



Finance Committee Meeting
Monday, June 12, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Vice Chair Bennett called the meeting to order at 4:30 p.m. A quorum was present.

Members Present: Vice Chair Bob Bennett, Dean Katerndahl, Philip Wassmer and Michael Lee

City Staff Present: City Administrator Alexa Barton, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Public Works Director Dan Harper, Community Development Director Stephen Lachky (via videoconference), Parks & Recreation Director Brittanie Propes, Parks & Recreation Project Manager Chris Ashley (via videoconference) and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided an overview of approvals within her authority.

3. Action Items

A. Approve the minutes for the May 8, 2023, regular meeting

Philip Wassmer moved to approve the minutes for the May 8, 2023, meeting. Dean Katerndahl seconded; motion passed 4-0.

B. Approve Work Authorization No. 4 with Fluid Equipment to repair the Sulzer Mixer at the wastewater treatment plant

Public Works Director Dan Harper stated that the sulzer mixer at the sewer plant broke down and staff was looking at possible solutions. He added that it was more cost effective to rebuild it with new components than it would be to replace.

Wassmer moved to approve Work Authorization No. 4 with Fluid Equipment to repair the sulzer mixer at the wastewater treatment plant in the amount of \$12,044.79. Katerndahl seconded; motion passed 4-0.

C. Approve an agreement with Wiedenmann, Inc. for the 2023 Sanitary Sewer Repairs project

Public Works Director Dan Harper said there was a five-part plan to address lingering issues with the sanitary sewer system. The project would include raising the buried valve pits. He added that the design was completed in the spring and the project was bid in May. Five bids were received, but one bid was withdrawn.

Discussion focused on the options for the sewer plant in the future, which projects needed

to be completed and which projects could wait until a decision about the plant was made and postponing the item to the next meeting.

Wassmer moved to postpone the item to the July 10 meeting. Katerndahl seconded; motion passed 4-0.

4. Non-Action Items

A. Quarterly Projects Update

Assistant City Administrator Jeffery Rhodes provided a status update on the projects within the 2023 Capital Improvement Program.

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Vice Chair Bennett adjourned the meeting at 5:08 p.m.

Submitted by:


Melissa McChesney
City Clerk

July 10, 2023
Approval Date