRUCTURE CONSULTANTS, R.L. BUFORD, TERRACON AND VSM ENGINEERING AND AUTHORIZE THE MAYOR TO SIGN AGREEMENTS WITH GARVER, GEORGE BUTLER ASSOCIATES, MCCLURE ENGINEERING, OWN, VIREO AND WSKF ARCHITECTS FOR VARIOUS ON-CALL ENGINEERING AND ARCHITECTURAL SERVICES.

RESULT: MOTION PASSED 5-0.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Supplemental Actuarial Valuation of Alternate LAGERS Benefits

Deputy City Administrator/Finance Director Bryan Kidney said that a 45-day public notice was required if the City was going to consider changing the Missouri Local Government Employees Retirement System (LAGERS) benefits. During the budget work sessions, the Board would be considering if the City would become a contributor to LAGERS.

Kidney asked the Board to consider wearing pink for Breast Cancer Awareness Month at the October 17 meeting.

B. Police Department

Police Chief Kevin Chrisman said that the archery hunt at Park University began in 2010 and the season started on September 15. To-date, there were two does taken.

He also reminded the Board that the last Cruise Night would be held on October 7 and he anticipated a large crowd.

C. Community Development

Community Development Director Stephen Lachky said the Tax Increment Financing Commission would hold a meeting on October 4 and the Planning and Zoning Commission would have their monthly meeting on October 10.

1. Development Updates

D. Public Works

1. Electronics Recycling & Paper Shredding - October 7, 2023

Public Works Director Dan Harper said the last electronics recycling and paper shredding events of 2023 would be held on October 7.

He also provided project updates, noting that the odor control rehab project would begin during the week and the damaged asphalt in front of the site was patched; the sanitary sewer repair project was anticipated to begin the following week; and the N. National Drive storm sewer repair project was anticipated to begin in one to two weeks.

In response to a question from an alderman about the Google Fiber project, Harper stated that their last report to staff was that the project was being postponed to April 2024.

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes provided an update on the sheep at the Sullivan Nature Sanctuary, noting that the next phase was a community work day on October 6 with volunteers from the Platte County Prosecutor's Office who would be removing and planting trees. She added that Good Oak would talk about the importance of their programs and Deep Roots would use the project as the topic for their Lunch & Learn program.

Propes provided updates on other projects, noting that staff would begin training for CivicRec for online park reservations; because there were not any proposals received for the Parks and Recreation Master Plan, the Request for Proposals would be pushed back with the goal that the timing would be better; staff was working on the Platte County Parks Partnership Grant application for the farmers market; Ghost Stories was scheduled on October 28 and Pumpkin Carving was scheduled on October 26; the work on the Girl Scout cabin at the Parkville Nature Sanctuary would begin after Ghost Stories; Kansas City Symphony in the Park would be held on October 15; and she showed the new tumbler with the Hometown U logo, a joint logo with Park University and the City, that would be used for marketing.

In response to a question about the wetlands, Propes responded that the US Army Corps of Engineers had the clay they needed and the bentonite delivery was delayed for the first phase. She said a work session would be scheduled when the Corps was ready to talk about the next phase, which would include vegetation and a water source.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

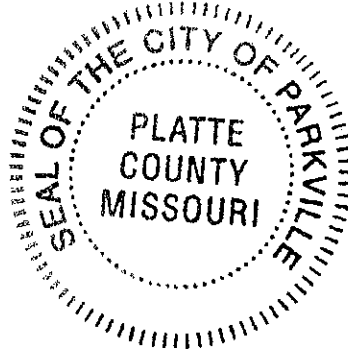
9. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:14 p.m.

The minutes for October 3, 2023, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventeenth day of October 2023.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



Geographic Information System

(GIS)
October 3, 2023

What is GIS?

- Software for merging data with locations
- Attach data to elements
- Layers of informations
- Tool for data analysis
- Public Facing information



Why ArcGIS?

Industry Standard

ArcGIS has been an industry standard for several years. Commonality with contractors and County functions allow for easier sharing of data.

Enterprise Solution

Potential for auxiliary functions such as work orders, field GPS locates, integration with FirstStep assessments.

Staff Experience

Multiple staff have direct experience using this platform and are able to leverage that into Parkville's system.

Small Government Option

ESRI offers a small government contract for unlimited* licenses negotiated through a state-wide contract.
3 years of service for \$46,500

Examples of GS

In addition to Google and Apple Maps...

Shapes & Elements

Specific Items – ie. infrastructure or contours

Category

Labels and/or Shading – ie. zoning or Flood Plains

Bubbles

Quantities and area – ie. Maintenance Calls

Heat

Distribution of data points / Density – ie. Code violations

Pin

Specific Locations of Events – ie. Permits

Contour

Elevation contours or Boundaries



Shapes & Elements Map



Heat Map



Zoning & Contours Map

City Functions

Infrastructure

Map and Track infrastructure. Identify and track issue areas and develop CIP plans based on data.

Zoning

Track zoning internally, merge with county property information. Rapid internal use.

Data Functions

Layer information with data. Use large data sets to drive the city on known information.

Public Benefit

Citizen Dashboards

Able to share quality data with citizens.
Publish desired information to refresh quickly. Ie. Street ratings history with work performed or under construction.

Developer & Contractors

Can cooperate with local utilities and jurisdictions to share data to quickly assess issues and find opportunities.

Strategic Goals

Operational Excellence: Provide and utilize appropriate technology and equipment

Communications Best Practices: Fully utilize available technology for effective communications