



Finance Committee Meeting
Monday, April 10, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

The meeting was called to order at 4:30 p.m.. A quorum was present.

Members Present: Vice Chair Douglas Wylie, Bob Bennett, Dean Katerndahl and Philip Wassmer

City Staff Present: City Administrator Alexa Barton, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Public Works Director Dan Harper, Interim Finance Director Bryan Kidney, Community Development Director Stephen Lachky (via videoconference), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

A. 2022 Year-End Unaudited Financial Update

Interim Finance Director Bryan Kidney provided an overview of the 2022 year-end unaudited report.

3. Action Items

A. Appoint a Chair of the Finance Committee

Bob Bennett nominated Douglas Wylie as vice chair.

Bob Bennett moved to appoint Douglas Wylie as Chair of the Finance Committee. Philip Wassmer seconded; motion passed 4-0.

B. Appoint a Vice Chair of the Finance Committee

Douglas Wylie nominated Bob Bennett to serve as the Vice Chair.

Douglas Wylie moved to appoint Bob Bennett as Vice Chair of the Finance Committee. Philip Wassmer seconded; motion passed 4-0.

C. Approve the minutes for the March 27, 2023, meeting

Wylie moved to approve the minutes for the March 27, 2023, meeting. Bennett seconded; motion passed 4-0.

D. Approve a proclamation to close City Hall on Monday, July 3

Wylie moved to recommend that the Board of Aldermen issue a proclamation closing City Hall on Monday, July 3, 2023, for the Independence Day holiday. Bennett

seconded; motion passed 4-0.

4. Non-Action Items

A. Business License Penalties Municipal Code Update

City Administrator Alexa Barton stated that the proposed amendment would tighten up the renewal timeframe and issue code enforcement citations for non-compliance. She noted that she and Police Chief Kevin Chrisman would visit the businesses that had not renewed their business license.

B. Overview of 2023 Pavement Projects

Public Works Director Dan Harper provided a detailed overview of pavement projects tentatively planned for 2023; presentation attached as Exhibit A.

C. Outline for Farmers Market Demolition

City Administrator Alexa Barton said that staff was able to negotiate with CR England and the document would be released and a payment received.

Parks and Recreation Director Brittanie Propes said that Park Superintendent Tom Barnard was working on obtaining quotes to remove the damaged farmers market structure, which included asbestos abatement and removal of the concrete pillars. Barton said that she believed at a minimum the building would be removed before Parkville Microbrew Fest on April 22. The delay in completing the insurance claim through negotiations netted an additional \$100,000 approximately. She noted that it was great news that the City was able to settle with the insurance companies and the next week the damaged structure was removed.

Barton added that staff would be requesting that the Platte County parks grant for the ball fields in Platte Landing Park be transferred to the farmers market, which was still for a park purpose, but a different use of the \$1 million grant.

5. Unfinished Business (postponed from prior meetings)

6. Other Business

City Administrator Alexa Barton stated that the City would be receiving a letter from Todd DeMint, Meyers Funeral Chapel, to have the Creekside Cemetery endowed in order to start selling plots.

7. Adjourn

Chair Wylie adjourned the meeting at 5:28 p.m.

Submitted by:

Melissa McChesney
Melissa McChesney
City Clerk

May 8, 2023
Approval Date

STREET MAINTENANCE PROGRAM UPDATE

April 10, 2023



Four CIP Maintenance Projects

- Asphalt Maintenance – Bidding Now
 - \$350,000 Budgeted
- Curb & Sidewalk Replacement - Split
 - \$100,00 Budgeted (\$70,000 to curbs, \$30,000 to Sidewalks)
- Striping – Late Summer
 - \$20,000 Budgeted
- Crack Seal - Upcoming
 - \$15,000 Budgeted



Asphalt Maintenance

- Project Locations (First Step Ratings)
 - Ensign Drive (Critical & Mass Distress)
 - 66th Street & White Tail Way (Critical & Mass Distress)
 - Includes full depth patching
 - Park Street (Lost & Mass Distress)
 - Apple Blossom Lane (Critical & Mass Distress)
 - Clearwater Pointe Cul-de-Sac (Critical & Distress)
 - Meadowlake South (Fair to Critical & Mass Distress)
 - North National & Roundabout (Fair to Critical & Varied Distress)
 - Green Briar Cove (Critical & Distress)
 - Fieldstone Court (Fair & Distress)
 - Ballymore Court (Critical & Distress)



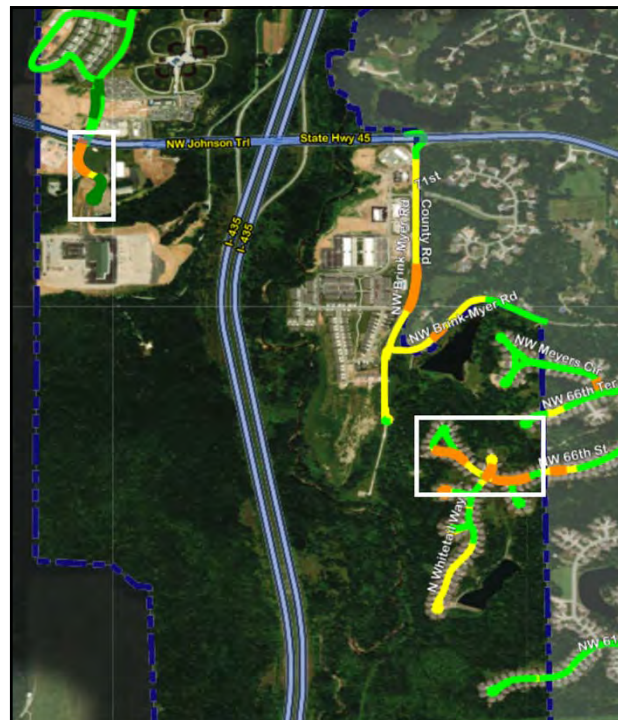
Asphalt Maintenance

- Other Project Locations
 - Railroad Tracks Downtown (Bump Issues)
 - Main Street Alley
- Engineer's Estimate
 - \$295,422.72



Curb Replacement

- Project Locations
 - Ensign Drive
 - Park Street
 - River Hills Drive
 - National – Apple Blossom
 - Riss Lake – Sunset Drive, Meadowlake South & Quail Ridge
- Engineer's Estimate
 - \$62,359.20



Curbs & Resurfacing:
 Ensign Drive
Resurfacing:
 66th Street



