FINANCE COMMITTEE
Monday, October 9, 2023 4:30 PM
Administration Conference Room, City Hall

1. **Call to Order**

2. **Financial Updates**
   A. City Administrator Approvals

3. **Action Items**
   A. Approve the minutes for the September 11, 2023, meeting
   B. Approve an agreement with Columbia Capital Municipal Advisors for advisory and consulting services (Administration)
   C. Approve a purchase order with Central Salt for straight salt for emergency snow operations (Public Works)
   D. Approve Work Authorization No. 12 with Fluid Equipment Co. to replace the pump at the River Hills Pump Station (Public Works)

4. **Non-Action Items**

5. **Unfinished Business (postponed from prior meetings)**

6. **Other Business**

7. **Adjourn**

Posted Date & Time: 10/6/23; 2:08 p.m. By: MM

Parkville
Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/2/23

City of Parkville
Department: Administration

Low Bidder and Contract Amount:

Freeman Masonry
111 W. South St.
Richmond, MO

$4,500 WA-1

General Scope of Work Description/Project:

Summer and 3rd Street Retaining Wall Repair

This project is for the repair of a small retaining wall on the above referenced intersection that was struck by a lumber truck. Shrutte Lumber Company whose truck struck the wall has agreed to reimburse the City for the cost of the repairs.

Competitive Purchasing Information: (List bidder, address, and price):

Only two mason companies were able to provide quotes for this work and the lowest bid was selected.

Trey's Lawn & Landscape LLC - $8,519.00

Freeman Masonry - $4,500.00

Project Start Date: 10/15/23 **Estimated Completion Date:** 10/31/23

Budget Account Code: 40-520.07-33-00

Authorization:

- [x] City Administrator: ABarton Date: 10/2/2023
- [ ] Department Head: [signature] 10-2-23
- [ ] Mayor (if applicable):
- [ ] Submit to the Finance Committee for Authorization (if requested by the City Administrator)

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #1

Date: September 21, 2023

Issued to: Freeman Masonry
111 W. South St.
Richmond, MO 64085
816-694-8965

Project/Work Description Title: Stone Retaining Wall at intersection of Summer St and 3rd St

Scope of Work/Purpose: Repair Stone Retaining Wall
See Attached Proposal - $4,500

Schedule and Price

Project Start Date:	9/30/23
Estimated Completion Date:	11/1/2023
Latest Acceptable Date:	11/1/2023
Estimated Cost:	$4,500.00
Expenditure Limit:	$4,500.00
Budget Account Code:	40-520-07-33-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Doug Freeman Owner   Signature: Doug Freeman

Company: Freeman Masonry   Date: Sept 29 2023

Authorization

Department Head: ____________   Date: 10-2-23
Dan Harper, PW Director

City Administrator (if over $2,500): ABarton   Date: 10/2/2023
Alexa Barton, City Administrator

Mayor (if over $10,000)   Date:

PROPOSAL

FREEMAN MASONRY
"If you can dream it, We can build it."
111 W South St
Richmond, MO 64085
(816)694-8965
www.freemanmasonrykc.com

BILL TO
Customer Name:
City of Parkville (Director of Operations; Richard Wilson)
Address:
8880 Clark Ave
Parkville, MO 64152
rwilson@parkvillemo.gov

PROPOSAL NO.
6623
Proposal Date
08/21/2023
PROPOSAL TERMS
ACCEPTED WITHIN 30 DAYS

****Stone Retaining Wall****

ITEM DESCRIPTION		COST
1	Demo and Rebuild using all existing Stone; 7' L x 41" H x 2' W	$4,200.00
2	Setup and Clean Up	$300.00

Total:	**$4,500.00**
Tax:	$0.00
Subtotal:	**$4,500.00**

Make Checks Payable to: Freeman Masonry LLC

Payment Arrangements as Follows:

50% Down 1st Day of Construction
50% Final Day of Construction

Doug Freeman
OWNER
Doug Freeman

Parkville Missouri

CITY ADMINISTRATOR PURCHASING APPROVAL

Preparation date: 9/21/2023

City of Parkville
Department: Parkville Parks and Recreation

Low Bidder and Contract Amount:

Robert Young, PLS
RL. Buford & Associates, LLC
201 Main St., Suite 6, Parkville, MO 64152
Mailing: PO Box 14069, Parkville, MO 64152
816-741-6152
rob@rlbuford.com
$2,600

General Scope of Work Description/Project:

Site Survey at the Detention Pond

River North Development, who developed the Parkville Commons shopping center, deeded the several parcels of property around the Parkville Athletic Complex (PAC) detention pond to Platte County. Platte County then conveyed the property to the City of Parkville to be used for both right-of-way and park uses. Ordinance No. 2173 was approved December 21, 2004.

The City is working on a long-term maintenance management plan for this area. Key items include the parking lot, detention pond, trail, and two large retaining walls. This survey will identify the boundaries of the city, the county, the PAC, and adjacent property owners.

Competitive Purchasing Information: (List bidder, address, and price):

R.L. Buford is the On-Call Surveyor for the City of Parkville.

Project Start Date: 10/19/2023 **Estimated Completion Date:** 11/1/2023

Budget Account Code: 41-525.08-02-02
Authorization:

- ☐ City Administrator: Alexa Barton Date: 9/27/23
- ☐ Department Head: Brittanie Propes 9/21/23
- ☐ Mayor (if applicable): ____
- ☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

WA # 17

Parkville Missouri

Work Authorization 17

9/25/2023

City of Parkville **Preparation date:**

Department of Public Works

To:
R.L. Buford
P.O. Box 14069
Parkville, MO 64152
816-741-6152

General Scope of Work Description/Project:

PAC Detention Pond – New Park

The scope of this work authorization includes the survey for the property in and the PAC Detention Pond to identify boundaries of the city, the county, the PAC, and adjacent property owners.

Total **$2,600**

Primary Tasks: (List task and hours):

Total: 2,600

Project Start Date: 10/25/2023 **Estimated Completion Date:** ~~8/25/2023~~ 11/1/2023

Budget Account Code: 41-525.08-02-02

Signature: Robert Fuery

Schedule:

Authorization:

☐City Administrator: ☐Department Head: ☐Mayor: Ann Barton, Brittany Pipes Date: 9/27/2023

Parkville
Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/5/2023

CITY OF PARKVILLE
Department: Public Works

Low Bidder and Contract Amount:
Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

$3,525.00 WA-14

General Scope of Work Description/Project:

River Hills Lift Station Service
This project was for additional follow up service from the previous emergency service (WA-13). This was for additional electrical work and rewiring of controls. This work included extra time sorting through old wiring and building diagrams due to many years of service on the system to restore it to a like new condition.

Competitive Purchasing Information: (List bidder, address, and price):

This work is awarded to Fluid Equipment under our existing maintenance services agreement.

Project Start Date: 10/2/23 **Estimated Completion Date:** 10/4/23

Budget Account Code: 30-501.6-12-00

Authorization:

☒ City Administrator: ________ Date: 10/5/23
☐ Department Head: ________ Date: 10-5-23
☐ Mayor (if applicable): ________ Date: ________
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

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Work Authorization #14

Date:	**October 3, 2023**
Issued to:	Fluid Equipment, A Cogent Co. 4525 NW 41st St., Suite 400 Riverside, MO 64150

Project/Work Description

Title:	River Hills Pump Failure Service
Scope of Work/Purpose:	Invoice 5575095 - Attached River Hills Lift Station Panel

Schedule and Price

Project Start Date:	October 2, 2023
Estimated Completion Date:	October 4, 2023
Latest Acceptable Date:	October 4, 2023
Estimated Cost:	$3,525.00
Expenditure Limit:	$3,525.00
Budget Account Code:	30-501.06-12-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Jason Robertson / President Signature: [signature]

Company: Fluid Equipment Date: 10-5-2023

Authorization

Department Head: [signature] Date: 10-5-23

Dan Harper, Public Works Director

City Administrator (if over $2,500): [signature] Date: 10/5/23

Alexa Barton, City Administrator

Mayor (if over $10,000) Date:

Mayor Dean Katerndahl

For Internal Staff Use Only

(initial each item and file with executed work authorization)

____ Employment Eligibility Status Verification (if the cost exceeds $5,000)

X Certificate of Insurance that demonstrates compliance with the Terms and Conditions

X Valid business license

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

INVOICE	
5575095	
Invoice Date	Page
10/02/2023	1 of 3
ORDER NUMBER	
1463693	

Bill To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Attn: Jason Brown

Customer ID: 100834

Ship To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Ordered By: Jason Brown

PO Number	*Term Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
Work Auth #9	Upon Receipt	10/16/2023	10/16/2023	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
8/1/2023 06:58:10	3608956	Jason Robertson	JULIAN MASON

Quantities Ordered	Shipped	Remaining	UOM	Disp.	*Item ID* / *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*
1.0000	1.0000	0.0000	EA		SID-MFR	EA	**3,525.0000**	**3,525.00**

Carrier: ***Tracking #:***

---------------- ***Service Item Information*** --------------

Serial Number: RIVER HILLS PANEL

COGENT FIELD SERVICES

Order Line Notes: Work performed on 8/3/203: Notified Customer Technician was in route to remove old contactors and install new. Gate was unlocked by customer and technician began tagging and removing burnt wiring from contactors. Soft starts were also removed from panel, new contactors were then installed one by one. Upon install of the second contactor, it was noticed that old lead wiring from junction box outside of panel was short as it had been ran to soft starts not directly to contactor. New wiring was then added to existing and landed to contactor. Upon completion of contactor install technician then started to remove/mitigate IS-Relays. It was noticed that wiring had been added onto and different style relays tied into existing. Technician then talked with Controls technician to try to mitigate problem. After controls technician saw panel, it was deemed necessary for controls tech to come out the following day to put eyes on panel and mitigate issue. Technician then cleaned up site and gate was locked.

08/04/2023 - Removed the ISB relays and bypassed control wiring. Found some of the warnings had been modified and had mismatched wire colors, relays added, and no updated drawings. Since we did not know what changes were done and why, we removed this wiring and changed the wiring back to how the drawings were shown (minus the ISB per Engineer). Had to spend extra time tracing out wiring as the wiring modifications prior were not labeled or documented on any drawings on site. Isolated wiring that went to the Mission Dialer as I was unsure how those should be wired. Tested the controls and once everything worked as expected, moved the pump cables, floats, and power from the temp control panel back to the permanently installed panel. Loaded the temp panel and returned it to the shop.

Total Parts Price: 1382.50

Total Labor Price: 2142.50

ORIGINAL

COGENT

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

INVOICE	
5575095	
Invoice Date	Page
10/02/2023	2 of 3
ORDER NUMBER	
1463693	

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*

Total Lines: 1

SUB-TOTAL:	3,525.00
TAX:	0.00
AMOUNT DUE:	**3,525.00**

Amount Due after 10/16/2023: 3577.88

All past due invoices are subject to a 1.5% per month finance charge.

REMIT TO	ACH / WIRE
Cogent Inc. or Brand Name P.O. Box 411832 Kansas City, MO 64141-1832 USA	Enterprise Bank 12695 Metcalf Ave Overland Park, KS 66213 Routing Number: 081006162 Account Number: 4140000174

Preferred method of payment is ACH

ORIGINAL

COGENT

Parkville
Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/5/2023

CITY OF PARKVILLE
Department: Public Works

Low Bidder and Contract Amount:
Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

$4,260.00 WA-15

General Scope of Work Description/Project:

McAfee Lift Station Pump Swap
This project was for the reinstallation of a pump that was previously serviced for the pump station. Upon installation the pump was drawing too much power and causing breakers to blow. Technicians worked to correct the pump and the electrical work within the station to return it to service. The pump was unable to get restored back into service and was returned to FTC to correct the issues related to their previous pump service under warranty.

Competitive Purchasing Information: (List bidder, address, and price):

This work is awarded to Fluid Equipment under our existing maintenance services agreement.

Project Start Date: 10/2/23 **Estimated Completion Date:** 10/4/23

Budget Account Code: 30-501.6-12-00

Authorization:

- [x] City Administrator: ________ Date: 10/5/23
- [ ] Department Head: ________ Date: 10-5-27
- [ ] Mayor (if applicable): ________ Date: ________
- [ ] Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #15

Date: **October 3, 2023**

Issued to: Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

Project/Work Description

Title: McAFee L.S. Pump Swap

Scope of Work/Purpose: Invoice 5575113 - Attached
River Hills Lift Station Panel

Schedule and Price

Project Start Date: October 2, 2023

Estimated Completion Date: October 4, 2023

Latest Acceptable Date: October 4, 2023

Estimated Cost: $4,260.00

Expenditure Limit: $4,260.00

Budget Account Code: 30-501.06-12-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Jason Robertson / President Signature:

Company: Fluid Equipment Date: 10-5-2023

Authorization
Department Head: Date: 10-5-23

Dan Harper, Public Works Director

City Administrator (if over $2,500): Date: 10/5/23

Alexa Barton, City Administrator

Mayor (if over $10,000) Date:

Mayor Dean Katerndahl

For Internal Staff Use Only

(Initial each item and file with executed work authorization)

____ Employment Eligibility Status Verification (if the cost exceeds $5,000)

X Certificate of Insurance that demonstrates compliance with the Terms and Conditions

X Valid business license

15 **INVOICE**

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE	
5575113	
Invoice Date	Page
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ORDER NUMBER	
1465178	

Bill To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Attn: Jason Brown

Customer ID: 100834

Ship To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Ordered By: Jason Brown

PO Number	*Term Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
Verbal Jason Brown	Upon Receipt	10/16/2023	10/16/2023	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
8/23/2023 16:05:31	3608981	Jason Robertson	JULIAN MASON

Quantities					*Item ID*	*Pricing*	*Unit*	*Extended*
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item Description*	*UOM*	*Price*	*Price*
1.0000	1.0000	0.0000	EA		SID-MFR	EA	**4,260.0000**	**4,260.00**

Carrier: ***Tracking #:***

----------------- *Service Item Information* --------------

Serial Number: MCAFEE PUMP SWAP

COGENT FIELD SERVICES

Order Line Notes: Work performed on 8/23/2023: Technicians loaded up truck and headed to job site. Once on site the technicians filled out JSA and had a safety briefing. Pump one was then locked and tagged at control panel and Pump 1 was pulled. The technicians then received pump from FTC and said "the pump was good to go" pre electrical checks were taken and the pump rotation checked, and was hoisted and lowered into the lift station. Once cables were grounded the pump was ran for thirty seconds to verify it was seated on discharge bracket Once running the pump for thirty seconds the pump blew the breaker. Techs took electrical readings and noticed pump was pulling 300+ amps. Techs quickly turned off pump and disconnected power. Techs LOTO disconnect and hoisted pump out of wet well. Pump was laid over on its side and wet end was visually inspected. Nothing was lodged inside of wet end and impeller spun freely. LOTO was removed and pump was bumped to see if impeller would spin while running but motor only hummed and did not rotate impeller. Techs took motor readings and found that pump megged over 1G but resistance from leg to leg showed open on one of the power leads. Techs called customer and informed him of issues. Customer decided for techs to put pump that was originally in wet well back in and bring rebuilt back to the shop. Techs pulled power and sensor cable out of junction box and loaded rebuilt pump into service vehicle. Techs then pulled the power and sensor cable of original pump back through the conduit and landed all wiring. Techs bumped for rotation and lowered orignal pump back into wet well. Techs put system back into auto, but pumps would not run once wet well level height was reached. Techs called in controls (AH) to come on site and troubleshoot panel. After AH went through electrical troubleshooting in panel and power cycled the whole system, pump both alternated and ran in auto. Techs loaded up gear and headed back to the shop. While in route back to the shop techs called Sales (Jason Robertson) and informed him of work that was done and told him that pump that was rebuilt by FTC would be brought back to the shop. Techs unloaded pump and gear at shop.

Total Parts Price: 50.00

ORIGINAL

COGENT

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

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ORDER NUMBER	
1465178	

Bill To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Attn: Jason Brown

Customer ID: 100834

Ship To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Ordered By: Jason Brown

PO Number	*Term Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
Verbal Jason Brown	Upon Receipt	10/16/2023	10/16/2023	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
8/23/2023 16:05:31	3608981	Jason Robertson	JULIAN MASON

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* / *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*
1.0000	1.0000	0.0000	EA		SID-MFR	EA	**4,260.0000**	**4,260.00**

Carrier: *Tracking #:*

---------------- *Service Item Information* --------------

Serial Number: MCAFEE PUMP SWAP
COGENT FIELD SERVICES

Order Line Notes: Work performed on 8/23/2023: Technicians loaded up truck and headed to job site. Once on site the technicians filled out JSA and had a safety briefing. Pump one was then locked and tagged at control panel and Pump 1 was pulled. The technicians then received pump from FTC and said "the pump was good to go" pre electrical checks were taken and the pump rotation checked, and was hoisted and lowered into the lift station. Once cables were grounded the pump was ran for thirty seconds to verify it was seated on discharge bracket. Once running the pump for thirty seconds the pump blew the breaker. Techs took electrical readings and noticed pump was pulling 300+ amps. Techs quickly turned off pump and disconnected power. Techs LOTO disconnect and hoisted pump out of wet well. Pump was laid over on its side and wet end was visually inspected. Nothing was lodged inside of wet end and impeller spun freely. LOTO was removed and pump was bumped to see if impeller would spin while running but motor only hummed and did not rotate impeller. Techs took motor readings and found that pump megged over 1G but resistance from leg to leg showed open on one of the power leads. Techs called customer and informed him of issues. Customer decided for techs to put pump that was originally in wet well back in and bring rebuilt back to the shop. Techs pulled power and sensor cable out of junction box and loaded rebuilt pump into service vehicle. Techs then pulled the power and sensor cable of original pump back through the conduit and landed all wiring. Techs bumped for rotation and lowered orignal pump back into wet well. Techs put system back into auto, but pumps would not run once wet well level height was reached. Techs called in controls (AH) to come on site and troubleshoot panel. After AH went through electrical troubleshooting in panel and power cycled the whole system, pump both alternated and ran in auto. Techs loaded up gear and headed back to the shop. While in route back to the shop techs called Sales (Jason Robertson) and informed him of work that was done and told him that pump that was rebuilt by FTC would be brought back to the shop. Techs unloaded pump and gear at shop.

Total Parts Price: 50.00

ORIGINAL

COGENT

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

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ORDER NUMBER	
1465178	

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*

Total Labor Price: 4210.00

Total Lines: 1

SUB-TOTAL:	4,260.00
TAX:	0.00
AMOUNT DUE:	**4,260.00**

Amount Due after 10/16/2023: 4323.90

All past due invoices are subject to a 1.5% per month finance charge.

REMIT TO	ACH / WIRE
Cogent Inc. or Brand Name P.O. Box 411832 Kansas City, MO 64141-1832 USA	Enterprise Bank 12695 Metcalf Ave Overland Park, KS 66213 Routing Number: 081006162 Account Number: 4140000174

Preferred method of payment is ACH

ORIGINAL

COGENT

Parkville Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/5/2023

CITY OF PARKVILLE
Department: Public Works

Low Bidder and Contract Amount:
Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

$2,525.88 WA-16

General Scope of Work Description/Project:

UV Ballast Installation
This project was for the installation and minor service to the UV system to replace 6 ballasts and wiring harnesses. In addition several sensors and connectors were serviced and replaced as part of the electrical work to restore the operation of the UV System.

Competitive Purchasing Information: (List bidder, address, and price):

This work is awarded to Fluid Equipment under our existing maintenance services agreement.

Project Start Date: 9/28/23 **Estimated Completion Date:** 10/4/23

Budget Account Code: 30-501.6-01-00

Authorization:

☒ City Administrator: [signature] Date: 10/5/23
☐ Department Head: [signature] Date: 10-5-23
☐ Mayor (if applicable): Date:
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

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Work Authorization #16

Date: **October 3, 2023**

Issued to: Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

Project/Work Description

Title: UV Ballast Install
Scope of Work/Purpose: Invoice 5574921 - Attached

Schedule and Price

Project Start Date:	September 28, 2023
Estimated Completion Date:	October 4, 2023
Latest Acceptable Date:	October 4, 2023
Estimated Cost:	$2,525.88
Expenditure Limit:	$2,525.88
Budget Account Code:	30-501.06-01-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: JAson Robertson / President Signature:
Company: Fluid Equipment Date: 10-5-2023

Authorization
Department Head: Date: 10-5-23
Dan Harper, Public Works Director

City Administrator (if over $2,500): Date: 10/5/23
Alexa Barton, City Administrator

Mayor (if over $10,000) Date:
Mayor Dean Katerndahl

For Internal Staff Use Only

(initial each item and file with executed work authorization)

____ Employment Eligibility Status Verification (if the cost exceeds $5,000)
X Certificate of Insurance that demonstrates compliance with the Terms and Conditions
X Valid business license

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

INVOICE	
5574921	
Invoice Date	Page
09/28/2023	1 of 3
ORDER NUMBER	
1456558	

Bill To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Attn: Jason Brown

Customer ID: 100834

Ship To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Ordered By: Jason Brown

PO Number	*Term Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
Verbal Jason Brown	Upon Receipt	10/12/2023	10/12/2023	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
3/29/2023 07:56:38	3608722	Jason Robertson	JULIAN MASON

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* / *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*
1.0000	1.0000	0.0000	EA		SID-MFR	EA	**2,525.0000**	**2,525.00**

Carrier: *Tracking #:*

----------------- *Service Item Information* --------------

Serial Number: UV BALLAST INSTALL

COGENT FIELD SERVICES

Order Line Notes: Work performed on 3/31/2023- NS arrived on site, checked in with customer and received IOM on air scrubber system to bring back to shop. Tech then went to the RAS pit MCC to get information on the VFD that operaters pump 3. Customer states that pump 3 will not alternate with the other two pumps in the station. (Possibly control or SCADA setting). Customer also showed tech a receptacle and heater with "plug connector" that he wants to change over to a "twist style" receptacle and plug connector. Tech then went over to the UV light system to change out bulbs and ballasts. A total of 6 ballasts and 2 wiring harnesses were replaced. Tech found a 2 unlanded wires inside of panel as well. All bulbs are working in bank 1 besides bulb 7. The bulb and ballast were changed but the bulb still will not light. Possible wiring issues. Tech packed up tools and equipment and headed back to shop.

4/13/2023 - NS arrived on site, checked in with customer and started to replace ballasts and bulbs on Bank 2. Tech replaced fuse, spliced in 2 new sensors and 2 new bulb connectors. Tech drove back to shop.

Total Parts Price: 50.00

Total Labor Price: 2475.00

ORIGINAL

COGENT

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

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ORDER NUMBER	
1456558	

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*

Total Lines: 1

SUB-TOTAL:	2,525.00
TAX:	0.00
AMOUNT DUE:	**2,525.00**

Amount Due after 10/12/2023: 2562.88

All past due invoices are subject to a 1.5% per month finance charge.

REMIT TO	ACH / WIRE
Cogent Inc. or Brand Name P.O. Box 411832 Kansas City, MO 64141-1832 USA	Enterprise Bank 12695 Metcalf Ave Overland Park, KS 66213 Routing Number: 081006162 Account Number: 4140000174

Preferred method of payment is ACH

ORIGINAL

COGENT

Parkville
Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/5/2023

CITY OF PARKVILLE
Department: Public Works

Low Bidder and Contract Amount:
Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

$8,110.05 WA-13

General Scope of Work Description/Project:

WWTF Homa Pump Replacement
This project was for an emergency service at the River Hills Lift Station when it was identified by staff that the station ceased working. This service included disassembling part of the station to test the equipment, identification of a failed pump, placement of a temporary electrical panel and some minor electrical work to get the station running again in automatic mode.

Competitive Purchasing Information: (List bidder, address, and price):

This work is awarded to Fluid Equipment under our existing maintenance services agreement.

Project Start Date: 10/2/23 **Estimated Completion Date:** 10/4/23

Budget Account Code: 30-501.6-12-00

Authorization:

☒ City Administrator: Billy Date: 10/5/23
☐ Department Head: [signature] Date: 10-5-23
☐ Mayor (if applicable): Date:
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #13

Date: **October 3, 2023**

Issued to: Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

Project/Work Description

Title: River Hills Pump Failure Service
Scope of Work/Purpose: Invoice 5575094 - Attached
Troubleshoot River Hills Lift Station

Schedule and Price

Project Start Date:	October 2, 2023
Estimated Completion Date:	October 4, 2023
Latest Acceptable Date:	October 4, 2023
Estimated Cost:	$8,110.05
Expenditure Limit:	$8,110.05
Budget Account Code:	30-501.06-12-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: JASON ROBERTSON / PRESIDENT Signature: [signature]
Company: Fluid Equipment Date: 10-5-2023

Authorization
Department Head: [signature] Date: 10-5-23
Dan Harper, Public Works Director

City Administrator (if over $2,500): [signature] Date: 10/5/23
Alexa Barton, City Administrator

Mayor (if over $10,000) Date:
Mayor Dean Katerndahl

For Internal Staff Use Only
(initial each item and file with executed work authorization)
_____ Employment Eligibility Status Verification (if the cost exceeds $5,000)
_X__ Certificate of Insurance that demonstrates compliance with the Terms and Conditions
_X__ Valid business license

13

INVOICE

FLUID EQUIPMENT
A COGENT COMPANY

INVOICE	
5575094	
Invoice Date	Page
10/02/2023	1 of 4
ORDER NUMBER	
1462100	

Bill To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Attn: Jason Brown

Customer ID: 100834

Ship To:
City Of Parkville, MO
8880 Clark Ave
Parkville, MO 64152
US

Ordered By: Jason Brown

PO Number	*Term Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
Work Auth #9	Upon Receipt	10/16/2023	10/16/2023	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
7/5/2023 10:01:54	3608954	Jason Robertson	JULIAN MASON

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* / *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*
1.0000	1.0000	0.0000	EA		SID-MFR	EA	**1,961.0000**	**1,961.00**

Carrier: *Tracking #:*

---------------- *Service Item Information* -------------

Serial Number: RIVER HILLS LIFT STATION TROUBLESHOOT
COGENT FIELD SERVICES

Order Line Notes: Work performed on 7-4-23 - Received a call from sales that customers lift station was completely down and wet well level was high. The station would not operate in AUTO or HAND. Contacted On Call manager and advised him of the situation. Met customer at shop as the city of Parkville had 9 Highway shut down due to holiday parade. Customer led us to lift station. Gained access to both wet well and control panel. Visual inspection of wet well showed all floats underwater, with water level near top. Control panel was opened and an immediate smell of burnt electrical was noticed. Visually inspected panel and found pump 2 soft starter to be burnt and melted. Yellow lead was pulled from #2 soft start and found hanging in panel. Panduit was found melted with multiple melted wires. Customer stated they were concerned with the level of the wet well. Advised customer that a vac truck should be contacted while I continued to inspect panel to see if there was a way to power the pumps. removed melted wires and replaced with new. Attempted to run Pump 1 and main breaker immediately tripped. Opened J-box and inspected pump power wires. No burnt smell from j-box was noticed Isolated all power from panel an unwired pump. Motor meg tested ok and Ohmed good. Pulled additional wire to control panel and temporally wired directly to contactor hung amp meter on wires. Placed pump 2 in hand. Pump would not run. Manually pushed in contactor and pump would run. Allowed station to pump all the way down. Called AH and described what was found. AH advised isolating #1 contactor from soft start and wire pump to # 1 contactor and try in HAND. Unit would run in hand. Once station was pumped all the way down found multiple floats to be sitting at bottom of station. All floats were different styles and brands with multiple hanging knots tied in each cord. Determined which floats were the OFF, lead, and Lag, High. Placed pump 1 in AUTO and flipped off and lead float. Pump would short cycle. Reset floats and attempt to run in auto again. Floats would not trigger pumps to come on. Suspect faulty floats/ and or faulty control circuit. Did not see an alternator relay in panel. Advised customer that station level could now be managed but someone would have to monitor every few hours. Customer agreed.

ORIGINAL

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FLUID EQUIPMENT
A COGENT COMPANY

INVOICE

INVOICE	
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Invoice Date	Page
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ORDER NUMBER	
1462100	

Quantities								
Ordered	Shipped	Remaining	UOM	Disp.	Item ID / Item Description	Pricing UOM	Unit Price	Extended Price

Total Parts Price: 50.00

Total Labor Price: 1911.00

---------------- *Service Item Information* --------------

Ordered	Shipped	Remaining	UOM	Item ID	Pricing UOM	Unit Price	Extended Price
1.0000	1.0000	0.0000	EA	SID-MFR	EA	**4,293.7000**	**4,293.70**

Serial Number: LS FLOATS

COGENT FIELD SERVICES

Order Line Notes: Work performed on 7-5-23 CS and NS loaded service vehicle and drove to customers location. Gained access to both wet well and control panel. Pumped station down in Hand and isolated from power. Station had been ran in hand every few hours from emergency service call on the previous day. Opened Float J-box and unwired all old floats. Found that low-level float was not in service and the terminal blocks were connected with a jumper wire allowing the station to always show water in station. Pulled all old floats out of wet well began to hang new floats. All floats were color-coded and hung color code is as follows.

Green- Off
Yellow-Lead
Orange- Lag
Red- High Leve

New floats were wired into J-box. turns Power was turned back on and system was tested. Found that when off float and lead float are tipped in order pump 1 comes on but will shut off when lead float falls causing the pump to short cycle. Traced back wires and found multiple wires disconnected. Continued to troubleshoot panel and relanded multiple wires. No current drawings of the panel or changes previously made were available. Jason contacted Jay Norco who was in the area and who designed the system. Jay arrived and we walked thru what our service team had found and what steps we had already taken. Jay suggested installing a rental control panel so station can be ran off of new floats in AUTO and the city would not have to continuously monitor wet well level and manually pump down. Contacted Jason Brown who approved the installation of rental control panel. Techs pumped station down and left site to pick up control panel. Entrance cord grip was purchased. Arrived back on site and drilled a hole into bottom of customers control panel. Installed cord grip and pulled rental panel supply whip into customer panel and connected to incoming power. Powered up rental panel and took incoming voltage readings. Isolated panel from power and began to run both pump cords into panel and floats. Once all connections were made bumped each pump for rotation and corrected as needed. Attempted to operate the system in AUTO using the floats with no luck. Found that the control circuit in the panel had been previously altered. once control circuit was re-established panel functioned as it should. Tested system and left in AUTO. Cleaned area, locked station, and left site.

Total Parts Price: 343.70

Total Labor Price: 3950.00

---------------- *Service Item Information* --------------

Ordered	Shipped	Remaining	UOM	Item ID	Pricing UOM	Unit Price	Extended Price
1.0000	1.0000	0.0000	EA	SID-MFR	EA	**1,855.3500**	**1,855.35**

Serial Number: PANEL RENTAL

COGENT FIELD SERVICES

Total Parts Price: 1855.35

ORIGINAL

COGENT

INVOICE

FLUID EQUIPMENT
A COGENT COMPANY

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Invoice Date	Page
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ORDER NUMBER	
1462100	

Quantities								
Ordered	*Shipped*	*Remaining*	*UOM*	*Disp.*	*Item ID* *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*

Total Lines: 3

SUB-TOTAL:	8,110.05
TAX:	0.00
AMOUNT DUE:	**8,110.05**

Amount Due after 10/16/2023: 8231.70

All past due invoices are subject to a 1.5% per month finance charge.

REMIT TO	ACH / WIRE
Cogent Inc. or Brand Name P.O. Box 411832 Kansas City, MO 64141-1832 USA	Enterprise Bank 12695 Metcalf Ave Overland Park, KS 66213 Routing Number: 081006162 Account Number: 4140000174

Preferred method of payment is ACH

ORIGINAL

COGENT

Finance Committee Meeting
Monday, September 11, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. **Call to Order**

Chair Wylie called the meeting to order at 4:32 p.m. A quorum was present.

Members Present: Chair Douglas Wylie, Vice Chair Bob Bennett, Michael Lee, Dean Katerndahl and Philip Wassmer (via videoconference)

City Staff Present: City Administrator Alexa Barton (*via videoconference*), Deputy City Administrator/Finance Director Bryan Kidney, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Public Works Director Dan Harper, Parks and Recreation Director Brittanie Propes (*via videoconference*), Parks & Recreation Project Manager Chris Ashley and City Clerk Melissa McChesney

2. **Financial Updates**

A. **City Administrator Approvals**

Deputy City Administrator/Finance Director Bryan Kidney provided an overview of purchases with the city administrator's approval.

3. **Action Items**

A. **Approve the minutes for the August 21, 2023, regular meeting**

Wassmer joined the meeting at 4:35 p.m.

Bob Bennett moved to approve the minutes for the August 21, 2023, regular meeting. Michael Lee seconded; motion passed 5-0.

B. **Approve a small construction agreement with Embassy Landscape Group Inc. to replace the flooring at the Girl Scout Cabin at the Parkville Nature Sanctuary**

Deputy City Administrator/Finance Director Bryan Kidney said that one bid was received to replace the flooring at the Girl Scout cabin at the Parkville Nature Sanctuary. The same company worked with the city of Gladstone and were honoring the same hourly rates. Parks and Recreation Director Brittanie Propes said the original plan was for a concrete floor, but after the Community Land and Recreation Board discussed it, they recommended pavers instead.

Bennett moved to recommend that the Board of Aldermen approve the small construction contract with Embassy Landscape Group to replace the flooring of the Girl Scout Cabin at Parkville Nature Sanctuary in the amount of $30,900. Lee seconded; motion passed 5-0.

C. **Approve a construction agreement with David E. Ross Construction Company for the Odor System Site Repairs Capital Improvement Project**

Deputy City Administrator/Finance Director Bryan Kidney stated that the system was purchased in the late 1990s and had reached its end of life. An emergency repair was completed in July. Public Works Director Dan Harper said that intermediate repairs had been completed and a new tank had been purchased. He noted that a new chemical was being tested since the feeder lines had been repaired and the system would be offline while the work was being done.

Bennett moved to recommend that the Board of Aldermen approve an agreement with David E. Ross Construction for odor system site repairs in Riss Lake in the amount of $111,746. Lee seconded; motion passed 5-0.

D. **Approve a construction agreement with Havens Construction for the North National Drive Drainage Improvements Capital Improvement Project**

Public Works Director Dan Harper said that a Platte County grant for $45,000, plus the homeowner and homeowners association contributed to the project and the City's portion was $7,400.

Bennett moved to recommend that the Board of Aldermen approve an agreement with Havens Construction for the North National Drainage Improvements in the amount of $62,950. Lee seconded; motion passed 5-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Wylie adjourned the meeting at 4:52 p.m.

Submitted by:

Melissa McChesney City Clerk	Approval Date

CITY OF PARKVILLE
Policy Report

Date: September 29, 2023

Prepared By:	Reviewed By:
Bryan Kidney, Deputy City Administrator/Finance Director	Alexa Barton, City Administrator

ISSUE:
Approve an agreement with Columbia Capital Municipal Advisors for advisory and consulting services (Administration)

BACKGROUND:
The City currently has an agreement with the Municipal Advisor (MA) Baker Tilly for several specific purposes:

1. Full-service financial advisory services on borrowing transactions
2. Post-issuance compliance services for tax-advantaged bond transactions
3. Economic development consulting services for proposals relating to the use of public incentives

We are considering this change because the current provider of these services has been experiencing staff turnover and has been unable to provide a dedicated advisor to meet our service needs. Staff are also interested in receiving full-service investment advisory services. Our current provider does not provide that service.

Staff contacted four other clients of both providers to ask about their experiences with their MA. The clear consensus from the survey was that the top full-service MAs that work with communities our size, in the Kansas City metro area, are Baker Tilly and Columbia Capital. It was also a consensus that of the two, Columbia Capital offers the best customer service and has the best level of communication with their City. The staff asked Columbia Capital to give them a presentation of their services along with a proposal to provide full-service MA services. A copy of the presentation from Columbia Capital is included.

Staff compared the proposed fees from Columbia Capital with the current agreements with Baker Tilly along with the agreement Columbia Capital has with Riverside, Missouri:

1. Full Services Financial Advisory
    - The proposed base rates for financial advisory services from Columbia capital are slightly higher based on debt issue size/amount (average $3,500 based on prior debt issued by the City). However, this is offset by lower non-borrowing financial support rates from Columbia Capital versus Baker Tilly (avg $227/hour versus avg $310/hour).
    - The proposed rates are the same as Riverside, Missouri.

2. Post-issuance compliance services for tax-advantaged bond transactions
    - Columbia Capital $1,800 per year versus Baker Tilly $1,900 per year.
    - The proposed rates are the same as Riverside, Missouri.

3. Economic Development Services
    - Columbia Capital proposes a flat fee based on the type of economic development tool:
        - $9,500 for Chapter 100/353 project review
        - $12,500 for CID
        - $17,500 for TIF

    - Baker Tilly has a separate agreement for each engagement. The last engagement with Baker Tilly was for a blended $275/hour not to exceed $20,000.
    - The proposed rates are the same as Riverside, Missouri.

4. Investment advisory services
    - Columbia Capital proposes a rate of 0.15% of the market value for funds invested. Baker Tilly does not provide this service.
    - The proposed rates are the same as Riverside, Missouri.

<u>STRATEGIC GOAL(S)</u>:
The Operational Goals this item pursues are <u>Operational Excellence</u> by providing a diverse and reliable set of financial resources and <u>Quality Development</u> by assuring quality development through effective and efficient development processes as well as promoting development that is economically sustainable.

<u>BUDGET IMPACT</u>:
Payment for and source of funds differ for this item based on the service being performed:

1. Full-service financial advisory services on borrowing transactions are paid for through the issuance of debt as a "cost of issue." Each transaction will have its own specific budget impact with the cost of the issuance included in the annual debt service payments. The net impact between the MAs is minimal.
2. Post-issuance compliance services for tax-advantaged bond transactions are currently budgeted for within each of the debt service funds for the three outstanding debt issues. The change in providers will have no budget impact.
3. Economic development consulting services for proposals relating to the use of public incentives are typically paid by a developer through a pre-development agreement. The change in providers will have no budget impact.
4. Investment Advisory services are paid as a percentage charge against a brokerage account holding the funds. These charges are a net against interest earnings. The City currently does not have a proactive investment policy. Rather, idle funds are held in the City's banking account and funds held by trustees have minimal investment over-site. This agreement will result in active investment procedures that will result in a higher return of investment to the City. The net interest earnings should have a positive impact on the City's budget.

<u>ALTERNATIVES</u>:

1. Approve the agreement with Columbia Capital Management, LLC
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATION:
Staff recommends approval of an investment and advisory services professional services agreement with Columbia Capital Management, LLC.

POLICY:
The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,00 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to recommend that the Board of Aldermen approve an investment and advisory services professional services agreement with Columbia Capital Management, LLC.

ATTACHMENTS:
1. Agreement
2. Presentation

INVESTMENT AND ADVISORY SERVICES PROFESSIONAL SERVICES AGREEMENT

THIS SERVICE AGREEMENT, entered into on this 17th day of October, 2023 by and between the **CITY OF PARKVILLE, MISSOURI** ("City") and **COLUMBIA CAPITAL MANAGEMENT, LLC** ("Service Provider").

WHEREAS, the City requires Investment and Advisory Services ("Project"); and

WHEREAS, Service Provider was chosen through a qualifications-based selection process and has demonstrated the necessary expertise, experience, and personnel to complete the Project.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

A. The term "Services" when used in this Agreement shall mean any and all investment and advisory services provided by the Service Provider in accordance with this Agreement.
B. The City agrees to retain Service Provider and Service Provider agrees to perform and complete the Services described in the Exhibit A – Scope of Services and Fees, attached hereto and incorporated by reference.
C. The City reserves the right to direct revision of the Services at the City's discretion. Service Provider shall advise the City of additional costs and time delays, if any, in performing the revision, before Service Provider performs the revised services.
D. Service Provider shall provide Additional Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional services or materials provided by the Service Provider without the City's prior written consent shall be at the Service Provider's own risk, cost, and expense, and Service Provider shall not make a claim for compensation from the City for such work.

II. STANDARD OF CARE

A. Service Provider shall exercise the same degree of care, skill, and diligence in the performance of all Services to the City that is ordinarily possessed and exercised by reasonable, prudent, and experienced professionals under similar circumstances.
B. Service Provider represents it has all necessary licenses, permits, knowledge, and certifications required to perform the Services described herein.

III. COMPENSATION

A. As consideration for providing the Services, the City shall pay Service Provider as follows:
   a. Services will be billed in incremental amounts upon completion of specified tasks outlined in Exhibit A.
   b. Service Provider is not eligible for reimbursement for miscellaneous expenses including travel, transportation, postage, etc. except as provided in Exhibit A.
B. Service Provider shall submit an itemized invoice to the City on the first day of each month that details the Services that were provided in the month immediately prior, as well as any other charges or reimbursements to which the Service Provider is entitled by this Agreement. The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event

of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Service Provider of the nature of the dispute regarding the balance.

C. Service Provider shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

IV. SCHEDULE

A. Unless otherwise directed by the City, Service Provider shall commence performance of the Services upon execution of this Agreement.

B. Services shall be completed within the timeframe(s) outlined in Exhibit A – Scope of Services and Fees.

C. Neither the City nor the Service Provider shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.

D. If Service Provider's performance is delayed due to delays caused by the City, Service Provider shall have no claim against the City for damages or payment adjustment other than an extension of time to perform the Services.

V. LIABILITY AND INDEMNIFICATION

A. Service Provider shall indemnify, defend and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Service Providers' negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Services, including performance by Service Provider's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials Service Provider creates or supplies to the City, except to the extent that such claims arise from materials created or supplied by the City.

B. Service Provider's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Service Provider whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

The Service Provider shall secure and maintain, at its expense, through the duration of this Agreement the insurance described on Exhibit B.

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

A. Service Provider's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Service Provider.

B. While upon City premises, the Service Provider's employees and agents shall be subject to the City's rules and regulations respecting its property and the conduct of employees thereon.

VIII. OWNERSHIP OF WORK PRODUCT

Service Provider agrees that any documents, materials and work products produced in whole or in part through it under this Agreement, any intellectual property rights of Service Provider therein (collectively the "Works") are intended to be owned by the City. Accordingly, Service Provider hereby assigns to the City all of its right title and interest in and to such Works.

IX. RELATIONSHIP OF THE PARTIES

A. Service Provider represents that it has, or will secure at Service Provider's own expense, all personnel required in performing the Services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.

B. All of the Services required hereunder will be performed by the Service Provider or under Service Provider's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

X. NOTICES

A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

B. Notices sent by Service Provider shall be sent to:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152
Abarton@parkvillemo.gov

A. Notices sent by the City shall be sent to:

Columbia Capital Management, LLC
Attn: Jeff White
6700 Antioch Rd., Suite 250
Merriam, KS 66204
jwhite@columbiacapital.com

XI. TERM AND TERMINATION

A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.

B. The term of this Agreement shall be until all Services are satisfactorily completed and accepted by the City.

C. Notwithstanding Article XI, Paragraph B, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days written notice to the Service Provider. The City shall compensate Service Provider for the Services that have been completed to the City's satisfaction as of the date of termination at the rates set forth on Exhibit A, or if the appropriate compensation of services performed through the date of termination is not set forth on Exhibit A, on a pro-rata basis determined by the percentage of completion of services as described on Exhibit A. Service Provider shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

XII. RESOLUTION OF DISPUTES

A. City and Service Provider agree that disputes relative to the services and the Project shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Service Provider shall proceed with the services as per this Agreement as if no dispute existed.

B. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Administrator as to such matter or other action on which the dispute is based.

C. Arbitration of disputes.

   i. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be filed in writing with the other party to the Agreement and with the American Arbitration Association.

   ii. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.

   iii. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Service Provider and any person or entity with whom the City or Service Provider has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Agreement or not a party to an agreement with the City, except by written consent containing a specific reference to the Agreement signed by the City and Service Provider and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

iv. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.
v. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XIII. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Service Provider shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Service Provider from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Service Provider shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City

D. Compliance with Local Laws. Service provider shall comply with all applicable laws, ordinances, and codes of the State and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Service Provider agrees as follows:

i. Service Provider will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
ii. Service Provider will, in all solicitation or advertisements for employees placed by or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.
iii. Service Provider will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Authorized Employees. Service Provider acknowledges that Section285.530, RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Service Provider therefore covenants that it will not knowingly be in violation of subsection 1 of Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees can lawfully to work in the United States.

G. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Service Provider shall take appropriate steps to assure compliance.

H. Interest of Service Provider and Employees. Service Provider covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the scope of work associated with this Agreement or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

I. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Service Provider, and attached hereto.

J. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

K. Waiver. The failure of either party to require performance of this Agreement shall not affect such party’s right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party’s rights with respect to any other provision or breach.

L. Third Parties. The Services to be performed by the Service Provider are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: ______________________________
Dean Katerndahl, Mayor

ATTEST:

____
Melissa McChesney, City Clerk

COLUMBIA CAPITAL MANAGEMENT, LLC

By: ______________________________
Jeff White
Managing Member

COLUMBIA CAPITAL
MUNICIPAL ADVISORS

6700 Antioch Rd., Suite 250
Merriam, Kansas 66204

Jeff White, Managing Member
913.313.8077
jwhite@columbiacapital.com

Scope of Services Proposed

Based upon our conversation, we anticipate providing the City with some or all of the following:

- **full-service financial advisory services** on borrowing transactions, including bonds, SRF loans and similar lending facilities. Our work here would likely include some or all of the following:

  A. Advise the City on term, structure and marketing features of a transaction, including, but not limited to, type of sale (negotiated or competitive), maturity dates, couponing, call features, security provisions and covenants and costs of issuance in consideration of the policies and goals of the City.

  B. As requested by the City, and in cooperation and communication with the City, prepare for all meetings and public presentations related to any financings, to include but not be limited to: rating agency presentations, insurer presentations, investor presentations, governing body presentations, internal staff presentations, and public presentations.

  C. Assist the City in soliciting bids for and procuring the services of credit enhancement agencies, banking services, internet disclosure, bidding services and any other related financial services essential to any alternative forms of financing which the City may elect to use.

  D. Advise the City on market conditions and other factors affecting the successful sale of any financings.

  E. Assist in the marketing of the financings among prospective bond underwriters and investors.

  F. In the case of a competitive bond sale, assist in the preparation and distribution to the prospective investors, financial institutions and bidders the Official Notice of Sale and assist in the preparation of the Preliminary and Final Official Statement containing comprehensive information with respect to any financings being offered by the City, and the legal documents and other information necessary for the sale of a financing. We will coordinate the public sale of such securities through an internet medium.

  G. In the case of a negotiated sale, represent the City and assist in the preparation of the preliminary and final Official Statements for any financings being offered by the City, the legal documents and other information necessary for the sale of the financing. Based upon the City's defined selection criteria, we will recommend an underwriting syndicate and assist the City in all of its negotiations with the selected underwriters including, but not limited to, the actual pricing of the debt.

H. Review the City's outstanding debt as the market conditions dictate to identify refunding and other restructuring opportunities that would reduce the City's debt service or provide the City with more flexibility to meet its financial and programmatic goals.

I. Assist bond counsel with its needs in executing on a financing and provide review and comment on financing offering documents (official statements, etc.) prepared by bond or disclosure counsel

J. Review proposals submitted to the City by investment bankers or other financial service providers, as the City may require.

- **full-service investment advisory services** for both idle funds and bond proceeds. Our work here would likely include some or all of the following:

A. Provide recommendations to the City regarding updating, developing and maintaining an investment policy for the City, consistent with various Missouri statutes pertaining to deposits, investments and collateral management. Philosophically, the City's investments will be evaluated for safety, liquidity and yield, in that order, with the recognition that ensuring adequate liquidity is also often the best way to preserve principal (safety).

B. Implement an investment strategy that allocates the City's pooled cash into multiple subportfolios with the investments in each subportfolio targeted to the unique needs for and statutory constraints on those subportfolios. Subordinate to the core investment goals of preserving principal and providing adequate liquidity, seek to maximize income from the portfolio that the City can use to support its operations.

C. Monitor and mark-to-market the collateral posted by the City's bank depositories on a weekly basis to ensure compliance with state law and City policy.

D. Select investment securities for the City's portfolio, consistent with state law and the City's investment policy.

E. Provide monthly portfolio reporting to the City, including information on holdings, transactions, portfolio income and performance.

F. Provide the City with general market information, ad hoc reporting and other routine requests related to investment management.

- **post-issuance compliance services** for tax-advantaged bond transactions. Our work here would likely include some or all of the following:

A. For each series of bonds, maintain a secure, online bond file to include all items recommended for inclusion by the IRS and required for inclusion by the City's post-issuance compliance policy.

B. Perform a five-year look back (tied to the SEC requirement on municipal bond underwriters) to identify and correct any deficiencies in filings on the EMMA system.

C. Post continuing disclosure filing information prepared by the City on the EMMA system and assist the City in the preparation, and the filing on EMMA of, material event notices.

D. For each series of tax-advantaged bonds, prepare an annual compliance checklist and lead the City's bond compliance officer through a review of such checklists.

E. Provide periodic training (typically annually) for the City's bond compliance officer on compliance best practices, changing regulations and areas of concern or interest by the IRS, SEC or MSRB related to post-issuance compliance.

F. Provide periodic reviews of the City's post-issuance compliance policy and recommending changes based upon best practices and changing regulatory requirements.

G. If desired, provide a written annual report for the City's governing body highlighting the status of the City's compliance with its post-issuance compliance obligations.

H. For each series of tax-advantaged bonds, assist the City by tracking arbitrage calculation due dates to ensure calculations are performed timely.

- **economic development consulting services** for proposals relating to the use of public incentives. Our work here would likely include some or all of the following:

A. Prepare statutory but-for calculations for projects involving the use of tax increment financing.

B. Prepare policy-driven but-for calculations or related analyses for other types of incentives.

C. Review, assess, produce financial analytics related to and provide recommendations to the City related to the appropriateness of and need for incentives requested.

D. Participate on the City's negotiating team with respect to the creation of development agreements and other documents establishing a formal business relationship between a developer and the City.

E. Present information to the City's governing body about specific projects, about the state of economic development in the region and about common economic development tools.

F. Assist the City as needed in evaluating the ongoing performance of projects for which the City has provided incentives.

Staffing

Jeff White, Adam Pope and Jim Prichard will serve as the City's day-to-day advisors on the **financial advisory** and **economic development** components of the scope, with analytical assistance from Deric Marr-Andrews. Adam Pope, Stacey Walter, and Jeff White will serve as the City's day-to-day advisors on the **investment advisory** component of the scope, with substantial assistance from Samantha Baker. Stacey Walter and Samantha Baker will lead our work on the City's **post-issuance compliance**. Jeff White will provide overall engagement coordination and oversight. Team member biographies are available here: http://columbiacapital.com/columbia-capital-management-team/

As needed, Columbia Capital will supplement its project team with others in the firm.

Fee Proposal

We propose the following fees for the scope of services detailed above, with fee schedules drawn from our engagement with the City of Riverside, Missouri, for financial advisory services (RFP response dated May 2013) and investment advisory services (Resolution R-2014-070, dated July 15, 2014); from our engagement with State Fair Community College in Sedalia for post-issuance compliance services (proposal dated July 26, 2017, and executed by the College on July 27, 2017); and, for economic development consulting services:

Financial Advisory.

For various types of borrowing transactions, Columbia will invoice at the following fee schedule:

Type of Obligations	$1,000,000 - $5,000,000	$1,000,000- $5,000,000	Over $5,000,000	Example: $4,000,000 par
General Obligation	$16,000 plus $0.50 per $1,000 in bonds	Same	Same	$18,000
Revenue	$17,500 plus $0.90 per $1,000 in bonds	Same	Same	$21,100
Economic Development (TIFs, etc.)	$27,500 plus $1.00 per $1,000 in bonds	Same	Same	$31,500
Leases & COPs	$19,500 plus $1.00 per $1,000 in bonds	Same	Same	$23,500
Temporary Notes	Using pricing based upon security listed above	Using pricing based upon security listed above	Using pricing based upon security listed above	Using pricing based upon security listed above

For financial advisory work performed outside of a financing transaction, Columbia will invoice at following hourly fee schedule:

Classification	Hourly Rate
President/Principals/Managing Directors	$275
Vice Presidents	$225
Analysts	$180
Administrative	$80

Investment Advisory.

An amount equal to 0.15% of the market value of the pooled cash of the City, including all idle funds, cash, deposits, investments, capital accounts and bond proceeds ("Accounts"), billed quarterly in arrears based upon the average of the month-end Account balances for such quarter. The fee for any period less than a full calendar quarter will be pro-rated on a daily basis on the annualized fee for the period and on the market value of the portfolio on the final date of such partial quarter.

Post-Issuance Compliance.
A one-time set-up fee of $1,900 per financing transaction/series of bonds plus an annual fee of $600 per financing transaction/series of bonds outstanding.

Economic Development Consulting.
A non-contingent review fee, invoiced upon our delivery of written analysis to the City and generally paid by the developer via a funding agreement related to a project of: $17,500 per tax-increment financing area; $12,500 per community improvement district, transportation development district, neighborhood improvement district, sales tax reimbursement agreement or LCRA project review; $9,500 per Chapter 100 or Chapter 353 project review. For other economic development related work, a fee of $350 per hour, unless an alternative project-based fee is agreed by the parties.

Advisory work on bond financings related to these incentives will be billed separately according to the financial advisory fee schedule above.

Municipal Advisor Rules

Commencing July 1, 2014, any individual or firm providing "advice" to a governmental entity or "obligated person" (typically, a conduit borrower) with respect to municipal bonds, municipal swaps and derivatives and the investment of municipal bond proceeds is required by Federal law to register with the US Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB). Our engagement with the College would constitute "advice" under Federal law.

Columbia Capital Management, LLC is a municipal advisor registered with the SEC and MSRB. The details of our registration filings may be found on the SEC's EDGAR on-line system. Our individual advisory staff members are also registered as required by law.

Columbia Capital is also an investment adviser registered with the SEC. Our individual investment advisory staff members are also registered as required by law. The details of our registration filings may be found at the SEC's website: adviserinfo.sec.gov

EXHIBIT B

INSURANCE REQUIREMENTS

1. The Service Provider shall secure and maintain, at its expense, through the duration of this Agreement Commercial General Liability Insurance on an occurrence basis with minimum limits of $1,000,000 per occurrence and $1,000,000 aggregate coverage. Service Provider shall also secure and maintain, through the duration of this Agreement and for at least two years after final payment by the City, Professional Liability – Errors and Omissions Insurance on an occurrence basis with minimum limits of $1,000,000 per occurrence and $1,000,000 aggregate coverage. Service Provider shall also secure and maintain Worker's Compensation and Employer's Liability Insurance, when applicable, at the limits required by state and/or federal law. The City will only accept coverage from an insurance carrier that offers proof that it:
    a. Is licensed to do business in the State of Missouri;
    b. Carries a Best's policy holder rating of A or better; and
    c. Carries at least a Class X financial rating.
2. Service Provider shall furnish the City with a Certificate of Insurance on a standard ACORD form, indicating types of insurance, policy numbers, dates of commencement and expiration of policies and carriers. Servicer Provider shall cause the City to be included as an Additional Insured, and shall require its insurer to provide the City with at least 30 days' advance notice of cancellation. Service Provider shall deliver to the City a copy of an Additional Insured Endorsement, using ISO Additional Insured Endorsement (CG 20 10), edition date 11/85, or an equivalent (e.g., CG 20 10, edition date 10/93, plus CG 20 37, edition date 04/13 or other carrier form) and a Notice of Cancellation Endorsement, using CNA form G-140327-B (Ed. 07/11), Travelers Form IL T4 00 (12/09) or other equivalent carrier forms. A copy of the Notice of Cancellation Endorsement and Additional Insured Endorsement must be furnished to the City prior to commencement of any services on City property.

CITY OF PARKVILLE

COLUMBIA CAPITAL
FIRM INTRODUCTION

SEPTEMBER 2023

COLUMBIA CAPITAL
MUNICIPAL ADVISORS

INNOVATIVE SOLUTIONS.
PROVEN RESULTS.

KANSAS CITY

CHICAGO

ST. LOUIS

PHOENIX

SAN DIEGO

www.columbiacapital.com
contactus@columbiacapital.com

WE RECOGNIZE THAT, FOR MOST ISSUERS, **A FINANCING TRANSACTION IS AN INCONVENIENCE** AND AN IMPOSITION ON ALREADY OVER-BURDENED STAFF.

BUT, WE ALSO KNOW THAT A FINANCING TRANSACTION IS **ONE OF THE MOST IMPACTFUL ECONOMIC DECISIONS** AN ISSUER MAKES IN A YEAR.

WE ARE HERE TO HELP

Columbia Capital provides comprehensive advisory services from financial planning to conceptual plan of finance development to transaction execution to final maturity, plus ongoing assistance throughout the year.

- **Conceptual Plan of Finance Development.** As a regular advisor on new credits to the market and new security structures for existing issuers, we assist our clients in developing the legal, financial, investor marketing and mechanical frameworks of their financings.
- **Transactional Financial Advisory Services.** We are a full-service financial advisory firm, meeting the needs of issuer and borrower clients across the wide spectrum of the municipal market, including competitive sales, negotiated sales, bank direct placements and other financings.
- **Financial Consulting and Analytics.** We serve as a resource for our clients to provide ad hoc financial analysis and on-going consulting, especially with respect to economic development projects.
- **Continued Assistance Post-Closing.** Rather than just “doing deals,” we build long-lasting relationships with our clients. We are always available to assist as questions arise outside of financing transactions.

WHY US?

Issuers have a number of choices when it comes to financial advisory firms. Why choose Columbia Capital?

Strategic thinking. Our advice to our clients is based on both what is smart for today and for tomorrow.

Clear communications. We boil down complex concepts into simple decision points for our clients and their stakeholders.

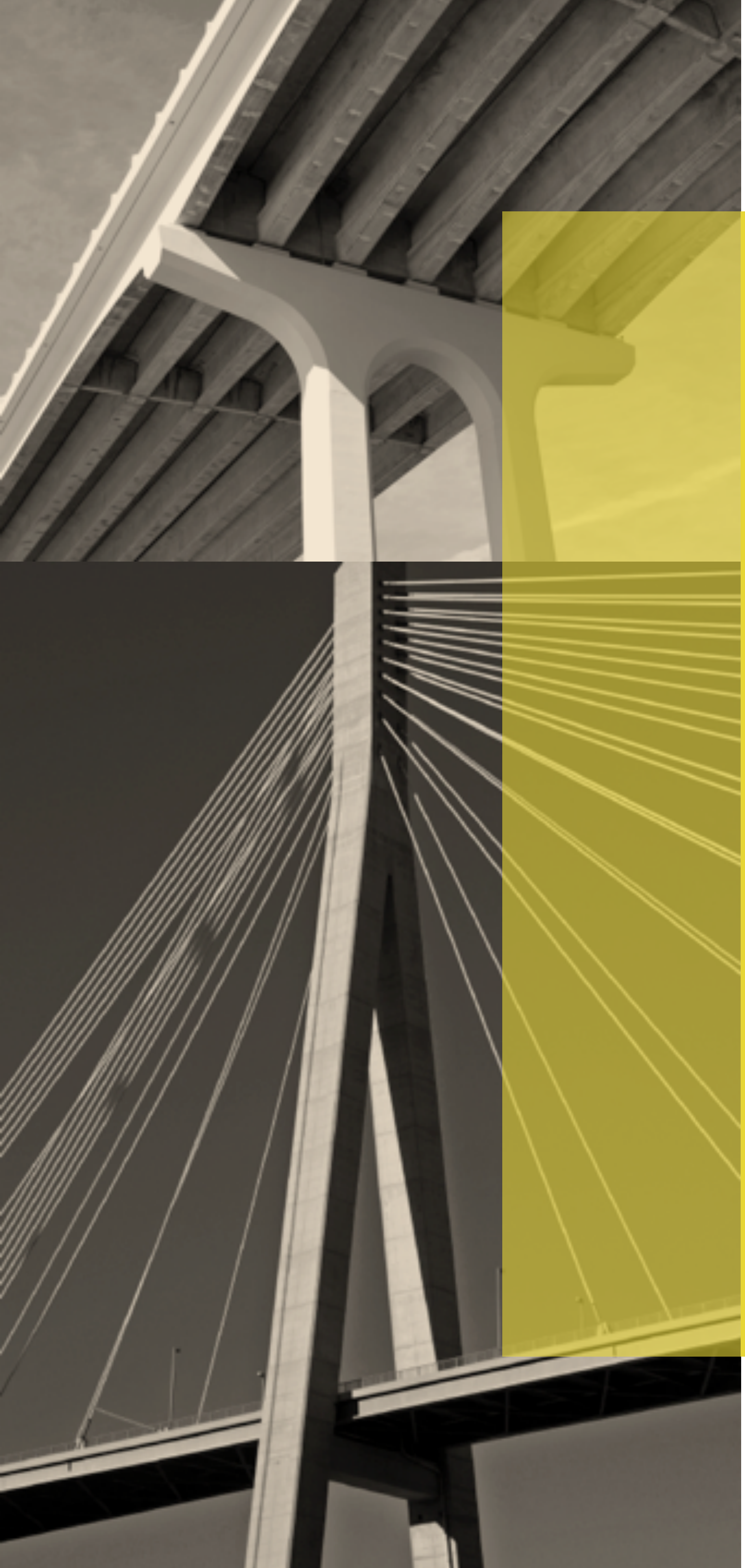
Comprehensive understanding. We strive to understand our clients' businesses in-depth. This results in high-quality advice and solid financial management.

Team approach. Our clients have access to the full range of expertise and abilities within our firm on every engagement.

Thorough document review. Our attention to the transaction documents ensures our clients actually get the business deal they are expecting.

Independence. We are an independent, financially stable municipal advisor with no debt, no outside investors and no ties to broker-dealers. Our advice is in the best interest of one entity…our client.

Proven abilities. The advice we provide carries the strength of our significant expertise and depth of knowledge in public finance. The results are evident in the number of long-standing relationships we maintain with regular, high-profile municipal bond issuers.



1604

ADVISORY TRANSACTIONS

987

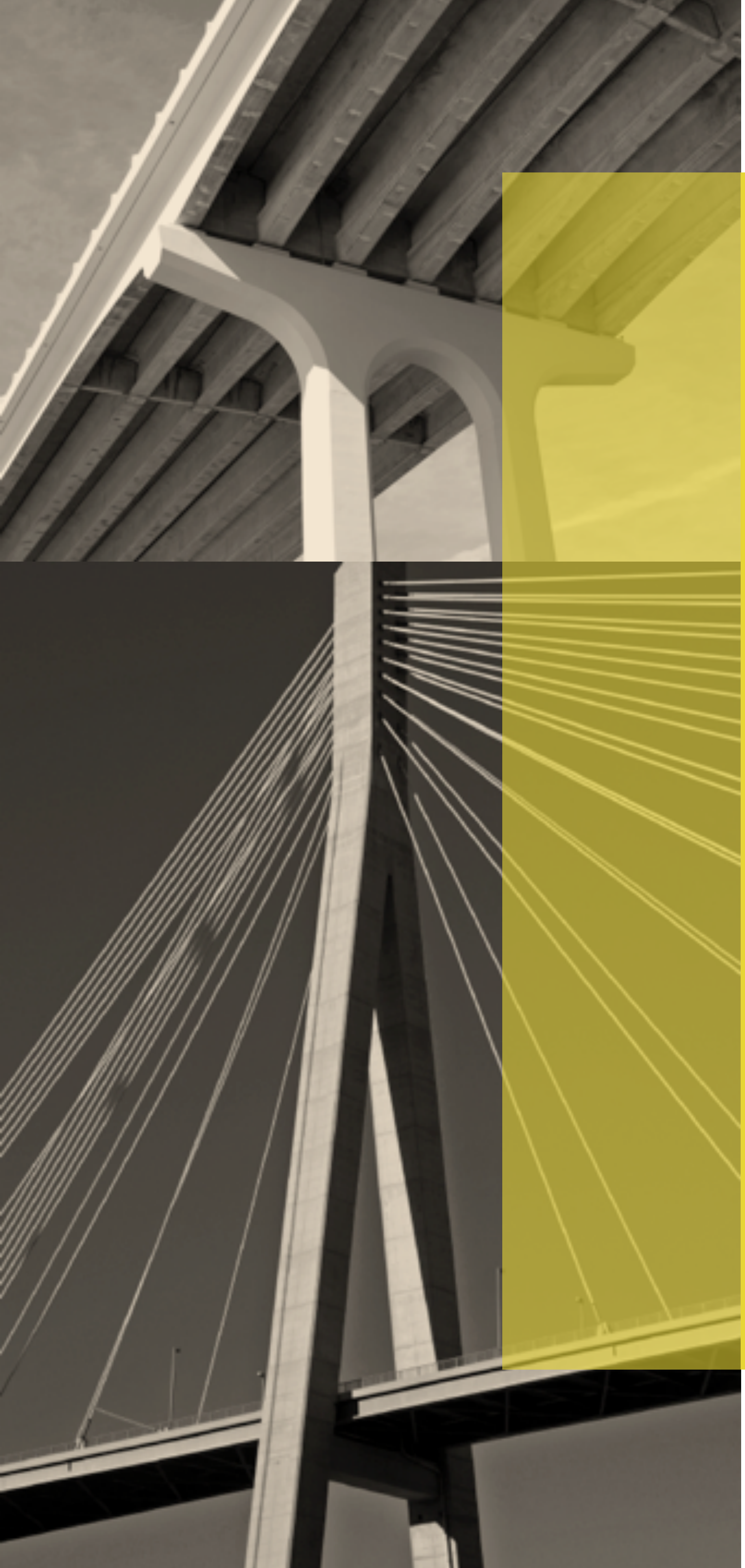
LOCAL GOVERNMENT TRANSACTIONS

$88

BILLIONS OF TOTAL PAR

$40

BILLIONS OF LOCAL GOVERNMENT PAR



195

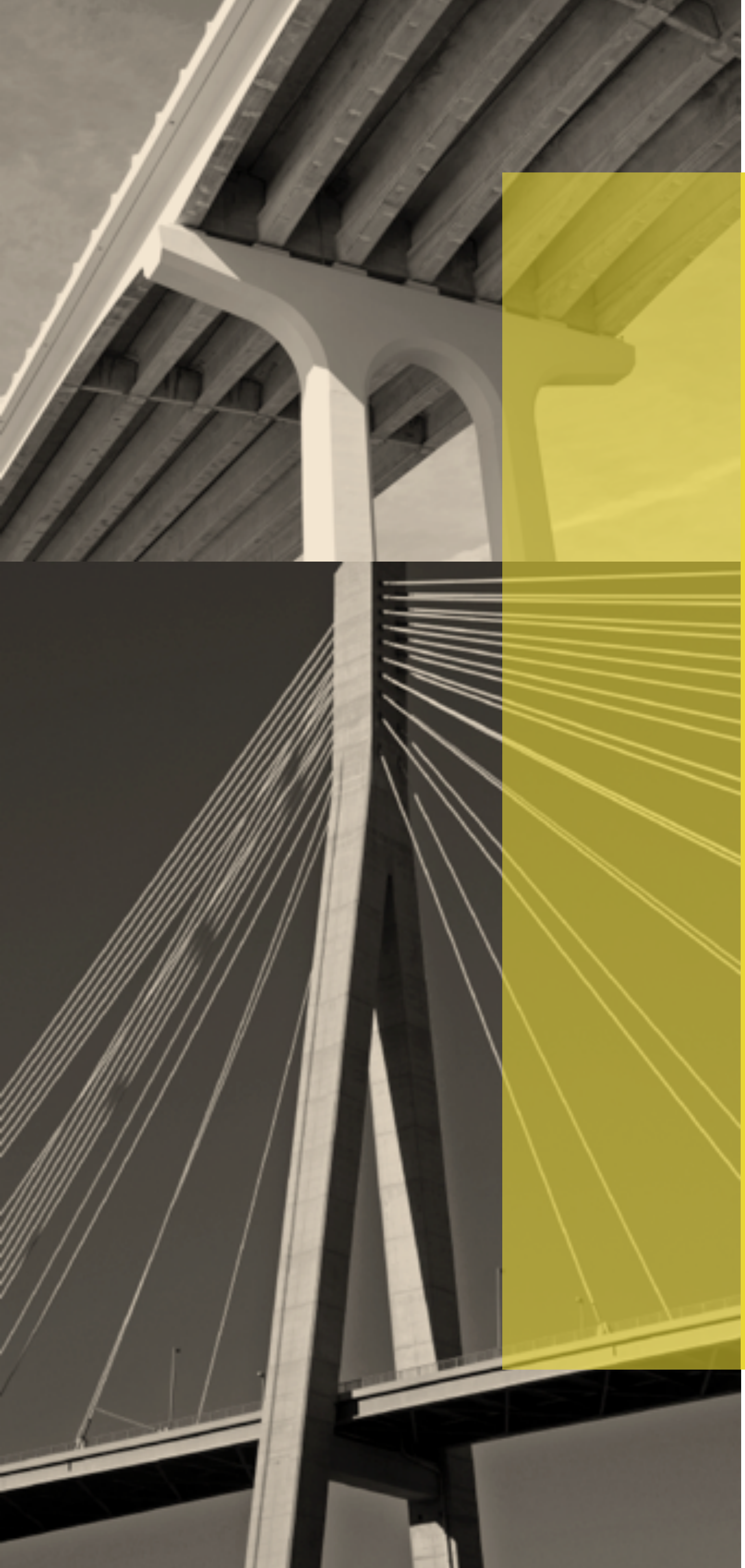
TRANSACTIONS OF $100 MILLION IN PAR SIZE AND LARGER

920

NEGOTIATED SALES

527

COMPETITIVE SALES



14

SERIES 50 MUNICIPAL ADVISOR REPRESENTATIVES

0	100	0	0
OUTSIDE INVESTORS	PERCENT EMPLOYEE OWNERSHIP	DOLLARS OF LONG-TERM DEBT	AFFILIATIONS WITH BANKS

RELEVANT FINANCIAL ADVISORY EXPERIENCE

GENERAL GOVERNMENT

General Obligation, Annual Appropriation
510 transactions, $26.8 billion par

State of Missouri, Cook County, Riverside County (CA), Chicago Public Schools

SALES/EXCISE TAX

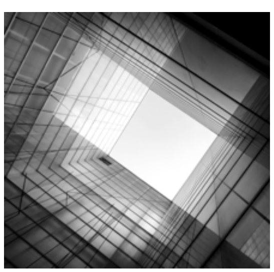
Sales Tax Revenue, Sales Tax Securitization
60 transactions, $10.0 billion par

State of Illinois, City of Chicago, Sales Tax Securitization Corporation (Chicago)

MASS TRANSIT

Sales Tax, Grant Anticipation
26 transactions, $4.9 billion par

Chicago Transit Authority, Bi-State Development (St. Louis Area Mass Transit)



INTERIM FINANCING

TANs, RANs, BANs, Lines and Letters
133 transactions, $10.4 billion par

Chicago Public Schools, St. Louis County, Riverside County (CA)

MUNICIPAL UTILITIES

Water/Wastewater/Stormwater, Electric
66 transactions, $8.2 billion par

Metropolitan Water Reclamation District, Kansas Municipal Energy Agency, City of Topeka

AIRPORT

General Revenues, PFCs, Rental Car
12 transactions, $2.6 billion par

Chicago O'Hare, Chicago Midway, Detroit/Wayne County, City of Columbia

ECONOMIC DEVELOPMENT

TIF, TDD, CID, NID, NMTCs
Dozens of analyses and financings

Lee's Summit, Osage Beach, St. Louis County, De Soto (KS)

RATING STRATEGY

New Credits, Challenged Credits, Strategy
Scorecard modeling, presentations and analyses

Olathe, Chicago Public Schools, Monrovia (CA), Shawnee (KS), Jackson County

ECONOMIC DEVELOPMENT CONSULTING

COST-BENEFIT ANALYSES

Columbia Capital prepares statutorily- and policy-required cost-benefit analyses, assessing the public benefits of a proposed economic development project against its public costs over time.

BUT-FOR CALCULATIONS

Columbia Capital undertakes statutorily- and policy-required but-for analyses to inform policy makers about the need for public incentives and the appropriate level of public incentives.

POLICY EVALUATION

Columbia Capital evaluates existing economic development policies against best-practices, practical implementation concerns and emerging trends with respect to publicly-incentivized economic development projects.

POLICY DEVELOPMENT

Columbia Capital works with its clients to develop and implement new policies where none are currently in place, incorporating best practices and local preferences.

DEVELOPER NEGOTIATIONS

Columbia Capital serves as an active member of our clients' negotiating teams, working side-by-side with counsel and staff to document the business deal agreed to by the parties.

FINANCIAL ADVISORY

Columbia Capital serves as our clients' advocate in economic development-related bond/note financings, including actively participating in bond and offering document development.

UNIQUE TOOLS BENEFIT OUR CLIENTS

ASSAY
DEBT INTELLIGENCE

Columbia Capital has developed specialized, proprietary tools allowing us to analyze an issuer's debt portfolio in a variety of ways. Using a non-destructive technique to manage refunding and maturities, our tools allow us to automatically generate historical and future point-in-time debt outstanding, to trace the "family tree" of refunded bonds back to their original new money issuance and to quickly identify future refunding candidates. Additionally, harvesting the MSRB secondary trade database, our tools allow us to:

- Track market perceptions of an issuer's credit quality over time
- Ensure the quality of primary market execution by evaluating the amounts and levels of secondary trades during the underwriting period
- Assess the impacts of "headline events" on investors' perceptions of an issuer's credit quality
- Use the same robust technology to assist with GASB 87 and 96 lease tracking and reporting

ASSISTING WITH ON-GOING POST-ISSUANCE NEEDS

As a result of guidance from the IRS to tax-exempt issuers and borrowers, along with increased audit activities, Columbia Capital has developed its MuniVault® suite of post-issuance compliance services. Although issuers and borrowers have historically been required to provide regular monitoring of their tax-exempt debt, the new post-issuance compliance policies formalize these responsibilities, and, for many, create significant new administrative burdens. We created MuniVault® to ease the administrative burden of post-issuance compliance and to provide a streamlined, internet-based approach to ensuring on-going compliance with post-issuance compliance policies and procedures:

- Secondary market disclosures, including EMMA filings
- Training for bond compliance officers and tools to regularly verify post-issuance compliance
- Maintaining the bond file in an accessible, IRS-compliant format

INVESTING BOND PROCEEDS AND IDLE FUNDS

SmarterCash Management™

Columbia Capital manages $1.7 billion in idle funds and bond proceeds on behalf of its issuer and borrower clients.

Our investment approach focuses on five factors:

- **Statutory Compliance.** Creating a process that is transparent, compliant with statutes and guidance by the Missouri State Treasurer, and consistent with investment best practices.
- **Policy Compliance.** Ensuring ownership of lawfully-permitted investments.
- **Risk Management.** Diversifying investments to mitigate credit and event risks.
- **Preservation of Principal.** Providing adequate liquidity to meet current expenditure obligations, without suffering losses of principal from unscheduled redemptions.
- **Producing Investment Income.** Optimizing portfolio income without violating portfolio risk management provisions.

HIGH-QUALITY ADVICE FOR TODAY…AND TOMORROW

Execution of public sector debt transactions today requires high-quality analysis, expert rating agency interaction, a mix of financing tools, a strong transaction team and an approach that balances desired policy outcomes with market realities. Columbia Capital uses nearly three decades of transaction structuring and management expertise to assist its clients in developing, evaluating and executing their plans of finance.

Contact us to learn how adding Columbia Capital to your transaction team can enhance the outcomes of your next transaction, as well as your ongoing debt management program.

Jeff White
Managing Member
913.312.8077
jwhite@columbiacapital.com

Jim Prichard
Managing Director
913.312.8072
jprichard@columbiacapital.com

Adam Pope
Managing Director
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apope@columbiacapital.com

Stacey Walter
Compliance Officer & Controller
818.385.4900
swalter@columbiacapital.com

Columbia Capital Management, LLC is a municipal advisor, registered with the United States Securities and Exchange Commission and the Municipal Securities Rulemaking Board. As a municipal advisor, Columbia Capital provides advice to its governmental clients as a fiduciary, the highest standard of care under the law.

Columbia Capital is independently owned with no outside investors and no long-term debt. We are not affiliated with commercial or investment banks, institutional investors, hedge funds or real estate companies. **Independence matters.**

CITY OF PARKVILLE
Policy Report

Date: October 4, 2023

Prepared By:
Daniel Harper, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve a purchase order with Central Salt for straight salt for emergency snow operations (Public Works)

BACKGROUND:
City crews use salt and sand during the winter snow and ice clearing operations each year. There are two different types of winter mixes used (1) salt/sand mix and (2) straight salt. Due to the terrain of Parkville, the salt/sand mixture is necessary for traction on the steep streets.

This agreement with Central Salt allows the city to obtain salt throughout the winter seasons at an agreed upon unit price of $77.01 per Ton. This unit price is negotiated by MARC and provided to participant communities under a cooperative purchasing agreement. The cooperative agreement estimates that Parkville will use 400 tons of salt for winter roadway maintenance, which would be a total cost of $30,804.

The use of salt depends upon the winter conditions, which can be affected by the quantity of snow events and the intensity of each event. The National Oceanic and Atmospheric Administration is predicting the Kansas City area will have a normal intensity winter in 2023-2024. The past several winters have been considered dry and cold. This return to the average may result in more snow than experienced the last three years where we experienced a below average amount.

This cooperative agreement allows staff to purchase de-icing salt throughout the season as supplies are used.

STRATEGIC GOAL(S):
The purchase of salt is part of operational excellence with the strategy to create strategic partnerships by utilizing the MARC purchasing agreement to find costs savings for a routine service provided by the City.

BUDGET IMPACT:
The 2023 budget includes $70,000 for emergency snow removal (line item 40-520.07-20-00). The current balance is approximately $62,500. The proposed 2024 budget will include at least $70,000 which was increased from $60,000 in the 2022 budget. Staff will continue to purchase material, within the allocated budgets, while balancing the needs of the emergency snow operations.

ALTERNATIVES:

1. Approve a purchase order with Central Salt for the straight salt for the 2023-2024 winter season.

2. Provide direction to staff related to the salt purchase.
3. Do not approve this item.
4. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
Staff recommends the approval of a purchase order with Central Salt for the purchase of straight salt for the 2022-2023 winter season.

STAFF RECOMMENDATION:
Staff recommends the approval of a purchase order with Central Salt for straight salt for the 2023-2024 winter season.

POLICY:
The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to recommend that the Board of Aldermen approve a purchase order with Central Salt for straight salt for the 2023-2024 winter season.

ATTACHMENTS:
1. Purchase Order

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
Parkville, MO 64152

Date: October 3, 2023

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR: **Central Salt, L.L.C.**
1420 State Highway 14
Lyons, KS 67554
620-257-5626 ext. 505

SHIP TO: Streets Maintenance Building, 9300 NW 45 Highway, Parkville, MO 64152

INVOICE TO: Parkville City Hall, 8880 Clark Ave., Attn: Richard Wilson, Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of _7_ pages including attachments. Purchaser agrees to pay a **UNIT PRICE** of **$77.01 per ton for Straight Salt Delivered** for such materials, subject to any additions or deductions agreed upon in writing, in accordance with the MARC/KCRPC Contract. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within thirty (30) days after delivery of goods and receipt of invoice. This purchase order is only valid through May 31, 2024.

ITEMS:	SCHEDULE OF DELIVERY:
Straight Salt Price: Seventy-Four Dollars and Seventy-Seven Cents ($77.01) per Ton Delivered See Attachment "A" – Terms and Conditions See Attachment "B" – Insurance Requirements See Attachment "C" - Quote	Materials shall be delivered per MARC contract #1 Streets Maintenance Building, 9300 NW 45 Hwy., Parkville, MO 64152 #2 Street Maintenance Building #2, 7101 NW Hampton Rd, Parkville, MO 64152 Attn: Richard Wilson 816-768-2933

NOTE: **All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order.** Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")	**CENTRAL SALT, LLC. (Vendor)**
By:______ **Dean Katerndahl**	**By:** Lori Young **Lori Young**
Title: Mayor	**Title: Customer Service Supervisor**
Date:______	**Date:** 9/22/23

NOTICE OF MARC/KCRPC CONTRACT MODIFICATION
DATED: June 29, 2023

Bid Title:	Yearly Contract for Snow & Ice Control Materials
Bid/Contract No.	87 (4R)
Contract Modification No.:	9
Contract Period:	6/1/19 to 5/31/20
Contract Renewal:	6/1/20 to 5/31/21
Contract Renewal:	6/1/21 to 5/31/22
Contract Extension:	6/1/22 to 6/30/22
Contract Renewal:	7/1/22 to 5/31/23
Contract Extension:	6/1/23 to 6/30/23
Contract Renewal:	7/1/23 to 6/30/24

CONTRACTOR:
Lori Young
Customer Service Supervisor
Central Salt, L.L.C.
1420 State Highway 14
Lyons, Kan., 67554

P. 620-257-5626 ext. 505
F. 620-257-5052
Email: lyoung@centralsalt.com

MODIFICATION TO ORIGINAL CONTRACT:

The original contract issued June 1, 2019, is revised as follows:

MARC/KCRPC and Participants do hereby accept your offer to renew the contract with the average 5.66 percent increase for straight salt and Snowslicer.

This is the fourth and final renewal option available. Salt

- Bulk Deicer $77.01 per ton, delivered, 25 ton minimum.
- Snowslicer $91.31 per ton, delivered, 25 ton minimum.

By:
David Warm, Executive Director
Mid-America Regional Council

07/25/2023
Date:

By:
Lori Young
Central Salt, L.L.C.

07/26/2023
Date:

Copy to: Contractor / Public Contract Database / Bid File
Participants – Jackson County, Lee's Summit, North Kansas City, Parkville, Platte City, Riverside, University Health - HSD and Lakewood, Smithville, Edwardsville, Olathe, Weston, and Liberty Hospital.

BID/CONTRACT # 87 (4R) SALT & DEICERS
Effective 7/1/23 to 5/31/24 Modification 9
No renewal options remaining.

Item #	Description	Unit	Est. Qty.	CENTRAL SALT LLC Unit Price
1	**Salt, straight**	**Ton**	**12,100**	**77.01**
	Jackson County	4,000		
	Lee's Summit	5,000		
	North Kansas City	500		
	Parkville	400		
	Platte City	150		
	Riverside	1,100		
	University Health - Health & Science District (HSD)	100		
	University Health - Lakewood	250		
	Smithville	350		
	Edwardsville, Kansas	250		
2	**ClearLane® enhanced de-icer / Snowslicer**	**Ton**	**1,045**	**91.31**
	Lee's Summit	500		
	Liberty Hospital	175		
	Olathe	250		
	Weston	120		

MINIMUM DELIVERY, IF ANY			25 Tons
PAYMENT, NET 30, DISCOUNTS?			Net 30, no discount
OFF SHELF DISCOUNT?			No
MAXIMUM PERCENTAGE ALLOWED OVER ESTIMATED TONNAGE			20%
DELIVERY RATE OUTSIDE 50 MILE RADIUS OF METRO	51-100	miles	$ 3.50 Per mile
	101-150	miles	$ 4.00 Per mile
	151-200	miles	$ 4.50 Per mile
DELIVERY TIME PRE-SEASON (BEFORE NOV 15)			10 Business Days
DELIVERY TIME PRE-SEASON, NON EMERGENCY (AFTER NOV 15)			10 to 15 Business Days
DELIVERY TIME EMERGENCY			10 Business Days
PICK UP AT LOCATION			"N/A"
AVERAGE TON LOAD OF TRUCKS			25 Tons
FACILITY LOCATION			1420 State Highway 14, Lyons, Kan., 67554
OPERATION HOURS			6:00 a.m. to 10 p.m. Mon-Fri
FACILITY - SALT PRODUCTION			1420 State Highway 14, Lyons, Kan., 67554
ONLINE ORDERING AVAILABLE			No
PROCUREMENT CARDS ACCEPTED			No
COOPERATIVE PURCHASING ALLOWED?			No

ITEM 3.D.
For 10/9/2023
Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE
Policy Report

Date: October 5, 2023

Prepared By:
Daniel Harper, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve Work Authorization No. 12 with Fluid Equipment Co. to replace the pump at the River Hills Pump Station (Public Works)

BACKGROUND:
In September 2023, it was identified that one of the two pumps in the River Hills Pump Station had failed. This station originally started having problems in July 2023 when an emergency service was called in to Fluid Equipment (WA-13) and later followed-up service to complete control re-wiring (WA-14). The station was inoperable and electrical work needed to be done under that work authorization to restore the system to automatic settings to remove the need for staff to manually operate the pump station. Through that emergency service, it was later identified that the pump replacement under this work authorization had failed and needed either additional repairs or a full replacement.

Due to the age of the pump and condition, the cost to repair the pump came up to a larger amount than the cost to purchase a new pump.

STRATEGIC GOAL(S):
This pump replacement is part of the Infrastructure and Public Facilities goal area strategy to extend the life of infrastructure & equipment.

BUDGET IMPACT:
The costs associated with restoring functionality to the River Hills Pump station through the purchase of a new pump falls under the Maintenance of Pump Stations (30-501.06-12-00) which was budgeted for $30,000 in FY 2023. As of this report approximately $34,660.65 has been spent under this line which is partially being covered by the reduction in the scope of the Sanitary Sewer Repairs project and partially by the elimination of the SCADA system replacement from this years CIP.

ALTERNATIVES:

1. Approve the item.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATION:

Staff recommends the approval of a work authorization No. 12 in the amount of $13,240 for the purchase of a new Homa Pump for the River Hills Pump Station.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve an agreement with Fluid Equipment Co. to purchase the pump at the River Hills Pump Station in the amount of $13,240.

ATTACHMENTS:

1. Work Authorization No. 12

Parkville
Missouri

CITY ADMINISTRATOR
PURCHASING APPROVAL

Preparation date: 10/5/2023

CITY OF PARKVILLE
Department: Public Works

Low Bidder and Contract Amount:
Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

$13,240.00 WA-12

General Scope of Work Description/Project:

River Hills Lift Station Homa Pump Replacement

The River Hills Lift station had one of the two pumps in the station fail in September 2023. The system generally operates with one pump and a backup and the load may switch between the pumps. It is currently operating without a second pump. This project is the purchase and installation of a new pump to replace the failed one. Due to the age of the pump, a replacement was lower cost than a repair.

Competitive Purchasing Information: (List bidder, address, and price):

This work is awarded to Fluid Equipment under our existing maintenance services agreement.

Project Start Date: 10/3/23 **Estimated Completion Date:** 12/31/23

Budget Account Code: 30-501.6-12-00

Authorization:

☒ City Administrator: [signature] Date: 10/5/23
☐ Department Head: [signature] Date: 10-5-23
☐ Mayor (if applicable): Date:
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #12

Date: **October 17, 2023**

Issued to: Fluid Equipment, A Cogent Co.
4525 NW 41st St., Suite 400
Riverside, MO 64150

Project/Work Description
Title: River Hills ~~WWTF~~ Homa Pump Replacement
Scope of Work/Purpose: Quote OP-578361 - Attached
Purchase Homa Pump

Schedule and Price

Project Start Date:	October 3, 2023
Estimated Completion Date:	December 31, 2023
Latest Acceptable Date:	TBD
Estimated Cost:	$13,240.00
Expenditure Limit:	$13,240.00
Budget Account Code:	30-501.06-12-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Jason Robertson/President Signature: [signature]
Company: Fluid Equipment Date: 10-5-2023

Authorization
Department Head: [signature] Date: 10-5-23
Dan Harper, Public Works Director

City Administrator (if over $2,500): [signature] Date: 10/5/23
Alexa Barton, City Administrator

Mayor (if over $10,000) Date:
Mayor Dean Katerndahl

For Internal Staff Use Only
(initial each item and file with executed work authorization)
_____ Employment Eligibility Status Verification (if the cost exceeds $5,000)
__X__ Certificate of Insurance that demonstrates compliance with the Terms and Conditions
__X__ Valid business license

SERVICE ESTIMATE

Customer: City Of Parkville, MO Contact: Jason Brown Date: 09/30/2023 Phone: 816-741-7676 Fax: Project: Flygt 3152.181-0970096 Pump - Rep. Quote #: 7055232 Opp #: OP-578361	Fluid - Municipal Kansas City 4525 NW 41st St, Suite 400 Riverside, MO 64150 Phone: 816-795-8511 Fax: 816-795-8926

Dear Jason,

We are pleased to offer the following estimate for your review.

Line No	Quantity	Description of Unit	Net Each	Net Ext.
		Repair Option: 6-8 Weeks leadtime **Replacement Option: 6-8 Weeks leadtime**		
1		**REPAIR OPTION** Serial Number - 0970096		
			Total	**$15,627.00**
2	1.00	**REPLACEMENT HOMA OPTION**		
			Total	**$13,240.00**
		Disassembly, Cleaning, Inspection and Estimating Charge		**$800.00**
		Amount due if this unit is not repaired. An invoice for this charge will automatically generate within 90 days of this estimate. This charge is for DCI (Disassembly, Clean and Inspect). All units left at our facility for more than 6 months will be scrapped unless written notification is received.		

FOB Point: .... Shipping Point
Terms of Payment: ...... Upon Receipt
Quote Validity: .... 15 Days

Thank you for the opportunity to provide you with this estimate. Please let us know how you would like to proceed.

Quoted By:
Brandon Osborn
bosborn@cogentcompanies.com

Salesrep:
Jason Robertson
jrobertson@fluidequip.com
816-606-0153