



Finance Committee Meeting
Monday, March 27, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:33 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Dean Katerndahl, Philip Wassmer and Bob Bennett

City Staff Present: City Administrator Alexa Barton, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Public Works Director Dan Harper, Community Development Director Stephen Lachky (via videoconference), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

3. Action Items

A. Approve the minutes for the March 13, 2023, meeting

Bob Bennett moved to approve the minutes for the March 13, 2023, meeting. Philip Wassmer seconded; motion passed 4-0.

B. Approve an assignment and assumption of economic development community partnership agreement with the Parkville Area Chamber and EDC (PACE)

City Administrator Alexa Barton stated that the agreement recognized the new name from the merger of the Parkville Area Chamber of Commerce and the Parkville Economic Development Council (PEDC) and was an assignment of the agreement with the PEDC. Discussion focused on the new changes with the merger.

Bennett moved to that the Board of Aldermen approve an assignment and assumption of economic development community partnership agreement with the Parkville Area Chamber and EDC. Wassmer seconded; motion passed 4-0.

C. Approve Work Authorization No. 12D with George Butler Associates for engineering services for the Route 9 improvements from Highway 45 to Lakeview Drive

City Administrator Alexa Barton said that George Butler Associates was the engineering firm for the improvements to Route 9 from Highway 45 to Lakeview Drive and they continued to work with the City and provide assistance for the next phase of improvements. She added that the work authorization would cover the remainder of the costs.

Bennett moved to recommend that the Board of Aldermen approve Work Authorization No. 12D with George Butler Associates for engineering services for the Route 9 Improvement in the amount of \$14,065. Wassmer seconded; motion passed 4-0.

D. Approve Change Order No. 1 with G&S Structural to replace decking and remove planter boxes on the upper decking at Pocket Park

Parks and Recreation Director Brittanie Propes stated that G&S Structural replaced the lower decking at Pocket Park and when the upper decking was removed, they discovered the planters were too large for the decking. She added that while working on the landscaping, it was discovered there was a steep drop-off and the extended decking would square it off and reduce the need for fill dirt. With the change order, the project cost was over \$10,000, which required Finance Committee and Board of Aldermen approval.

Bennett moved to recommend that the Board of Aldermen approve Change Order No. 1 with G&S Structural to replace the upper decking and remove planter boxes in Pocket Park in the amount of \$11,595. Wassmer seconded; motion passed 4-0.

E. Approve Work Authorization No. 2 with Kansas City Fence and Guardrail Corp. for railing at Pocket Park

Parks and Recreation Director Brittanie Propes said that since the planters were being removed and the upper decking at Pocket Park would be extended, a railing was needed to meet code. She added that railing would also be added at the top of the park behind the landscaping.

Bennett moved to recommend that the Board of Aldermen approve Work Authorization No. 2 with Kansas City Fence and Guardrail Corp. for the railing at Pocket Park in the amount of \$10,375. Wassmer seconded; motion passed 4-0.

4. Non-Action Items

A. Quarterly Projects Update

City Administrator Alexa Barton said that the update was the final update from 2022.

5. Unfinished Business (postponed from prior meetings)

6. Other Business

City Administrator Alexa Barton said that business license renewals were coming up and staff would be proposing changes to the Municipal Code to reduce the timeframe for penalties. She added that two readings of the proposed ordinance would be presented at the April 4 Board of Aldermen meeting.

Barton said the Administrative Assistant position was posted and interviews would be held throughout the week.

Barton added that staff received a phone call from a Platte County citizen concerned about the lights being on all night at the Creekside Ballpark. She said she spoke with Brian Mertz and he said he would look at the camera footage to see if they lights were on because the system said they were not turned on all night.

7. Adjourn

Chair Plumb adjourned the meeting at 4:56 p.m.

Submitted by:

Melissa McChesney
Melissa McChesney
City Clerk

April 10, 2023
Approval Date